

**HANOVER POLICE SERVICES BOARD  
MINUTES OF MEETING  
Monday, July 18, 2022  
Classroom, P & H Centre**

**Present:** Chair Don Smith  
Vice-Chair Peter McEwen  
Police Services Board Member Selwyn Hicks  
Police Services Board Member Sue Paterson  
Police Services Board Member Charlie Pickard

Chief Chris Knoll  
Administrator Catherine McKay

**Absent:** None

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**No conflict or pecuniary interest declared**

**OPENING OF MEETING**

The Chair declared the meeting open at 10:00 a.m..

**AGENDA**

**Motion # 2022-06-056**

**Moved by:** P. McEwen

**Seconded by:** S. Paterson

That the agenda for July 18, 2022 be accepted as circulated.

**Carried**

**Motion # 2022-06-057**

**Moved by:** C. Pickard

**Seconded by:** S. Hicks

That the Board deviate from the agenda for July 18, 2022 if required.

**Carried**

**MINUTES OF THE May 16, 2022 MEETING**

**Motion # 2022-06-058**

**Moved by:** P. McEwen

**Seconded by:** S. Paterson

That the Minutes of the May 16, 2022 meeting be adopted as circulated.

**Carried**

**BUSINESS FROM MINUTES**

**A. Report on OAPSB Meeting, June 7, 2022**

The report submitted by Board Member Sue Paterson was received for information.

**B. Board & Secretary Pay**

The Board reviewed the results of the survey and discussed how to address the question of Board and Board Administrator remuneration. The level of remuneration for the Board has not been looked at since prior to 2012. Board Member Selwyn Hicks suggested that it should be reviewed regularly because if the remuneration falls behind for a period of time, a bigger problem can arise if the Board has to “play catch up”. He suggested that remuneration be reviewed early in the next Board’s mandate. Other suggestions included having the current Board make a recommendation to the incoming Board that it accept the comparables in the survey while leaving the final decision to the new Board. Board Member Selwyn Hicks suggested that the current Board should make a recommendation to the incoming Board, noting that current Board members will not benefit from any increases and there would be a natural reticence for the new Board to address its own remuneration at the start of its term. Board Member Peter McEwen noted that Hanover is not the size of Saugeen Shores or Owen Sound, two of the comparables in the survey, and Board Member Hicks stated that size is not everything, and the Hanover Board deals with the same issues that are mandated in the Police Services Act. The Chief noted that the Hanover Board carries out the same responsibilities as Boards in larger communities such as Guelph and Toronto, although the volume and numbers are different. It was agreed

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These minutes are considered to be in draft form until signed by the Chair and the Secretary.

that no change is required to the Board Administrator's remuneration.

**Motion # 2022-06-059**

**Moved by:** S. Hicks

**Seconded by:** P. McEwen

That the annual remuneration of the Chair of the Hanover Police Services Board be set at \$4,000 and the annual remuneration of Members of the Hanover Police Services Board be set at \$3,000 effective January 1, 2023.

**Carried**

**ACCOUNTS**

**A. May 2022 Cheque Register**

**Motion # 2022-06-060**

**Moved by:** S. Paterson

**Seconded by:** P. McEwen

That the Board approve payment of accounts dated May 2022 in the amount of \$ 62,853.74

**Carried**

The Chief clarified that the donation to the Lions Club was in support of the fishing derby for kids since a regular donor was not able to contribute.

**B. June 2022 Cheque Register**

**Motion # 2022-06-061**

**Moved by:** C. Pickard

**Seconded by:** P. McEwen

That the Board approve payment of accounts dated June 2022 in the amount of \$ 32,487.28

**Carried**

**CORRESPONDENCE**

- A. Replacement Informations
- B. Regulations Regarding Licence Verification and Business Record-Keeping Regarding Firearms
- C. Amendments Related to Vehicle Emissions and Vehicle Inspection Stations
- D. Basic Constable Training Program – Allocation Request for September 14 - December 9, 2022
- E. MacDougall Verdict
- F. Release of the Standards of Care for Dogs Kept Outdoors in Ontario
- G. Class A Manual Transmission
- H. After-Hours Reporting of Notices under the Occupational Health and Safety Act
- I. GPS Monitoring Program – Intermittent Sentences and Bail Releases
- J. Hanover Fire Thank You
- K. OAPSB Letter to the Minister of Justice & Attorney General of Canada
- L. Crime Stoppers of Grey Bruce Tipster Magazine Summer 2022
- M. Crime Stoppers of Grey Bruce Coordinator Report - April to June 2022-Q2

**Motion # 2022-06-062**

**Moved by:** S. Paterson

**Seconded by:** P. McEwen

That the Board accept the correspondence and actions required.

