

TERMS OF REFERENCE HANOVER WALKERTON WASTE MANAGEMENT COMMITTEE

COMPOSITION

The membership of the Waste Management Committee, for the Town of Hanover and Municipality of Brockton, shall be composed of up to three members from each municipality as follows:

- 1 Municipal Staff
- 1 Council Representative
- 1 Public Representative

Any vacancy created shall be filled by the municipality from the category from which the vacancy occurred.

The Chair of the Waste Management Committee shall be the Director of Public Works for the Town of Hanover.

PRINCIPLE/DUTIES

The Waste Management Committee shall advise the councils of the Town of Hanover and the Municipality of Brockton of waste management issues.

The Waste Management Committee shall be the agent of the Town of Hanover and the Municipality of Brockton and bring all applications and take all actions necessary to acquire all approvals necessary for the creation, operation and closure of the waste disposal site and any other matters relating to waste management.

The Waste Management Committee is authorized and directed, in so much as the annual approved budget allows, to retain consultants, advisors and legal counsel to prepare studies and reports, to make representations and to appear before boards and tribunals as required, subject to maintain costs as estimated by the annual approved budgets.

Decisions and recommendations of the Waste Management Committee shall be by way of consensus, meaning agreement by a majority of the members. No action can be taken on matters resulting in a tie vote.

The Waste Management Committee shall prepare a budget of the anticipated revenues and expenditures for each year. Such budget shall be submitted to each Council for approval and each Council shall provide direction and input on the budget.

The Waste Management Committee shall maintain books, records and accounts of all actions, proceedings and matters within its delegated authority, which books, records and accounts shall be available to the councils upon request.

TERM OF OFFICE

Concurrent with the term of the Municipal Council making the appointment.

MEETINGS

The Waste Management Committee shall meet quarterly or as required in order to properly manage matters which have been delegated to it.