

## THE CORPORATION OF THE TOWN OF HANOVER

### BY-LAW NO. 3251-23

Being a By-law to establish the rates, fees and charges for various services provided by the municipality.

**WHEREAS** pursuant to Section 391 (1) of the *Municipal Act 2001*, Chapter 25, as amended, a council of a municipality may pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it and for the use of its property, including property under its control;

**AND WHEREAS** Section 398 of the *Municipal Act* establishes that fees and charges imposed by a municipality or local board on a person constitute a debt of the person to the municipality or local board, and provides that a Treasurer of a local municipality may add fees and charges imposed by the municipality under this Part to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes;

**AND WHEREAS** pursuant to Section 69 of the *Planning Act*, R.S.O. 1990, Chapter P.13, as amended, a council of a municipality may pass a by-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet the anticipated costs to the municipality or Committee of Adjustment in respect of processing each type of application provided for in the tariff.

**NOW THEREFORE** the Municipal Council of the Corporation of the Town of Hanover hereby enacts as follows:

1. **THAT** the rates and fees for various municipal services be established as shown in the Schedules attached hereto and forming part of this By-law.
  - Schedule 'A' - General Administration
  - Schedule 'B' - Cemetery
  - Schedule 'C' - Facilities & Services Rentals
  - Schedule 'D' - Recreation Programs
  - Schedule 'E' - Library
  - Schedule 'F' - Water and Sewage
  - Schedule 'G' - Garbage & Recycling
  - Schedule 'H' - Fire Department
  - Schedule 'I' - Building Department
  - Schedule 'J' - Planning and Development
  - Schedule 'K' - Licences (General)
  - Schedule 'L' - Animal Control
  - Schedule 'M' - Medical Clinic Locum Apartment
2. **THAT** the rates and fees as set forth in the Schedules attached hereto shall come into effect as of January 1, 2023.
3. **THAT** any By-laws inconsistent with this By-law are repealed in their entirety effective January 1, 2023.
4. **THAT** should any fee or charges authorized by this by-law remain unpaid and past due, as per S.398.2 of the *Municipal Act*, staff is hereby authorized to add any such outstanding fees and charges to the applicable property for which all the owners are responsible for paying the fees and charges.
5. **THAT** By-law No. 3184-21 as amended, be hereby repealed in its entirety as of January 1, 2023.

**READ A FIRST, SECOND and THIRD TIME and FINALLY PASSED** this 16th day of January, 2023.

*Sue Paterson*

Susan Paterson, Mayor

*Vicki McDonald*

Vicki McDonald, Clerk

General Administration	Fee	Tax
Commissioner of Oaths	15.00	*
NSF/Returned Cheque/Pre-Authorized Payment (no charge if 1st NSF in 12 month period)	40.00	n/a
Tax Certificate (incl. Water Certificate) per assessed property	60.00	n/a
Water Certificate or Statement only	15.00	n/a
Copy of Tax Statement	10.00	n/a
Tax Sale Administration Fee	Actual Costs + \$250.00	n/a
Tax Registration Administration Fee	Actual Costs + \$250.00	n/a
FREEDOM OF INFORMATION		
Application Fee	5.00	n/a
Search	7.50 /quarter hr.	*
Record Prep	7.50 /quarter hr.	*
CD/USB	10.00	*
Photocopies	0.20	*
Other (e.g. Shipping)	Cost Recovery	n/a

The Town of Hanover endeavors to be open and transparent in all matters and to disclose information to the public as permitted within the framework of the Municipal Freedom of Information and Protection of Privacy Act. As required under the Act, a minimum application fee of \$5.00 is required along with each access to information request. Any additional charges over and above the \$5.00 application fee may be charged at the discretion of the Clerk in accordance with the Current Rates and Fees By-law.