**Carried**

On item D, the Chief noted that the Service does not plan to send any recruits, but can generally get a space with short notice if required.

On item E, the Chief noted that the Hanover Police Service has a mental health professional to accompany officers on mental health calls, and the Chief plans to report back as required on the items arising out of the inquest.

Many positive comments were received regarding the handling of the downtown fire situation. Mayor Paterson noted in response to a question from Board Member Peter McEwen that the land in question is privately owned and involves two separate properties. The insurance companies are reviewing matters and in addition to the loss of property, businesses were shut down due to the street closure.

## **NEW BUSINESS**

### **A. Report on 2022 Spring Conference & AGM, May 26 – 27, 2022**

The Board Chair and Board Member Peter McEwen attended the conference which was held virtually. The Chair noted that it seemed directed towards larger police services, but was excellent nonetheless. There were four presentations including “Modernizing Police Governance in Ontario” by representatives of the Toronto Police Services Board, which addressed the loss of trust in police and what can be done to rebuild it. It also referred to the report arising out of the G20 situation and the different approaches by the cities of Toronto and Ottawa to dealing with the convoys. This presentation mentioned Toronto’s anti-racism panel which encourages police to know their biases, and made a recommendation regarding the creation of an anti-racism advisory committee.

Additional presentations at the conference touched on human trafficking and ensuring that Special Constables are appropriately used, rather than having regular police duties transferred to them. The training and oversight of Special Constables is not the same as police officers and the presenters advised that care needs to be taken to use them appropriately and they should not be used as a cost saving.

The conference featured a motivational speaker who addressed the topic of diversity in hiring, cautioning that people tend to hire in their own image, a mindset which needs changing.

The OAPSB made decisions at the conference to increase the size of its Board from 15 to 17 to include a section 30 representative from Northern Ontario and one from an Aboriginal community. It also addressed the question of consistency in the terms of provincially appointed members.

The Board discussed diversity and anti-racism initiatives, with Board Member Selwyn Hicks noting that Hanover may be small, but it is not too small, and there should be creative thinking about diversity issues such as women in policing, and the current climate where people are emboldened and those in the public eye can be targets of aggression. He added that more people are migrating towards Hanover, diversity is increasing, and there is an inherent distrust by people of colour when it comes to the police. He suggested that the Board should recognize this by looking at equity and inclusion, and work with the Town and larger collectives on these issues to take positive steps towards openness and a welcoming attitude respectful of different cultures.

Board Member Charlie Pickard noted that the Town of Hanover has such training material and Selwyn Hicks added that Grey County offers justice, equity, diversity and inclusion (JEDI) training which perhaps the Hanover Police Service could use. He noted that efforts should be made to see what reasonably priced training is available. The Chief stated that diversity training is provided at the Ontario Police College, but the Service does not provide such training to members and added that in the last five or six years, the community of Hanover has become more diverse.. The Chair suggested that the Board could work with the Hanover Police Association to identify appropriate training. The Chief noted that diversity amongst the staff in terms of the number of women and staff of different ages brings value to the service. It was agreed that the Chair and the Chief would discuss how to move ahead with diversity training, possibly as a joint initiatives with other services, and an update will be provided at the next meeting.

### **B. Future Meeting Location**

The Board decided that its first choice for a meeting room would be the Boardroom at the P & H Centre, second the Saugeen Room at the Civic Centre, and third, the Classroom at the P & H Centre. It was noted

that the Saugeen Room would not be available for the rest of 2022 due to improvements being made at the Civic Centre. The Board Administrator will make appropriate arrangements to change future meeting locations.

