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## REGULAR COUNCIL MEETING MINUTES

Monday July 13, 2020 | 7:00pm  
Zoom Virtual Meeting

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**MEMBERS PRESENT** Mayor Sue Paterson  
Deputy Mayor Selwyn Hicks  
Councillor Warren Dickert  
Councillor Steve Fitzsimmons  
Councillor Harold Fleet  
Councillor Dave Hocking  
Councillor Brandon Koebel

**MEMBERS ABSENT**

**STAFF PRESENT** Brian Tocheri, CAO/Clerk  
Christine Walker, Director of Corporate Services/Treasurer  
Jeff Dentinger, Fire Chief  
Don Tedford, Director of Development/CBO  
Ron Cooper, Director of Public Works  
Sherri Walden, Director of Parks, Recreation and Culture  
April Marshall, Economic Development Manager

**OTHERS PRESENT** Vicki McDonald, Administrative Assistant/Deputy Clerk

**CHAIRPERSON** – Mayor Sue Paterson

**1. NATIONAL ANTHEM**

**2. CALL TO ORDER**

Mayor Paterson called the meeting to order at 7:03pm.

**3. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Warren Dickert declared a pecuniary interest with respect to Item 8.1 Emergency Services Facility Review as a family member is employed by the Hanover Police Service.

Deputy Mayor Hicks declared a conflict of interest with respect to item 8.3 Canada Emergency Commercial Rental Assistance as he serves on a Board that is a tenant of municipal property.

**4. AGENDA ADDITIONS OR DELETIONS - None**

**5. DELEGATIONS**

**5.1. Presentation to Major Sterling Snelgrove – Salvation Army**

Mayor Sue Paterson presented Major Sterling Snelgrove with a certificate of appreciation for his dedicated service and spiritual leadership to the community during his tenure at the Hanover Salvation Army.

**6. BUSINESS ARISING FROM THE MINUTES - None**

**7. COUNCIL AND COMMITTEE OF THE WHOLE MINUTES**

**7.1. Regular Council Meeting Minutes – June 15, 2020**

**75-20 Moved by COUNCILLOR KOEBEL | Seconded by COUNCILLOR FLEET**  
**THAT** the minutes of the Monday June 15, 2020 Regular Council meeting be adopted as printed and circulated.