Cemetery	Fee	Tax
Death Registration, Out of Town by Division Registrar	10.00	n/a
<b>Plot Sales</b>		
Single Adult Grave		
Grave Charge	540.00	**
Care & Maintenance	360.00	**
Total Cost – Adult Grave	900.00	**
Single Child (1 - 12 yr) Grave		
Grave Charge	540.00	**
Care & Maintenance	360.00	**
Total Cost – Child Grave	900.00	**
Infant (Under 1 yr) Grave		
Grave Charge	264.00	**
Care & Maintenance	176.00	**
Total Cost – Infant Grave	440.00	**
Single Cremation Plot		
Grave Charge	279.00	**
Care & Maintenance	186.00	**
Total Cost – Cremation Plot	465.00	**
<b>Columbarium Niche Sales</b>		
Niche charge	1615.00	**
Care & Maintenance (15%)	285.00	**
Cost – Centre Columbarium Upper 3 Rows	1900.00	**
Centre Columbarium 3 <sup>rd</sup> Row from Bottom		
Niche charge	1530.00	**
Care & Maintenance (15%)	270.00	**
Total Cost – Centre Columbarium 3 <sup>rd</sup> Row from Bottom	1800.00	**
Centre Columbarium 2 <sup>nd</sup> Row from Bottom		
Niche charge	1445.00	**
Care & Maintenance (15%)	255.00	**
Total Cost – Centre Columbarium 2 <sup>nd</sup> Row from Bottom	1700.00	**
Centre Columbarium Bottom Row		
Niche charge	1360.00	**
Care & Maintenance (15%)	240.00	**
Total Cost – Centre Columbarium Bottom Row	1600.00	**
Outer Columbarium Wall Upper Row		
Niche Charge	1615.00	**
Care & Maintenance (15%)	285.00	**
Total Cost – Outer Columbarium Wall Upper Row	1900.00	**
Outer Columbarium Wall 3 <sup>rd</sup> Row from Bottom		
Niche Charge	1530.00	**
Care & Maintenance (15%)	270.00	**
Total Cost – Outer Columbarium Wall 3 <sup>rd</sup> Row from Bottom	1800.00	**
Outer Columbarium Wall 2 <sup>nd</sup> Row from Bottom		
Niche Charge	1445.00	**
Care & Maintenance (15%)	255.00	**
Total Cost – Outer Columbarium 2 <sup>nd</sup> Row from Bottom	1700.00	**
Outer Columbarium Wall Bottom Row		
Niche Charge	1360.00	**
Care & Maintenance (15%)	240.00	**
Total Cost – Outer Columbarium Bottom Row	1600.00	**
<b>Interment Charges</b>		
Adult grave opening	980.00	**
Child (1 - 12 yr) grave opening	490.00	**
Infant (under 1 yr) grave opening	290.00	**
Cremation grave opening	490.00	**

Cemetery	Fee	Tax
Saturday and Staff Overtime Interments	1.5 x applicable interment charge	**
Statutory & Municipal Holidays (by order of The Medical Officer of Health only)	2 x applicable interment charge	**
Sunday Burials (by order of The Medical Officer of Health only)	2 x applicable interment charge	**
Columbarium Niche Inurnment - (2nd opening) Mon. to Fri.	340.00	**
Columbarium Niche Inurnment (1st opening) Saturday	1.5 x niche inurnment charge	**
Columbarium Niche Inurnment (2nd opening) Saturday	1.5 x niche inurnment charge	**
2 <sup>nd</sup> Set of ashes (ground and niche) interred at same opening	110.00	**
Miscellaneous Charges		**
Engraving (Columbarium Niche door)	390.00	**
Disinterment (regular grave) - reburial charge extra	980.00	**
Disinterment (cremation grave) reburial charge extra	490.00	**
Disinterment (Niche) – reburial charge extra	340.00	**
Use of Storage Vault	215.00	**
Administration Fee	110.00	**
Ontario Licence Fee	Included	
Monument/Marker		
Monument Order Fee	18.00	**
Flat Marker over 172 sq. inches (Ministry Prescribed Fee)	100.00	**
Upright Monument up to 4 ft in height or width (Ministry Prescribed)	200.00	**
Upright Monument over 4 ft in height or width (Ministry Prescribed)	400.00	**
Memorial Trees		
50 mm diameter in designated areas	See below	
White Spruce	TBD	**
Native Red Maple	TBD	**
Silk Ivory Lilac	TBD	**
Pine Oak	TBD	**
Plaque on base stand		**
Tree Plaque (5” X 8” aluminum with silver lettering)	275.00	**
Tree Plaque (5” X 8” cast with bronze lettering)	360.00	**
Benches (cost recovery)		
Red Granite (straight bench)	650.00	**
Grey Granite (straight bench)	650.00	**
Grey Granite (curved bench)	650.00	**
Foundation for bench	175.00	**
Freight	cost recovery	**
Bench Plaque (4” x 6” aluminum with silver lettering)	215.00	**
Bench Plaque (4” x 6” cast with bronze lettering)	250.00	**