**C. Zoom Account**

Since the Board will resume meeting in person, the Board Administrator will cancel the Zoom account.

**CHIEF'S REPORT & OPERATIONAL REPORT****Motion # 2022-06-063****Moved by:** C. Pickard**Seconded by:** S. Paterson

That the Board accept the Chief's Report for the period May 14 to July 15, 2022 as presented.

**Carried****Motion #2022-06-064****Moved by:** P. McEwen**Seconded by:** S. Hicks

That the Hanover Police Services Board promote Special Constable Jaime Ashton to Level 3 under the Civilian Collective Agreement effective July 11, 2022.

**Carried****Motion #2022-06-065****Moved by:** C. Pickard**Seconded by:** P. McEwen

That the Hanover Police Services Board promote Constable Garrett Potter badge #139 to the rank of Second-Class Constable effective August 1, 2022.

**Carried****Motion #2022-06-066****Moved by:** S. Paterson**Seconded by:** P. McEwen

That the Hanover Police Services Board approve the hiring of Melissa Toews, Lisa Rumble and Mike Baker for the position of part time casual contract Jail Guard – (Cell Monitors) effective July 18, 2022.

**Carried**

The Chief confirmed for Mayor Paterson that his Annual Report will be presented to Hanover Town Council and that since the downtown fire, crime calls have gone down by about 40%, although they have slightly increased recently. Other police services are experiencing calls for service involving people who lived in the downtown rooming house that was destroyed. The Mayor informed the Board that Council is looking at introducing a rooming house by-law which would be a positive change. She reinforced that no one is living at the former John Diefenbaker High School, and the Town checks the property regularly. She added that discussions are taking place regarding plans for the old school which is to be demolished, and the property redeveloped into single family homes, townhouses and affordable housing.

The Mayor noted that the 3,000<sup>th</sup> Tweet on the Chief's Twitter account will happen soon and she suggested a prize for whoever makes that post. The Chief agreed to put this initiative in place.

Board Member Selwyn Hicks suggested that bike and foot patrols are good relationship building tools and the Chief confirmed that they are taking place. Board Member Hicks also asked about the mechanisms in place to prevent unauthorized use of police databases. The Chief explained that officers have to input remarks every time they access a database and access is linked to their badge number. He added that there are other checks and balances on the NICHE system as well as on the system used to check driver's licences to prevent unauthorized access.

The Chief informed the Board that the Automatic Licence Plate Reader catches people every day who have had their licence suspended, are driving stolen vehicles or who have not renewed their vehicle plates. He reminded

everyone that even though there is no longer a fee to renew plates, it still must be done. He explained that there is a lot of traffic in Hanover and data from the digital speed monitoring devices showed 800,000 vehicles arriving in Hanover from the east on 10<sup>th</sup> Street in the first six months of 2021.

Board Member Hicks asked if the service has any plans to acquire electric vehicles, suggesting that they should be part of an environmental plan. The Chief said that it is very difficult these days to get vehicles due to shortages, hybrid vehicles are the way of the future, and the service hopes to acquire them in the next few years. He believes that electric vehicles for police services are five to ten years away.

The Chief has received many compliments about foot patrols and recently officers on foot discovered a business that was insecure and took steps to located the owner who was grateful for the effort and sent out a positive social media message about it.

**IN CAMERA SESSION****Motion # 2022-06-067****Moved by:** S. Paterson**Seconded by:** P. McEwen

That the Board convene in closed session to discuss matters that it is of the opinion fall under Section 35 (4) (a) or (b) of the Police Services Act at 12:07 p.m..

**Carried**

The Hanover Police Services Board reconvened in open session at 12:52 p.m. and the Chair confirmed that the Board had gone in closed session and discussed matters that it is of the opinion fall under Section 35 (4) (a) or (b) of the Police Services Act and that no other matters were discussed.

**ADJOURNMENT & NEXT MEETING****Motion # 2022-06-068****Moved by:** P. McEwen**Seconded by:** C. Pickard

That the Board adjourn at 12:53 p.m. to meet again on Wednesday, August 24, 2022 at 10:00 a.m. in the Boardroom, P & H Centre, or at the call of the Chair.

**Carried**  
Chair  
Secretary