

REGULAR COUNCIL MEETING AGENDA

Monday, July 13, 2026, 4:00 pm

Council Chambers | Civic Centre

341 10th Street

Hanover, ON N4N 1P5

ZOOM MEETING PUBLIC ACCESS WEBSITE

<https://us02web.zoom.us/j/81285959491>

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HEALTH and SAFETY MESSAGE

Summer Storms: Watches vs. Warnings

As we move into the summer season, a reminder on severe weather awareness in the Town of Hanover.

Summer storms can develop quickly and may bring lightning, strong winds, heavy rainfall, hail, and localized flooding. These conditions can create sudden hazards such as downed trees and wires, road washouts, reduced visibility, and power interruptions that may impact homes and critical infrastructure.

It is important for residents to understand the difference between a weather watch and a weather warning, as the appropriate response can reduce risk and improve personal safety.

Weather Watch

- conditions are favourable for severe weather to develop;
- stay alert, monitor trusted forecasts and alerts, and ensure you are prepared to take action if conditions change;
- it's a prompt to review plans and be ready, not a time for immediate action.

Weather Warning

- severe weather is occurring or is imminent;
- action should be taken right away to ensure safety. This may include seeking shelter indoors, staying away from windows and trees, avoiding travel, and following any direction provided through official alerts.

Residents are encouraged to take all severe weather notifications seriously and to rely on official municipal and weather sources for up-to-date information.

Being aware of changing conditions and responding appropriately helps reduce preventable risks and supports community safety during fast-moving weather events.

SVCA Water Quality Program

Town of Hanover

Emily Williamson

Water Quality Technician

Saugeen Valley Conservation Authority

June 15th 2026

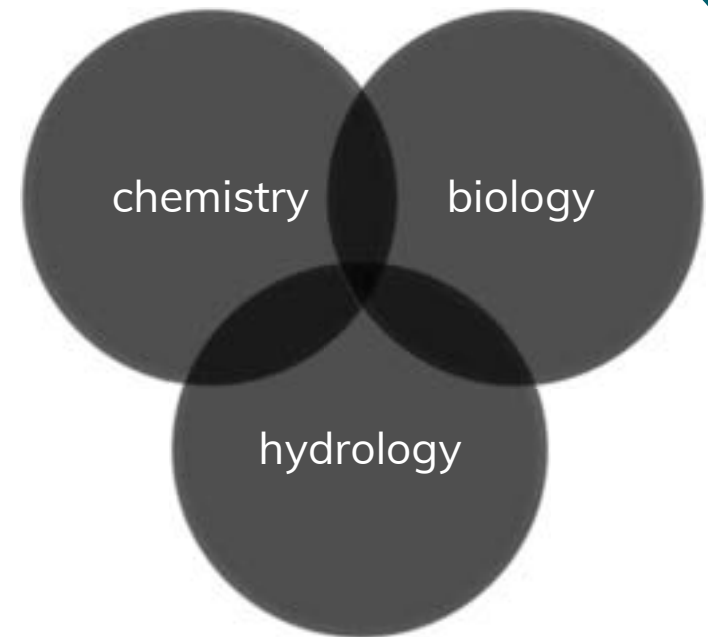


Water quality program objectives

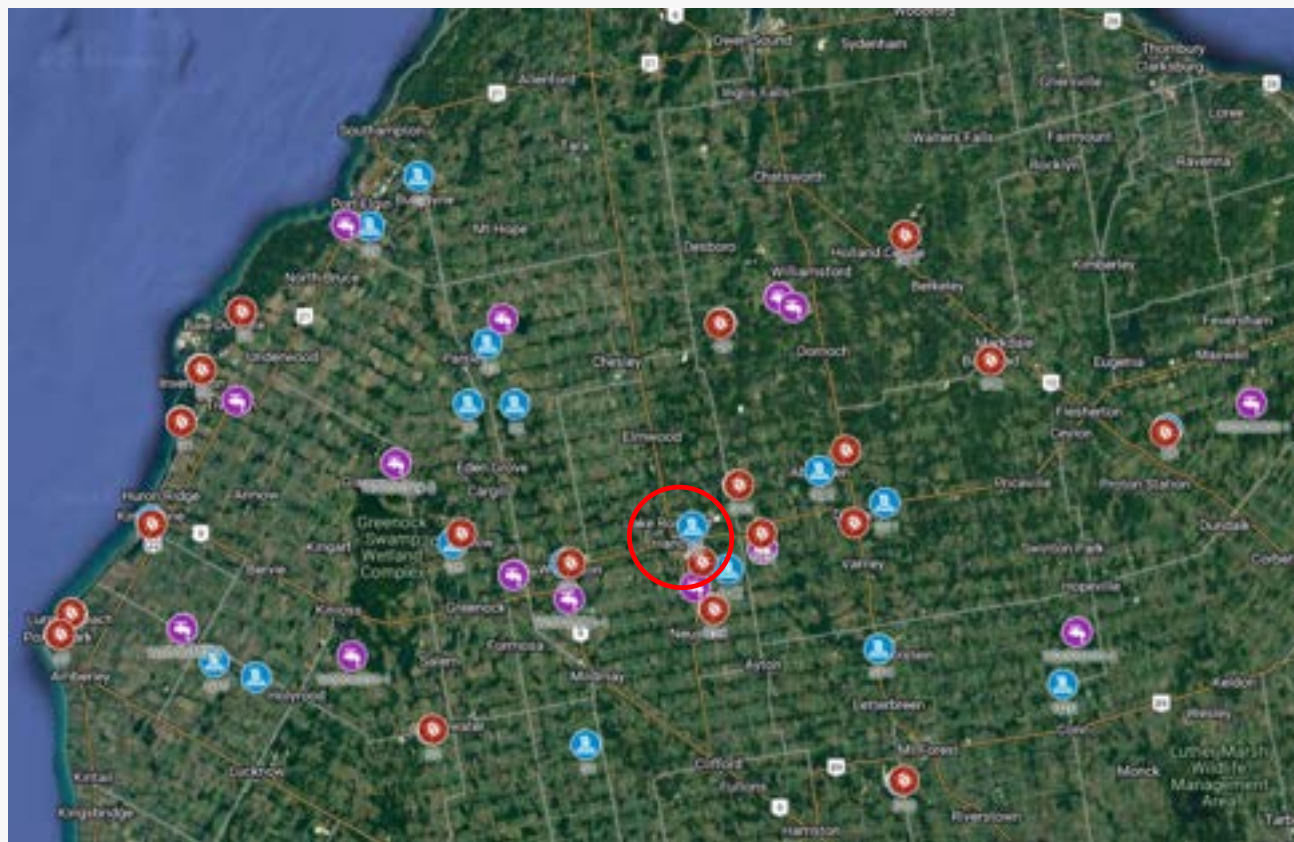
- To establish baseline water quality data
- To observe trends
- To assess the effectiveness of watershed programs

In response to the Walkerton Water Event of 2000, the Province re-established water quality monitoring.

The program was tasked with the critical mandate to monitor, protect and enhance water quality in our jurisdiction.



Water quality sites



Total sampling sites:

- 29 surface water
- 23 groundwater
- 20 biomonitors



Surface water monitoring parameters: total phosphorus, nitrogen: nitrate-nitrite

- **Total Phosphorus:** Naturally occurring and essential for aquatic life. Naturally found in weathering rocks. **Provincial objective:** 0.03 mg/L
- **Nitrogen; Nitrate-Nitrite:** Naturally occurring and essential nutrient for aquatic life. **Federal objective:** 2.93 mg/L
- Both can be introduced in excess levels from fertilizers, manure, industrial emissions, and wastewater/septic discharges



Surface water monitoring parameters: chloride, suspended solids

- **Chloride:** can be naturally occurring, generally in low concentrations. Can be introduced through human activities such as road salting and industrial production. **Federal objective:** 120 mg/L
- **Total Suspended Solids:** Measure of number of suspended particles in water, exists naturally from a variety of sources. Excess sources include erosion and high flows, stormwater runoff, development, and agricultural processes. **Federal objective:** 30 mg/L



Surface water monitoring parameters: E.coli

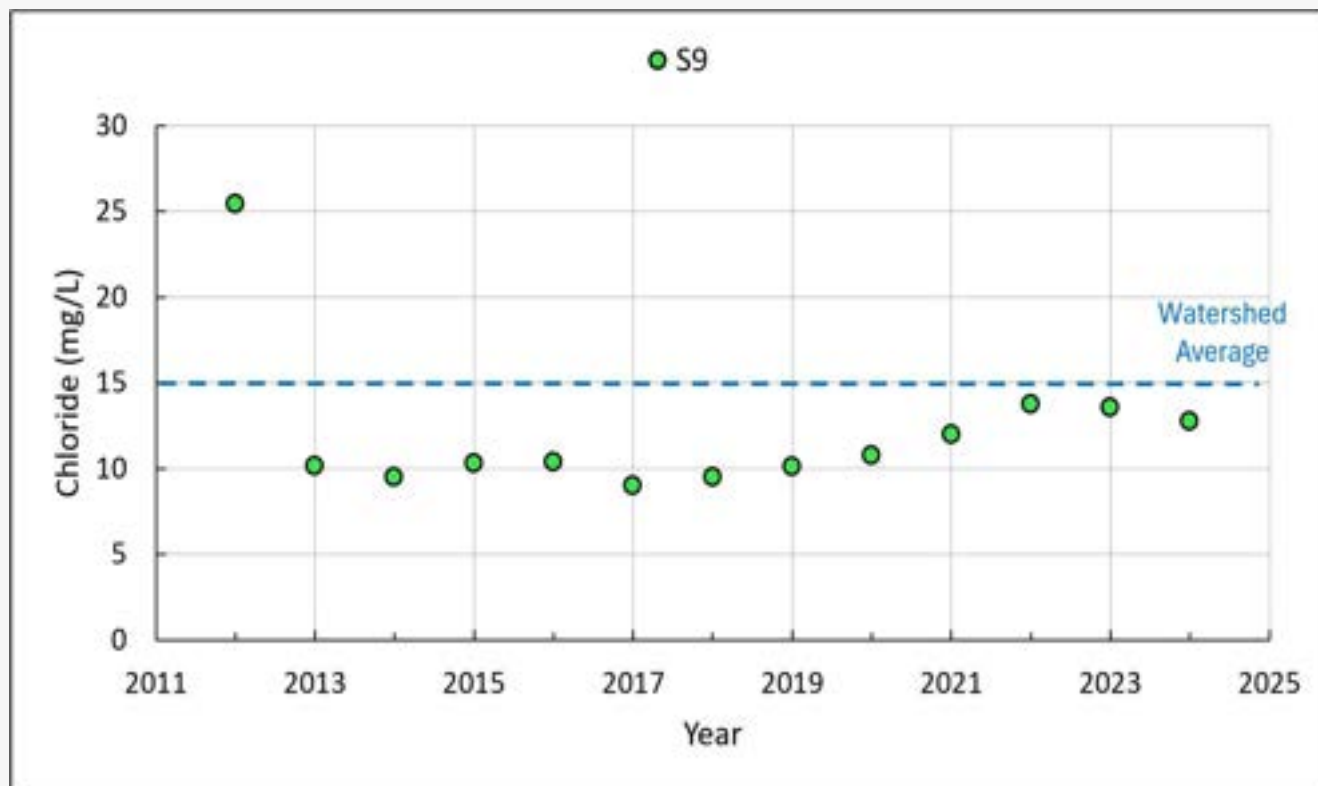
- ***E. coli***: are a group of bacteria found in the digestive systems of warm-blooded animals. It is used to measure fecal contamination in water and is not naturally occurring in aquatic ecosystems
- **Provincial objective**: 100 cfu/100 mL for swimming and recreation

Chloride



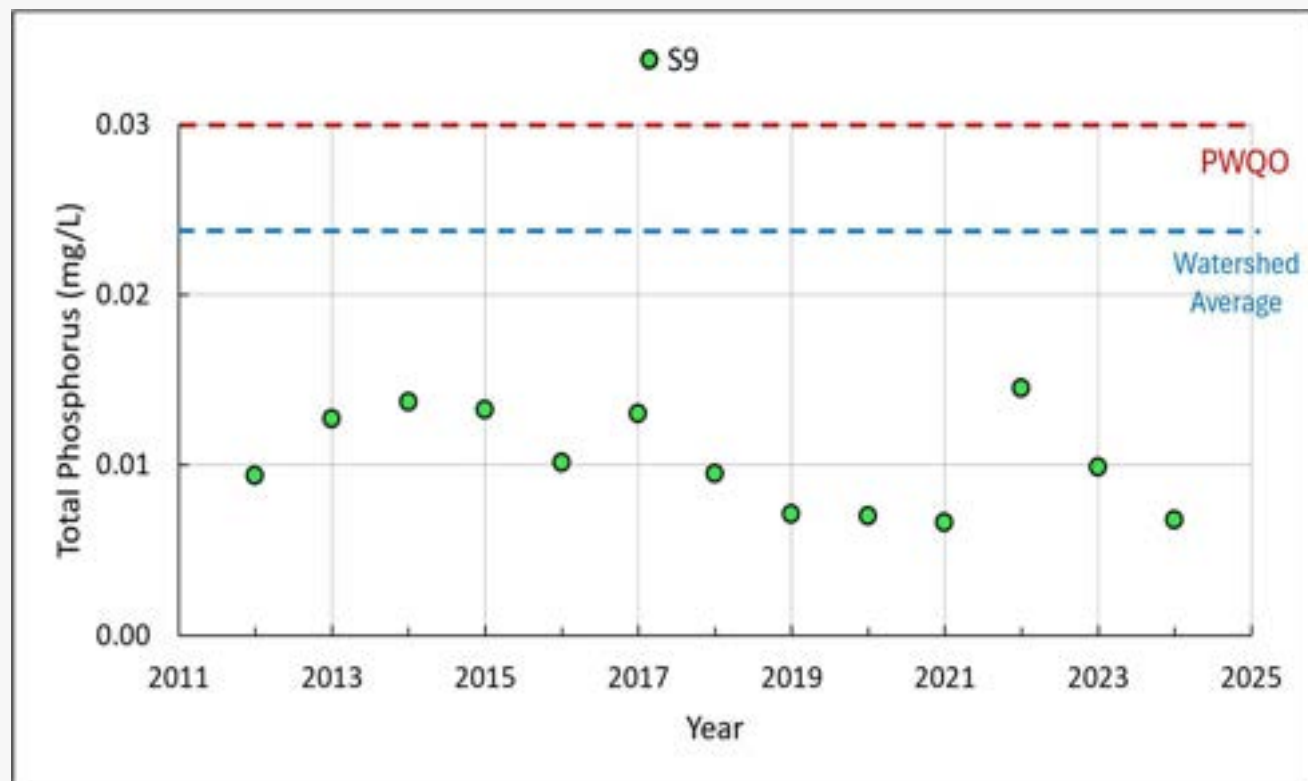
S9: Saugeen River

Federal Objective: 120 mg/L



All annual results for chloride are well below the federal objective and below the watershed average most of the time.

Total Phosphorus

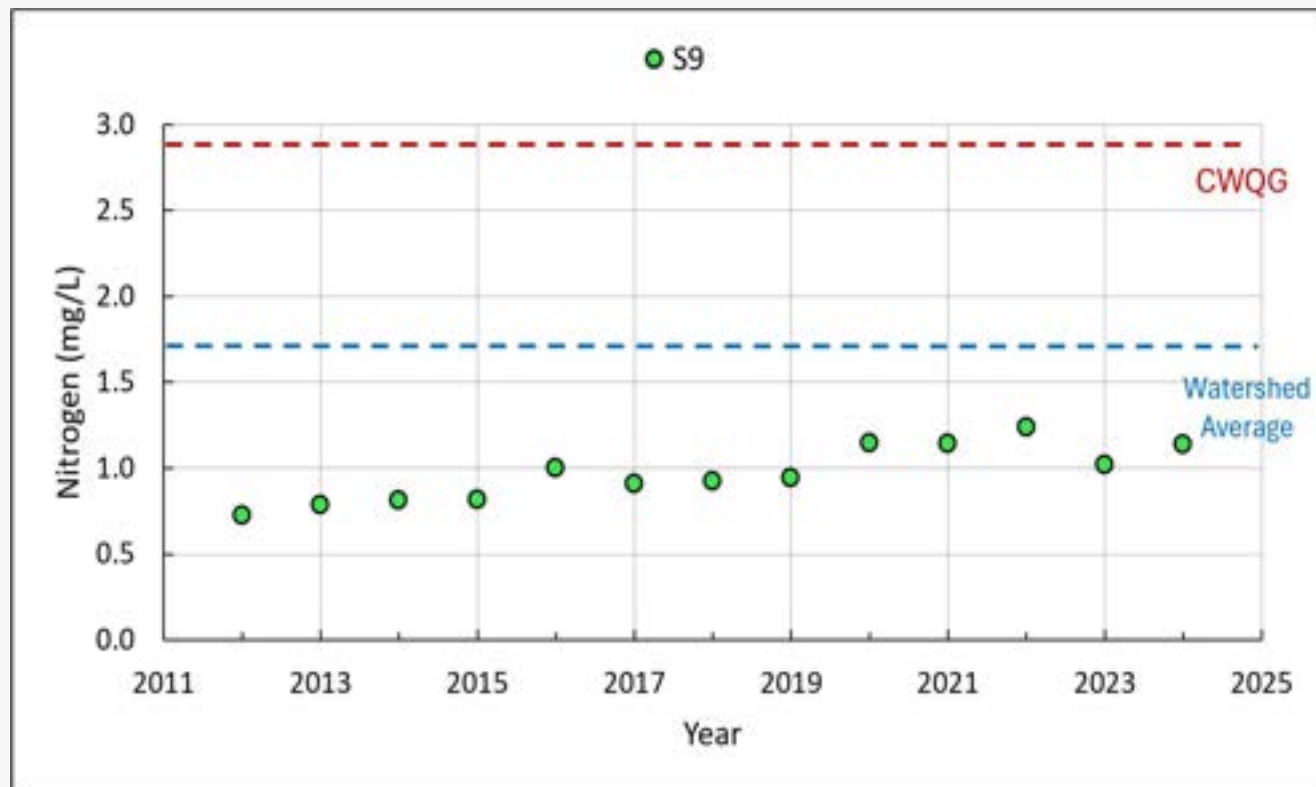


S9: Saugeen River

Provincial Objective: 0.03 mg/L

Annual averages have always been below the watershed average and the provincial objective.

Nitrogen



S9: Saugeen River

Federal Objective: 2.93 mg/L

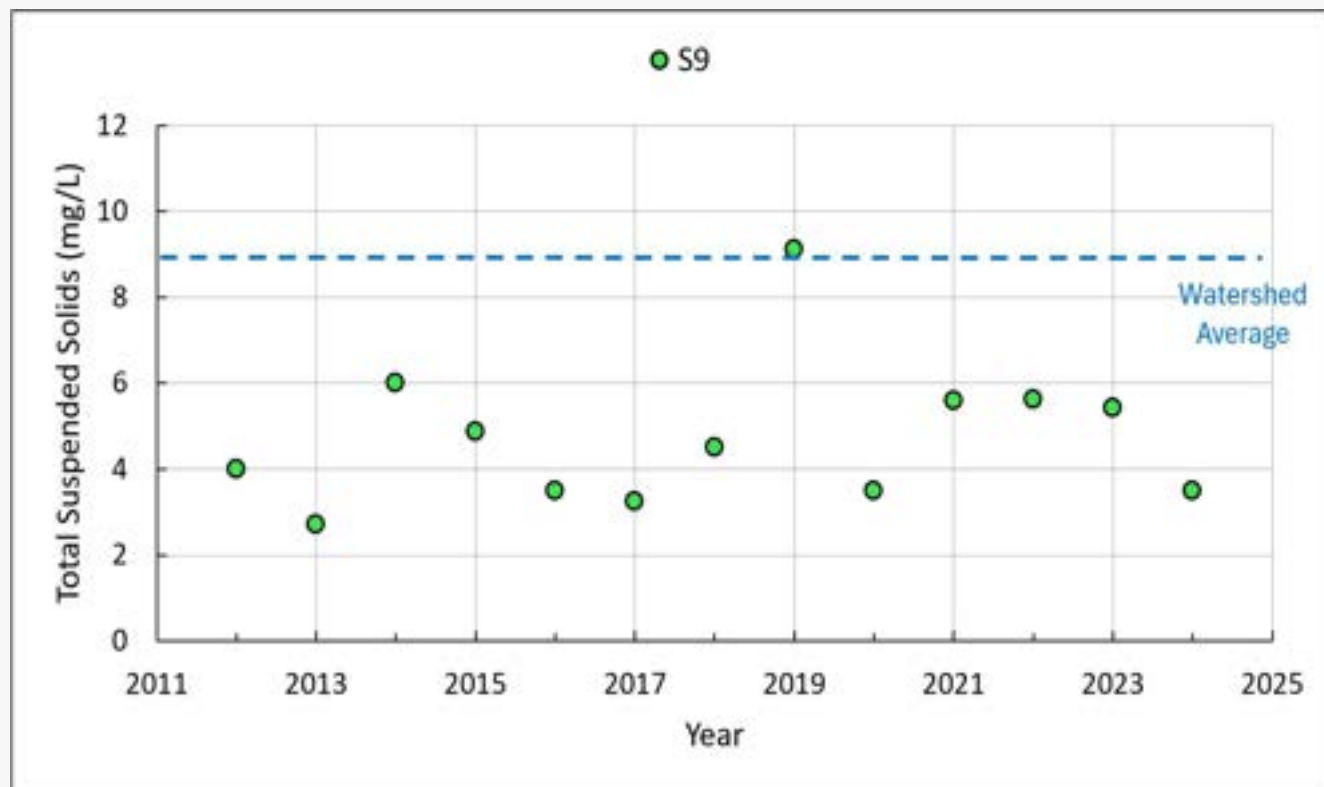
Annual nitrogen levels in Hanover have always been below the federal objective and the watershed average.

Total Suspended Solids



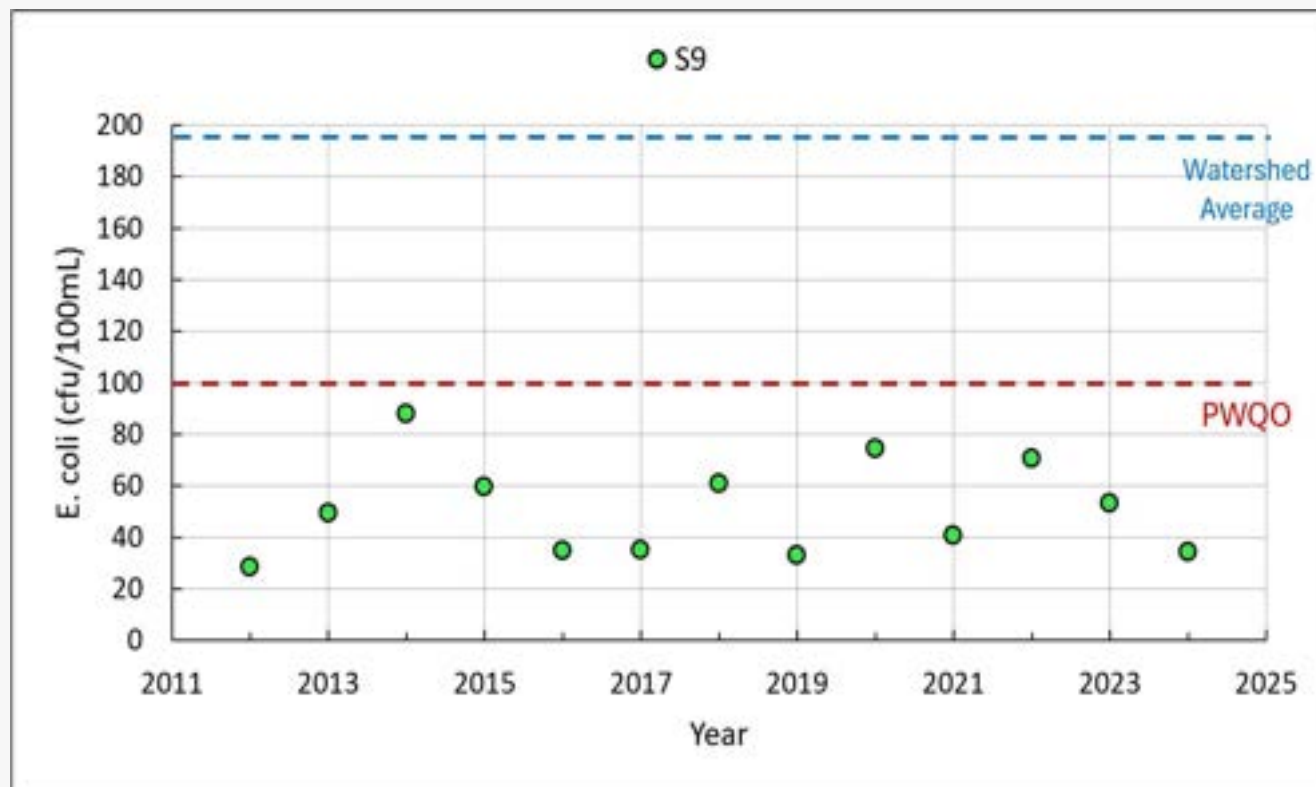
S9: Saugeen River

Federal Objective: 30 mg/L



Values for TSS are consistently below the watershed average with one outlier in 2019, however results have always been well below the federal objective.

E.Coli



S9: Saugeen River

Provincial Objective: 100 cfu/100mL

Annual E. coli levels are consistently below the provincial objective.



Water Quality Trends in Hanover

- Long term trends in Hanover show that annual averages have always been below the federal and provincial objectives.
- There is no parameter of key concern in the Town of Hanover, however in the greater context of the Main Saugeen Subwatershed which Hanover is part of, annual E. coli exceedances have occurred 13 times since 2002. Total phosphorus levels are increasing, with the first annual exceedances since the program began occurring in 2022 and 2023.



Benthic Trends

- There are no benthic sites within the Town of Hanover, however Hanover is part of the Upper Main Saugeen Subwatershed which has four benthic sites. These sites recorded an average species abundance of 318 to 234 from 2015 to 2024.
- Over the same period, species richness increased from 14 to 20 in the Main Saugeen subwatershed.
- An increase in richness means that the variety of species has increased, this is a positive indicator of water quality.



What can the Town of Hanover do to improve Water Quality?

- Support Saugeen Conservation's Category 3 Water Quality Monitoring Program
- Consider land use planning tools that protect natural featured and limit nutrient loading
- Play a direct role in promoting or funding stewardship work
- Advocate for coordinated funding from Provincial and Federal funding sources
- Collaborate with SVCA on public communication tools

Thank you

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Water Quality Annual Report (2002 - 2023)

An Analysis: Current Conditions & Trends

Presented by Saugeen Valley Conservation Authority

July 2024

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1. Introduction

The Saugeen watershed is one of the largest drainage basins in the region. Spanning 4,675 km² of southwestern Ontario, it comprises three primary river systems that stretch from the Osprey Wetlands to the Lake Huron shoreline: Pine River, Penetangore River, and the Saugeen River. These watercourses are influenced by underlying soil types, and land use such as agriculture and development. The Saugeen watershed can be divided into ten distinct subwatersheds, each with unique natural and human-made features (Figure 1). Most of the land within the Saugeen watershed is dedicated to agricultural use.



Figure 1. Map of the Saugeen watershed boundary, also known as the Saugeen Valley Conservation Authority. Featured are each of the 10 subwatersheds, major watercourses and neighbouring authorities.

Saugeen Valley Conservation Authority (SVCA) actively monitors surface water quality at 14 sites within the Saugeen watershed through the Provincial Water Quality Monitoring Network (PWQMN), a collaborative effort with the Ministry of the Environment, Conservation and Parks (MECP). The PWQMN program is a crucial source of water quality data for the Saugeen watershed; however, information gaps existed. In 2012, SVCA addressed this through an internal monitoring program that included 15 additional sites throughout the watershed. Together, there are 29 monitoring sites that are used to gather the data required to understand the health of our watershed.

SVCA conducts a biomonitoring program which involves the collection of benthic macroinvertebrates (bottom-dwelling aquatic organisms) at 20 locations across the watershed.

These sites are aligned with other surface water sampling locations to offer a better understanding of watershed health.

Monitoring and management of surface water conditions has become increasingly important with population growth, agricultural intensification, and shifting climate patterns. Water quality monitoring programs collect valuable information to quantify current and long-term water quality conditions.

2. Methods

2.1 Surface Water

Surface water samples are collected using in-stream grab techniques throughout the year. Sampling occurs in the first week of every month during ice free periods (April to November). These samples are collected in accordance with PWQMN sample protocols. Additionally, field measurements of water temperature, pH, conductivity, turbidity, and dissolved oxygen are taken at the time of sample collection. Sampling was conducted regardless of rainfall events, or temperature fluctuations.

In 2023, surface water samples were collected at 29 sites within SVCA's watershed. All samples collected under the PWQMN program were analyzed at the MECP laboratory, while SVCA samples were sent to SGS laboratories located in Lakefield, ON. Sample collection in 2020 was variable due to laboratory shutdowns associated with the pandemic.

All surface water samples were analyzed using a standard set of water quality parameters. A complete list of sample parameters for PWQMN and SVCA sampling programs can be found in Appendix A.

For this report, five parameters were selected for discussion: total phosphorus, nitrogen; nitrate-nitrite, chloride, total suspended solids, and *E. coli*. The results for each parameter were compared to the Provincial Water Quality Objectives (PWQO) or the Canadian Water Quality Guidelines (CWQG) (Table 1).

The PWQO and CWQG were established to protect public health (*E. coli*), as well as aquatic life and aquatic life cycles.

Parameter (Unit)	Water Quality Objectives/Guidelines (Unit)	PWQO or CWQG
Total Phosphorus (mg/L)	0.03 mg/L	PWQO
Nitrogen; nitrate-nitrite (mg/L)	2.93 mg/L	CWQG
Total Suspended Solids (TSS) (mg/L)	30 mg/L	CWQG
Escherichia coli (<i>E. coli</i>) cfu/100mL)	(100 cfu/100mL) for swimming	PWQO
Chloride (mg/L)	120 mg/L	CWQG

Table 1. PWQO & CWQG for the five parameters covered in this report.

2.2 Benthic Macroinvertebrates

Benthic macroinvertebrates were collected at 20 sites throughout the Saugeen watershed using the Ontario Benthic Biomonitoring Network (OBBN) stream sampling protocol. Samples were collected every other year in the springtime using the kick-and-sweep method with a D-net.

As per the OBBN protocol, three samples were collected per site to cover different sections of the watercourse. At each site, two riffles (fast/shallow area) and one pool (slow/deep area) were sampled. A minimum of a 100-individual count was obtained across the width of the river, at each sample area. Samples were then sieved and placed into plastic containers and preserved with 95% ethanol. Large debris and organic material were discarded. Finally, samples were transported and stored in a cool environment until sorting was completed.

Identification of benthic macroinvertebrates requires specific skills and certification under the OBBN. Generally, samples were mixed, and a subsample viewed under a microscope. Samples were then analyzed until a minimum of 100 individual organisms were obtained. At minimum, all organisms were identified to the 27-group taxonomic level. The 27-group level is the minimum requirement for identification under the OBBN protocol.

3. Parameters

3.1 Total Phosphorus

Phosphorus is an essential nutrient for the growth and productivity of aquatic plants and animals. Phosphorus is naturally found in weathering rocks, but is also a common element in fertilizers, livestock manure, industrial emissions, and wastewater discharges. Phosphorus can act as a pollutant in high concentrations.

Phosphorus can easily enter a watercourse following events such as storms or spring melt. High total phosphorus concentrations in a watercourse can lead to eutrophication, which is an increased supply of nutrients. This can cause excess algae growth, dead zones, and the suffocation of aquatic organisms due to lack of oxygen in the water.

PWQO recommends total phosphorus concentrations below 0.03 mg/L to limit excessive plant and algae growth.

3.2 Nitrogen; Nitrate-Nitrite

Like phosphorus, nitrogen is an essential nutrient for aquatic plants and animals. Although naturally occurring, additional nitrogen can be introduced through fertilizers, livestock manure, and septic systems.

Nitrogen occurs in various forms, including:

- Nitrite (NO_2^-): dissolved inorganic nitrogen that can be toxic at low concentrations, especially when sewage is present
- Nitrate (NO_3^-): is the most common dissolved inorganic nitrogen used by bacteria and algae. Nitrates are not absorbed by plants and can enter a watercourse through runoff. High concentrations can cause excess plant and algae growth, which can be toxic to aquatic life

To protect aquatic life, CWQG recommends nitrogen; nitrate-nitrite concentrations below 2.93 mg/L.

3.3 Chloride

Chloride can be naturally occurring and is generally present at low concentrations. According to Health Canada, drinking water concentrations are normally less than 10 mg/L.

Chlorides runoff into watercourses through human activities, such as applying road salt and industrial production. Chloride does not readily absorb onto surfaces, and therefore concentrations can be high in surface water and shallow aquifers.

High chloride concentrations can be toxic to aquatic life. The CWQG has two guidelines for chloride: acute, or short term (640 mg/L), and chronic, or long-term (120 mg/L). In this report, the guidelines for long-term chloride concentrations were considered.

3.4 Total Suspended Solids

Total suspended solids are a measure of the number of suspended particles in water. The particles that contribute to total suspended solids come from a wide variety of materials including sediment, silt, sand, clay, organic and inorganic matter, and microscopic organisms.

Total suspended solids can exist naturally through erosion and high watercourse flows but can also be increased by stormwater runoff, development, and agricultural processes. If total suspended solids concentrations are high, sunlight will not reach the lower depths of a watercourse, thereby impacting aquatic plants and animals. Organics and metals can attach to suspended solids and may be absorbed by aquatic organisms when the particles settle.

The CWQG suggests total suspended solids should be no more than 30 mg/L higher than background concentrations to protect aquatic life.

3.5 *E. coli*

Escherichia coli (*E. coli*) are a group of bacteria often found in the digestive systems of warm-blooded animals. *E. coli* are commonly used to indicate the presence of fecal contamination in water as they do not occur naturally in aquatic ecosystems.

E. coli can affect human health by causing serious gastrointestinal illnesses, which can lead to death. SVCA's *E. coli* data helps to determine overall water quality for aquatic organisms and should not be used to assess water conditions for human consumption.

The PWQO suggests that water is safe for swimming when *E. coli* concentrations are less than 100 colony-forming units (cfu) per 100mL. The maximum acceptable concentration of *E. coli* in drinking water is nondetectable.

3.6 Benthic Macroinvertebrates

Benthic macroinvertebrates (benthics) are the most common group of freshwater organisms used in assessing water quality. They are an important food source for numerous fish species and are partially responsible for recycling nutrients in a watercourse. Benthics are common and diverse, with a range of sensitivities to environmental stressors. Certain species are more sensitive to pollution than others, and therefore their presence can indicate the quality of water in which they are found.

4. Data Analysis

4.1 Surface Water

An annual and long-term data analysis was completed for each of the 10 subwatersheds. The data collected was compared to the water quality objectives listed in Table 1.

4.2 Benthic Macroinvertebrates

A review of benthic data was conducted for each of the 10 subwatersheds using local abundance, species richness and Hilsenhoff's Family-level Biotic Index (FBI).

- Local abundance refers to the number of individual organisms per species in each sample.
- Species richness is the number of different species collected in each sample. Generally, species richness increases with improved water quality, habitat diversity, and habitat suitability.
- The FBI summarizes overall pollution tolerances of benthic communities with a single value (0-10) (Table 2). Only species with an assigned pollution tolerance value were used in this calculation.

Through their biology, the benthic data was analyzed using each of these methods to understand watercourse health.

Family Biotic Index Values	Water Quality	Degree of Organic Pollution
0.0 - 3.75	Excellent	Organic pollution unlikely
3.76 - 4.25	Very good	Possible slight organic pollution
4.26 – 5.00	Good	Some organic pollution probable
5.01 – 5.75	Fair	Fairly substantial pollution likely
5.76 – 6.50	Fairly poor	Substantial pollution likely
6.51 – 7.25	Poor	Very substantial pollution likely
7.26 – 10.00	Very poor	Severe organic pollution likely

Table 2. Evaluation of the family-level Hilsenhoff Biotic Index as an indication of water quality (Hilsenhoff 1998).

5. Subwatershed Results

5.1 South Saugeen River

With a drainage area of 798 km², the South Saugeen subwatershed primarily consists of agricultural land, which constitutes 72% of its expanse. With a length of 97 km, the South Saugeen River features tributaries such as Carrick, Meux, Bell's, and Fairbanks Creeks, along with smaller, unnamed watercourses. The South Saugeen River outlets into the Main Saugeen River, south of Hanover.

Three long term water quality monitoring sites are established in the South Saugeen subwatershed (Figure 2). These sites are a combination of the PWQMN (Q10 and Q14) and SVCA's internal monitoring program (S13). Two benthic biomonitoring sites are located at two of the water quality sites (S13 and Q14).

All graphical data representation for the South Saugeen subwatershed can be found in Appendix B.



Figure 2. Map of the South Saugeen subwatershed showing locations of surface water and benthic sampling sites. Major roadways (Highways 9, 6 and 89, and Grey Road 10), towns (including Neustadt, Clifford and Mount Forest), wooded areas, wetlands and watercourses are also featured.

5.1.1 Surface Water Results – 2023

The 2023 review of the South Saugeen subwatershed indicated overall concentrations generally well below water quality objectives for total suspended solids and chloride.

Total phosphorous had three exceedances and *E. coli* had five exceedances in 2023. Nitrogen; nitrate-nitrite concentrations were highest in the Spring and Fall. There were ten nitrogen;

nitrate-nitrite exceedances in 2023, this value was in exceedance 42% of the time. There were two suspended solids exceedances across the subwatershed in 2023.

There were no recorded exceedances for chloride across all three sites.

5.1.2 Surface Water Results – Long-term

The long-term review of this subwatershed revealed annual average exceedances for total phosphorus, *E.coli*, and nitrogen.

Across all three sites, there were five average total phosphorus exceedances (from 2002 to 2023) and nine average annual *E. coli* exceedances (from 2012 to 2023).

There was one average annual nitrogen exceedance at Q14 in 2020 (3.35 mg/L). At Q10, nitrogen has generally shown an increasing trend since 2002. S13 has also shown a gradual increase in nitrogen while Q14 data suggests no significant changes are occurring. There were two annual total suspended solids exceedances at Q14 in 2010 and 2014 (29.87 mg/L and 37.05 mg/L respectively).

There were no average annual chloride exceedances.

5.1.3 Benthic Biomonitoring Results (2015-2020)

From 2015 to 2020, the local abundance of species observed varied widely, ranging from 153 to 509. Since 2015, the species richness, or the number of different species, remained relatively stable with an average of 13.8 species per sampling event.

There has been a significant decline in the FBI for this subwatershed since 2015, which suggests an improvement in water quality. In 2015, the FBI stood at 6.51, indicating that the water quality was poor. By 2020, the FBI has dropped to 2.67, which is considered excellent.

5.2 Beatty Saugeen River

The Beatty Saugeen subwatershed drains an area of approximately 274 km². The Beatty Saugeen River originates in wetlands within the Township of Southgate, and spans 46km in length. Drainage within this subwatershed occurs slowly, leading to the formation of swamps, and poorly drained depressions. The system outlets into the South Saugeen River, west of Hanover.

Two long-term water quality monitoring sites are established in the Beatty Saugeen subwatershed (Figure 3). These sites are a combination of the PWQMN (Q13) and SVCA's internal monitoring program (S14). One benthic biomonitoring site exists (Q13).

All graphical data representation for the Beatty Saugeen subwatershed can be found in Appendix C.



Figure 3. Map of the Beatty Saugeen subwatershed showing the locations of the surface water and benthic sampling sites. Major roadways (Grey Road 9 and 23 and Concession 18), towns (including Hampden and Yeovil), wooded areas, wetlands and watercourses are also featured.

5.2.1 Surface Water Results – 2023

The 2023 review of the Beatty Saugeen subwatershed indicated overall concentrations generally below the water quality objectives, with no exceedances reported for nitrogen, total suspended solids, or chloride.

Total phosphorus showed exceedances in one S14 sample (July). There were six *E. coli* exceedances: three Q13 samples (September, October, November), and three S14 samples (July, September, October). The highest recorded *E. coli* concentration was at S14 in July, at 1280 cfu/100mL.

At S14, nitrogen concentrations peaked in June before decreasing throughout the summer. Q13 nitrogen concentrations remained relatively stable until November.

5.2.2 Surface Water Results – Long-term

The long-term review of this subwatershed revealed no annual average exceedances for total suspended solids, nitrogen, and chloride. A slight trend suggests that nitrogen levels have increased throughout the years for both Q13 and S14.

At S14, there was one average annual total phosphorus exceedance, recorded in 2022 (0.0424 mg/L).

Since 2012, *E. coli* had eight exceedances above the PWQO, four at each sample site (Q13 and S14). Both sites had exceedances of the PWQO in 2014, 2018 and 2023.

5.2.3 Benthic Biomonitoring Results (2019-2021)

The local abundance of species present in this subwatershed has increased from 98 to 219 individuals from 2019 to 2021. Species richness increased from 13 species to 27 between 2019 and 2021.

The FBI has decreased from 5.33 to 4.21, suggesting an improvement in water quality. The three-year average of 4.07 suggests overall water quality in this subwatershed is in very good condition.

5.3 Upper Main Saugeen River

Approximately 782 km² of land is drained in the Upper Main Saugeen subwatershed. The river spans 116 km in length, with key tributaries including Habermehl and Camp Creek, as well as the Styx River. The subwatershed is primarily composed of agricultural land.

Five long-term monitoring sites are established in the Upper Main Saugeen subwatershed (Figure 4). These sites are a combination of the PWQMN (Q9 and Q11) and SVCA's internal monitoring program (S9, S10, and S15).

All graphical data representation for the Upper Main Saugeen subwatershed can be found in Appendix D.

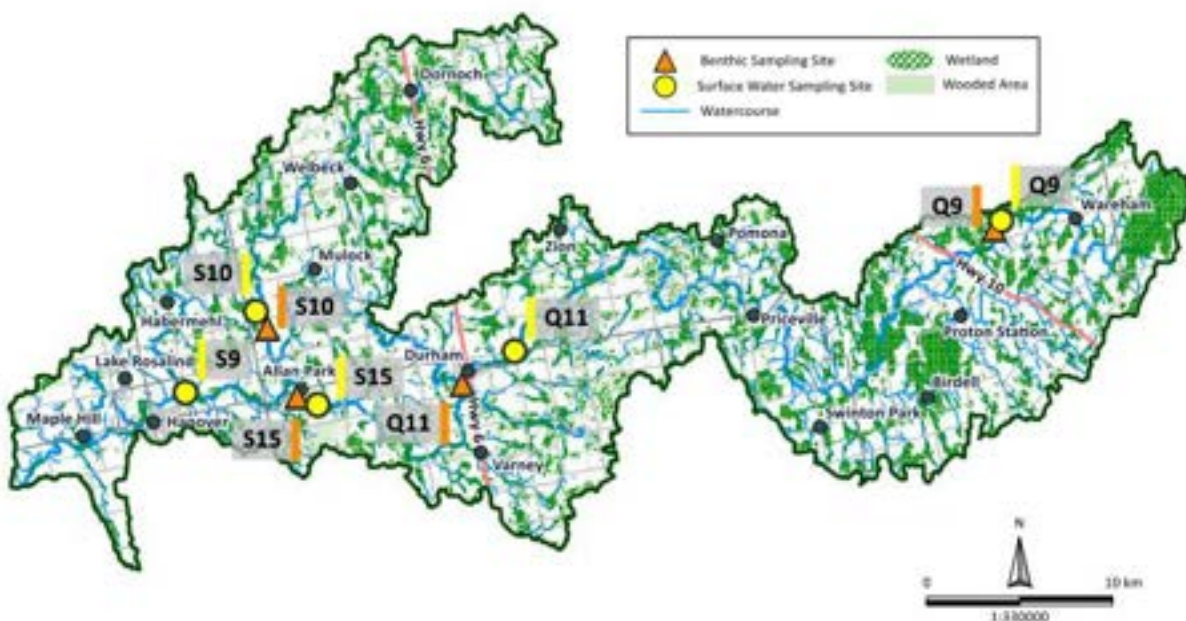


Figure 4. Map of the Upper Main Saugeen subwatershed surface water and benthic sampling sites. Major roadways (Highways 6 and 10), towns (including Dornoch, Durham, Priceville and Proton Station), wooded areas, wetlands and watercourses are also featured.

5.3.1 Surface Water Results – 2023

The 2023 review of the Upper Main Saugeen subwatershed indicated exceedances for total phosphorus, nitrogen; nitrate-nitrite, and *E. coli*.

Total phosphorus concentrations at S15 exceeded the PWQO five times in 2023, between June to November. There was one exceedance at Q9 in July. Nitrogen; nitrate-nitrite had one exceedance at Q11 in November (3.13 mg/L).

Total suspended solids and chloride concentrations remained below the water quality objectives with no exceedances detected.

E. coli concentrations exceeded PWQO objectives at multiple sites from June to November (seven exceedances).

5.3.2 Surface Water Results – Long-term

The long-term review of the Upper Main Saugeen subwatershed indicated exceedances for annual average total phosphorus, and *E. coli* concentrations.

At S15, annual average total phosphorus concentrations exceeded the PWQO in 2022 for the first time, since monitoring began in 2012. An exceedance was also noted in 2023 at S15.

Nitrogen, chloride, and total suspended solids concentrations remained well below the water quality objectives with no exceedances. Nitrogen concentrations displayed a gradual increase at Q11, Q9, and S9.

There was a total of eleven exceedances for annual average *E. coli* concentrations: one at Q11, five at Q9, three at S10, and two at S15.

5.3.3 Benthic Biomonitoring Results (2015-2021)

The local abundance of species in this subwatershed, ranged from 308 to 400 individuals per sample. The lowest species richness was recorded at 14 species in 2015 and 2016. The highest species richness was recorded at 20 species in 2018.

The FBI has decreased from 6.07 to 3.75 from 2015 to 2021. This suggests water quality has improved from fairly poor to excellent.

5.4 Rocky Saugeen River

The Rocky Saugeen River stretches for 51.4km and drains an area of 282 km². Its tributaries include McKechnie, Blacks, Traverston, and Barhead Creeks, as well as the West Arm Rocky Saugeen River. As one of the most forested watersheds, this system is known for its rolling landscape, rocky outcrops, and winding streams. The river's source can be traced to significant wetlands (Bells Lake and the Beaverville Bog); primarily owned by Saugeen Conservation.

Two long term monitoring sites are established in the Rocky Saugeen subwatershed (Figure 5). These sites are a combination of the PWQMN (Q12) and SVCA's internal monitoring program (S12).

All graphical data representation for the Rocky Saugeen subwatershed can be found in Appendix E.



Figure 5. Map of the Rocky Saugeen River subwatershed and locations of the surface water and benthic sampling sites. Major roadways (Highways 6 & 10, Grey Roads 12 and 30), towns (including Markdale and Traverston), wooded areas, wetlands and watercourses are also featured.

5.4.1 Surface Water Results – 2023

The 2023 review of the Rocky Saugeen subwatershed indicated water quality objective exceedances for total phosphorus and *E. coli*.

Total phosphorus concentrations exceeded the PWQO at S12 in July, reaching 0.036 mg/L.

E. coli concentrations were typically below the PWQO, with exceedances noted in July (S12 and Q12).

No exceedances occurred for nitrogen; nitrate-nitrite, chloride, and total suspended solids in 2023.

5.4.2 Surface Water – Long-term

The long-term review of this subwatershed indicated parameter exceedances for total phosphorus and *E. coli*.

There were no annual average total phosphorus exceedances at Q12. In 2014 and 2022, S12 had exceeded PWQO at 0.032mg/L and 0.037mg/L, respectively.

From 2012 to 2023, average *E. coli* concentrations were frequently elevated at S12, with 66% of annual averages exceeding the PWQO. There were no *E. coli* exceedances at Q12.

There were no exceedances recorded for nitrogen, chloride, and total suspended solids for either site. Although below objectives, nitrogen at S12 has shown a slight increase since 2012.

5.4.3 Benthic Biomonitoring Results (2015-2021)

From 2019 to 2021, the local abundance of species per sample has decreased significantly. However, the 2021 abundance was still above the minimum 100 animal count. Species richness has been variable, ranging from 22 to 13 species per sample.

Since 2015, FBI has shown a general decrease from 5.83 to 3.35. This suggests significant improvement has occurred during the review period, with water quality now in very good condition.

5.5 North Saugeen River

The North Saugeen subwatershed drains an area of 269 km² and is primarily composed of agricultural and forested land. The North Saugeen River spans 52 km in length, with tributaries including Negro and Hamilton Creeks, as well as several smaller unnamed creeks. The watershed is home to natural ponds and lakes, including Robson Lake and McCullough Lake.

Three long term monitoring sites are established in the North Saugeen subwatershed (Figure 6). These sites are a combination of the PWQMN (Q5 and Q8) and the SVCA's internal monitoring program (S11).

All graphical data representation for the North Saugeen subwatershed can be found in Appendix F.



Figure 6. Map of the North Saugeen subwatershed and the location of the surface water and benthic sampling sites. Major roadways (Highways 10 and 6) towns (including Lockerby, Chesley and Holland Centre), wooded areas, wetlands and watercourses are also featured.

5.5.1 Surface Water Results – 2023

The 2023 review of the North Saugeen subwatershed indicated concentrations were generally below the water quality objectives, with exceedances noted for total suspended solids, total phosphorus and *E. coli*.

Q5 exceeded objectives for total suspended solids in July and November reaching 30.7 mg/L and 56.6 mg/L, respectively.

Total phosphorus has three exceedances in 2023 in February, October, and November. All exceedances occurred at Q5.

E. coli exceeded objectives at Q5 (September, October and November), Q8 (September), and S11 (July).

Nitrogen and chloride were both well below water quality objectives.

5.5.2 Surface Water Results – Long-term

A long-term annual average review of parameters reveals exceedances for total phosphorus, total suspended solids, and *E. coli*.

There were nine annual average total phosphorus exceedances, most occurring at Q5 (89% of the time). S11 had one average total phosphorus exceedance in 2022 at 0.034mg/L. There were no total phosphorus exceedances at Q8.

There were two annual average total suspended solids exceedances: Q5 in 2014 (68.22mg/L) and Q5 in 2003 (31.58 mg/L). All Q5 samples were elevated when compared to Q8 and S11.

Between 2012 and 2023, average *E. coli* concentrations at Q5 exceeded the PWQO 66% of the time (eight exceedances total). Q8 had two annual average *E. coli* exceedances, in 2019 and 2022.

Annual average chloride and nitrogen concentrations were below the CWQG for all sites. Although below the objectives, S11 has showed a slight, steady increase in nitrogen since 2012.

5.5.3 Benthic Biomonitoring Results (2015-2020)

Since 2015, local abundance of individuals present per sample has been consistent, with a slight increase in 2020.

Species richness ranged from 28 to 16 species from 2015 to 2020.

The average FBI score for this subwatershed is 4.73, suggesting the overall water quality is good. FBI ranged from 5.42 (2019) to 3.83 (2020).

5.6 Teeswater River

Spanning 75 km in length, the Teeswater River drains an area of 683 km². Its tributaries consist of Greenock, Formosa, Alps, Plum, Kinlough, Schmidt, and Allen Creeks. The Teeswater subwatershed contains the Greenock Swamp, the largest forested wetland in Southern Ontario.

Four long term monitoring sites are established in the Teeswater subwatershed (Figure 7). These sites are a combination of the PWQMN (Q6) and the SVCA's internal monitoring program (S1, S2, and S7).

All graphical data representation for the Teeswater subwatershed can be found in Appendix G.



Figure 7. Map of the Teeswater subwatershed surface water and benthic sampling sites. Major roadways (Highway 9, Bruce Roads 6 and 15), towns (including Chepstow, Teeswater and Formosa), wooded areas, wetlands and watercourses are also featured.

5.6.1 Surface Water Results – 2023

The 2023 review of the Teeswater subwatershed indicated numerous total phosphorus, *E. coli*, and nitrogen exceedances. There were also two total suspended solids exceedances.

There were a total of four total phosphorous exceedances in 2023: October and November (S2 and S7).

All nitrogen samples at S2 exceeded the CWQG in 2023. S7 had exceedances in October and November, Q6 had one exceedance in January and S1 had one exceedance in April.

Chloride concentrations were well below the water quality objectives for all sites.

E. coli exceedances were observed at Q6, S2 and S7 from September to November. These results occurred following rain in the 3 days leading up to the sampling event, 10mm in September, 20mm in October, and 6.8 mm in November.

5.6.2 Surface Water Results – Long-term

The long-term review within the Teeswater subwatershed showed numerous exceedances for total phosphorus, nitrogen, and *E. coli*.

There were nine annual average exceedances for total phosphorus: three at Q6, two at S2, and four at S7. S1 consistently remained below objectives.

Average nitrogen; nitrate-nitrite concentrations were generally below the CWQG, except for S2 which had eleven annual exceedances. Concentrations at S2 and S7 suggest a gradual average increase from 2016 to 2022.

Average chloride and total suspended solids concentrations were below the water quality objectives with no exceedances. Chloride concentrations at S2 indicated an overall increase.

From 2012 to 2023, *E. coli* concentrations were frequently elevated, with multiple exceedances. S1 had the highest number of exceedances (six), followed by S2 (five). S7 had four annual exceedances and Q6 had three annual exceedances.

5.6.3 Benthic Biomonitoring Results (2015-2021)

The local abundance of species observed generally increased from 336 to 383 from 2015 to 2020. Species richness has been consistent, with an average of 16 species per sample.

The FBI has decreased from 6.67 to 4.48 from 2015 to 2021. This suggests water quality has improved in this subwatershed.

5.7 Lower Main Saugeen River

With a drainage area of 908 km², the Saugeen River within this watershed spans 76 kilometers in length. Its main tributaries consist of Mill, Burgoyne, Snake, Vesta, Pearl, Deer, Otter, Willow, and Silver Creeks, along with numerous smaller watercourses.

Four long term monitoring sites are established in the Lower Main Saugeen subwatershed. These sites are a combination of the PWQMN (Q3, Q4, and Q7) and the SVCA's internal monitoring program (S8). (Figure 8).

All graphical data representation for the Lower Main Saugeen subwatershed can be found in Appendix H.



Figure 8. Map of the Lower Main Saugeen subwatershed and the locations of the surface water and benthic sampling sites. Major roadways (Highways 21 and 9, Bruce Roads 3 and 19), towns (including Saugeen Shores, Paisley, Elmwood and Walkerton), wooded areas, wetlands and watercourses are also featured.

5.7.1 Surface Water Results – 2023

The 2023 review indicated concentrations exceeded water quality objectives for all parameters except chloride.

There were seven total phosphorus exceedances at Q3 in 2023. Q4 had three exceedances and S8 had 2 exceedances.

All sites had nitrogen; nitrate- nitrite, *E. coli* and total suspended solids exceedances.

5.7.2 Surface Water Results – Long-term

Between 2002 and 2023, average total phosphorus concentrations at Q3 exceeded PWQO 81% of the time. During this time, Q4 had six exceedances and S8 had two exceedances.

Average nitrogen concentrations were below the CWQG for all sites except for Q3 in 2015, 2018, 2021, and 2023. Average total suspended solids had annual exceedances at all sites apart from Q7. Q3 and Q4 had three exceedances, and S8 had one.

From 2012 to 2023, Q3 exceeded average *E. coli* concentrations for PQWO 32% of the time. Exceedances occurred at Q4 (2015, 2020, and 2023), Q7 (2022), and S8 (2020 and 2023). In 2014, Q3 had the highest average *E. coli* concentration at 2366 cfu/100mL, 23 times higher than the PWQO.

There were no chloride exceedances.

5.7.3 Benthic Biomonitoring Results (2015-2021)

The local abundance of species decreased from 318 to 273 from 2015 to 2021. Species richness has increased from 11 to 17 species from 2015 to 2021.

In 2015 the FBI score was 6.07, suggesting water quality was in fairly poor condition. By 2021, the FBI dropped to 4.63, suggesting water quality has improved. Over the review period, the average FBI was 5.37.

5.8 Lake Fringe

Stretching from north of Kincardine to Southampton, the Lake Fringe subwatershed has a drainage area of 254 km². Small tributaries flow directly into Lake Huron, including Lorne, Andrews, Tiverton, and Underwood Creeks, as well as the Little Sauble River. This subwatershed is predominantly agricultural, with intense development along the lakeshore. Lake Fringe subwatershed contains the coastal wetland, Baie du Dore.

Three long term monitoring sites are established in the Lake Fringe subwatershed (S4, S5, S6) (Figure 9). These sites are part of the SVCA's internal monitoring program established in 2012.

All graphical data representation for the Lake Fringe subwatershed can be found in Appendix I.



Figure 9. Map of the Lake Fringe subwatershed surface water and benthic sampling sites. Major roadways (Highway 21, Bruce Road 15), towns (including Southampton, Port Elgin and Tiverton), wooded areas, wetlands and watercourses are also featured.

5.8.1 Surface Water Results – 2023

The 2023 review indicated exceedances for all parameters apart from chloride which had none.

In 2023, nitrogen concentrations exceeded the CWQG at five times at S4, three times at S5 and once at S6. S4 had the highest recorded concentration at 10.1 mg/L in July.

Total phosphorus exceeded the PWQO ten times, twice at S4, and four times each at S5 and S6.

Total suspended solids were generally below the CWQG with only one exceedance at each site. There were no exceedances in chloride concentration.

E. coli concentrations exceeded the PWQO three times at S5, twice at S4 and twice at S6. S4 had the highest *E. coli* concentration in October at 3100 cfu/100mL. All three sites exceeded the PWQO in September and October.

5.8.2 Surface Water Results – Long-term

The long-term averages in the Lake Fringe subwatershed indicate concentrations were generally below the objectives for each parameter except for total phosphorus, nitrogen, and *E. coli*.

Since 2012, there were five total phosphorous exceedances at S6 (2014, 2015, 2020, 2022, 2023). S6 had the highest average concentration of total phosphorus at 0.06 mg/L in 2022, double the PWQO. S4 had two exceedances (2015, 2023), and S5 had two (2015, 2023).

Average nitrogen; nitrate-nitrite concentrations were typically below the CWQG, except for S4 in 2015 and 2023, S6 in 2015, and S5 in 2018. Nitrogen concentrations were variable and did not show any trends.

There were six *E. coli* exceedances at S6, five at S5, and five at S4.

All three sites exceeded objectives for *E. coli* in 2015, 2020, and 2023. S5 had the highest average for *E. coli* counts at 1385 cfu/100mL in 2014, 13 times higher than the PWQO.

Chloride and total suspended solids did not have any average exceedances.

5.8.3 Benthic Biomonitoring Results (2015-2020)

The local abundance of individuals collected has been generally consistent. However, the 2018 sample event had a significant increase in individuals (520, up from 364 in 2016). Species richness was fairly consistent, ranging between 12 to 17 species per sample.

From 2015 to 2020, the FBI decreased from 6.86 to 5.12. This suggests water quality has improved in this subwatershed. The average FBI score is 5.95, indicating overall water quality in this subwatershed is in fairly poor condition.

5.9 Pine River

The Pine River in southern Bruce County flows through agricultural and densely developed lakeshore areas, before outletting into Lake Huron. Its main tributaries are Royal Oak and Clark Creeks, and the South Pine River, with a drainage area of 195km². The region's fertile soil has supported agricultural development, leading to removal of wetlands and forests for land use purposes.

Two long term monitoring sites are established in the Pine River subwatershed. These sites are a combination of the PWQMN (Q1) and the SVCA's internal monitoring program (S3). (Figure 10).

All graphical data representation for the Pine River subwatershed can be found in Appendix J.



Figure 10. Map of the Pine River subwatershed showing locations of surface water and benthic sampling sites. A major roadway (Highway 21), towns (including Point Clark and Ripley), wooded areas, wetlands and watercourses are also featured.

5.9.1 Surface Water Results – 2023

The 2023 review of surface water indicated overall concentrations were frequently above the water quality objectives for each parameter except for chloride, which had no exceedances.

Total phosphorus exceeded the PWQO at Q1 three times, and five times at S3. S3 displayed the lowest results in the spring and increased through to October before decreasing in November. Q1 had the highest concentration at 0.18 mg/L in October.

Nitrogen concentrations exceeded the CWQG several times at each site; Q1 had 3 exceedances (April, October, November) and S3 had 6 exceedances (April, May, June, July, October, November). S3 had the highest concentration of nitrogen at 12 mg/L in May, four times higher than the CWQO.

E. coli counts indicated three exceedances at Q1 (September, October, November), and five at S3 (June, July, August, September, October). Q1 had the highest *E. coli* concentration recorded of 3260 CFU/100mL in October.

Chloride concentrations across both sites recorded no exceedances in water quality objectives in 2023.

5.9.2 Surface Water Results – Long-term

The long-term review revealed similar findings to the 2023 period with concentrations generally above the water quality objectives.

There were exceedances for total phosphorus at Q1 for 27% of the samples. S3 exceeded the PWQO for 91% of the yearly averages. Q1 had the highest average concentration of total phosphorus at 0.25 mg/L in 2005, eight times higher than the PWQO.

Average nitrogen; nitrate-nitrite concentrations at S3 consistently exceeded the CWQG, except for 2016. Average concentrations at Q1 exceeded objectives 77% of the time. S3 had the highest average concentration of nitrogen at 9.32 mg/L in 2021.

Average *E. coli* exceedances occurred at Q1 (66% of samples) and S3 (92% of samples). S3 consistently exceeded the PWQO since 2017. The highest sample at S3 was 1301.50 cfu/100mL in 2017, thirteen times higher than the PWQO.

There were no exceedances for chloride in the Pine River subwatershed. Chloride concentrations at S3 showed a slight increase from 2012 to 2023.

5.9.3 Benthic Biomonitoring Results (2015-2021)

The local abundance of individuals in this subwatershed has decreased since 2015. Abundance has ranged from 359 to 107 (2016 to 2020, respectively). Species richness has remained consistent, with an average of 13.7 species per sample event.

The FBI had an average score of 5.7 over the reporting period. This indicates water quality in fair condition. In 2020, the FBI decreased to 3.71, but increased again in 2021.

5.10 Penetangore River

The Penetangore River subwatershed, consists of two main tributaries, the North and Main Penetangore Rivers, and two intermediate ones, Millarton and Kincardine Creeks. The river drains a 192 km² area and spans 51.2 km in length. The subwatershed, mainly used for agriculture (83%), is smooth, gently sloping terrain.

One long term monitoring station is established in the Penetangore subwatershed, as part of the PWQMN, Q2. (Figure 11).

All graphical data representation for the Penetangore River subwatershed can be found in Appendix K.

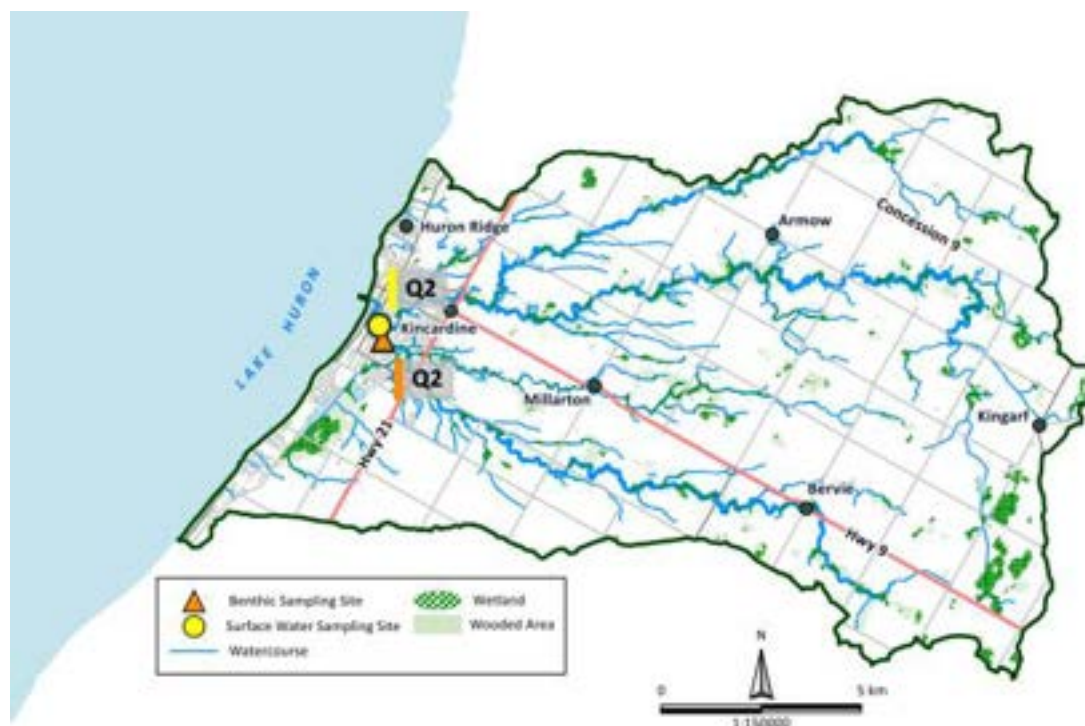


Figure 11. Map of the Penetangore subwatershed and the locations of the surface water and benthic sampling sites. Major roadways (Highways 21 and 9), towns (including Kincardine and Bervie), wooded areas, wetlands and watercourses are also featured.

5.10.1 Surface Water Results – 2023

The 2023 review indicated concentrations were generally below the water quality objectives, except for a few events where exceedances were recorded. There were no chloride exceedances in 2023.

There were four total phosphorus exceedances in 2023. There were also four nitrogen exceedances.

Chloride concentrations were slightly elevated from June to September, although all samples remained below the CWQG. Total suspended solids were below the CWQG for 2023.

E. coli concentrations exceeded the PWQO in September and October.

5.10.2 Surface Water Results – Long-term

The long-term review indicated that concentrations for all parameters, except chloride, were often above the water quality objectives.

Average total phosphorus concentrations frequently exceeded PWQO from 2002 to 2023, 52% of the time. The highest average concentration of total phosphorus was 0.133 mg/L in 2020, over four times higher than the PWQO.

Average nitrogen concentrations were generally below the CWQG, except for three exceedances in 2010, 2015, and 2023.

Average chloride concentrations had no exceedances. Total suspended solids were also typically below the CWQG, with three exceedances in 2004, 2010, and 2014.

E. coli concentrations were frequently elevated, with 75% of yearly averages exceeding the PWQO.

5.10.3 Benthic Biomonitoring Results (2015-2021)

The local abundance of individuals per sample increased from 2019 to 2021 (from 304 to 2108). Although the species richness has decreased since 2015, it has been consistent the past two sample years of 2019 and 2021.

FBI has gradually been decreasing since 2017. The average FBI for this subwatershed is 5.79, indicating water quality is fairly poor.

6. Summary of Results

6.1 2023 Results – All Subwatersheds

In 2023, surface water quality in the Saugeen watershed was fair to poor. Total phosphorus concentrations often exceeded the PWQO, a common occurrence in agricultural watersheds. Of the 29 sampled sites, 18 exceeded the PWQO at least once. The highest exceedance was in the Lower Saugeen subwatershed. Total phosphorous concentrations tended to be more variable from July through September.

Nitrogen levels exceeded the PWQO in seven out of ten subwatersheds during at least one sample event. Sample sites in Beatty Saugeen, North Saugeen, and Rocky Saugeen did not show any nitrogen exceedances. The highest nitrogen concentration was in the Pine River subwatershed. Studies have demonstrated commonality between fluctuations in nitrogen levels and seasonal agricultural practices, other contributing factors may exist.

E. coli concentrations at all sites exceeded the PWQO at least once during 2023. The highest number of exceedance events occurred in the Pine River subwatershed (five events). Rainfall events could be connected to increased *E. coli* counts in all subwatersheds.

Total suspended solids concentrations were generally below the CWQG in most subwatersheds. Total suspended solids exceedances were observed closer to river outlets, along with other parameter exceedances, potentially indicating a transport mechanism for other nutrients. There were no identifiable trends for total suspended solids.

Chloride concentrations stayed below the CWQG across all subwatersheds, with the highest concentration event in the Pine River subwatershed. High chloride concentrations are commonly related to road salt application. Based on the report findings, the Saugeen watershed appears to be largely unaffected by this application. This could be attributed to the presence of riparian buffers in the SVCA watershed. As climate change intensifies, winter storms and urban development expands, chloride levels might be impacted.

6.2 Long-Term Results – All Subwatersheds

A long-term assessment of the Saugeen watershed's surface water quality has now been completed, extending the reporting made through Watershed Report Cards. This 2002-2023 study has the following general findings:

Total Phosphorous

- Annual average total phosphorus concentrations exceeded the PWQO of 0.03 mg/L every year.
- Q1 in the Pine River subwatershed had the highest annual average in 2005 at 0.25 mg/L, eight times higher than the PWQO.
- In 2023 all subwatersheds exceeded the PWQO for total phosphorus.

Nitrogen: Nitrate-Nitrite

- Six out of the ten subwatersheds (Lake Fringe, Lower Saugeen, Penetangore River, Pine River, South Saugeen, Teeswater River) exceeded the CWQG of 2.93 mg/L for nitrogen from 2002 to 2023.
- S3 in the Pine River subwatershed had the highest average nitrogen concentration at 14.8 mg/L, five times higher than the CWQG.

Chloride

- All subwatersheds maintained chloride concentrations below the CWQG of 120 mg/L.
- S6 in the Lake Fringe subwatershed had the highest chloride concentration at 35.8 mg/L.
- Chloride concentrations remained relatively stable over time, with no noticeable trend.

E. Coli

- From 2012 to 2023, 90% of the sampling sites exceeded the PWQO of 100 cfu/100mL for annual average *E. coli* concentrations.
- The highest *E. coli* concentrations were at Q2 (Penetangore subwatershed) with 2400 cfu/100mL, twenty-four times the PWQO.

Total Suspended Solids

- Most sites remained below the CWQG of 30 mg/L for total suspended solids since 2012. Q2, Q3, Q4, Q5, S8, Q1, and Q14 exceeded the CWQG at least once.
- Q1 (Pine River) had the highest total suspended solids concentration in 2010 at 100.17 mg/L, three times the CWQG.

6.3 Benthic Macroinvertebrates

The Saugeen watershed demonstrates fluctuations in species abundance and richness. Species richness varies from 12.7 in Penetangore to 19.8 in North Saugeen. All but North Saugeen and Upper Main Saugeen had increased richness, although they maintain a higher richness than other subwatersheds. Despite a decline in species abundance at 70% of subwatersheds, all samples contained a minimum of 100 individuals. (OBBN standard).

The FBI decreased in all but Pine River and Beatty Saugeen subwatersheds. Beatty Saugeen has the lowest average FBI of 4.07, indicating excellent water quality. The Lake Fringe subwatershed has the highest FBI of 5.95, indicating possible pollution.

7. Discussion

7.1 Surface Water

The Saugeen watershed has both short and long term trends observed in total phosphorus and nitrogen concentrations. Agriculturally dominant areas can commonly experience high phosphorus and nitrogen concentrations through over-fertilization, excess manure, and soil erosion (Burdon, McIntosh & Harding, 2013). Research suggests cropping systems, particularly row crops like corn and soybeans, have more significant nutrient losses compared to perennial crops such as hay (Randall et al. 1997; Schilling & Spooner, 2006). Over-fertilization can lead to excess phosphorus and nitrogen in the soils, eventually entering our surface waters through erosion.

High *E. coli* concentrations can come from sources such as livestock manure, rural area wastewater treatment and leaking septic systems (Brendel & Soupir, 2017). Excessive manure application or post-application rainfall can also lead to *E. coli* transportation into streams via tile drains.

How might farming practices and waste management systems be altered to mitigate nutrient pollution and *E. coli* contamination in the Saugeen watershed?

7.2 Benthic Macroinvertebrates

Aquatic organisms are crucial for maintaining healthy aquatic ecosystems. Biodiversity, reflected by high species presence and variability, can be indicators of good water quality, especially when the species present have a low pollution tolerance.

Wooded riparian zones often have a positive influence on benthic diversity due to lower runoff potential and the ability to capture water in plants and soils (Stauffer et al. 1999). For example, the North Saugeen subwatershed, characterized by managed forests and buffered watercourses, has demonstrated an average species richness of 19.8 species from 2015 to 2020. In contrast, the more urbanized and agriculturally intensive Penetangore subwatershed, shows an average species richness of 12.7 species from 2015 to 2021.

Previous studies found that implementing conservation tillage practices yielded higher species richness and lower FBI scores than conventional tillage streams (Barton and Farmer); this further highlights the influence of land use on benthic diversity.

How could land management strategies be effectively implemented to improve water quality?

7.3 Agricultural Best Management Practices

Implementing best management practices (BMPs) in agriculture can improve water quality. Practices include riparian buffer strips, alterations in tillage practices, planting cover crops, proper nutrient management, and livestock exclusion fencing:

- Riparian buffers (i.e., vegetation surrounding a watercourse) are instrumental in filtering out nutrients and bacteria, moderating water temperature, providing habitats, and reducing erosion.
- Livestock exclusion fencing prevents livestock from entering watercourses, which can degrade water quality and damage riparian vegetation (Agriculture and Agri-Food

Canada, 2019). Heavy livestock presence around a watercourse can lead to increased soil erosion and high *E. coli* concentrations. Despite the initial costs, the long-term environmental and livestock health benefits make it a worthy investment.

- Over tilling can leave soil bare and susceptible to soil erosion and moisture loss; this can cause water pollution and degraded soil health through reduced infiltration and high runoff potential. Soil erosion can further cause significant nutrient inputs into our watercourses as well as high total suspended solids concentrations. Implementation of conservation tillage practices can leave crop residue on the soil surface, thereby reducing erosion and nutrient runoff (Agriculture and Agri-Food Canada, 2019; Busari et al. 2015). Conservation tillage can range from no tillage to minimum tillage or mulch tillage.
- Cover crops provide benefits similar to those of riparian buffers, including increased water infiltration and retention, decreased surface runoff, and reduced nutrient loss through soil erosion. They also can reduce wind erosion, recycle soil nitrogen and control weeds without the use of herbicides (Dabney, Delgado & Reeves, 2001).

Historically, a large percentage of southern Ontario's small streams were in poor condition, and the subsequent 32 years have witnessed significant scientific advancements and improvement in water quality through implementation of BMPs (Barton and Farmer).

Given these findings, what can be done to improve awareness and implementation of these best management practices?

7.4 Economic Benefits to the Community

Key economic drivers in the Saugeen watershed are energy, agriculture, and tourism. These economic drivers all benefit from water quality monitoring:

- Regular water monitoring helps safeguard our watershed's environmental resources for energy operations and ensure no negative impact to our local aquatic ecosystems. Energy production is a substantial economic driver in the Saugeen watershed.
- Agriculture thrives on clean water for optimal crop and livestock health.
- Lake Huron's shoreline and recreational river systems are very appealing to tourists. This industry also benefits from a healthy watershed.

How can our watershed further optimize the use of water quality monitoring to boost these economic sectors?

8. Conclusion

SVCA's water quality monitoring programs are an integral part of understanding the health of the watershed. The purpose of this report is to identify trends in present water quality data and prepare for the future.

As development increases across the Saugeen watershed, the ongoing monitoring of water quality becomes increasingly important. Urban expansion drastically transforms the natural environment. SVCA staff provide insight on ecosystem health that will guide decision-making processes, foster sustainable development, and help adapt to evolving climate change.

This data analysis can be used to support municipal land use planning and development. Since SVCA subwatershed boundaries do not correspond to municipal boundaries, we must continue to collaborate at the watershed level.

The 2023 Water Quality Annual Report equips decision-makers with the knowledge needed to promote sustainable growth while protecting the natural resources within the Saugeen watershed.

9. References

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Appendix A – Sample Suite of Parameters

Parameters analyzed for PWQMN and SVCA sampling sites.

Parameter	Units	PWQMN ('Q') Sites (Y/N)	SVCA ('S') Sites (Y/N)
Alkalinity, Total as CaCO₃	mg/L	Y	Y
Carbon, dissolved inorganic carbon	mg/L	Y	N
Carbon, dissolved organic	mg/L	Y	N
Chloride	mg/L	Y	Y
Conductivity	Varies	Y (μS/cm)	Y (mS/cm)
<i>E. coli</i>	[cfu/100mL]	Y	Y
Nitrogen, Ammonia + Ammonium	mg/L	Y	N
Nitrogen, Nitrite	mg/L	Y	Y
Nitrogen, Nitrate	mg/L	Y	Y
Nitrogen, Nitrate + Nitrite	mg/L	Y	Y
Nitrogen, Total Kjeldahl	mg/L	Y	Y
pH		Y	Y
Phosphorus, phosphate	mg/L	Y	N
Temperature	°C	N	Y
Total Phosphorus	Varies	Y (μg/L)	Y (mg/L)
Total Suspended Solids	mg/L	Y	Y
Silicon, reactive silicate	mg/L	Y	N
Sulphate	mg/L	N	Y

*Metals are analyzed at select sites: Q1, Q4, Q12, and Q14

Appendix B – South Saugeen Subwatershed

2023 Results

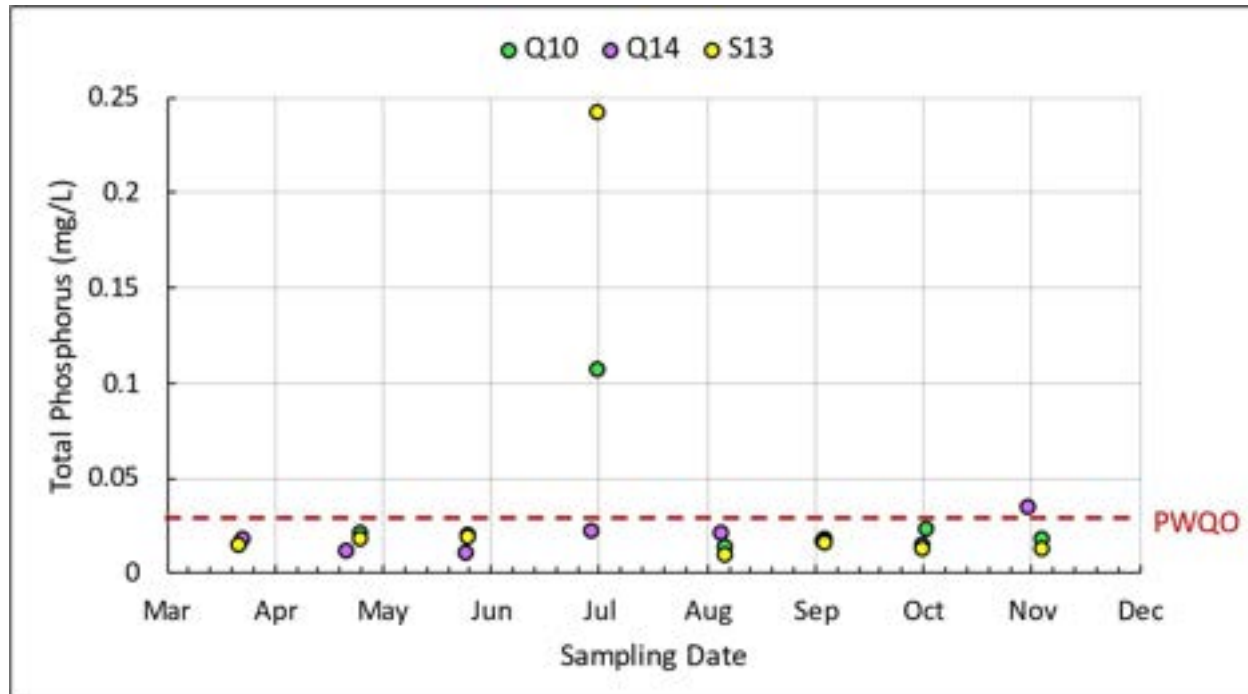


Figure B.1 2023 South Saugeen subwatershed total phosphorus concentrations (mg/L) in a graph format. Graph shows Q10, Q14 and S13 sampling sites, the horizontal line indicates the PWQO of 0.03 mg/L. There are 3 exceedances of the PWQO.