Facilities & Services Rentals	Fee	Tax
<b>Where no discounts already apply, All Youth Organizations receive 30% discount on facilities rentals</b>		
<b>All Non-Profit Organizations receive 25% discount on facilities rentals</b>		
<b>P &amp; H Centre – Advertising</b>		
Time Clock (2' x 6')	535.00	**
Time Clock (1' x 8')	535.00	**
Ice Surface Boards (4' x 8') Per Year Costs		
(3-sided viewing)	790.00	
(2-sided viewing)	560.00	**
<b>P &amp; H Centre – Arena Floor</b>		
Floor Only - Monday to Thursday – Daily Rate	808.30	**
Floor Only - Friday to Sunday – Daily Rate	909.40	**
Floor - Setup / Takedown – Daily Rate, Monday to Thursday	404.20	**
Floor - Setup / Takedown – Daily Rate, Friday to Sunday	454.70	**
Floor - Setup / Takedown days - Hourly Rate	50.50	**
Floor Only - Hourly Rate	101.00	**
Services - Set up/Tear down Labour per 100 seating (tables & chairs)	44.00	**
Services - Hydro Panels Per Event	168.00	**
<b>P &amp; H Centre – Ice</b>		
Prime Time Hourly- (Sat/Sun 7:30 am to 11:00 pm and Mon. to Fri. 4:30 to 11:00 pm, plus all Statutory Holidays)	154.00	**
Prime Time Hourly- Last minute booking, less than 72 hours prior to booking (Sat/Sun 7:30 am to 11:00 pm and Mon to Fri 4:30 to 11:00 pm, plus all Statutory Holidays)	108.00	**
Statutory Holidays Hourly (Prime Time Ice Rate plus Labour at double time; labour to be adjusted with wage increases)	calc. as per left	**
Non-Prime Hourly (11:00 pm to 4:30 pm. daily from Sunday to Friday, and prior to 7:30 am. Saturday and Sunday, pending building open / close hours)	126.80	**
Non-Prime Hourly, 7 days or less of booking date, 50% of non-prime rate (11:00 pm to 4:30 pm. daily from Sunday to Friday, and prior to 7:30 am. Saturday and Sunday, pending building open / close hours)	63.50	**
Shinny/Figure Skating Walk-Ins Per Hour (note 2015 rate pp – per person)	37.10	**
<b>Town of Hanover – Meeting Rooms</b>		
15% block booking discount – 5 or more room or arena floor rentals		
Civic Centre - Saugeen Room - hourly	47.40	**
Civic Centre – Saugeen Room – daily	213.20	
P & H Centre – Boardroom – hourly	25.00	**
P & H Centre – Boardroom - daily	112.50	
R.A.C. - Classroom: Hanover Volunteer Recreation & Culture Group Meetings	N/C	
P&H Centre – Auxiliary room – hourly	37.10	**
P&H Centre – Auxiliary room - daily	167.05	
R.A.C. - Classroom – hourly	45.50	**
R.A.C. – Classroom - daily	204.60	
R.A.C. – Lounge – hourly	53.00	**
R.A.C. – Lounge - daily	238.70	
R.A.C. - Viewing Gallery - hourly	60.60	**
<b>Town of Hanover – Multi-Purpose Rooms</b>		
Civic Centre - Community Hall – hourly	69.90	**
Civic Centre - Community Hall - daily	314.70	
Civic Centre - Community Hall – HCP/GBS – hourly	18.90	**
Civic Centre - Community Hall – HCP/GBS – daily	141.80	
P & H Centre - Lions Den – hourly	76.00	**
P & H Centre - Lions Den - daily	345.80	