**CARRIED**

**8. STAFF REPORTS**

**8.1. Report CAO-14-20 – Emergency Services Facility Review Terms of Reference**

- 76-20**      **Moved by COUNCILLOR HOCKING | Seconded by DEPUTY MAYOR HICKS**  
**THAT** Report CAO-14-20 - Emergency Services Facilities Options Review Terms of Reference be received; and  
**THAT** council approve the attached terms of reference as presented; and  
**THAT** council provide direction on the recruitment of members to the ad hoc review committee. **CARRIED**
- 8.2.**      Report CAO-15-20 – ADM-020 – Video Surveillance Policy
- 77-20**      **Moved by COUNCILFLOR FITZSIMMONS | Seconded by COUNCILLOR DICKERT**  
**THAT** Report CAO-15-20 – Policy ADM-020 Video Surveillance be received; and  
**THAT** council approve Policy ADM-020 as presented. **CARRIED**
- 8.3.**      Report DCS-12-20 – Canada Emergency Commercial Rent Assistance
- 78-20**      **Moved by COUNCILLOR FLEET | Seconded by COUNCILLOR DICKERT**  
**THAT** Report DCS 12-20 – Canada Emergency Commercial Rent Assistance (CECRA) Program be received; and  
**THAT** staff continue to pursue eligibility for funding under this program in order to provide additional relief to eligible commercial tenants in municipally-owned buildings, if applicable; and  
**THAT** in the interim, council approve a 25% rent reduction for eligible commercial tenants in municipally-owned buildings for the months of April, May and June 2020. **CARRIED**
- 8.4.**      Report PW-12-20 – Wastewater Treatment Plant Clarifier Tender
- 79-20**      **Moved by COUNCILLOR HOCKING | Seconded by COUNCILLOR FITZSIMMONS**  
**THAT** Report PW-12-20 – Wastewater Treatment Plant Final Clarifier Modifications and Dechlorination Upgrades Tender be received; and  
**THAT** the project be awarded to Wellington Construction Contractors Inc. for a total cost of \$1,678,000.00 plus HST; and  
**THAT** the mayor and clerk be authorized to enter into a contract with Wellington Construction Contractors Inc. **CARRIED**
- 8.5.**      Report PW-13-20 – Road Resurfacing Tender
- 80-20**      **Moved by COUNCILLOR KOEBEL | Seconded by COUNCILLOR FITZSIMMONS**  
**THAT** Report PW-13-20 – 2020 Road Resurfacing Tender be received; and  
**THAT** council accept the tender by Duncor Enterprises Inc. for the supply and application of micro surfacing as identified for the 2020 road resurfacing for the cost of \$63,063 plus HST. **CARRIED**
- 8.6.**      Report PB-12-20 – Site Plan Agreement (Newman, Dennis)
- 81-20**      **Moved by COUNCILLOR HOCKING | Seconded by DEPUTY MAYOR HICKS**  
**THAT** Report PB-12-20 – Site Plan Agreement By-law No. 3117-20 (Newman, Dennis George) be received; and  
**THAT** Council pass By-law No. 3117-20 to authorize the mayor and clerk to enter into a Site Plan Control Agreement to allow Dennis George Newman to add two dwelling units at the property located at 182 12<sup>th</sup> Street. **CARRIED**
- 8.7.**      Report PB-13-20 – Site Plan Agreement (Sharpe, Scott)
- 82-20**      **Moved by COUNCILLOR DICKERT | Seconded by COUNCILLOR FITZSIMMONS**  
**THAT** Report PB-13-20 – Site Plan Agreement By-law No. 3114-20 (Sharpe, Scott) be received; and  
**THAT** Council pass By-law No. 3114-20 to authorize the mayor and clerk to enter into a Site Plan Control Agreement to allow Scott & Tracy Sharpe to construct a 3-plex and 4-plex unit at the property located at 660-672 25<sup>th</sup> Avenue. **CARRIED**
- 8.8.**      Report PB-14-20 – Site Plan Agreement (Clancy, Bill)
- 83-20**      **Moved by COUNCILLOR HOCKING | Seconded by COUNCILLOR FLEET**  
**THAT** Report PB-14-20 – Site Plan Agreement By-law No. 3115-20 (OCC Cedar Heights Townhomes Inc.) be received;  
**THAT** Council pass By-law No. 3115-20 to authorize the mayor and clerk to enter into a Site Plan Control Agreement to allow OCC Cedar Heights Townhomes Inc. to construct 20 townhouse units at the property located at 13<sup>th</sup> Street; and  
**THAT** Council pass By-law No. 3116-20 to remove the Holding Symbol (h) from certain lands described as Blocks 58 and 59, Registered Plan 16M-72 in the Town of Hanover.

**CARRIED****9. COMMITTEES OF COUNCIL MINUTES****9.1.** Joint Health and Safety Committee Minutes – June 26, 2020**9.2.** Planning Advisory Committee Minutes – July 7, 2020

**84-20**      **Moved by COUNCILLOR DICKERT | Seconded by COUNCILLOR FITZSIMMONS**  
**THAT** the minutes of the following Boards and Committees be received for information and the recommendations contained therein be hereby approved:

- Joint Health and Safety Committee Minutes – June 26, 2020
- Planning Advisory Committee Minutes – July 7, 2020