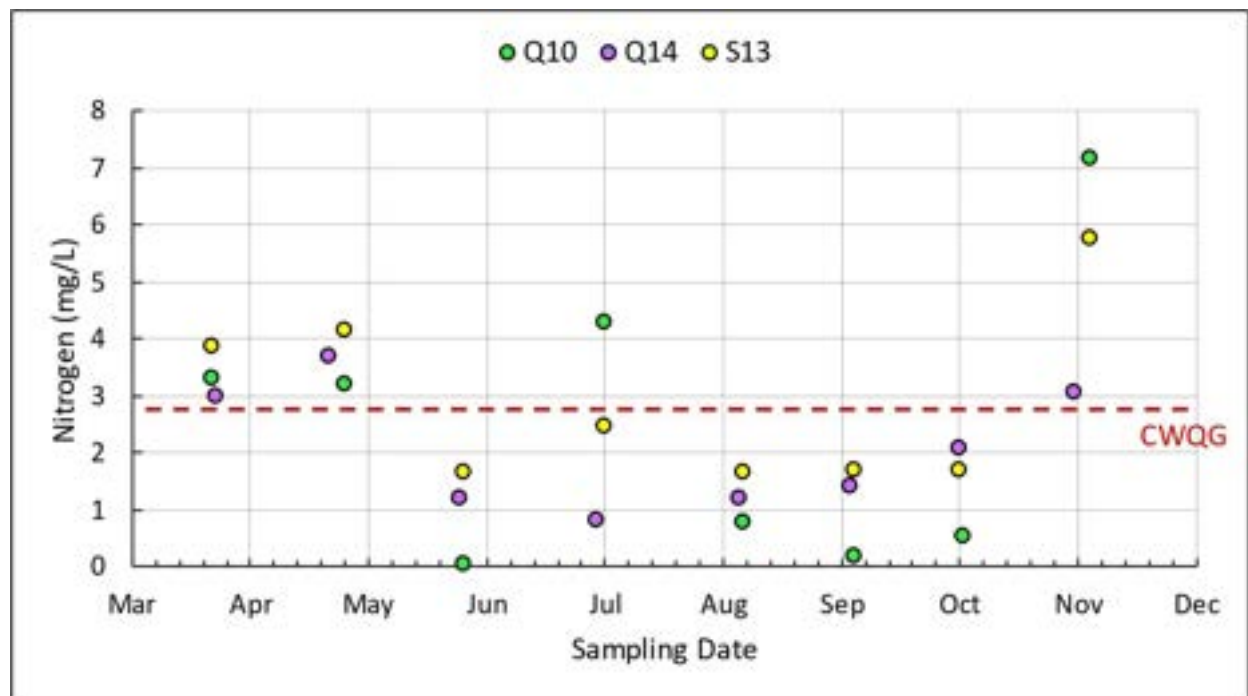


Figure B.2 2023 South Saugeen subwatershed nitrogen concentrations (mg/L) in a graph format. Graph shows Q10, Q14 and S13 sampling sites, the horizontal line indicates the CWQG of 2.93 mg/L. There are 10 exceedances of the CWQG.

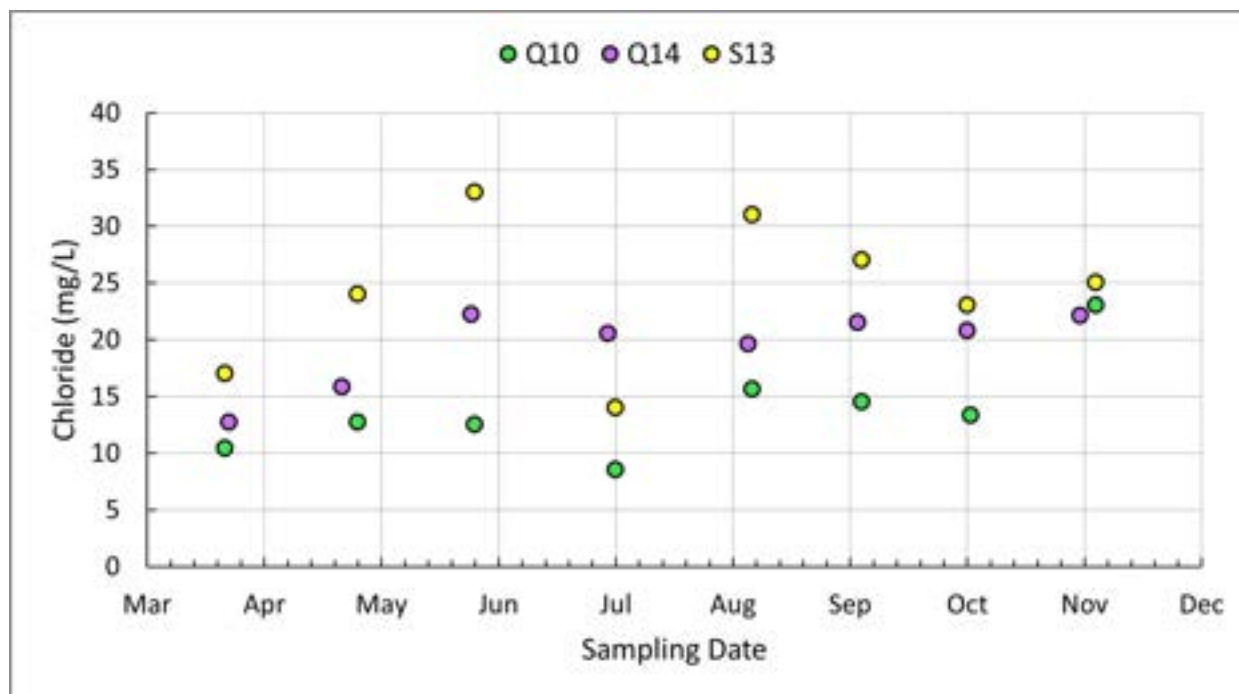


Figure B.3 2023 South Saugeen subwatershed chloride concentrations (mg/L) in a graph format. Graph shows Q10, Q14 and S13 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

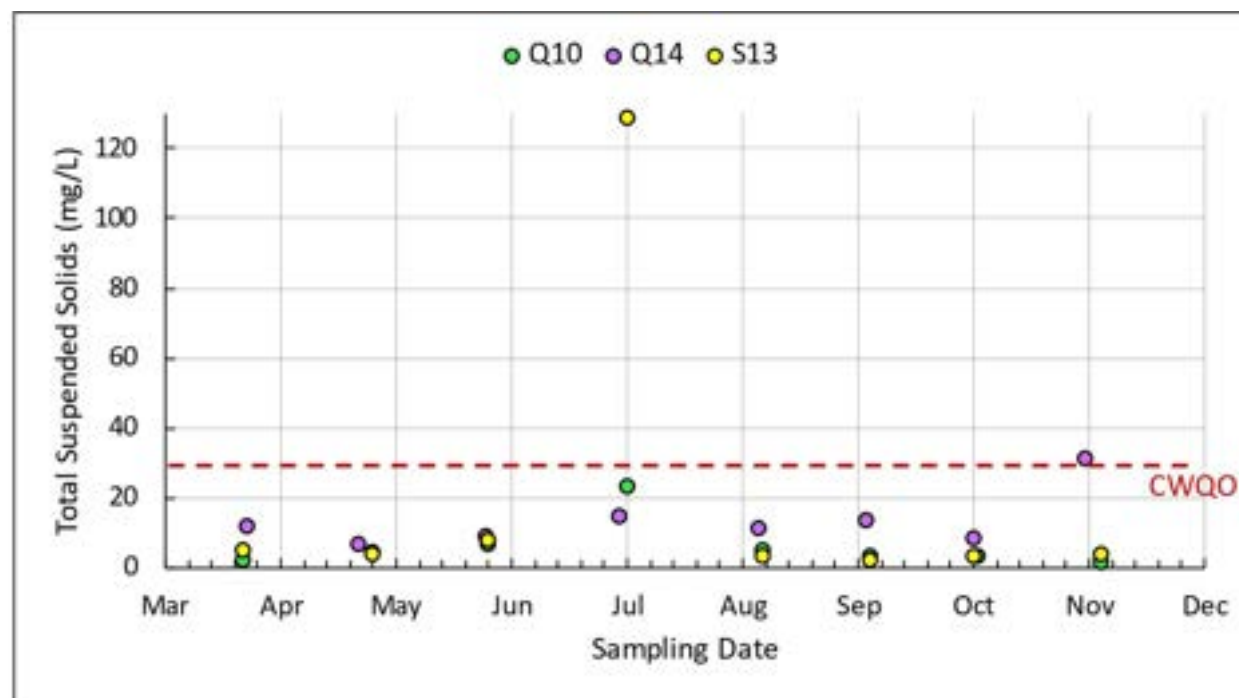


Figure B.4 2023 South Saugeen subwatershed total suspended solids concentrations (mg/L) in a graph format. Graph shows Q10, Q14 and S13 sampling sites, the horizontal line indicates the CWQG of 30 mg/L. There are 2 exceedances of the CWQG.

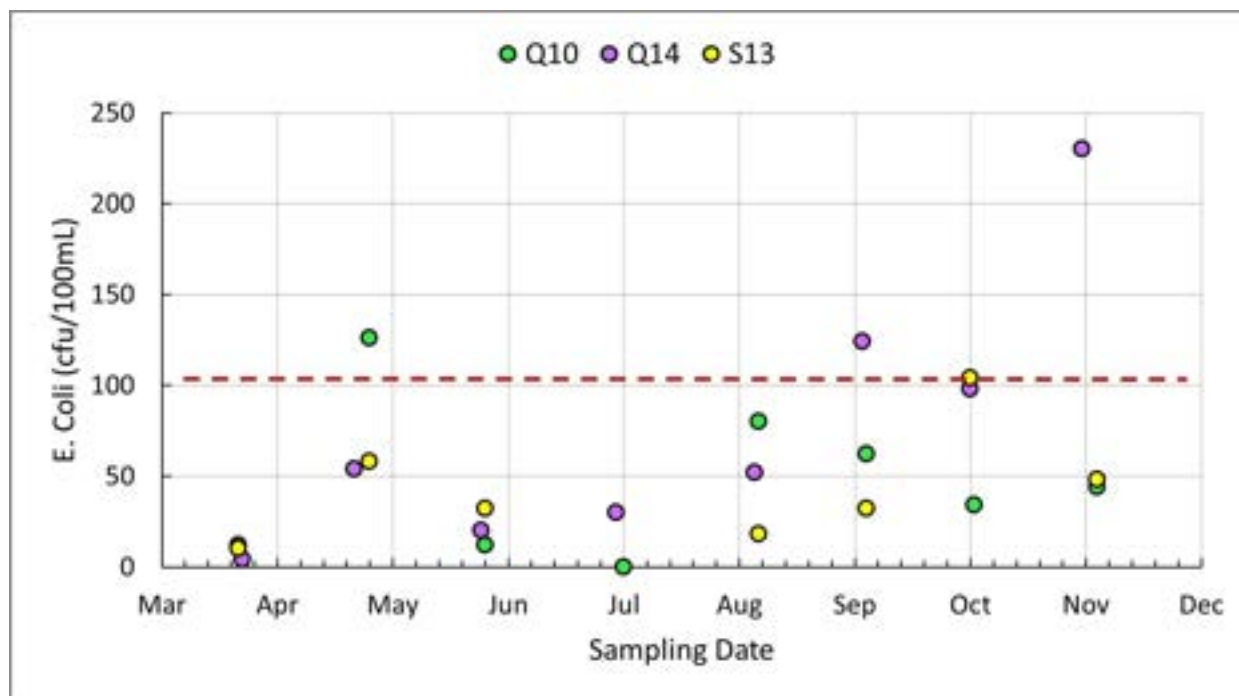


Figure B.5 2023 South Saugeen subwatershed *E. coli* concentrations (cfu/100mL) in a graph format. Graph shows Q10, Q14 and S13 sampling sites, the horizontal line indicates the PWQO of 100 cfu/100mL for swimming. There are 5 exceedances of the PWQO, one exceedance in July at S13 is not shown on this graph (3900 cfu/100mL).

Long-term Results

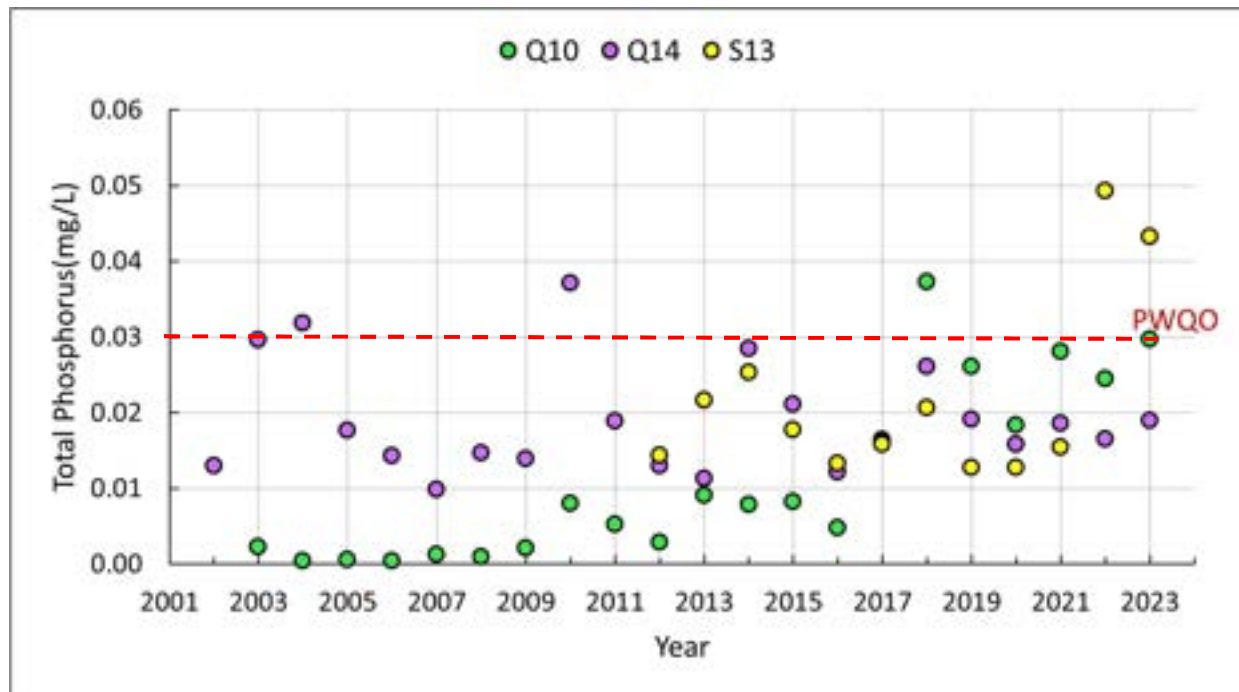


Figure B.6 2002 to 2023 South Saugeen subwatershed annual average total phosphorus concentrations (mg/L) in a graph format. Graph shows Q10, Q14 and S13 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There are 5 exceedances of the PWQO.

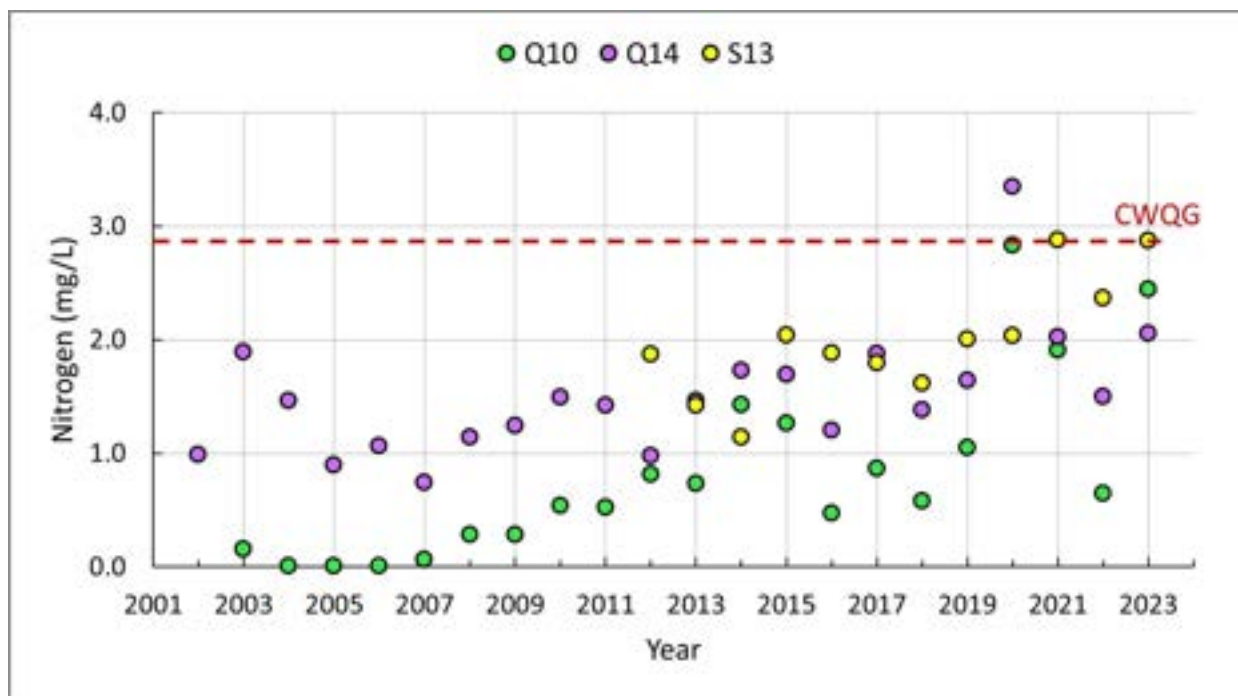


Figure B.7 2002 to 2023 South Saugeen subwatershed annual average nitrogen concentrations (mg/L) in a graph format. Graph shows Q10, Q14 and S13 sampling sites, and a horizontal line indicating a CWQG of 2.93 mg/L. There is 1 exceedance of the CWQG.

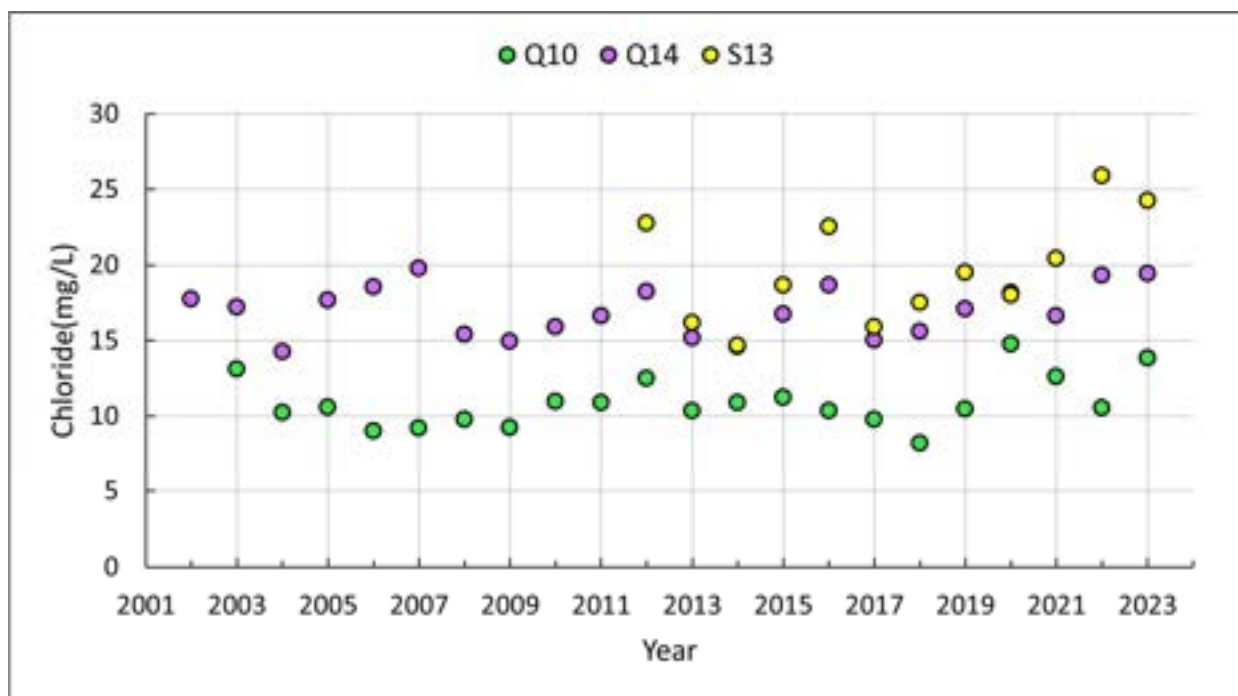


Figure B.8 2002 to 2023 South Saugeen subwatershed annual average chloride concentrations (mg/L) in a graph format. Graph shows Q10, Q14 and S13 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

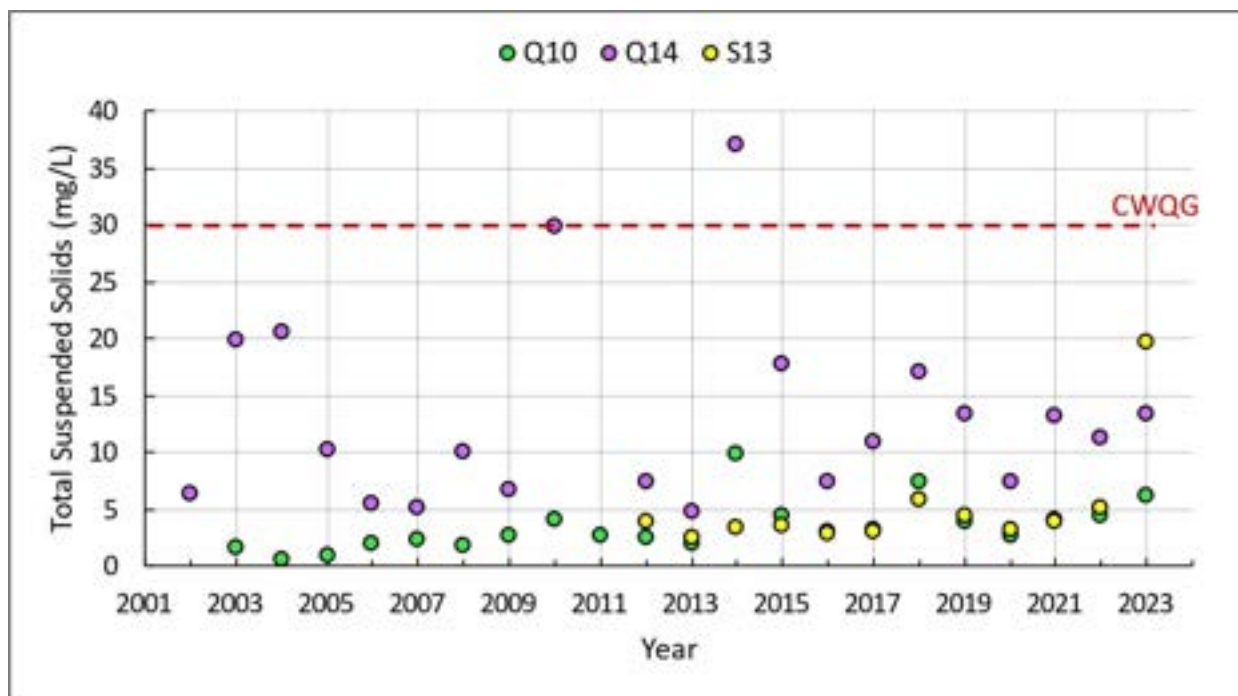


Figure B.9 2012 to 2023 South Saugeen subwatershed annual average total suspended solids concentrations (mg/L) in a graph format. Graph shows Q10, Q14 and S13 sampling sites and a horizontal line indicating a CWQG of 30 mg/L. There are 2 exceedances.

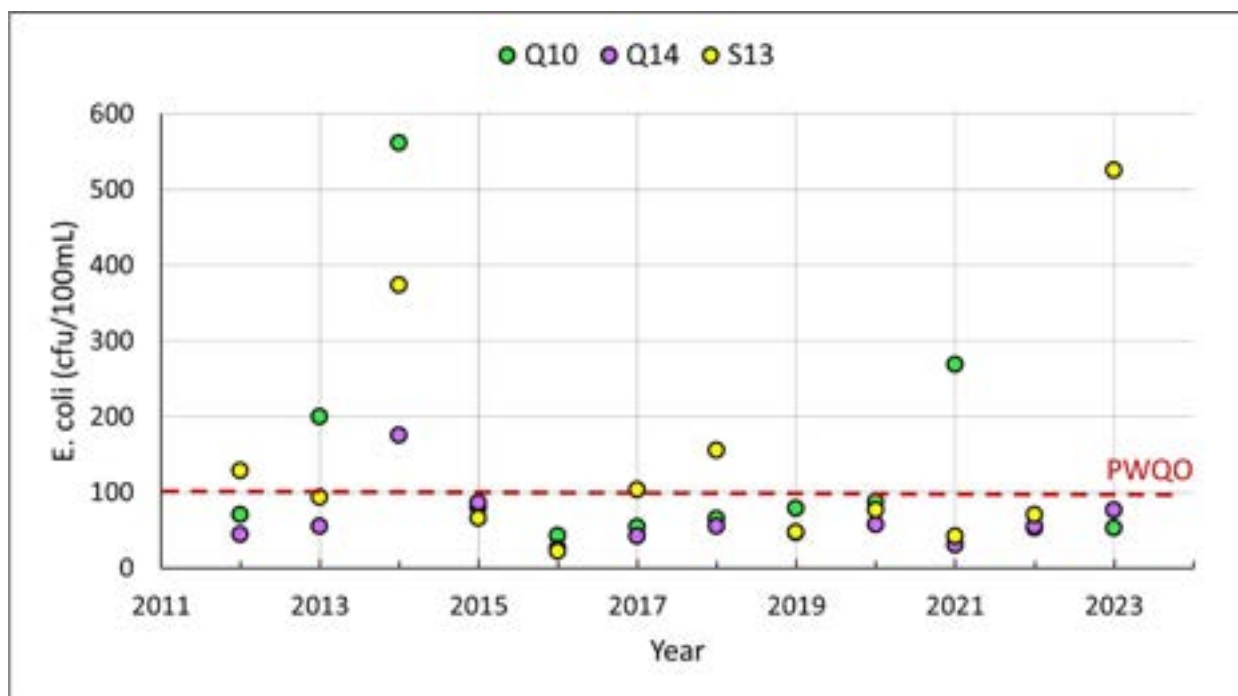


Figure B.10 2012 to 2023 South Saugeen subwatershed annual average *E. coli* concentrations (cfu/100mL) in a graph format. Graph shows Q10, Q14 and S13 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 9 exceedances of the PWQO.

Benthic Biomonitoring Results (2015-2020)

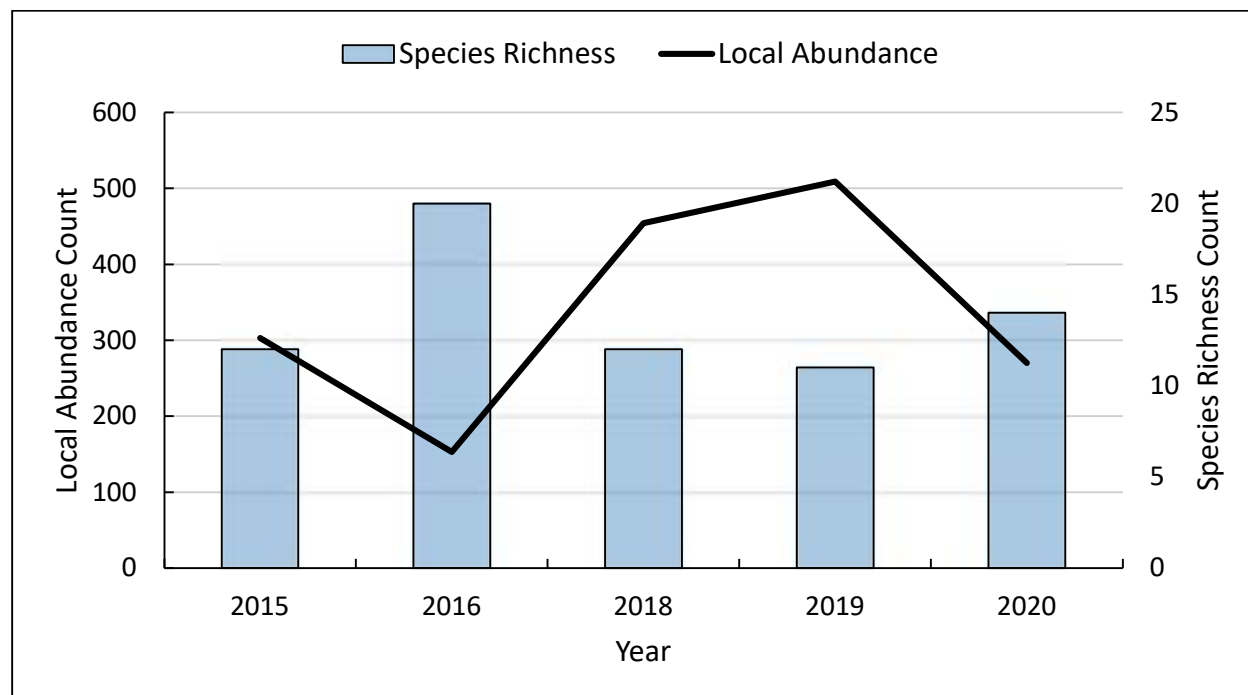


Figure B.11 Local abundance and species richness found within the South Saugeen subwatershed from 2015 to 2020.

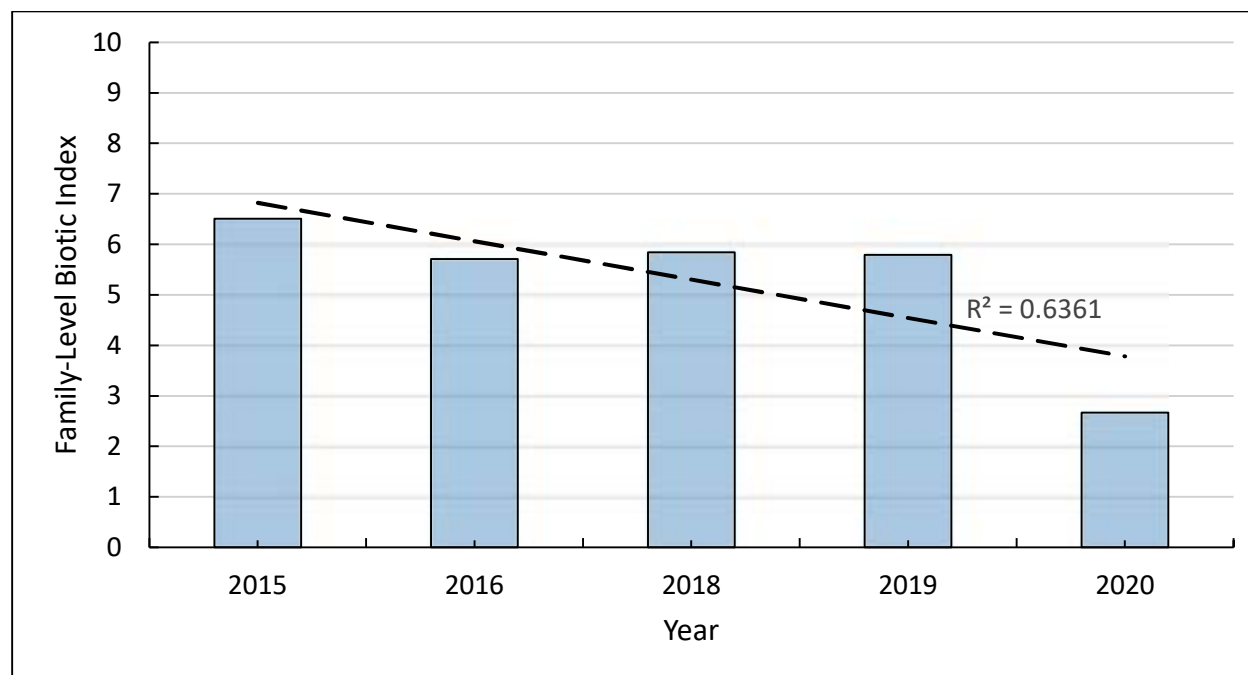


Figure B.12 Family-level biotic index scores for the South Saugeen subwatershed from 2015 to 2020.

Appendix C – Beatty Saugeen Subwatershed

2023 Results

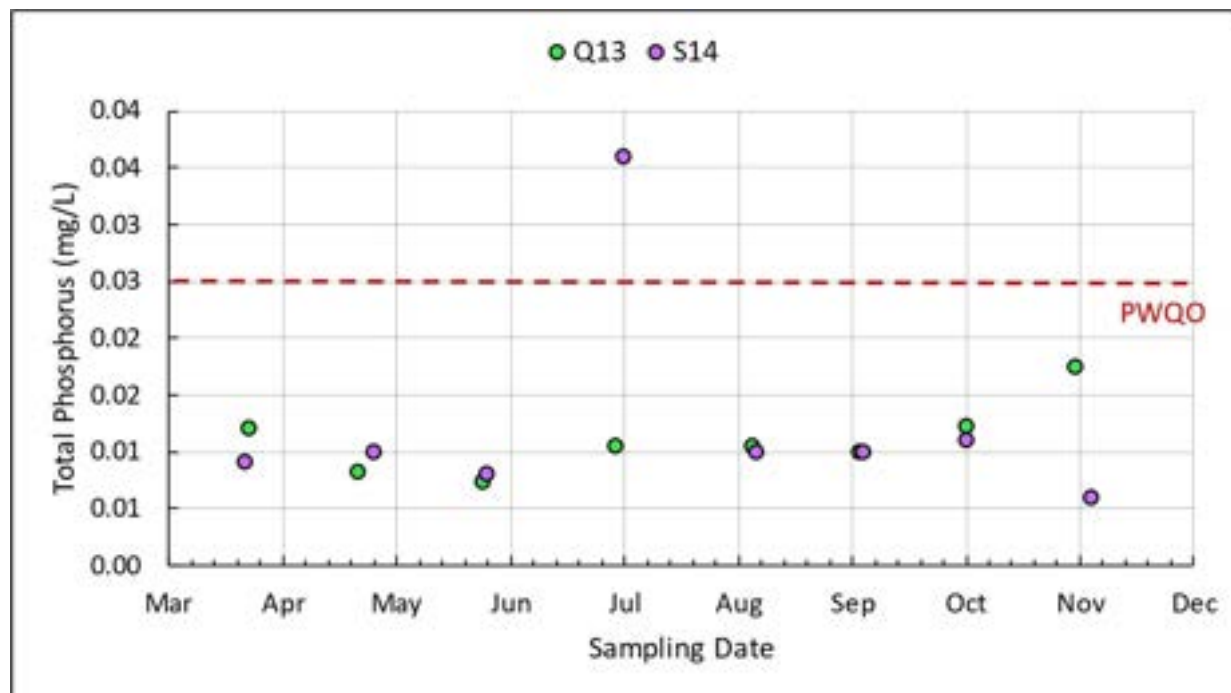


Figure C.1 2023 Beatty Saugeen subwatershed total phosphorus concentrations (mg/L) in a graph format. Graph shows Q13 and S14 sampling sites, the horizontal line indicates the PWQO of 0.03 mg/L. There is 1 exceedance of the PWQO.

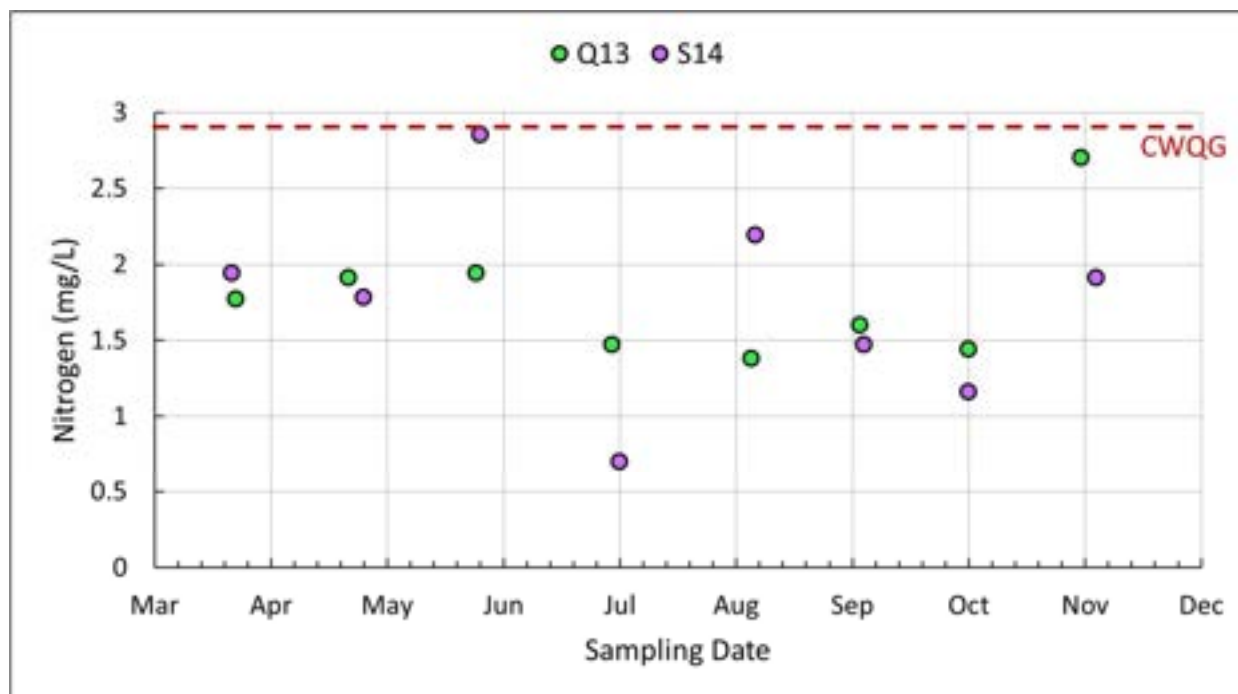


Figure C.2 2023 Beatty Saugeen subwatershed nitrogen concentrations (mg/L) in a graph format. Graph shows Q13 and Q14 sampling sites, the horizontal line indicates the CWQG of 2.93 mg/L. There are no exceedances.

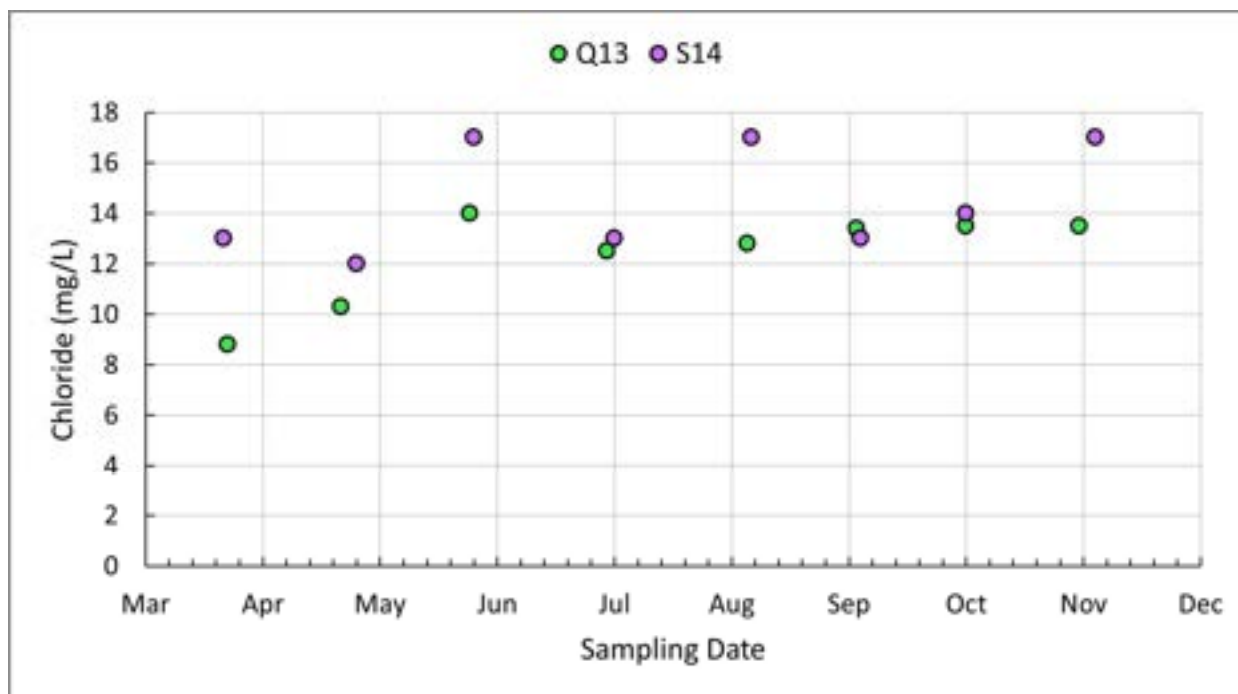


Figure C.3 2023 Beatty Saugeen subwatershed chloride concentrations (mg/L) in a graph format. Graph shows Q13 and Q14 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

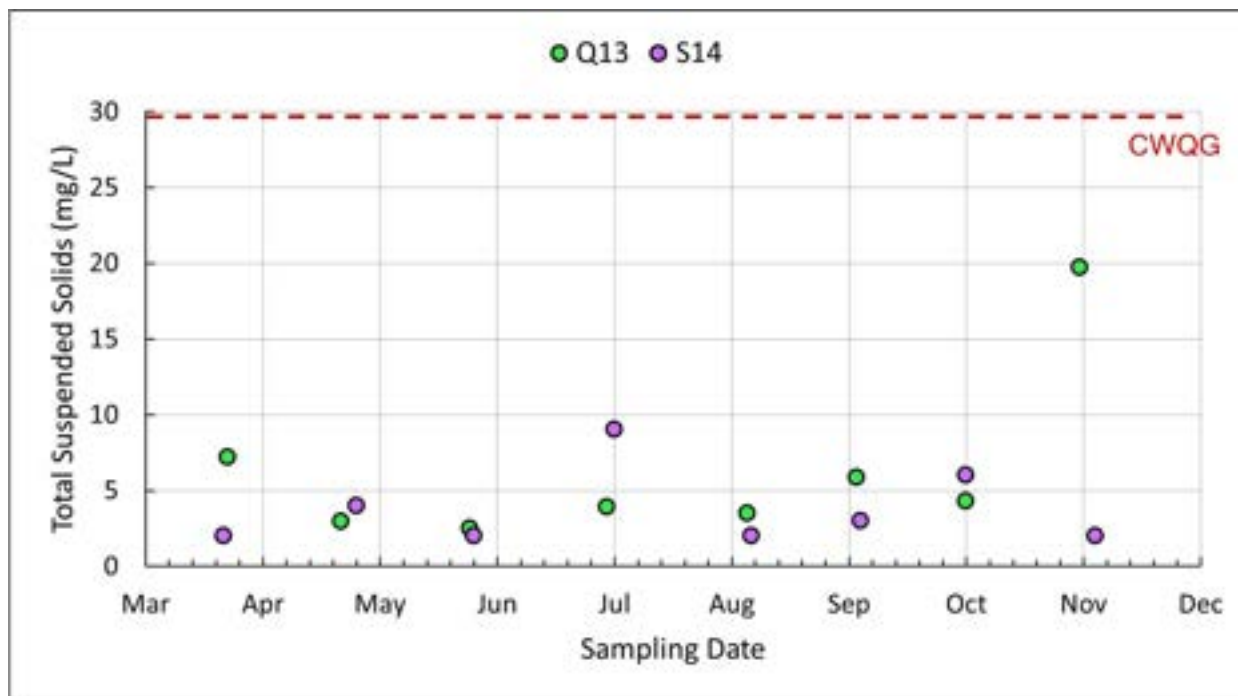


Figure C.4 2023 Beatty Saugeen subwatershed total suspended solids concentrations (mg/L) in a graph format. Graph shows Q13 and S14 sampling sites, the horizontal line indicates the CWQG of 30 mg/L. There are no exceedances.

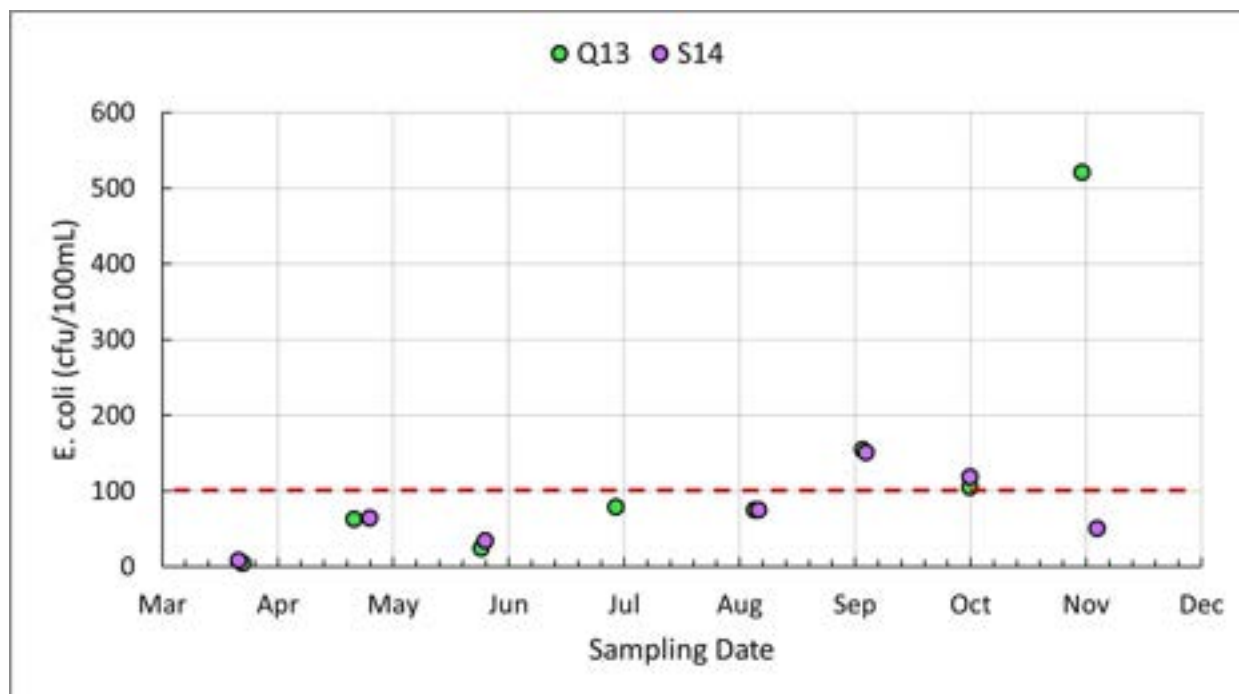


Figure C.5 2023 Beatty Saugeen subwatershed *E. coli* concentrations (cfu/100mL) in a graph format. Graph shows Q13 and Q14 sampling sites, the horizontal line indicates the PWQO of 100 cfu/100mL for swimming. There are six exceedances of the PWQO, the exceedance for July is not shown on this graph (1280 cfu/100mL).

Long-term Results

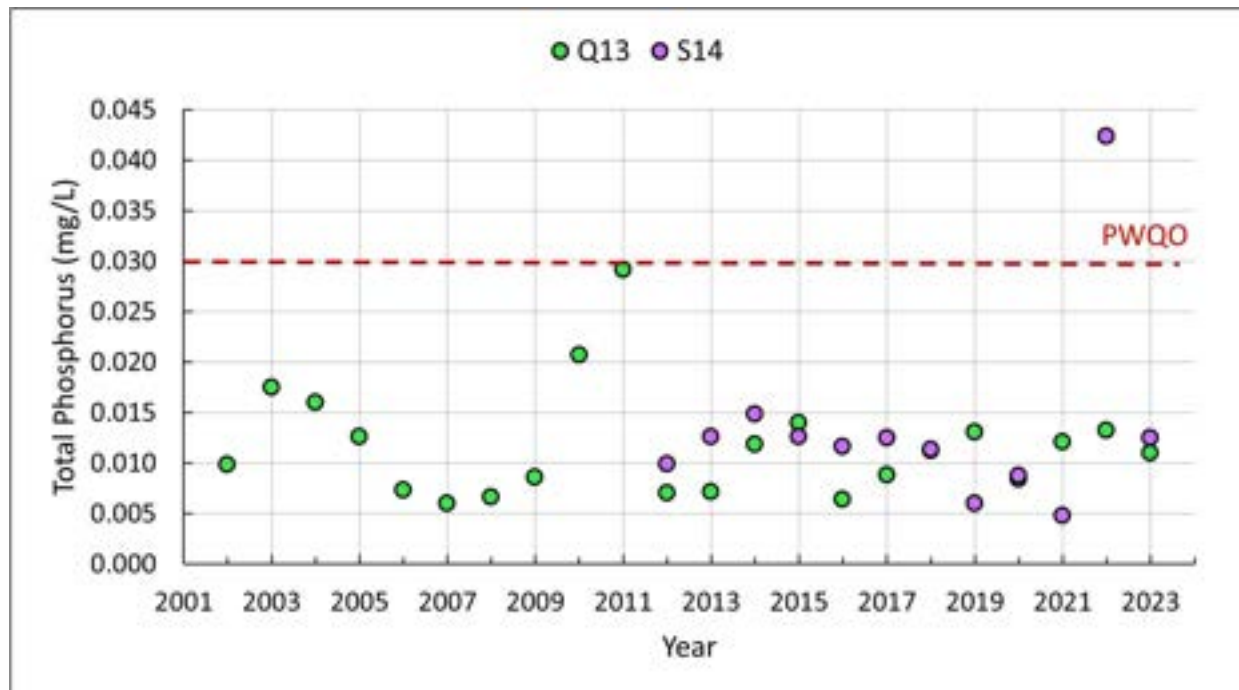


Figure C.6 2002 to 2023 Beatty Saugeen subwatershed annual average total phosphorus concentrations (mg/L) in a graph format. Graph shows Q13 and S14 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There was 1 exceedance of the PWQO.

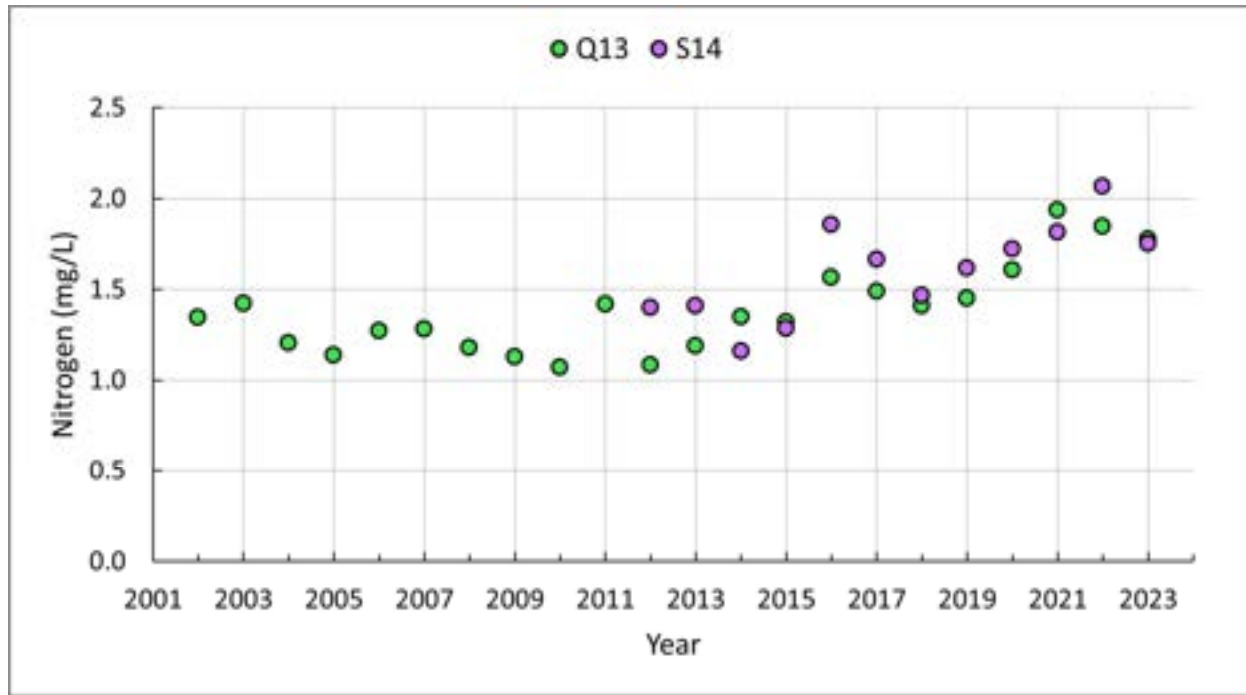


Figure C.7 2002 to 2023 Beatty Saugeen subwatershed annual average nitrogen concentrations (mg/L) in a graph format. Graph shows Q13 and S14 sampling sites. The CWQG is 2.93 mg/L. There are no exceedances.

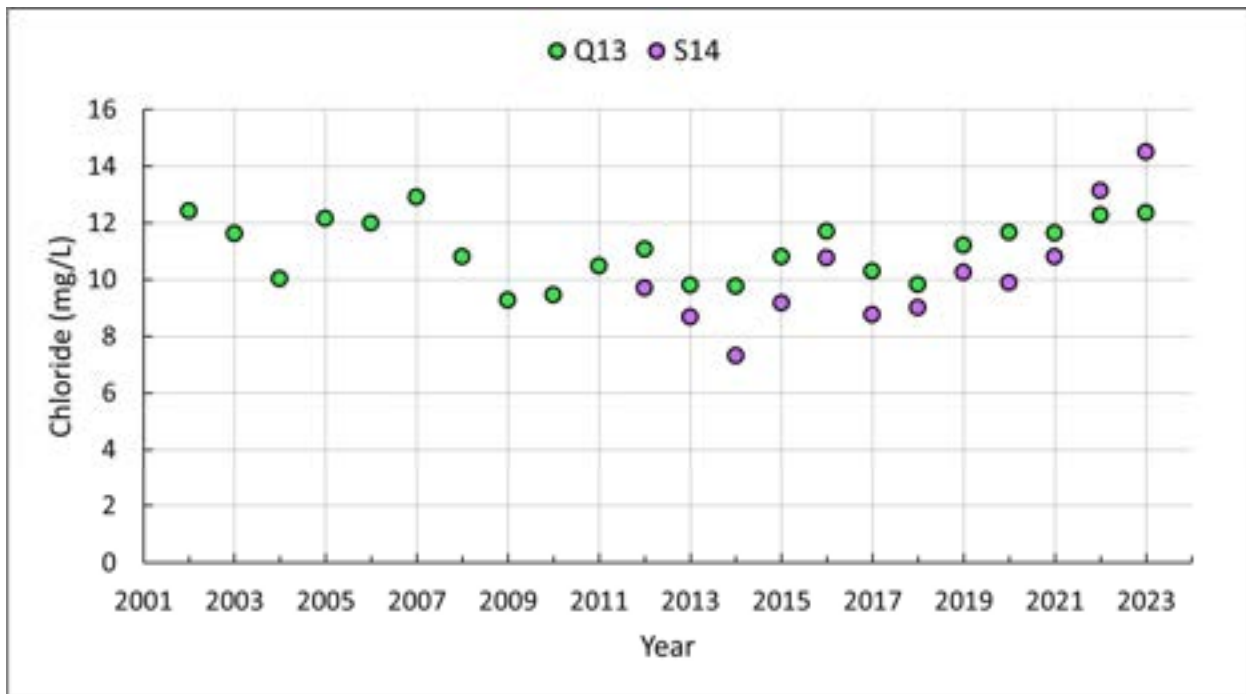


Figure C.8 2002 to 2023 Beatty Saugeen subwatershed annual average chloride concentrations (mg/L) in a graph format. Graph shows Q13 and S14 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

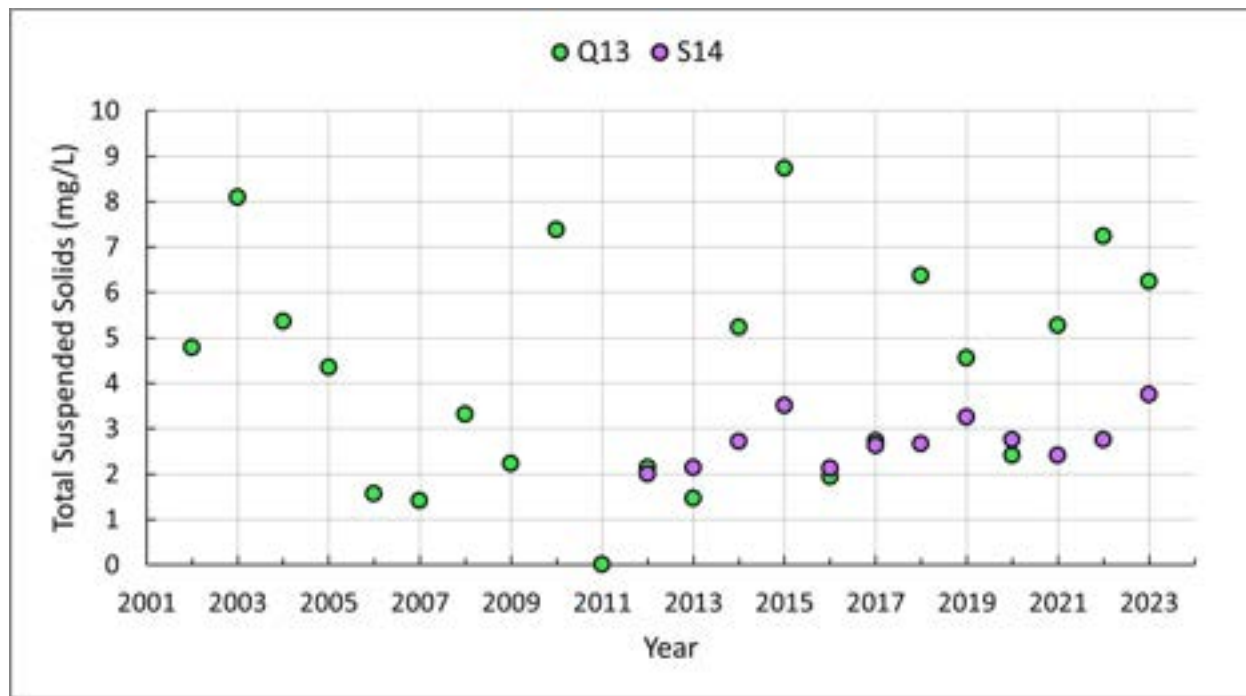


Figure C.9 2012 to 2023 Beatty Saugeen subwatershed annual average total suspended solids concentrations (mg/L) in a graph format. Graph shows Q13 and Q14 sampling. The CWQG is 30 mg/L. There are no exceedances.

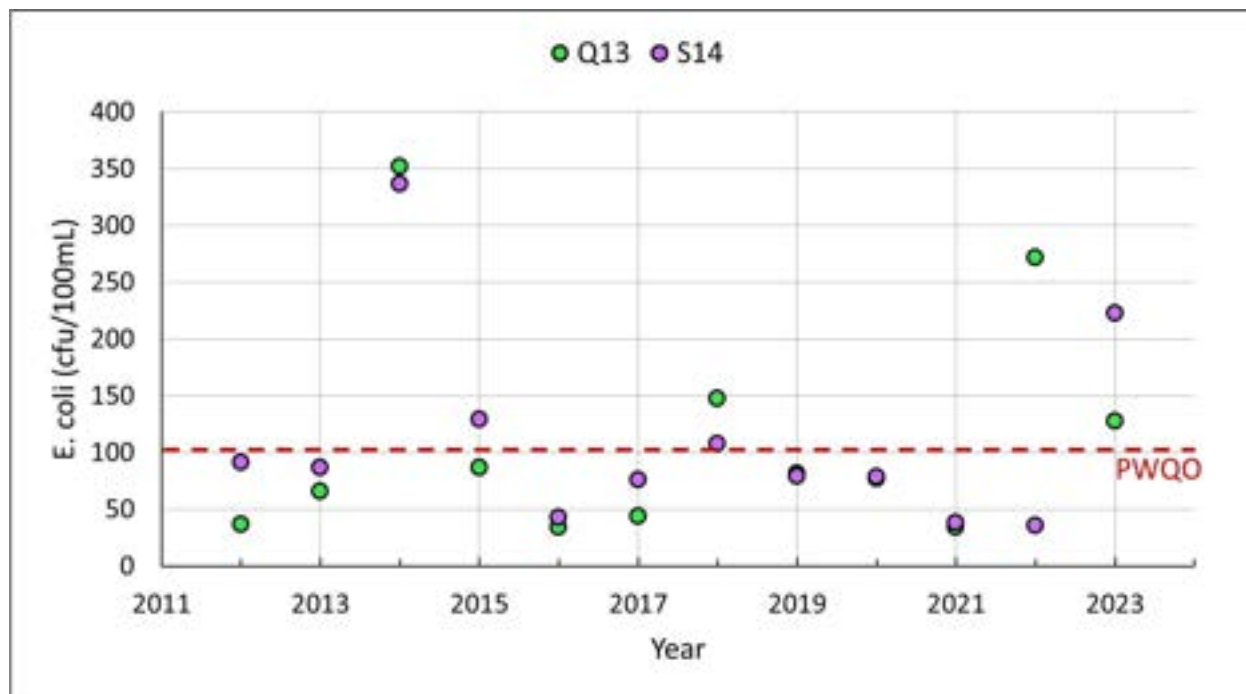


Figure C.10 2012 to 2023 Beatty Saugeen subwatershed annual average *E. coli* concentrations (cfu/100mL) in a graph format. Graph shows Q13 and S14 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 8 exceedances of the PWQO.

Benthic Biomonitoring Results (2019-2021)

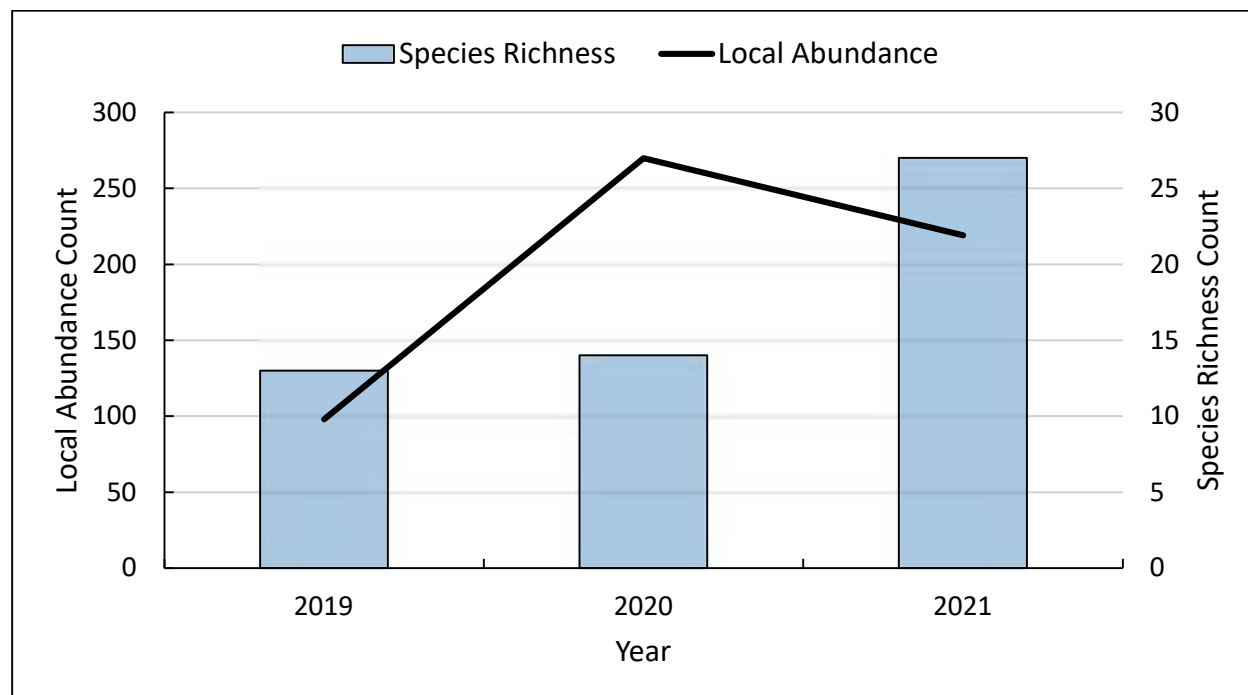


Figure C.11 Local abundance and species richness found within the Beatty Saugeen subwatershed from 2019 to 2021.

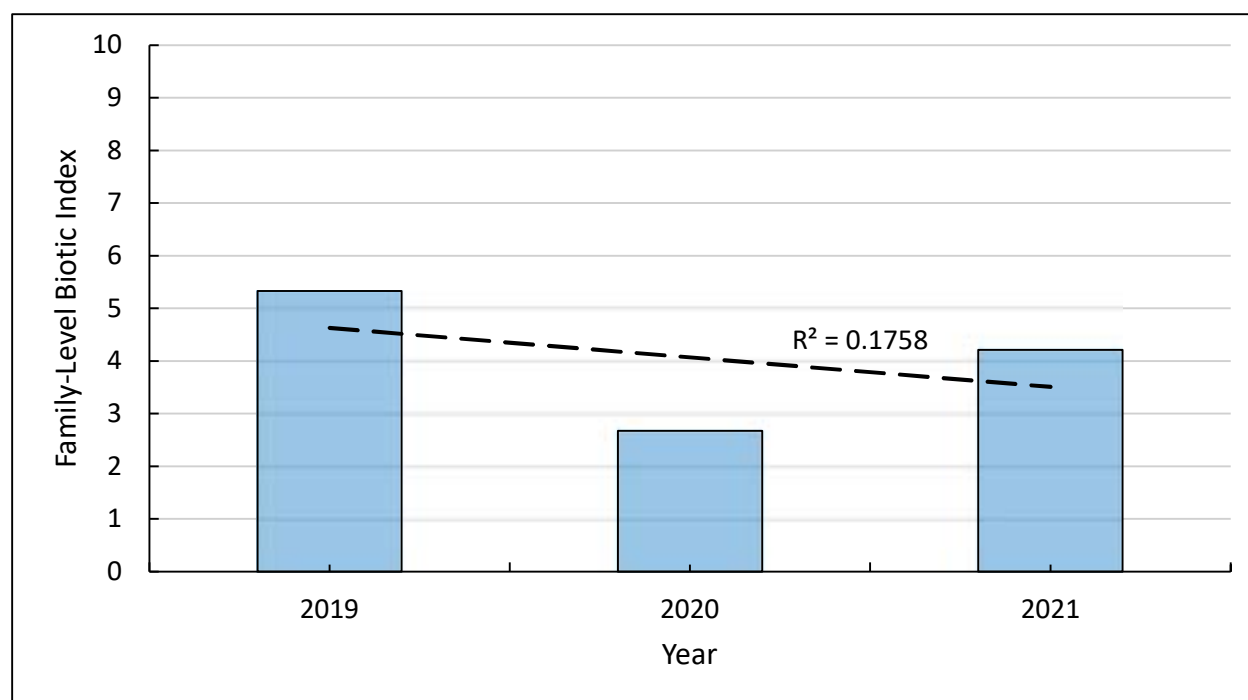


Figure C.12 Family-level biotic index for the Beatty Saugeen from 2019 to 2021.

Appendix D – Upper Main Saugeen Subwatershed

2023 Results

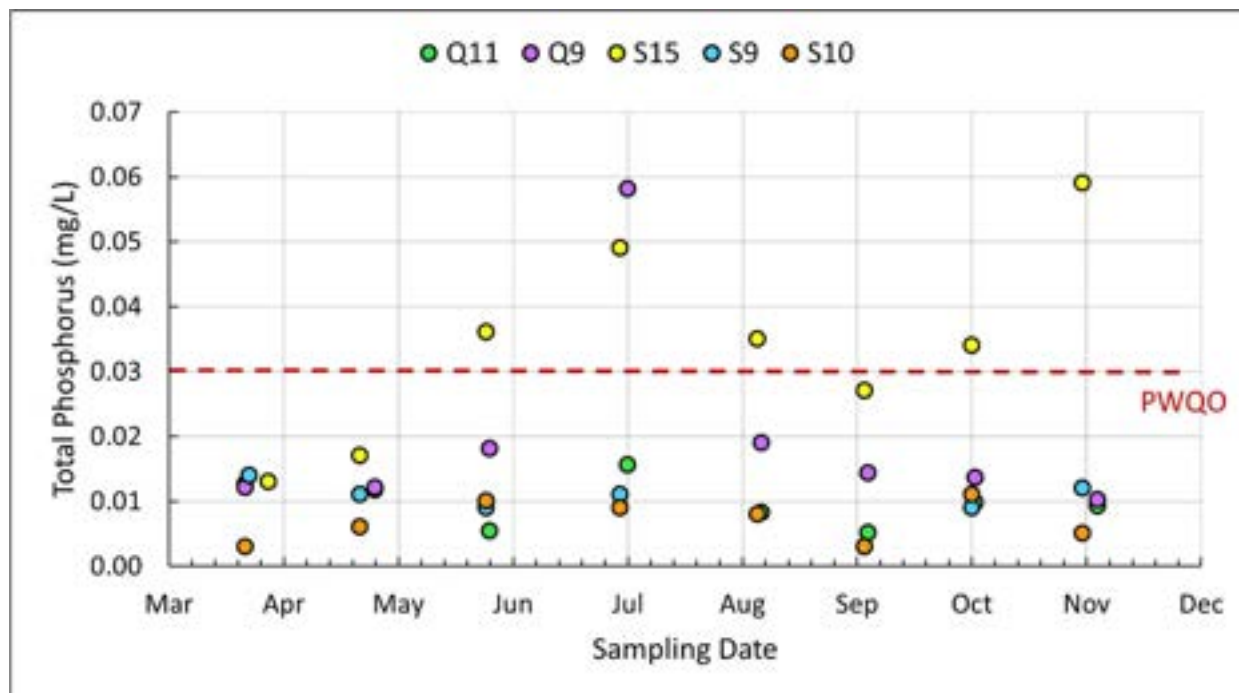


Figure D.1 2023 Upper Main Saugeen subwatershed total phosphorus concentrations (mg/L) in a graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites and a horizontal line indicating a PWQO of 0.03 mg/L. There are 6 exceedances of the PWQO.

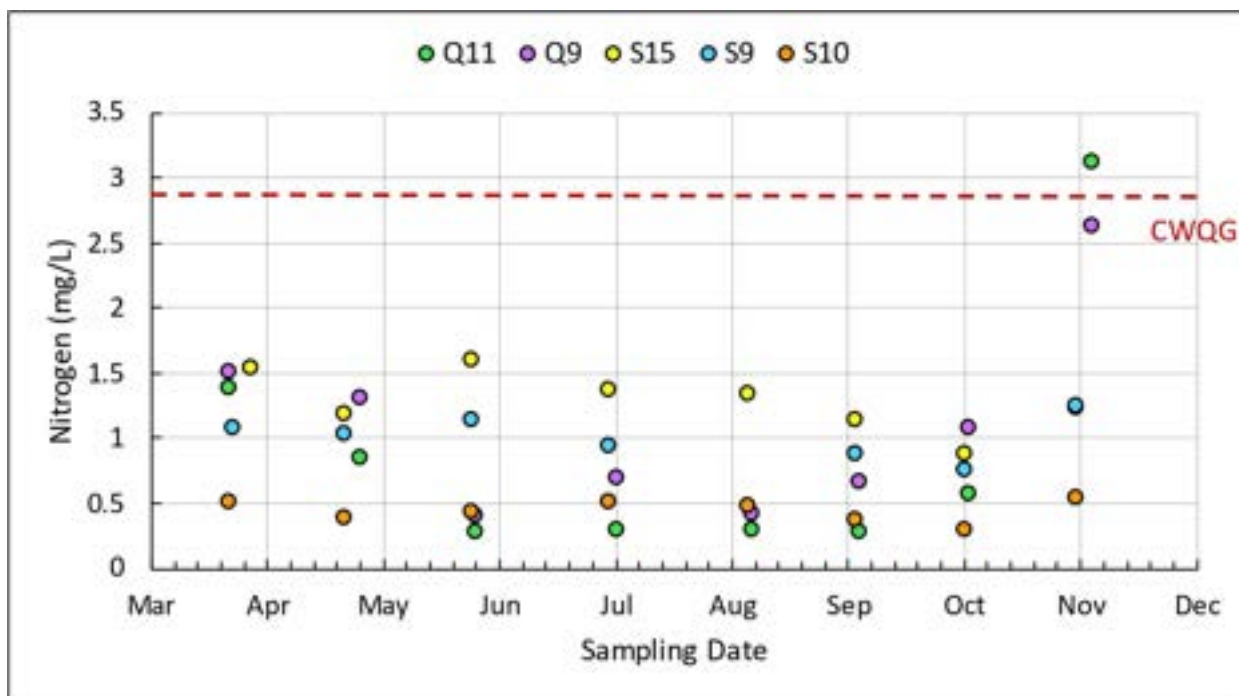


Figure D.2 2023 Upper Main Saugeen subwatershed nitrogen concentrations (mg/L) in a graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites and a horizontal line indicating a CWQG of 2.93 mg/L. There was 1 exceedance of the CWQG.