<b>P &amp; H Complex</b>	<b>Fee</b>	<b>Tax</b>
Full Rental - Arena Floor, Multi Purpose Space, Boardroom, Lobby- daily	1,545.25	**
Pool Rentals - hourly (plus req'd staff)	114.90	**
Pool Rentals - Wading Pool - hourly	71.90	**
Pool - Non-Prime (after 10:00 p.m.). - hourly	88.40	**
Pool - Board of Education (lessons) - hourly	99.30	**
<b>Facilities &amp; Services Rentals</b>		
<b>Civic Centre – Theatre</b>		
Community Theatre Rentals – hourly <i>(no access to Community Hall)</i>	76.00	**
Community Theatre Rentals – daily <i>(no access to Community Hall)</i>	341.90	
<b>Theatre &amp; Community Hall - Combined Rental – daily</b>		**
<i>Required for all public performances and productions</i>	491.20	
Community Theatre – HCP/GBS– hourly	18.90	**
Community Theatre – HCP/GBS – daily	212.75	
Theatre Lighting Operator – per event up to 4 hours	83.25	
Each hour thereafter	20.80	**
Theatre Audio Operator – per event up to 4 hours	83.25	
Each hour thereafter	20.80	**
Grand Piano Rental <i>(Grey Bruce Singers Exempt as donated piano to Town)</i>	50.00	
<b>Equipment</b>		
Overhead/Flipcharts – daily	13.30	**
Volleyball Equipment - 1 set	36.25	**
Volleyball Equipment - 3 sets	82.10	**
Photocopies: Community Groups - YOUTH (8.5 x 11")	0.15	**
Photocopies: Community Groups - ADULT (8.5 X 11")	0.20	**
Photocopies: Private Groups (8.5 x 11")	0.35	**
Photocopies: (8.5 x 14") per copy	Add .02 cents	**
Photocopies (two-sided) per copy	Add .05 cents	**
Marquee (per events listing/marquee side)	28.25	**
Equipment & Operator - hourly	98.30	**
<b>Ball Parks - Kinsmen Ball Park/Agricultural Ball Park</b>		
Lighted - Baseball Games – hourly	52.40	**
Lighted - Fastball Games – hourly	40.10	**
Non-Lighted Games – hourly	35.30	**
Practices – hourly	20.10	
Practices- per team per season	209.20	**
Tournaments - Hourly Rate	23.40	
Tournaments -Daily Rate /per diamond	140.15	**
Tournaments (Agricultural Park Baseball) hourly non-lit	28.50	
Tournaments (Agric. Park Baseball) hourly lighted	42.30	
Tournaments (Agric. Park Baseball) – daily per diamond	170.90	**
Tournaments (Attendant Option - hourly)	37.10	**
<b>Soccer Pitches – R.A. Crawford, Rail Lands and R C Fields</b>		
Practices - Mini Pitches – hourly	12.95	
Practices – Mini Pitches - seasonally	132.70	**
Practices - Major Pitches – hourly	20.30	
Practices – Major Pitches - seasonally	211.30	**
Games - Mini Pitches @ Rail Lands – hourly	23.60	**
Games - Major Pitches @ Rail Lands, RA Crawford - hourly	35.60	**
Tournaments - Major Pitches – hourly	23.60	
Tournaments – Major Pitches – per pitch daily	141.80	**
Tournaments - Mini Pitches - hourly	16.10	
Tournaments – Mini Pitches – per pitch daily	96.50	**
Tournaments - Attendant Option - hourly	37.10	**
<b>Hanover Town Park - Campground (12 serviced sites)</b>		
Group Camping – 1 night	223.70	**
Group Camping – 2 nights	380.30	**
Group Camping – 3 nights	539.20	**

Parks	Fee	Tax
J Binkley/T Paterson Pavilion (Bar and Kitchen) – daily	86.75	**
J Binkley/T Paterson Pavilion (Bar and Kitchen) – per tournament	168.00	
Hanover Town Park - Centennial Pavilion – hourly	27.65	**
Hanover Town Park – Centennial Pavilion - daily	86.10	
Heritage Square Damage Deposit – per event	100.00	**

