

February 23rd, 2026

Public Meeting Notice

Notice of Intent to Increase Building Permit Fees

Take Notice that the Council of the Town of Hanover will hold a public meeting on April 7th, 2026 at 4:00pm in order to prescribe the amounts of fees as per Section 7(1)(c) and the adopting a new building permit fee schedule through Section 7(6) of the Building Code Act, as amended.

If you wish to participate in the Public Hearing, you may do so by attending the Public Meeting. You may also provide feedback by email to the Clerk of the Town of Hanover at vmcdonald@hanover.ca

Purpose and Effect – The Town of Hanover is proposing to prescribe the amounts of new fees within the Rates and Fees By-law to include fees for agricultural and accessory uses. The Town of Hanover is also proposing to amend the costs of the Building Permit fees related to septic systems following a review of the current Permit fees and the costs associated with providing Building Code Act Enforcement services with regards to the issuance of Building Permits and inspections through Section 8 of the Act, as amended. The effect will be to increase certain fees within the existing Permit Categories.

The following information will be available to the public on the Towns website <https://www.hanover.ca/> or by contacting the Clerk at vmcdonald@hanover.ca or in person at the Town of Hanover - Civic Centre by appointment:

- The proposed Permit fees
- The current Permit fees; and
- Justification of the permit fee increase through the Building Permit Fee Review report.

Any person may attend the Public Meeting and/or make written or verbal representation either in support of or in opposition to the proposed Permit fee schedule.

Note: This shall serve as Public Notice in compliance with Section 7(6) of the Building Code Act, as amended and Division C, Part 1, 1.9.1.2.(1) of the Ontario Building Code.

It is the intent that the new fee schedule will be effective as of April 15th, 2026



Andrew Wilken
Director of Development & Infrastructure / CBO

Schedule I – Building Department

Fee	2026
Construction, Demolition, Change of Use Permits, Inspections	
Building Permit <i>Residential single detached, semi-detached, triplex, fourplex, etc.</i>	8.00/1,000 or part thereof of estimated value of construction (min. fee 60.00)
New residential occupancies	2.25 per square foot
Commercial / Industrial / Institutional / All other uses	12.00/1,000 of part thereof of estimated valuation of construction (min. fee 100.00)
Demolition Permit	
Application for buildings 3,000 square feet and under	60.00
Application for buildings over 3,000 square feet	350.00
Accessory Building	100.00 + 0.30 per square foot
Agricultural Building	100.00 + 0.30 per square foot
All Wood Burning Systems (per application)	100.00
Plumbing Permit	100.00 per application + 8.00/fixture
Change of Use Permit	10.00/1,000 or part thereof of estimated valuation of construction (min. 60.00 fee even when no construction proposed)
Moving Permit (Per Application)	100.00
Transfer of Permit (Per Application)	250.00
Renew Permit – Residential <i>Single detached, Semi-detached, triplex and fourplex</i>	8.00/1,000 or part thereof of estimated value of construction (min. fee 60.00)
Conditional Permits	Same fee as for final permit required by this by-law
Tents, as regulated	60.00 per event per location
Temporary Patio Extension	200.00
Signs, as regulated	10.00/1,000 or part thereof of estimated valuation of construction (min. fee 60.00)
Mobile sign – 1 month	21.00
Mobile sign – 2 months	42.00

Replace Existing Municipal Water Service	25.00
Replace Existing Municipal Sanitary Sewer Service	25.00
Septic Review	150.00
Sewage System Permit for Class 2 & 3 (Each)	300.00
Sewage System Permit for Class 4 & 5	600.00
Replacement, Repair, or Alterations of Tank of Leaching Bed	400.00
Refunds – Based on Status of Permit Application	
Application filed – no processing or review of plans submitted	80%
Application filed – plans reviewed and permit issued	50%
Additional deduction for each field inspection that has been performed	10%
Permits valued at less than 100.00	Nil
Third Party Costs	Cost Recoverable

- A) An investigation fee of \$150 shall be applied where work has commenced prior to the issuance of the required building permit in addition to the building permit fee.
- B) Any other building or structure not included above or where square footage cannot be calculated effectively, a rate of \$8.00 per 1000.00 of construction value shall be charged for a building permit.
- C) Inspection only – no permit required, a fee of \$75.00 per hour shall be charged.
- D) Inspection requested and not ready, a fee of \$75.00 shall apply.
- E) Re-inspection Fee - \$75.00 – applied after two (2) inspections which a building permit mandatory inspection failed or deemed incomplete.
- F) Plans re-examination fee due to major plans resubmittal, a fee of \$75.00 shall apply.
- G) Where construction is commenced prior to the issuance of a building permit, the Chief Building Official may impose an increased permit fee, not exceeding double the amount that would otherwise have been payable.

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Mobile sign – 1 month	21.00
Mobile sign – 2 months	42.00
Replace Existing Municipal Water Service	25.00
Replace Existing Municipal Sanitary Sewer Service	25.00
Sewage System Permit for Class 1	No Charge

Sewage System Permit for Class 2 & 3 (Each)	50.00
Sewage System Permit for Class 4 & 5	350.00 for new or replacement systems up to 4,000L plus 0.10/L over 4,000L to a maximum of 10,000L
Replacement, Repair, or Alterations of Tank of Leaching Bed	100.00 plus 25.00/1,000 of estimated cost for repair or alteration
Refunds – Based on Status of Permit Application	
Application filed – no processing or review of plans submitted	80%
Application filed – plans reviewed and permit issued	50%
Additional deduction for each field inspection that has been performed	10%
Permits valued at less than 100.00	Nil

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Building Permit Rates Fees
 Comparable Rates to Local Municipalities

Permit Costs			
Category	Municipality of Brockton	Municipality of West Grey	Proposed Town of Hanover
Accessory Buildings	\$100.00 plus \$0.30/sq.ft.	\$0.50/sq.ft.	\$100.00 plus \$0.30/sq.ft.
Agricultural Building	\$100.00 plus \$0.30/sq.ft.	\$0.35/sq.ft. up to 10,000sq.ft.	\$100.00 plus \$0.30/sq.ft.
Septic System - Class 2 & 3	\$300.00	\$600.00	\$300.00
Septic System - Class 4 & 5	\$600.00	\$600.00	\$600.00
Septic Compliance Letter	Same as Building C/L	\$150.00	\$150.00
Septic Renos / Repairs	\$400.00	\$250.00 Tank Replacement plus \$250.00 Renovate	\$400.00

Example Permit Costing			
Category	Municipality of Brockton	Municipality of West Grey	Proposed Town of Hanover
Accessory Building = 600 sq.ft.	\$280.00	\$300.00	\$280.00
Agricultural Building = 9,000sq.ft.	\$2,800.00	\$3,150.00	\$2,800.00