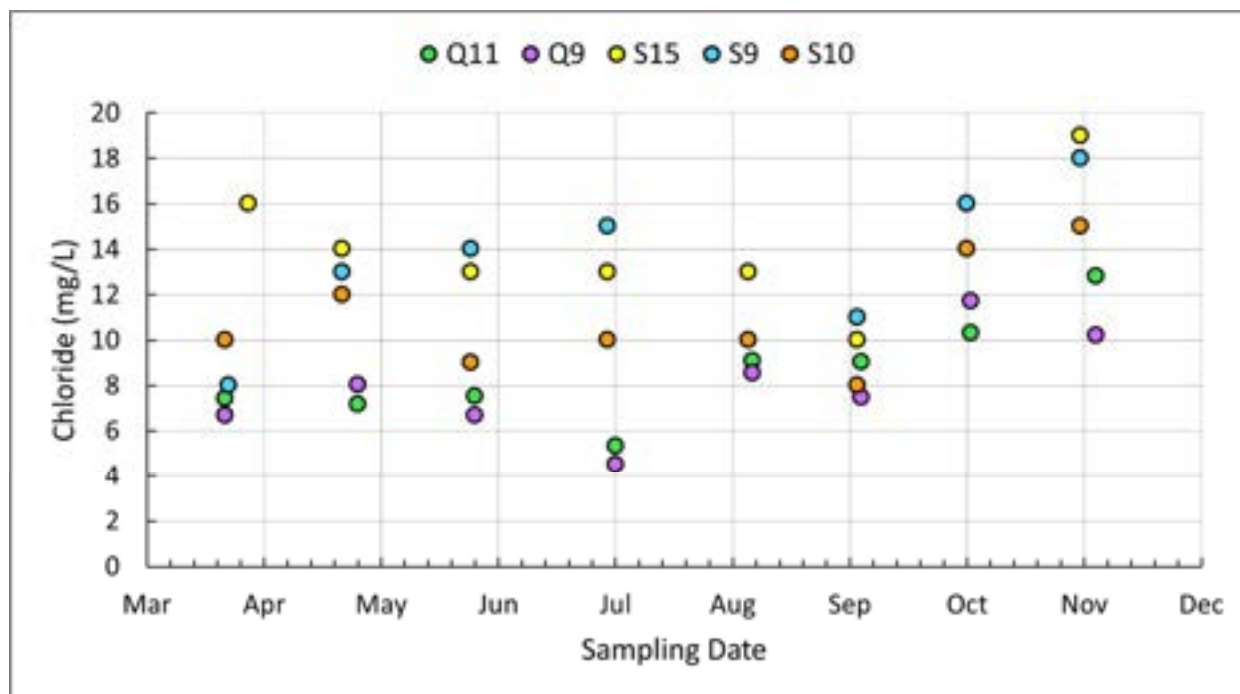


Figure D.3 2023 Upper Main Saugeen subwatershed chloride concentrations (mg/L) in a graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

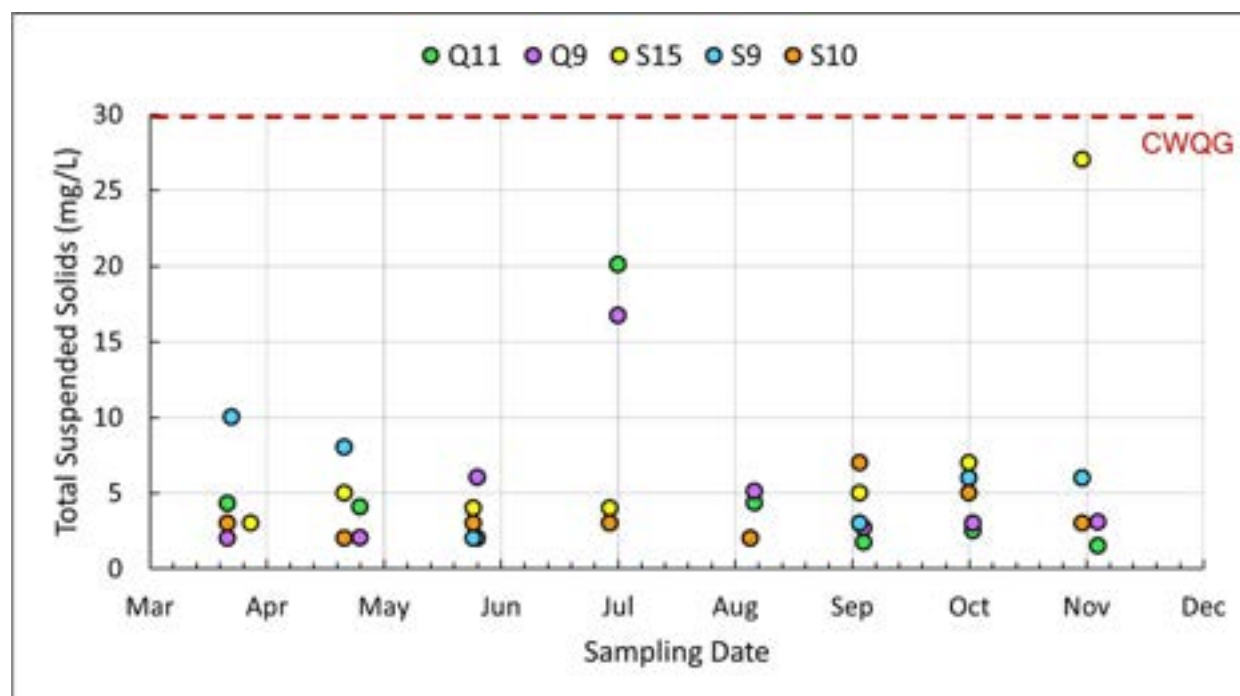


Figure D.4 2023 Upper Main Saugeen subwatershed total suspended solids concentrations (mg/L) in a graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites, and a horizontal line indicating a CWQG of 30 mg/L. There are no exceedances of the CWQG.

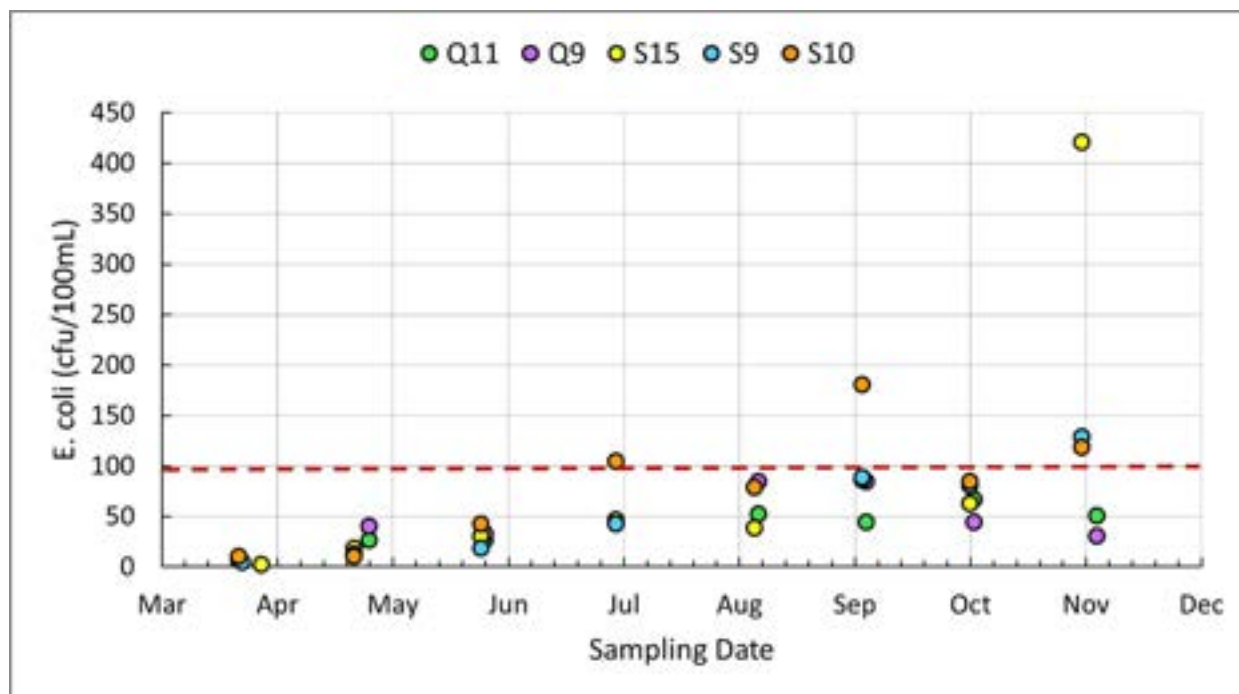


Figure D.5 2023 Upper Main Saugeen subwatershed *E. coli* concentrations (cfu/100mL) in a graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 7 exceedances of the PWQO. Two exceedances from July are not shown on this graph (Q11 at 1760 cfu/100mL, Q9 at 8000 cfu/100mL).

Long-term Results

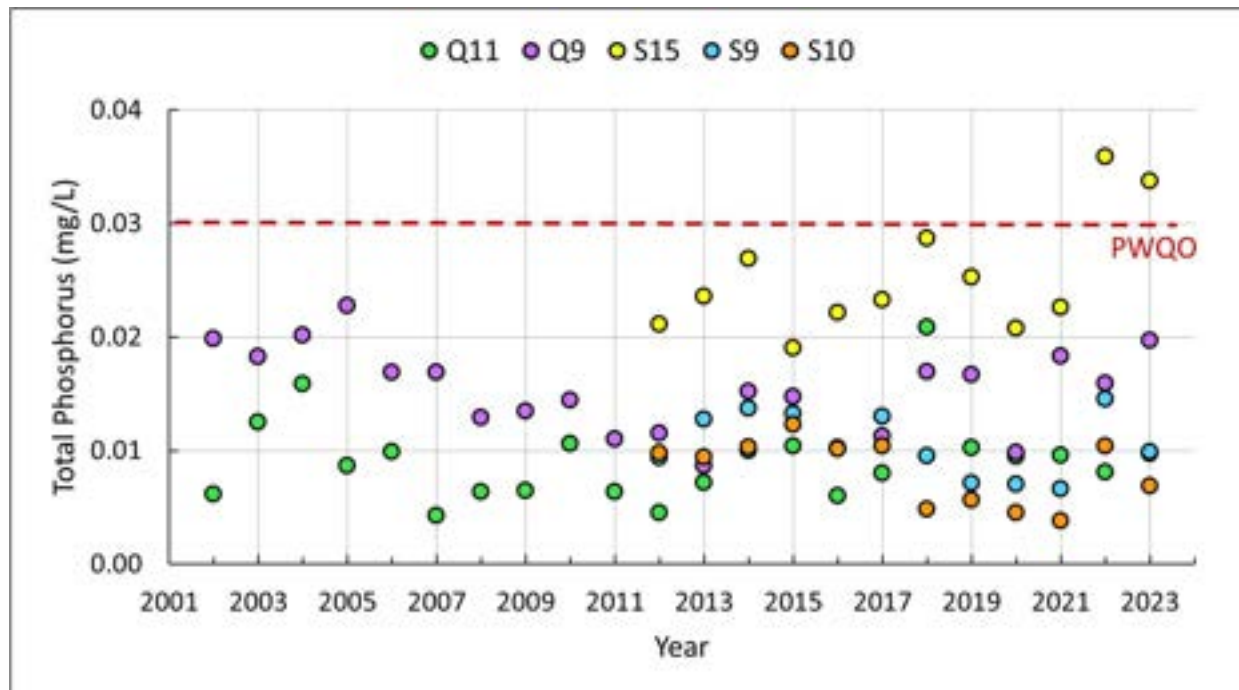


Figure D.6 2002 to 2023 Upper Main Saugeen annual average total phosphorus concentrations (mg/L) in a graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There are 2 exceedances of the PWQO.

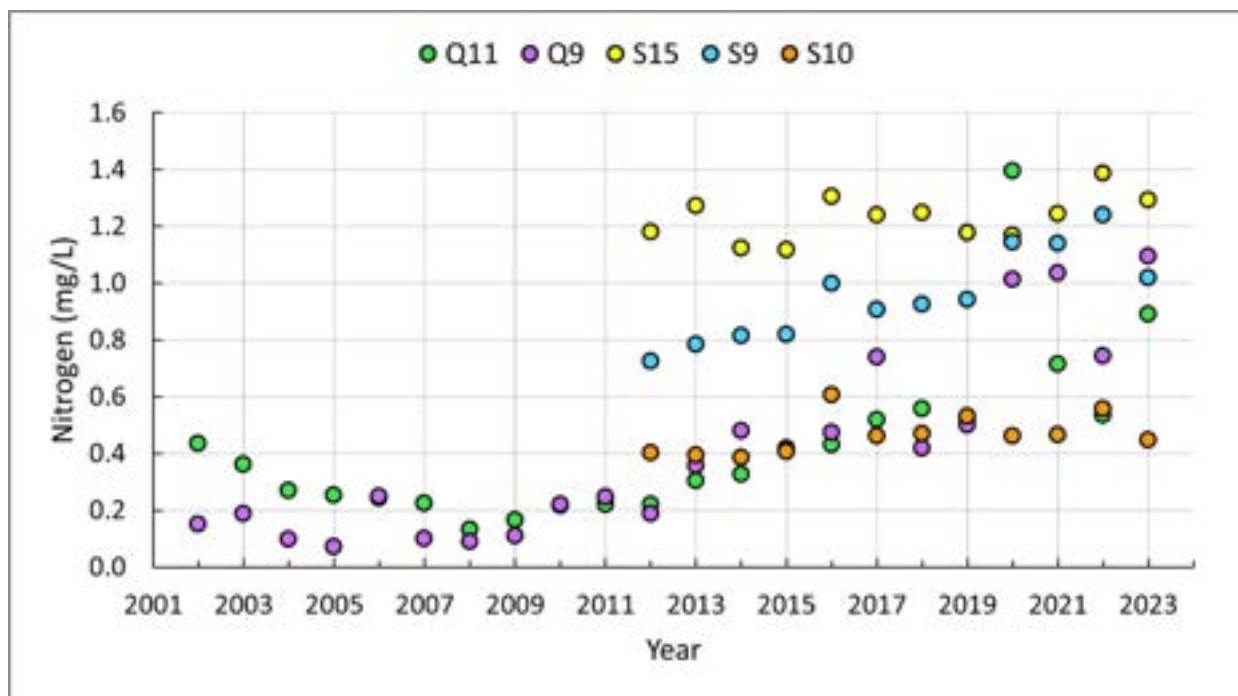


Figure D.7 2002 to 2023 Upper Main Saugeen subwatershed annual average nitrogen concentrations (mg/L) in a graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites. The CWQG is 2.93 mg/L. There are no exceedances.

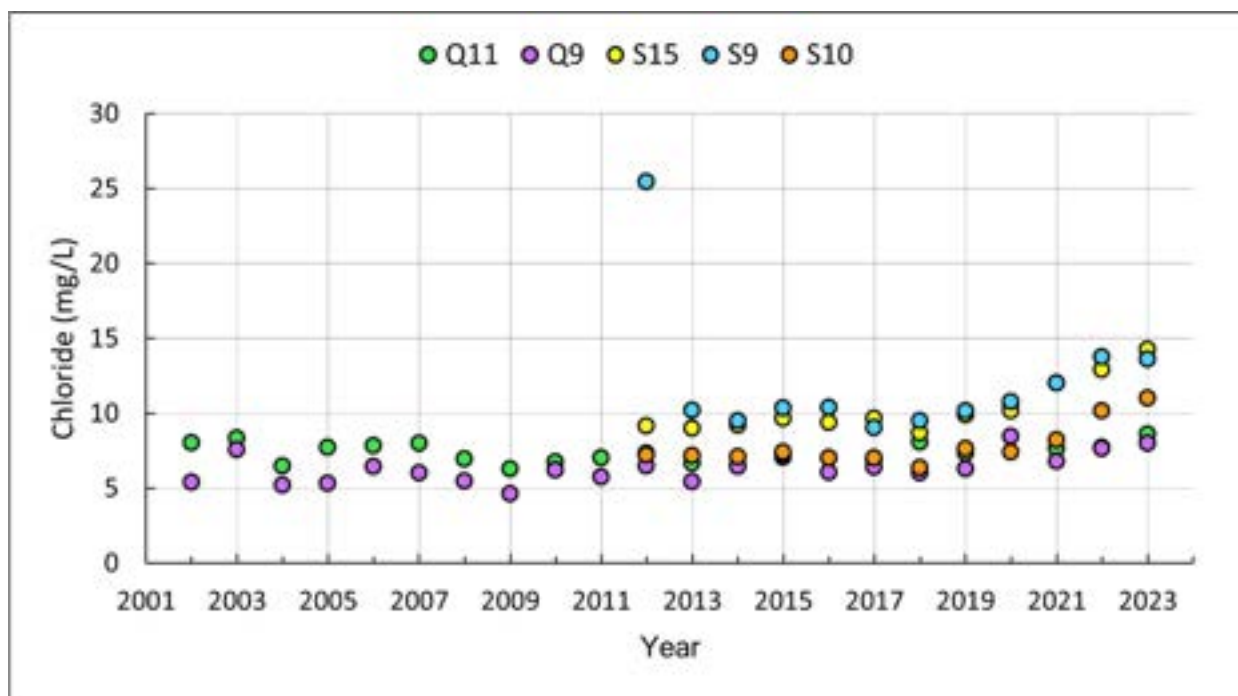


Figure D.8 2002 to 2023 Upper Main Saugeen subwatershed annual average chloride concentrations (mg/L) in graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

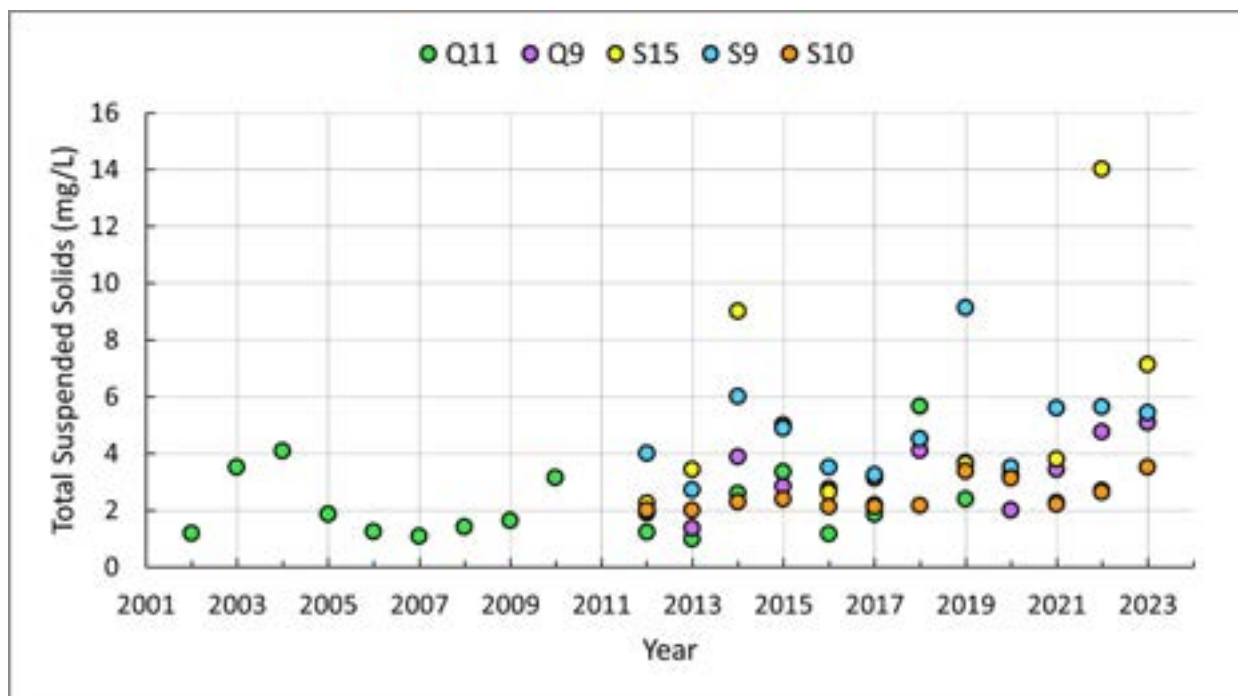


Figure D.9 2002 to 2023 Upper Main Saugeen subwatershed annual average total suspended solids concentrations (mg/L) in graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites. The CWQG is 30 mg/L. There are no exceedances. Results for Q11 in 2011 are not available.

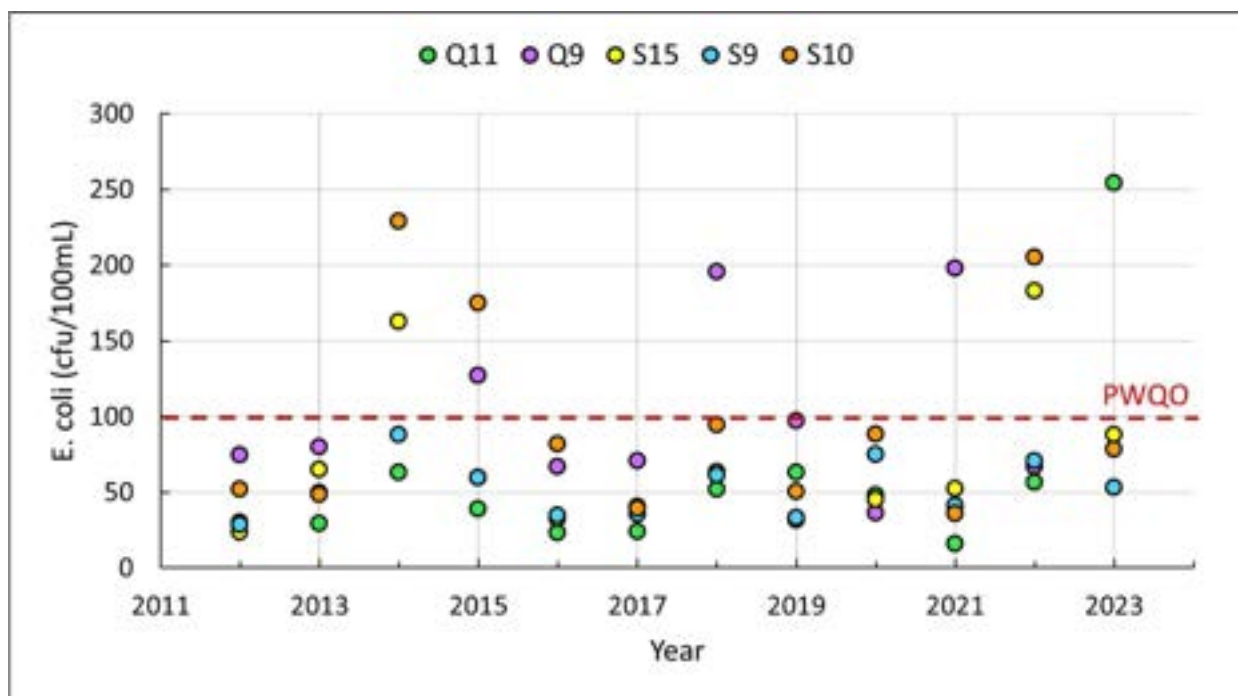


Figure D.10 2012 to 2023 Upper Main Saugeen subwatershed annual average *E. coli* concentrations (cfu/100mL) in a graph format. Graph shows Q11, Q9, S15, S9 and S10 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 11 exceedances of the PWQO; there are two exceedances at Q9 in 2014 and 2023 that are not shown on this graph (805 and 1040 cfu/100mL, respectively).

Benthic Biomonitoring Results (2015-2021)

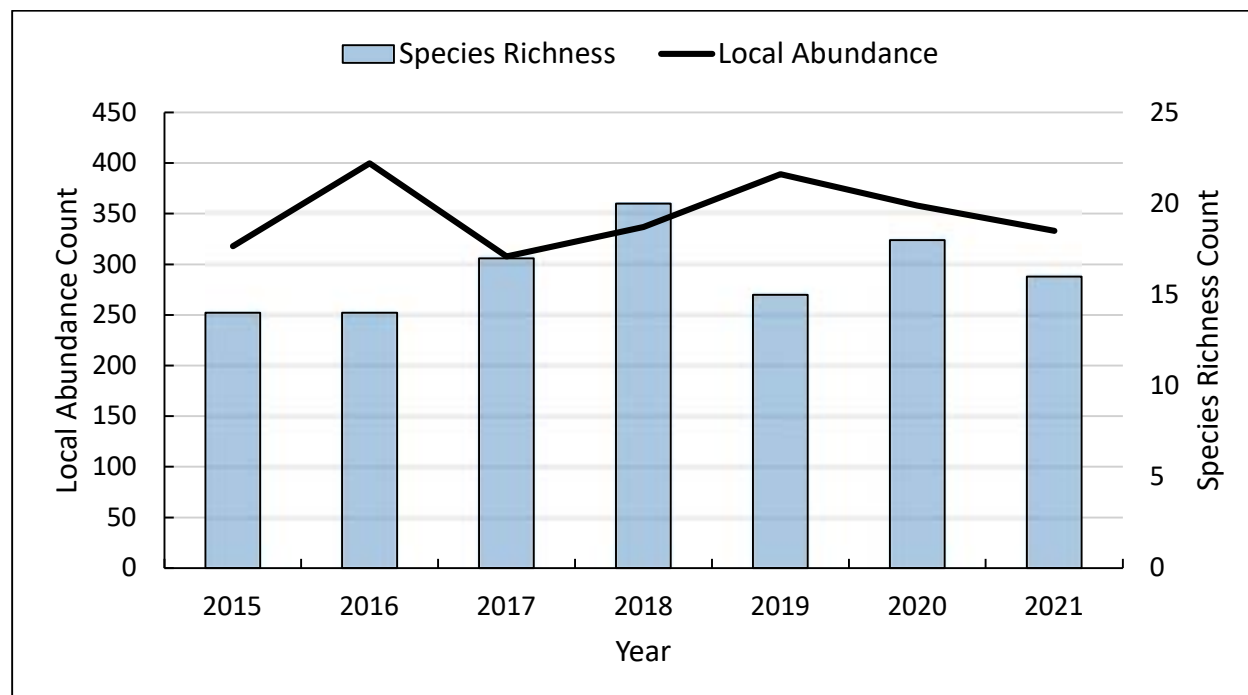


Figure D.11 Local abundance and species richness found within the Upper Main Saugeen subwatershed from 2015 to 2021.

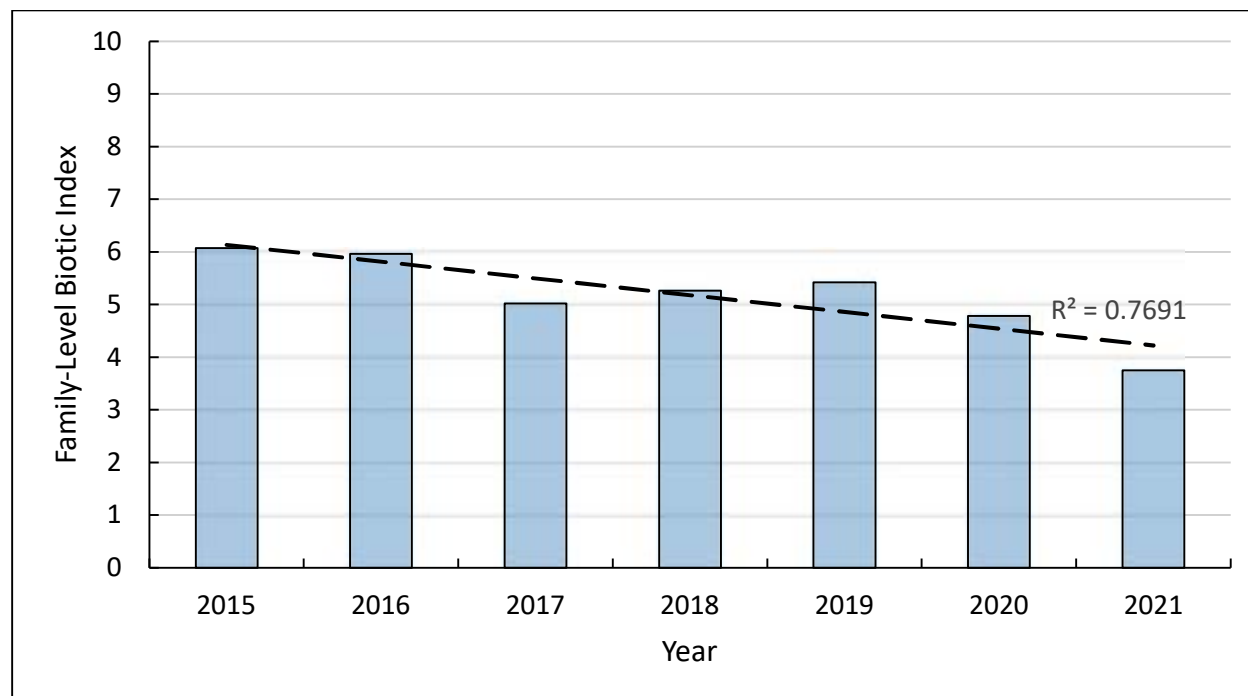


Figure D.12 Family-level biotic index for the Upper Main Saugeen from 2015 to 2021.

Appendix E – Rocky Saugeen Subwatershed

2023 Results

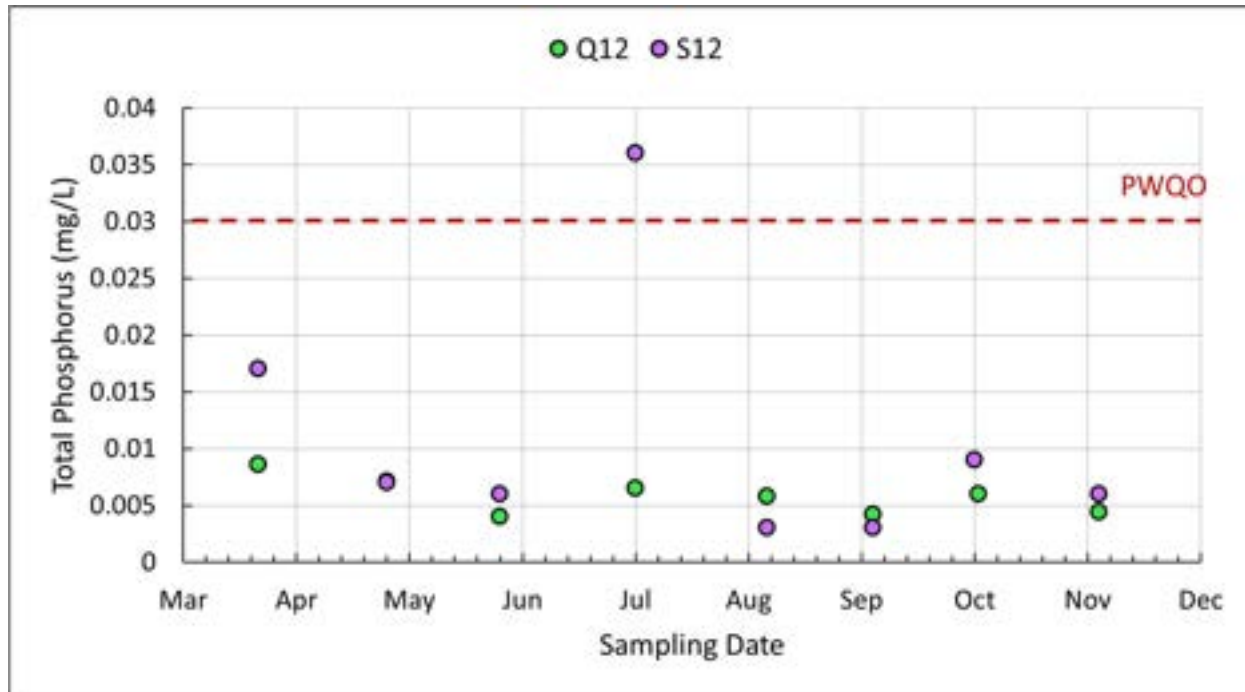


Figure E.1 2023 Rocky Saugeen subwatershed total phosphorus concentrations (mg/L) in a graph format. Graph shows Q12 and S12 sampling sites, and a horizontal line indicating a PWQO of 0.03mg/L. There is 1 exceedance of the PWQO.

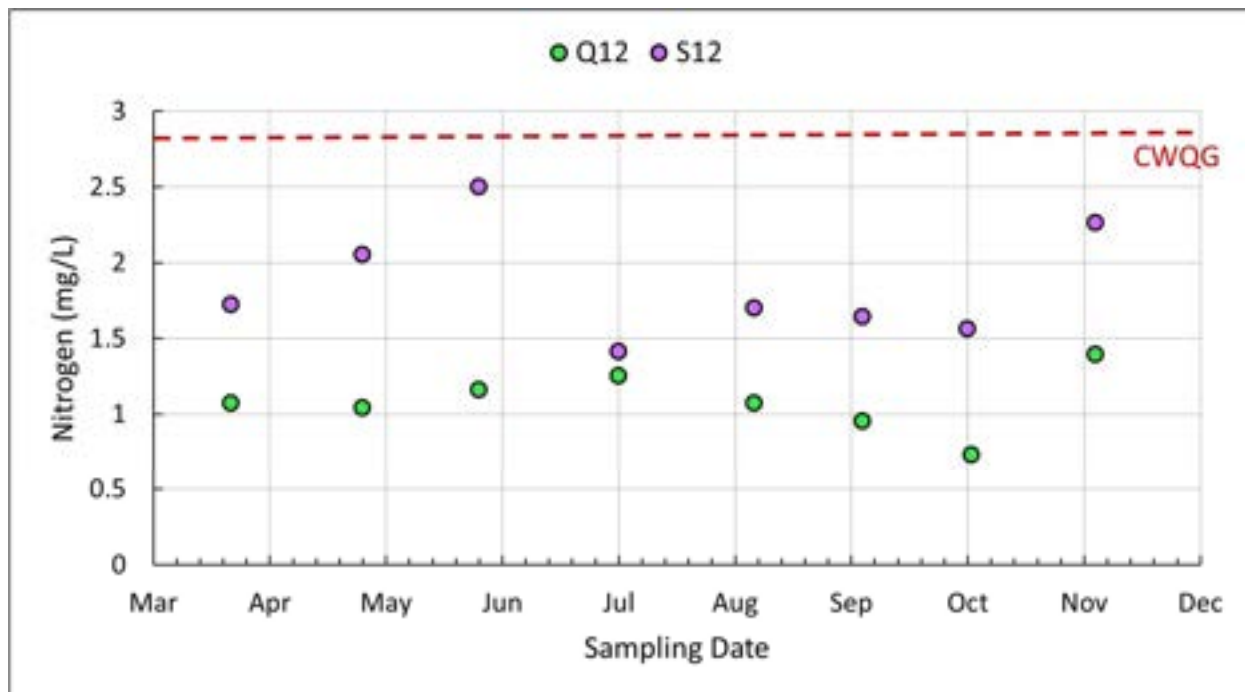


Figure E.2 2023 Rocky Saugeen subwatershed nitrogen concentrations (mg/L) in a graph format. Graph shows Q12 and S12 sampling sites, and a horizontal line indicating a CWQG of 2.93 mg/L. There are no exceedances.

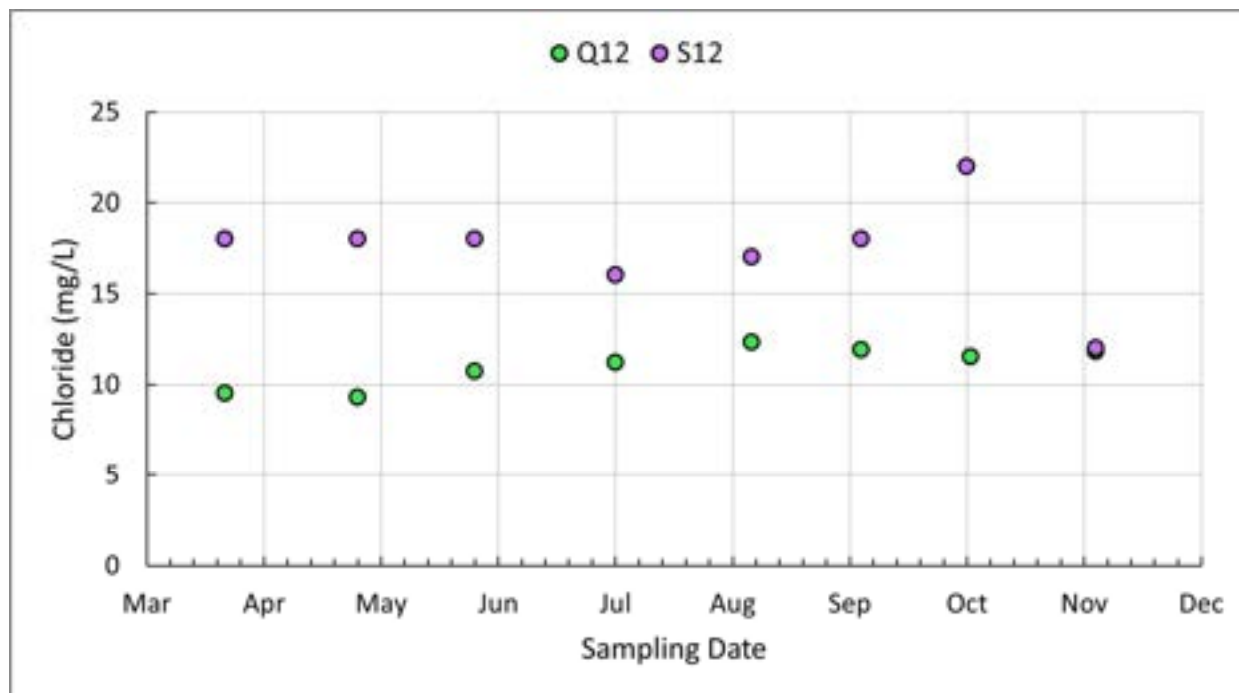


Figure E.3 2023 Rocky Saugeen subwatershed chloride concentrations (mg/L) in a graph format. Graph shows Q12 and S12 sampling sites. The CWQG is 120mg/L. There are no exceedances.

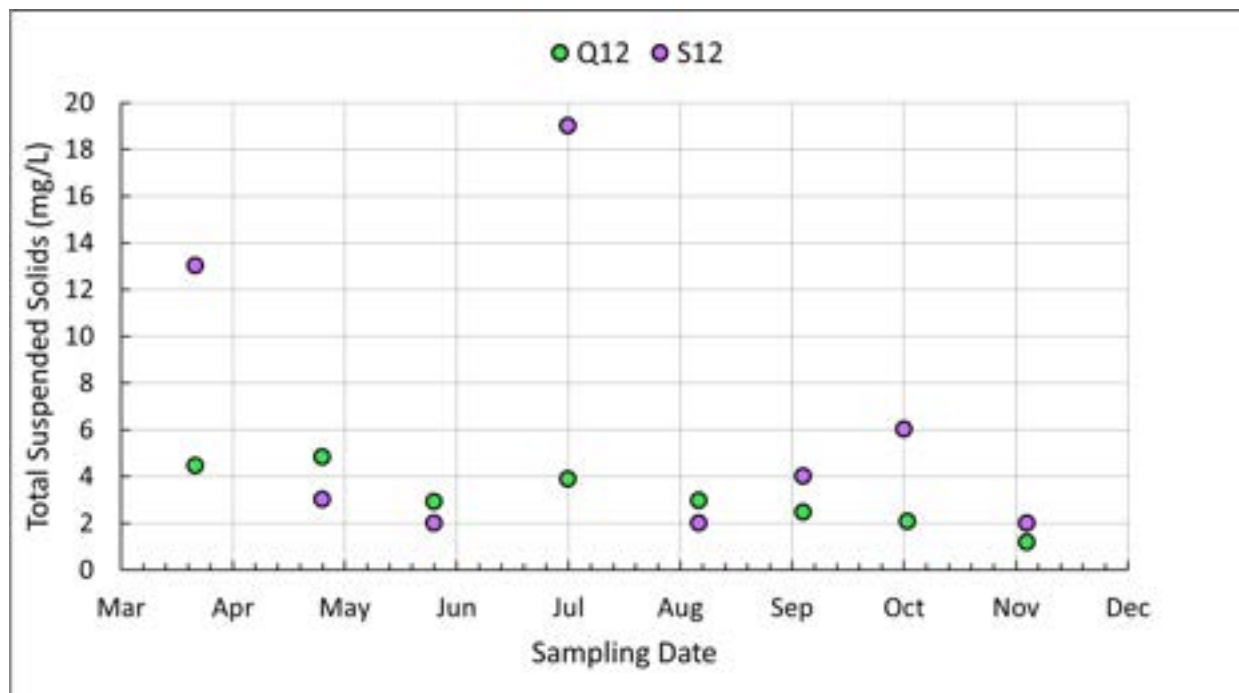


Figure E.4 2023 Rocky Saugeen subwatershed total suspended solids concentrations (mg/L) in a graph format. Graph shows Q12 and S12 sampling sites. The CWQG is 30mg/L. There are no exceedances.

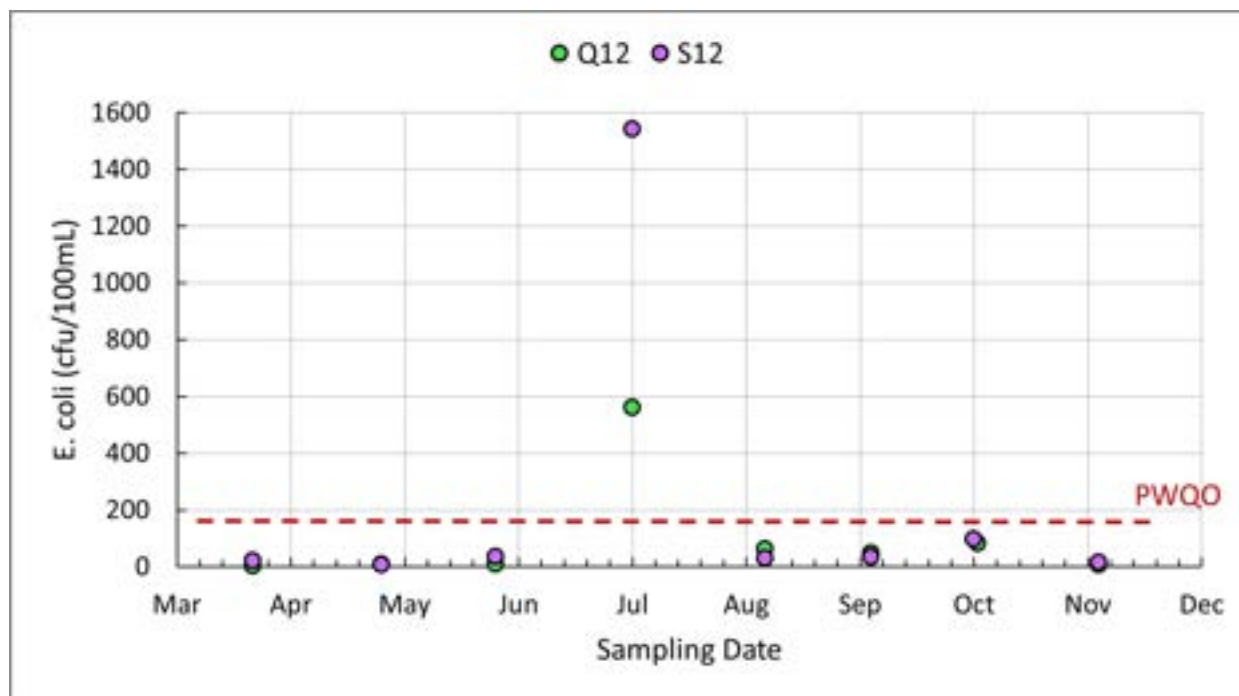


Figure E.5 2023 Rocky Saugeen subwatershed *E. coli* concentrations (cfu/100mL) in a graph format. Graph shows Q12 and S12 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 2 exceedances of the PWQO.

Long-term Results

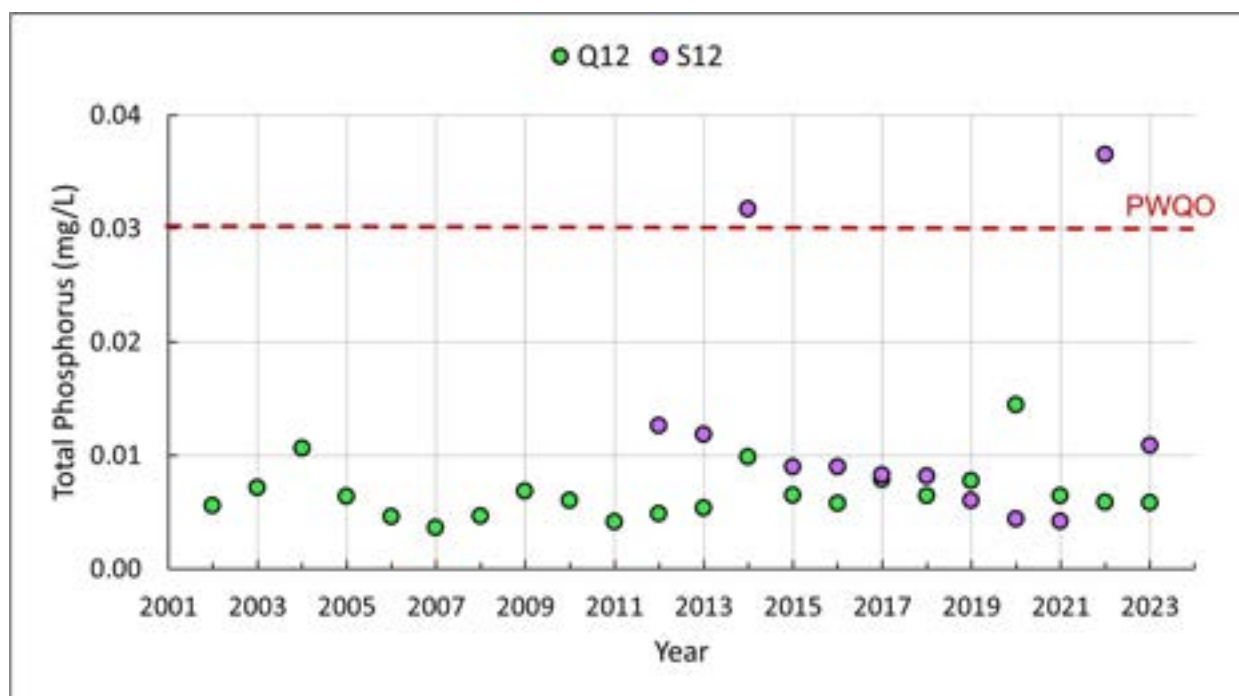


Figure E.6 2002 to 2023 Rocky Saugeen subwatershed annual average total phosphorus concentrations (mg/L) in graph format. Graph shows Q12 and S12 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There are 2 exceedances of the PWQO.

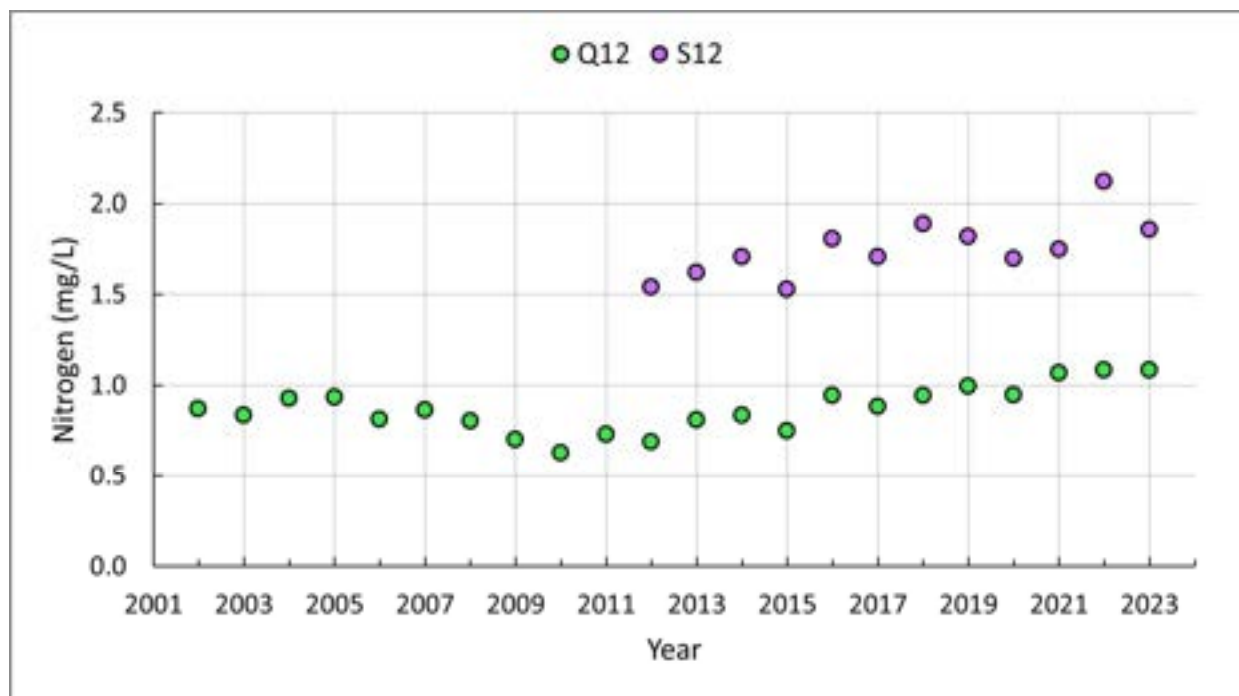


Figure E.7 2002 to 2023 Rocky Saugeen subwatershed annual average nitrogen concentrations (mg/L) in graph format. Graph shows Q12 and S12 sampling sites. The CWQG is 2.93 mg/L. There are no exceedances.

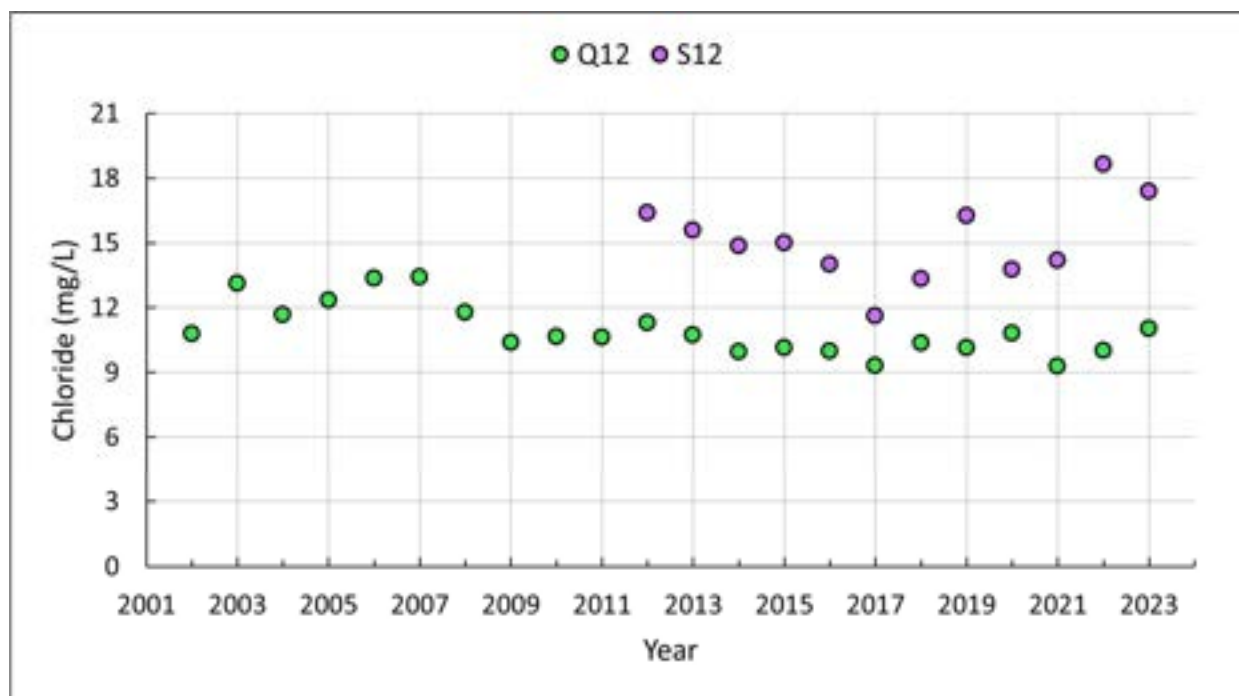


Figure E.8 2002 to 2023 Rocky Saugeen subwatershed annual average chloride concentrations (mg/L) in graph format. Graph shows Q12 and S12 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

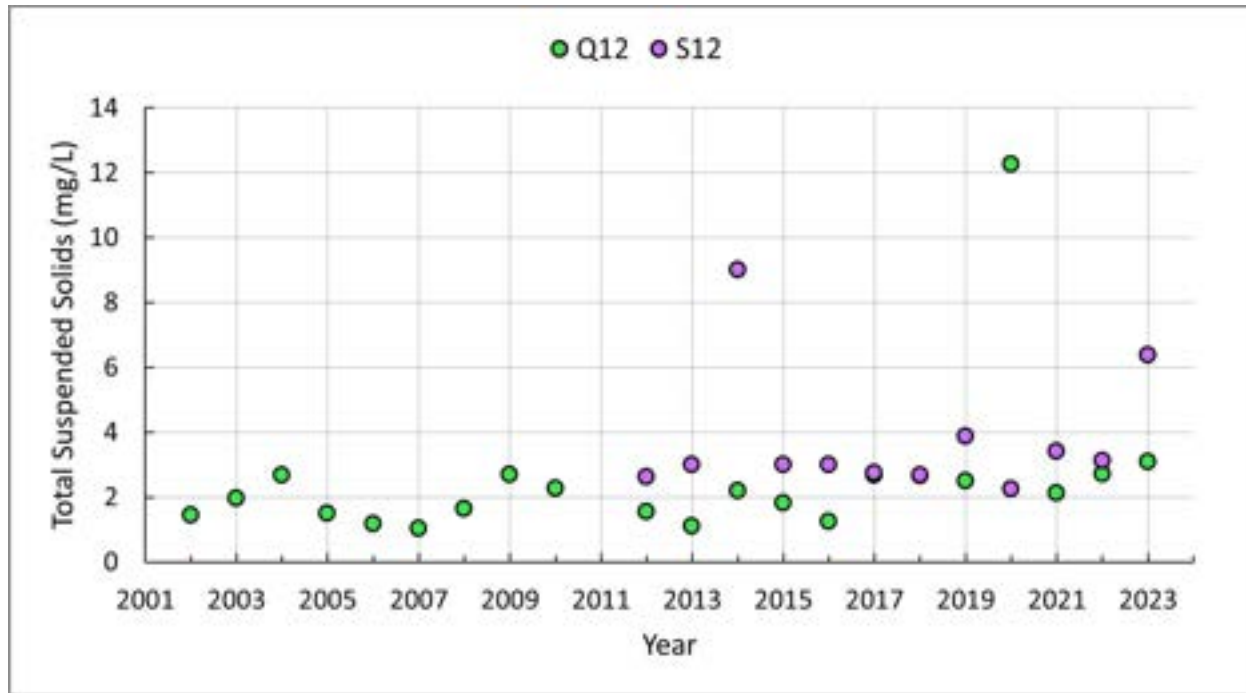


Figure E.9 2012 to 2023 Rocky Saugeen subwatershed annual average total suspended solids concentrations (mg/L) in graph format. Graph shows Q12 and S12 sampling sites. The CWQG is 30 mg/L. There are no exceedances.

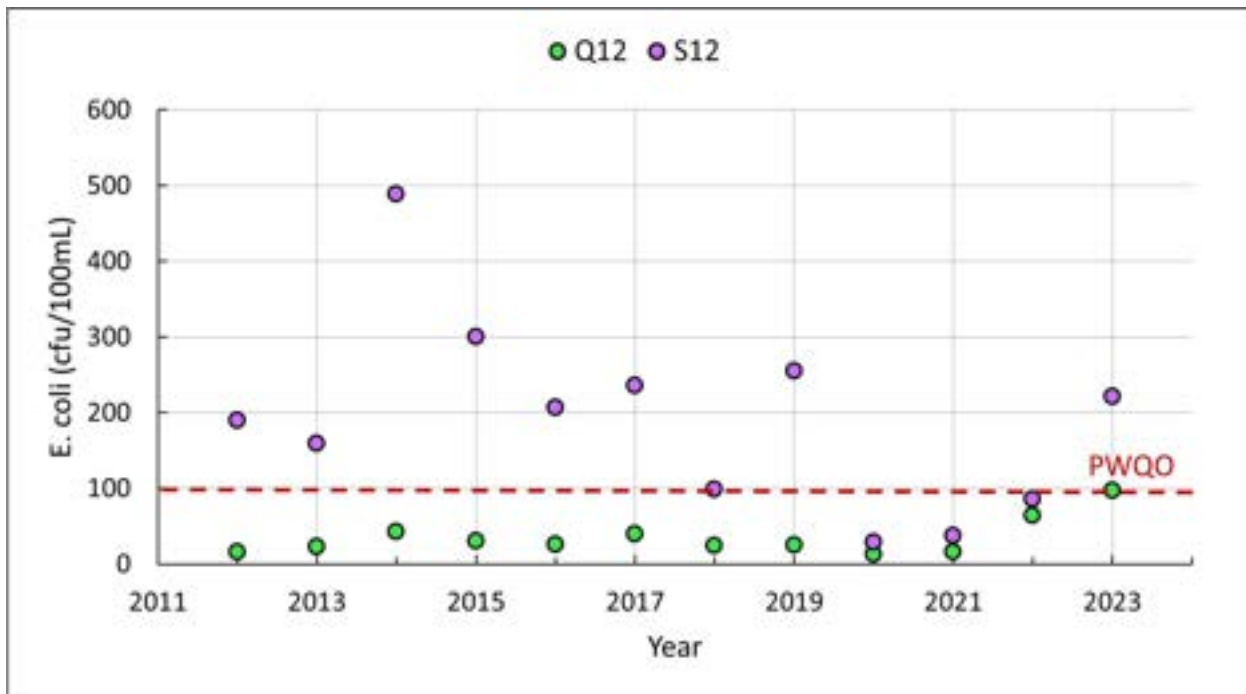


Figure E.10 2012 to 2023 Rocky Saugeen subwatershed annual average *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q12 and S12 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 8 exceedances of the PWQO.

Benthic Biomonitoring Results (2015-2022)

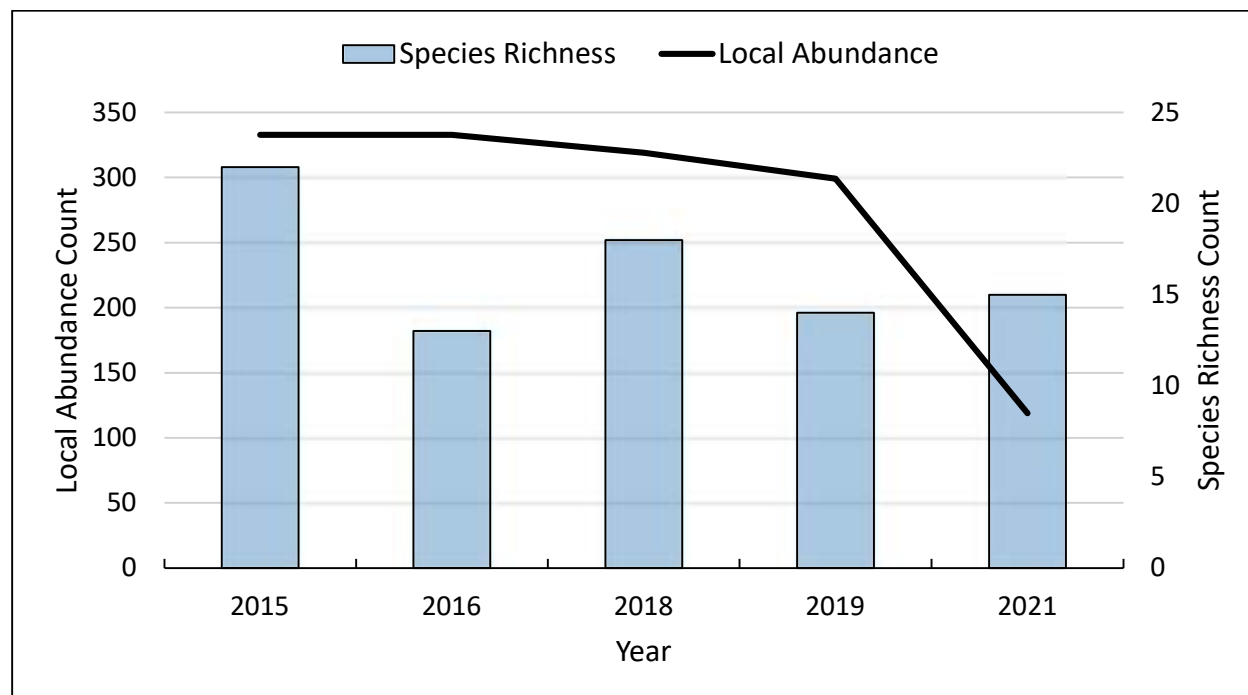


Figure E.11 Local abundance and species richness found within the Rocky Saugeen subwatershed from 2015 to 2021.

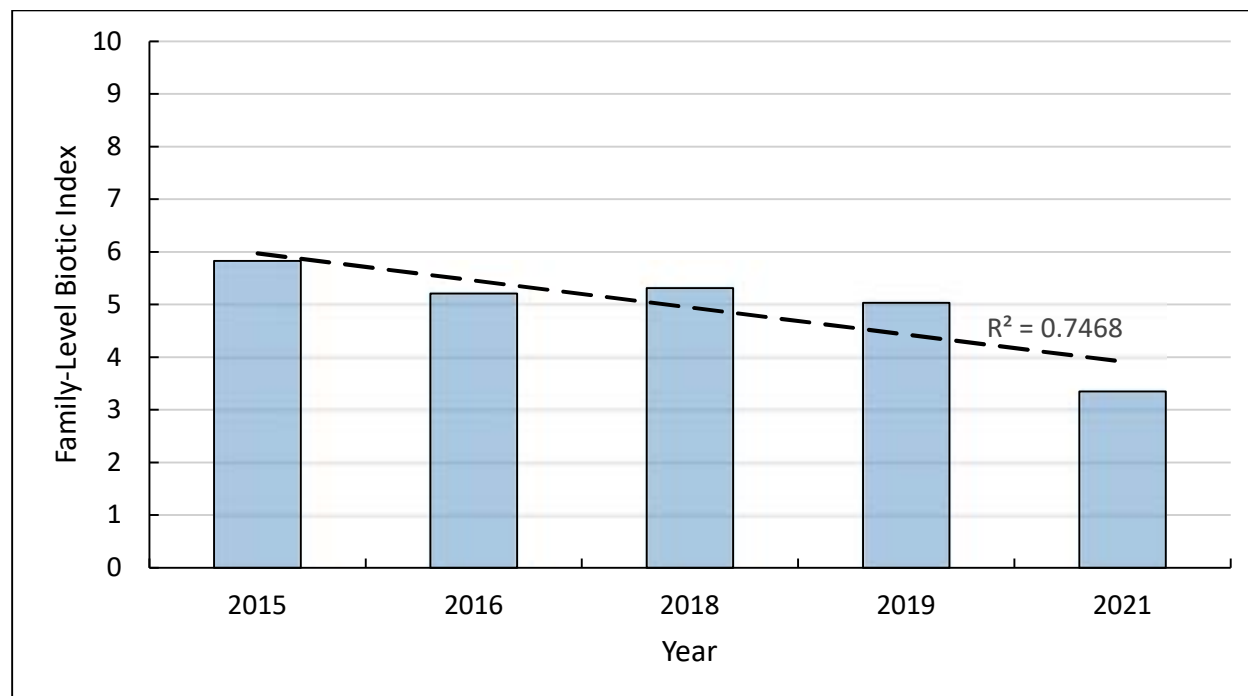


Figure E.12 Family-level biotic index for the Rocky Saugeen subwatershed from 2015 to 2021.

Appendix F – North Saugeen Subwatershed

2023 Results

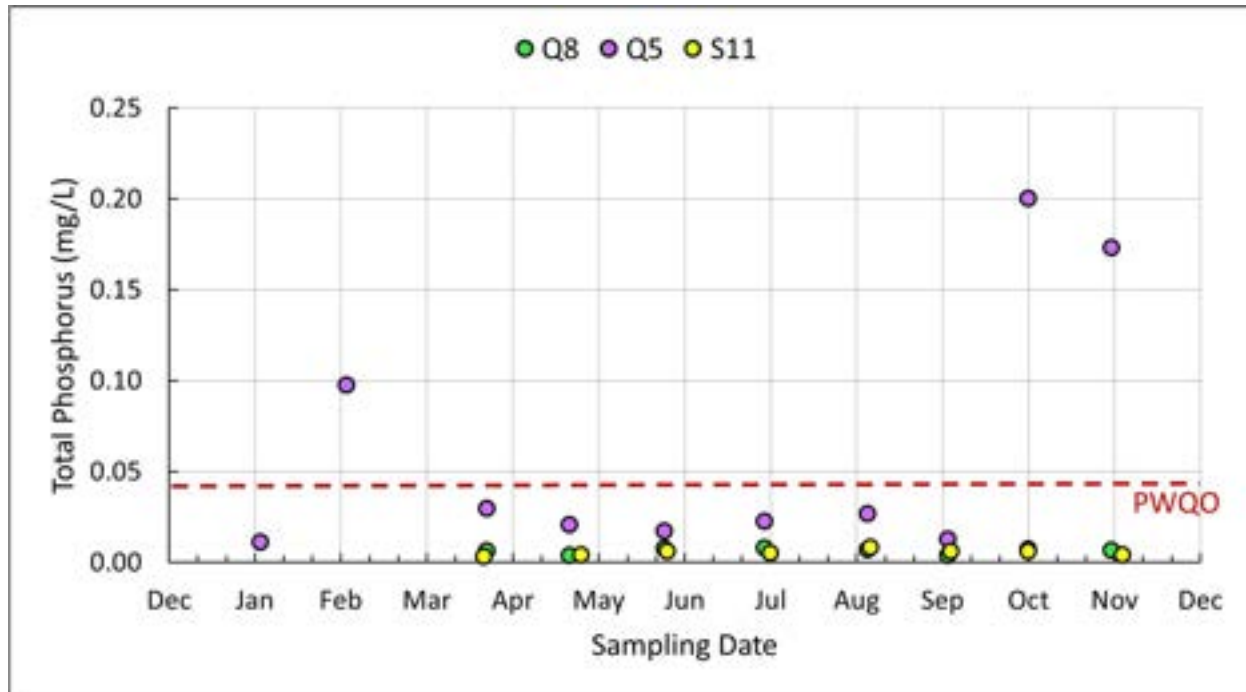


Figure F.1 2023 North Saugeen subwatershed total phosphorus concentrations (mg/L) in graph format. Graph shows Q8, Q5, and S11 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There are 3 exceedances of the PWQO.

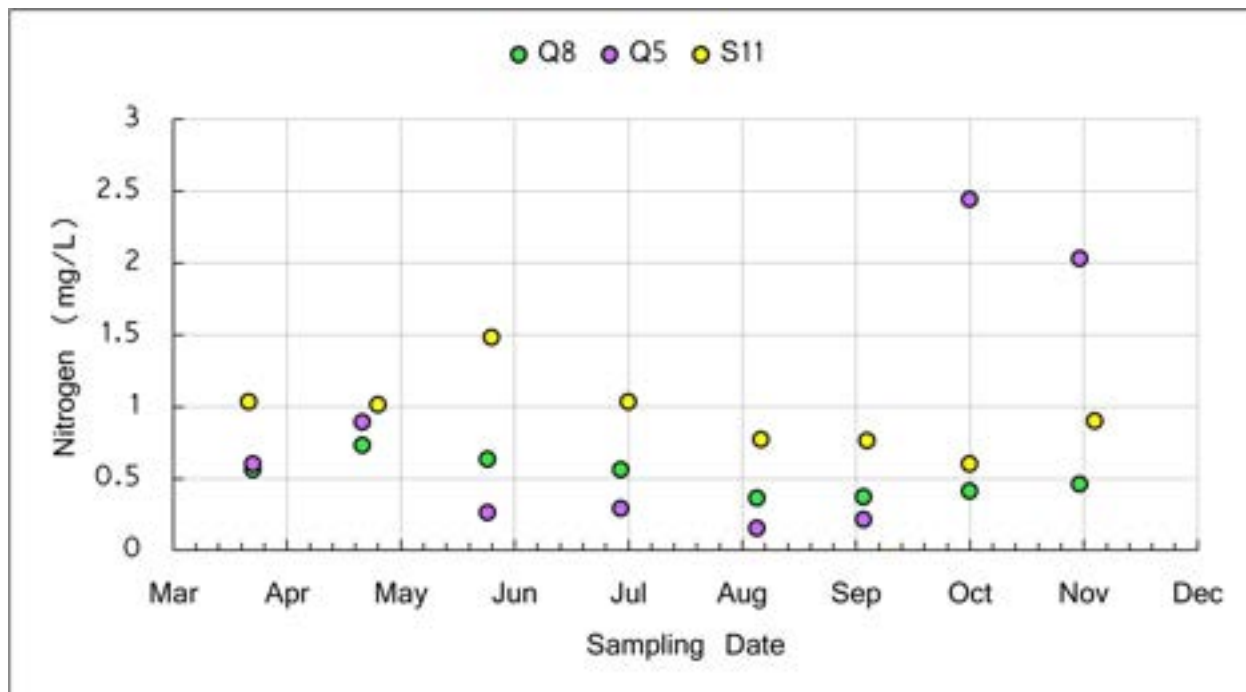


Figure F.2 2023 North Saugeen subwatershed nitrogen concentrations (mg/L) in graph format. Graph shows Q8, Q5, and S11 sampling sites. The CWQG is 2.93 mg/L. There are no exceedances.

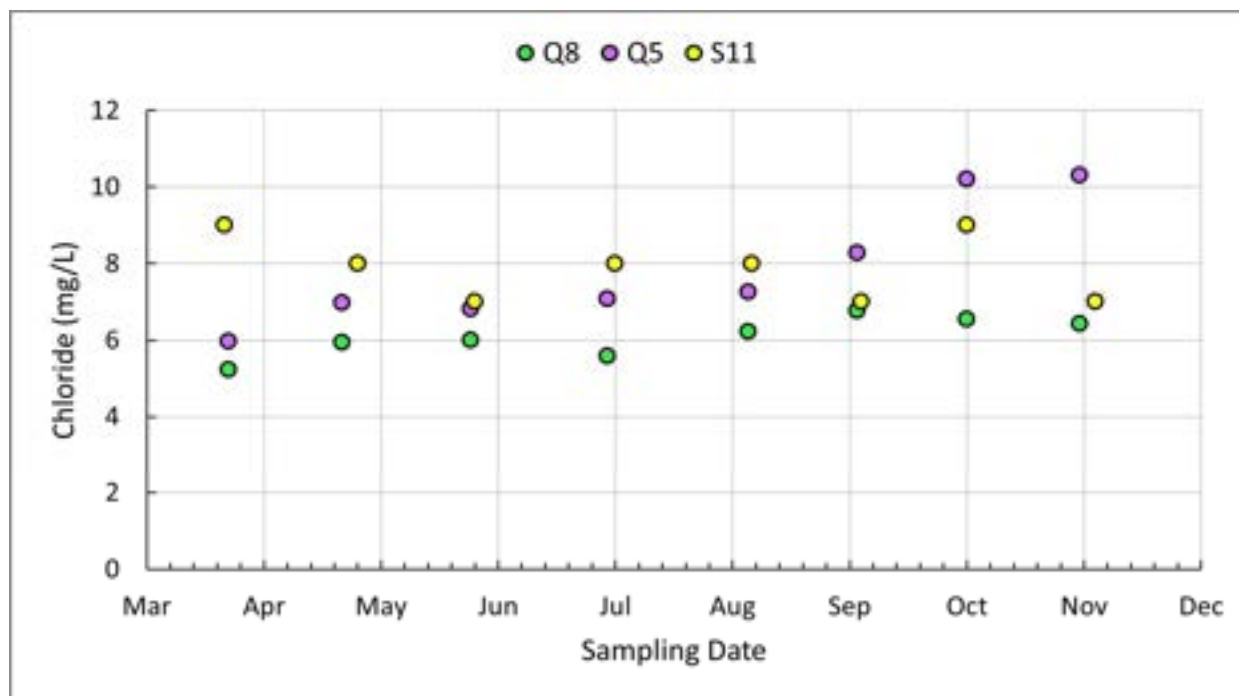


Figure F.3 2023 North Saugeen subwatershed chloride concentrations (mg/L) in graph format. Graph shows Q8, Q5, and S11 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

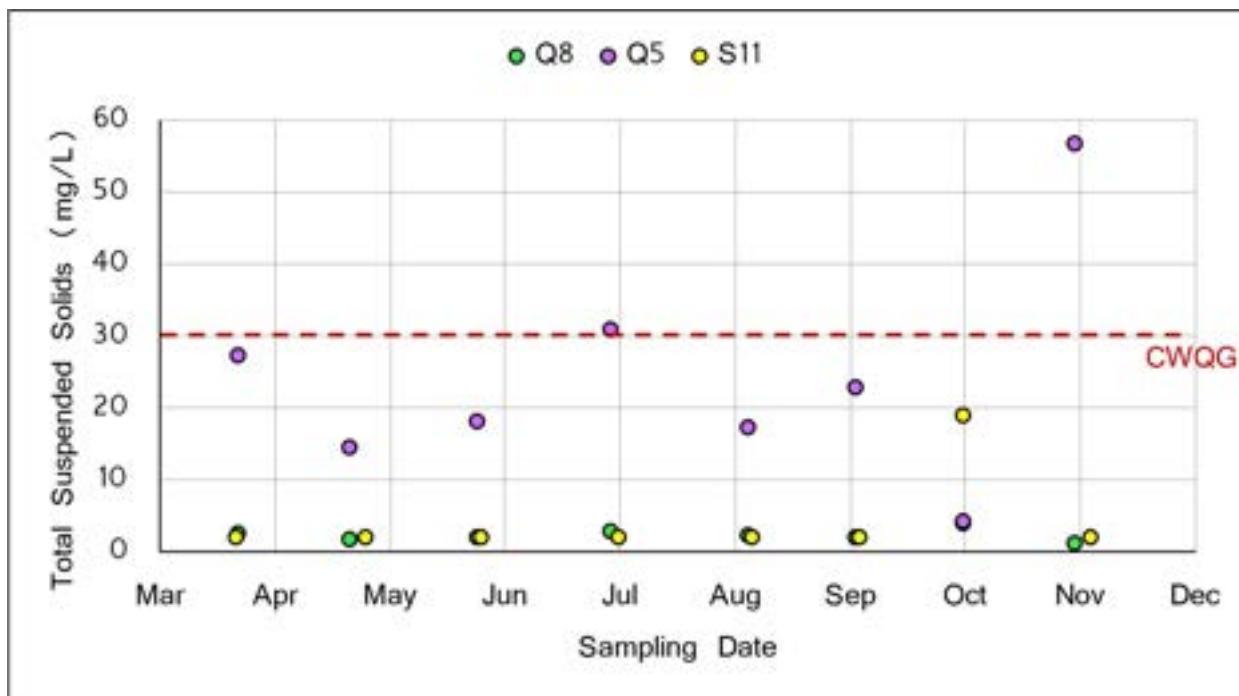


Figure F.4 2023 North Saugeen subwatershed total suspended solids concentrations (mg/L) in graph format. Graph shows Q8, Q5, and S11 sampling sites and a horizontal line indicating a CWQG of 30 mg/L. There are 2 exceedances of the CWQG.

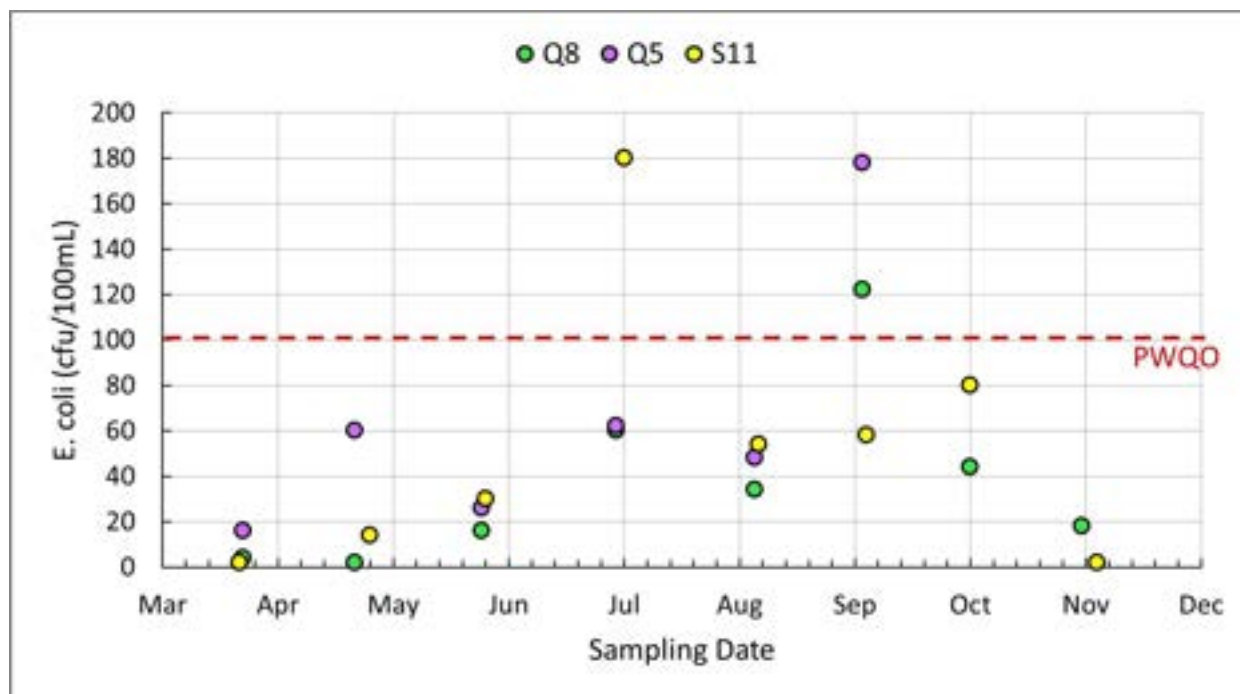


Figure F.5 2023 North Saugeen subwatershed *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q8, Q5, and S11 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 5 exceedances of the PWQO, two Q5 exceedances are not shown on this graph (October at 2600 cfu/100mL, November at 4500 cfu/100mL).

Long-term Results

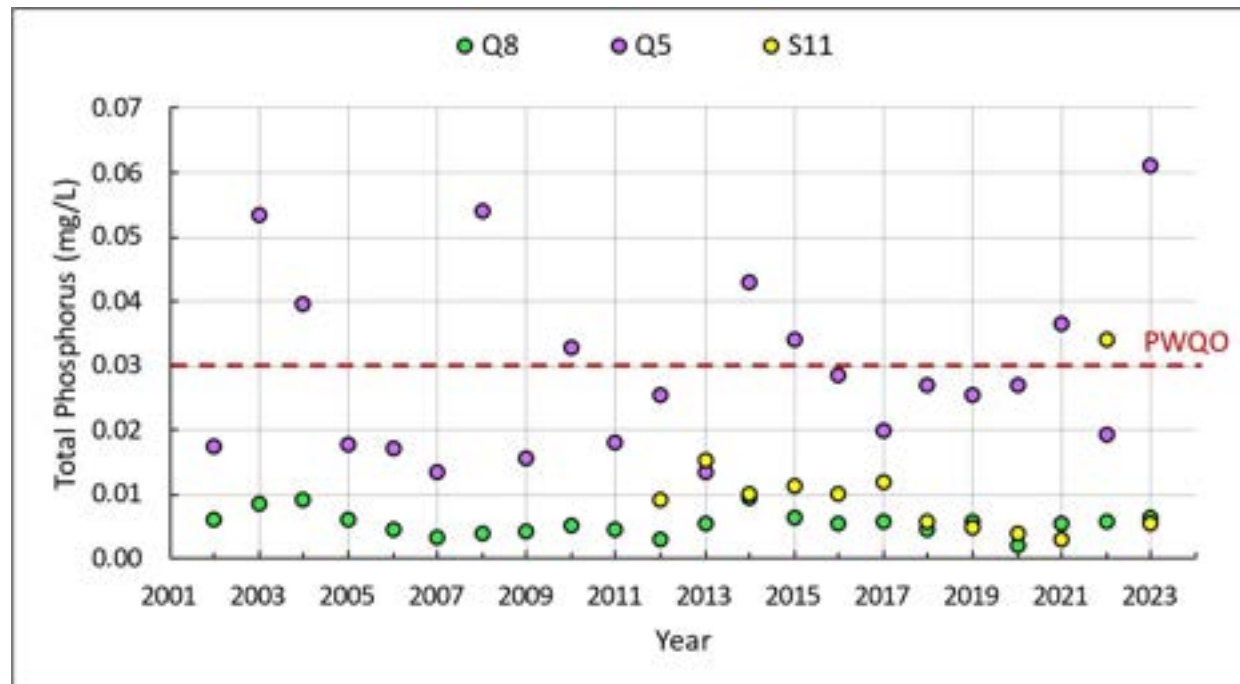


Figure F.6 2002 to 2023 North Saugeen subwatershed annual average total phosphorus concentrations (mg/L) in graph format. Graph shows Q8, Q5, and S11 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There are 9 exceedances of the PWQO.