Regional Aquatic Centre – Pool	Fee	Tax
<b>Aquatics   Admissions</b>		
Preschool (4 yrs. & under)	3.75	*
Student (5 - 17 yrs.)	4.75	*
Senior (65 yrs. and older)	4.75	*
Adult (18 yrs & over)	5.50	*
Aquafit	6.75	*
Family (same household maximum 5 person)	12.25	*
Family Additional Persons	2.50	*
Adult /Tot Swims (1 adult/1 preschool)	5.50	*
Toonie Swims (1 hour swim)	2.00	
<b>Swim Passes</b>		
Preschool - 10 Visit	31.88	*
Preschool - 20 Visit	60.00	*
Student - 10 Visit	40.38	*
Student - 20 Visit	76.00	*
Senior - 10 Visit	40.38	*
Senior - 20 Visit	76.00	*
Adult - 10 Visit	46.75	*
Adult - 20 Visit	88.00	*
Aquafit - 10 Visit	60.75	*
Aquafit - 20 Visit	121.50	*
Family - 10 Visit	104.13	*
Family - 20 Visit	196.00	*
<b>Swim Memberships</b>		
Preschool - 6 Month	102.10	**
Preschool - Annual	165.20	**
Student - 6 Month	157.60	**
Student - Annual	250.90	**
Senior - 6 Month	157.60	**
Senior - Annual	250.90	**
Adult - 6 Month	195.50	**
Adult - Annual	327.80	**
Family - 6 Month	338.00	**
Family - Annual	549.75	**
<b>Swim Lessons</b>		
Tots (30 Minutes)	75.10	n/a
Preschool/Youth (30 Minutes)	82.00	n/a
Youth (45 Minutes)	84.25	n/a
Youth (60 Minutes)	103.20	n/a
Family Rate - First 2 Children in highest swim level, full price. Third or more children in lesser valued lesson, half price.	½ price	
Private - 1 Lessons *(HST applied to adult lessons)	45.30	n/a
Private - 5 Lessons	181.20	n/a
Private - 9 Lessons	271.80	n/a
Semi-Private - 1 Lessons	37.70	n/a
Semi-Private -5 Lessons	150.80	n/a
Semi-Private - 9 Lessons	226.20	n/a
<b>Advanced Courses –</b>		
As per the established Advanced Course calculation		
Children’s Programs – Summer Camps		
Fun Club - 5 Day Week	172.50	n/a
Fun Club - 4 Day Week	137.00	n/a
Fun Club Family Rate - 3rd or more children	½ price	n/a
<b>School Breaks</b>		
PA Days, March Break, Christmas Break - per day	46.50	n/a
Family Rate - 3rd or more Children	half price	n/a



Recreation Programs	Fee	Tax
General – Adult & Senior Recreation Programs		
Carpet Bowling – drop in admission	2.50	*
Huff N Puff Hockey – drop in admission	10.00	*
Chair Yoga – 6-week session	***See below	**
Yoga – 6-week session	***See below	**
Senior Games – per event	5.00	*

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Course calculation formula implemented in 2021. Calculation includes instructor, facility, supplies, 5% administration and program break-even participant number.

Library	Fee	Tax
Non-Resident Fee (year)	70.00	n/a
Non-Resident Fee (3 months)	20.00	n/a
Non-Resident Student Fee (print only)	10.00	n/a
Overdue Fines (10.00 maximum per item)		n/a
Books & Audio	0.25	n/a
Videos, Games, Hotspots, ILLO	1.00	n/a
Bestsellers Books	1.00	n/a
Inter Library Loan	1.00	n/a
Inter Library Loan not collected	1.00	n/a
Lost Materials (except ILLO)	Average Replace Cost	n/a
Damaged Materials (except ILLO)	Repair or Replace Cost	*
Obituary Lookup & Print (up to 5 pages)	15.00	n/a
Research (1st half hour free)	15.00 per 1/2 hr.	n/a
Exam Proctoring – Non Residents	50.00	n/a
Residents / Members in good standing	25.00	n/a
Faxes		
Send or receive per page	1.00	*
Send or receive (5-9 pages)	flat rate 5.00	*
Send or receive (10-12 pages)	flat rate 6.00	*
Send or receive (13 pages or more)	0.50 per page	*
Photocopies / Printing		
B&W single sided per sheet	0.25	*
B&W double sided per sheet	0.35	*
Colour per side	1.00	*
Colour less than ½ page	0.50	*
On synthetic NeverTear per sheet	1.00	*
Scan to email	n/c	
Book Repairs (in house)	Minimum 5.00	n/a
Rental - Projection Screen per day	5.00	*
Rental –Slide Projector per day	10.00	*
Rental - LCD Projector (in house)	20.00	*
Rental - Flip Chart	5.00	*
Flip Chart Paper - per 5 pages	1.00	*
Lost Card Replacement Fine	3.00	n/a

**Note** – Printing of resumes is charged as for any copying/printing. Free resume printing is available at the Family Y Employment Service. Prices for convenience services are set high so as not to compete with local businesses.