**CARRIED****10. BY-LAWS****10.1.** By-Law 3114-20 – Site Plan Agreement – Sharpe, Scott**10.2.** By-Law 3115-20 – Site Plan Agreement – Clancy, Bill**10.3.** By-Law 3116-20 – Remove Holding Symbol (h) from certain lands described as Blocks 58 and 59, Registered Plan 16M-72 in the Town of Hanover.**10.4.** By-law 3117-20 – Site Plan Agreement – Newman, Dennis**10.5.** By-Law 3118-20 - Confirm Proceedings of Regular Council Meeting June 15, 2020

**85-20**      **Moved by DEPUTY MAYOR HICKS | Seconded by COUNCILLOR HOCKING**  
**THAT** By-Law numbers 3114-20, 3115-20, 3116-20, 3117-20 and 3118-20 be introduced;  
**AND THAT** they be taken as read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and inserted in the By-law book.

**CARRIED****11. CORRESPONDENCE REQUIRING ACTION****11.1.** Request for Endorsement – County of Grey petitioning the Province for implementation of broadband in un-serviced and underserved areas of Grey County.

**86-20**      **Moved by DEPUTY MAYOR HICKS | Seconded by COUNCILLOR DICKERT**  
**THAT** Council support the resolution of the County of Grey petitioning the Province for Implementation of broadband in un-serviced and underserved areas of Grey County.

**CARRIED****12. REPORTS AND CORRESPONDENCE FOR INFORMATION****12.1.** Report DCS-13-20 – Budget Status Report to June 30, 2020**12.2.** Report DCS-14-20 – E-Payment Option for Taxes, Water/Sewer and Accounts Receivable.**12.3.** Report ED-05-20 – Covid-19 Impact on Business – Economic Recovery Plan**12.4.** Report FI-15-20 – Monthly Activity Report – June 2020**12.5.** Report PB-15-20 – Quarterly By-Law Enforcement Report – April to June 2020**12.6.** Downtown Improvement Association Minutes – May 20, 2020**12.7.** Community Improvement Partnership Minutes – June 4, 2020**12.8.** Community Safety and Well Being Planning Minutes – June 12, 2020**12.9.** Hanover Police Service Board Minutes – June 15, 2020**12.10.** Hanover Police Service Board Letter regarding Budget Surplus**12.11.** Hanover Public Library Board Minutes – June 25, 2020

**12.12.** Ministry of Municipal Affairs and Housing – Notice regarding Covid-19 Economic Recovery Act, 2020

**12.13.** Municipality of Chatham-Kent – Letter of Support for Long Term Care Funding and Commission

**12.14.** Residential Hospital of Grey Bruce – Golf for Hospice Event Invitation

### **13. COUNCILLOR AND STAFF UPDATES**

#### **14. PLANNING AND ZONING MATTERS**

**14.1.** Next Planning Advisory Committee Meeting – Tuesday August 4, 2020 | 5:00pm

**14.2.** Notice of Public Meeting – Tuesday July 21, 2020 | 5pm  
- Consent Application (B2-20) – 853 24<sup>th</sup> Avenue

#### **15. DATES TO REMEMBER AND ANNOUNCEMENTS**

**15.1.** Civic Holiday – Monday August 3, 2020

**15.2.** Next Regular Council Meeting – Monday August 10, 2020

**15.3.** Golf for Hospice – Tuesday August 11, 2020

#### **16. NOTICE OF MOTION**

#### **17. CLOSED MEETING**

**86-20**      **Moved by COUNCILLOR KOEBEL | Seconded by COUNCILLOR FITZSIMMONS**  
**THAT** the Council of the Town of Hanover meet in closed session in order to address matters pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board. **CARRIED**

Hanover Council reconvened in open session at 11:25pm and the Chair confirmed that Hanover Council had gone in closed session and discussed matters pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board.

#### **18. ADJOURNMENT**

**87-20**      **Moved by COUNCILLOR DICKERT | Seconded by COUNCILLOR FLEET**  
**THAT** this meeting of Hanover Council now be adjourned at 11:28pm. **CARRIED**

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Susan Paterson, Mayor

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Brian Tocheri, CAO/Clerk