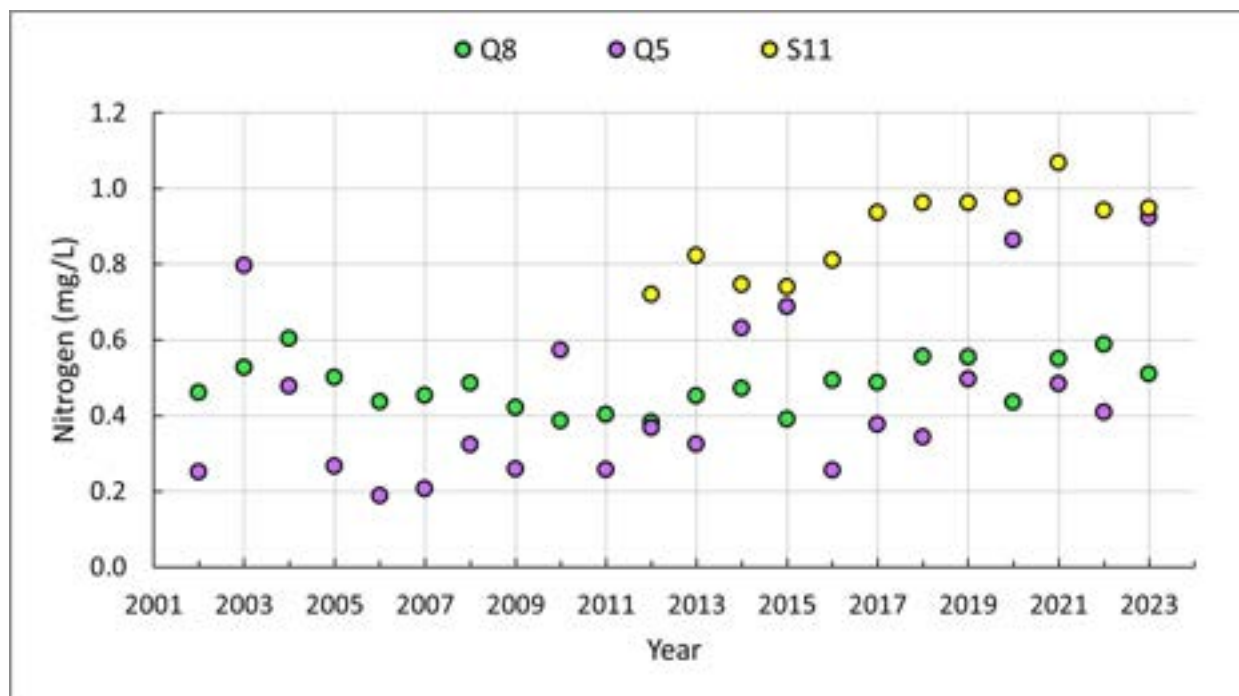


Figure F.7 2002 to 2023 North Saugeen subwatershed annual average nitrogen concentrations (mg/L) in graph format. Graph shows Q8, Q5, and S11 sampling sites. The CWQG is 2.93 mg/L. There are no exceedances.

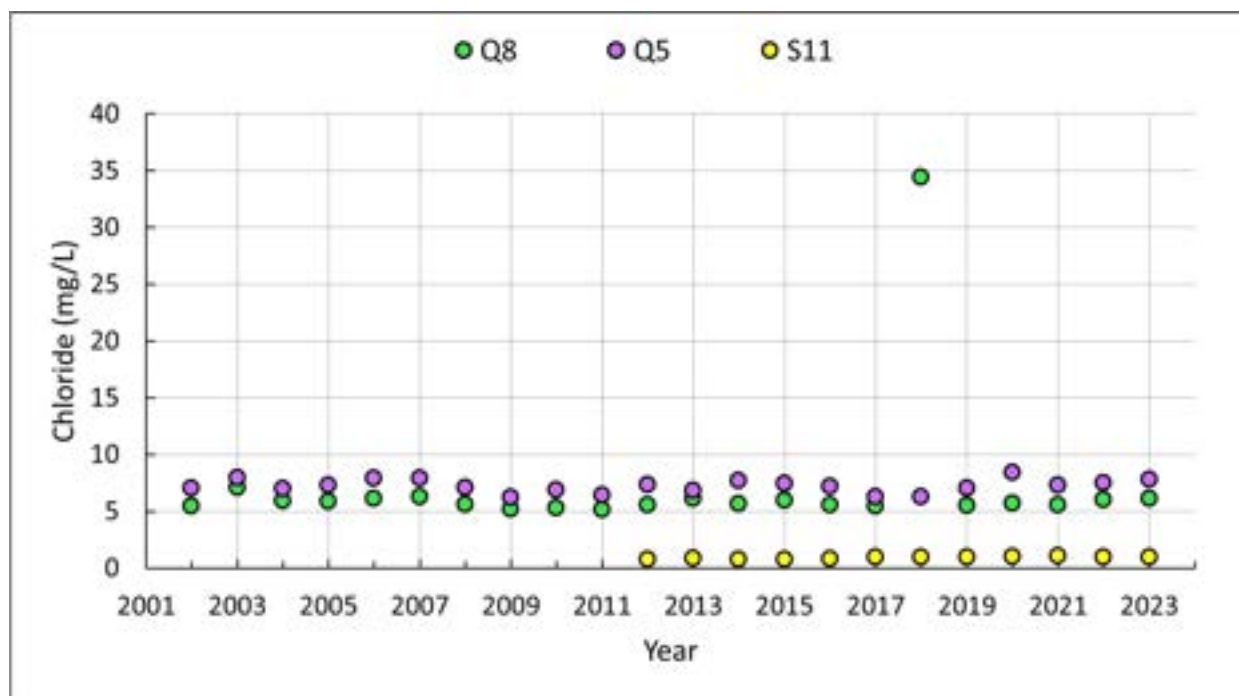


Figure F.8 2002 to 2023 North Saugeen subwatershed annual average chloride concentrations (mg/L) in graph format. Graph shows Q8, Q5, and S11 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

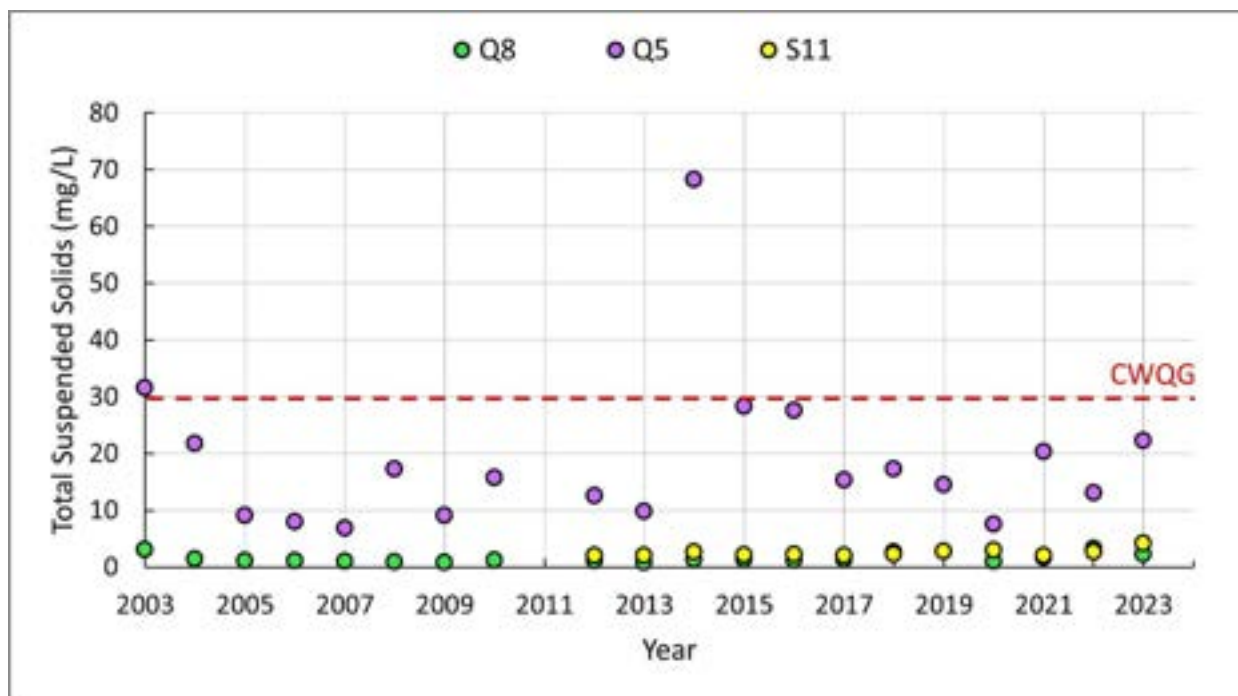


Figure F.9 2012 to 2023 North Saugeen subwatershed annual average total suspended solids concentrations (mg/L) in graph format. Graph shows Q8, Q5, and S11 sampling sites, and a horizontal line indicating a CWQG of 30 mg/L. There are 2 exceedances of the CWQG.

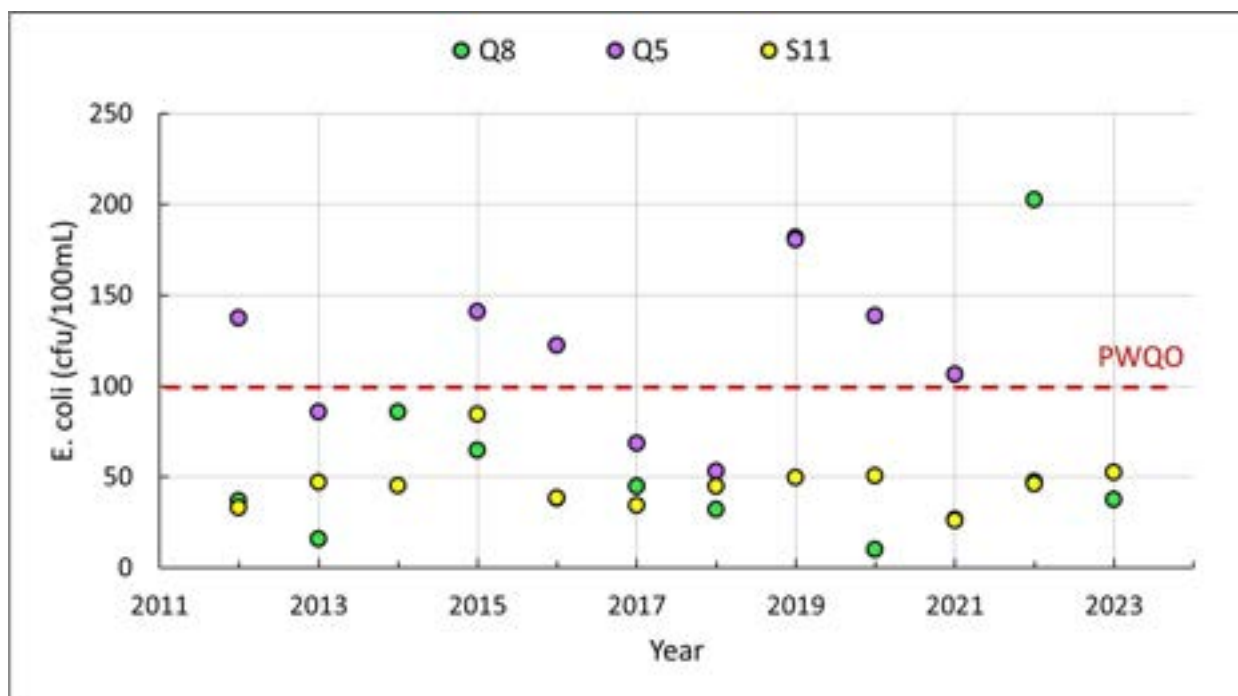


Figure F.10 2012 to 2023 North Saugeen subwatershed annual average *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q8, Q5, and S11 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 10 exceedances of the PWQO; there are two exceedances at Q5 in 2014 and 2023 that are not shown on this graph (1595 and 936 cfu/100mL, respectively).

Benthic Biomonitoring Results (2015-2020)

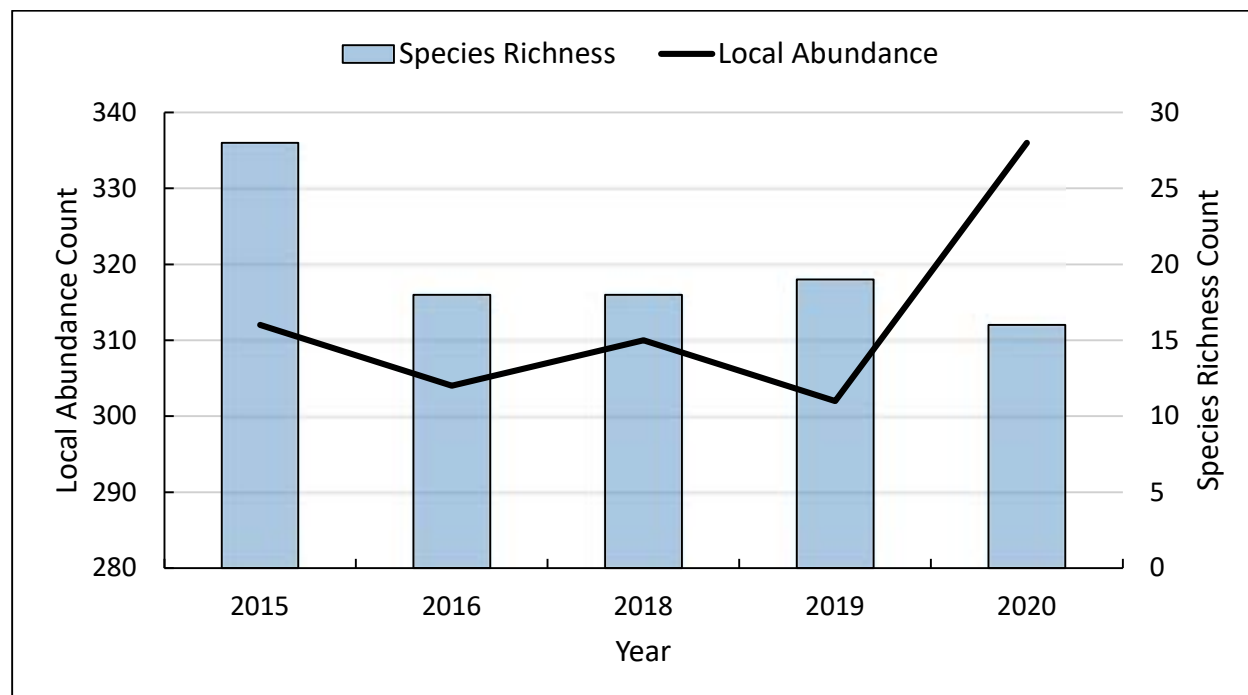


Figure F.11 Local abundance and species richness found within the North Saugeen subwatershed from 2015 to 2020.

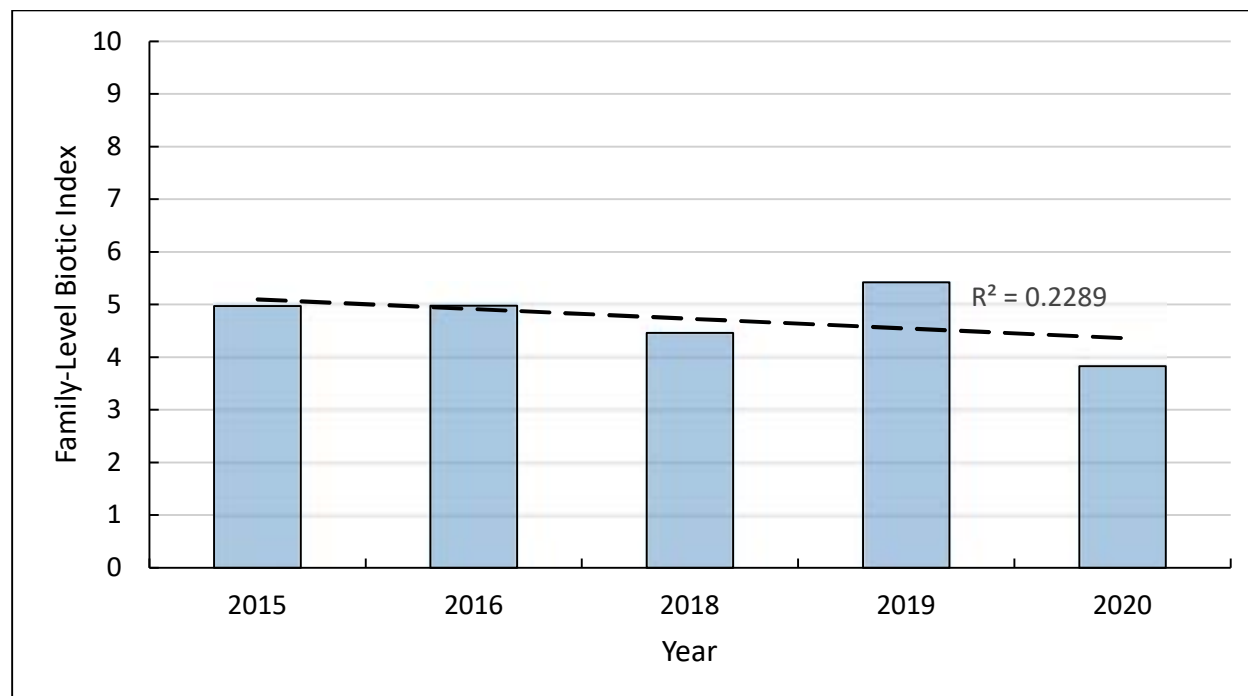


Figure F.12 Family-level biotic index scores for the North Saugeen subwatershed from 2015 to 2020.

Appendix G – Teeswater Subwatershed

2023 Results

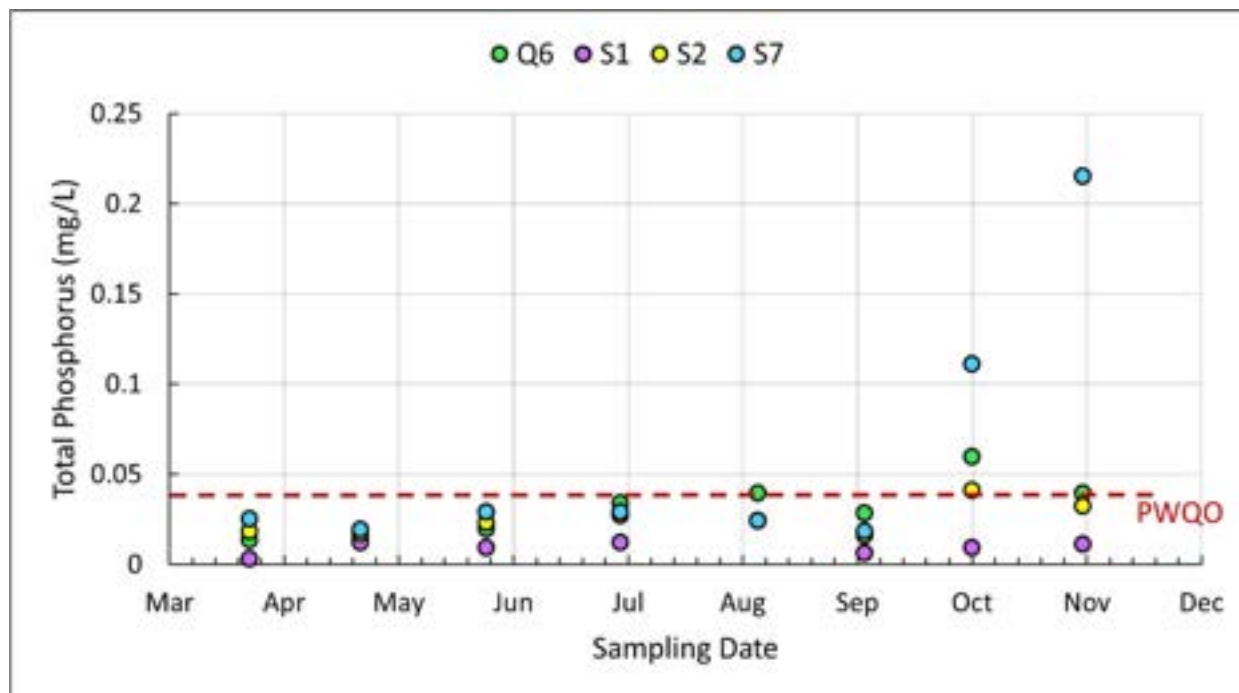


Figure G.1 2023 Teeswater subwatershed total phosphorus concentrations (mg/L) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There are 4 exceedances of the PWQO.

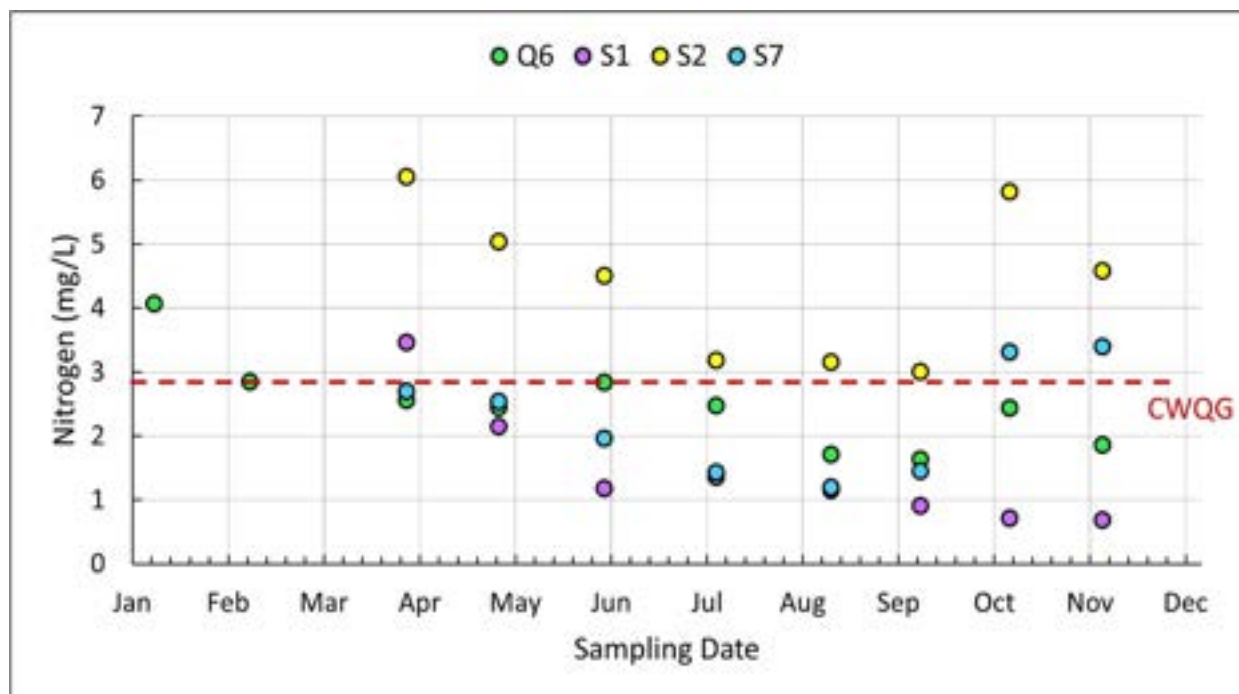


Figure G.2 2023 Teeswater subwatershed nitrogen concentrations (mg/L) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites, and a horizontal line indicating a CWQG of 2.93 mg/L. There are 12 exceedances of the CWQG.

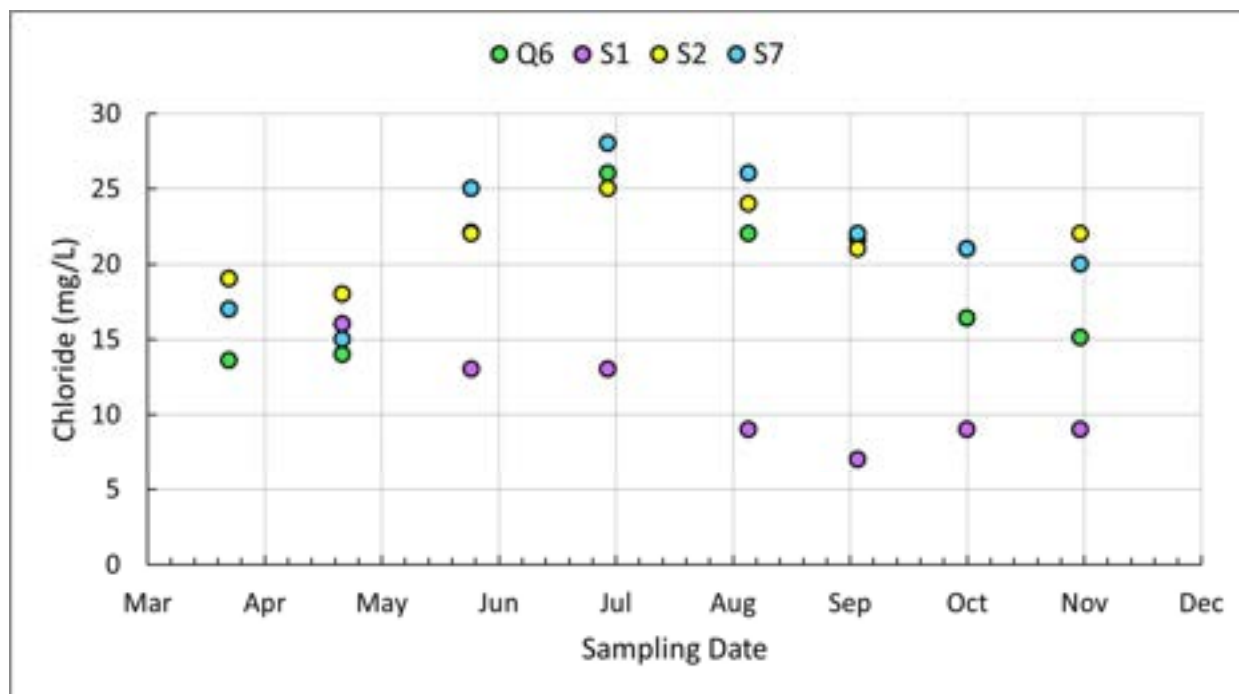


Figure G.3 2023 Teeswater subwatershed chloride concentrations (mg/L) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

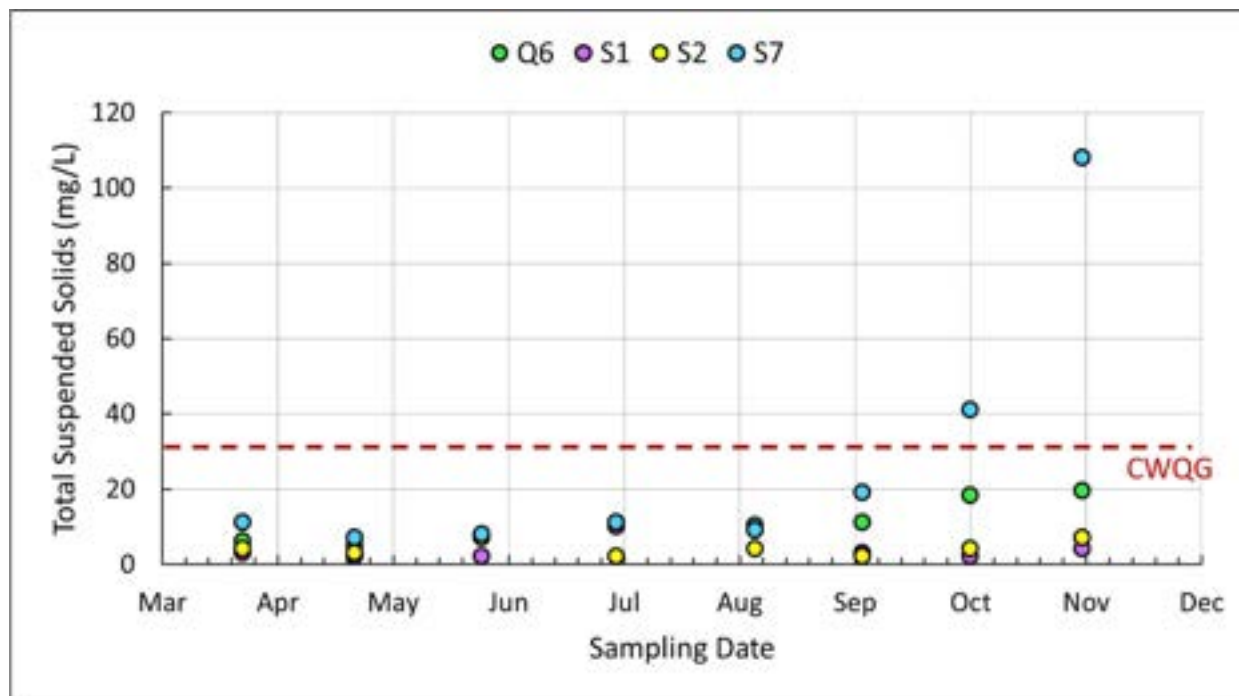


Figure G.4 2023 Teeswater subwatershed total suspended solids concentrations (mg/L) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites, and a horizontal line indicating a CWQG of 30 mg/L. There are 2 exceedances of the CWQG.

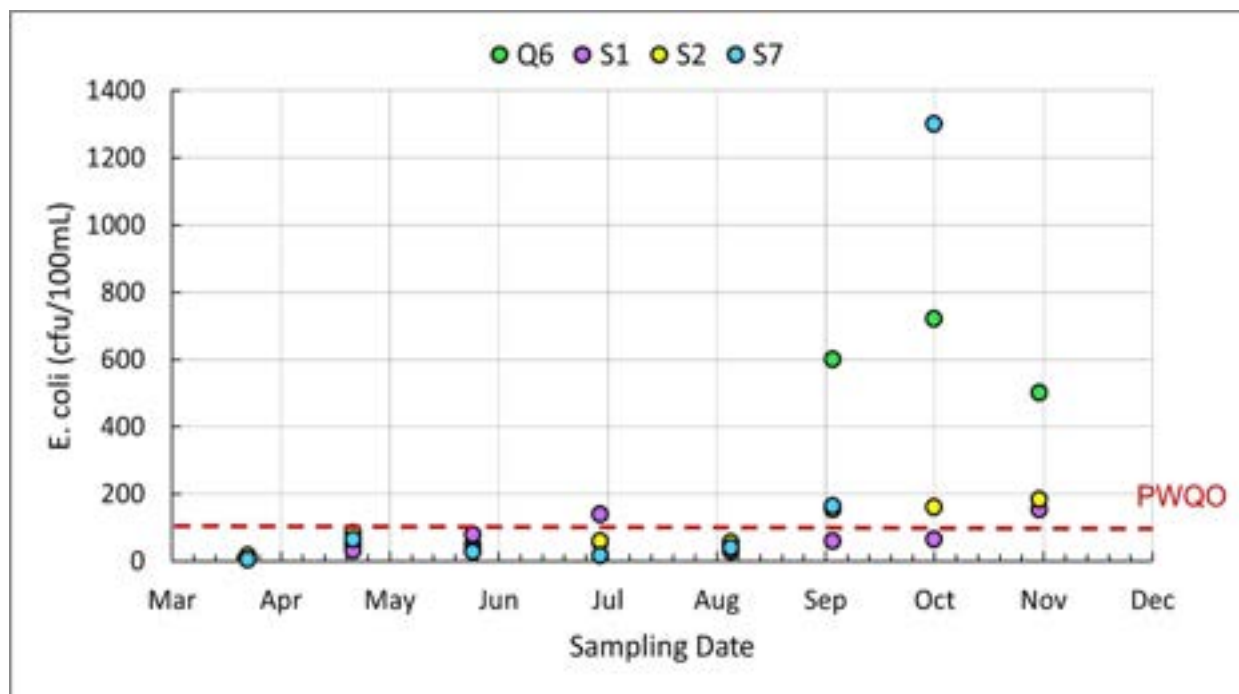


Figure G.5 2023 Teeswater subwatershed *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 11 exceedances of the PWQO, one exceedance in November is not shown on this graph (S7 at 3300 cfu/100mL).

Long-term Results

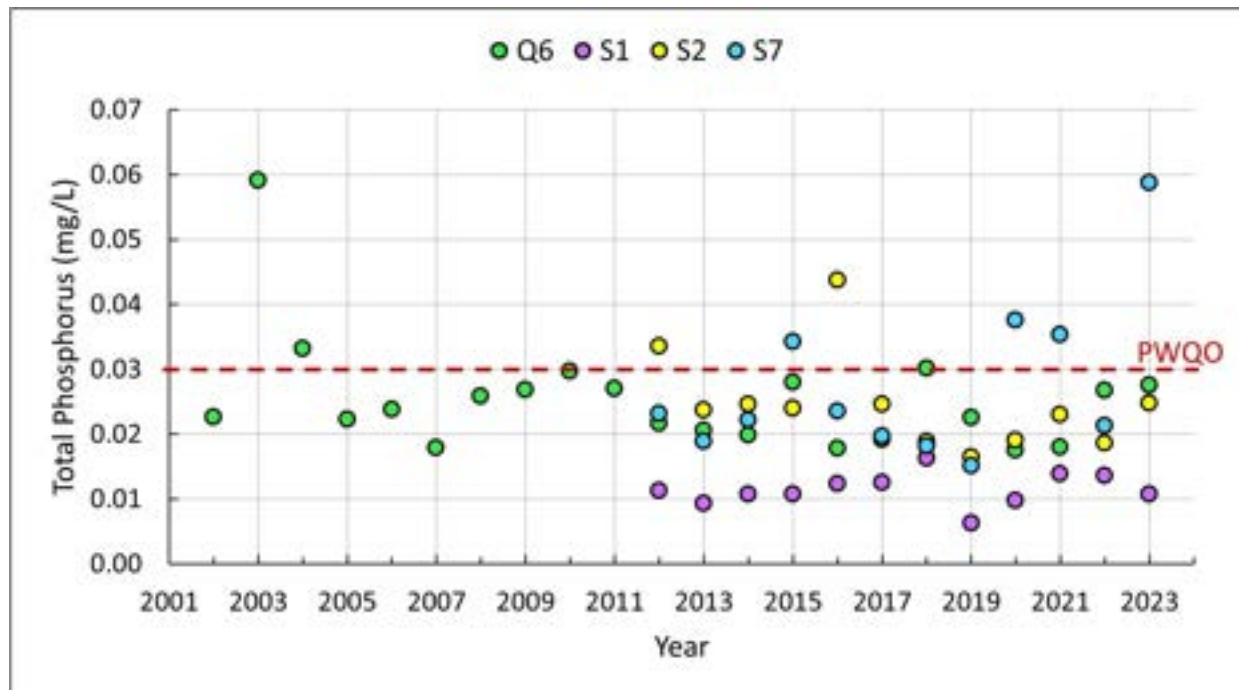


Figure G.6 2002 to 2023 Teeswater subwatershed annual average total phosphorus concentrations (mg/L) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites and a horizontal line indicating a PWQO of 0.03 mg/L. There are 9 exceedances of the PWQO.

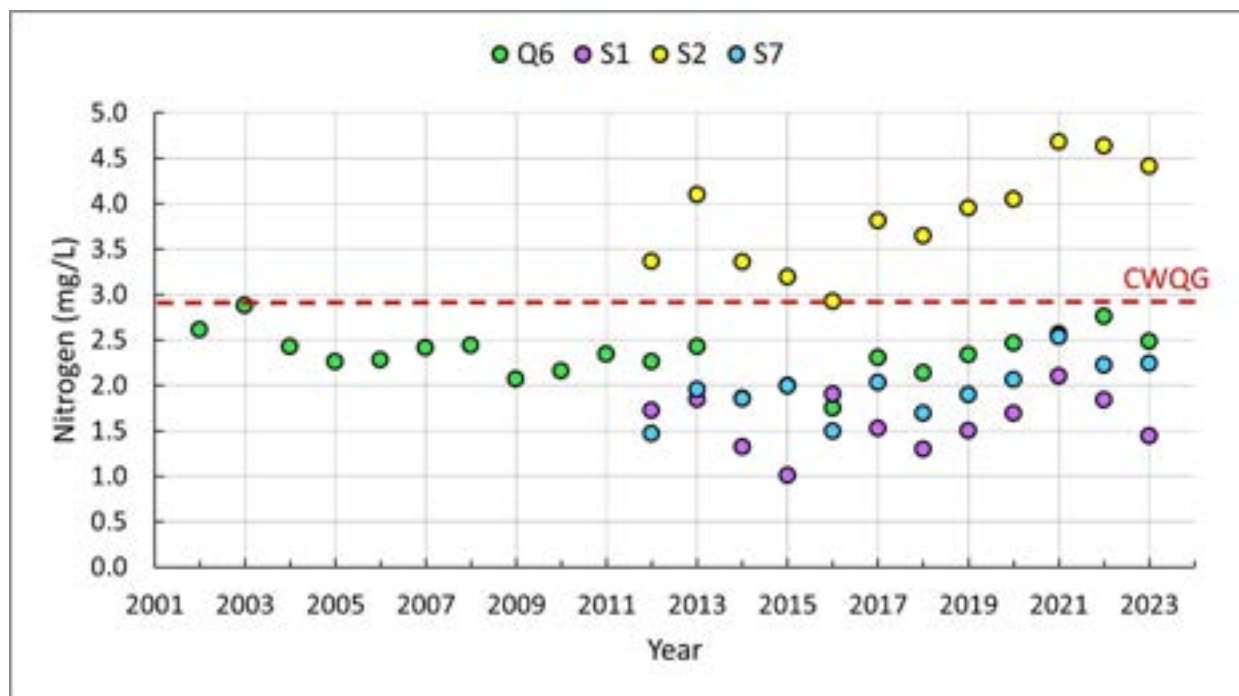


Figure G.7 2002 to 2023 Teeswater subwatershed annual average nitrogen concentrations (mg/L) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites and a horizontal line indicating a CWQG of 2.93 mg/L. There are 11 exceedances of the CWQG.

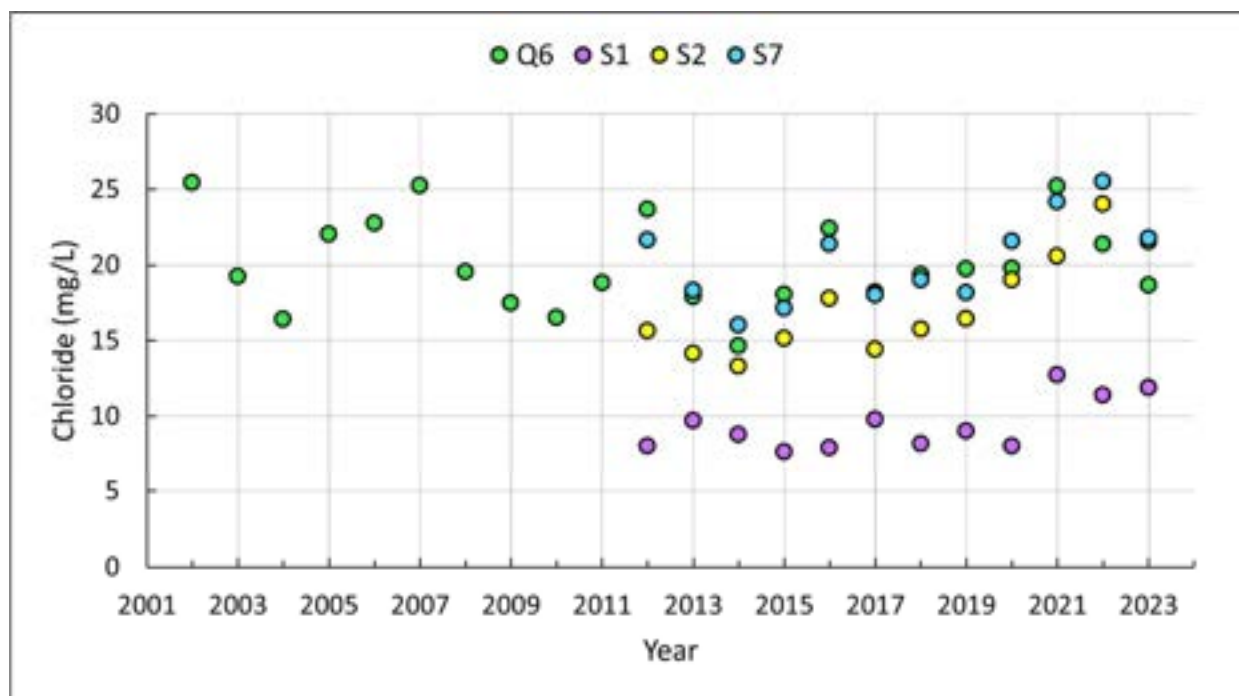


Figure G.8 2002 to 2023 Teeswater subwatershed annual average chloride concentrations (mg/L) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

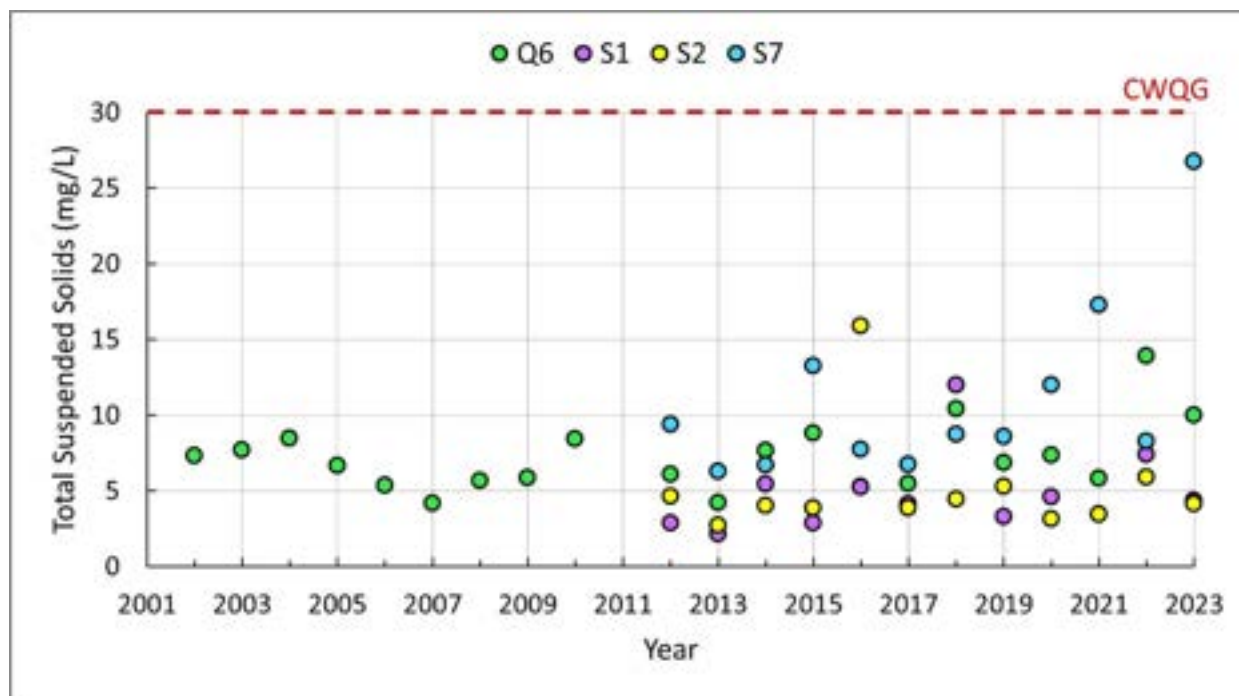


Figure G.9 2012 to 2023 Teeswater subwatershed annual average total suspended solids concentrations (mg/L) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites and a horizontal line indicating a CWQG of 30 mg/L. There are no exceedances. Results for Q6 in 2011 are not available.

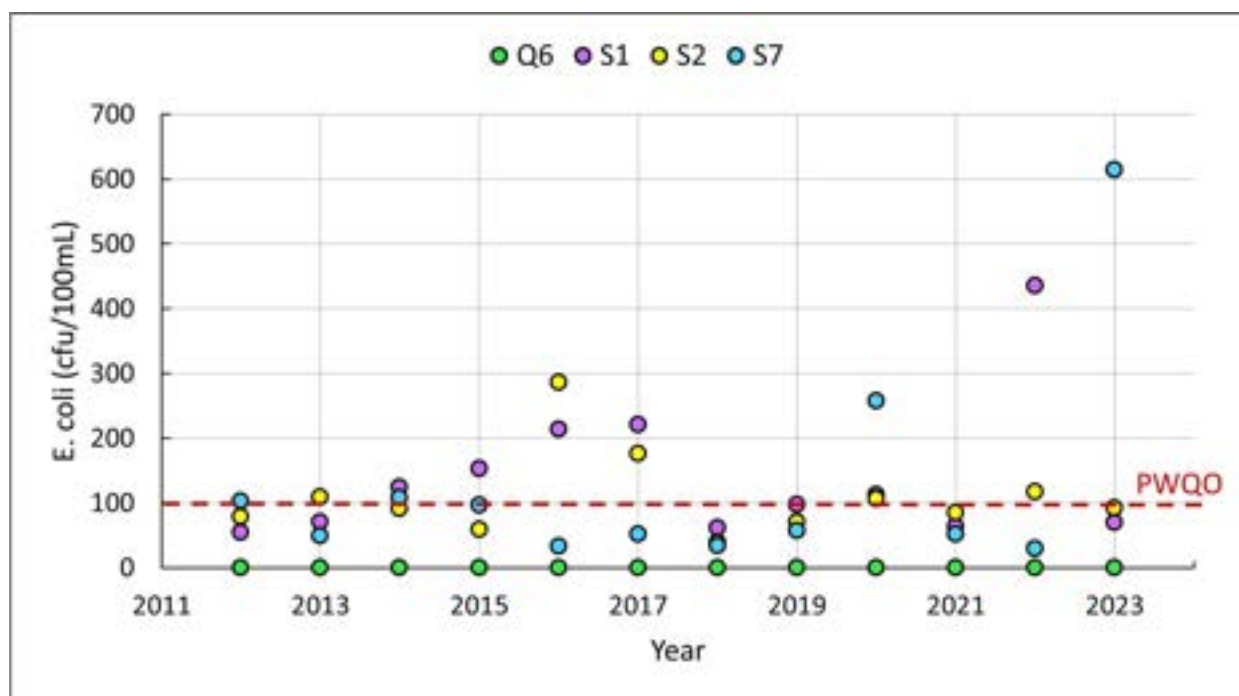


Figure G.10 2012 to 2023 Teeswater subwatershed annual average *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q6, S1, S2, and S7 sampling sites, and a horizontal line indicating a PWQO of 100cfu/100mL for swimming. There are 18 exceedances of the PWQO.

Benthic Biomonitoring Results (2015-2021)

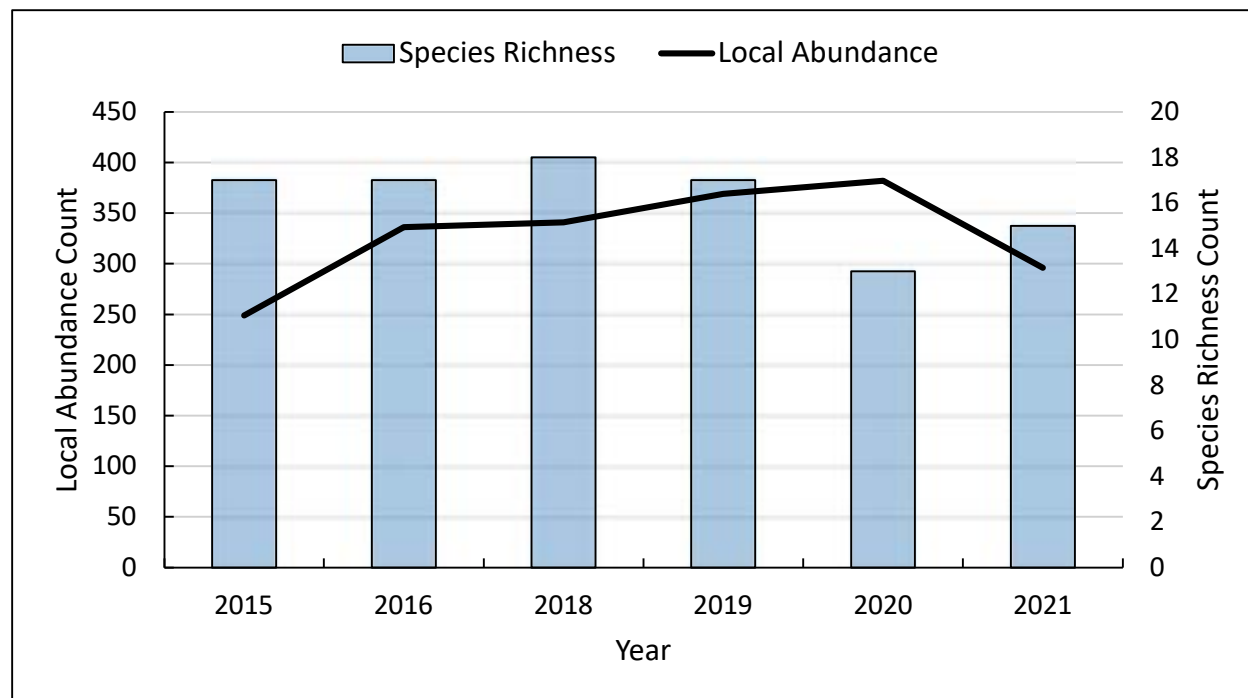


Figure G.11 Local abundance and species richness found within the Teeswater subwatershed from 2015 to 2021.

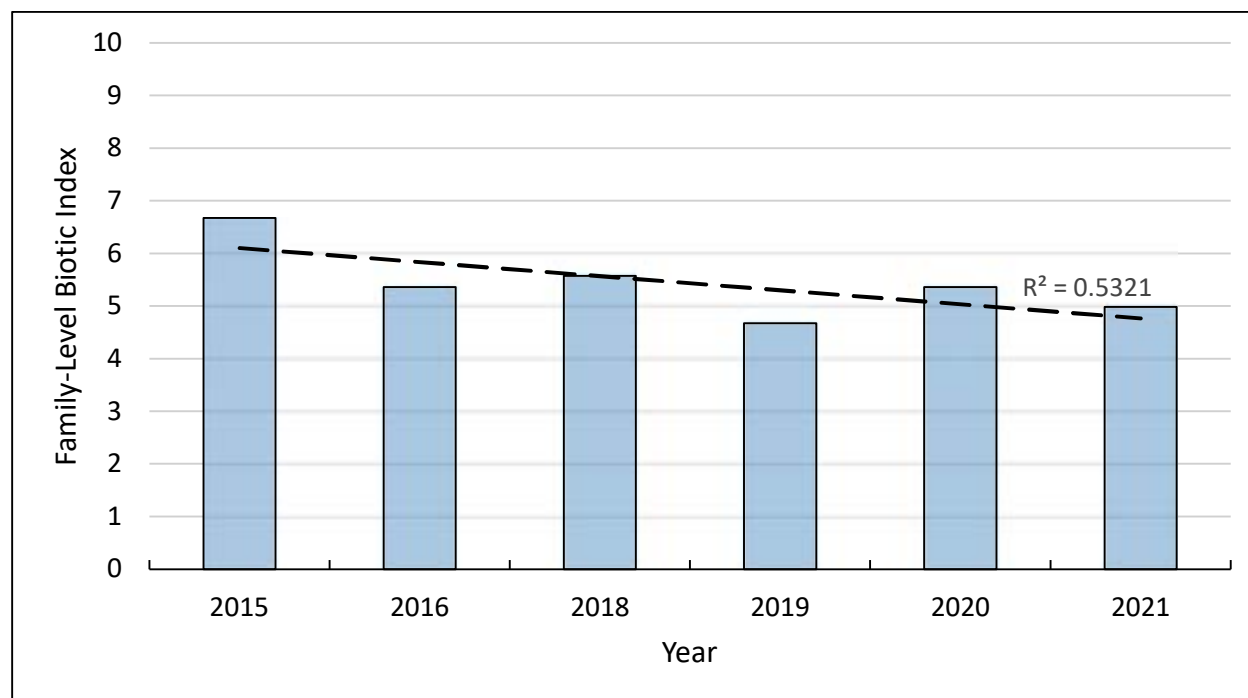


Figure G.12 Family-level biotic index for the Teeswater subwatershed from 2015 to 2021.

Appendix H – Lower Main Saugeen Subwatershed

2023 Results

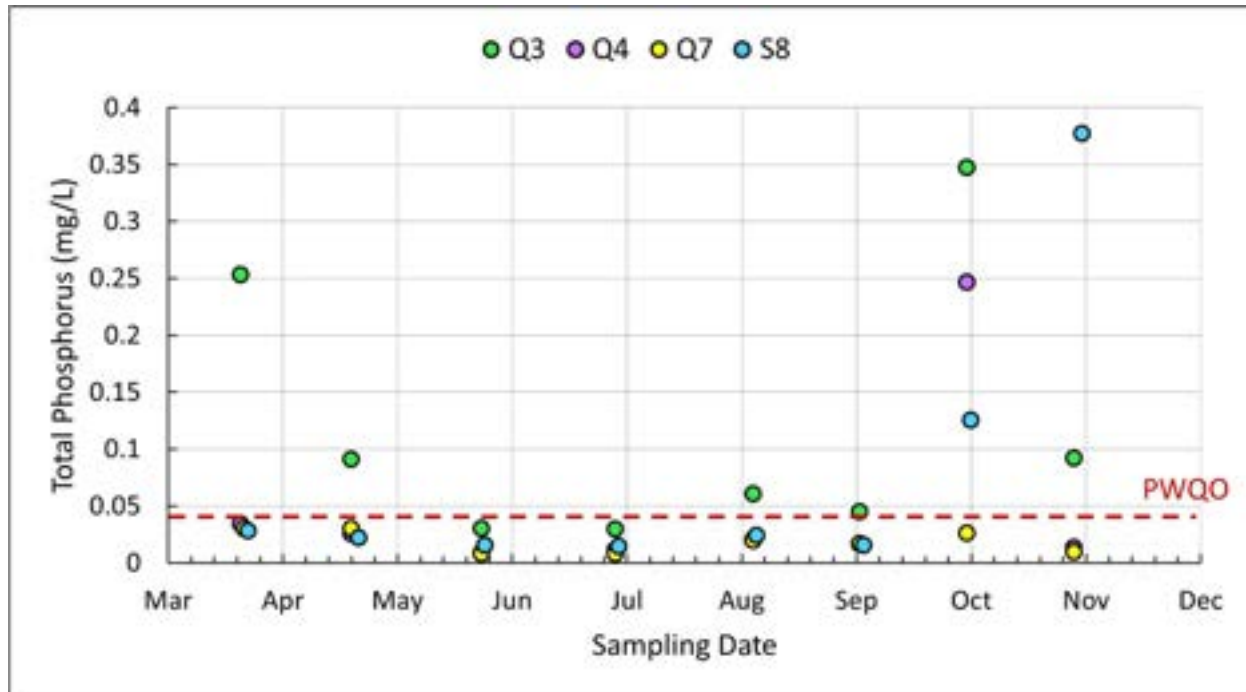


Figure H.1 2023 Lower Main Saugeen subwatershed total phosphorus concentrations (mg/L) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There are 12 exceedances of the PWQO.

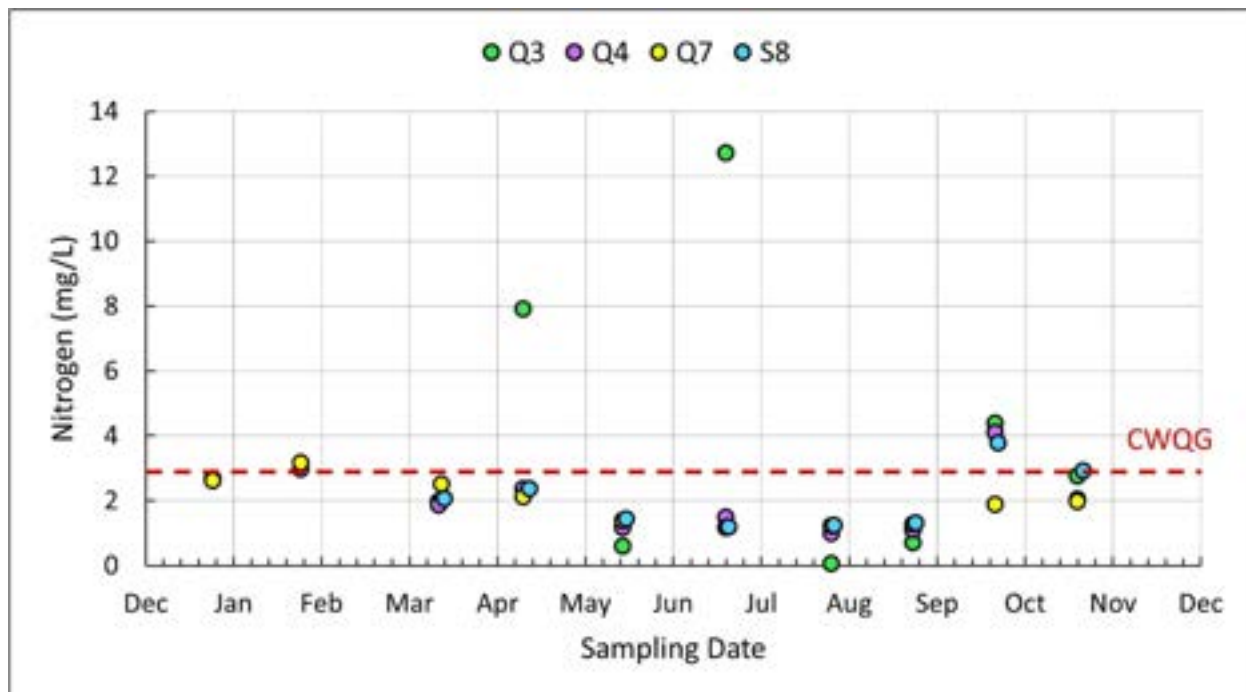


Figure H.2 2023 Lower Main Saugeen subwatershed nitrogen concentrations (mg/L) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites, and a horizontal line indicating a CWQG of 2.93 mg/L. There are 7 exceedances of the CWQG.

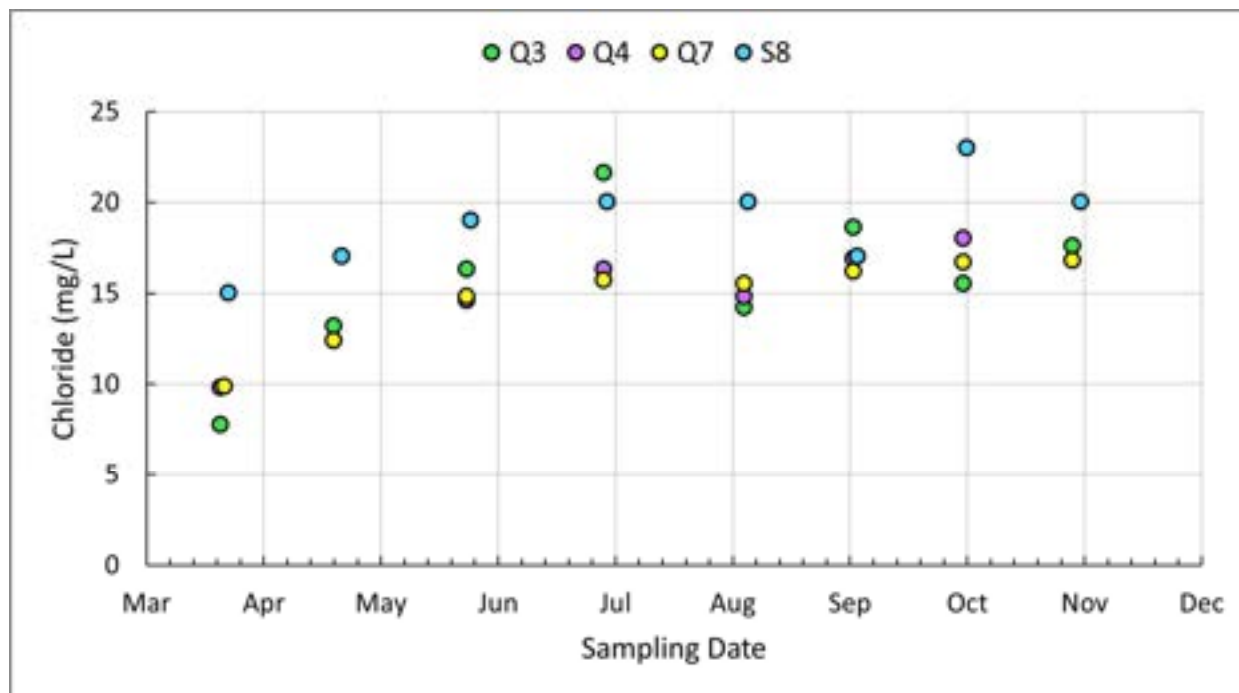


Figure H.3 2023 Lower Main Saugeen subwatershed chloride concentrations (mg/L) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

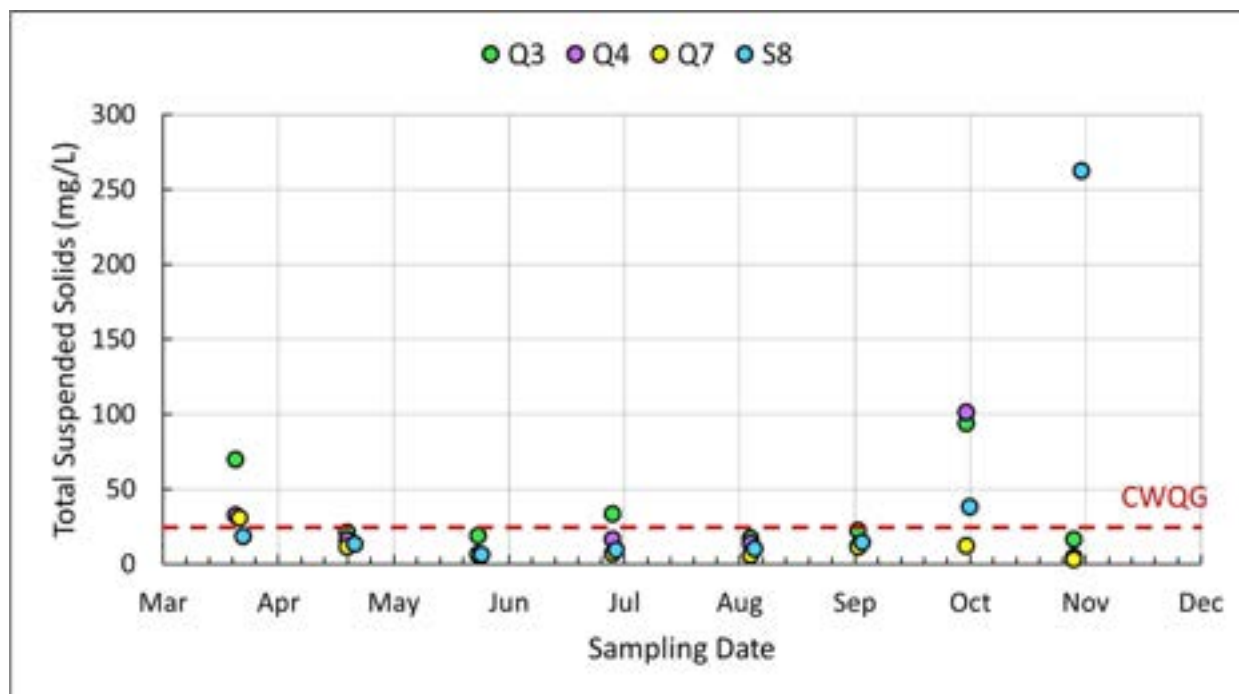


Figure H.4 2023 Lower Main Saugeen subwatershed total suspended solids concentrations (mg/L) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites, and a horizontal line indicating a CWQG of 30 mg/L. There are 8 exceedances of the CWQG.

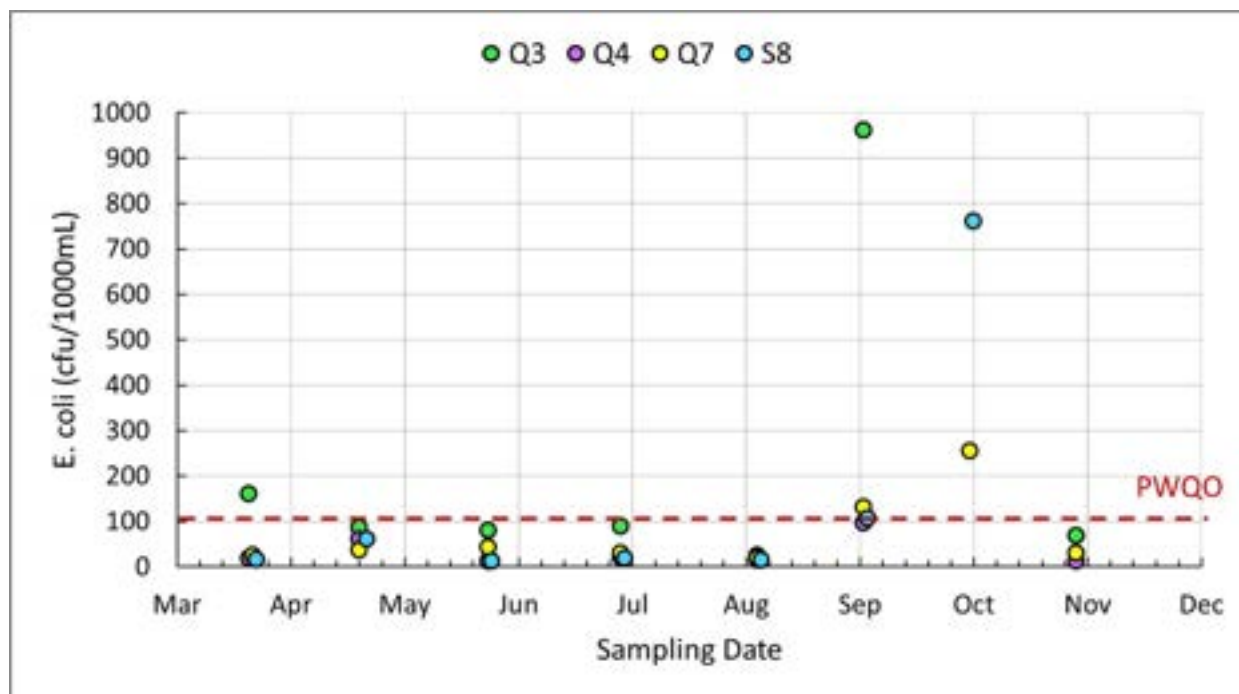


Figure H.5 2023 Lower Main Saugeen subwatershed *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 9 exceedances of the PWQO. Three exceedances are not shown in this graph (Q3 at October 2860 cfu/100mL; S8 at November 2700 cfu/100mL; and Q4 at October 2040 cfu/100mL).

Long-term Results

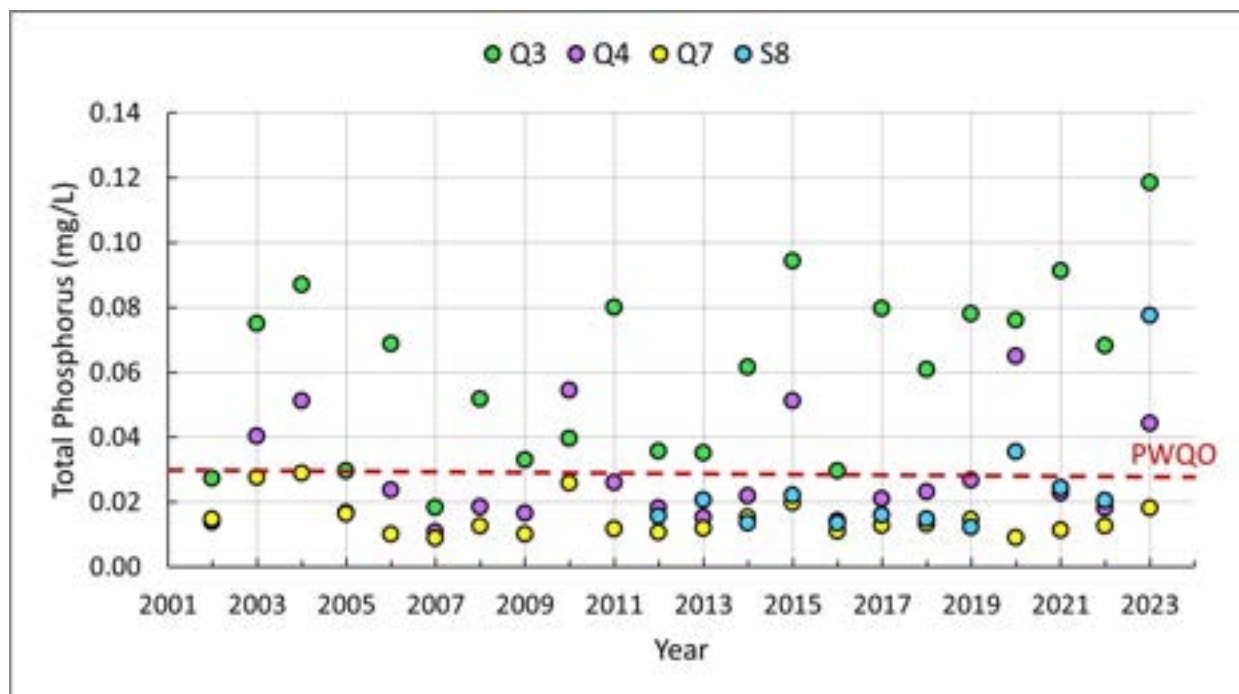


Figure H.6 2002 to 2023 Lower Main Saugeen subwatershed annual average total phosphorus concentrations (mg/L) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites, and a horizontal line indicating PWQO of 0.03 mg/L. There are 26 exceedances of the PWQO.



Figure H.7 2002 to 2023 Lower Main Saugeen subwatershed annual average nitrogen concentrations (mg/L) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites, and a horizontal line indicating a CWQG of 2.93 mg/L. There are 4 exceedances of the CWQG.

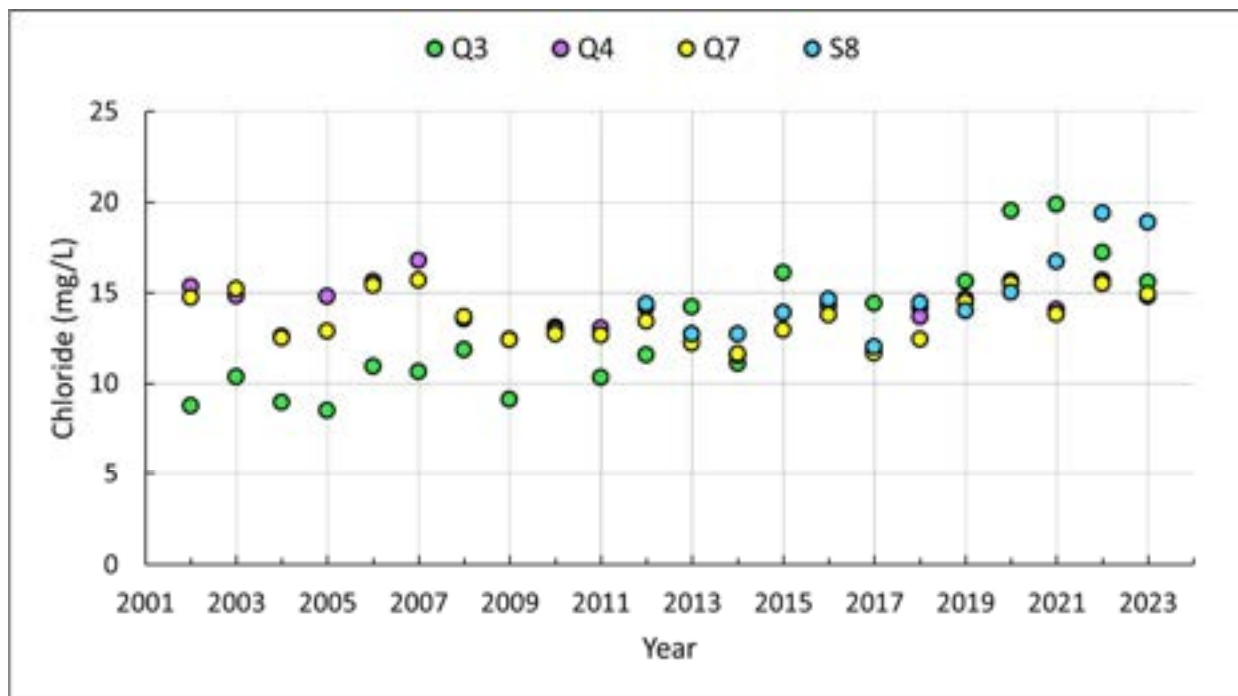


Figure H.8 2002 to 2023 Lower Main Saugeen subwatershed annual average chloride concentrations (mg/L) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

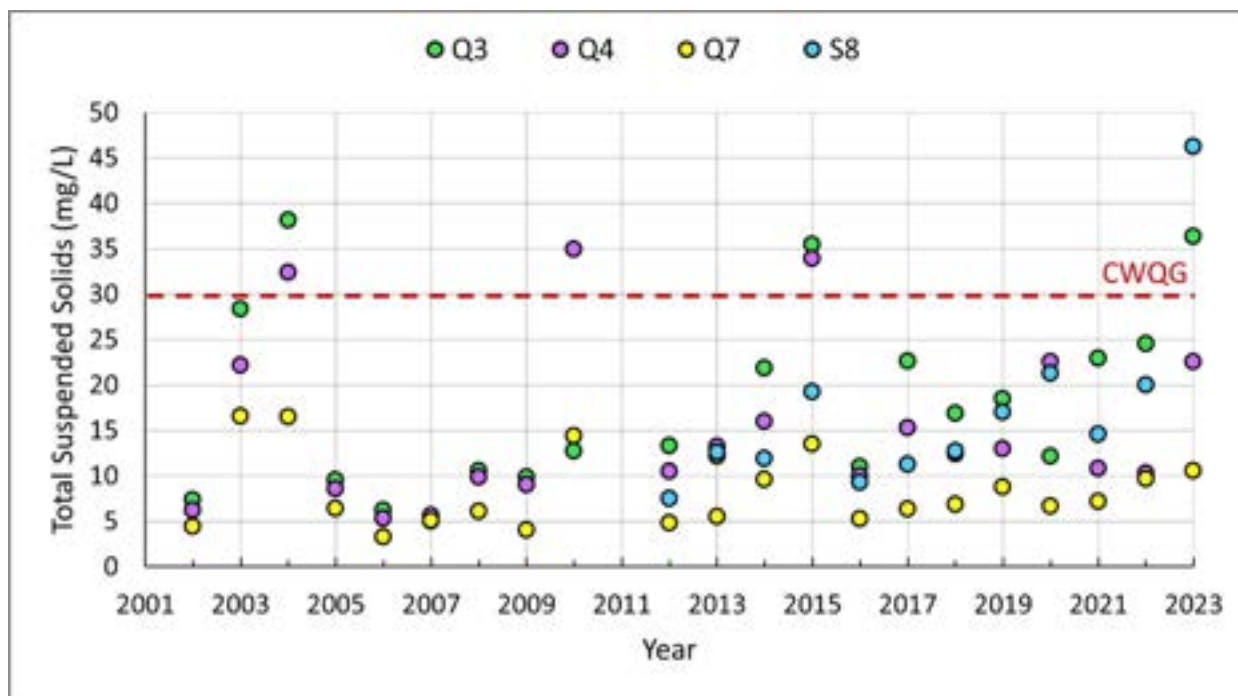


Figure H.9 2012 to 2023 Lower Main Saugeen subwatershed annual average total suspended solids concentrations (mg/L) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites, and a horizontal line indicating a CWQG of 30 mg/L. There are 7 exceedances of the CWQG.