Water and Sewage	Fee	Tax
<b>In-Town Properties</b>		
Water Service Charges - Monthly rate per unit		
Standard 5/8" x 3/4" (under 1") Meter	15.00	n/a
1" Meter	23.57	n/a
1 1/2" Meter	47.14	n/a
2" Meter	94.28	n/a
3" Meter	154.29	n/a
4" Meter	308.58	n/a
Metered Water Consumption (per cubic meter)	1.05	n/a
Fire Line Charges (per month)		
1" Water Main Connection	23.10	n/a
2" Water Main Connection	46.20	n/a
4" Water Main Connection	69.30	n/a
6" Water Main Connection	161.70	n/a
8" Water Main Connection	231.00	n/a
12" Water Main Connection	346.50	n/a
Basic Water Rate - annual charge per unit (Comm. properties without meters)	360.00	n/a
Basic Sewage Rate - annual charge per unit (Res. properties without meters)	486.00	n/a
Sewage Charge - % of total water charge	135%	n/a
<b>Services Beyond Municipal Boundary</b>		
Water Service Charges - Monthly rate per unit		
Standard 5/8" x 3/4" (under 1") Meter	30.00	n/a
1" Meter	47.14	n/a
1 1/2" Meter	94.28	n/a
2" Meter	188.56	n/a
3" Meter	308.58	n/a
4" Meter	617.16	n/a
Metered Water Consumption (per cubic meter)	2.10	n/a
Sewage Charge	135%	n/a
<b>Miscellaneous Charges</b>		
Disposal of sewage at Water Pollution Control Plant (more than 2% solids)	\$8.50/cu mtr 20.00 Minimum	n/a
Filling of permanent fixture swimming pools (not seasonal blow-up) (topping up pools will not be exempt)	Exempt from sewage Charge	n/a
Penalty for past-due account	5%	n/a
Testing for Water Meter Accuracy (at customer's request)	50.00	**
Water Meter	Cost recovery	**
Water/Sewer Hook-up charges	Cost recovery	**
Water Shut-off fee	50.00	**
Water Final Reading	30.00	n/a
Bulk Water Connection Fee (2 x out of town flat rate fee)	60.00	n/a
Bulk Water Consumption Fee (per cubic meter) (out of town consumption rate)	2.10	n/a

Garbage & Recycling	Fee	Tax
Recycling Boxes	14.00	**
Bag Tags (each)	2.50	n/a
Joint Landfill Fees		
Garbage - Per Tonne (10.00 min. charge)	135.00	n/a
Garbage - Per Tonne - (Non-Sorted)	270.00	n/a
Non-Hazardous Industrial Waste	270.00	n/a
Car Tires (max. 10 free)	Free	n/a
Truck Tires (max. 10 free)	Free	n/a
Appliances (with freon removed)	12.00	n/a
Spring Mattresses	20.00	n/a
Brush/Wood (over 2" diameter) – Per Tonne	135.00	n/a

Fire Department	Fee	Tax
False Alarms (after 2 avoidable within the calendar year)	543.00	n/a
<b>Fire Inspections (includes 1 follow-up inspection)</b>		
Daycare, Family Services, Community Living Requests	110.00	n/a
Real Estate/Lawyer Requests		
Single/Duplex / 1 to 2 commercial units	160.00	n/a
3 to 6 Units / 3 to 6 commercial units	210.00	n/a
Over 6 Units	310.00	n/a
3rd and subsequent follow-up per inspection	210.00	n/a
Property File Search	110.00	n/a
Fire Permit (May 1 to September 30 annually)	30.00	n/a
Fire Permit (January 1 to December 31 annually)	50.00	n/a
Burning without a fire permit	100.00	n/a
Burning during a fire ban	200.00	n/a
Fire Reports	125.00	n/a
Motor Vehicle Collision Fees		
per unit for first hour	543.00	n/a
per unit for each additional hour or part of	543.00	n/a
<b>Technical Rescues</b>		
Swift Water, Ice Water, Confined Space, Rope Rescue, Property Search and Recovery (includes staffing and equipment)		
first hour	600.00	n/a
each additional hour or part of	600.00	n/a
Aerial Ladder – (outside of Mutual Aid – includes staffing)		
first hour	600.00	n/a
each additional hour or part of	600.00	n/a
Fire Apparatus Stand-by – Fire Scenes (includes staffing & equipment)		
per unit for first hour	543.00	n/a
per unit for each additional hour or part of	543.00	n/a
Fire Apparatus Stand-by – Technical Specialties (includes staffing & equipment)		
first hour	600.00	n/a
each additional hour or part of	600.00	n/a
Drone – (outside of mutual aid – includes staffing)		
first hour	200.00	n/a
each additional hour or part of	200.00	n/a
S.C.B.A. Air Refills (each)	10.00	n/a
Smoke Alarms	45.00	n/a
Fire Extinguisher Training (per person) – Commercial	15.00	
Community Groups	0.00	n/a
Lock Box	140.00	n/a
Fire Response Fees – Indemnification Technology® Should an insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative	Current MTO Rates, plus any additional costs to the Town of Hanover	
Meeting Room Rental		
part day	50.00	n/a
full day	100.00	n/a