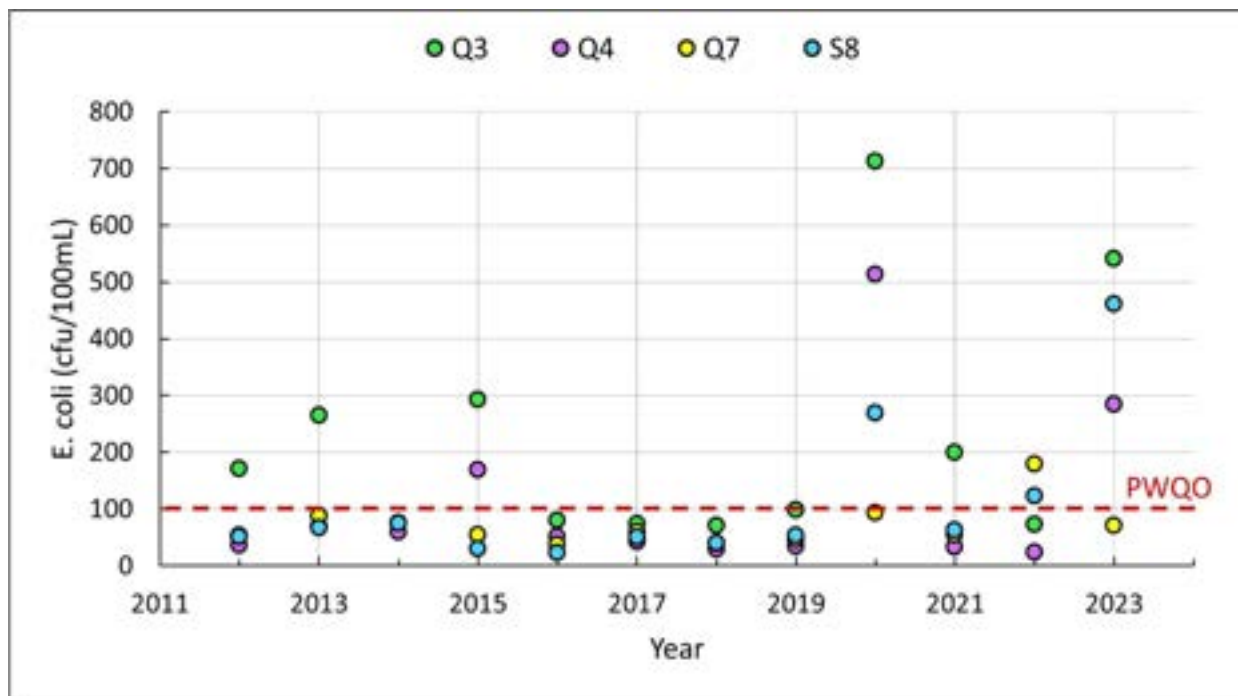


Figure H.10 2012 to 2023 Lower Main Saugeen subwatershed annual average *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q3, Q4, Q7 and S8 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 14 exceedances of the PWQO; there is one exceedance at Q3 in 2014 that is not shown on this graph (2367 cfu/100mL).

Benthic Biomonitoring Results (2015-2021)

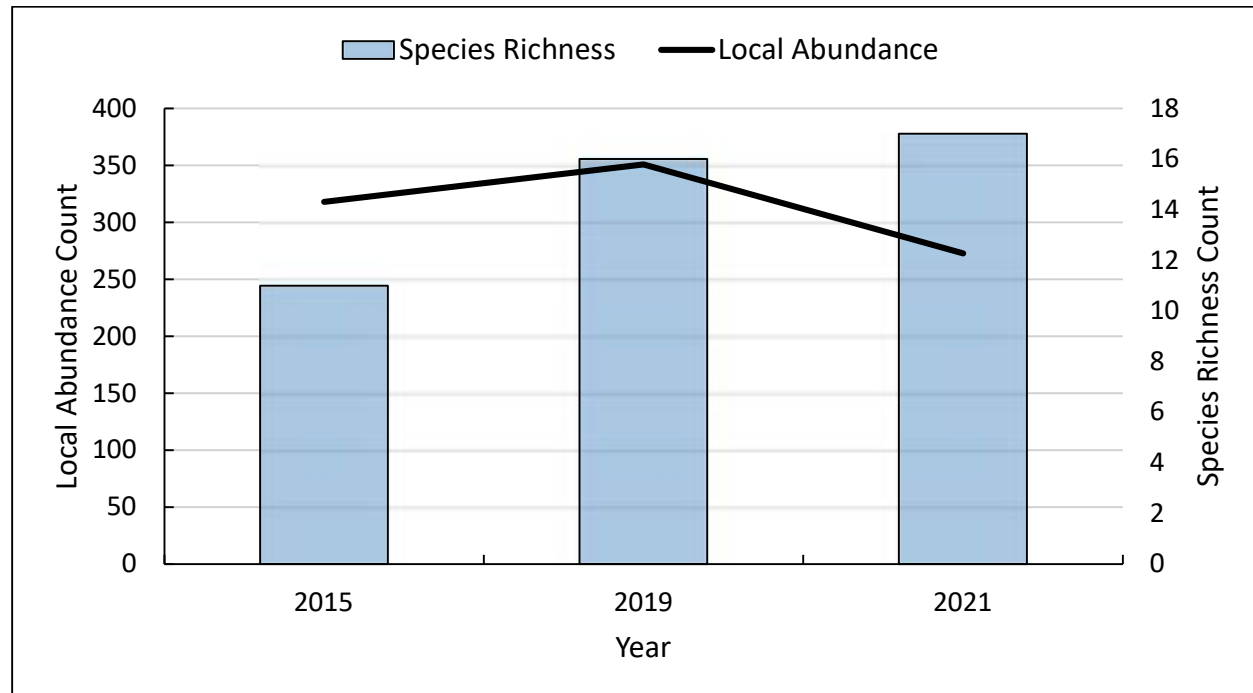


Figure H.11 Local abundance and species richness found within the Lower Main Saugeen subwatershed from 2015 to 2021.

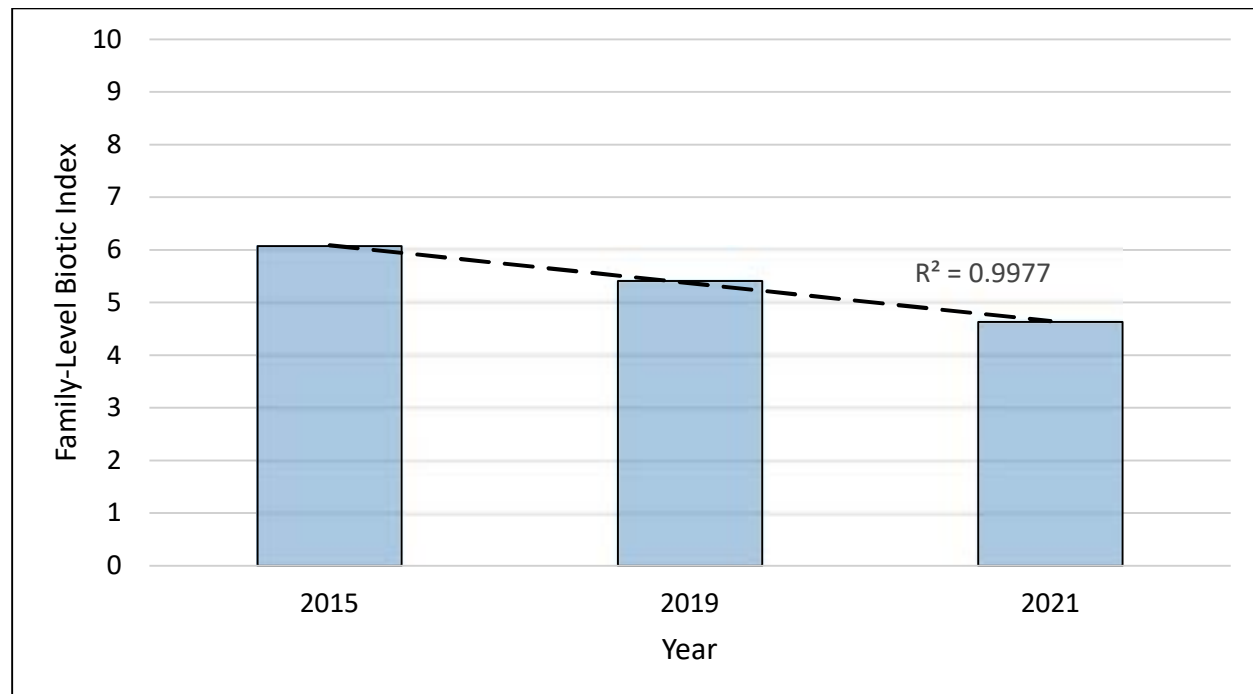


Figure H.12 Family-level biotic index for the Lower Main Saugeen subwatershed from 2015 to 2021.

Appendix I – Lake Fringe Subwatershed

2023 Results

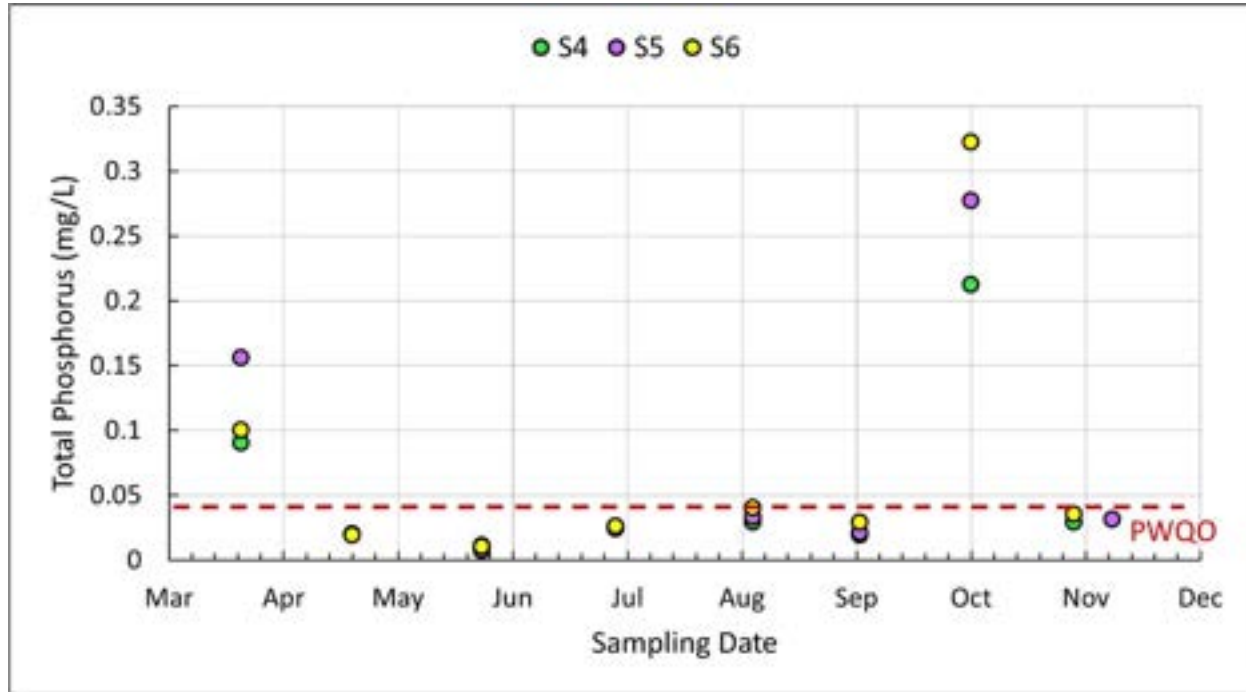


Figure I.1 2023 Lake Fringe subwatershed total phosphorus concentrations (mg/L) in graph format. Graph shows S4, S5, and S6 sampling sites and a horizontal line indicating a PWQO of 0.03 mg/L. There are 10 exceedances of the PWQO.

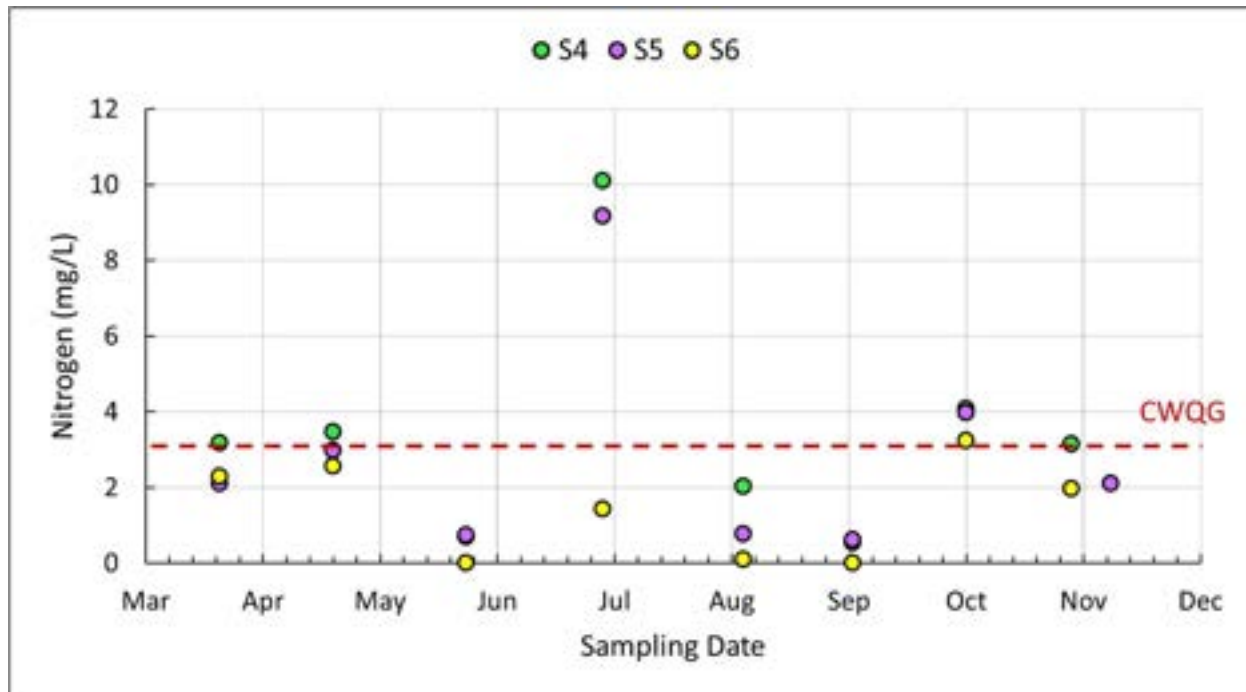


Figure I.2 2023 Lake Fringe subwatershed nitrogen concentrations (mg/L) in graph format. Graph shows S4, S5, and S6 sampling sites and a horizontal line indicating a CWQG of 2.93 mg/L. There are 9 exceedances of the CWQG.

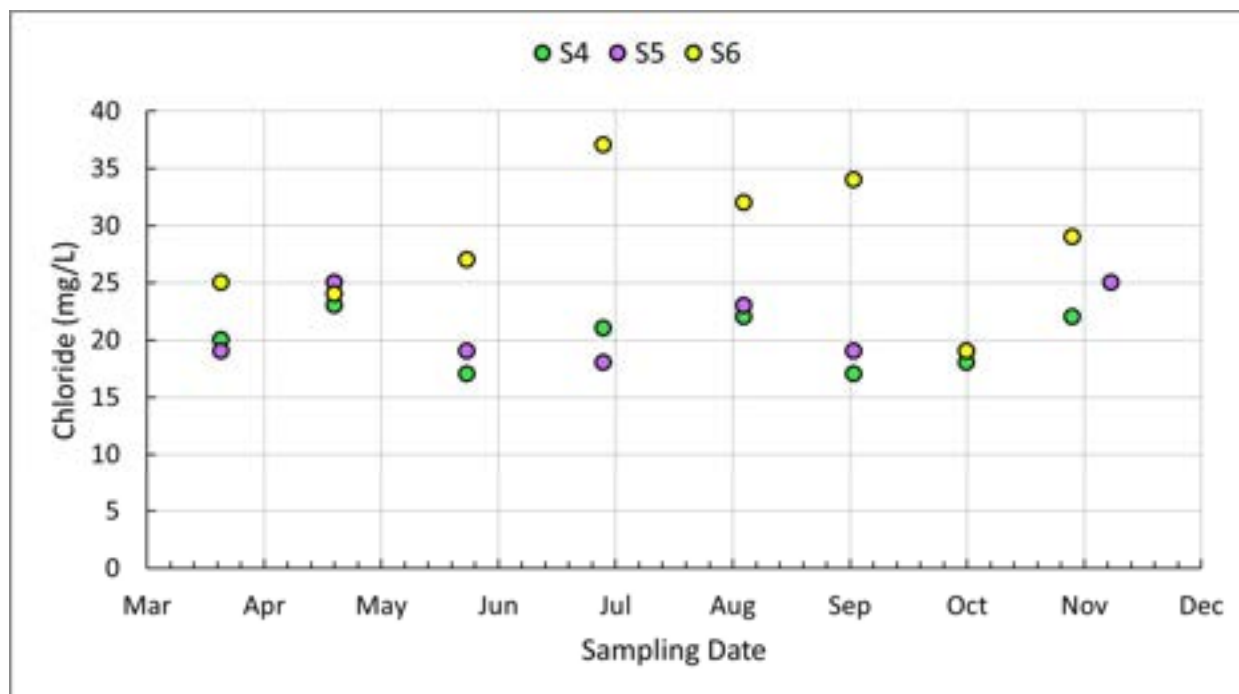


Figure I.3 2023 Lake Fringe subwatershed chloride concentrations (mg/L) in graph format. Graph shows S4, S5, and S6 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

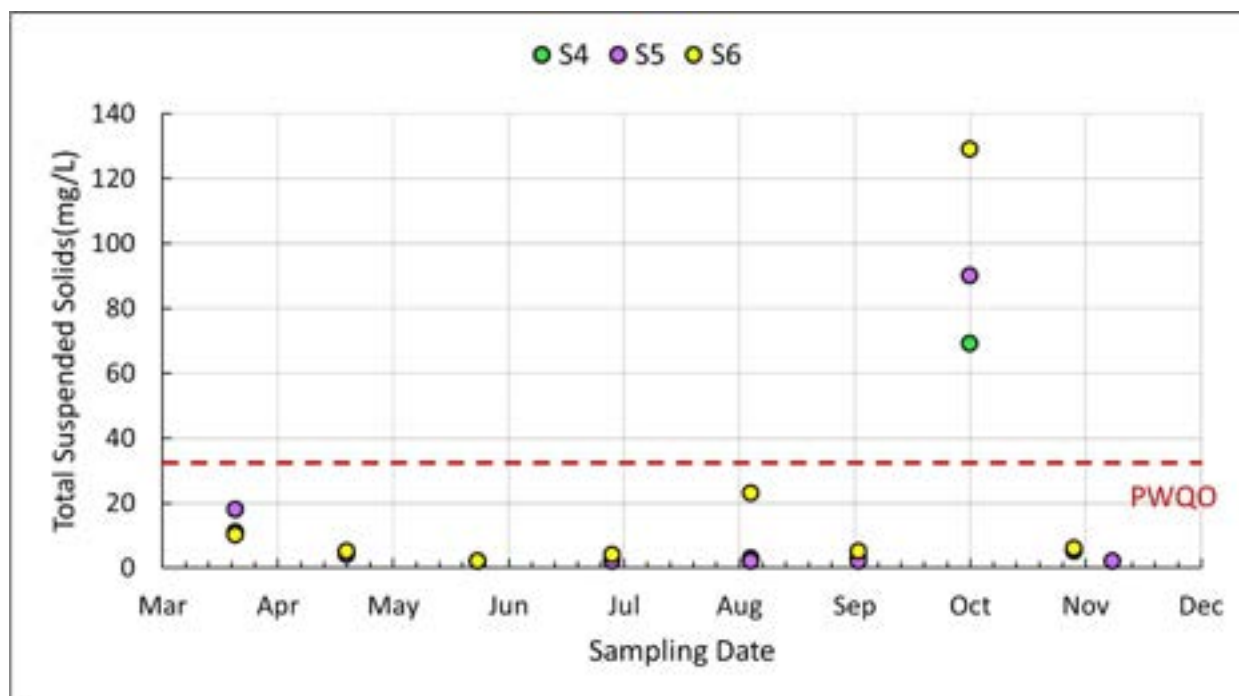


Figure I.4 2023 Lake Fringe subwatershed total suspended solids concentrations (mg/L) in graph format. Graph shows S4, S5, and S6 sampling sites and a horizontal line indicating a CWQG of 30 mg/L. There are 3 exceedances of the CWQG.

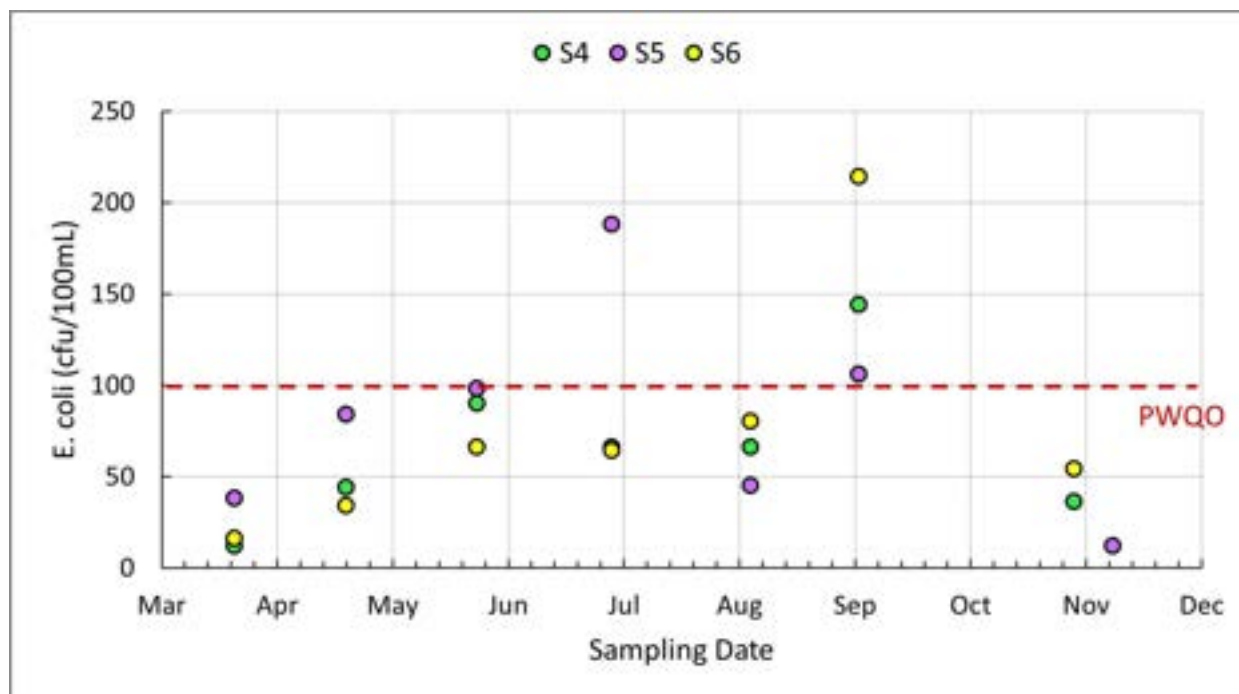


Figure I.5 2023 Lake Fringe subwatershed *E. coli* concentrations (cfu/100mL) in graph format. Graph shows S4, S5, and S6 sampling sites and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 7 exceedances of the PWQO, three exceedances from October are not shown on this graph (S4 at 3100 cfu/100mL; S6 at 2300 cfu/100mL; and S5 at 1700 cfu/100mL).

Long-term Results

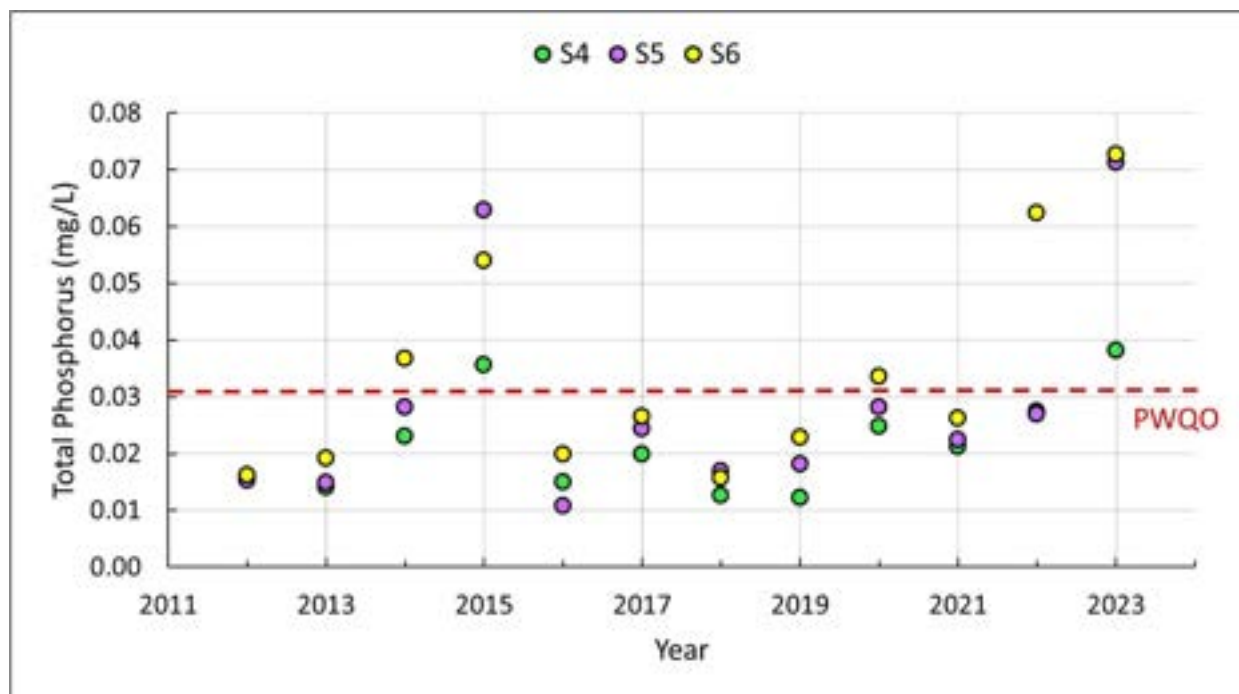


Figure I.6 2012 to 2023 Lake Fringe subwatershed annual average total phosphorus concentrations (mg/L) in graph format. Graph shows S4, S5, and S6 sampling sites and a horizontal line indicating a PWQO of 0.03 mg/L. There are 9 exceedances of the PWQO.

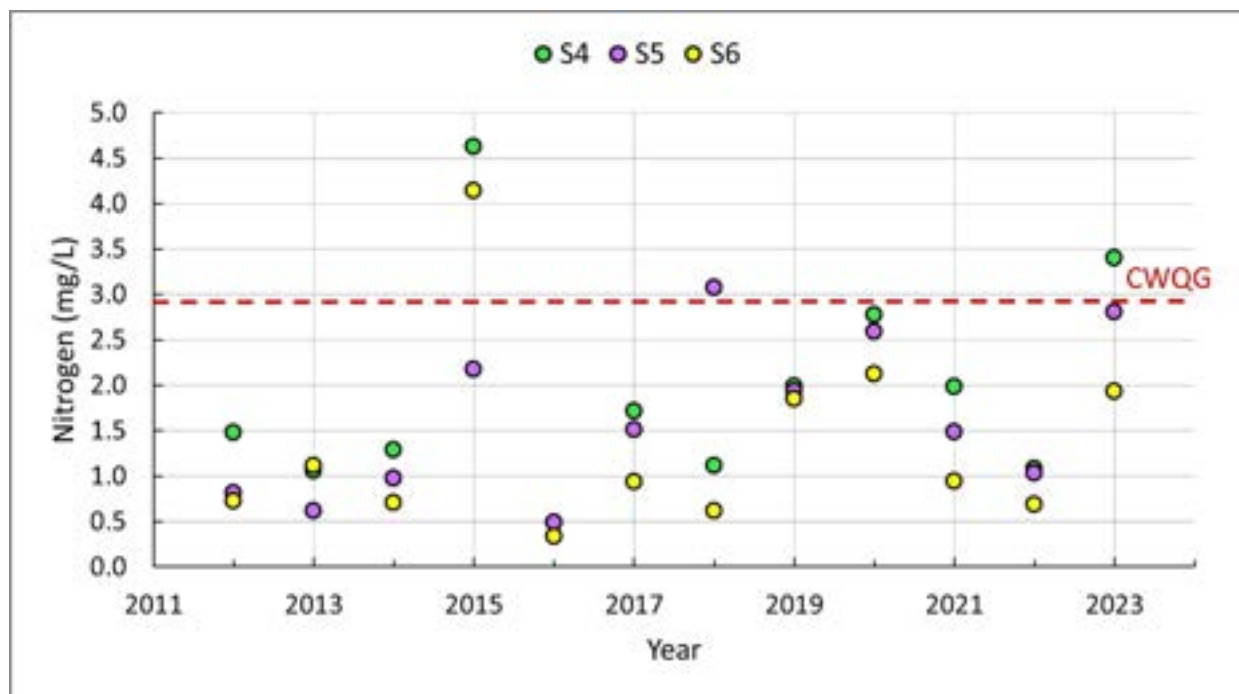


Figure I.7 2012 to 2023 Lake Fringe subwatershed annual average nitrogen concentrations (mg/L) in graph format. Graph shows S4, S5, and S6 sampling sites and a horizontal line indicating a CWQG of 2.93 mg/L. There are 4 exceedances of the CWQG.

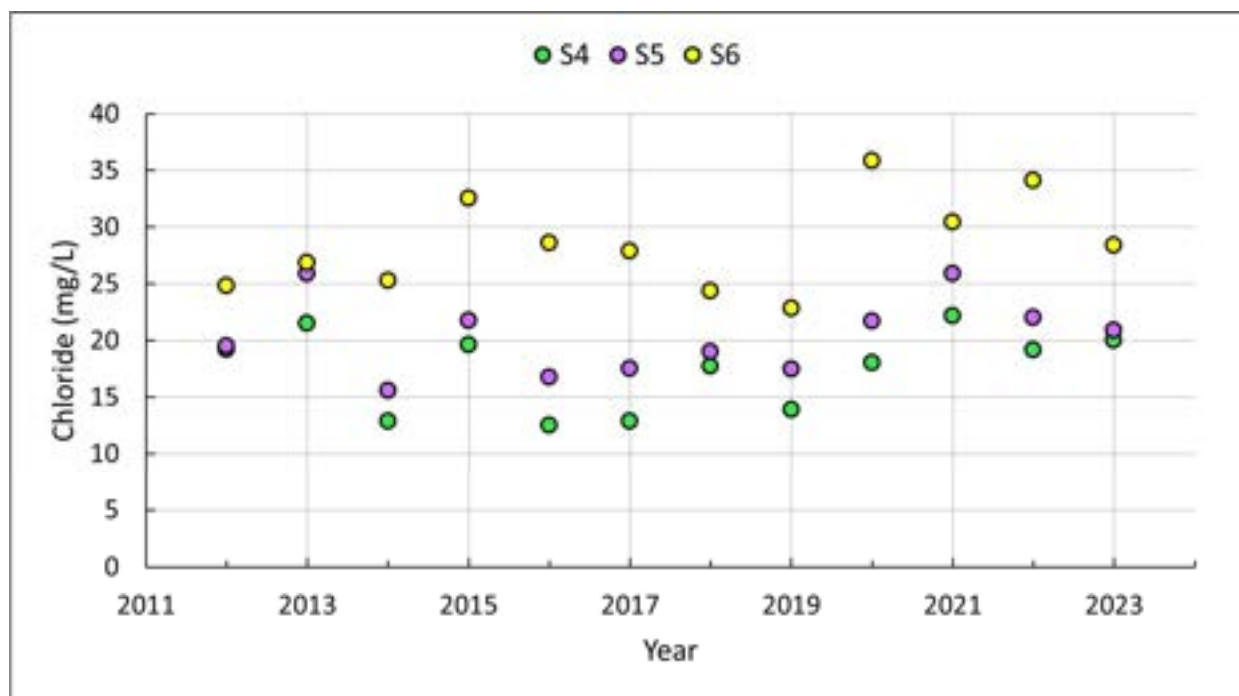


Figure I.8 2012 to 2023 Lake Fringe subwatershed annual average chloride concentrations (mg/L) in graph format. Graph shows S4, S5, and S6 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

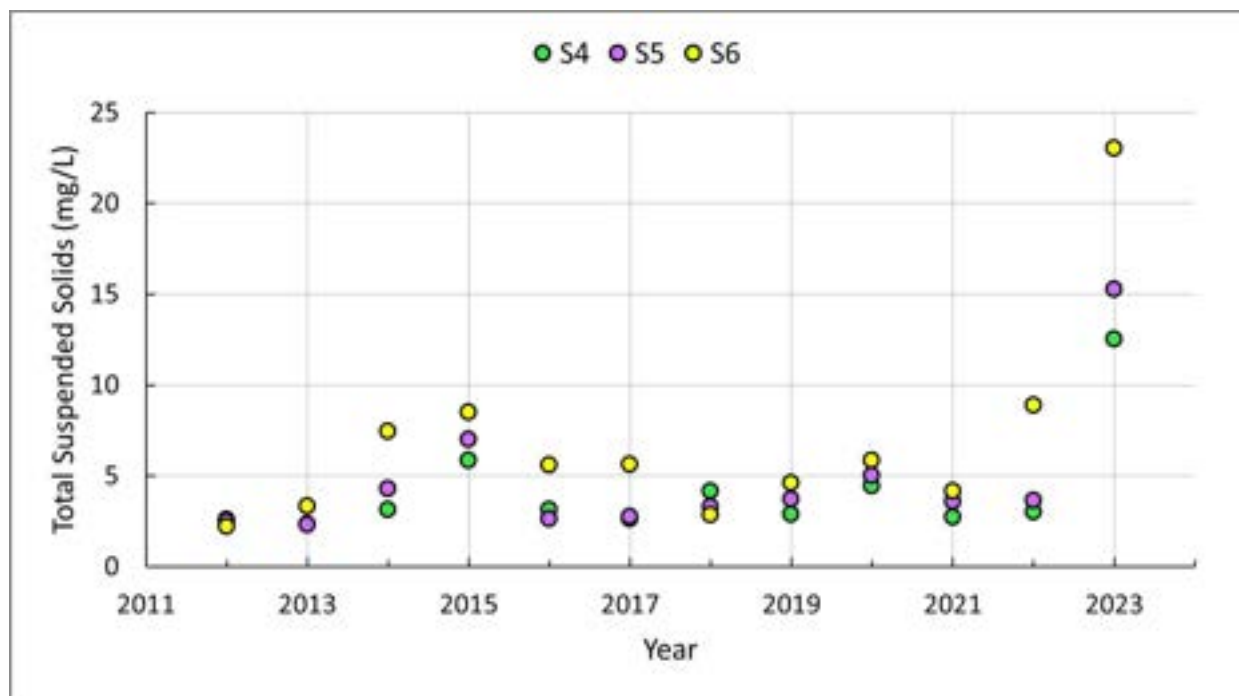


Figure I.9 2012 to 2023 Lake Fringe subwatershed annual average total suspended solids concentrations (mg/L) in graph format. Graph shows S4, S5, and S6 sampling sites. The CWQG is 30 mg/L. There are no exceedances.

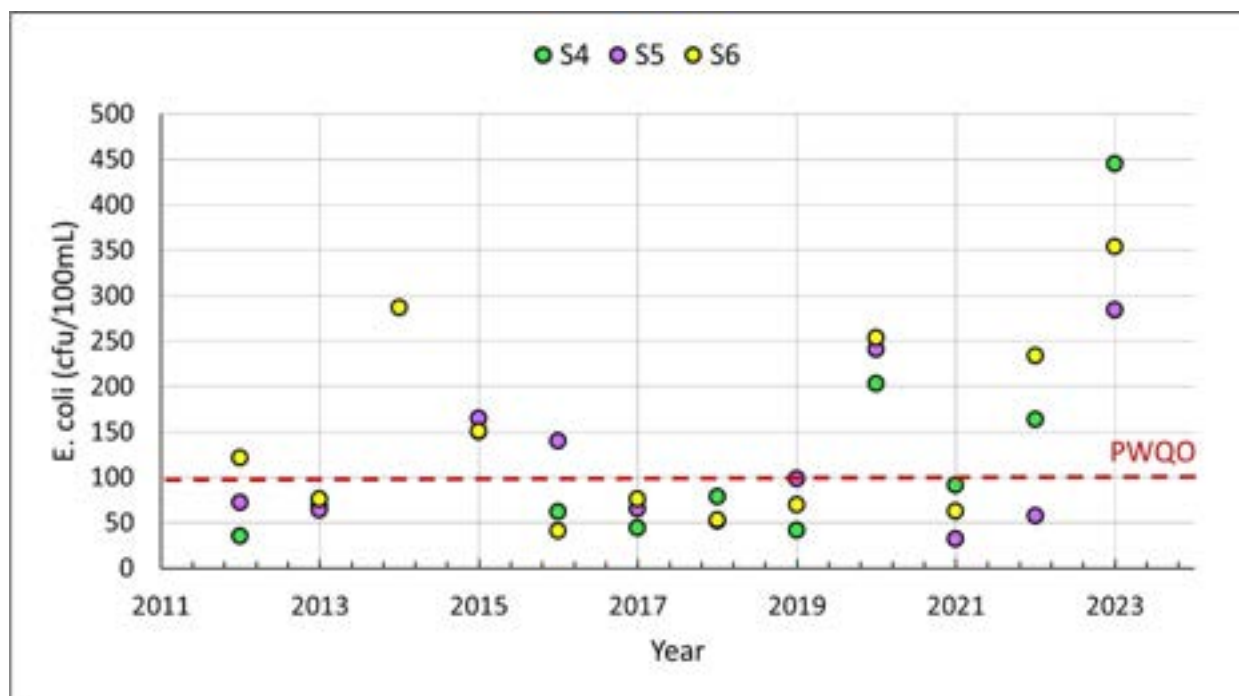


Figure I.10 2012 to 2023 Lake Fringe subwatershed annual average *E. coli* concentrations (cfu/100mL) in graph format. Graph shows S4, S5, and S6 sampling sites and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 16 exceedances of the PWQO; there are two exceedances in 2014 at S4 and S5 that are not shown on this graph (668 cfu/100mL and 1386 cfu/100mL, respectively).

Benthic Biomonitoring Results (2015-2020)

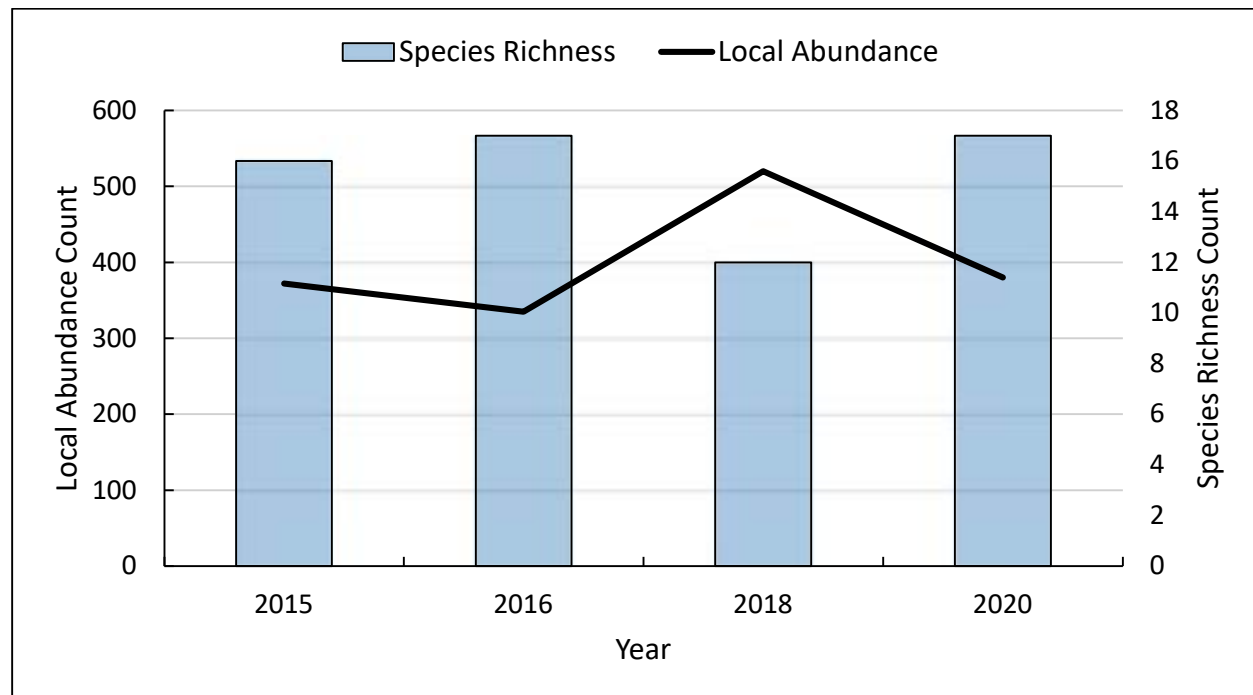


Figure I.11 Local abundance and species richness found within the Lake Fringe subwatershed from 2015 to 2020.

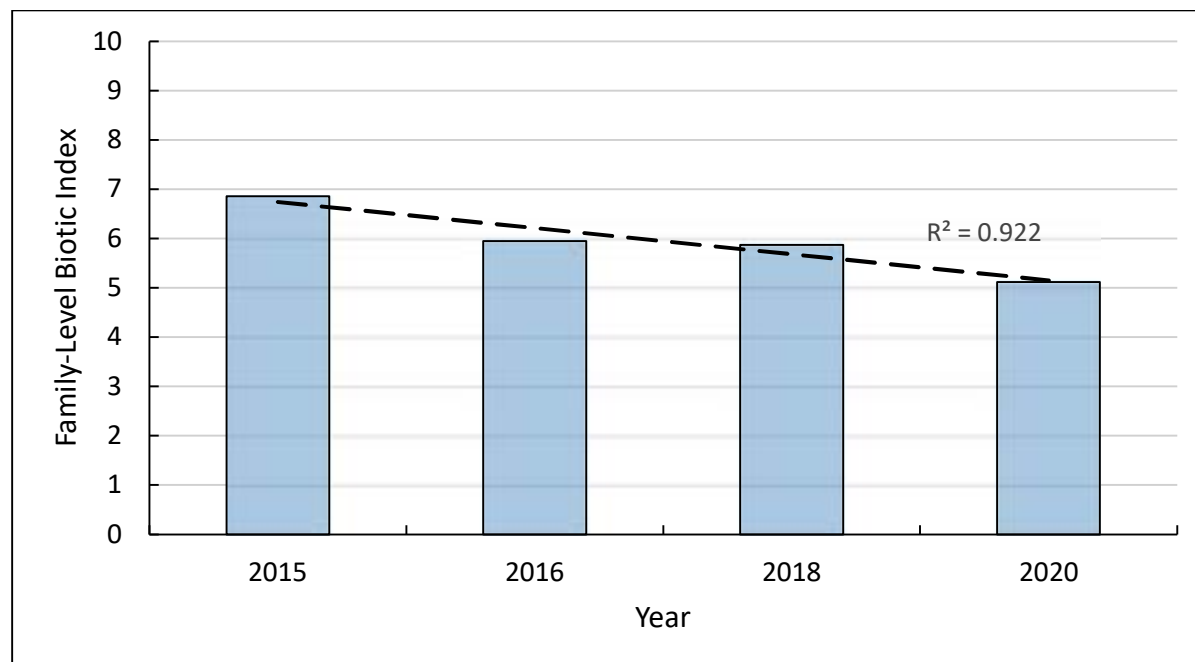


Figure I.12 Family-level biotic index for the Lake Fringe subwatershed from 2015 to 2020.

Appendix J – Pine Subwatershed

2023 Results

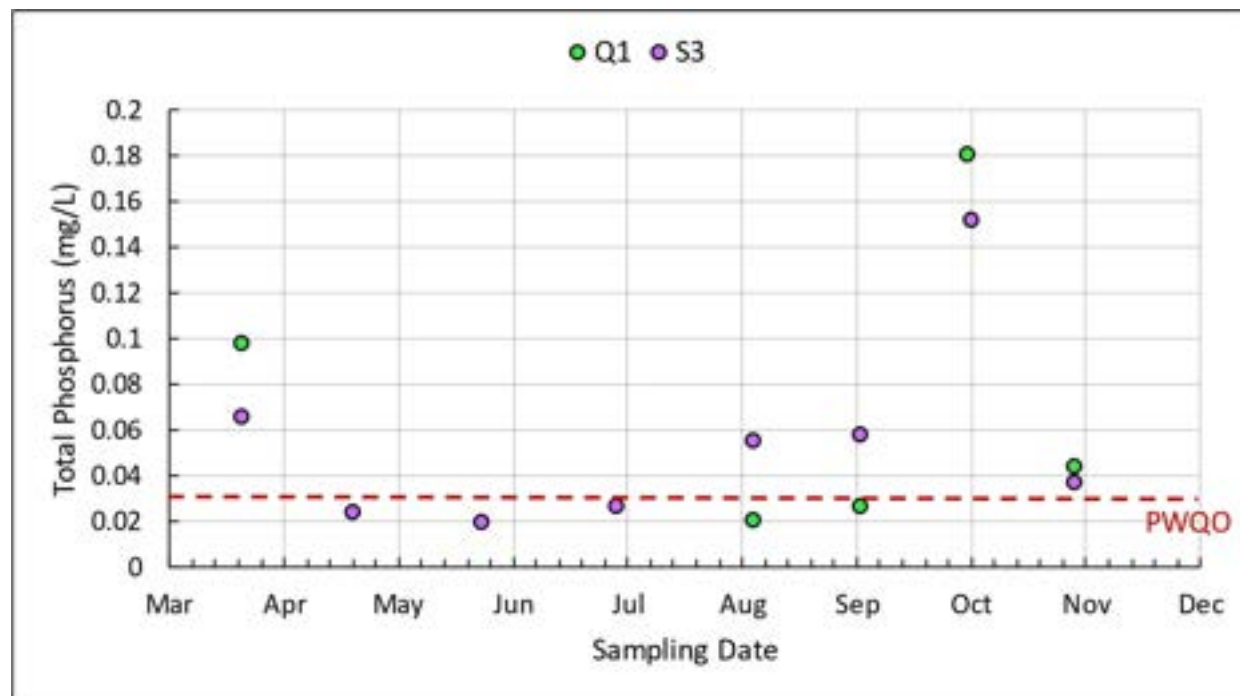


Figure J.1 2023 Pine subwatershed total phosphorus concentrations (mg/L) in graph format. Graph shows Q1 and S3 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There are 8 exceedances of the PWQO.

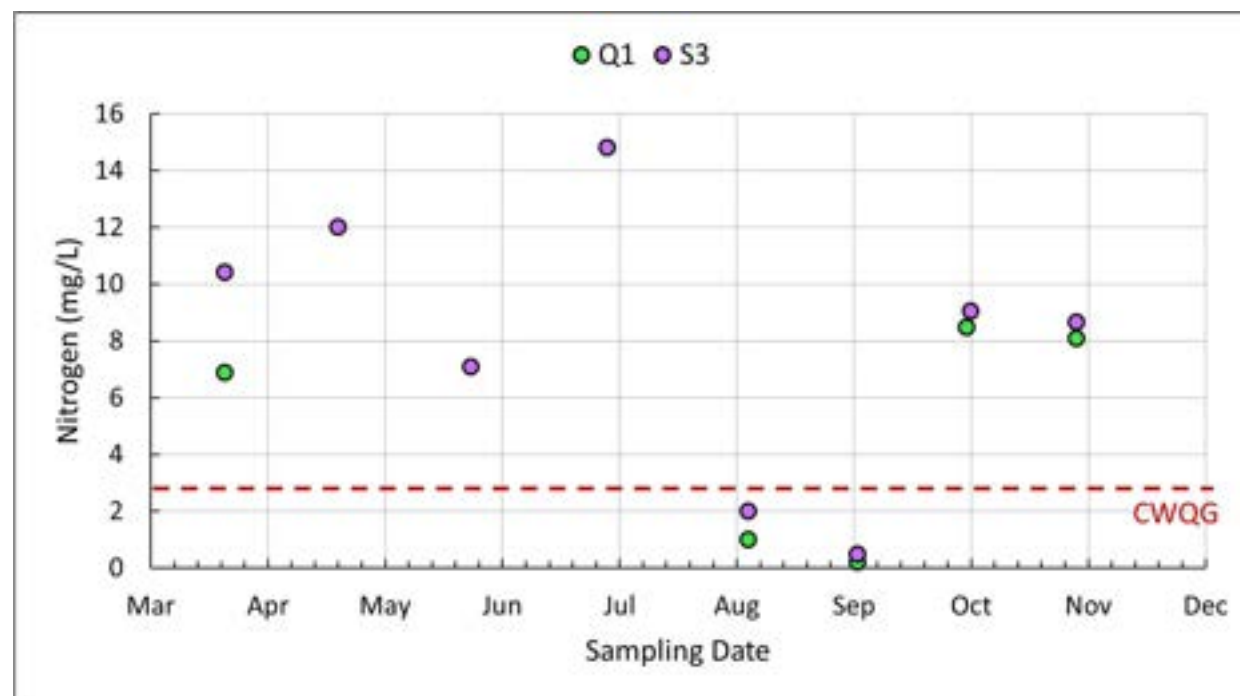


Figure J.2 2023 Pine subwatershed nitrogen concentrations (mg/L) in graph format. Graph shows Q1 and S3 sampling sites, and a horizontal line indicating a CWQG of 2.93 mg/L. There are 9 exceedances of the CWQG.

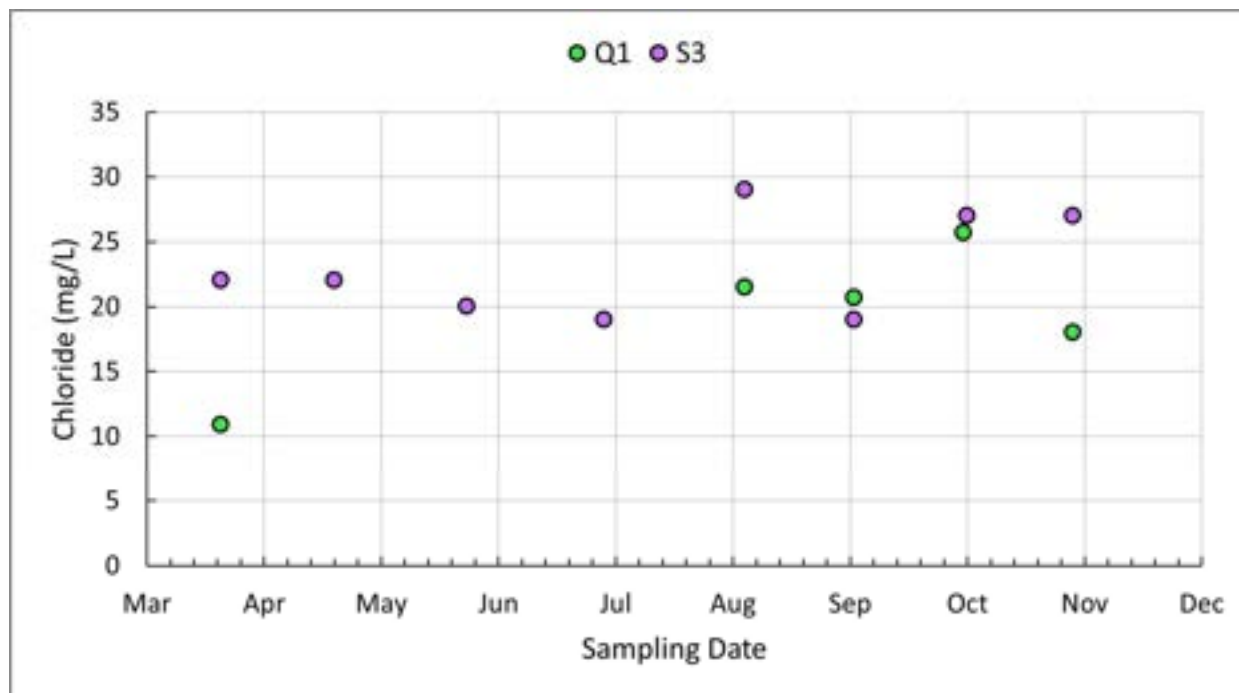


Figure J.3 2023 Pine subwatershed chloride concentrations(mg/L) in graph format. Graph shows Q1 and S3 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

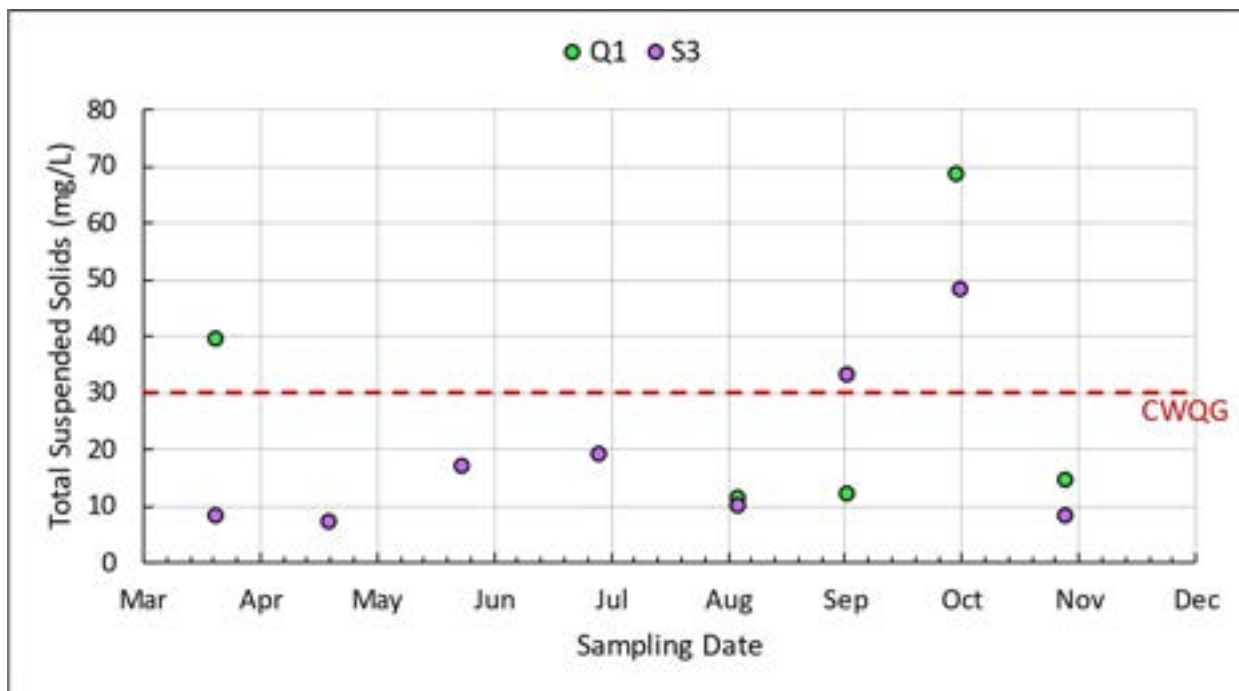


Figure J.4 2023 Pine subwatershed total suspended solids concentrations (mg/L) in graph format. Graph shows Q1 and S3 sampling sites, and a horizontal line indicating a CWQG of 30 mg/L. There are 4 exceedances.

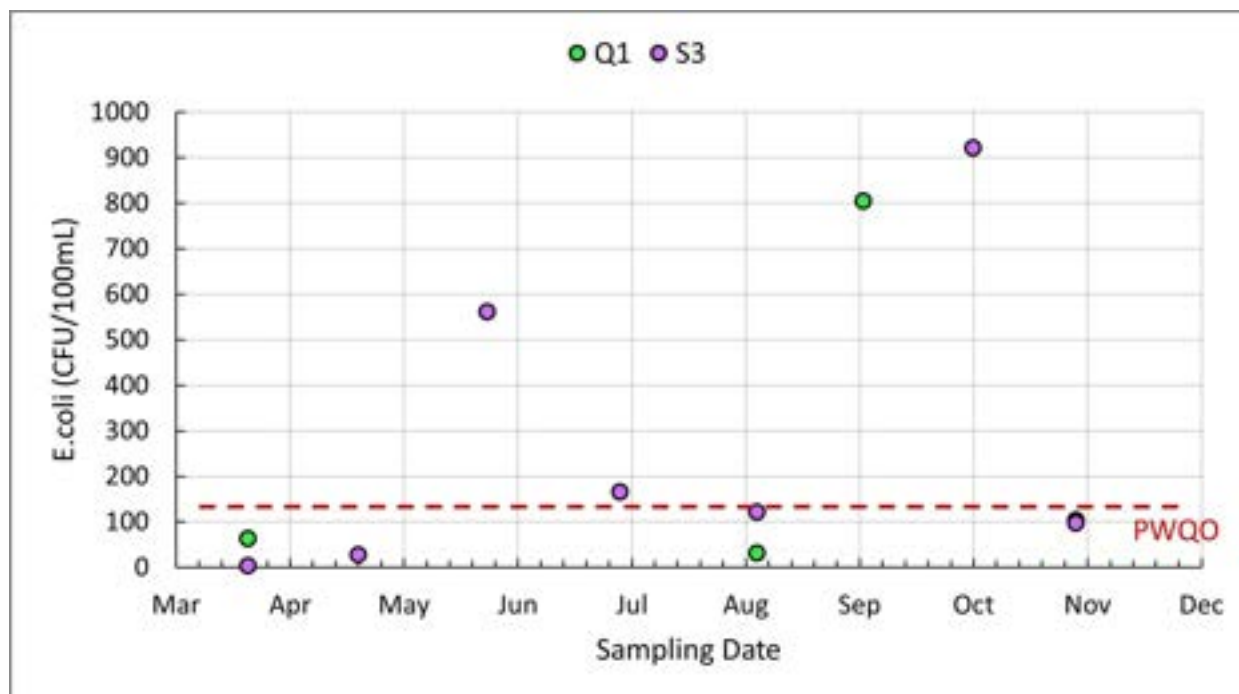


Figure J.5 2023 Pine subwatershed *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q1 and S3 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 19 exceedances of the PWQO. Two exceedances are not shown on this graph (Q1, October at 3260 cfu/100mL; and S3, September at 2200 cfu/100mL).

Long-term Results

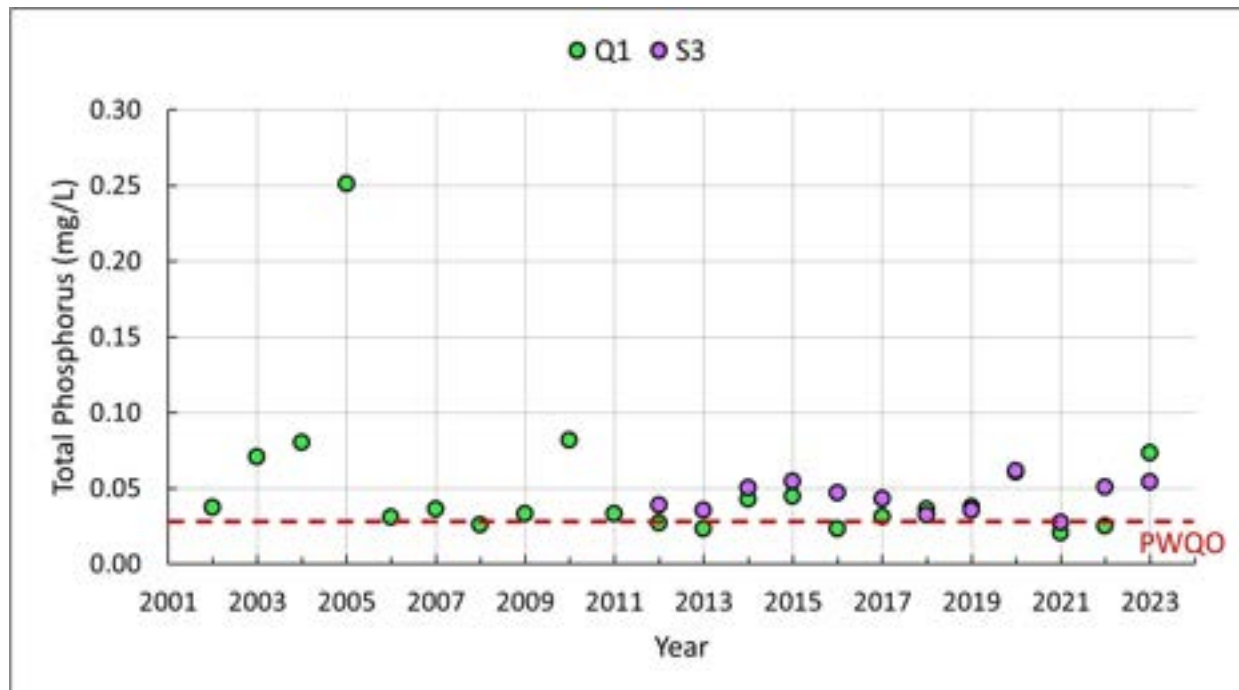


Figure J.6 2002 to 2023 Pine subwatershed annual average total phosphorus concentrations (mg/L) in graph format. Graph shows Q1 and S3 sampling sites, and a horizontal line indicating a PWQO of 0.03 mg/L. There are 17 exceedances of the PWQO.

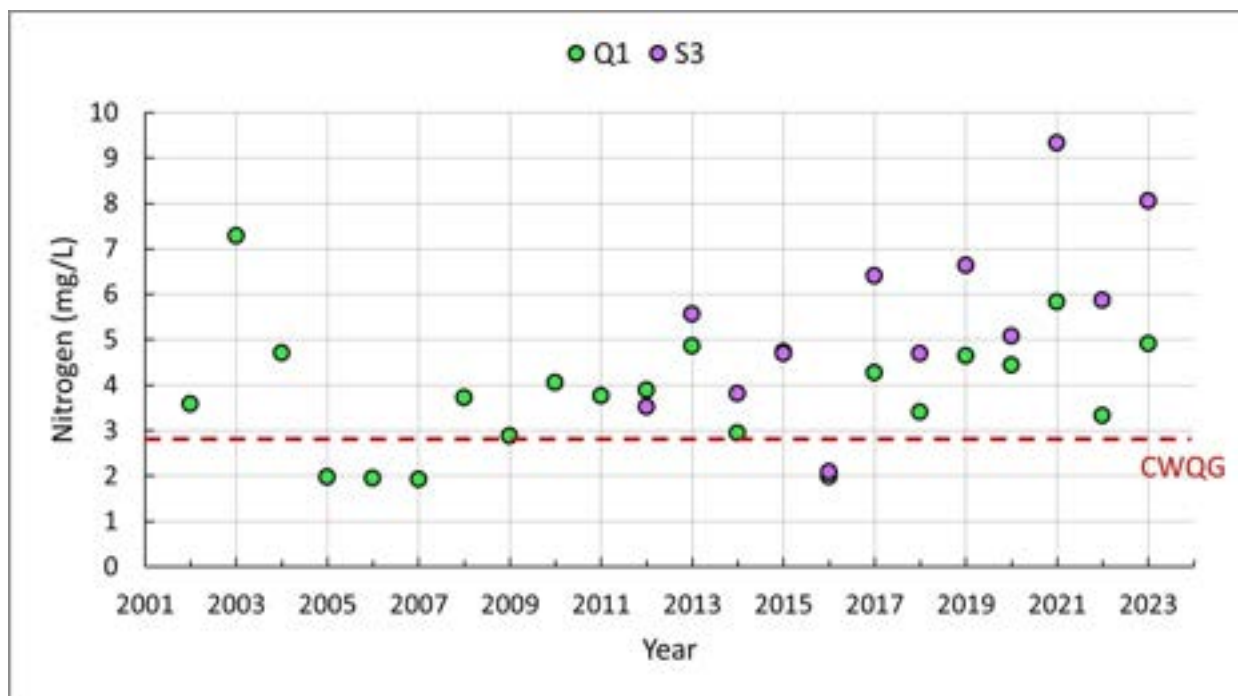


Figure J.7 2002 to 2023 Pine subwatershed annual average nitrogen concentrations (mg/L) in graph format. Graph shows Q1 and S3 sampling sites, and a horizontal line indicating CWQG of 2.93 mg/L. There are 28 exceedances of the CWQG.

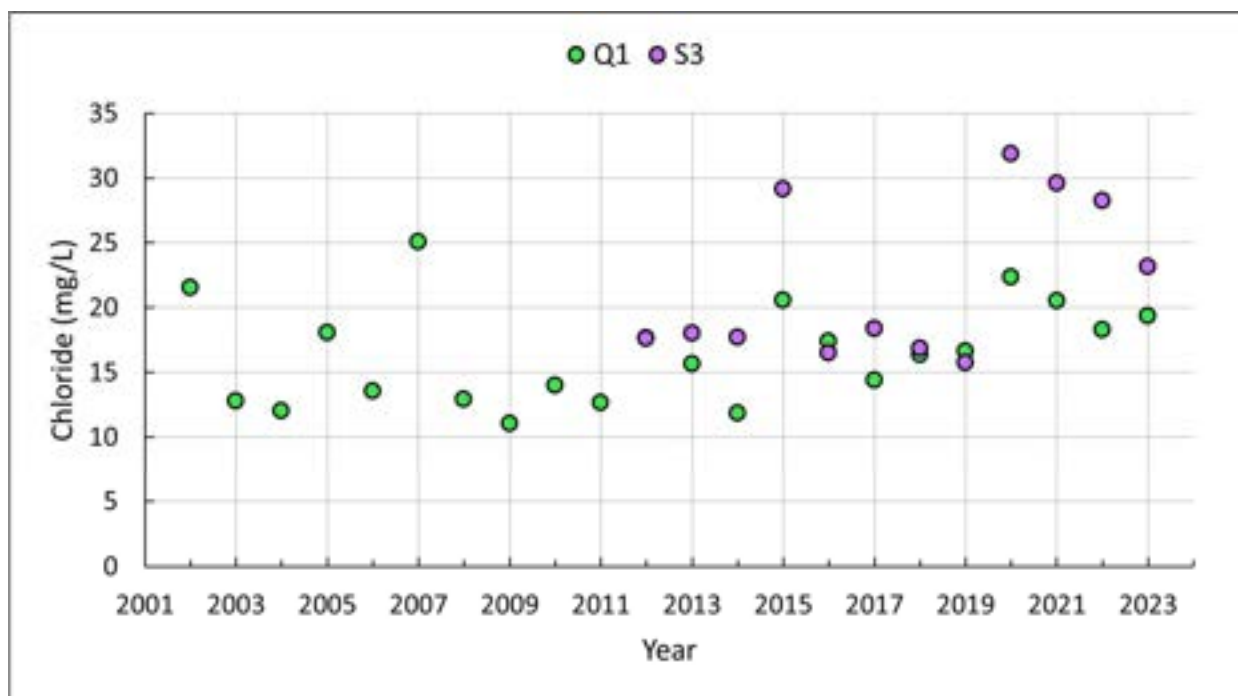


Figure J.8 2002 to 2023 Pine subwatershed annual average chloride concentrations (mg/L) in graph format. Graph shows Q1 and S3 sampling sites. The CWQG is 120 mg/L. There are no exceedances.

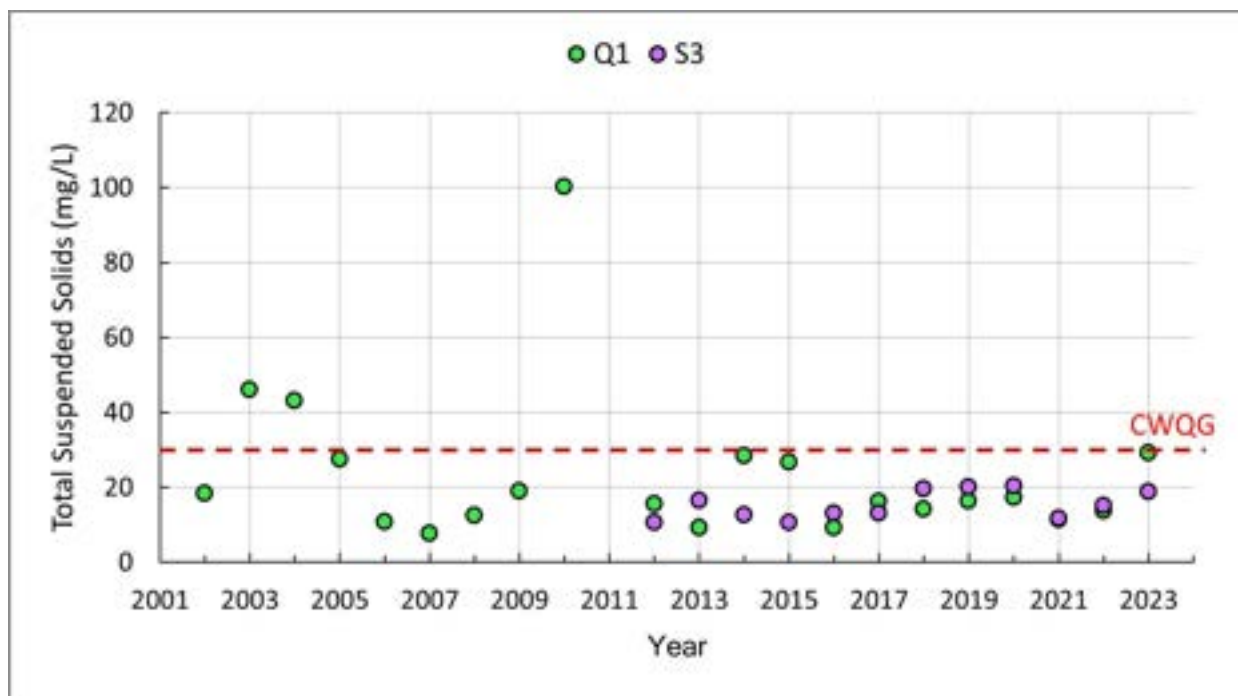


Figure J.9 2012 to 2023 Pine subwatershed annual average total suspended solids concentrations (mg/L) in graph format. Graph shows Q1 and S3 sampling sites, and a horizontal line indicating CWQG of 30 mg/L. There are 3 exceedances of the CWQG.

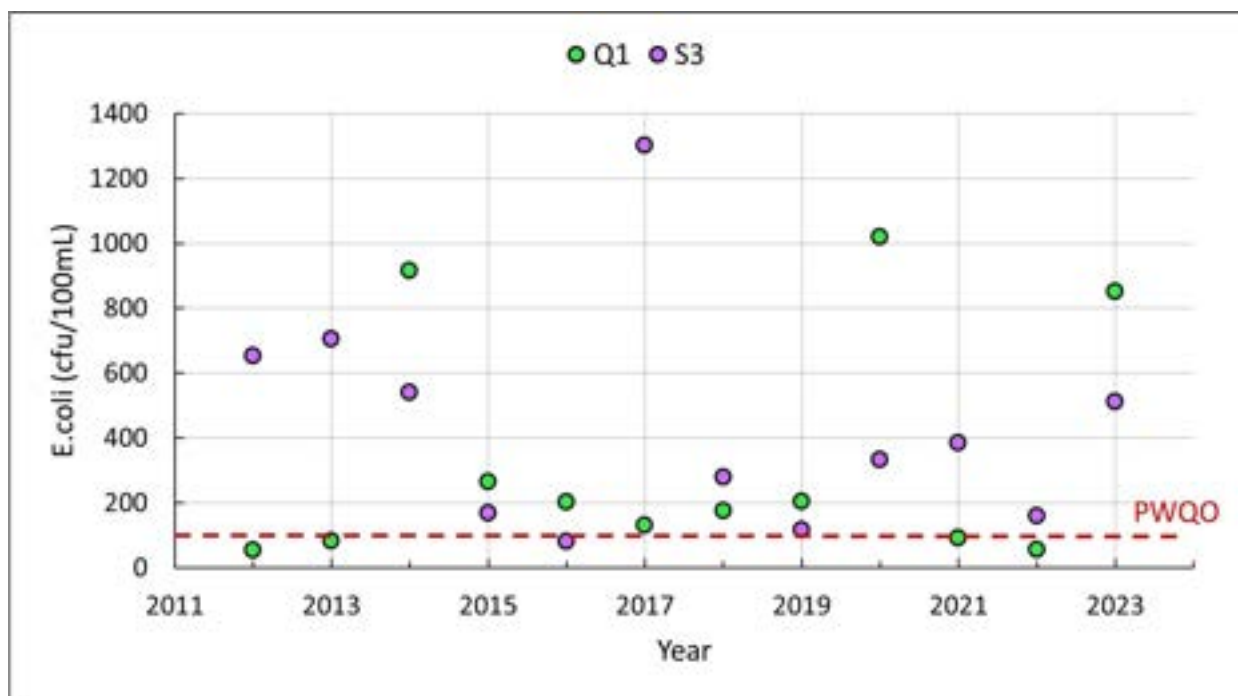


Figure J.10 2012 to 2023 Pine subwatershed annual average *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q1 and S3 sampling sites, and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 19 exceedances of the PWQO.

Benthic Biomonitoring Results (2015-2021)

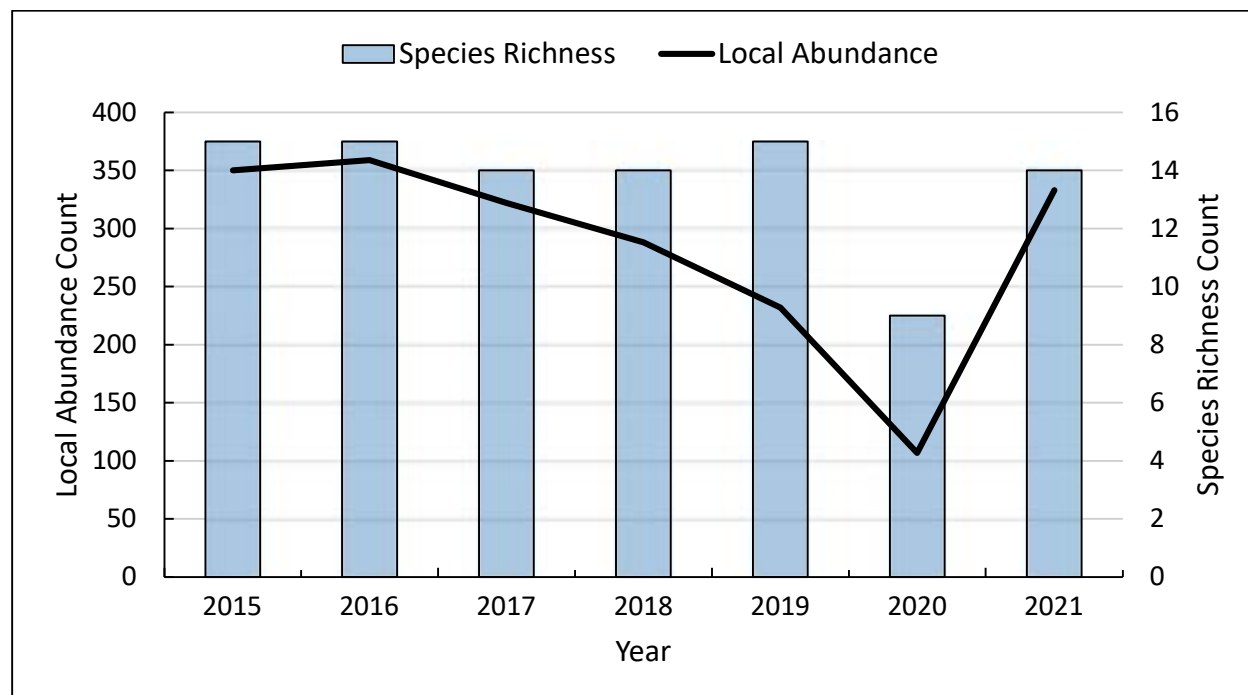


Figure J.11 Local abundance and species richness found within the Pine subwatershed from 2015 to 2021.

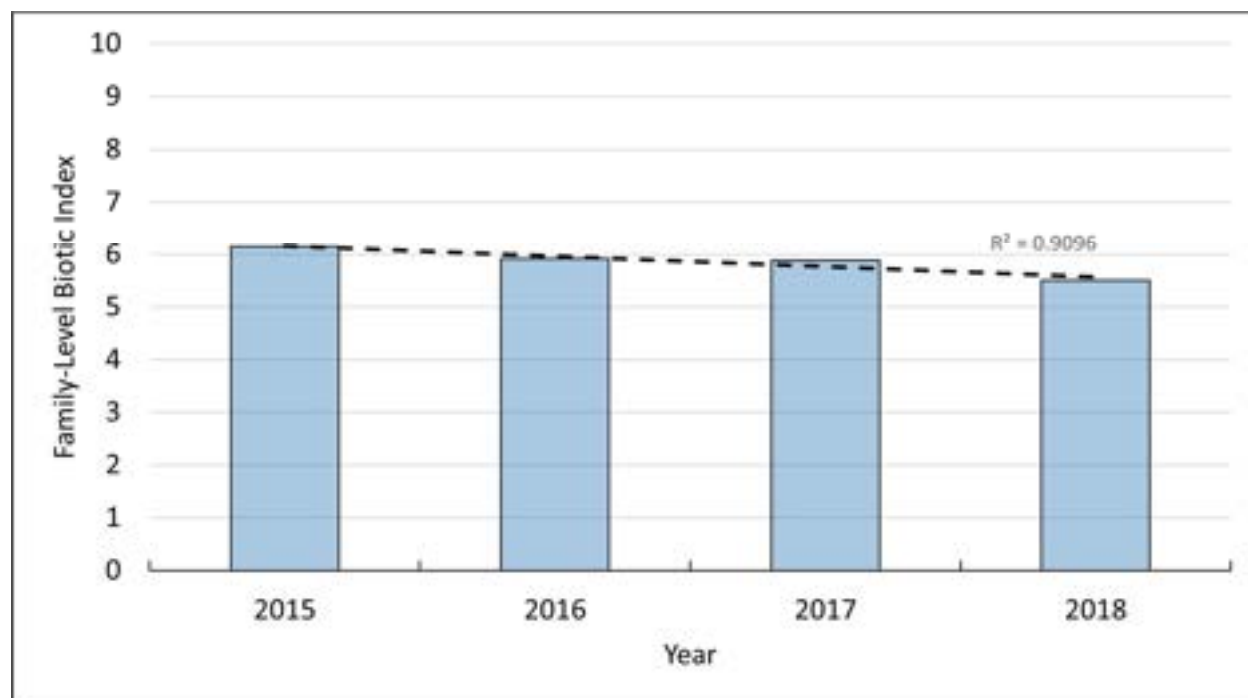


Figure J.12 Family-level biotic index for the Pine subwatershed from 2015 to 2021.

Appendix K – Penetangore Subwatershed

2023 Results

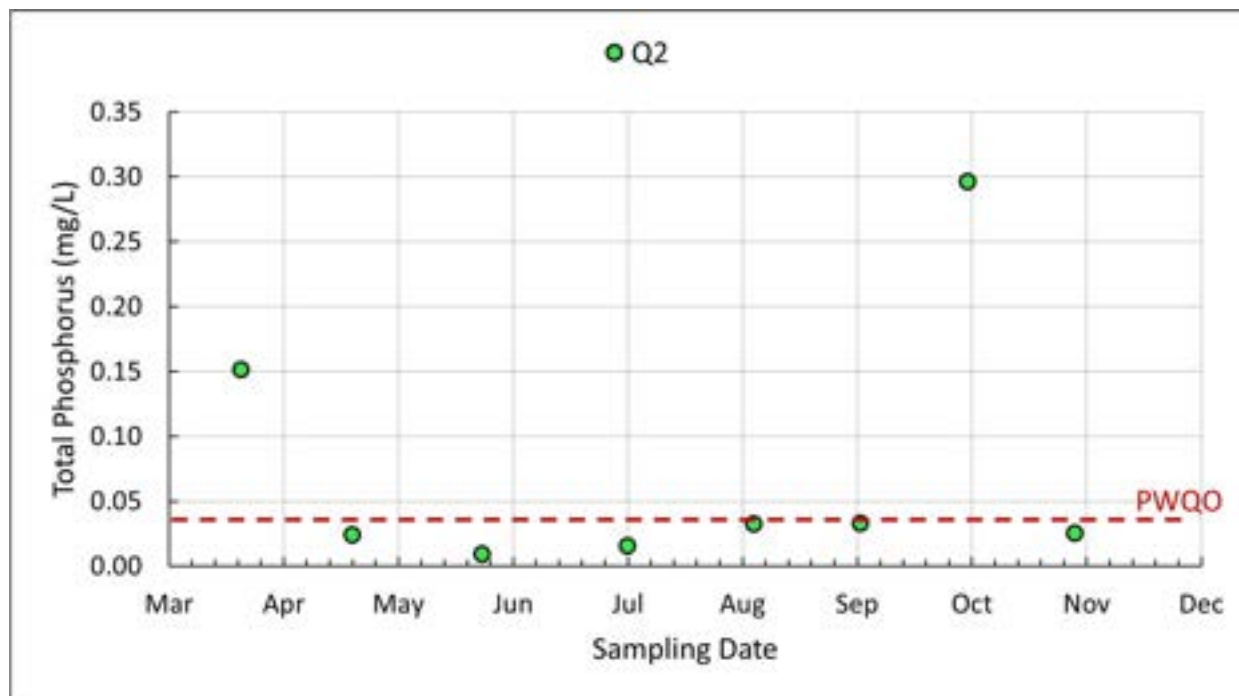


Figure K.1 2023 Penetangore subwatershed total phosphorus concentrations (mg/L) in graph format. Graph shows Q2 sampling site and a horizontal line indicating a PWQO of 0.03 mg/L. There are 4 exceedances of the PWQO.

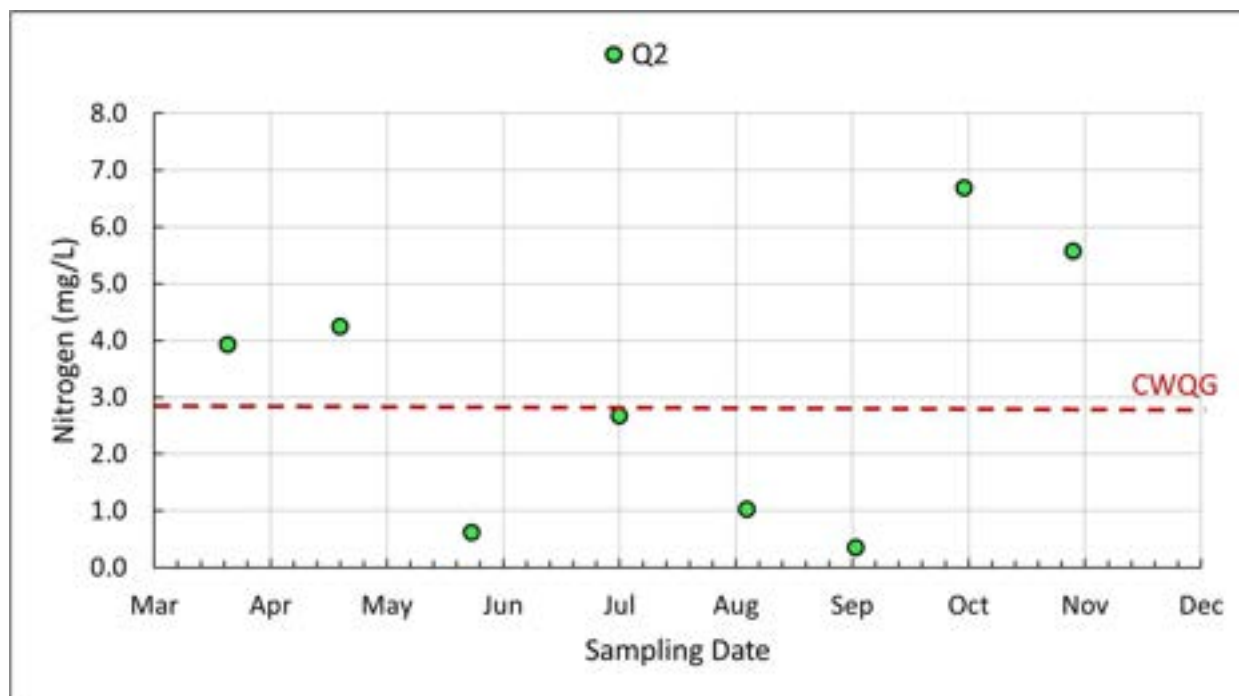


Figure K.2 2023 Penetangore subwatershed nitrogen concentrations (mg/L) in graph format. Graph shows Q2 sampling site and a horizontal line indicating a CWQG of 2.93 mg/L. There is 4 exceedances of the CWQG.

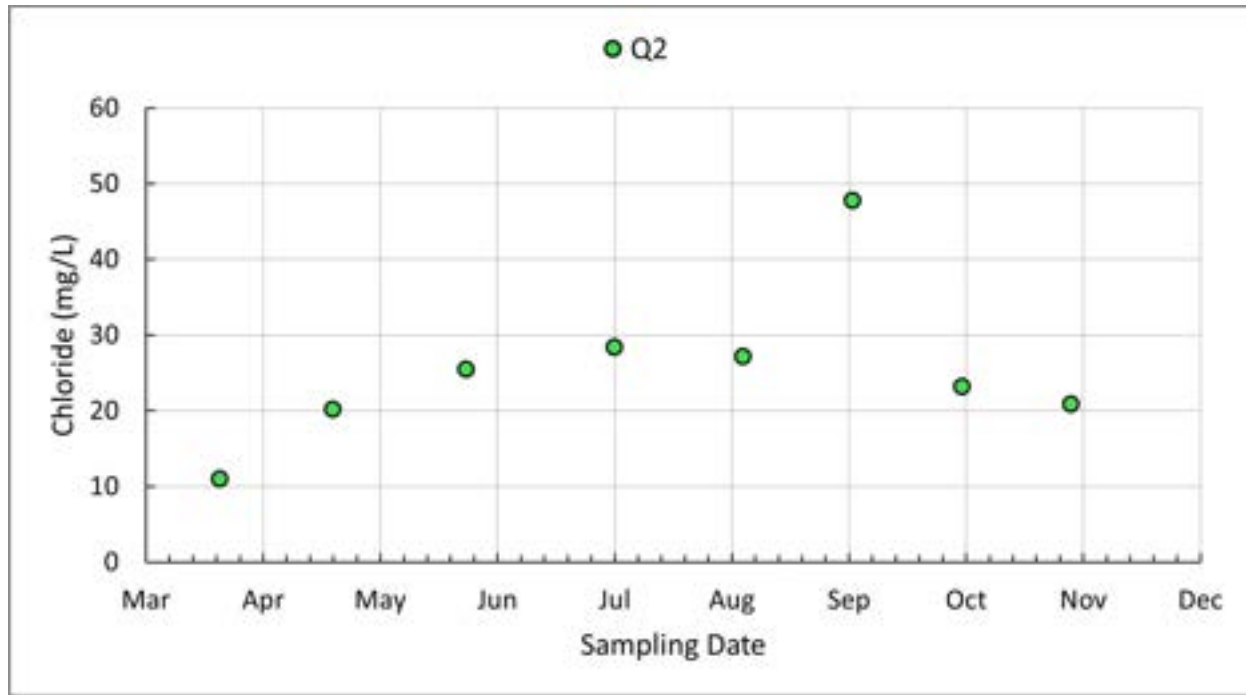


Figure K.3 2023 Penetangore subwatershed chloride concentrations (mg/L) in graph format. Graph shows Q2 sampling site. The CWQG is 120mg/L. There are no exceedances.

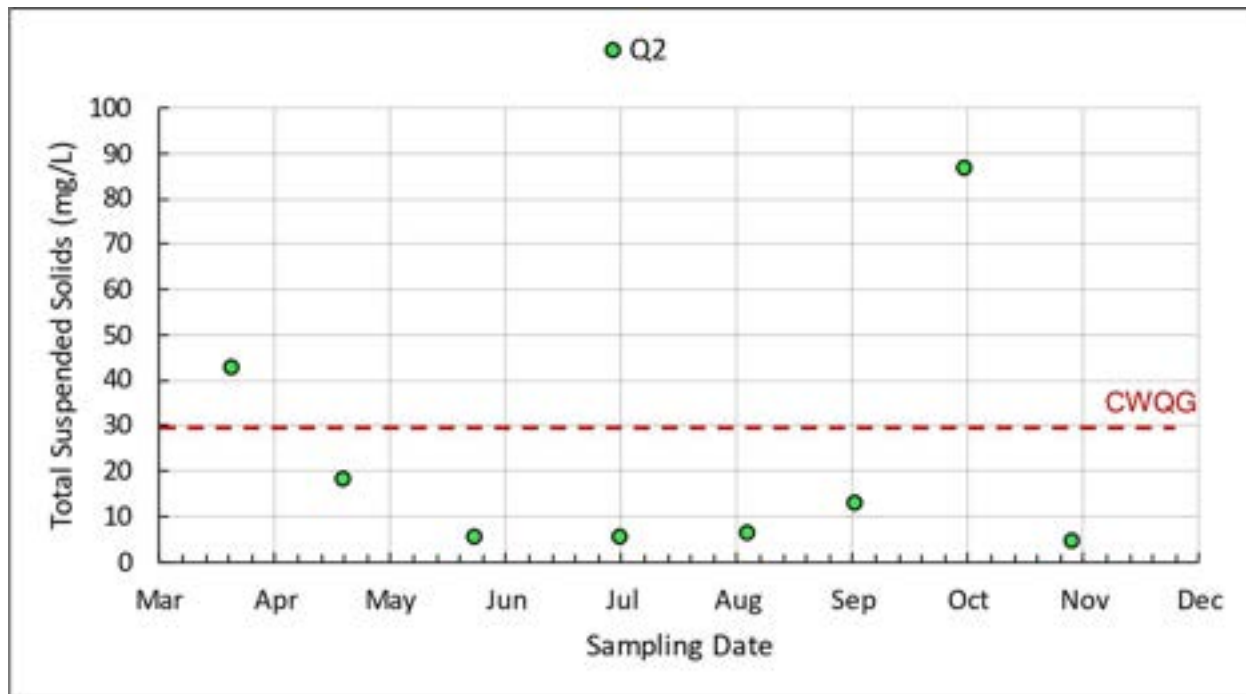


Figure K.4 2023 Penetangore subwatershed total suspended solids concentrations (mg/L) in graph format. Graph shows Q2 sampling site and a horizontal line indicating a CWQG of 30mg/L. There are 2 exceedances.

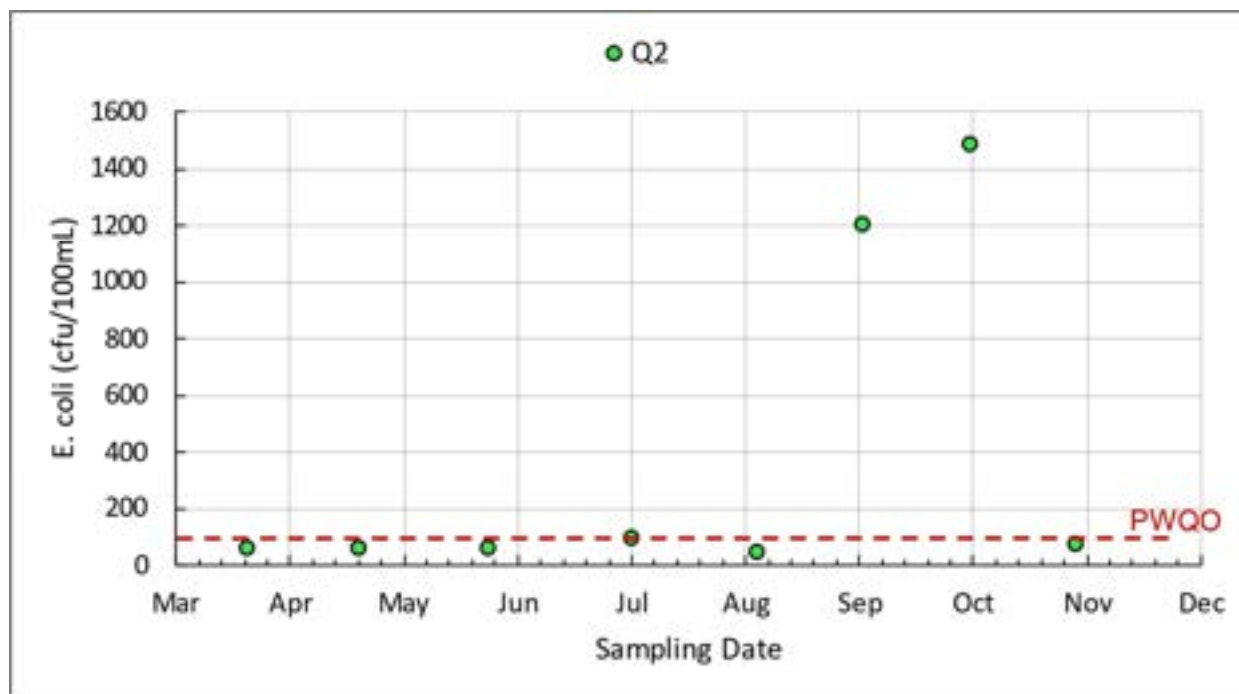


Figure K.5 2023 Penetangore subwatershed *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q2 sampling site and a horizontal line indicating a PWQO of 100 cfu/100mL for swimming. There are 2 exceedances of the PWQO.

Long-term Results

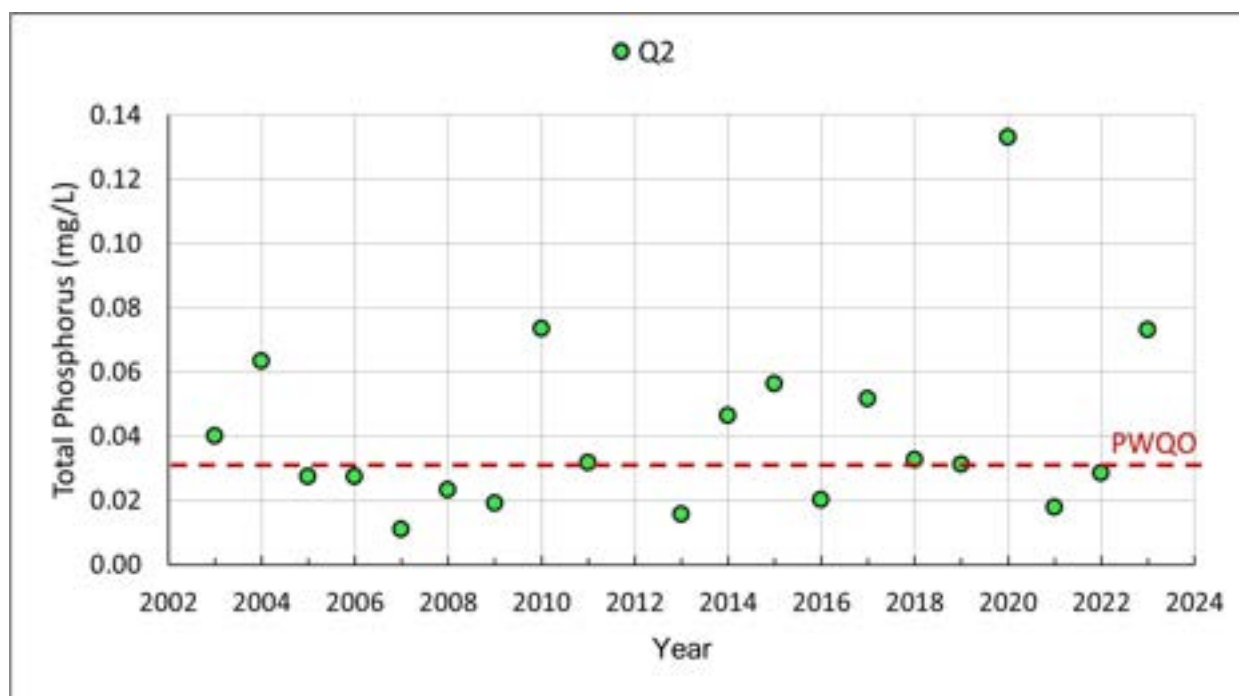


Figure K.6 2002 to 2023 Penetangore subwatershed annual average total phosphorus concentrations (mg/L) in graph format. Graph shows Q2 sampling site and a horizontal line indicating a PWQO of 0.03 mg/L. There are 11 exceedances of the PWQO.

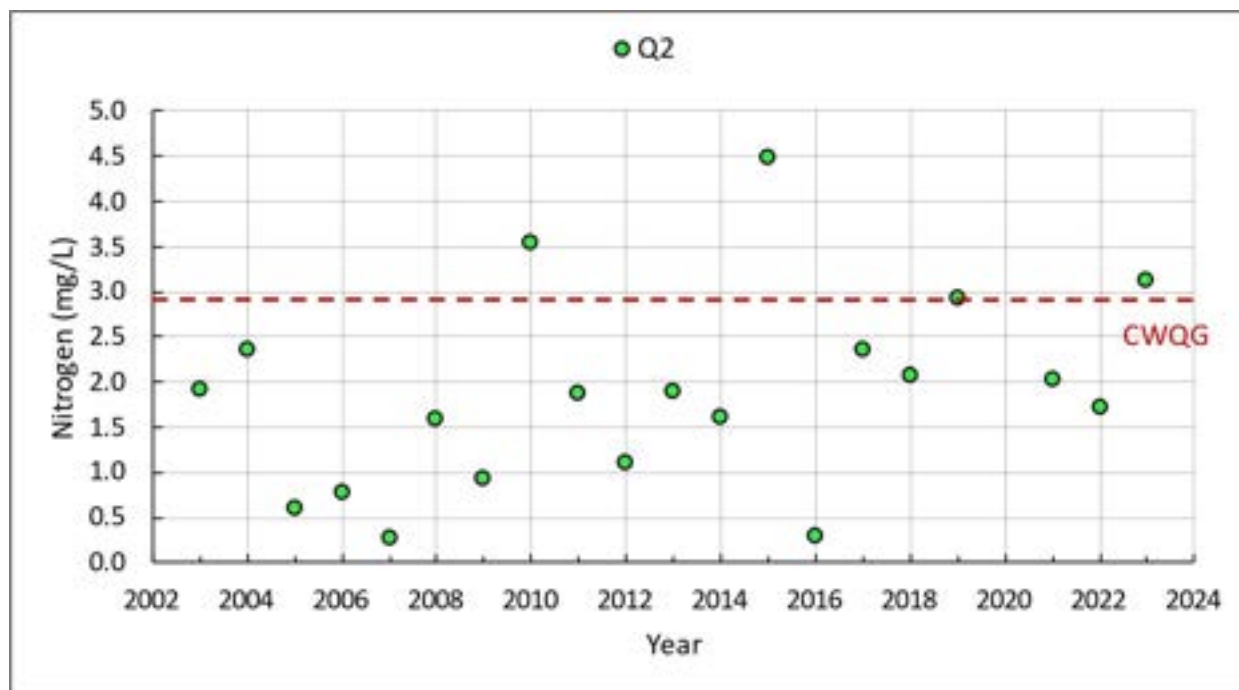


Figure K.7 2002 to 2023 Penetangore subwatershed annual average nitrogen concentrations (mg/L) in graph format. Graph shows Q2 sampling site and a horizontal line indicating a CWQG of 2.93 mg/L. There are 3 exceedances of the CWQG.

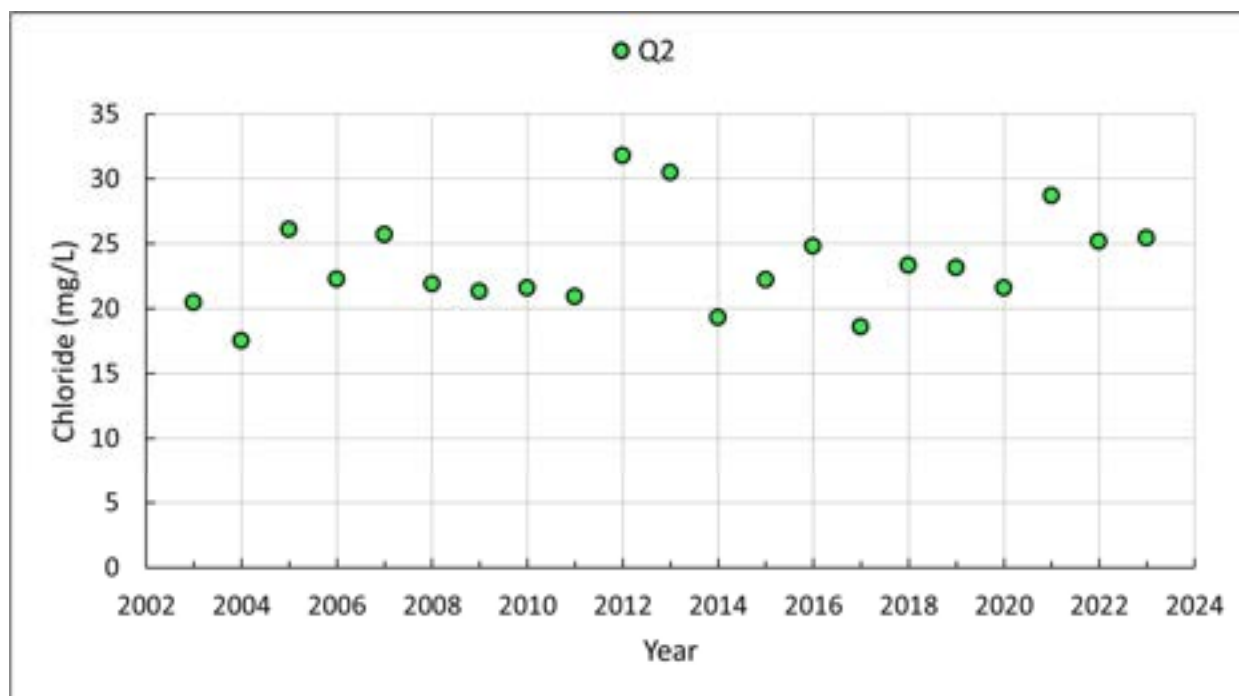


Figure K.8 2002 to 2023 Penetangore subwatershed annual average chloride concentrations (mg/L) in graph format. Graph shows Q2 sampling site. The CWQG is 120 mg/L. There are no exceedances.

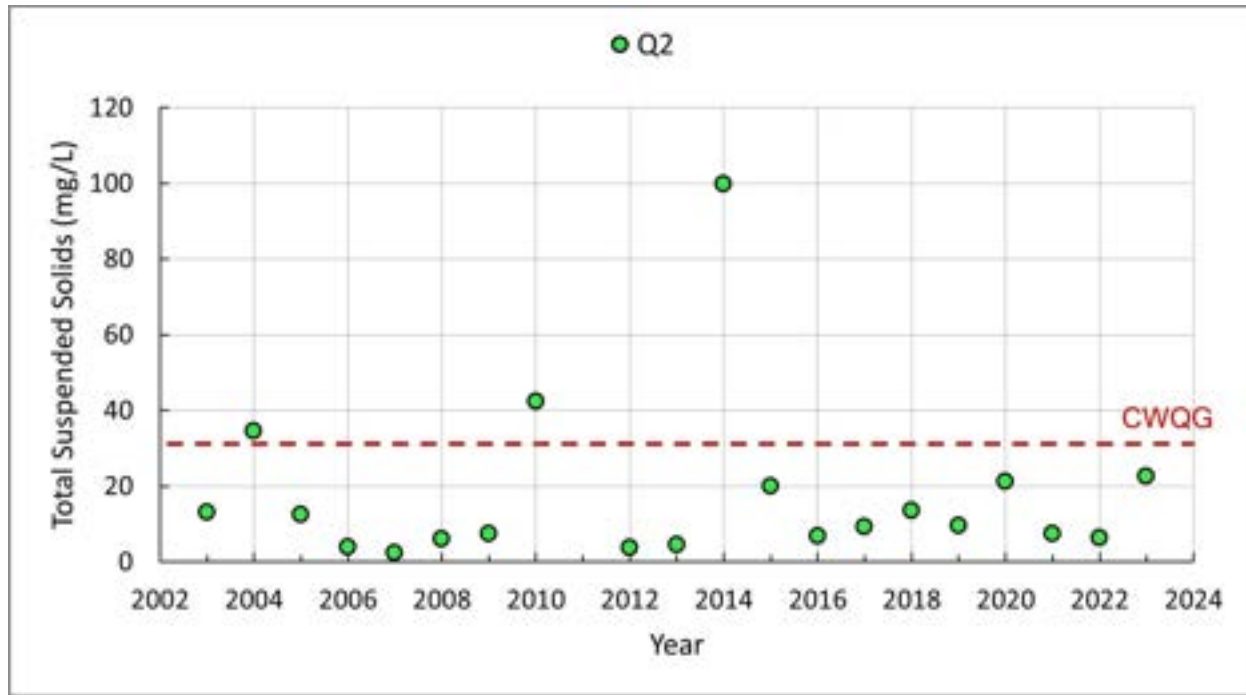


Figure K.9 2012 to 2023 Penetangore subwatershed annual average total suspended solids concentrations (mg/L) in graph format. Graph shows Q2 sampling site and a horizontal line indicating a CWQG of 30 mg/L. There are 3 exceedances of the CWQG.

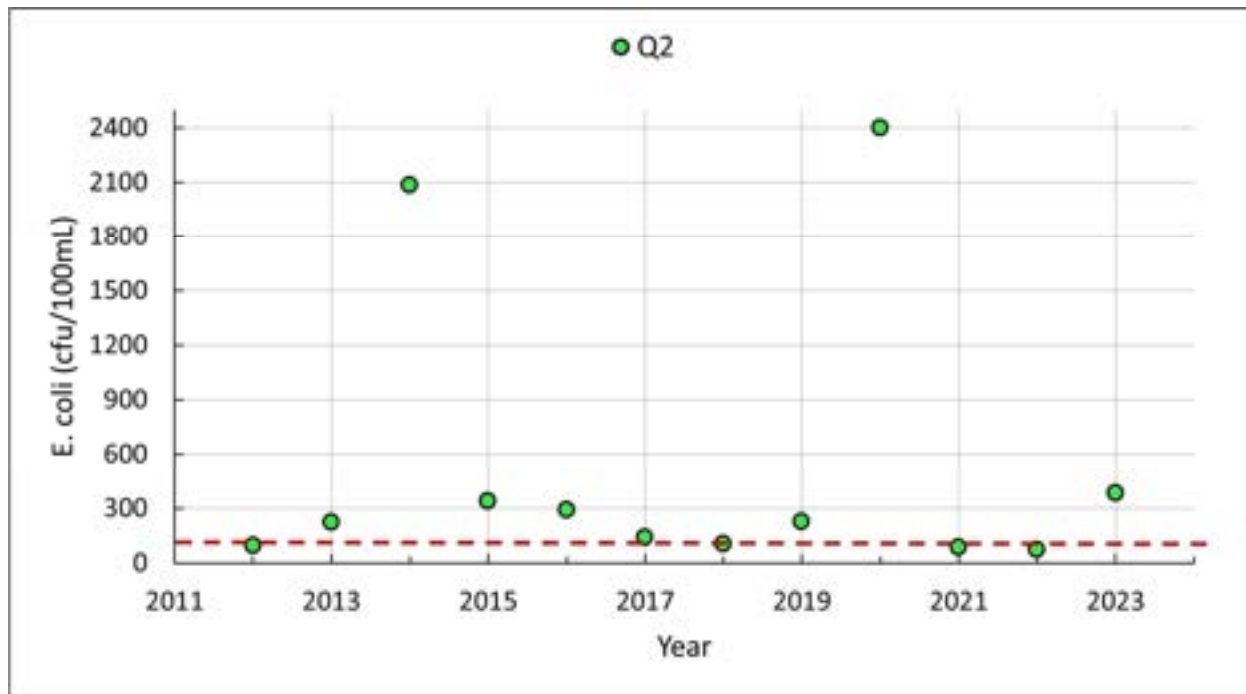


Figure K.10 2012 to 2023 Penetangore subwatershed annual average *E. coli* concentrations (cfu/100mL) in graph format. Graph shows Q2 sampling site and a horizontal line indicating a PWQO of 100cfu/100mL for swimming. There are 9 exceedances of the PWQO.

Benthic Biomonitoring Results (2015-2021)

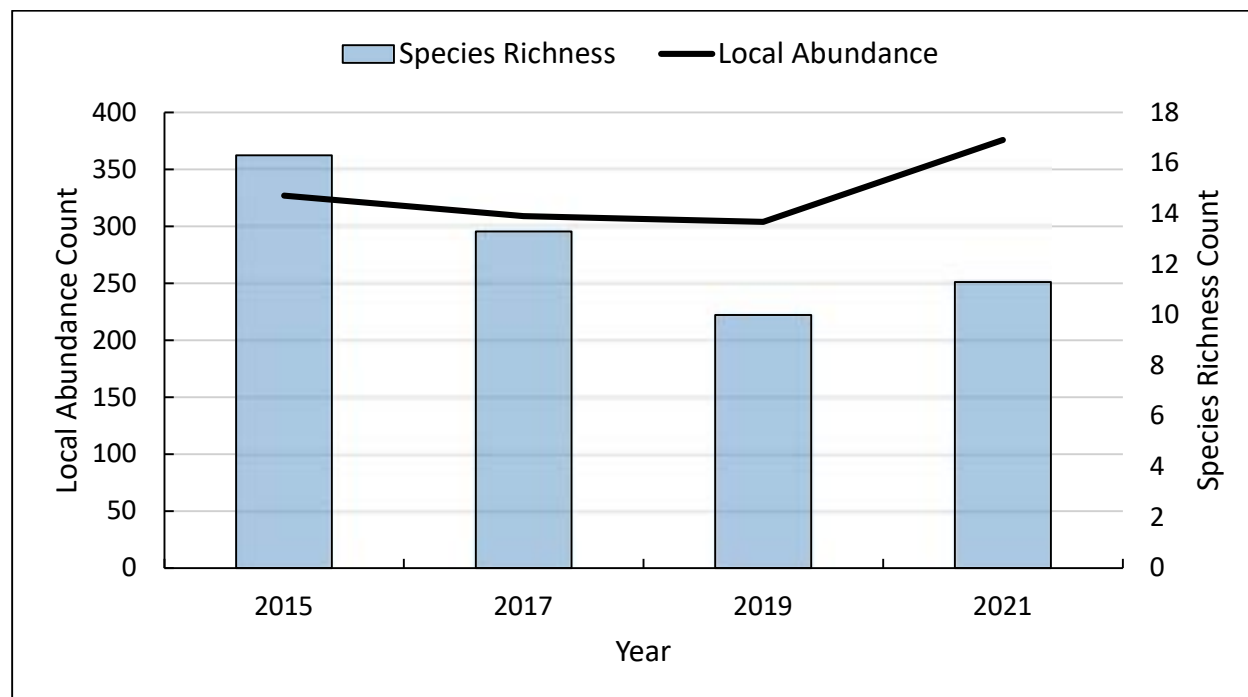


Figure K.11 Local abundance and species richness found within the Penetangore subwatershed from 2015 to 2021.

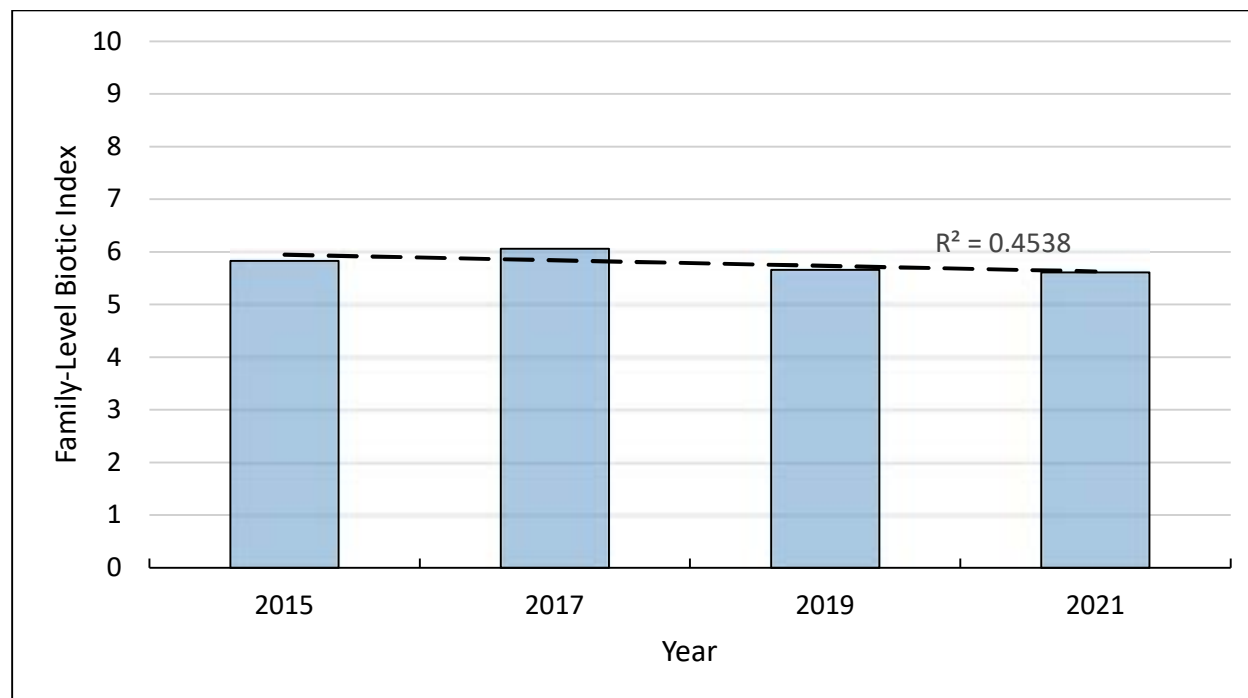


Figure K.12 Family-level biotic index scores for the Penetangore subwatershed from 2015 to 2021.



REGULAR COUNCIL MEETING MINUTES

June 15, 2026, 4:00 pm
 Council Chambers | Civic Centre
 341 10th Street
 Hanover, ON N4N 1P5

MEMBERS PRESENT Mayor Sue Paterson
 Deputy Mayor Warren Dickert
 Councillor Harold Fleet (Virtual, Departed at 7:00pm)
 Councillor Dave Hocking
 Councillor Carol Hudson
 Councillor Brandon Koebel
 Councillor Susan Sakal

STAFF PRESENT Laura Christen, Director of Parks, Recreation & Culture
 (Departed at 7:00pm)
 April Marshall, Economic Development Manager (Departed
 at 7:00pm)
 Vicki McDonald, Clerk
 Tanya Patterson, Administrative Assistant/Deputy Clerk
 Sherri Walden, CAO
 Andrew Wilken, Director of Development &
 Infrastructure/CBO
 Melissa Hilgendorff, Human Resources Manager (Virtual)

ALSO PRESENT Bill Smolenaars
 Robert Voigt, J.L. Richards (Virtual)
 Alison Bucking, J.L. Richards (Virtual)

1. National Anthem

2. Call to Order

Mayor Paterson called the meeting to order at 4:00pm.

3. Land Acknowledgment

We want to acknowledge the Traditional Territory of the Anishinabek Nation: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomie Nations. And further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land.

4. Disclosure of Pecuniary Interest

Councillor Koebel clarified that he has confirmed with the Town of Hanover Integrity Commissioner that he has no disqualifying interest in the east end trail and is therefore able to participate in discussion and voting.

Councillor Hocking also stated that he received an opinion from the Town of Hanover Integrity Commissioner indicating that he is not precluded from participating in debate and voting on the east end trail loop.

5. Agenda Additions or Deletions

None

6. Delegations

- 6.1 Bill Smolenaars - Presentation of Hanover's 2026 Ontario Senior of the Year Award

Mayor Paterson announced that Bill Smolenaars was the recipient of the 2026 Senior of the Year Award.

Councillor Hudson and Councillor Sakal, who nominated Mr. Smolenaars, recognized his longstanding volunteerism and commitment to the betterment of the community.

Mr. Smolenaars offered his appreciation for the recognition.

- 6.2 Robert Voigt and Alison Bucking, J.L. Richards - Hanover Downtown Plan

Robert Voigt and Alison Bucking of J.L. Richards presented the Hanover Downtown Plan report.

The Downtown Plan presentation outlined a place-based strategy to strengthen Hanover's downtown as a vibrant, inclusive, and economically resilient hub. It identified key findings, a community-driven vision, and three strategic work programs focused on enhancing design, economic vitality, promotion, and collaboration. The plan emphasizes phased implementation through partnerships among the Town, businesses, and community stakeholders.

7. Council Minutes

- 7.1 Regular Council Meeting Minutes – June 1, 2026

Resolution Number: 149-26

Moved by COUNCILLOR SAKAL

Seconded by COUNCILLOR HUDSON

That the minutes of the June 1, 2026 regular council meeting be adopted as printed and circulated.

CARRIED

8. Business Arising From the Minutes

None

9. Consent Agenda

Mayor Paterson indicated she would like to pull consent agenda items 9.2 through to 9.7, correspondence regarding the east end trail for separate discussion.

- 9.1 Municipality of West Grey Notice of Public Meeting Respecting Proposed Zoning By-law Amendments

- 9.2 East End Trail Correspondence - Alina Rehkopf

- 9.3 East End Trail Correspondence - Danica Metcalfe

- 9.4 East End Trail Correspondence - Greg Dow

- 9.5 East End Trail Correspondence - Saugeen Triathlon Club

9.6 East End Trail Correspondence - Laura Oliveira

9.7 East End Trail Correspondence - John Skin

Resolution Number: 150-26

Moved by COUNCILLOR KOEBEL

Seconded by DEPUTY MAYOR DICKERT

That consent agenda item 9.1, West Grey Notice of Public meeting be received for information.

CARRIED

Resolution Number: 151-26

Moved by COUNCILLOR HOCKING

Seconded by COUNCILLOR FLEET

That consent agenda items 9.2 through to 9.7, correspondence regarding the east end trail be received for information.

CARRIED

10. Staff Reports Requiring Action

10.1 Report HR-05-26 - 2026 Group Benefit Plan Renewal

Councillor Koebel requested clarification regarding the pooling provisions and whether they apply within the Town of Hanover or across multiple organizations. The HR Manager advised that the pooling would occur within a broader pool, such that it would not directly impact the Town's individual experience rates but would instead have an industry-wide effect.

Resolution Number: 152-26

Moved by COUNCILLOR KOEBEL

Seconded by COUNCILLOR SAKAL

That Report HR-05-26 2026 Group Benefit Plan Renewal be received; and

That council accept the 2026 Group Benefit Plan Renewal as presented.

CARRIED

10.2 Report ED-13-26 - Hanover Downtown Plan

Subsequent to council questions, staff advised that timing of the certain initiatives will be dependent on next steps following adoption of the plan, including developing a terms of reference and establishing a downtown delivery team. While full implementation will take time, there is funding available in the current budget year to consider and pursue initial actions, such as design-related improvements and pilot projects. Staff will also explore funding opportunities and partnerships to advance actions where feasible this year.

Resolution Number: 153-26

Moved by DEPUTY MAYOR DICKERT

Seconded by COUNCILLOR HOCKING

That Report ED-13-26 Hanover Downtown Plan be received; and

That council endorse the Hanover Downtown Plan as a guiding framework for downtown revitalization; and

That a Hanover Downtown Plan delivery team Terms of Reference with representation from the Town, DIA, Chamber of Commerce, and community volunteers be established to coordinate implementation of the Plan; and

That staff incorporate the Plan's recommendations into annual work plans and budget considerations.

CARRIED

- 10.3 Report ED-14-26 - Community Improvement Program (CIP) Update
Councillor Sakal expressed support for increasing funding to the CIP program, noting it would benefit the community and local businesses and demonstrate the Town's support.

Other members of council enquired about whether there is a deadline for submitting applications, whether the program's first-come, first-served process is being adjusted, and whether prioritizing fewer large projects over multiple smaller projects should be considered.

Staff confirmed that applications are accepted year-round on a first-come, first-served basis, with approved work to be completed within the calendar year, and flexibility applied where needed. It was also noted that without additional funding, the program may close early due to high demand, and that staff continue to balance support for both large and smaller-scale projects within the program.

Resolution Number: 154-26

Moved by COUNCILLOR FLEET

Seconded by DEPUTY MAYOR DICKERT

That Report ED-14-26 Community Improvement Program (CIP) Update be received; and

That the allocation of up to an additional \$25,000 from the Investing in Hanover Reserve Fund to support eligible Community Improvement Program applications for the remainder of 2026, with funds to be drawn only as required, be approved.

CARRIED

- 10.4 Report PB-14-26 - East End Trail Update and Financial Analysis

Mayor Paterson outlined feedback from the community, including support for the east end trail, opposition from nearby residents, and requests to maintain the status quo, no sidewalk or trail. A compromise option was proposed to include both a sidewalk and a trail aiming to balance differing community perspectives while considering financial and long-term impacts.

Members of Council discussed concerns related to connectivity, accessibility, environmental impacts, costs, and long-term maintenance. Questions were raised regarding sidewalk gaps, timing of infrastructure, potential environmental disruption, and project feasibility.

Subsequent to considerable discussion, Mayor Paterson called for a recorded vote on the motion.

Resolution Number: 155-26**Moved by** COUNCILLOR KOEBEL**Seconded by** COUNCILLOR HUDSON

That Report PB-14-26 East End Trail Update and Financial Analysis be received; and

That council defer a decision pending receipt of a further staff report on the option to install a sidewalk from 22nd Ave A east to 24th Ave and to construct a nature trail from 22nd Ave A to the trail parking lot.

Councillor Fleet	Yea
Councillor Hocking	Yea
Councillor Hudson	Yea
Councillor Koebel	Yea
Councillor Sakal	Yea
Deputy Mayor Dickert	Yea
Mayor Paterson	Yea

CARRIED (7 Yea to 0 Nay)

- 10.5 Report PB-13-26 - Revision of Part Lot Control Exemption By-law for 546 and 548 9th Avenue

Resolution Number: 156-26**Moved by** COUNCILLOR HOCKING**Seconded by** COUNCILLOR HUDSON

That Report PB-13-26 Revision of Part Lot Control Exemption By-law for 546 and 548 9th Avenue be received; and

That council pass By-law No. 340726 to remove Part Lot Control from Lot 47, Plan 701, as described in Parts 1 & 2 on Reference Plan 16R9761 and Parts 3 & 4 on Reference Plan 16R10062, for the purpose of creating two freehold parcels corresponding to the existing semi-detached dwellings at 546 and 548 9th Avenue; and

That council repeal By-law 3364-25, as the legal description has been updated and superseded by the current application.

CARRIED

- 10.6 Report CL-08-26 - Council Delegation of Authority

Resolution Number: 157-26**Moved by** COUNCILLOR SAKAL**Seconded by** COUNCILLOR KOEBEL

That Report CL-08-26 Council Delegation of Authority be received; and

That the amendments to Delegation of Powers and Duties Policy ADM-006, as outlined in the report be approved; and

That council adopt By-law 3406-26 respecting the delegation of certain powers and duties in the Town of Hanover.

CARRIED**11. Committees of Council Minutes**

- 11.1 CAO Ad Hoc Recruitment Committee Minutes - May 28, 2026

- 11.2 Joint Health and Safety Committee Minutes - June 4, 2026
- 11.3 Hanover Police Station Ad Hoc Committee Minutes - April 14, April 28, and May 26, 2026

Resolution Number: 158-26

Moved by COUNCILLOR KOEBEL

Seconded by DEPUTY MAYOR DICKERT

That the minutes of the following committees be received for information and the recommendations contained therein be hereby approved;

- CAO Ad Hoc Recruitment Committee - May 28, 2026
- Joint Health and Safety Committee - June 4, 2026
- Hanover Police Station Ad Hoc Committee - April 14, April 28, and May 26, 2026

CARRIED

12. By-Laws

- 12.1 By-law No. 3406-26 - Delegation of Authority
- 12.2 By-law No. 3407-26 - Remove Part Lot Control

Resolution Number: 159-26

Moved by COUNCILLOR KOEBEL

Seconded by COUNCILLOR SAKAL

That By-law No. 3406-26 and 3407-26 be introduced; and

That they be taken as read a first, second and third time, finally passed, signed by the mayor and clerk, sealed with the seal of the Corporation, and inserted in the By-law book.

CARRIED

13. Correspondence Requiring Action

None

14. Notice of Motion

None

15. Good News and Celebrations

16. Upcoming Committee Meetings

- 16.1 Age Friendly Committee - Monday September 21, 2026 | 10:00am
- 16.2 Economic, Tourism & Cultural Development Committee - Friday September 18, 2026 | 9:00am
- 16.3 Cultural Roundtable Subcommittee - Wednesday August 5, 2026 | 10:00am
- 16.4 Heritage Subcommittee - Thursday September 17, 2026 | 10:00am
- 16.5 Planning Advisory Committee - Tuesday July 14, 2026 | 4:00pm
- 16.6 Hanover Police Service Board - Monday July 20, 2026 | 10:00am
- 16.7 Hanover Public Library Board - Wednesday June 17, 2026 | 6:00pm

- 16.8 Parks, Recreation & Culture Advisory Committee - Wednesday July 29, 2026 | 6:00pm
- 16.9 Hanover / Walkerton Waste Management Committee - Tuesday September 15, 2026 | 1:00pm
- 16.10 Saugeen Municipal Airport Commission - June 17, 2026 | 1:00pm
- 16.11 Saugeen Mobility and Regional Transit Board - Friday September 11, 2026 | 10:00am

17. Important Dates and Announcements

- 17.1 Special Council Meeting - Tuesday June 16, 2026 | 4:00pm
- 17.2 Finance Committee Meeting - Monday June 22, 2026 | 4:00pm
- 17.3 Next Regular Council Meeting – Monday July 13, 2026 | 4:00pm

18. Closed Meeting

None

19. Confirmation of Proceedings By-law

- 19.1 By-law No. 3408-26 - Confirm Proceedings of the June 15, 2026 Regular Council Meeting

Resolution Number: 160-26

Moved by COUNCILLOR HUDSON

Seconded by COUNCILLOR KOEBEL

That By-law No. 3408-26 be introduced; and

That it be taken as read a first, second and third time, finally passed, signed by the mayor and clerk, sealed with the seal of the Corporation, and inserted in the By-law book.

CARRIED

20. Adjournment

Moved by COUNCILLOR SAKAL

Seconded by COUNCILLOR KOEBEL

THAT this meeting of Hanover Council now be adjourned at 7:38pm.

CARRIED

Susan Paterson, Mayor

Vicki McDonald, Clerk



SPECIAL COUNCIL MEETING MINUTES

June 16, 2026, 4:00 pm
Council Chambers | Civic Centre
341 10th Street
Hanover, ON N4N 1P5

MEMBERS PRESENT Mayor Sue Paterson
 Deputy Mayor Warren Dickert
 Councillor Harold Fleet (Virtual)
 Councillor Dave Hocking
 Councillor Carol Hudson
 Councillor Brandon Koebel
 Councillor Susan Sakal

STAFF PRESENT Melissa Hilgendorff, Human Resources Manager
 Vicki McDonald, Clerk
 Tanya Patterson, Administrative Assistant/Deputy Clerk
 (Departed at 4:04pm)
 Sherri Walden, CAO

ALSO PRESENT Jon Stungevicius, Waterhouse Executive Search

1. National Anthem

2. Call to Order

Mayor Paterson called the meeting to order at 4:00pm.

3. Land Acknowledgment

We want to acknowledge the Traditional Territory of the Anishinabek Nation: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomie Nations. And further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land.

4. Disclosure of Pecuniary Interest

None

5. Agenda Additions or Deletions

None

6. Closed Meeting

Resolution Number: 162-26

Moved by COUNCILLOR KOEBEL
Seconded by COUNCILLOR SAKAL

That the council of the Town of Hanover meet in closed session in order to address a matter pertaining to personal matters about an identifiable individual with respect to CAO recruitment.

CARRIED

Hanover council reconvened in open session at 8:22pm. The Chair confirmed that council met in closed session and only discussed matters pertaining to person matters about identifiable individual with respect to CAO recruitment.

7. Adjournment

Resolution Number: 163-26

Moved by COUNCILLOR SAKAL

Seconded by COUNCILLOR KOEBEL

THAT this meeting of Hanover Council now be adjourned at 8:23pm.

CARRIED

Susan Paterson, Mayor

Vicki McDonald, Clerk

Staff Report To Council

From: Jelena Savic, Director of Corporate Services / Treasurer
Date: July 13, 2026
Report: DCS-10-26
Subject **Buy Ontario Legislation Update**

Recommendation

That Report DCS-10-26 Buy Ontario Legislation Update be received for information.

Background

In December 2025, the Province of Ontario enacted the *Buy Ontario Act (Public Sector Procurement)*, 2025, which received Royal Assent on December 11, 2025. The Act was introduced as part of a broader provincial policy shift aimed at strengthening Ontario's economy by using public sector procurement as a tool to support Ontario-based businesses and supply chains. Rather than setting out detailed procurement rules itself, the Act establishes a legislative framework that enables the Province to issue binding directives to public sector entities, including municipalities, requiring them to implement specific procurement practices.

The Act authorizes the Province to require public sector organizations to give preference to Ontario or Canadian goods and services, to impose vendor requirements, and to establish compliance and reporting obligations.

Following the passage of the Act, the Province issued a series of directives to implement its requirements. For municipalities, the relevant instrument is the Municipal Buy Ontario Procurement Directive (Directive), which was released by the Province on March 30, 2026, and came into force in phases beginning in April 2026. This Directive is issued by the Treasury Board under the authority of the Buy Ontario Act.

The Directive establishes that its purpose is to support the Province's Buy Ontario mandate by requiring municipalities to incorporate domestic economic considerations into procurement decisions. It explicitly states that the intent is to *prioritize Ontario and Canadian goods and services in procurement, thereby strengthening local supply chains and reducing reliance on external markets*.

The implementation of the Directive is phased. For municipalities, the general requirements came into force on April 13, 2026, establishing the obligation to consider and prioritize Ontario and Canadian content in procurement. Additional requirements for capital infrastructure projects came into force on May 15, 2026. Requirements applicable to local boards, including police and library boards, came into force on June 1, 2026.

In practical terms, the Directive represents a shift from a procurement model focused primarily on price and fairness toward one that incorporates broader economic policy

objectives. Municipalities are still required to conduct fair and open procurement processes; however, they must now also consider how their purchasing decisions support Ontario and Canadian supply chains and must be able to demonstrate that those considerations were applied.

The Directive sets out a general requirement that municipalities must prioritize Ontario and Canadian goods and services in procurement, and it relies heavily on documentation and justification.

Discussion

A. General Requirements vs. Strategic Categories

Directive contains general requirements, which apply to all procurements, and the additional requirements that apply to specific “strategic categories” identified by the Province. At the most general level, the Directive imposes a broad obligation on municipalities to incorporate domestic economic considerations into procurement decision-making. Specifically, the Directive states that municipal entities must “retain documentation for any procurements covered by this directive, including details to support any decisions or approvals related to the application of this directive.”

This requirement is significant because it establishes that compliance is not measured by a rigid rule, but rather by the municipality’s ability to demonstrate how it has applied the Directive in the context of each procurement. By focusing on documentation rather than prescriptive steps, the Directive allows for a range of approaches depending on the size, complexity, and risk profile of the procurement.

In addition to this general requirement, the Directive identifies certain areas of procurement as being of particular importance to provincial economic policy and classifies them as “strategic categories.” The Directive explicitly identifies Fleet Vehicles and Capital Infrastructure as strategic categories.

Fleet procurement is one of the most prescriptive areas under the Directive. In contrast to the general requirement to “prioritize” domestic content, fleet vehicle procurement includes specific direction requiring municipalities to purchase or lease vehicles that are manufactured in Ontario or supplied by Ontario-based producers, subject to limited exceptions. This requirement applies regardless of procurement method or value and directly reflects the Province’s policy objective of supporting the Ontario automotive sector.

Fleet vehicles are defined as “new light-duty passenger fleet vehicles with a Gross Vehicle Weight Rating (GVWR) of 4,500 kg or less.” This definition captures standard municipal fleet vehicles such as passenger cars, light trucks and SUVs, but it does not extend to heavier or specialized vehicles, including emergency vehicles. Vehicles falling outside of this definition are not subject to the prescriptive sourcing rules, but are still subject to the general provisions of the Directive, requiring municipalities to prioritize Ontario and Canadian suppliers where feasible.

Capital infrastructure is also identified as a strategic category. Construction projects, particularly large-scale projects such as facility construction or major infrastructure works, are a central focus of the Directive. These procurements are expected to incorporate Buy Ontario requirements in both procurement documents and contract administration. This includes requiring contractors to prioritize domestic goods and services where feasible and to provide documentation or attestations demonstrating compliance.

B. Application to Different Types of Municipal Procurements

1. Construction projects, particularly large-scale projects such as facility construction or major infrastructure works, are a central focus of the Directive. These procurements are expected to incorporate Buy Ontario requirements in both procurement documents and contract administration. This includes requiring contractors to prioritize domestic goods and services where feasible and to provide documentation or attestations demonstrating compliance.
2. Facility upgrades and major repairs, such as renovations to municipal buildings, arena upgrades, or structural rehabilitation work, fall within the broader category of capital infrastructure. As such, these procurements are subject to the Directive's capital infrastructure requirements, which came into force on May 15, 2026. In these cases, municipalities are expected to incorporate domestic supply chain considerations into construction tenders and contract requirements. This does not require the exclusion of non-Canadian materials or suppliers, but it does require that contractors be directed to prioritize domestic sourcing where feasible and that this expectation be reflected in procurement documentation.
3. Demolition work is also considered part of capital infrastructure procurement. While demolition projects may involve fewer material supply chain considerations than new construction, they still involve contractors, equipment, and disposal processes that may be sourced domestically. As with other construction-related procurements, municipalities are expected to include Buy Ontario requirements in procurement documents and to require contractors to prioritize domestic resources where feasible.
4. Road work and civil infrastructure projects are treated as capital infrastructure and are therefore subject to the same expectations. These projects often involve complex supply chains, including materials such as steel, asphalt, and concrete that may not always be sourced locally. The Directive recognizes this complexity and does not impose strict sourcing requirements; instead, municipalities are expected to ensure that procurement documents include appropriate language encouraging domestic sourcing and to require contractors to demonstrate that they have considered Ontario and Canadian suppliers where possible.
5. Consulting services, including engineering, architectural, and professional advisory services, are subject to the general requirements of the Directive. In these procurements, the focus is not on material supply chains but on the service provider itself. Municipalities are expected to ensure that procurement processes are open to and encourage participation from Ontario and Canadian firms. In addition, because consultants frequently design or manage downstream procurements, municipalities must ensure that consultant agreements require compliance with the Directive in any procurement processes undertaken on behalf of the municipality.
6. Equipment purchases, including heavy equipment, operational tools, and machinery, are subject to the general requirement to prioritize Ontario and Canadian goods and services. In these cases, the Directive does not impose a mandatory sourcing requirement but requires that municipalities consider domestic options where feasible.

C. Structuring of Procurements

The application of the Directive depends in part on how a “procurement” is defined and structured by the municipality. While the Directive itself applies broadly to municipal

procurements, it does not redefine procurement in isolation. Instead, it operates within the existing legal and policy framework governing municipal procurement, including long-standing principles around competitive purchasing, contract structuring, and compliance with trade agreements.

At its core, a procurement is understood to be a process undertaken by the municipality to acquire goods and/or services through a defined contract or contractual arrangement. The value, scope, and structure of that procurement determine how legal requirements, including trade agreements and the Buy Ontario Directive, apply.

A key principle governing procurement structuring is that municipalities cannot artificially divide or structure procurements in order to avoid applicable requirements. For example, the Town's own procurement by-law provides that:

"No contract or purchase shall be divided to avoid any requirements of this policy."

Municipalities must consider the total value and scope of a procurement when determining how it should be treated, rather than attempting to subdivide it into smaller components to reduce regulatory obligations.

At the same time, a municipality may legitimately treat different components as separate procurements where they are operationally distinct, independently scoped, or procured at different times for valid business reasons. For example, the procurement of consulting services for design and construction administration may be treated as a separate procurement from the construction contract itself, as these involve different scopes of work, different suppliers, and different procurement processes.

This distinction is important because the level of obligation and the available implementation tools may vary depending on the size and type of procurement. For example, a large construction contract may trigger trade agreement thresholds and require a highly structured procurement process, whereas smaller, standalone procurements may allow for greater flexibility. The Town must ensure that procurements are defined and structured based on legitimate operational considerations, while avoiding any artificial division intended to reduce regulatory obligations.

The concept of a procurement must also be understood in relation to subcontracting. In most construction projects, a single procurement results in the award of a prime contract to a general contractor, who then engages subcontractors for specific components such as mechanical, electrical, or structural work. These subcontracted activities are not considered separate municipal procurements, as they are not directly procured by the municipality. Instead, they form part of the overall construction contract. As a result, Buy Ontario requirements must be applied at the level of the primary contract, typically by requiring the contractor to take reasonable steps to prioritize Ontario and Canadian suppliers within its subcontracting and supply chain activities.

D. Exceptions and Non-Application

The Directive provides an explicit exemption for emergency procurements. It states that it does not apply to procurements required to address situations that are "urgent and unforeseen (for example, emergencies)." In these situations, municipalities are permitted to proceed using their existing emergency procurement procedures without applying Buy Ontario requirements. This reflects the practical reality that, in emergency circumstances, the need for immediate action takes precedence over structured procurement processes.

In addition to this explicit exemption, the Directive establishes an important limitation on its application by stating that it "does not prevail over legislation." This means that municipalities must continue to comply with all other applicable legal requirements,

including trade agreements. For example, where a procurement is subject to the Canadian Free Trade Agreement (CFTA) or applicable international agreements, municipalities cannot impose requirements that would restrict competition or discriminate against suppliers based on geographic origin.

Under the CFTA, which applies to municipal procurement across Canada, procurements above certain value thresholds must be conducted in a manner that is open, transparent, and non-discriminatory. For the 2026-2027 period, those thresholds are approximately \$34,700 for goods and \$139,000 for services and construction. Once a procurement exceeds these thresholds, municipalities cannot *restrict* participation based on geographic origin within Canada, meaning that suppliers from any province must be given equal opportunity to compete. As a result, Buy Ontario requirements cannot be implemented in a way that excludes or disadvantages suppliers from other provinces above this threshold.

For smaller procurements that fall below trade agreement thresholds, municipalities have greater flexibility to prioritize domestic suppliers. For procurements above trade agreement thresholds, municipalities are still required to prioritize Ontario and Canadian goods and services, but this must be done in a manner that does not create barriers to open competition. In practice, this means relying on measures such as general procurement clauses, supplier attestations, and contractual commitments rather than exclusionary requirements or strict minimum domestic content thresholds.

E. Roles and Responsibilities

Roles and responsibilities should be clearly defined to ensure that Buy Ontario requirements are applied consistently across the organization.

Department Heads and project managers are responsible for the initial design and execution of procurements. This includes ensuring that Buy Ontario requirements are incorporated into procurement documents, such as tenders and requests for proposals, and that those requirements are appropriate to the scale and nature of the procurement. For capital projects and other major procurements, this responsibility extends to ensuring that contractors are required to prioritize Ontario and Canadian suppliers where feasible and to provide appropriate documentation or attestations.

The Clerk is responsible for ensuring process compliance. This includes confirming that procurement documents include the necessary Buy Ontario language, that submission requirements (such as attestations) are included, and that procurement processes are conducted in a consistent and transparent manner. The Clerk also plays a role in maintaining standardized templates and ensuring that Buy Ontario requirements are applied uniformly across departments.

The Treasurer is responsible for ensuring that procurement decisions do not expose the municipality to financial or compliance risks, including those arising from improper application of the Directive. This includes reviewing major procurements to ensure that they are structured appropriately, that they comply with applicable legislation and trade agreements, and that documentation requirements are met.

The Chief Administrative Officer (CAO) has a critical role in approving exceptions. Where Buy Ontario requirements are not applied, or where procurement circumstances require deviation from standard practice, the CAO should review and approve the rationale. This ensures that such decisions are made at an appropriate level of authority.

With respect to contractor and subcontractor compliance, the responsibility for implementation rests primarily with the contractor, but oversight remains with the

municipality. Contractors should be required, through contract terms, to make reasonable efforts to prioritize Ontario and Canadian goods and services and to maintain documentation supporting those efforts. Municipal staff (typically the project manager) are responsible for ensuring that these requirements are included in the contract and for reviewing documentation as necessary. However, the Directive does not require municipalities to conduct full audits of contractor supply chains; rather, it requires that reasonable documentation be obtained and retained to demonstrate compliance.

Consultants engaged by the municipality play a supporting role but do not replace municipal accountability. Where consultants are responsible for preparing procurement documents or managing procurement processes, they must be contractually required to incorporate Buy Ontario requirements. However, the municipality retains ultimate responsibility for ensuring that those requirements are properly implemented and documented.

In summary, the Directive relies on a limited number of clearly defined exceptions and a strong emphasis on documentation and accountability. Where the Directive cannot be applied, municipalities must document and justify the reasons.

Financial Implications

At this time, the implementation of the Municipal Buy Ontario Procurement Directive is not expected to have a material impact on the Town's budgets or overall procurement processes. The implementation of Buy Ontario requirements is expected to result primarily in administrative changes that formalize existing processes, including the inclusion of required clauses in procurement documents and the retention of supporting documentation.

The Town's existing procurement practices already align closely with the intent of the Directive. The Town's geographic location and established vendor relationships mean that many procurements already rely heavily on local and regional suppliers. In many cases, sourcing goods or services from outside the region would result in increased transportation costs, logistical complexity, or reduced responsiveness, making local procurement the most cost-effective and operationally practical option.

The Town's largest procurements are typically related to buildings and infrastructure projects, where prime contractors are generally Ontario-based firms, subcontractors are typically sourced locally or regionally, and materials and services are drawn from established Ontario supply chains.

Similarly, the Town's professional services are predominantly sourced locally or within Ontario. This includes engineering consultants, planning consultants, and financial services. These services are typically more efficient and cost-effective when delivered by firms familiar with the local context and regulatory environment. As such, the Town's existing procurement patterns already prioritize Ontario-based service providers.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☒ Goal 1: Safe and Reliable Infrastructure

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☐ Goal 2: Healthy and Welcoming Community

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover “home”.

☒ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☐ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Jelena Savic
Director of Corporate Services, Treasurer

Sherri Walden
CAO

Staff Report To Council

From: Sherri Walden, CAO
 Jeff Dentinger, Fire Chief / CEMC
 Vicki McDonald, Manager of Legislative Services / Clerk
Date: July 13, 2026
Report: CAO-08-26
Subject **Bi-Annual Statistical Report – Citizen Request, Municipal Bylaw Enforcement and Fire**

Recommendation

That Report CAO-08-26 Bi-Annual Statistical Report – Citizen Request, Municipal Bylaw Enforcement and Fire be received.

Background

At the May 5, 2025 meeting, council provided direction to staff to provide a bi-annual statistical report that would combine and include citizen request, municipal bylaw enforcement and fire statistics (CAO-12-25 Citizen Request Portal Activity Report Notice of Motion). Since this direction, two reports have been provided for council's information detailing January to June 2025 (Report CAO-14-25), July to December 2025 with annual total (Report CAO-04-26) statistics.

Discussion

A. Citizen Request Portal

The following is a summary of the Citizen Request and Suggestion entries received.

Area	Jan 1 to June 30, 2026	2025 Annual Total *
Administration	43	46
Building & Planning	2	10
Bylaw	25	46
Economic Development	0	3
Fire	0	0
Parks, Recreation & Culture	15	35
Public Works	41	69
Total	126	209

* 2025 Total is for April 1 to December 31, 2025 as internal Citizen Request and Suggestion process implemented April 1st.

Administration	Examples of possible entries received in this category include water / sewer billing, licensing, property tax, compliments, input entered as 'other'.
Building & Planning	Examples of possible entries received in this category include building permits, zoning inquiries.
Bylaw	Examples of possible entries received in this category include animal control, parking, clean yards, property standards.
Economic Development	Examples of possible entries received in this category include business related contacts, Community Improvement Plan.
Fire	Examples of possible entries received in this category include fire permits, burn permits, general inquiries.
Parks, Recreation & Culture	Examples of possible entries received in this category include pool, recreation programs, rentals, buildings, parks, trails.
Public Works	Examples of possible entries received in this category include landfill, cemetery, roads, snow, sidewalks, signs.

The most common entry for this time period was notice of lawn and boulevard repairs from winter snow removal and clean yards related matters.

B. Fire

January to June Emergency Calls

	2022	2023	2024	2025	2026
CO False Alarms	1	2	1	2	3
False Fire Calls	4	8	13	10	18
Medical	12	6	18	14	39
Pre-Fire Conditions	5	2	3	8	12
Fires	8	6	3	5	6
Burning Controlled	1	2	2	1	0
Public Hazard	1	3	2	1	13
Rescue	6	10	5	8	16
Other	2	6	5	12	21
Total	40	47	52	61	128

Annual Total Calls Year to Date

	2022	2023	2024	2025	2026
CO False Alarms	7	2	2	1	3
False Fire Calls	11	2	6	4	18
Medical	25	18	25	18	39
Pre-Fire Conditions	7	4	4	9	12
Fires	9	11	8	8	6
Burning Controlled	1	2	2	1	0
Public Hazard	8	9	6	6	13
Rescue	11	15	9	13	16
Other	9	9	12	24	21
Total	85	87	110	111	128

Fire Inspections

	January to June 2026	2026 Year to Date
Total Inspections	49	49
Reports Issued	23	23
Inspections in progress	10	10

Alarmed for Life Inspections

	January to June 2026	2026 Year to Date
Total homes visited	25	25
Total homes entered	25	25
Total homes compliant	9	9

Public Education

	January to June 2026	2026 Year to Date
Total Activities	34	34
Participants	1776	1776
Hours	59.5	59.5

C. Municipal Bylaw Enforcement

Description	January to June 2026	2026 To Date	2025 Annual Total
Streets and Boulevards *	10	10	
Parking	41	41	67
Clean Yards	51	51	63
Zoning	8	8	17
Animal Control	24	24	48
Noise	6	6	20
Signs	3	3	4
Fences	3	3	3
Property Standards	14	14	20
Mobile Canteen	0	0	5
Parks	5	5	19
Education	0	0	0
Open Air Burning	2	2	7
Other Inquiries	71	71	201
Total	238	238	474

* separate category as of 2026

Financial Implications

There are no financial implications to this report.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

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☒ Goal 5: Open and Responsible Government

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Sherri Wladen
CAO

Jeff Dentinger
Fire Chief / CEMC

Vicki McDonald
Manager of Legislative Services / Clerk

**HANOVER POLICE SERVICE BOARD
MINUTES OF MEETING
Monday, June 15, 2026
Boardroom, P & H Centre, Hanover, ON**

Present: Chair Selwyn Hicks
Vice-Chair Peter McEwen
Police Service Board Member Dave Hocking
Police Service Board Member Sue Paterson
Police Service Board Member Lorrie Pegelo

Chief Chris Knoll
Board Administrator Catherine McKay

Absent: None

DECLARATION OF CONFLICT OR PECUNIARY INTEREST

No conflict or pecuniary interest declared.

OPENING OF MEETING

The Chair declared the meeting open at 10:00 a.m.

AGENDA

Motion # 2026-04-040

Moved by: P. McEwen

Seconded by: D. Hocking

That the agenda for June 15, 2026 be amended to add items 7D *Police Governance Ontario Spring Conference & Annual General Meeting, June 1 – 3, 2026* and 7E *Police Governance Ontario, Member Input Requested: Section 220 of the Community Safety and Policing Act* and that the agenda be accepted as so amended, and that the Board deviate from the agenda if required.

Carried

MINUTES OF THE APRIL 20, 2026 MEETING

Motion # 2026-04-041

Moved by: S. Paterson

Seconded by: D. Hocking

That the Minutes of the April 20, 2026 meeting be adopted as circulated.

Carried

CONSENT AGENDA

Motion # 2026-04-042

Moved by: D. Hocking

Seconded by: L Pegelo

That the following Consent Agenda items be received and that the information and correspondence in the consent agenda be received for information.

- A. April & May 2026 Cheque Registers
- B. Correspondence
 - i. Police Governance Ontario - Bill 119: Protecting Ontario's Streets and Communities Act, 2026
Proposed Amendments Affecting Police Governance Boards

Carried

BUSINESS FROM MINUTES

A. Labour Relations Training for Board Members

Police Governance Ontario (PGO, formerly the Ontario Association of Police Service Boards) plans to develop training in police governance and expects bargaining training to be ready by early 2027. PGO is increasing its training and it was suggested that the Board could share the costs of labour relations training with other Boards or Services if the bargaining training is not available as expected. It was also suggested that the Board host a session on recruiting and labour relations and invite other Boards and Services. The Board Administrator will follow up with Police Governance Ontario in early 2027.

B. Plumbing & Water Billing Issues

The Chief advised that the water issue in the station basement continues to be a problem. Staff from the Town's building department are working with the mechanical engineer and the plumber to fix the issue and as of the meeting date, the Service had to call the plumbers for another back up in the basement floor drains.

CORRESPONDENCE & MINUTES

A. Inspector General Memo #10: Province-Wide Inspection on Police Integrity and Anti-Corruption Practices Update

The Chief noted that some services are having inspections and neighbouring services are increasing supervision to combat corruption. The South Bruce O.P.P. has increased to two sergeants per platoon and Hanover may have to consider moving to one sergeant for every platoon.

B. Invitation to the Inspectorate of Policing (IoP) Intelligence Hub

Board members have not yet had a chance to explore this resource which is based on data provided by the Service and the Board as part of the Inspectorate's annual data collection initiative.

C. Inspector General of Policing, Zone Meeting Updates

The updates were circulated at the PGO Zone 5 meeting on June 9, 2026.

D. New Police Station Project Team Minutes, March 31, 2026

The budget has increased and meetings of the project team now focus on details such as the placement of outlets, data ports and furniture. Consideration is being given to a single contract for both demolition and construction which would cost less than two separate contracts. Construction is expected to begin in early fall of 2026. The Chief confirmed that the project team should continue and that over time, the project will require more of his time, which will require the Deputy Chief to take on more administration. The Chief is confident that he and the Town's Chief Building Official will be able to successfully manage the project.

Motion # 2026-04-043

Moved by: D. Hocking

Seconded by: P. McEwen

That the Board accept for information the minutes of the New Police Station Project Team meeting of March 31, 2026.

Carried

NEW BUSINESS

A. Town of Hanover Report to Council, PB-12-26 New Police Station Financial Update and Direction

The report was approved by Hanover Town Council and revised the budget upward to \$11.3 million as a result of an increased footprint and square footage of 15,500 square feet, which includes 1,500 to 2,000 square feet for a public washroom, as well as egress between the station and the Civic Centre as required by the Fire Code.

Motion # 2026-04-044

Moved by: P. McEwen

Seconded by: D. Hocking

That the Board receive for information the Town of Hanover Report to Council, PB-12-26 New Police Station Financial Update and Direction.

Carried

B. 2025 Annual Report

The Chief reviewed the report and emphasized the impact that the court backlog has on the Service in terms of costs for overtime. He added that the Service's approach to drug seizures is to not lay a charge if the drugs are for personal use rather than trafficking, since such charges are generally withdrawn by the Crown at the first court appearance. The Chief will request a date to present the report to Hanover Town Council.

Motion # 2026-04-045

Moved by: S. Paterson

Seconded by: L. Pegelo

That the Board approve the 2025 Annual Report for the Hanover Police Service Board and the Hanover Police Service as presented.

Carried

C. Cell Monitor/Detainee Guard Pay

The Chief advised that no change is currently warranted but the issue will be reviewed in January of 2027.

D. Police Governance Ontario Spring Conference & Annual General Meeting, June 1 – 3, 2026

The Chair attended the conference where the theme was *Moving from Compliance to Governance* with Boards being encouraged to move towards visioning and governance vs compliance. There were many sessions at the conference covering, amongst other things, budgeting which some Boards struggle with, although the Hanover Service does this well. Another session covered adequate and effective policing as required by the Community Safety and Policing Act and what this means. The two concepts must go together and policing must be both adequate and effective to meet the legal requirements of the Act. One session focussed on *Governance under Stress* in the context of the Peel Regional Police Service which realized that it needed an additional 300 police officers to provide adequate and effective policing to the community which speaks 70 different languages. This highlights the need to maintain adequate staffing levels every year so as to not fall behind. In order to attract suitable and qualified candidates, Peel looked at those who are involved in sports, since successful athletes tend to have the drive and motivation to be an effective police officer.

E. Police Governance Ontario, Member Input Requested: Section 220 of the Community Safety and Policing Act

The Board reviewed the briefing note but since the Service does not have any of the listed positions, it will not provide input.

F. OAPSB Zone 5 Meeting - Tuesday, June 9, 2026, Clinton, ON

The Chair attended and reported that the officers were re-elected. There are four Boards in Zone 5 who are holding out on paying their Zone dues which are now invoiced with PGO dues. It was noted that if Council and a Police Service do not agree on a police budget, the matter goes to arbitration, although this has never happened in Hanover. The next Zone meeting will be in Owen Sound.

The issue of online collision arose in the discussion and the Chief noted that it is not in fact online reporting, but rather reporting after the fact, and the data is used primarily for insurance purposes. Hanover Police still attend collisions and the officer does the reporting. The Service receives quarterly reports which indicate the top areas for collisions.

G. Ratification of Motions Passed by Email

Motion # 2026-04-046

Moved by: D. Hocking

Seconded by: P. McEwen

That the Board ratify Motion # 2026-00-040 that the Hanover Police Service accept the resignation of Constable Larry O'Connell from the Hanover Police Service effective April 21st, 2026.

Carried

Motion # 2026-04-047

Moved by: L. Pegelo

Seconded by: S. Paterson

That the Board ratify Motion # 2026-00-041 that the Hanover Police Service Board appoint Jeff Myatt as a part time 3rd Class Constable on a contract with the Hanover Police Service effective July 13, 2026.

Carried

Motion # 2026-04-048

Moved by: P. McEwen

Seconded by: S. Paterson

That the Board ratify Motion # 2026-00-042 that the Hanover Police Service Board appoint John Dewar as a

part time casual Cell Monitor // Detainee Guard on a contract basis at the entry level rate of pay with the Hanover Police Service effective June 15, 2026.

Carried

The Chief provided an overview of what each candidate brings to the Service, noting that Constable Myatt is an expert identification officer.

CHIEF'S REPORT & Q1 2026 OPERATIONAL REPORT

The Operational Report shows 1,048 calls in Q1, a slight decrease from 1,057 in the previous year which may be attributable to the weather, since there are generally fewer calls when the weather is bad. The number of mental health calls is significant as usual, and person well being checks have increased from the previous year.

Motion # 2026-04-049

Moved by: D. Hocking

Seconded by: L. Pegelo

That the Board accept the Chief's Report for the period April 17 to June 12, 2026 and the Operational Report for Q1, 2026.

Carried

Motion # 2026-04-050

Moved by: P. McEwen

Seconded by: D. Hocking

That \$300,000 from the Hanover Police Service Board's 2025 budget surplus of \$388,414.91 be returned to the Town of Hanover to be earmarked for the new police station build, that \$50,000 be placed into the post-retirement reserve and that the remainder be transferred to the general reserve for future needs of the police service.

Carried

Motion # 2026-04-051

Moved by: L. Pegelo

Seconded by: P. McEwen

That the Hanover Police Service Board promote Devin Perdue badge #143 and Nathan Grotenhuis badge #146 to the rank of First-Class Constable effective June 13, 2026.

Carried

Motion # 2026-04-052

Moved by: D. Hocking

Seconded by: L. Pegelo

That the Hanover Police Service Board promote Erik Lusink badge #153 to the rank of Third-Class Constable effective July 4, 2026

Carried

Motion # 2026-04-053

Moved by: D. Hocking

Seconded by: S. Paterson

That the Hanover Police Service Board approve 3 percent experience pay for Constable Kim Hertzberger badge #133 effective August 21, 2026.

Carried

ADJOURNMENT & NEXT MEETING

Motion # 2026-04-054

Moved by: P. McEwen

Seconded by: D. Hocking

That the Board adjourn at 11:55 a.m. to meet again on, Tuesday, July 20, 2026 at 10:00 a.m., Boardroom, P&H Centre or at the call of the Chair.