EXTERNAL SPECIALTY EQUIPMENT SERVICE FEE

On every occasion where vehicles, equipment and personnel of the Town of Hanover Fire Department responds to a call or incident in the Town of Hanover, Province of Ontario or the County of Grey, where such call or incident involves retaining a private contractor, renting, leasing or purchasing specialty equipment not normally on a fire apparatus, necessary to suppress or extinguish a fire, preserve property, prevent fire spread or otherwise eliminate an emergency; or for the purpose of determining the origin, cause, or circumstances of any fire or explosion, a fee shall be charged to the property owner’s insurance company for payment of all costs incurred.

Building Department	Fee	Tax
<b>Construction/Demolition/Change of Use Permits &amp; Inspections</b>		
Building Permit (Residential Single Detached, Semi-detached, triplex, fourplex, etc.)	8.00/1,000 or part thereof of estimated value of construction (min. fee 60.00)	n/a
New residential occupancies	2.25 per square foot	n/a
Commercial/Industrial/Institutional/All Other Uses	12.00/1,000 or part thereof of estimated valuation of construction (min. fee 100.00)	n/a
Demolition Permit		
Application for buildings 3,000 square feet and under	60.00	n/a
Application for buildings over 3,000 square feet	350.00	n/a
All Wood Burning Systems (per application)	75.00	n/a
Plumbing Permit	50.00 per application + 8.00/fixture	n/a
Change of Use Permit	10.00/1,000 or part thereof of estimated valuation of construction (min. fee 60.00 even when no construction proposed)	n/a
Moving Permit (per application)	100.00	n/a
Transfer of Permit (per application)	250.00	n/a
Renew Permit - Residential - Single detached, Semi-detached, triplex and fourplex	8.00/1,000 or part thereof of estimated value of construction (min. fee 60.00)	n/a
Renew Permit - Commercial/Industrial/Institutional/All Other Uses	12.00/1,000 or part thereof of estimated valuation of construction (min. fee 100.00)	n/a
Conditional Permits	Same fee as for final permit required by this by-law	n/a
Tents, as regulated	60.00 per event per location	n/a
Signs, as regulated	10.00/1,000 or part thereof of estimated valuation of construction (min. fee 60.00)	n/a
Cost of sign up to 1,000.00 - minimum charge	20.00	n/a
Cost of sign over 1,000.00	5.00/1,000 or part thereof of estimated valuation of construction	n/a
Mobile Sign – 1 month	20.00	n/a
Mobile Sign – 2 months	40.00	n/a
Replace Existing Municipal Water Service	25.00	n/a
Replace Existing Municipal Sanitary Sewer Services	25.00	n/a
Sewage System Permit for Class 1	N/C	n/a
Sewage System Permit for Class 2 & 3 (each)	50.00	n/a
Sewage System Permit for Class 4 & 5	350.00 for new or replacement systems up to 4000L plus 0.10/L over 4000L to a maximum of 10,000L	n/a
Replacement, Repair, or Alterations of Tank of Leaching Bed	100.00 plus 25.00/1,000 of estimated cost for repair or alteration	n/a
<b>Refunds - based on Status of Permit Application</b>		
Application filed - no processing or review of plans submitted	80%	n/a
Application filed - Plans reviewed and permit issued	50%	n/a
Additional deduction for each field inspection that has been performed	10%	n/a
Permits valued at less than 100.00	NIL	n/a

- A) An investigation fee of 150 shall be applied where work has commenced prior to the issuance of the required building permit in addition to the building permit fee.
- B) Any other building or structure not included above or where square footage cannot be calculated effectively, a rate of 8.00 per 1000.00 of construction value shall be charged for a building permit.
- C) Inspection only – no permit required, a fee of 75.00 per hour shall be charged.
- D) Inspection requested and not ready, a fee of 75.00 shall apply.