Carried

Selwyn Hicks, Chair

Catherine McKay, Administrator

MINUTES

**Hanover Public Library Board Meeting
Wednesday May 20th, 2026 at 6:00 pm
In the Saugeen Room**

Members: (X = present, A = absent, R = regrets, L = Expected late)

X Brenda Booth (chair)	X Sue Paterson (council rep)	X Lindsay Wilkin
X Laurel Douma	X Kathi Maskell	X Carolyn Caskanette (CEO)
X Edwin Haas	X Jeannette Wilken	X Alex Taylor (staff)

1. **Brenda Booth** called the meeting to order at 6:00 p.m. The Territory Acknowledgement was read by Brenda Booth.
2. **Agenda:**
Moved by Edwin Haas and seconded by Sue Paterson THAT the agenda be accepted with amendments. **CARRIED**
3. **Declaration of conflict of interest** - None.
4. **Consent Agenda**
Moved by Laurel Douma and seconded by Sue Paterson THAT the Consent Agenda be accepted. **CARRIED**
5. **Board Education:**
 - OP-16 read aloud to prepare for the upcoming municipal elections
6. **CEO Report:**
 - Several co-op students will be coming to the library this year
 - Spent time working on fundraisers
 - Carolyn will be away some of the days in June for Advancing Public Library Leadership course
7. **Board Chair Report**
 - Attended council meeting
 - Attended finance meeting
 - Worked on book sale
 - Attended Hanging Basket Sale
8. **Council Feedback**
 - Increased business expected at the airport
 - Boundary Adjustment
9. **Matters Arising from the Minutes**
 - Legacy document

- Carolyn to send Lindsay's version to the board
 - Deferred to next meeting
- Annual draft report
 - Edits made
 - Members to contact Carolyn before next meeting about changes
- Year end financials
 - Reviewed variance analysis for 2025 year

Edwin left at 6:50pm

Moved by Kathi Maskell and seconded by Laurel Douma THAT the Year End Financials for 2025 be received for information.

CARRIED

Committee Reports

10. Policy Committee

- OP-15 Community Information & Display Policy

Moved by Jeannette Wilken and seconded by Lindsay Wilkin THAT the board accept the amendments made to OP-15 Community Information & Display Policy.

CARRIED

Edwin returned at 6:53pm

- LEG-02 – Access to Information

Moved by Jeannette Wilken and seconded by Kathi Maskell THAT the board accept the amendments made to LEG-02 – Access to Information.

CARRIED

- LEG-03 – Privacy and Anti-Spam

Moved by Jeannette Wilken and seconded by Kathi Maskell THAT the board accept the amendments made to LEG-03 – Privacy and Anti-Spam.

CARRIED

11. Financial Committee

Moved by Edwin Haas and seconded by Kath Maskell THAT the Financial Report and Balance Sheet for the month of April 2026 be received for information.

CARRIED

12. Ad hoc Branding Committee

- Deferred to next meeting

13. New Business

- Board Assembly

- Met May 12
- Increase in DVD rental
- More senior programming
- Increase of homelessness has been affecting libraries

14. Board Work Plan

- Staff appreciation event scheduled for June 8th

16. Adjournment

Next scheduled meeting is : Wednesday, June 17th, 2026 at 6:00pm in the Saugeen Room of the Hanover Civic Centre.

Moved by Jeannette Wilken THAT the Board be adjourned at 7:33 pm.

Secretary:



Board Chair:



MINUTES**Hanover Public Library Special Board Meeting****Monday June 8th, 2026 at 12:30 pm****In the Saugeen Room****Members:** (X = present, A = absent, R = regrets, L = Expected late)

X Brenda Booth (chair)	X Sue Paterson (council rep)	R Lindsay Wilkin
X Laurel Douma	X Kathi Maskell	X Carolyn Caskanette (CEO)
R Edwin Haas	X Jeannette Wilken	X Alex Taylor (staff)

1. **Brenda Booth** called the meeting to order at 12:35 p.m. The Territory Acknowledgement was read by chair, Brenda Booth.
2. **Agenda:**
CEO, Carolyn, announced the agenda aloud as per email correspondence.
3. **Declaration of conflict of interest** - None.
4. **Matters Arising**
The annual report was reviewed and comments were presented. No written comments had been submitted.

Moved by Jeannette Wilken and seconded by Laurel Douma THAT the 2025 Annual Report be approved with amendments. **CARRIED**
5. **New Business**
CEO, Carolyn provided an update about the Murder Mystery fundraiser, low ticket sales thus far. Promotion discussed.
6. **Adjournment**
Jeannette Wilken moved THAT the Hanover Public Library Board adjourn at 12:40pm. The next regular board meeting will take place on June 17th at 6pm.

Secretary:



Board Chair:_____



Hanover Downtown Improvement Area

MINUTES 2026

8:00am | Thursday April 23, 2026

214 – 10th Street Boardroom

Welcome ~ around-the-table introductions.**Monthly Meeting** to follow.

Guest: Ryan Harris, owner of Artie Music Official 267 – 10th Street Recording Studio Annual Music & Film Event in Downtown Hanover. Ryan's vision is to drive traffic downtown, to the Square, use the Theatre, add vendors, and increase business and awareness of the Downtown. Hoping for 200-800 attendees in his first year. Music / Art / Film makers / Artists / and partner with businesses. Plans to feature something each hour, with filler between the change-over. Hoping to join in with the Fall Market, and awaiting those continued discussions. Sponsorship Tiers, 30-sec video for sponsors and use during marketing. Note, if this runs with the Fall Market, the market won't need to supply the music entertainment. Plans: use the Square's Stage and Civic Theatre, plus add vendors in the Community Hall, close a section of the road, add inflatables, etc. Hoping the Town will donate the Theatre space. Ryan will apply for the Town's 'Event Development Grant', and following up with Linda (Market) and April (Town), with a hold on that date for Theatre/Hall. Here today to explore support from the D.I.A., as a sponsor, or help with marketing. Once a date is set we will share in D:Blasts. Ryan is connected as a D.I.A. Business Member, and was thanked for attending and sharing.

Guest: Jess Hastie, owner of Unique Finds, Hanover ... looking to see if we would be a good fit!

Board Members Present: Jennifer Heerema, Krista LeSavage, Susan Sakal, Ryan Enright

Absent with Regrets: Jenn Olivero, Will Shannon,

Not in attendance: Occasional Committee Member: Linda Fidler | Board: 7 max | Quorum: 4

Convener: Jennifer convened and brought the meeting to order.

Still cheering for Harold to return.

Disclosure of Pecuniary Interest: none noted

Minutes: Board members received a draft copy of the D.I.A. Board Meeting Minutes of March 12, 2026 for their reference and review. [emailed to Board, hard copies at the table]

MOTION by Krista to approve the D.I.A. Board Meeting Minutes of March 12, 2026 as presented, seconded by Ryan, all in favour, ... carried. [approved copy to Town for Council Packages]

Accounts for Payment 2025:

D.I.A. Codes [21-8300-____]

Expense Codes | 3223 Promo | 3233 Market Fall | 3143 Office | 4126 Admin-C | 3627 CIP top-up/Downtown Plan | 3439 Flowers
Revenue Codes | 0518 Contra Spon/Donation | 0578 Promo/Market

MOTION by Krista to approve the D.I.A. Invoices for Payment, Seconded by Susan, all in favour, ... carried.

** NO NEW PAYMENT REQUEST

[brought forward for tracking purposes]

CIP 2025 Downtown Revitalization: D.I.A. Top Up \$15% with max \$2,000 per business **2026 Budget 3,000**
"Façade / Building / Signage + Accessibility Improvement". Town approves app's, we top-up D.I.A. businesses. Details from April Marshall upon project completion.
DIA Incentive Grant Track **2026: \$3,000** | '25: White Dress \$540 | '24: Ashanti \$210.; LMLR Faç \$900., Brutons Sign \$1,895.40= -\$5.40

COMMITTEE UPDATES

■ **Downtown Plan (MOU)** – Jenn, Jennifer, Harold/Susan (\$10,000 pm't transferred Feb. 19/26) (full details in May 2025 Minutes)
Discussions on Consultant's suggestions. **a)** Covert the 8th Ave "Veteran's Way" to a closed area for picnic tables and a children's play area. Noted: not a good idea as this is the route for the Legion and off-street parking (not advisable to direct traffic through Foodland or the Day Care's side street). **b)** Suggested a shelter to be built in the Downtown Parkette. Noted it would be misused and turned into a sleeping area. **c)** Promoting the Saugeen River and Access, with tubing/canoes/kayaks/walking paths as businesses to provide equipment, etc. Agreed the river at the park is great, but neither the walking trails or river are in the Downtown. **d)** Accessibility Funding for ramps to access our buildings. The Chamber offers a grant for suitcase ramps, and CIP offers funding, but a survey is needed, TD has a ramp in place, could we just build the same ramp? **e)** Extended Hours of Businesses in the Downtown with lights on and doors open. A great idea, but only a few join, so not enough to show activity for shoppers. Can't arrange an occasional 'After 8', with extra hours meaning extra staff, which is not feasible.

Suggesting all businesses use the current Hanover.ca Website, with specials, events, anniversaries, etc., driving people to the website, and Hanover now has a paid staff person to do just that. BR&E Results noted businesses want workshops set up, ... work during the day, few employees so hard to attend. Clock Tower 'tracks on 10th' a nod to

the railway track, but perceived as a cross walk. Consultants suggest turning off the 'walk' buttons, and set the walk sign with the green light, along with audio (button optional) – a great idea. Discussions on bump outs at corners.

Next: Joint Downtown Action Committee to put plans in place. Hard to add meetings, update status? If need, use at the DIA table with scheduled meetings already set. Zoom meetings are less productive. Now to look for 3 or 4 immediate projects, followed by 12 to 15 future goals, ... from the April 9th meeting review.

Suggest promoting the current Town's CIP Grants: Accessibility / Parking / Façade / Sign / Upgrades – with a percentage of the spend as a grant, assisting with costs. OBIAA article on how to help revive a Downtown.

■ **Council Report** – Susan for Harold Susan discussed the East Trail, as Council pauses the project. Grey Urban Roads – takeovers by municipality has been deferred. Strat Plan Update: noting 22 actions are complete. 2025 Fire Report: 244 calls + 11,000 hours of training. Sue is now on the Cultural Round Table. CAO will be retiring, and an external firm hired to fill CAO position. New Staff Communications position – Lyndsey McLean has been hired, and is under April's direction. Hanover/West Grey Boundary in discussions. Vanguard Pharmacy, Walk in Clinic, Café: with 1 doctor, some parking at south side of Royal Ridge Residences 223–10th St. Attended the April 16 opening of Elephant Thoughts and the café, with culinary skills, computer, building, training, and support from Meridian Credit Union. April 22nd was the Earth Day cleanup to fill the Hallman GM truck, who in turn sponsored a pizza night.

■ **E.T.C.D.A.C. Report** – Jenn absent ■ **Market Committee** occasionally – Linda absent

■ **Downtown Promotions** – Recap below ... see Other Business for current projects.

Other Business:

1. **Shamrock Hunt** (6th): SM promo, D.I.A. \$'s to be presented (funds in the safe). Discussed how to entice inside retail locations, plus have services participate. **15** Promo A – poster inviting people inside, to find the Leprechaun, **15** Promo B – poster from the sidewalk. Pics = bonus entries, like, comment, share. We asked businesses to provide an outside photo, to collage and post (only 2) Totals: **30**. The Mackenzie Report: 53 unique entries; strong interactions, tagging Giddy (12), Beckers (8), At Home G&D (7), Ashanti's (5), good mix of retail/food; Mentions: Unique Finds, Denim Bar, LMLR +more, helping to spread engagement. Winner Amy Martin – yet to connect with the office for DIA\$ pick-up, we will continue to reach out. 2026 30 | 2025 18 | 2024 41 | 2023 27 | 2022 43 | 2021 ?
2. **Springtime Shop & Win** (6th): Running April 20th to Sat. May 16th **72** participating businesses. Radio ads proofed, and running on air. Confirming a \$2,500. Sponsorship from the Town, putting Hanover on air, at 5 stations. Thank-you to the Board for hand-out assistance. Prizes 72 In-Store Draws at \$40 value + 3,000. split from D/C prized as 30 x \$100 S&W\$'s. Once winner photos taken, 3 collages of 10 winners will be posted on SM. Cost Share with Chamber/Radio from the Town.
3. **Town's Parking Reserve Fund:** Sherri followed up on March 16th noting it had been found, and the reply: D.I.A.'s Parking Reserve: \$158,086. | Town's Parking Reserve: \$75,069. (from payments in lieu of parking spaces). Noted: the Town monitors potential properties as they become available.
4. **Parking:** we will continue sharing contact details regarding misuse by business owners, employees, or residents, noting 'if misuse is observed, contact Ken Campbell at 364-2780 ext 1249, with all parking issues to be addressed. Discussion on knowing one area abused by several tenants – will use the Portal to push and track calls. We will ask how many tickets were issued in Downtown Hanover during 2025 for our next meeting.
5. **Mother's Day Promo SM:** Confirmed, our purchase from Jessica at Dutch Touch Photography, for a D.I.A. 30 Minute Session + 10 digital files + 11x14 Fine Art Print, running shortly, until midnight May 10th. Businesses reminded to direct customers and clients to FB/IG ... to Enter: comment about their amazing Mom, then share.
6. **Father's Day Photo SM:** In mid-May we will connect with Erin at Hanover Foodland to make arrangements for another amazing 'Hanover Foodland Father's Day BBQ Feast', plus asking for an invoice.
7. **Downtown Plan Focus Group:** Request for input as a combined unit, ... filled in to the best of my ability!
8. **Magic On Main (5th):** In the works, announcing next week ... a 'Get Lit Kit' for new businesses that are decorating for the first time to join Magic On Main. Yes, we have been tracking! The kit is to be used to decorate and light up a business fronting on Main Street, Churches too, and then kept for future use.
9. **Board Member:** ... and confirming Jess Hastie will join the D.I.A. Board. We will forward the official Letter of Request to the Town for processing. Our Board Maximum: 7, including a Council Rep.
10. **Your Info Here:** . . .
11. **Next Meeting:** Thursday May 14th 8am 214 Boardroom We will advise Will and Jenn of the date change. (* Nov.'s on 12th | usually 3rd Thursday)

MOTION to Adjourn: Krista

(9:15 am)

Hanover Downtown Improvement Area

MINUTES 2026

8:00am | Thursday May 14, 2026

214 – 10th Street Boardroom

Welcome ~ around-the-table introductions.**Monthly Meeting** to follow.**Guests:** Ken Campbell, Vicki McDonald, Sherri Walden

It was noted that following an Organizational Review of Corporate Structure, Vicki McDonald is now Manager of Legislative Services. Discussions on the amount of a ticket and processing, perhaps an escalating ticket price for multiple offences, somehow we need a way to deter misuse: by employers, employees and tenants. Downtown Hanover's 10th Street and immediate side street parking is reserved for 2-hour parking for business customers and clientele, which is a rotating basis. Issues arise when all day parking by employers, employees and tenants push customers and clientele to the big box stores and their accessible parking lots. Ken has issued 11 tickets since April. Most repeat offenders may be deterred if the ticket cost was increased, and they were ticketed on a consistent basis.

[In our D:Blasts - how many tickets does it take to encourage using one of many Free Downtown Parking Lots?]

The repeat offenders make them easy to spot, we all know where they work and who they are, but apparently they just don't care. Lengthy discussion followed. The D.I.A. requests the By-Law officer be seen Downtown, doing spot checks sporadically. The \$25. fine was set in 1997. Ken noted there are 'plate readers' which read plates on a drive-by, and automatically generates tickets. They are looking into one. Anyone parking on the streets overnight during the snow season should be fined.

We will continue to ask businesses to encourage customers needing more than 2-hours for an appointment, to park in the free parking lots. It would be a shame to ticket a customer, and miss ticketing the employers, employees and tenants who continuously abuse parking. Sherri, Ken and Vicki were thanked for attending.

Search OS range \$20 to \$350, ... 3rd ticket is a tow. Tara \$175 if parking on street before the plow goes through.

Board Members Present: Jennifer Heerema, Susan Sakal, Jess Hastie, Will Shannon, Ryan Enright
Linda Fidler (Committee Member), J.D. Lyons (Budget Committee)

Absent with Regrets: Krista LeSavage, Jenn Olivero

Board: 7 max | Quorum: 4

Convener: Jennifer convened and brought the meeting to order.

Still cheering for Harold to return.

Disclosure of Pecuniary Interest: none noted

Minutes: Board members received a draft copy of the D.I.A. Board Meeting Minutes of April 23, 2026 for their reference and review.

[emailed to Board, hard copies at the table]

MOTION by Jess to approve the D.I.A. Board Meeting Minutes of April 23, 2026 as presented, seconded by Ryan, all in favour, ... carried.

[approved copy to Town for Council Packages]

Accounts for Payment:

D.I.A. Codes [21-8300-____]

MOTION by Will to approve the D.I.A. Invoices for Payment, Seconded by Jess, all in favour, ... carried.

Expense Codes | 3223 Promo | 3233 Market Fall | 3143 Office | 4126 Admin-C | 3627 CIP top-up/Downtown Plan | 3439 Flowers
Revenue Codes | 0518 Contra Spon/Donation | 0578 Promo/Market

**** NO NEW PAYMENT REQUEST**

[brought forward for tracking purposes]

CIP 2025 Downtown Revitalization: D.I.A. Top Up \$15% with max \$2,000 per business **2026 Budget 3,000**
"Façade / Building / Signage + Accessibility Improvement". Town approves app's, we top-up D.I.A. businesses. Details from April Marshall upon project completion.
DIA Incentive Grant Track **2026: \$3,000** | '25: White Dress \$540 | '24: Ashanti \$210.; LMLR Faç \$900., Brutons Sign \$1,895.40= -\$5.40

GL/Balance Sheet: Dec. 31, 2025 Budget vs Actual as of April 27, 2026; GL Period End Dec. 31, 2025; Breakdown of Reserve fund transfers; emailed in advance to the Board. J.D. has reviewed, and joined the meeting for discussion, noting the reports reflected the audited statement. Notes: our 2027 budget will need to reflect the increase (\$2,000 to \$4,000) for audit fees. A line by line review held, with discussions. Transfer to reserves showed the bulk figure, noting it was a breakdown of \$4,200 from reserves to balance the budget, with the remaining \$5,005. as a surplus transferred to reserves. Discussion on Start/End date for Community Living Part Time (cleaning refuse & debris) as wages were over budget – dates for cleaning were requested and reviewed. P&Rec Manager Rob was contacted, noting we will extend time if warranted at the end of the season, and looks like there was really no prior supervision. This year, asking for only Saturday and Sunday mornings, time noted, running from early June to the end of September, or when flowers come down. Also noted the D.I.A. pays for 2 hours + the Town pays for 1 for clean up (the Square area). Discussion ... will provide a pocket sized time card, to fill in on cleaning days, to drop in the mail box at Unique Finds on the way by, then to bring meetings. J.D. to voice concerns to Rob.

COMMITTEE UPDATES

- **Downtown Plan (MOU)** – Jenn, Jennifer, Harold/Susan (\$10,000 pm't transferred Feb. 19/26) (details in May 2025 Minutes)
Public Open House – Thursday May 28th **5:30pm to 7:30pm**, Saugeen Room. This invitation will continue to be shared with all D.I.A. businesses in hopes they attend.
Zoom Group Meeting – Monday May 25, 8:30am to 10am * all D.I.A. Board Members invited to join this.
- **Council Report** – Susan shared the Saugeen Municipal Airport has been the topic of conversation, with airport related businesses, discussion on a hotel, with plans in principal. The Library Space Needs Study is underway. The Boarder Adjustment continues between Hanover and West Grey. Council members and the Mayor attended the May 2nd Grand Opening of the Flexx Gym. Council members will also attend the upcoming Downtown Plan Open House on May 28th.
- **E.T.C.D.A.C. Report** – Jenn absent – no report
- **Market Committee** occasionally – Linda reported the Fall Market is confirmed for Saturday September 19th noting it is a great idea to combine the Market with the proposed Music & Film Festival (noting Ryan Harris and his report given during the April 23rd meeting), and setting up a meeting with Ryan and the Market. Expecting 50+ vendors. Ryan plans to ask about closing the road at the Municipal Office. Ryan plans to have all-day Music Entertainment (H.Sq. Pavilion), with fillers between the feature acts, and a Film Festival at the Civic Theatre. He is looking for sponsors. Noted wording of the grants from the Town - these 2 groups can not advertise together. Given this will be an overwhelming first year for Ryan, good communication will be appreciated. Food trucks are being suggested, noting we want to keep Downtown restaurants full (Ashanti's closes at 3pm). The Market runs until 3pm. Insurance was discussed. Linda had to dash, and was thanked for attending and giving the update.
- **Downtown Promotions** – Recap below ... and Other Business

2026 Events & Promotions Draft Year at a Glance ... feel free to add and/or amend

Jan.: Shop Downtown using Christmas Gift \$ **Feb.:** V's Day DIA\$ Give-a-Way SM **March:** Shamrock Hunt, DIA \$'s SM (6th)
April: Springtime S&W (6th) \$3,000 prizes D/C 50/50 **May:** Mother's Day photo shoot SM Flower Baskets Downtown
Canada Flags D/C **June:** Father's Day BBQ (letter to deliver in May) SM Sat. June 27 New Resident Welcome + Events
July: Canada Day - promote (4 Discounts in '25), Back to School SM, Windows in Time – Heritage Committee!
July/Aug./Sept.: Music in the Square (sponsor), Downtown Events, Sidewalk Sales, Eatwell Market Corn Stalks & bows
Sept.: Fall Market/Culture Days **Oct:** Breaky for Bus (4th) T, Pumpkin Carving Challenge (6th), **30th** Trick or Treat Trail (13th) D/C
Nov.: _____ date Downtown Open House, All Day Discounts, Lighting of the Square **Nov./Dec.:** Christmas Décor D/C/T
Can. Tire Magic on Main (5th) D/C **Nov./Dec.:** Hanover's Holiday Shop & Win (14th) Nov. 16-Dec. 12th \$3,000 prizes 50/50
Parade Day: Dec. 5? Rotary's Santa Claus Parade (sponsor), Lions Breakfast with Santa (sponsor)

Other Business:

1. **Shamrock Hunt Promo SM:** Note, we have yet to hear from the winner, who has been contacted. In the future, we will give a 1-week window to reply, or we re-draw. We will advise Mackenzie. (\$100 D.I.A. Dollars are at the office)
2. **Mother's Day Promo SM:** Waiting for invoice purchase) from Jessica at Dutch Touch Photography, for: D.I.A. 30 Minute Session + 10 digital files + 11x14 Fine Art Print. Winner to be contacted, to call the Office, then we will connect with Jessica. SM recap will follow.
3. **Springtime Shop & Win** (6th): April 20th to Sat. May 16th 72 participating businesses. Radio ads running. Confirmed \$2,500. Sponsorship from the Town, putting Hanover on air, at 5 stations. Cost Share with the Chamber. Email for promo end instructions on Wed. May 13th. Draw #1 = In-Store Draw, \$40 value, they present sending photo (if winner ok), \$3,000. split D/C prized 30x\$100 S&W's, their Draw #2 info, sending by May 19th. When winner photos are taken, 3 collages of 10 winners will be posted on SM; winners presented at the Office with instructions on use, expiry end of Dec. '26
4. **Town's Parking Reserve Fund:** D.I.A.'s Reserve: \$158,086. | Town's Reserve: \$75,069. (payments in lieu of parking spaces). Noted: the Town monitors potential properties as they become available.
5. **Enquires from previous meeting:** Sherri Walden reported a quote is being obtained to repair and repaint all **Benches and Bike Racks**. Depending on the amount and available budget for established streetscape items, we may need to prioritize the most pressing items to be completed this year. **Garbage Cans** - Maintenance (such as power wash, litter/sweep at base) will be completed during the May to August period when there are staff resource capacity with the return of the summer students.
6. **Parking:** Ken Campbell attending today. We will continue to share contact details regarding misuse by business owners, employees, or residents, to contact Ken Campbell at 364-2780 ext 1249, with all parking issues to be addressed. Asked: number of tickets issued Downtown in 2025.
7. **Father's Day BBQ Feast:** Connecting with Erin at Hanover Foodland for another amazing 'Hanover Foodland Father's Day BBQ Feast', with an invoice requested. Letter at meeting to approach Erin.
8. **Magic On Main** (5th): In the works, announcing in early July ... a 'Get Lit Kit' for new businesses that are decorating for the first time to join Magic On Main. Yes, we have been tracking! The kit is to be used to decorate a business front/Churches too on 10th Street, and kept for future use during M on M.
9. **Board Member:** Letter to be signed, requesting Jess Hastie be added to our Board. Max allowed is 7, including a Council Rep.
10. **Music in the Square 2026:** Saturdays, 11am to 1pm June 13 & 27, July 11 & 25, August 8 & 22. Note **July 27th** is a New Resident Welcome Event and a Canadian Multiculturalism Day with May Ip, Petunia the Clown, Matty Sings, and the Saugeen Artists Guild. * additions to the Welcome Packages:
11. **Welcome Package Items | June 19th:** We will ask if businesses have a gift or coupon, to provide a minimum of 25, provided by June 19th to the Town, to be distributed in Newcomer hand-out bags, for the June. [if extras left over, they will go to the Library for handout at the Newcomer Resource Centre]
12. **Summer Radio:** Received the \$2,000. Invoice re Budget. Note: 101.7 The One will broadcast live from Heritage Square again this year: **July 24th**. They will be announcing the winner of the "Summer in Hanover Entertainment Package" (\$6,975 promotional value, running July 6-24). * To ask businesses if wish to add a **\$25.+** value prize, i.e. gifts/coupons, with prize giveaway confirmation by June 10th.
13. **Reminder:** hoping all D.I.A. Board Members can attend the Public Downtown Plan Open House on Thursday **May 28th, 5:30pm to 7:30pm**, Saugeen Room (invitation sent out to all D.I.A. members). Also, to the **Zoom Group Meeting – Monday May 25th, 8:30am to 10am** link emailed to Board.
14. **No July Meeting:** we will set the August meeting date in June.
15. **Next Meeting:** Thursday June 18th 8am 214 Boardroom

(* Nov.'s on 12th | usually 3rd Thursday)

MOTION to Adjourn: Will

(9:45 am)



THE SAUGEEN MUNICIPAL AIRPORT COMMISSION

Minutes of the Annual General Meeting

Wednesday, June 17, 2026, 1:00 p.m.

Boardroom, Saugeen Municipal Airport

Commissioners Present: Dave Hocking, Chair
Tom Hutchinson, Vice Chair
Victor Danielli
Moe Hanif

Others: Tim Olds, Airport Manager
Catherine McKay, Secretary

Guests: Kevin Tremble, C.P.A., MNP
Steve Furness, Investment Manager,
Grey County

Commissioners Absent: Mike Crawford

1. Call to Order

The Chair called the meeting to order at 1:03 p.m. and introduced Kevin Tremble, Partner, MNP, the accounting firm which completed the audit of the Saugeen Municipal Airport for the year ended December 31, 2025.

2. Approval of the Agenda

Motion Moved by M. Hanif

Seconded by V. Danielli

That the agenda for the 2026 Annual General Meeting held on June 17, 2026 be approved as presented.

Carried

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest - None declared.

4. 2025 Financial Statements

Mr. Tremble reviewed the statements including the Statement of Financial Position, Statement of Operations, Statement of Change in Net Debt and Statement of Cash Flows. Assets increased from the previous year, although revenue from fuel was down, possibly as a function of the price. The year ended with a surplus of \$23,155. Mr. Tremble highlighted Notes to the Financial Statements regarding Long Term Debt, Accumulated Operating Surplus and the new cost sharing agreement between the town of Hanover, the Municipality of Brockton and the Municipality of West Grey according to which each party will share equally in the operating costs of the Airport effective January 1, 2027. The Report of the 2025 Audit Findings reflects a clean audit with no actual or suspected fraud. The Management Letter from MNP noted a missed tax credit which Mr. Tremble advised can now be claimed.

The Chair highlighted the positive financial position at the end of 2025 and noted that the loan to Brockton will be paid off in 2026.

A letter from the Commission signed by the Chair and the Airport Manager was presented to MNP confirming that the financial statements are presented fairly, in all material respects and in accordance with Canadian Public Sector Accounting Standards. The Chair thanked Mr. Tremble for the work done on the audit.

Motion Moved by M. Hanif

Seconded by V. Danielli

That the auditor's report from MNP for the year ended December 31, 2025 be accepted as presented.

Carried

5. Appointment of Auditors for the Current Year

Motion Moved by T. Hutchinson

Seconded by V. Danielli

That MNP be appointed as auditors for the Saugeen Municipal Airport Commission for the year ending December 31, 2026.

Carried

6. Election of Commissioners

The Secretary called for nominations for Commissioner at Large. Commissioner Hocking nominated Victor Danielli and Commissioner Hutchinson nominated Moe Hanif. Both nominees accepted the nomination. There were no further nominations and Victor Danielli and Moe Hanif were declared Commissioners at Large by acclamation.

5. Adjournment

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the Saugeen Municipal Airport Commission adjourn at 1.35 p.m.

Carried

David Hocking, Chair

Catherine McKay, Secretary



THE SAUGEEN MUNICIPAL AIRPORT COMMISSION

Regular Meeting Minutes

Wednesday, June 17, 2026, 1:00 p.m.

Boardroom, Saugeen Municipal Airport

Commissioners Present: Dave Hocking, Chair
Tom Hutchinson, Vice Chair
Victor Danielli
Moe Hanif

Others: Tim Olds, Airport Manager
Catherine McKay, Secretary

Guest: Steve Furness, Investment Manager,
Grey County

Commissioners Absent: Mike Crawford

1. Call to Order

The Chair called the meeting to order at 1:37 p.m..

2. Approval of the Agenda

Motion Moved by V. Danielli

Seconded by M. Hanif

That the agenda for June 17, 2026 be amended to add items 6C *Report Regarding Zoning By-law* and 6D *2025 Year End Surplus*, and that the agenda be accepted as so amended.

Carried

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest - None declared.

4. Adoption of Minutes of May 20, 2026

Motion Moved by T. Hutchinson

Seconded by V. Danielli

That the minutes of the May 20, 2025 meeting be approved as circulated.

Carried

5. Business Arising from Minutes

A. Capital Cost Estimates for Development Concept

Mr. Furness has had discussions with a local engineering consulting firm about estimates for roads, hydro and a wastewater system. There may be a cost for the estimates, but once they are prepared, approaches can be made for government funding. Luigi Presta of ThinkCOMPASS is up to date on the issues.

B. SMA Business Plan

The Vice Chair and Commissioner Danielli have met and will report on progress at the next meeting.

C. SMA Bookkeeping Role, Town of Hanover Report DCS-07-26

The Chair reviewed the report and noted that he had received advice from the Commission's Auditor, Kevin Tremble, C.P.A. of MNP that an accounting designation is not required to do the Commission's bookkeeping.

Motion Moved by V. Danielli

Seconded by M. Hanif

That the Chair and the Airport Manager be directed to contact area bookkeeping/accounting services, assess their capabilities and suitability to provide service to the Commission, and make a recommendation to the Commission to retain a service.

Carried

6. Reports

A. APM's Report & Monthly Fuel Report

The Airport Manager highlighted fuel sales which are up 36% over last year. Arrangements for the First Responders Day on June 27, 2026 are well underway with a number of services confirming attendance.

The LPV approach is a GPS-based aviation instrument approach which provides pilots with vertical and lateral guidance. In order for it to work, some trees have to be removed on airport property as well as on adjoining private property. The Airport Manager has discussed the issue with the property owners who have approved the removal of trees. If these obstacles are not removed, the airport's classification could be downgraded.

The Airport Manager also noted that an agreement was reached with a farm which will rent airport land for crops. The agreement is for a \$16,000 per year for a five year term with no costs to be borne by the Airport for preparing, seeding and fertilizing the land.

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the APM's report April 2026 be received for information.

Carried

Motion Moved by V. Danielli

Seconded by T. Hutchinson

That the agreement to rent airport land to a farm for \$16,000 per year for a five year term be approved.

Carried

B. COPA 54/Friends of the Saugeen Municipal Airport Update

The most recent meeting was held on June 6, 2026 one week earlier than usual in order to prepare for the Kids Fly event, and was attended by 15 members. Kids Fly was a great success with 184 kids and 10 pilots participating. The afternoon turned windy which prevented 14 kids from being able to fly, but 4 pilots volunteered to fly them the following Saturday. A total of 198 kids were able to fly over the area and one of the kids was quoted in the Walkerton-Herald Times that the flight made him feel "just like Superman".

Motion Moved by V. Danielli

Seconded by M. Hanif

That the COPA 54/Friends of the Saugeen Municipal Airport Update be received for information.

Carried

C. Report Regarding Zoning By-law

Mr. Furness reported that he had contacted planning staff from the County of Bruce and the Municipality of Brockton regarding proposed changes to Brockton's zoning by-law which are not as broad as expected, but which allow for a number of aviation related uses. He will initiate a meeting with Brockton planners to be attended by Linnea Catalan of Grey County Planning, Luigi Presta of ThinkCOMPASS and the Airport Manager to discuss development. The Commission will be marketing development opportunities rather than acting itself as a developer. The by-law will be submitted for approval to Brockton Council on June 23, 2026, and Mr. Furness pointed out that zoning changes could be requested in the future.

D. 2025 Year End Surplus

There was a surplus of \$23,155 as of the 2025 year end. These funds may be needed in 2026 for a new transformer which is required for new builds and which will lower the Airport's hydro bills. Funds will also be required for paving to connect taxiways to new hangars, and other infrastructure, although the costs are not known at the moment.

Motion Moved by M. Hanif

Seconded by T. Hutchinson

That the 2025 year end surplus of \$23, 155 be transferred to the *Reserves – Future Capital* account.

Carried

7. Financial Statements as of May 31, 2026

Motion Moved by T. Hutchinson

Seconded by V. Danielli

That the financial statements dated May 31, 2026 be approved as presented.

Carried

8. New Business

A. Annual Delegations to Municipalities re Capital Planning

This is a requirement of the new Cost Sharing Agreement which provides that as of January 1, 2027, each municipality contributes one third of the operating expense of the Airport and places a 3% cap on budget increases from the previous year unless there are extraordinary circumstances. The delegations on capital planning will take place in 2027.

B. Summer Break

The Commission cancelled its July and August meetings.

9. Adjournment

Motion Moved by M. Hanif

Seconded by T. Hutchinson

That the Saugeen Municipal Airport Commission adjourn at 2.30 p.m.

Carried

Dates to Remember

SMA Regular Meeting, Wednesday, September 16, 2026, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday, October 21, 2026, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday, November 18, 2026, Saugeen Municipal Airport, 1:00 p.m.

David Hocking, Chair

Catherine McKay, Secretary

Monthly Fuel Report - May 2026



May 2026	
100 LL (\$)	\$20,435.96
100 LL (Units)	7,496.00
Jet A (\$)	\$4,056.61
Jet A (Units)	1,913.50
Totals (\$)	\$24,492.57
Totals (Units)	9409.50

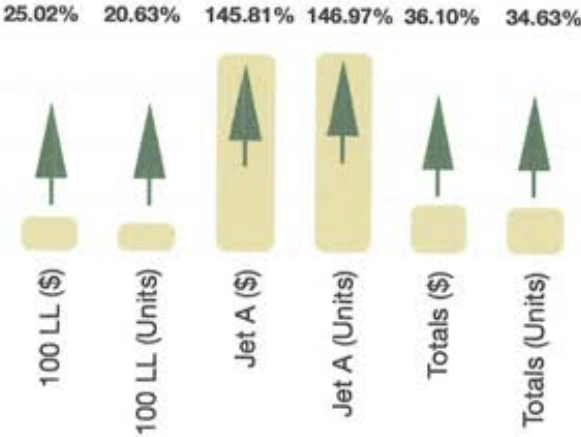
May 2025	
100 LL (\$)	\$16,346.29
100 LL (Units)	6214.20
Jet A (\$)	\$1,650.32
Jet A (Units)	774.800
Totals (\$)	\$17,996.61
Totals (Units)	6989.00

Comparison of May. 2026 sales & May. 2025

	%	Profit
100 LL (\$)	25.02%	\$4,089.67
100 LL (Units)	20.63%	1,281.80
Jet A (\$)	145.81%	\$2,406.29
Jet A (Units)	146.97%	1,138.70
Totals (\$)	36.10%	\$6,495.96
Totals (Units)	34.63%	2420.50

The best day in May 2026:
Sunday, May 17th

100 LL (\$)	\$2,309.41
100 LL (Units)	849.30
Jet A (\$)	-
Jet A (Units)	-
Totals (\$)	\$2,309.41
Totals (Units)	849.30



	May. 2026	May. 2025
Dollar Amount	\$790.08	\$580.54
Units Sold	303.53	225.45



Minutes

Grey County Joint Municipal Accessibility Advisory Committee

June 18, 2026

Present: Catherine Sholtz, Brooke Sillaby, Claudia Strelocke, Pamela Matheson, Councillor Greig, Member Ray Whitfield

Regrets: Andrew Edgcumbe, Christina Schnell

Staff Present: Tara Warder, Clerk, Kathie Nunno, Accessibility and Contract Specialist, Rayburn Murray, Deputy Clerk

Call to Order

The Grey County Joint Accessibility Advisory Committee met electronically on the above date. The Chair called the meeting to order at 2:09 p.m. with all members present except for Member Andrew Edgcumbe and Member Christina Schnell.

Others Present: Vicki McDonald, Melissa Hilgendorff, Town of Hanover; Pam Coulter, Christina McLean, Eckhard Pastrik, City of Owen Sound; Alysha Milliner and Ashleigh Shearstone, Jackie Groves, Municipality of Grey Highlands; Holly Malynyk; Township of Southgate; Krista Langdon, Municipality of West Grey; Jodi Ward, Township of Georgian Bluffs; Jennifer Patton, Town of Blue Mountains.

Declaration of Interest

There were no declarations of interest.

Member Claudia Strelocke joined the meeting at 2:14 p.m.

Delegations

**Canadian National Institute for the Blind - June Awareness Month
(Kate Riccomini)**

Kate Ricconimi provided an overview of the Canadian National Institute for the Blind. She summarized the non-profit organization that delivers innovative programs and

advocacy to individuals impacted by blindness. Kate Ricconimi referred to the importance of understanding sight loss which includes variety of different experiences. She further provided important tips to build and support environments that are barrier free including the use of braille, clear print guidelines, and the use of guide dogs. Members of the Committee provided questions and comments. Discussion surrounded the importance of supporting individuals in various ways and the extensive training involved for dog guides.

Items For Direction or Discussion

Town of Hanover - Accessibility Plan 2026 Election (Vicki McDonald)

Vicki McDonald, Manager of Legislative Services/Clerk for the Town of Hanover, referred to the Town of Hanover's Accessibility Plan for the 2026 Municipal and School Board Election.

JAAC12-26

Moved by: Member Matheson

Seconded by: Councillor Greig

That the Grey County Joint Accessibility Advisory Committee receive the Town of Hanover's Accessibility Plan for the 2026 Municipal and School Board Election for information purposes.

Carried

Township of Southgate - 2026 Election Accessibility Plan (Holly Malynyk)

Holly Malynyk, Deputy Clerk for the Township of Southgate, referred to the Township of Southgate's Accessibility Plan for the 2026 Municipal and School Board Election.

JAAC13-26

Moved by: Member Strelocke

Seconded by: Member Ray Whitfield

That the Grey County Joint Accessibility Advisory Committee receive the Township of Southgate's Accessibility Plan for the 2026 Municipal and School Board Election for information purposes.

Municipality of Grey Highlands - Election Accessibility Report (Amanda Fines-VanAlstine)

Jackie Groves, Human Resource Manager for the Municipality of Grey Highlands, referred to the Municipality of Grey Highlands' Accessibility Plan for the 2026 Municipal and School Board Election. In response to questions from the Committee, Vicki

McDonald noted the RFP process encompasses the requirements surrounding data collection and accessibility compliance.

JAAC14-26

Moved by: Member Sillaby

Seconded by: Member Strelocke

That the Grey County Joint Accessibility Advisory Committee receive the Municipality of Grey Highland's Accessibility Plan for the 2026 Municipal and School Board Election for information purposes.

Carried

City of Owen Sound - Multi-Year Accessibility Plan Update (Pamela Coulter)

Pam Coulter, Director of Community Services for the City of Owen Sound, referred to the 2025 Annual Accessibility Status Report.

JAAC15-26

Moved by: Member Matheson

Seconded by: Member Strelocke

That the Grey County Joint Accessibility Advisory Committee receive the City of Owen Sound Annual Accessibility Status Report (2025) for information purposes.

Carried

Municipality of Grey Highlands - Connecting Links - Markdale Reconstruction (Alysha Milliner)

Jackie Groves, Human Resources Manager for the Municipality of Grey Highlands, reviewed the plans for the reconstruction of Toronto Street North and South (Highway 10) in Markdale.

JAAC16-26

Moved by: Member Sillaby

Seconded by: Member Strelocke

That the report from the Municipality of Grey Highlands regarding the Markdale Connecting Link be received for information.

Carried

City of Owen Sound - Weaver's Creek Boardwalk Rehabilitation (Pamela Coulter)

Pam Coulter, Director of Community Services, summarized the rehabilitation of Weavers Creek Boardwalk located in Harrison Park. She reviewed the recommendations in the Harrison Park Master Plan that led to the rehabilitation and referred to the changes that would include removal and updates.

JAAC17-26

Moved by: Member Strelocke

Seconded by: Councillor Greig

That in consideration of Staff Report CS-26-053 respecting Weaver's Creek Boardwalk Replacement, the Grey County Joint Accessibility Advisory Committee receives the report for information purposes.

Carried

City of Owen Sound - Kelso Beach at Nawash Park – Splash Pad Upgrade and Playground Replacement (Pamela Coulter)

Eckhard Pastrik, Manager of Parks, summarized the replacement of the 25 year old playground and revitalization of the 2011 splash pad. The Committee referred to the importance of funding support and that washroom entrances have enough space to permit accessible movement. Pam Coulter clarified the funding breakdown for the project between the City of Owen Sound and the Scenic City Order of Good Cheer (SSOGC).

JAAC18-26

Moved by: Member Sillaby

Seconded by: Member Strelocke

That in consideration of Staff Report CS-26-052 respecting Kelso Beach at Nawash Park Splash Pad Upgrade and Playground Replacement, the Grey County Joint Accessibility Advisory Committee receives the report for information purposes.

Carried

Correspondence

Employment and Social Development Canada (ESDC) - Accessible Canada Fund – National AccessAbility Week (NAAW)

The materials were provided to the Committee for information.

City of Owen Sound - Site Plan Approvals

JAAC19-26

Moved by: Member Strelocke

Seconded by: Councillor Greig

That the following site plan approval's from the City of Owen Sound be received for information:

- 1. ST2026-001 Site Plan Approval at 2795 East Bayshore Road (Troy Life & Fire Safety)**
- 2. ST2026-018 Site Plan Approval at 2753 15th Street East (Bruce Grey Catholic District School Board)**
- 3. ST2026-014 Site Plan Approval at 1170 1st Avenue East (Rexel Westburne)**

Carried

Other Business

Accessibility Advisory Committee Forum Update

Kathie Nunno, Accessibility & Contract Specialist, indicated that the Ministry for Seniors and Accessibility hosted a virtual learning event on June 11th. The purpose was to collaborate with other municipal representatives, learn about accessible best practices, and share insights. Kathie Nunno referred to Melly's, a workplace café and marketplace in Whitby that provides a hands-on learning and employment development program for youth and adults with intellectual and developmental disabilities. More information can be found at: www.mellysworkplace.ca. Kathie Nunno further commented on the Site Plan Application Review process in Ottawa, which would be included on an early 2027 agenda for the consideration of the Committee. Finally, the importance of membership recruitment through advertisements, connecting with the public and associations, and open houses to learn and promote the role of Committee members were all included at the virtual learning event.

Terms of Reference

Staff indicated that applications would open following the new term of Council and that the Terms of Reference are to be reviewed and updated.

Next Meeting Date

Thursday, October 15, 2026 at 2:00 p.m.

Adjournment

On motion of Member Brooke Sillaby and Member Claudia Strelocke, the Grey County Joint Accessibility Advisory Committee adjourned at 3:43 p.m. to the call of the Chair.

Grey County Council and Committee of the Whole Highlights

Grey County Council met on June 11, 2026, in the Council Chamber and virtually on Zoom. The meeting was immediately followed by a session of Committee of the Whole. A recording of the meeting can be found on the [Grey County YouTube Channel](#).

County Council

- Council accepted the minutes of the May 28 Grey County Council and Committee of the Whole meetings. [Council](#) [Committee](#)

Committee of the Whole

- Council discussed a notice of motion by Councillor Greig about future needs of emergency services in northern Grey County and financially responsible delivery of service. The motion was to direct staff to have conversations with Georgian Bluffs, Meaford and Owen Sound, noting that the Owen Sound Fire Department and Inter Township Fire Department both have rehabilitation needs, and Grey County Paramedic Services consider response times in deployment reviews. Council did not support the motion at this time, with some members expressing it being too soon to begin discussions but encouraging the conversations to happen naturally.
- Council received an update from the Nuclear Innovation Institute. President and CEO Jessica Linthorne shared highlights from the past year, including the Innovation Day, Clean Energy Frontier conference, and Built to Lead youth trades outreach. [Presentation](#)
- Council received a review of the *Going Green in Grey* Climate Action Plan. *Going Green in Grey* represents a twenty-eight-year strategic approach to climate and environmental issues. Council voted and directed staff to include the full implementation costs of the plan for Council's consideration during 2027 budget discussions. These costs would include expanding the team of one levy-funded position to two, plus an additional contract role. Focus will be placed on corporate actions and measuring the impact of climate investments. [Report](#)
- Council received an update on public engagement around the nuisance beaver and coyote and wolf by-laws. Council voted to make updates to the by-laws and increase compensation rates to align with neighbouring

Grey County Council and Committee of the Whole Highlights

Bruce County. Draft by-laws will be brought forward to a future meeting. [Report](#)

- Staff presented an update on the status of the hybrid planning services model being explored between Grey County and member municipalities. Currently planning services are offered at both the upper tier and lower tier level. The project is exploring if efficiencies could be found through a centralized or hybrid-service model. The staff report highlights how a hybrid model could function and be financed fairly without creating additional burden for municipalities that do not participate. Grey County will send a letter to all member municipalities asking for a decision about participating in a hybrid-planning model. A future report will be prepared to share the findings. [Report](#)
- Council received the minutes of the May 27 Planning and Economic Development Advisory Committee meeting. The meeting included an economic development tourism and culture strategic progress report and verbal updates about YIMBY (Yes in my backyard) week and ongoing plans and strategies. [Minutes](#)
- Council discussed the Canada-Ontario Development Charges Reduction program. The program offers potential funding to municipalities that reduce and maintain reductions to their development charges (taxes charged to new construction to offset the growth-related capital costs on municipal services). The intention of the program is to encourage the development of more housing in Ontario. Council debated the potential financial risks of reducing development charges if as much or more funding is not received back through the program. Council voted to direct staff to move forward with applying to the program. The program was announced on June 1 and detailed applications are due on June 19. [Report](#)

Grey County Council and Committee of the Whole Highlights

Grey County Council met on June 25, 2026 virtually on Zoom. The meeting was immediately followed by a session of Committee of the Whole. A recording of the meeting can be found on the [Grey County YouTube channel](#).

County Council

- Council accepted the minutes of the June 11 Grey County Council and Committee of the Whole meetings. Council provided further clarification to staff to support the preparation of the nuisance coyote and wolf and nuisance beaver by-laws. [Council Committee](#)

Committee of the Whole

- Council discussed the minutes and recommendations of the May 26 meeting of the Urban Roads and Road Exchange Task Force. Council voted to move forward with the road transfers project with an effective legal transfer date of June 1, 2027. Staff were directed to prepare a by-law to support the transfers and to begin developing agreements with member municipalities. The approved proposal will see all County-owned roads in urban areas transferred to the local municipalities. In addition, the County and local municipalities will exchange responsibility for sections of some rural roads to better align with modern traffic behaviour. [Minutes](#)
- Council accepted the minutes of the June 18 meeting of the Grey County Joint Accessibility Advisory Committee. [Minutes](#)
- Council received an information report about the upcoming changes to regional conservation authorities. The Province is merging Ontario's existing 36 conservation authorities into seven regional conservation authorities. Staff highlighted expected impacts from these changes which includes a shift in the way conservation authorities are funded. Currently conservation authorities are funded by local municipalities. Regional conservation authorities will be funded by the upper-tier municipality. Grey County is projecting a 2028 expense of \$2.8 million to absorb the cost of the shift. [Report](#)
- Council voted to renew a lease agreement that supports the Rural Ontario Medical Program's placement of medical students in the Owen Sound area. Grey County supports lawn maintenance on the property. [Report](#)
- Grey County will issue an RFP for emergency management consulting services for a portion of the fourth quarter of 2026 and all of 2027. The recommendation follows a review of the County's current operating structure. The consultant would serve as the primary emergency management coordinator while long-term options are explored and prepared for Council's consideration. [Report](#)
- Councillors who attended the Federation of Canadian Municipalities Conference shared verbal highlights from the program.

Grey County Council and Committee of the Whole Highlights

Grey County Council met on July 9, 2026, in the Council Chamber and virtually on Zoom. The meeting was immediately followed by a session of Committee of the Whole. A recording of the meeting can be found on the [Grey County YouTube Channel](#).

Council

- Council accepted the minutes of the June 25 Grey County Council and Committee of the Whole meetings. [Council Committee](#)
- Council passed a by-law appointing Sue Murray as acting treasurer. CAO Scherzer shared remarks welcoming Ms. Murray and thanking outgoing Treasurer Mary Lou Spicer for more than 20 years of service to Grey County.
- County staff spoke about 2025 road network investments and shared a video highlighting construction projects from last year. [Video](#)

Committee of the Whole

- Robyn Strangway-Calder, Senior Manager with MNP, presented Council with the 2025 audited financial statements. Grey County received a clean audit report for the year. A third-party audit is completed annually to ensure Grey County's financial statements are accurate and to identify any significant risks. [Audit Findings](#)
- Council received a report on the Bruce-Dufferin-Grey-Wellington Regional Transit Study. The four counties, along with Saugeen Mobility and Regional Transit (SMART) are working together on a project to explore options for creating a unified regional transit network. The report recommended more time be given to the current study phase to support the creation of a request for information about technology and operator interest. Council also supported a recommendation to extend the current GOST service between Owen Sound and Guelph and the GTR service between Dundalk and Orangeville as the project continues. Further, council supported a recommendation to reinstate former GTR scheduled service between Owen Sound and Wiarton. [Report](#)
- Council approved the new West Grey Official Plan. [Report](#)
- Council received a corporate financial update on spending up to April 30, 2026. The report provides a high-level summary and helps identify any major variances for council. [Report](#)
- Council received correspondence from the Municipality of Grey Highlands requesting traffic calming infrastructure on Grey Road 13 in Kimberley. Council passed a motion directing staff to bring back a report outlining options for traffic calming measures for small communities on Grey County roads. [Correspondence](#)

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel. 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. 416 585-7000



234-2025-1873

June 23, 2026

Dear Head of Council:

I am writing to inform you of recent changes to the strong mayor framework, which apply to your municipality.

These changes were made through regulatory amendments to O. Reg. 530/22, under the *Municipal Act, 2001*, and are intended to strengthen accountability for decision-making during a municipal election year by ensuring that certain rules which currently apply in non-strong mayor municipalities similarly apply to strong mayor municipalities.

Specifically, heads of council in strong mayor municipalities are subject to the following rules which came into force on June 22, 2026:

- **Election year budget rules:** Outgoing heads of council are limited from proposing the municipal budget for the year immediately following a regular municipal election, aligning strong mayor municipalities with existing municipal budget rules.
- **Restricted acts rules:** Heads of council are restricted from appointing or removing the chief administrative officer and other municipal division heads, changing the organizational structure of the municipality, or, if not already authorized in the municipality's budget, exercising their by-law power to dispose of property valued over \$50,000 or authorize expenditures or liabilities over \$50,000. These restrictions would apply if it can be determined that either three-quarters of the outgoing members of council will not be members of the new council, or the outgoing head of council will not be the new head of council.

As head of council, you may wish to ensure that any relevant delegations you wish to establish are in place in advance of nomination day on August 21, 2026. The regulation provides that delegable strong mayor powers that may later become restricted can continue to be exercised where they were delegated to the CAO and or council prior to nomination day.

For more information on strong mayor powers and duties please see:

- Regulations made under the Municipal Act, 2001 that relate to strong mayor powers and duties: [O. Reg. 530/22](#); [O. Reg 580/22](#)
- Part VI.1 of the Municipal Act, 2001 – [Special Powers and Duties of the Head of Council](#)
- The Strong Mayor chapter of the [Ontario Municipal Councillor's Guide](#)

-2-

If you have any questions about the strong mayor framework, your staff may wish to contact your local [Municipal Services Office](#) within the Ministry of Municipal Affairs and Housing.

Please accept my best wishes.

Sincerely,



Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Robert Dodd, Chief of Staff
- Martha Greenberg, Deputy Minister
- Laurie Miller, Assistant Deputy Minister, Local Government Division
- Sean Fraser, Assistant Deputy Minister, Municipal and Housing Operations Division
- Municipal Clerk and Chief Administrative Officer



Tuesday, June 30, 2026

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Re: Resuming Ontario's Property Assessment Cycle

Dear Premier Ford:

At its regular meeting of June 12, 2026, the Western Ontario Wardens' Caucus adopted the following motion in support of the Township of Zorra's resolution to return to the municipal assessment cycle.

#9: Moved by L. Post, seconded by A. Matrosovs:

"**THAT** items of correspondence 7 (a) to (o) be received and the Caucus agrees to preparing a resolution supporting the Township of Zorra, Property Assessment Cycle dated May 20, 2026 and forwarding to the 117 municipalities in Western Ontario, that being correspondence 7 (k).

Carried.

Yours sincerely,

A black rectangular box redacting the signature of Marcus Ryan.

Marcus Ryan
Chair, Western Ontario Wardens' Caucus

cc. Hon. Doug Ford, Premier of Ontario
Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Rob Flack, Minister of Municipal Affairs and Housing
Municipal Property Assessment Corporation
Association of Municipalities of Ontario
Western Ontario municipalities, and
Western Ontario Members of Provincial Parliament

Western Ontario Wardens' Caucus Resolution: Resuming Ontario's Property Assessment Cycle

WHEREAS the Western Ontario Wardens' Caucus (WOWC) represents fifteen upper- and single-tier municipalities across Western Ontario, advocating for fair, sustainable, and predictable municipal funding and taxation policies that support economic growth and strong rural communities; and

WHEREAS Ontario's property assessment system has not undergone a province-wide reassessment in more than a decade, resulting in assessed values that no longer reflect current market conditions and creating increasing inequities among residential, commercial, industrial, agricultural, and multi-residential property classes; and

WHEREAS a modern, predictable, and transparent assessment system is fundamental to maintaining confidence in Ontario's property tax system, supporting sound municipal financial planning, and ensuring taxpayers are treated fairly; and

WHEREAS outdated property assessments create uncertainty for municipalities, businesses, investors, and property owners, potentially discouraging investment, distorting development decisions, and placing disproportionate tax burdens on certain sectors, including small businesses and rural communities; and

WHEREAS regular reassessments are intended to redistribute tax burdens fairly based on current property values and are revenue neutral to municipalities, ensuring fairness rather than increasing municipal revenues; and

WHEREAS Western Ontario municipalities rely on an equitable property assessment system to support long-term infrastructure planning, housing development, economic competitiveness, and responsible municipal governance; and

WHEREAS municipalities, business organizations, tourism associations, and property owners across Ontario have called upon the Province to restore a regular and predictable property assessment cycle;

NOW THEREFORE BE IT RESOLVED THAT the Western Ontario Wardens' Caucus calls upon the Government of Ontario, the Minister of Finance, and the Municipal Property Assessment Corporation to promptly resume a regular, predictable province-wide property assessment cycle that reflects current market conditions and restores fairness and transparency to Ontario's property tax system; and

BE IT FURTHER RESOLVED THAT the Government of Ontario work collaboratively with municipalities, business stakeholders, and property owners to develop an implementation plan that provides municipalities with sufficient notice, public education, and transition supports to ensure a fair and orderly return to regular reassessments; and

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to the Hon. Doug Ford, Premier of Ontario; Hon. Peter Bethlenfalvy, Minister of Finance; Hon. Rob Flack, Minister of Municipal Affairs and Housing; Municipal Property Assessment Corporation, Association of Municipalities of Ontario, all Western Ontario municipalities, and Western Ontario Members of Provincial Parliament for their consideration and support.

NOTICE OF A PUBLIC HEARING

CONCERNING A PROPOSED MINOR VARIANCE

TAKE NOTICE that the Committee of Adjustment for the Corporation of the Town of Hanover will hold a public hearing, via Zoom, on:

WEDNESDAY, JULY 15TH, 2026 AT 4:00PM

to consider a proposed Minor Variance Application under Section 45 of the Planning Act, RSO 1990 as amended.

This Minor Variance Application (A4-26) applies to lands located at 485 16th Avenue described as Part of Lot 1 & 2, Registered Plan 792 and Part 2, Reference Plan 17R-2057 in the Town of Hanover, in the County of Grey.

The purpose of this application is to vary the provisions of Zoning By-law 2912-15 to permit the expansion of an existing legal non-conforming residential dwelling on lands zoned Corridor Commercial by allowing the construction of an attached garage.

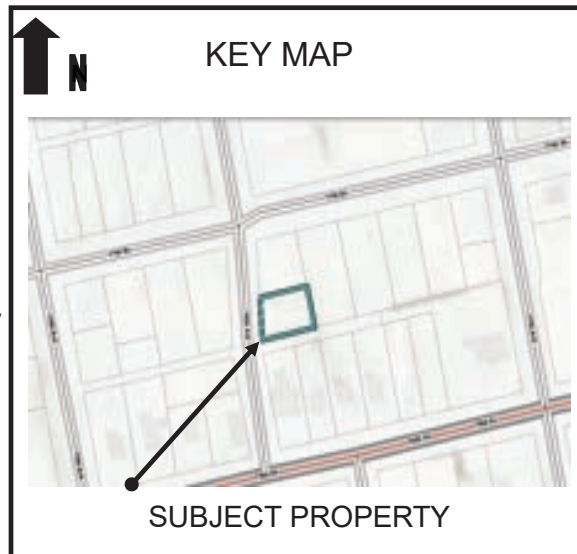
ANY INTERESTED PERSONS can submit written correspondence via email directly to awilken@hanover.ca or mail your comments to Andrew Wilken, Secretary-Treasurer, Town of Hanover, 341 10th Street, Hanover, ON N4N 1P5 by noon on Wednesday, July 15th, 2026.

ANY INTERESTED PERSONS wanting to address the Committee of Adjustment at the public hearing, can speak via Zoom. If you wish to address the Committee during the meeting, please contact the Secretary-Treasurer by calling 519.364.2780 Ext. 1280 by noon on Wednesday, July 15th, 2026. Staff will provide you with details on how to participate in the meeting. You can also view the livestream of the meeting at <https://us02web.zoom.us/j/88647003583>

All submissions received in writing, and those opinions expressed at the Public Meeting, will be considered prior to the Committee of Adjustment decision.

ADDITIONAL information relating to the proposed minor variance application may be obtained by contacting the undersigned.

Dated at the Town of Hanover
this 3rd day of July 2026.



Andrew Wilken, Secretary/Treasurer
Committee of Adjustment
Town of Hanover
341 10th St. Hanover ON N4N 1P5
t 519.364.2780 | f 519.364.6456 | hanover.ca

TOWN OF HANOVER APPLICATION FOR MINOR VARIANCE

Under Section 45 of the Ontario Planning Act, R.S.O. 1990, as amended

(FOR OFFICE USE ONLY)

FILE NUMBER **A - 4 - 26**

Date Received: **JUNE 14 - 2026**

The undersigned applies to the Committee of Adjustment of the Town of Hanover for relief from the Applicable Zoning By-Law.

NOTE: This application consists of Part "A", Part "B" and Part "C". To avoid delays, the information on each part must be complete and accurate. Incomplete applications will be returned. All applications must be signed. Metric units should be used. **PLEASE PRINT.**

Mail 3 copies of this form to:
TOWN OF HANOVER
341 10th Street
HANOVER, Ontario
N4N 1P5
(519) 364-2780

FEE: \$ 1665 + 400 Payable to the **TOWN OF HANOVER**

1. NAME AND ADDRESS				
APPLICANT/OWNER'S NAME AND ADDRESS			AGENT/SOLICITOR'S NAME AND ADDRESS	
Name: Lynn Dentinger			Name:	
Mailing Address: 485 16th Ave			Mailing Address:	
Town/City/Province: Hanover			Town/City/Province:	
Postal Code: N4N 3R9			Postal Code:	
Telephone Number: [REDACTED]			Telephone Number: () - - -	
Facsimile Number () - - -			Facsimile Number () - - -	
All Correspondence Should Be Sent To: ☐ APPLICANT OR ☐ AGENT/SOLICITOR				
2. LOCATION OF PROPERTY				
Municipality: The Town of Hanover		Municipal Address: 485 16th Ave		
Registered Plan Number: 792	Lot(s): Part Lot 1 & 2	Reference Plan Number: 17R-2057	Part(s): 2	Parcel Number:
Geographic or Former Township:		Concession Number:		Lot Number (s):
Assessment Roll Number: 4229 040 003 04401				
3. Date subject land was acquired by current owner: 1994				
4. Date existing buildings or structures on subject land were constructed: 1989				
5. Name and Address of Mortgagees, holders of charges or other encumbrances in respect of the subject property: None				
6. CURRENT OFFICIAL PLAN DESIGNATION OF SUBJECT PROPERTY Corridor Commercial				
7. CURRENT ZONING OF SUBJECT PROPERTY Corridor Commercial (C2)				
8. Nature and extent of the relief from the Zoning By-Law applied for: USE - EXTENSION -				
9. Reason(s) why the proposed use cannot comply with the provisions of the Zoning By-Law: To vary the provisions of the Zoning By-law to permit the expansion of an existing legal non-conforming residential dwelling on lands zoned Corridor Commercial by allowing the construction of an attached garage.				

PART "A" (Page 2 of 2)**10. Is the property subject of a current application under the Act: (Please indicate File Number and status of application)**

Consent ☒ No ☐ Yes Plan of Subdivision ☒ No ☐ Yes ☐ Other _____
 File Number _____ File Number _____ File Number _____

11. Has the subject property ever been the subject of a previous application for relief from the Zoning By-Law?

☒ No ☐ Yes (please indicate File Number and status of application.)

12. DESCRIPTION OF PROPERTY AS SHOWN ON SKETCH

	EXISTING	BY-LAW PROVISIONS	PROPOSED
FRONTAGE (m.)	21.29 m/69.86 ft	20 m/65.62 ft	No Change
DEPTH (m.)	29.21 m/95.85 ft	-	No Change
AREA (m.)	558.45 m ² /6011.2 ft ²	800 m ² /8611.13 ft ²	No Change
WIDTH OF STREET			

13. USE OF PROPERTY

EXISTING USE Residential Length of time Existing Uses of subject land have continued: _____
 PROPOSED USE Residential

14. EXISTING USES OF ABUTTING PROPERTIES:

Have you contacted your neighbours regarding this application? ☐ Yes ☐ No

15. ZONING PROVISIONS

	EXISTING	BY-LAW PROVISIONS	PROPOSED
TYPE OF BUILDING/STRUCTURE	Single Res. Dwelling	Legal non-conforming	Exi. + Attached Garage
SETBACK FROM FRONT LOT LINE	11.28 m / 37 ft	3 m / 9.8 ft	No change
SETBACK FROM REAR LOT LINE	10.38 m / 34 ft	6 m / 19.6 ft	No change
SETBACK FROM SIDE LOT LINE	2.44 m / 8 ft	-	No change
SETBACK FROM SIDE LOT LINE	5.49 m / 18 ft	-	1.2 m / 4.16 ft
HEIGHT OF BUILDING/STRUCTURE	5 m / 16.4 ft	12 m / 39.3 ft	3.6 m / 12 ft
DIMENSIONS OR FLOOR AREA	93.55 m ² / 1007 ft ²	-	134 m ² / 1442.42 ft ²
PARKING SPACES	2	2	2
LOT COVERAGE	16.75 %	60 %	23.99 %

16. SERVICING - ROAD ACCESS

COMMON NAME OF ROAD		EXISTING	PROPOSED
a. OWNERSHIP	Municipality	☒	☒
	Crown	☐	☐
	Ministry of Transportation	☐	☐
	County	☐	☐
	Private	☐	☐
b. MAINTENANCE	i. Municipality	☒	☒
	Unassumed Municipal Road	☐	☐
	Ministry of Transportation	☐	☐
	County	☐	☐
	Private or Right of Way	☐	☐
	None	☐	☐
	ii Seasonal	☐	☐
	Year-Round	☒	☒
c. WATER ACCESS:		If the proposed access is by water, please describe the nearest public boat launching and car parking facility. How far is it from the property, and what facilities are there? Please also show on key plan portion of the sketch map.	
d. OTHER ACCESS (Specify)			

17. SERVICING - WATER

	EXISTING	PROPOSED
Water Supplied By:		
Municipality	☒	☒
Local Services Board	☐	☐
Private: Well, Lake or Communal (Specify)	☐	☐

18. SERVICING - SEWAGE

	EXISTING	PROPOSED
Sewage System Supplied By:		
Municipality	☒	☒
Local Services Board	☐	☐
Private: Septic, Pit, Chemical (Specify)	☐	☐

19. SERVICING - STORM DRAINAGE

	EXISTING	PROPOSED
Storm Drainage Supplied By:		
Municipality	☒	☒
Sewers	☐	☐
Ditches	☐	☐
Swales	☐	☐
Other: (Specify)	☐	☐

20. OTHER DOCUMENTS (as specified below)

PART "B"

Sketch Accompanying Application
See information Below denoting requirements.

KEY MAP

SITE PLAN
[185 16TH AVENUE]

The above sketch should include the following:

- The boundaries and dimensions of the subject land.
- The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- The current uses on land that is adjacent to the subject land.
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
- If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- The location and nature of any easement affecting the subject land.

PART "C"**AFFIDAVIT** (This affidavit must be signed in the presence of a Commissioner)

Dated at the Town of Hanover
 this 17th day of June, 2026
 I/We Lynn Dertinger of the Town of
Hanover in the County/District/Regional Municipality of Grey
 do solemnly declare that all the statements contained in this application are true, and I/We make this solemn
 declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if
 made under oath and by virtue of the **CANADA EVIDENCE ACT**.

DECLARED before me at the

Town of Hanover
 in the County
 of Grey
 this 17th day of June, 2026

A Commissioner, etc.

Tanya Patterson, a Commissioner, etc.,
 County of Grey, while Deputy Clerk of the
 Corporation of the Town of Hanover.

AUTHORIZATION FOR AGENT/SOLICITOR TO ACT FOR OWNER

If this application is made by an agent or solicitor on behalf of the landowner, the owner's written authorization must be included. Without such authorization, the application cannot be considered. If surface and subsurface rights are held by different parties, both signatures are required.

I/We _____, Owner(s) of the lands as described in this application
 and known as _____ of the _____ of _____
 in the _____ of _____ do hereby authorize _____
 _____ to act as my Agent/Solicitor for this application.

Signature of Owner(s)

Date

Signature of Owner(s)

Date

Personal information on this form is collected under the authority of the Planning Act, RSO 1990, Chapter P. 13, as amended, and will be used to assess applications for Minor Variances to the Zoning By-Law for the Town of Hanover. Questions about this collection should be directed to the Chief Building Official/Planning Administrator, Town of Hanover, 341 10th Street, Hanover, Ontario N4N 1P5 Phone (519) 364-2780.

NOTICE OF A PUBLIC MEETING

CONCERNING A PROPOSED CONSENT

TAKE NOTICE that the Committee of Adjustment for the Corporation of the Town of Hanover will hold a public meeting, via Zoom, on:

WEDNESDAY, JULY 15, 2026 at 4:00 P.M.

to consider the following Consent Application under Section 53 of the Planning Act, RSO 1990 as amended.

Consent Application No. B1-B3-25 applies to lands described as Block 124, Registered Plan 16M-95 and known as 801 20th Street in the Town of Hanover, in the County of Grey.

The purpose of Consent Application No. B1-B3-25 is to sever & retain land for the purpose of creating 3 new lots to allow the construction of single-family detached dwellings on the severed lands known as 801 20th Street.

ANY INTERESTED PERSONS can submit written correspondence via email directly to awilken@hanover.ca or mail your comments to Andrew Wilken, Secretary-Treasurer, Town of Hanover, 341 10th Street, Hanover, ON N4N 1P5 by noon on Wednesday, July 15th, 2026.

ANY INTERESTED PERSONS wanting to address the Committee of Adjustment at the public meeting, can speak via Zoom. If you wish to address the Committee during the meeting, please contact the Secretary-Treasurer by calling 519.364.2780 Ext. 1280 by noon on Wednesday, July 15th, 2026. Staff will provide you with details on how to participate in the meeting. You can also view the livestream of the meeting at <https://us02web.zoom.us/j/88647003583>.

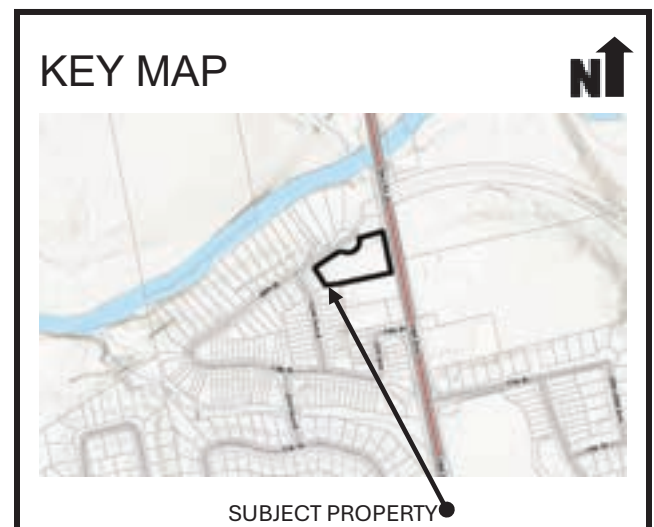
All submissions received in writing, and those opinions expressed at the Public Meeting, will be considered prior to the Committee of Adjustment decision.

ADDITIONAL information relating to the proposed consent application may be obtained by contacting the undersigned.

If a person or public body that files an appeal of a decision of the Committee of Adjustment for the Corporation of the Town of Hanover in respect of the proposed consent does not make written submissions to the Committee of Adjustment for the Corporation of the Town of Hanover before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

If you wish to be notified of the decision of the Committee of Adjustment for the Corporation of the Town of Hanover in respect of the proposed consent, you must make a written request to the Secretary/Treasurer for the Committee of Adjustment at 341 10th Street, Hanover, Ontario, N4N 1P5.

Dated at the Town of Hanover
this 2nd day of July 2026.



Andrew Wilken, Secretary/Treasurer
Committee of Adjustment
Town of Hanover
341 10th St. Hanover ON N4N 1P5
t 519.364.2780 | f 519.364.6456 | hanover.ca

NOTICE OF A PROPOSAL

By Hanover Agrivoltaics Inc. to Engage in a Renewable Energy Project AND NOTICE OF PUBLIC MEETING

Project Name(s): Cedar Agrivoltaics Project

Project Applicant: Hanover Agrivoltaics Inc. (a partnership between the Chippewas of Saugeen First Nation, Chippewas of Nawash Unceded First Nation, and Compass Greenfield Development Inc.)

Project Location: The Project is located on private land bounded by Grey Road 4 to the north and Grey Road to the east, in the Township of Hanover, Grey County, Ontario.

Dated at the Township of Hanover this June 11, 2026

Hanover Agrivoltaics Inc. is planning to engage in a renewable energy project, which will require the issuance of a renewable energy approval (REA). The proposal to engage in this project and the project itself are subject to the provisions of the Environmental Protection Act Part V.0.1 and Ontario Regulation 359/09 (Regulation). This notice must be distributed in accordance with Section 15 of the Regulation prior to an application being submitted and assessed for completeness by the Ministry of Environment, Conservation and Parks (MECP).

Public Meetings are being held in the Municipality of West Grey and the Municipality of Hanover to provide initial information on the proposed project. They will be an open house walk-through format. You are welcome to attend either meeting at any time during the hours indicated below. A second round of Public Meetings will be held later to provide more detailed information on the proposed project.

Hanover Meeting: P & H Centre, Lion's Den room, 269 7th Ave, Hanover, ON, N4N 2H5

Date: July 22, 2026 Time: 5:00pm to 7:00pm

West Grey Meeting: Durham Community Centre Hall, 451 Saddler Street W, Durham, ON, N0G 1R0

Date: July 23, 2026 Time: 5:00pm to 7:00pm

Project Description: Pursuant to the ACT and Regulation, the facility, in respect of which this project is to be engaged in, is a Class 3 Solar Facility. If approved, the facility would have a total maximum contract nameplate capacity of up to 17.6 MW AC. The Project Location is identified on the map. The project is being designed using agrivoltaics, incorporating sheep grazing as a sustainable vegetation management strategy to control plant growth beneath and between the solar panels. The draft Project Description Report provides an overview of the proposed Project including location, components, activities and potential negative environmental effects. Written copies of the Draft Project Description Report are being made available for public inspection at www.cedaragrivoltaics.ca/ and at the local municipal office.



Project Contacts and Information:

To learn more about the project proposals, public meetings, or to communicate concerns please contact:

Bhavin Mistry, Sr. Manager, Development, Compass Greenfield Development Inc., Suite 506, 192 Spadina Avenue Toronto, Ontario M5T 2C2 Email: info@cedaragrivoltaics.ca



County of Bruce
Planning & Development Department
30 Park Street, Box 848
Walkerton, ON N0G 2V0
brucecounty.on.ca
226-909-5515

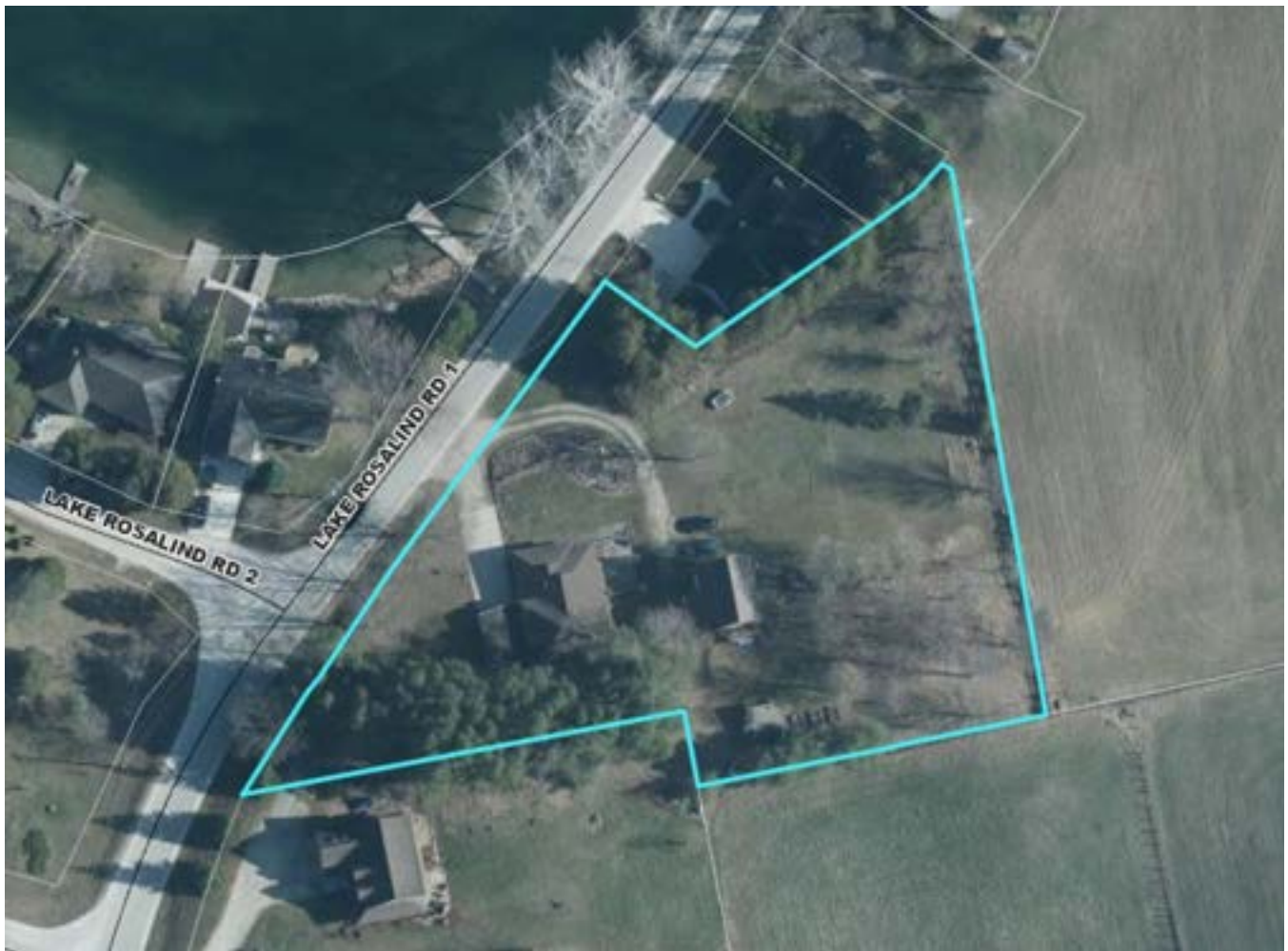
June 30, 2026

File Number(s): B-2026-032

Consent Application Notice

The purpose of this application is a consent for lot addition. It is proposed, to sever +/- 525 square metres from the subject lands to be added to the neighboring parcel of 113 Lake Rosalind Rd 1. If approved, the conveyed land will be used for residential outdoor recreational space.

Related File(s): N/A



105 LAKE ROSALIND RD 1
CON 3 NDR PTS LOT 70 AND 71 (Brant Township)
Municipality of Brockton
Roll Number: 410434001020600

Learn more

Additional information about the application is available online at <https://www.brucecounty.on.ca/active-planning-applications>. Information can also be viewed in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday).

The Planner on the file is: Benito Russo

Have your say

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda.

Please contact us if you have any questions, concerns or objections about the application. Comments received after July 21, 2026 may not be included in the Planning report, but will be considered if received prior to a decision being made on the application, and will be included in the official file record.