Planning and Development	Fee	Tax
Subdivision Agreement	6,000.00	n/a
Application for an Amendment to the Official Plan	1,900.00	n/a
Application for an Amendment to the Zoning By-Law	1,900.00	n/a
Joint Application for Amendment to the Official Plan & Zoning By-Law	2,900.00	n/a
Application for Consent	1,000.00	n/a
Application for a Minor Variance		
- variance for setbacks/lot area	550.00	n/a
- all other variances	750.00	n/a
Application for Part Lot Control	200.00	n/a
Cash-in-Lieu of Parking (per parking space)	750.00	n/a
	30.00	
Comprehensive Zoning By-Law Copy	plus shipping	n/a
	20.00	
Official Plan Copy	plus shipping	n/a
	2,500	
Site Plan Control Fee - New Residential	plus 150/unit	n/a
	2,500	
Site Plan Control Fee - New Non-Residential	plus 3.00/m2	n/a
	1,200	
Site Plan Control Fee - Residential Expansion	plus 150/unit	n/a
	1,200	
Site Plan Control Fee - Non-Residential Expansion	plus 3.00/m2	n/a
Zoning Compliance Letter per assessed property	85.00	n/a

Licences – General	Fee	Tax
Lottery Licencing (% of prize value)		
Bingo - In Town group	2.0%	n/a
Bingo - Out of Town group	3.0%	n/a
Raffle - In Town group	2%; minimum 10.00	n/a
Raffle - Out of Town group	3%; minimum 15.00	n/a
Bazaar - In Town group	2.0%	n/a
Bazaar - Out of Town group	3.0%	n/a
Break Open Tickets - In Town group	2% of prize value of each box 3000.00 max/calendar year	n/a
Break Open Tickets - Out of Town group	3.0%	n/a
Marriage Licence	150.00	n/a
Taxicab Licence		
Taxicab Annually	200.00	n/a
Additional Taxicab Annually	150.00	n/a
Limousine Annually	300.00	n/a
Additional Limousine Annually	300.00	n/a
Driver/Agent (1 Year)	100.00	n/a
Renewal Driver (1 Year)	100.00	n/a
Broker Annually	500.00	n/a
Replacement D/L	50.00	n/a
Replacement Tariff Card	30.00	n/a
Street / Outdoor Vending		
Mobile Canteen – By-law 2002-06-20-94	\$500.00 per vehicle/year	n/a
Refreshment Bicycles – By-law 1999-06-06-94	\$25.00 per bicycle/year	n/a
Hawkers & Peddlers - By-law 1998-06-06-94	\$500.00/year	n/a



Animal Control	Fee	Tax
<b>Cat Licences (one-time charge)</b>		
Male - Neutered	30.00	n/a
Male - Unneutered	40.00	n/a
Female - Spayed	30.00	n/a
Female - Unspayed	40.00	n/a
Tag Replacement	10.00	n/a
<b>Dog Licences - Annually before March 31</b>		
Male - 1st Neutered	20.00	n/a
Male - Additional Neutered	25.00	n/a
Male - 1st Unneutered	30.00	n/a
Male - Additional Unneutered	35.00	n/a
Female - 1st Spayed	20.00	n/a
Female - Additional Spayed	25.00	n/a
Female - 1st Unspayed	30.00	n/a
Female - Additional Unspayed	35.00	n/a
Kennel Licence	120.00	n/a
Tag Replacement	10.00	n/a
<b>Dog Licences - Annually after March 31</b>		
Male - 1st Neutered	30.00	n/a
Male - Additional Neutered	40.00	n/a
Male - 1st Unneutered	45.00	n/a
Male - Additional Unneutered	50.00	n/a
Female - 1st Spayed	30.00	n/a
Female - Additional Spayed	40.00	n/a
Female - 1st Unspayed	45.00	n/a
Female - Additional Unspayed	50.00	n/a
Kennel Licence	150.00	n/a
Tag Replacement	10.00	n/a

**Note** – Refer to Animal Control By-law No. 2819-13 for Set Fines under Part 1 Provincial Offences Act.

Medical Clinic Locum Apartment	Fee	Tax
Doctor Rate		
Daily	61.25	**
Monthly	1,110.00	**
Minimum Charge	183.75	**
Medical Student Rate		
Daily	61.25	**
Monthly	721.50	**
Minimum Charge	183.75	**