Stay in the loop

If you wish to be notified of the decision of the County of Bruce Land Division Committee on the proposed consent, you must make a written request to the County of Bruce at the mailing address noted at the top of this Notice or by emailing bcplwa@brucecounty.on.ca.

Notice to Landlords

If you are a landlord of lands containing seven (7) or more residential units, please post a copy of this notice in a location that is visible to all the residents.

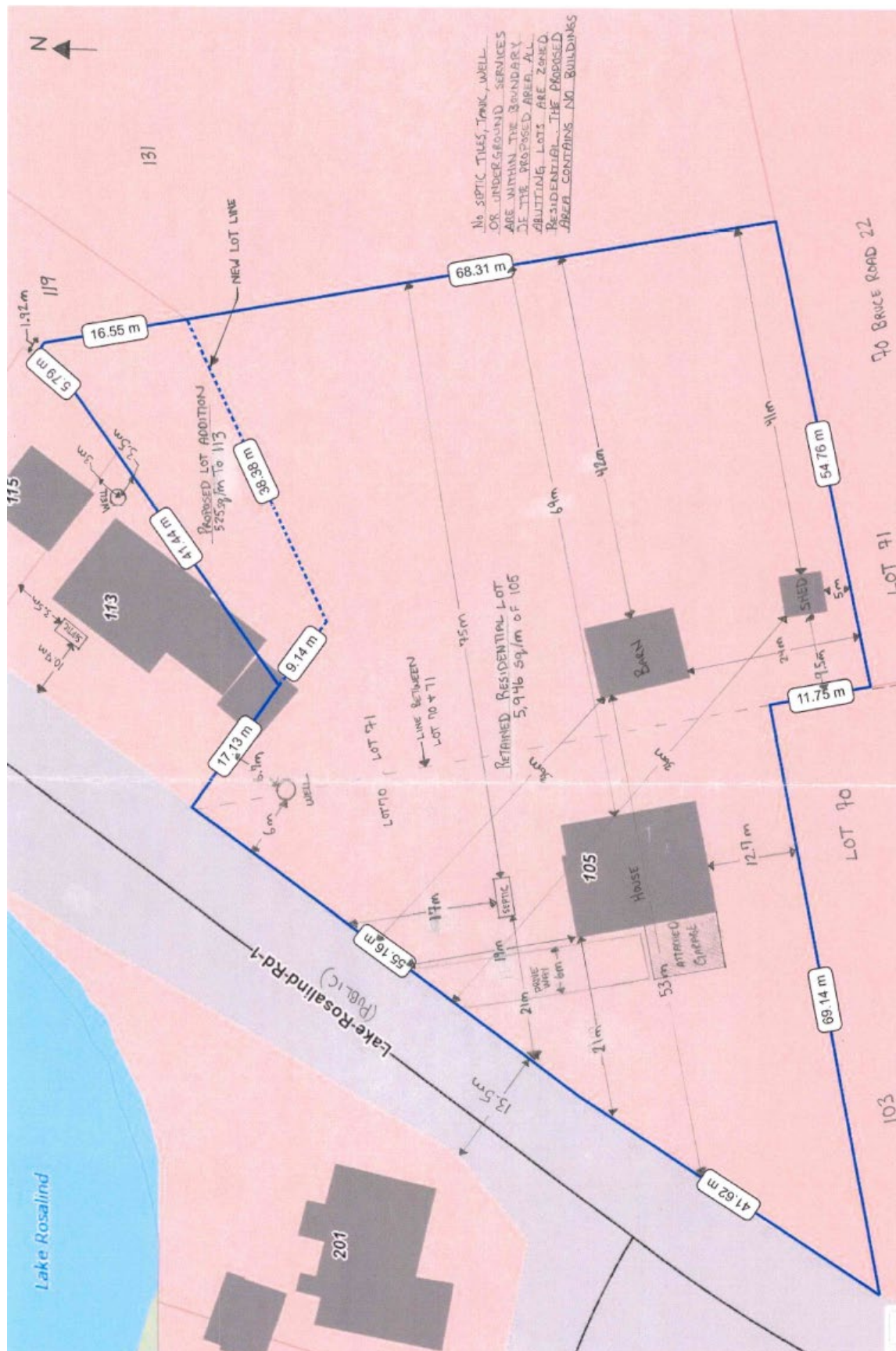
Know your rights

Section 53(19) of the [Planning Act](#) outlines rights of appeal for Consent applications.

Only the applicant, the Minister, a specified person (being a utility and transportation company) or a public body may appeal to the Ontario Land Tribunal (OLT).

If a person or public body that files an appeal of a decision of the County of Bruce in respect of the proposed consent does not make written submissions to the County of Bruce before it gives, or refuses to give, a provisional Consent, the Ontario Land Tribunal may dismiss the appeal.

For more information please visit the Ontario Land Tribunal website at <https://olt.gov.on.ca/appeals-process/>.



Corporation of the Municipality of Brockton

100 Scott Street, P.O. Box 68,
Walkerton, ON N0G 2V0 Phone: 1-519-881-2223

DATE OF PASSING: June 23, 2026

DATE OF NOTICE: June 25, 2026

NOTICE OF PASSING –NEW COMPREHENSIVE ZONING BY-LAW

TAKE NOTICE that the Council of the Corporation of the Municipality of Brockton, having held a Public Meeting May 26, 2026, under Section 34 of the *Planning Act*, has passed **By-law 2026-056 to repeal and replace the in-effect Zoning By-law to reflect the changes from the New Walkerton Official Plan**, on the 06 day of June 2026 as well as the County of Bruce Official Plan.

The Zoning By-law will be applicable to all lands within the Municipality of Brockton.

THE PURPOSE AND EFFECT OF THE ZONING BY_LAW

The purpose of Zoning By-law is to implement the recommendations of the Municipality's conformity review exercise to update Council and community priorities with respect to growth and development within the Municipality, bring the Brockton Zoning By-law into conformity with the Walkerton Official Plan, Bruce County Official Plan and the Provincial Planning Statement 2024. Written agency comments received prior to council's adoption have been considered and incorporated. No oral or written public comments were received.

ADDITIONAL INFORMATION regarding the Zoning By-law is available to the public for inspection at the Municipal Office located at 100 Scott Street, Walkerton, ON, Monday to Friday between 8:30 AM and 4:30 PM and on the Town's website: <https://www.brockton.ca/business-development/planning-and-development/comprehensive-zoning-by-law-official-plan-review/>

APPEAL RIGHTS: Only individuals, corporations and public bodies may appeal a by-law to the Ontario Land Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

Anyone wishing to appeal the decision is required to submit a Notice of Appeal (available at <https://olt.gov.on.ca/appeals-process/>) setting out the reasons for appeal, as well as the prescribed appeal fee required by the Tribunal.

The last date for Appeal of this Decision is July 15, 2026.

Appeals are to be filed with the approval authority:

Municipality of Brockton c/o Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
100 Scott Street, P.O. Box 68,
Walkerton, ON N0G 2V0
fhamilton@brockton.ca

Dated
This 25th day of June, 2026.

Bruce Edington

[REDACTED]

[REDACTED]

[REDACTED]

June 22, 2026

Dear Mayor Paterson, Deputy Mayor Dickert, and Councillors, Hudson, Sakal, Koebel, Fleet, and Hocking,

This is a follow up communication to one dated May 12,2026.

This past week I was able to walk the town property along the proposed area of the Hanover East End Trail from 24th Avenue through to 22nd Avenue and then west to where the Hanover trail ends now.

This is a beautiful potential walking path. I was impressed with the number of trees and how much privacy this tree cover affords the residents abutting the trail. It would be very easy to plant more trees so as to give the residents more seclusion and a feeling of security.

This area is a great opportunity for The Town to take this wonderful green space within Hanover and make it accessible to all residents. It would be a shame to lose the chance of making a great trail system even better for future generations.

I encourage each one of the Town Council to walk this area if you have not already done so and to take into consideration what the wider population of Hanover think about following through with the original plan to finish the East End Trail loop from the existing trail to the 24 Avenue.

Sincerely,
Bruce Edington

[REDACTED]

Please include this letter in your next council agenda.

June 25, 2026

To Mayor Sue Paterson and Members of Council,

I am writing to express my disappointment with Council's decision to abandon the East End Trail project, a project that has been in development for many years and had already received approval from the Saugeen Valley Conservation Authority, along with grant funding to help offset its cost. While I appreciate that the trail has not been completely cancelled, your solution is still not ideal.

One of the reasons cited for cancelling the trail was the desire to preserve the existing forest and avoid the removal of approximately 30 trees. Having walked the proposed route myself, I know that many of the trees in question are cedars, and a significant number are already dead. While I fully support protecting our natural environment, I find it difficult to reconcile this concern with the fact that a subdivision was previously approved and constructed along the river in the very area where the trail once existed. If forest preservation was truly the overriding priority, that opportunity has already passed.

What has not passed is the opportunity to honour the commitment that was made to residents by completing the East End Trail. A natural trail through the forest is not the same as a concrete pathway. Residents value access to nature, and community trails are an important asset that enhance quality of life, encourage healthy lifestyles, and make Hanover more attractive to families and prospective residents considering where to live.

I have also heard concerns about privacy and safety from some nearby property owners. While I understand those concerns, it is important to remember that town-owned land belongs to the entire community. In some cases, residents may have come to view adjacent public land as an extension of their own property, but that does not change its intended purpose. Public trails are meant to be enjoyed by everyone.

My own experience has been overwhelmingly positive. I live with one trail directly behind my home and another across the street. Rather than being a negative, these trails were a major factor in our decision to live where we do. They have enhanced our enjoyment of the community and provided convenient access to nature and recreation.

I respectfully urge Council to reconsider this decision. The East End Trail represents a long-standing commitment to the residents of Hanover, one that has already received environmental approval and financial support. It would be unfortunate to see such a valuable community project abandoned when there is still an opportunity to move forward.

Thank you for your consideration.

Sincerely,

A black rectangular redaction box covering the signature of Sally Kormann.

Sally Kormann

From: [REDACTED]
To: [Sue Paterson](#)
Cc: [Vicki McDonald](#)
Subject: AGENDA PACKAGE LETTERS JULY13 --THANKS
Date: July 5, 2026 7:12:48 AM

----- Original Message -----

Subject: PETITIONS COUNT!
Date: 04 Jul 2026 12:20
From: [REDACTED]

Letter to Mayor Paterson and Members of Council

Re: Petition Supporting Completion of the Original Hanover East End Trail (HEET)

A petition is one of the most direct and democratic ways citizens can communicate with their elected representatives. It represents people who have taken the time to understand an issue, consider the facts, and publicly add their names in support of a cause.

The petition supporting the completion of the original Hanover East End Trail (HEET) is approaching 500 signatures and continues to grow. While not every signer is a resident of the Town of Hanover, many are. Others have signed because they value Hanover's trail system, visit our community, or have family and friends in Hanover.

In a town of just over 7,000 people, this appears to be one of the strongest citizen petitions on a local issue in Hanover's history.

A petition is more than a list of names. It is a public expression of civic participation. It reflects the willingness of people to become involved in decisions that affect their community and demonstrates the importance they place on this issue.

I respectfully ask Mayor Patterson and Members of Council to give this petition the thoughtful consideration it deserves as you determine the future of the original Hanover East End Trail.

Thank you for your service to our community and for your consideration.

Respectfully submitted,

Ed King



Staff Report To Council

From: Jeff Dentinger, Fire Chief/CEMC
Date: July 13, 2026
Report: FI-05-26
Subject: **Municipal Technical Rescue Agreement between The Town of Hanover and the Township of Howick**

Recommendation

That Report FI-05-26 Municipal Technical Rescue Agreement between the Town of Hanover and the Township of Howick be received; and

That council approve the attached agreement; and

That council pass bylaw 3409-26 to authorize the signing of the Municipal Technical Rescue Agreement between the Town of Hanover and the Township of Howick.

Background

The Corporation of the Township of Howick has requested consideration of the Corporation of the Town of Hanover to provide the technical rescue services of its fire department to the Township of Howick, on a fee for service basis. As a result, an agreement has been completed to allow the Township of Howick to request technical rescue services from the Town of Hanover.

Discussion

The agreement, as attached, has been created specifically for technical rescue services for the Township of Howick. These services would only be provided as needed on a fee for service basis. Most clauses are standard and found in similar Town of Hanover fire service agreements. The attached Schedules ensure that mapping is correctly administered and the fee for service is understood by all parties. Schedule 'A' outlines the area of coverage requested. In addition, the crossing of jurisdictional boundaries must be documented as part of the agreement in Schedule 'E'

Schedule 'B' outlines the services offered by the Town of Hanover. Schedule 'D' outlines the costs associated with a request for service by the Township of Howick. Schedule 'C' shall be identified by Howick upon dispatch to the location to assist with approach to the emergency by Hanover Fire Department apparatus.

The agreement outlines that should there be an emergency within the Town of Hanover, or a lack of resources within the Fire Department at the time of the request for technical rescue services, the Fire Chief or designate can decline the request for resources.

Financial Implications

The fee for providing this service to the Township of Howick will be the current Ministry of Transportation (MTO) rate, per apparatus, per hour. The cost is based on the fire department's first page from dispatch, to the units 'back in service' time as indicated by dispatch. This ensures that Hanover Fire Department is not incurring any additional cost for units to return to ready status.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☒ **Goal 1: Safe and Reliable Infrastructure**

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☐ **Goal 2: Healthy and Welcoming Community**

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover "home".

☐ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☐ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Jeff Dentinger
Fire Chief / CEMC

Sherri Walden
CAO

THE CORPORATION OF THE TOWN OF HANOVER

BY-LAW NO. 3409-26

BEING a by-law to authorize entering into an agreement with the Township of Howick for the provision of fire technical rescue services

WHEREAS Section 9 of the Municipal Act, S.O. 2001 c. 25, as amended, grants municipalities the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Corporation of the Township of Howick wishes to enter into an Agreement with the Corporation of the Town of Hanover to provide fire technical rescue services within the Township of Howick;

NOW THEREFORE the Council of the Corporation of the Town of Hanover enacts as follows:

1. THAT the Corporation of the Town of Hanover enter into an agreement with the Township of Howick as outlined in Schedule 'A' attached hereto and forming part of this by-law.
2. THAT the Mayor and Clerk are hereby authorized on behalf of the Corporation of the Town of Hanover to sign the agreement.
3. THAT this By-law come into full force and effect upon the date of its passing.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 13th day of July, 2026.

Sue Paterson, Mayor

Vicki McDonald, Clerk

SCHEDULE 'A' TO BY-LAW 3409-26**MUNICIPAL FIRE PROTECTION AGREEMENT****BETWEEN:****THE CORPORATION OF THE TOWN OF HANOVER****(hereinafter referred to as "Hanover")****and****THE CORPORATION OF THE TOWNSHIP OF HOWICK****(hereinafter referred to as "Howick")**

WHEREAS By-laws have been duly enacted by the parties pursuant to the provisions of the *Municipal Act*, 2001, S.O. 2001, c25, as amended or replaced to authorize an agreement between the parties;

AND WHEREAS the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c4 (the "Act") authorizes a municipality to provide and/or receive fire technical rescue services to or from other municipalities;

AND WHEREAS Hanover operates Fire Technical Rescue Services and has assets suitable to meet municipal responsibilities required by the Act through a fire department situated within the geographical jurisdiction of the Town of Hanover;

AND WHEREAS Howick wishes to contract with Hanover for the purpose of receiving Fire Technical Rescue Services within specified areas of the Township of Howick from Hanover;

NOW THEREFORE, in consideration of the mutual covenants and representations contained in this Agreement, the sufficiency of which is acknowledged, Hanover and Howick agree as follows:

1. DEFINITIONS AND SCHEDULES**1.1. In this Agreement,**

- 1.1.1. "Act" means *Fire Protection and Prevention Act*, 1997, S.O. 1997, c4, as amended or replaced from time to time;
- 1.1.2. "Fire Area" means the fire area(s) of the Township of Howick as described in Schedule A hereto;
- 1.1.3. "Fire Technical Rescue Services" means those fire technical rescue services, and those other services that Hanover agrees to provide to Howick, as more particularly described in Schedule B hereto;
- 1.1.4. "Hanover Fire Chief" means the Chief of the fire department of Hanover duly appointed by the Council of Hanover and, if provided for pursuant to the appointment, his or her designate;
- 1.1.5. "Hanover Incident Commander" means the individual responsible for overseeing and managing all aspects of Hanover Fire Department's response to the technical rescue incident;
- 1.1.6. "Howick Fire Chief" means the Chief of the fire department of Howick duly appointed by the Council of Howick and, if provided for pursuant to the appointment, his or her designate;

1.2. The following schedules are attached hereto and form part of this Agreement:

1.2.1. Schedule A – Fire Area of Howick

1.2.2. Schedule B – Fire Technical Rescue Services

1.2.3. Schedule C – Bridges, Culverts and Limited Access Roads

1.2.4. Schedule D – Fees

1.2.5. Schedule E – The Crossing of Boundaries

1.3 Any capitalized terms not specifically defined herein this Agreement shall be ascribed those definitions and means as is set forth in the Act.

2. TERM

2.1. This Agreement shall come into effect September 1, 2026, and shall remain in force for a period of five (5) years, unless terminated earlier in accordance with section 10.1. The parties agree that this Agreement shall be automatically renewed for a further 5-year term, unless, not less than twelve (12) months prior to the annual renewal date, either party gives written notice to the other party, indicating its desire to terminate the Agreement.

3. HANOVER RESPONSIBILITIES

3.1. Subject to section 3.3 of this Agreement, and subject to Hanover exercising industry standards of care in providing and/or carrying out its obligations under this Agreement, Hanover agrees to supply those Fire Technical Rescue Services as specifically described in Schedule B to Howick in the Fire Area specifically described in Schedule A.

3.2. Upon receiving a request from the dispatch provider, Hanover Fire Chief will respond to the request for Fire Technical Rescue Services in Howick with, in the opinion of the Hanover Incident Commander, the appropriate apparatus, equipment and personnel required to accomplish the specific Fire Technical Rescue Services requested are available.

3.3. Notwithstanding section 3.2 above, the Hanover Incident Commander may refuse to supply the described response to occurrences if such response personnel, apparatus or equipment are required in Hanover or are otherwise unable to respond for any reason. Similarly, the Hanover Incident Commander, may order the return of such personnel, apparatus or equipment that is responding to or is at the scene in the Fire Area.

3.4. The Hanover Fire Chief will report in writing to Howick no later than the 10th day of each month, all occurrences in the Fire Area that the Hanover Fire Department (hereinafter HFD) has responded to in the previous month and shall complete all required reports for the Office of the Fire Marshal as may be required from time to time.

3.5. The Hanover Fire Chief shall liaise with the Howick Fire Chief on issues relating to Fire Technical Rescue Service in the Fire Area on a regular basis.

4. HOWICK RESPONSIBILITIES

4.1. Howick agrees the Howick Fire Chief shall be responsible for providing any required information to the Hanover Fire Chief with respect to the Fire Technical Rescue Services required.

4.2. Howick shall identify all streets and roads in the Fire Area by having them clearly marked at all intersections and having all properties properly numbered and signed on the building or at the end of the lane way to the property in accordance with accepted address or 911 requirements.

4.3. Howick agrees to identify all bridges, culverts or limited access roads under

its or any other jurisdictions within the Fire Area, including the identification of weight limits and alternate routes for fire protection apparatus. Any bridges, culverts or roads that are unable to carry the weight of fire protection apparatus will be advised to HFD while HFD is enroute. Any bridges, culverts or roads so identified will either limit or exclude the Fire Technical Rescue Services where the use of these bridges, culverts or roads is required for the transportation of fire protection apparatus.

5. FEES

- 5.1. In consideration of the Fire Technical Rescue Services provided by Hanover to Howick, Howick agrees to pay Hanover the fees as more particularly set out in Schedule "D" hereto.

6. LIABILITY AND INDEMNIFICATION

- 6.1. Hanover shall not be liable for any injury to Howick, or to any officers, employees, agents, residents, occupants or visitors of Howick or the Fire Area, or for any damage to or loss of property of Howick, or of any officers, employees, agents, residents, occupants or visitors of Howick or the Fire Area, caused by or in any way related to the performance of this Agreement, including (without limitation) failing to provide Fire Services on any occasion to Howick or for any decision made by the Hanover Fire Chief pursuant to section 3.3 of this Agreement.
- 6.2. Howick shall save harmless and fully indemnify Hanover, its officers, employees and agents from and against all claims, liabilities and demands arising directly or indirectly from such injury, damage or loss as referred to in section 6.1 and such indemnification shall survive the termination of this Agreement.
- 6.3. Sections 6.1 and 6.2 do not apply if the injury, damage or loss was caused by the omission or wrongful or negligent act of an officer or employee of Hanover while acting within the scope of his or her employment.
- 6.4. Howick shall not be liable for any injury, damage or loss sustained by personnel, apparatus or equipment of Hanover caused by or in any way related to the performance of this Agreement, subject to Clause 6.6.
- 6.5. Hanover agrees to save harmless and fully indemnify Howick, its officers, employees and agents, from and against all claims, liabilities and demands arising directly or indirectly from such injury, damage or loss as referred to in section 6.3 and 6.4 and such indemnification shall survive the termination of this Agreement, subject to Clause 6.6.

This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by Hanover in accordance with this Agreement and shall survive this Agreement.

- 6.6. Sections 6.4 and 6.5 do not apply if the injury, damage or loss was caused by the omission or wrongful or negligent act of an officer or employee of Howick while acting within the scope of his or her employment.
- 6.7. The Hanover Fire Department shall be required to carry the following insurance;
 - a) Broad Form Property Policy insuring against loss or damage to any kind of owned, rented or leased equipment or property that is being used or could be used to provide Fire Technical Protection Services pursuant to this agreement in an amount not less than the full replacement cost.

- b) General Liability Policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$5,000,000 (Five Million Dollars). The policy shall be endorsed to include Howick as an additional insured with respect to the Fire Technical Protection Services as liability, contractual liability and personal injury.
 - c) Medical Malpractice coverage with a limit of not less than \$5,000,000 (Five Million Dollars). The coverage can be provided as a stand-alone policy or included in the coverage afforded by the General Liability Policy referenced above.
 - d) Non-owned Automobile coverage with a limit of not less than \$5,000,000 (Five Million Dollars) and shall include contractual non-owned coverage.
 - e) Automobile Liability Policy covering third party property damage and bodily injury liability and all statutory coverages as may be required by Applicable Laws arising out of any licensed vehicle operated in connection with the Agreement with limits not less than \$5,000,000 (Five Million Dollars). The policy shall further provide All Perils Loss or Damage coverage with respect to any vehicles used to provide the services pursuant to this agreement.
- 6.8. The Howick Fire Department shall be required to carry General Liability Policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$5,000,000 (Five Million Dollars). The policy shall be endorsed to include Hanover as an additional insured with respect to the Fire Technical Protection Services as liability, contractual liability and personal injury.
- 6.9. All policies of insurance shall:
- a) Be underwritten by an insurer licensed to conduct business in the Province of Ontario;
 - b) Include a provision for 30-day notice of cancellation except for Automobile which shall provide 15-day notice of cancellation; and
 - c) Certificates of insurance evidencing coverage as outlined above shall be provided by one party to the other upon request.

7. CONFIDENTIALITY AND PROTECTION OF PRIVACY

- 7.1. The parties acknowledge and agree that, in the performance of this Agreement, each may be required to have access to information that is confidential or proprietary in nature to the other party ("Confidential Information"). Confidential Information will not include any information that:
- 7.1.1. Was in the public domain or was created or disclosed for the purpose of being in the public domain;
 - 7.1.2. Was disclosed to a party by a third party, without breach of any duty of confidentiality;
 - 7.1.3. Was approved in writing for disclosure, without restriction, by the disclosing party;
 - 7.1.4. Is required to be disclosed by operation of law or regulation to which either party is subject, notice of such requirement of disclosure to first

be provided to the party which owns the Confidential Information, wherever possible; or

- 7.1.5. Was developed by either party independently, without a breach of any duty of confidence.
- 7.2. Neither party shall disclose Confidential Information to anyone other than to a designated representative of the party who requires the Confidential Information to perform the Fire Technical Rescue Services described in this Agreement. Wherever possible, prior to releasing any Confidential Information to the other, the disclosing party shall obtain from the designated representative of the other party an undertaking to comply with the obligations under this Agreement pertaining to the protection of Confidential Information. Where required by the disclosing party, the other party shall provide written confirmation, satisfactory to the disclosing party, that such designated representatives have agreed to be bound by the terms of this Section 7.
- 7.3. All Confidential Information disclosed by one party to the other party, or to the other party's designated representatives, shall remain the sole and exclusive property of the disclosing party, regardless of how the Confidential Information is represented, stored, produced or acquired.
- 7.4. Upon completion of the Fire Technical Rescue Services, the termination of this Agreement or at the request of either party, all Confidential Information of the disclosing party shall be promptly returned, or if requested and not prohibited by a legal requirement, destroyed, including all copies, notes and summaries in the receiving party's possession or in the possession of any of its designated persons. The receiving party shall then certify in writing to the disclosing party that all Confidential Information, including all copies or partial copies, have been returned or destroyed.
- 7.5. If agents of the parties will have access to any personal information or personal health information in the possession of the other party, as those terms are defined in the *Freedom of Information and Protection of Privacy Act* and the *Personal Health Information Protection Act*, when performing the Fire Technical Rescue Services described herein, then Hanover or Howick, as the case may be, agrees to comply with, and have its employees, officers or agents comply with, any Protection of Personal Information and Personal Health Information (as defined within the said legislation) rules, directions and requirements as the other party may impose from time to time, acting reasonably.

8. WORKPLACE HEALTH AND SAFETY AND INSURANCE

- 8.1. Hanover agrees to provide sufficient insurance coverage for providing Fire Services for the Fire Area of Howick. Hanover, upon request, shall provide Howick with proof of such insurance coverage.
- 8.2. Hanover shall provide to Howick, proof of Workplace Safety and Insurance Board (WSIB) coverage for the fire department's firefighters on a yearly basis for the duration of this agreement.
- 8.3. Hanover agrees to provide sufficient insurance coverage for providing Fire Technical Rescue Services for the Fire Area of Howick. Hanover, upon request, shall provide Howick with proof of such insurance coverage.
- 8.4. Hanover shall provide Howick with proof of Workplace Safety and Insurance Board (WSIB) coverage for the fire department's firefighters as requested by Howick.
- 8.5. Hanover shall provide Howick with proof of firefighter certification when requested for the Fire Technical Rescue Services Hanover is agreeing to supply.

9. DISPUTE RESOLUTION

- 9.1. If, during the term of this Agreement, a dispute or disagreement arises between the parties that cannot be resolved by the Hanover Fire Chief and the Howick

Fire Chief, the parties agree to participate in the following dispute resolution procedure:

9.1.1. Upon the written request by either party to the other party, the nature of the dispute or disagreement shall be brought to the attention of each Municipality's Chief Administrative Officer (the "CAO"). The CAOs will meet with a view to amicably resolve any dispute or disagreement with respect to any matter in this Agreement, the interpretation thereof, or the performance by the parties.

9.1.2. If the CAOs fail to resolve the dispute within 30 days following the date of their meeting, they each shall prepare a written report to their respective Council. The Council of Hanover and the Council of Howick each agree to appoint one or more members to work with one or more members of the other municipality to resolve the dispute or disagreement.

9.1.3. All reasonable requests for information regarding the dispute or disagreement made by one participant of this dispute resolution process to that participant's counterpart in the process, except for any confidential information or information that has no relevance to the dispute or disagreement in question, shall be honored in order that each of the parties may be fully advised of the other's position.

9.1.4. In the event that the designated Council representatives cannot resolve the dispute within 90 days of the first meeting between the parties, or within such other period of time as the parties may have agreed, either party may, with written notice to the other party, submit the dispute or disagreement to arbitration in accordance with the provisions of the Municipal Arbitrations Act, subject to section 9.2 herein.

9.1.5. The party wishing to commence arbitration shall give the other party a written notice describing the dispute or disagreement to be arbitrated. Any arbitration will be carried out by a single arbitrator, who has been chosen jointly by both parties. The costs and expenses of arbitration will be allocated by the arbitrator between the parties, as the arbitrator determines in accordance with applicable law. The arbitration shall take place within the Town of Hanover.

9.2. Except where clearly prevented by a dispute or disagreement that arises under this Agreement, the parties shall continue performing their respective responsibilities under this Agreement while the dispute or disagreement is being resolved in accordance with this Section 9, unless and until such responsibilities are lawfully terminated or expire in accordance with the terms of this Agreement.

10. TERMINATION

10.1. This Agreement may be terminated by either party giving written notice to the other party of not less than twelve months prior to the desired termination date.

11. GENERAL

11.1. Hanover and Howick agree that this Agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days' notice in writing.

11.2. Any notice, request, demand, or other communication required or permitted to be given under this Agreement shall be in writing and shall be delivered personally, sent by registered or certified mail, postage prepaid, return receipt requested, sent by a recognized overnight courier service, or sent by electronic mail with confirmation of receipt.

If to Hanover: The Corporation of the Town of Hanover, 341 10th Street,
Hanover Ontario N4N 1P5 or email firechief@hanover.ca

If to Howick: The Corporation of the Township of Howick, 44816 Harriston
Road, RR1, Gorrie Ontario, N0G 1X0 or email howickfire@howick.ca

Notices shall be deemed to have been duly given:

- 11.2.1. On the date of delivery, if delivered personally;
 - 11.2.2. On the date of receipt, if sent by registered or certified mail;
 - 11.2.3. On the next business day, if sent by overnight courier; or
 - 11.2.4. On the date of transmission, if sent by electronic mail and confirmed by the recipient.
- 11.3. Either party may change its address for the purposes of the receipt of any communications pursuant to this Agreement by giving seven (7) days prior written notice of such change to the other party.
- 11.4. In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail by the covenant, provision or term; and shall be deemed to be severable from the remainder of this Agreement which shall remain in full force and effect while the necessary changes are being addressed.
- 11.5. It is expressly agreed by the parties that Hanover is acting as an independent contractor and this Agreement does not create the relationship of employer/employee as between the respective employees of Hanover and Howick, or of principal and agent or of partnership or joint venture between Hanover and Howick, or between the officers, employees or agents of Hanover and Howick.
- 11.6. Sections 6 and 7, and subsection 11.7 shall survive the termination or expiration of this Agreement.
- 11.7. This Agreement shall be interpreted, performed and enforced in accordance with the laws of the Province of Ontario and of Canada as applicable herein.
- 11.8. This Agreement and the attached Schedules constitute the entire Agreement between the parties. There are no undertakings, representations or promises, expressed or implied, other than those contained in this Agreement.

12. ASSIGNMENT

- 12.1. This agreement shall not be assigned to another party without the consent of all parties.

REST OF PAGE LEFT INTENTIONALLY BLANK

THIS AGREEMENT has been executed by the Corporation of the Town of Hanover and by the Corporation of the Township of Howick by their duly authorized representatives on the dates noted below:

**THE CORPORATION OF THE TOWN OF
HANOVER**

Sue Paterson
Mayor

Vicki McDonald
Clerk

We have the authority to bind the corporation

Date: _____

**THE CORPORATION OF THE
TOWNSHIP OF HOWICK**

Doug Harding
Reeve

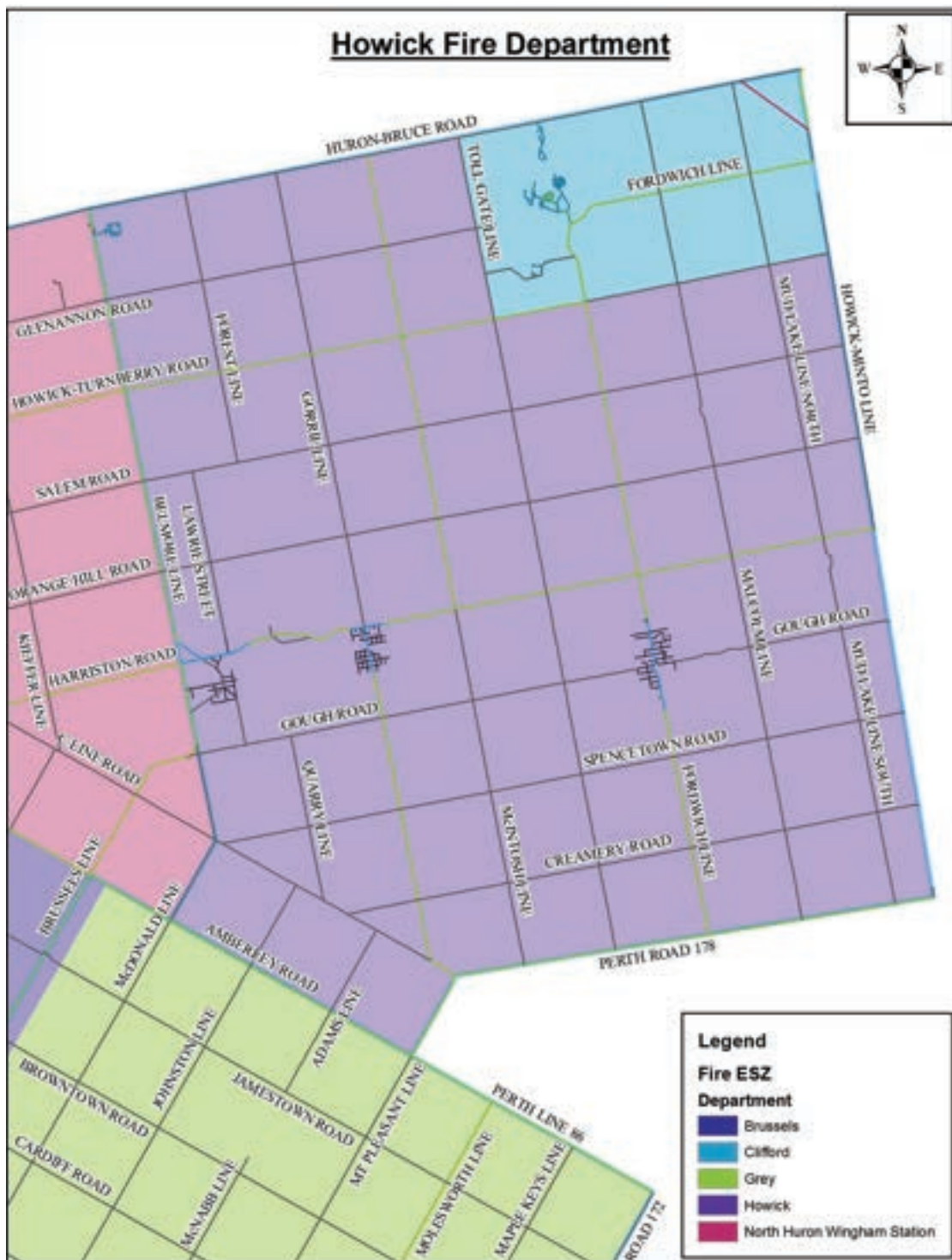
Caitlin Gillis
CAO / Clerk

We have the authority to bind the corporation

Date: _____

SCHEDULE "A" – FIRE AREA OF HOWICK

This is Schedule "A" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick. The areas served by the Town of HFD in the Township of Howick shall be displayed below in purple for the Howick Township Fire Department, and blue for the Minto Fire Department:



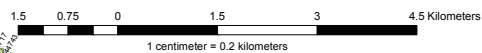
Howick Fire Department



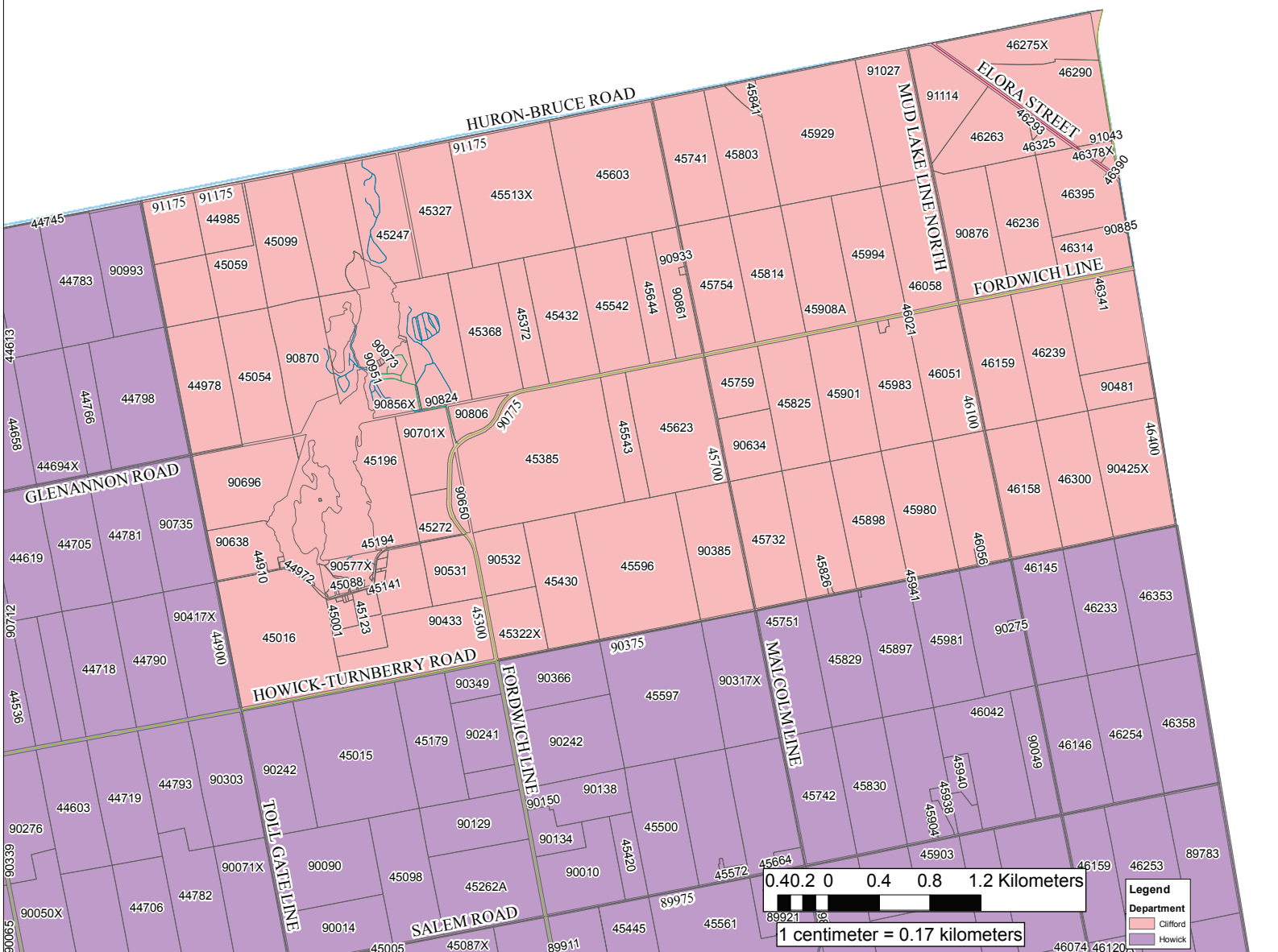
Legend

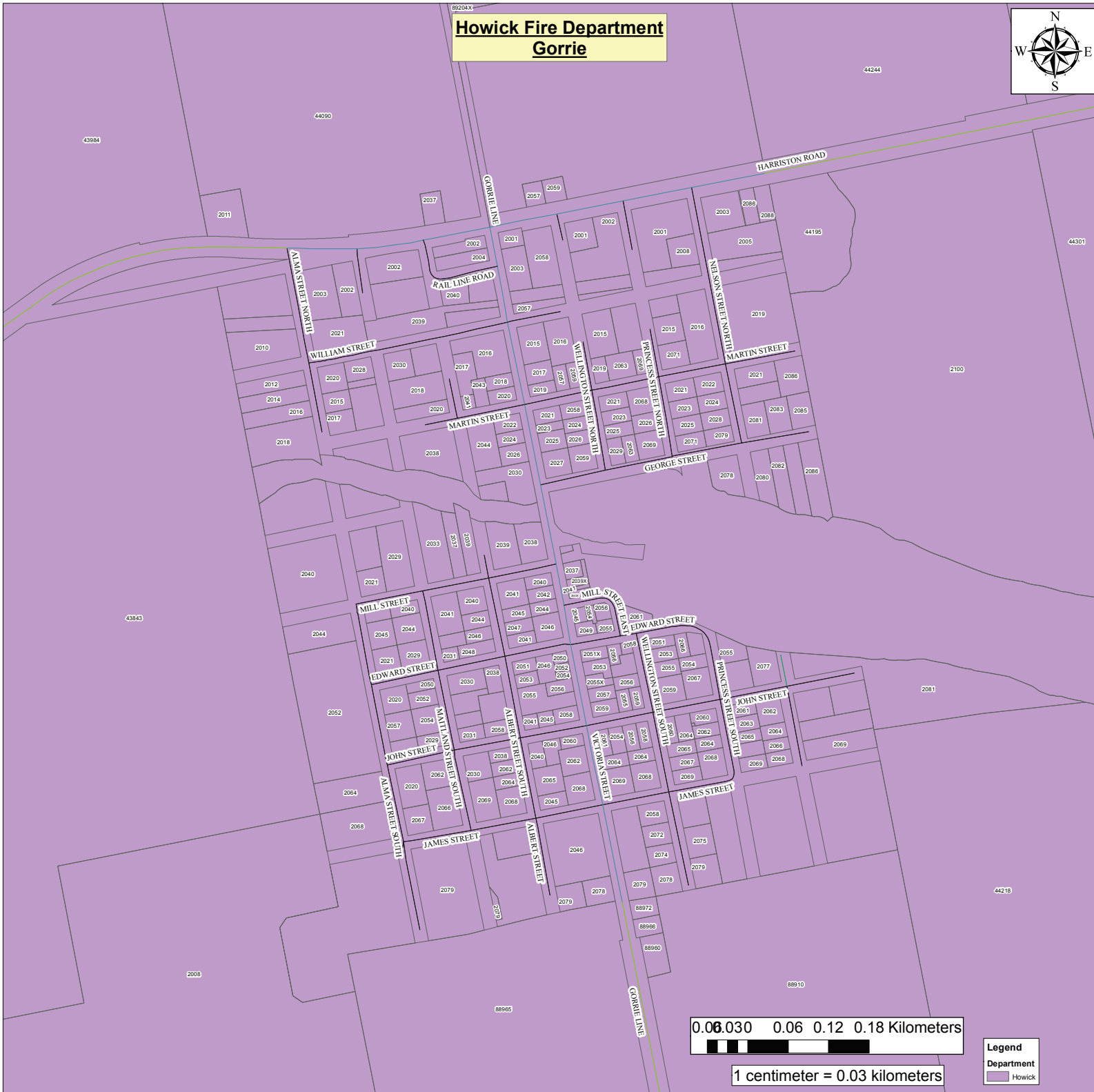
Department

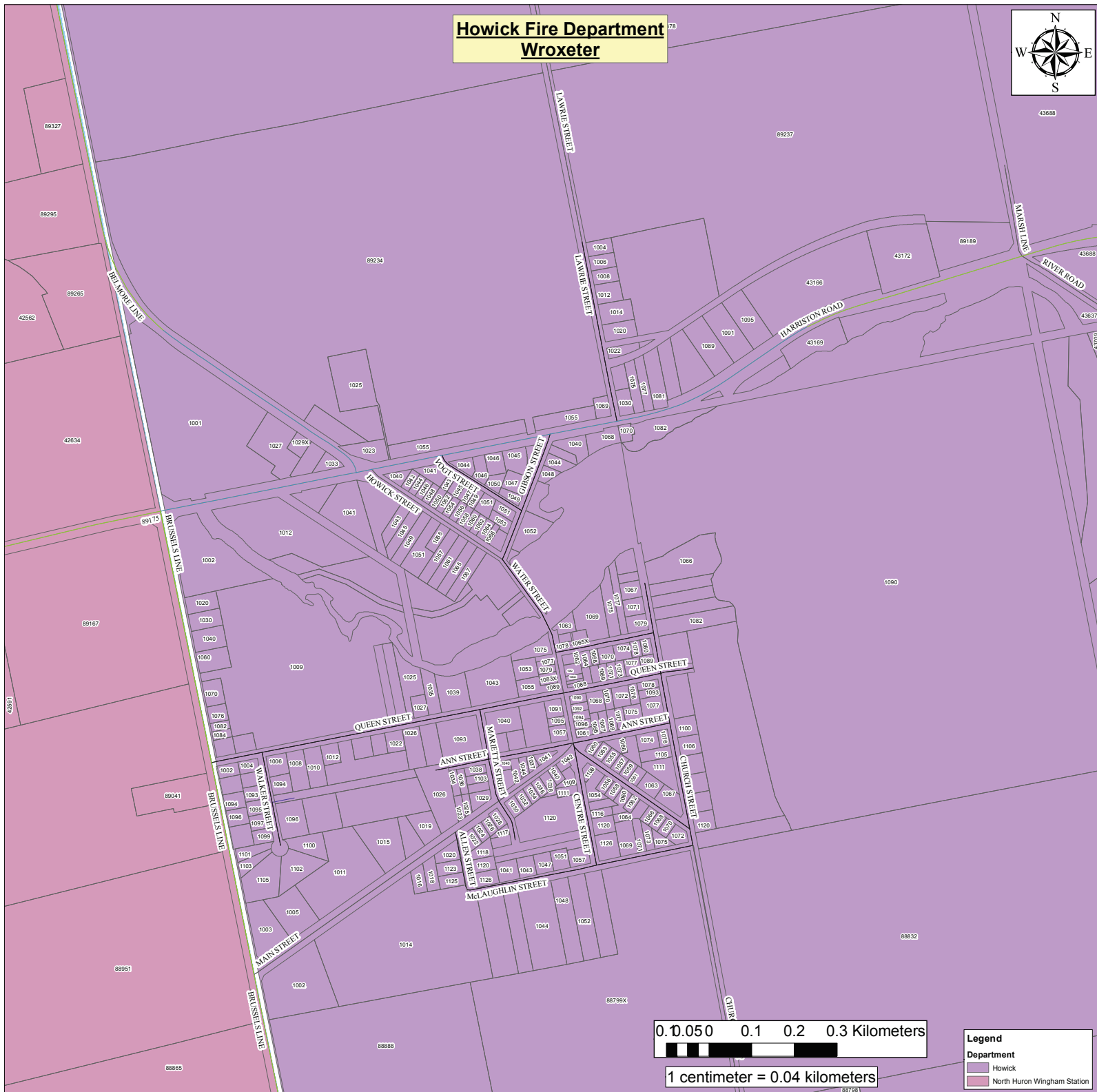
- Brussels
- Clifford
- Grey
- Howick
- North Huron Wingham Station

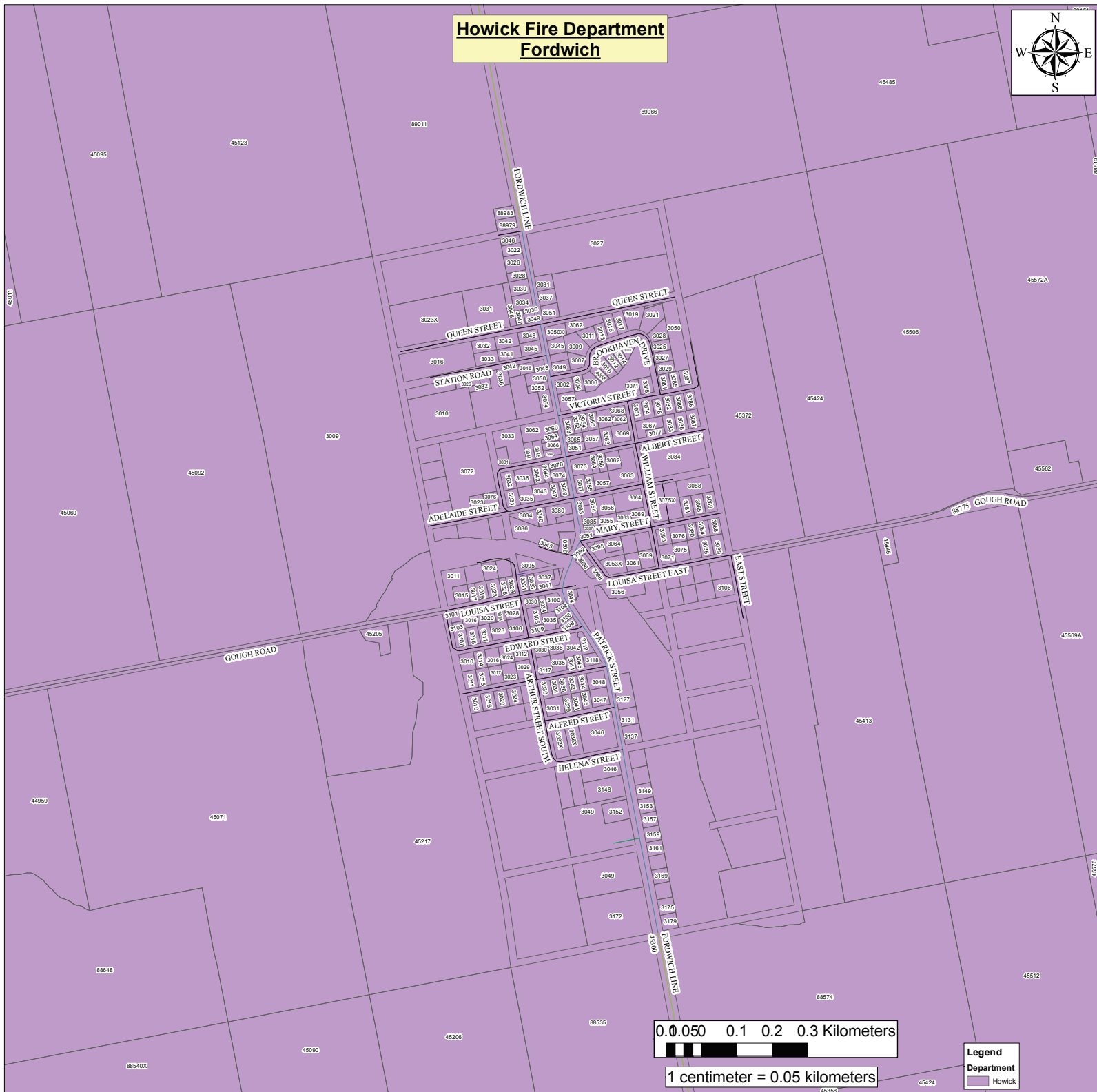


**Howick Fire Department
Minto Fire Area**









SCHEDULE "B" – FIRE TECHNICAL RESCUE SERVICES

This is Schedule "B" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick.

"Fire Technical Rescue Services" means a range of services designed to protect the lives of the inhabitants of the Fire Area of Howick (Schedule "A"). These services shall be rendered when called upon by the Township of Howick subject to section 3 of this Agreement.

This includes:

a) Water Rescue

- Services shall be provided at the Technician Level in accordance with NFPA 2500, *Standard for Operations and Training for Technical Search and Rescue Incidents*, and the applicable requirements of NFPA 1006, *Standard for Technical Rescue Personnel Professional Qualifications*.
- The service shall include surface water, Swiftwater, and ice rescue operations, as well as the search for and recovery of victims utilizing approved operational methods, equipment, and trained personnel.
- Services may include:
 - Shore-based rescue operations utilizing ropes, throw bags, reach devices, and other approved rescue equipment.
 - Boat-based rescue and recovery operations.
 - Surface water search operations utilizing sonar systems, underwater camera systems, drone systems and other approved search equipment.
 - Victim recovery operations utilizing reach and retrieval equipment where conditions permit.
- Surface Water Rescue - Surface water rescue operations shall include the search for, rescue of, and recovery of persons in lakes, ponds, reservoirs, and other non-moving or slow-moving bodies of water. Rescue operations may be conducted from shore, watercraft, or other approved platforms.
- Swiftwater Rescue - Swiftwater rescue operations shall include the search for, rescue of, and recovery of persons in moving water environments. Operations may include shore-based rescue techniques, tethered rescue systems, boat-based rescue operations, and other approved methods.
- Ice Rescue - Ice rescue operations shall include the rescue and recovery of persons through or upon ice-covered waterways. Operations may be conducted from shore, stable ice surfaces, unstable ice surfaces, specialized rescue craft, or other approved platforms.
- Search and recovery operations utilizing sonar systems, underwater camera systems, and reach-and-retrieval equipment may be conducted to an operational depth of approximately 40 feet where conditions permit.
- The service does not include public safety diving, SCUBA operations, or submerged victim recovery requiring specialized dive teams.
- All operations shall be conducted within the capabilities of available personnel, equipment, environmental conditions, and established risk management principles.

b) Rope Rescue

- Rope Rescue services shall be provided at the Technician Level in accordance with NFPA 2500, *Standard for Operations and Training for Technical Search and Rescue Incidents*, and the applicable requirements of NFPA 1006, *Standard for Technical Rescue Personnel Professional Qualifications*.
- The service shall include the rescue, access, extrication, and recovery of persons located in environments where rope systems are required to safely reach, package, move, or remove the patient.
- Services may include:
 - Low-angle and steep-angle rope rescue operations
 - Raising and lowering operations utilizing rope rescue systems.
 - Patient packaging and litter-based rescue operations.
 - Rescue operations from embankments, ravines, slopes, towers, elevated locations, and other environments requiring specialized rope rescue techniques.
 - The use of ropes, anchors, pulleys, mechanical advantage systems, descent and ascent systems, litters, and other approved rope rescue equipment.
- All operations shall be conducted within the capabilities of available personnel, equipment, environmental conditions, and established risk management principles.

C) Aerial Apparatus Service

- Aerial Apparatus Services shall be provided utilizing a dedicated aerial fire apparatus operated by qualified personnel in accordance with applicable NFPA standards, manufacturer specifications, departmental policies, and established risk management principles.
- The service shall provide an elevated platform and ladder system to support fire suppression, rescue, access, and emergency operations where elevation or extended reach is required.
- Services may include:
 - Elevated master stream operations for fire suppression.
 - Elevated access and egress for emergency responders and occupants.
 - Rescue operations from elevated locations where the aerial apparatus can safely provide access or a means of egress.
 - Support of rope rescue operations where the aerial apparatus can safely function as an approved anchor point or access platform in accordance with departmental procedures and manufacturer limitations.
 - Ventilation, observation, scene assessment, lighting, and other support functions consistent with the capabilities of the apparatus.
- Operational deployment of the aerial apparatus shall be subject to site conditions, apparatus positioning requirements, load limitations, weather conditions, overhead obstructions, and other factors affecting the safe operation of the equipment.
- All operations shall be conducted within the capabilities of available personnel, equipment, environmental conditions, manufacturer specifications, and established risk management principles.

It is hereby agreed by both parties that outside a Mutual Aid response:

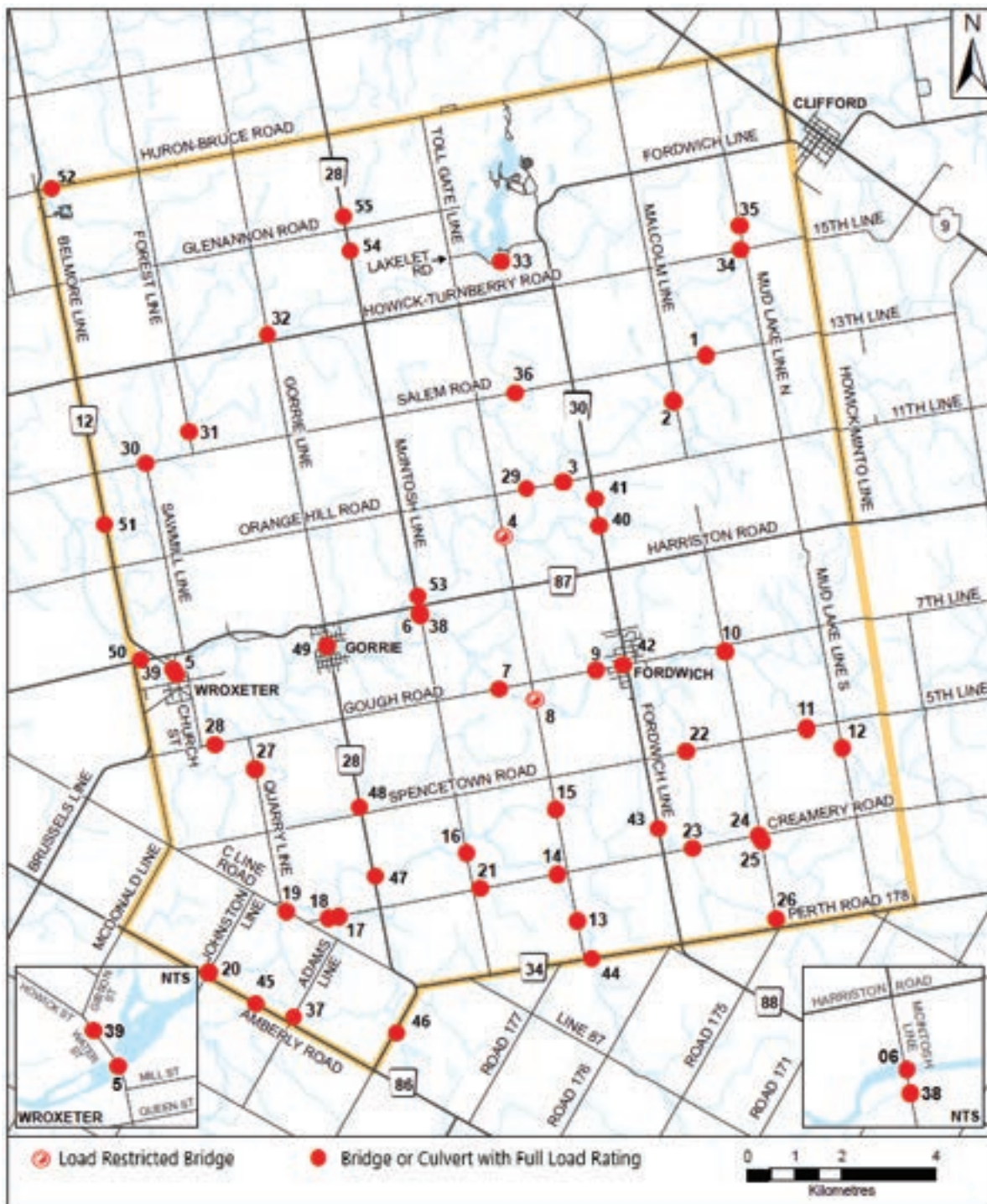
1. The Fire Department requesting the assistance of HFD for the Fire Technical Rescue Services or apparatus listed above agrees to pay the Town of Hanover for the service provided.
2. The Fire Department requesting assistance will remain in command of the overall scene, however only HFD personnel shall command Hanover firefighters.
3. The Fire Department requesting assistance will provide directions to the site through HFD by means of radio contact or dispatch relay.
4. HFD will perform the task requested and provide the necessary equipment and personnel to do so.

SCHEDULE "C" – BRIDGES, CULVERTS AND LIMITED ACCESS ROADS

This is Schedule "C" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick.

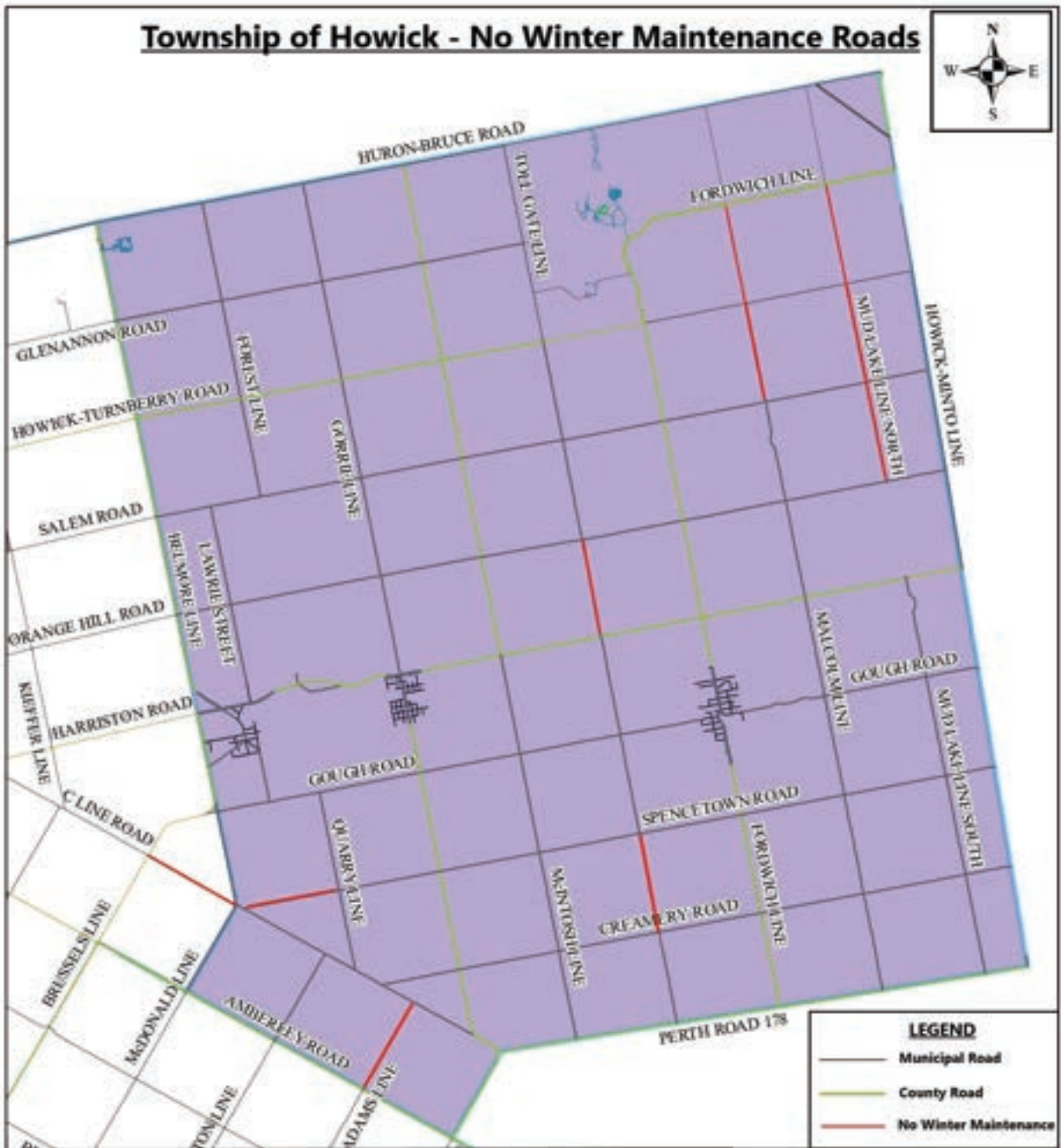
Information will be provided upon dispatch to the location by Howick to assist with approach to the emergency.

Township of Howick – Bridges and Culverts Map



Township of Howick – List of Bridges and Culverts

Site Number	Structure Type	Road Name	Structure Location
1	Rigid Frame, Vertical Legs	Salem Road	0.8km East of Malcolm Line
2	Hybrid	Malcolm Line	0.8km South of Salem Road
3	Rigid Frame, Vertical Legs	Orange Hill Road	0.6km West of Fordwich Line
4	Half-Through Truss	Toll Gate Line	1.1km North of Harriston Road
5	T-Beam	Water Street	150m North of Queen Street
6	I-beam of Girders	McIntosh Line	150m South of Harriston Road
7	Rigid Frame, Vertical Legs	Gough Road	0.7km West of Toll Gate Line
8	Half-Through Truss	Toll Gate Line	0.4km South of Gough Road
9	Rigid Frame, Vertical Legs	Gough Road	0.55km West of Fordwich Line
10	Rigid Frame, Vertical Legs	Malcolm Line	150m South of Gough Road
11	Rigid Frame, Vertical Legs	Spencetown Road	0.65km West of Mud Lake Line S.
12	Rigid Frame, Vertical Legs	Mud Lake Line S.	0.55km South of Spencetown Road
13	I-beam of Girders	Toll Gate Line	0.8km North of Perth Road 178
14	Rigid Frame, Vertical Legs	Creamery Road	0.2km West of Toll Gate Line
15	Rigid Frame, Vertical Legs	Toll Gate Line	0.7km South of Spencetown Road
16	Rigid Frame, Vertical Legs	McIntosh Line	0.8km North of Creamery Road
17	Rigid Frame, Vertical Legs	Creamery Road	0.9km West of Gorrie Line
18	Rigid Frame, Vertical Legs	Creamery Road	1.1km West of Gorrie Line
19	Rigid Frame, Vertical Legs	C-Line Road	100m SE of Quarry Line
20	I-beam of Girders	Johnston Line	100m NE of Amberley Road
21	Rectangular Culvert	Creamery Road	100m East of McIntosh Line
22	Rectangular Culvert	Spencetown Road	0.9km East of Fordwich Line
23	Rectangular Culvert	Creamery Road	0.6km East of Fordwich Line
24	Rectangular Culvert	Creamery Road	30m West of Malcolm Line
25	Rectangular Culvert	Malcolm Line	130m South of Creamery Road
26	Rectangular Culvert	Malcolm Line	200m North of Perth Road 178
27	Solid Slab	Quarry Line	0.65km South of Gough Road
28	Rectangular Culvert	Gough Road	0.3km East of Church Street
29	Rectangular Culvert	Orange Hill Road	0.65km East of Toll Gate Line
30	Rectangular Culvert	Salem Road	15m West of Lawrie Street
31	Rectangular Culvert	Forest Line	0.5km North of Salem Road
32	Rectangular Culvert	Gorrie Line	150m North of Howick-Turnberry Road
33	Rectangular Culvert	Lakelet Road	1.1km West of Fordwich Line
34	Rectangular Culvert	Howick-Turnberry Road	100m West of Mud Lake Line N.
35	CSP Arch Culvert	Mud Lake Line N.	0.5km North of Howick-Turnberry Road
36	Rectangular Culvert	Salem Road	0.8km East of Toll Gate Line
37	Rectangular Culvert	Adams Line	200m North of Amberley Road
38	CSP Arch Culvert	McIntosh Line	200m South of Harriston Road
39	Rectangular Culvert	Water Street	0.3km North of Queen Street
40	Bridge (Unknown)	Fordwich Line	0.95km North of Harriston Road
41	Bridge (Unknown)	Fordwich Line	0.5km South of Orange Hill Road
42	Bridge (Unknown)	Patrick Street	70m North of Gough Road
43	Rectangular Culvert	Fordwich Line	0.5km North of Creamery Road
44	Bridge (Unknown)	Perth Road 178	130m East of Toll Gate Line
45	Rectangular Culvert	Amberley Road	0.85km West of Adams Line
46	Rectangular Culvert	Gorrie Line	200m South of Perth Road 178
47	Bridge (Unknown)	Gorrie Line	0.7km North of Creamery Road
48	Rectangular Culvert	Gorrie Line	130m North of Spencetown Road
49	Bridge (Unknown)	Victoria Street	40m South of George Street
50	Bridge (Unknown)	Harriston Road	100m East of Brussels Line
51	Bridge (Unknown)	Belmore Line	0.85km North of Orange Hill Road
52	Rectangular Culvert	Huron Bruce Road	0.3km East of Belmore Line
53	Bridge (Unknown)	McIntosh Line	140m North of Harriston Road
54	Rectangular Culvert	McIntosh Line	0.38km South of Glenannon Road
55	Rectangular Culvert	McIntosh Line	0.26km North of Glenannon Road



SCHEDULE "D" – FEES

This is Schedule "D" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick.

FEE FOR SERVICE

The fee for service will be the Ontario Ministry of Transportation rate per vehicle, per hour for each full or part hour thereof when called upon for the coverage area shown in "Schedule A" of the Fire Service Agreement. The fee for service will be invoiced by Hanover and will be payable upon receipt by Howick.

The hourly rate will be based on time of first page until HFD has acknowledged to the dispatch that HFD is back in service.

SCHEDULE "E" – THE CROSSING OF BOUNDARIES

This is Schedule "E" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick.

Crossing Jurisdictional Boundaries on Emergency Response

1. It is agreed that should HFD be called to Howick, that a crossing of jurisdictional boundaries is both approved and agreed upon for the purpose of completion of the Fire Technical Rescue Services.

Staff Report To Council

From: Andrew Wilken, Director of Development and Infrastructure/CBO
 Laura Christen, Director of Parks, Recreation and Culture

Date: July 13, 2026

Report: PB-16-26

Subject: East End Trail Update and Financial Analysis for Portion of Nature Trail and Sidewalks in SCHW

Recommendation

That Report PB-16-26 East End Trail Update and Financial Analysis for Portion of Nature Trail and Sidewalks in SCHW be received; and

That council provide direction to staff with respect to their preferred option.

Background

Council has received two prior reports with respect to the East End Trail development within Saugeen Cedar Heights West (SCHW) subdivision:

- March 16, 2026 meeting | Report PRC-02-2026 East End Trails Extension Project Options to Proceed (attached); and
- June 15, 2026 meeting | Report PB-14-26 East End Trail Update and Financial Analysis (attached).

At the June 15, 2026 meeting, the joint report from the Directors of Development and Infrastructure and Parks, Recreation and Culture provided further information and costing for sidewalk options that council had requested.

The report outlined the developers' contributions and how that may assist in constructing sidewalks and parking instead of the original planned forested nature trail, grant funding status update and estimated cost of including a sidewalk from 22nd Avenue A easterly to 24th Avenue within SCHW and extending a sidewalk from 19th Street to 20th Street on 24th Avenue.

During extensive discussion and deliberations council approved the following resolution 155-26:

That Report PB-14-26 East End Trail Update and Financial Analysis be received; and

That council defer a decision pending receipt of a further staff report on the option to install a sidewalk from 22nd Ave A east to 24th Ave and to construct a nature trail from 22nd Ave A to the trail parking lot.

As directed by council, staff have investigated the costs to construct a concrete sidewalk and part of the original nature hiking trail as described within the resolution. The sidewalk portion that was calculated from 24th Ave between 19th to 20th Street was removed from further calculations with the understanding that it may be revisited when further development in the North-East lands occurs.

Discussion

The developer for SCHW has maintained their commitment to fulfilling their requirement of constructing pedestrian infrastructure within the subdivision. There is an understanding that approximately \$50,000 could be allocated to trail and/or sidewalk construction within SCHW, once the trail head ties and parking lot construction are completed.

As requested by council, staff are providing financial analysis of the compromise/ hybrid option as detailed in the June 15th meeting resolution. This would be partial development of the trail from 22nd Ave A heading easterly to 24th Ave and connection to the parking lot at Block 115. Construction of concrete sidewalks is also detailed.

A. Costing - Sidewalk 22nd Avenue east to 24th Avenue

As previously detailed in report PB-14-26, the total cost if the Town were to directly undertake the installation of a 1.5-meter-wide concrete sidewalk from 22nd Ave A heading easterly to 24th Ave would be approximately \$61,000. This encompasses the requirement of obtaining drawings, tender document, inspection and reinstatements to driveways that will need repair, replacement or to appropriately tie into existing conditions. The developer can complete sidewalk construction at a lower cost and previously indicated at \$50,000.

It should also be noted that winter maintenance on the sidewalks would not be provided until the subdivision is assumed.

B. Costing - Trail 22nd Avenue east to new Parking Lot (24th Avenue)

The estimated cost to the Town for the nature trail from 22nd Ave A to the trail parking lot is estimated to be \$48,000 after the developer's financial commitment to completing the trail, tree removal, purchase and installation for a single pedestrian ramp and tie-ins as needed. Should this be the option that council supports, it is anticipated that 30% (\$14,400) grant funding should be maintained. In this costing, the developer would take responsibility for the pedestrian ramp foundations, craning, delivery, welding work, etc. in addition to its purchase.

Since the potential dates for the construction have moved further into the year, no removal of vegetation or trees can occur until after November 1st, therefore, trail construction will not be able to occur until 2027.

Financial Implications

Depending on the direction provided there will be a cost to the municipality. Top up funding for both the proposed nature trail and sidewalk option would be necessary to move those options ahead. In addition, timing for these initiatives is also dependent on the option chosen. Should council approve the option for the proposed partial nature trail, the current 2026 budget allocation is sufficient, thus a transfer to reserve would be required to then be brought forward for 2027 budget.

Staff have worked through various scenarios and are providing council with the following financial impacts for consideration.

Table 1: Financial Impact to Municipality

Option	Description	Estimated Cost to Town
1	Only Concrete Sidewalk (22 nd Ave. A to 24 th Ave.) and Parking Lot - Construction in 2026 by Developer Previously detailed in Report PB-14-26.	NIL *
2	Only Trail, Pedestrian Ramp and Parking Lot – Construction in 2027 by Developer (No Sidewalks)	\$48,000.00 less anticipated grant <u>\$14,400.00</u> Trail *** <u>\$33,600.00</u>
3	Both Concrete Sidewalk, Trail, Pedestrian Ramp and Parking Lot – Construction in 2026 and 2027 (Sidewalk by Developer. Trail, Bridge and Parking Lot by Developer)	**Sidewalk \$50,000.00 Trail <u>\$33,600.00</u> <u>\$83,600.00</u>

Note: * reflects projected net cost less the \$50,000 developer contribution

** \$10,000 carried for replacement panels

*** as noted current 2026 budget allocation is sufficient for this cost

If Option 1 or 3 is the preferred direction, there will be a need to budget for the replacements of sidewalk panels due to potential damages when future development occurs in that section of the subdivision. Staff is recommending that \$10,000 be placed in future years operational budget to cover replacement sidewalk panel costs if they were to arise.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☒ **Goal 1: Safe and Reliable Infrastructure**

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☒ **Goal 2: Healthy and Welcoming Community**

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover “home”.

☐ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☒ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Andrew Wilken
Director of Development and Infrastructure

Sherri Walden
CAO

Laura Christen
Director of Parks, Recreation and Culture

Staff Report To Council

From: Andrew Wilken, Director of Development and Infrastructure/CBO
 Laura Christen, Director of Parks, Recreation and Culture

Date: June 15, 2026

Report: PB-14-26

Subject: East End Trail Update and Financial Analysis

Recommendation

That Report PB-14-26 East End Trail Update and Financial Analysis be received; and

That council provide direction to staff with respect to their preferred option.

Background

At the March 16, 2026, meeting, council received a delegation from Alicia Tilker and Courtney Conaway, who presented their concerns and petition to council regarding the proposed location of the east-end trail development through Saugeen Cedar Heights West (SCHW) Subdivision along with a staff Report PRC-02-2026-East End Trails Extension Project Options to Proceed (attached). Council heard substantial information from the delegation and staff. Following extensive council discussion the following resolution was adopted:

That the entire proposed east end nature trail from the existing community trail east to 24th Avenue be eliminated and that further negotiations occur with the developer to reallocate the developer's trail contribution to the construction of sidewalks on 18th Street, 23rd Avenue, and 19th Street; and

That a costing be provided for extending a sidewalk from 19th Street to 20th Street on 24th Avenue.

This council direction prompted further community resident comments and input received in the forms of direct contact with council members and staff by phone, letter and email. At the May 4, 2026, meeting, council received a delegation from Alina Rehkopf, detailing support for the trail development, and petition from residents requesting that council reinstate the original plan for a naturalized section of the east end trail loop. Letters requesting council reconsider their trail direction were received from the Parks, Recreation and Culture Advisory Committee and 7 resident communications (representing 9 people). There were an additional 4 resident letters (representing 6 people) in support of the original trail plan in the consent agenda.

At this meeting, council adopted the following resolution:

That council defer consideration of correspondence requiring action with respect to the east end trail loop, pending receipt of the staff report outlining the cost for extending sidewalks from 19th Street to 20th Street and 24th Avenue, and the potential reallocation of the developers trail contribution.

The trail project and council direction to construct sidewalks has continued to prompt resident communication including letters included in council agendas in support of council's direction to investigate sidewalks and in support of the trail project as proposed. There have been further email communications provided directly to council, as well as phone calls.

As noted, Report PRC-02-2026 East End Trails Extension Project Options to Proceed has been attached, as it provides detailed project information as council considers this report herein to provide further information as requested by council:

1. How the developers' contributions may assist in constructing sidewalks and parking instead of the planned forested nature and hiking trail;
2. If full or partial grant funding can be retained; and
3. Total estimated cost of extending a sidewalk on 18th Street from 22nd to 24th Avenue and from 19th Street to 20th Street on 24th Avenue.

For reference, staff have included excerpt 'Schedule B-6' from bylaw 3353-23, which was the approved sidewalk network within SCHW subdivision agreement (sidewalks noted in red):

Figure 1: Proposed Sidewalk Network SCHW



Discussion

1. Developer Contribution

The Director of Development and Infrastructure has had discussions with the developer, and it has been indicated that the installation of concrete sidewalks within SCHW is feasible as an alternative to the nature trail. The concrete sidewalks as proposed by council within the limits of SCHW can be constructed along 18th and 19th Street from 22nd to 24th Avenue at no additional cost, in lieu of the nature trail.

Red-line revisions will be required to the subdivision agreement as a result of any changes. This change will need to be completed as existing and new property owners will need to be made aware that a sidewalk will be placed in front of their dwelling.

The developer has committed approximately \$50,000 that could be allocated to sidewalk construction within SCHW once the trail head tie-ins and parking lot construction are completed. Through discussions with the developer, this amount would be sufficient to complete the sidewalk construction along 18th Street eastward to 24th Ave. Town staff cross referenced the quantity and anticipated costs of this work if it were to be undertaken by the Town, which resulted in a cost estimate of approximately \$60,926.58. These figures are utilized within Option 1 – 3 outlined below.

It should be noted that the costing is based on a 1.5-meter-wide concrete sidewalk constructed in 2026. If the sidewalk works are completed in the future, there is potential that a cost increase could be realized due to industry fluctuations. Any increase in costs would be borne by the Town as well as replacement needs due to any new builds. As the Town has not assumed the subdivision the sidewalks will not be maintained in the winter, additionally any sidewalk installed at the request of the Town would not be warrantied, however will be built to our municipal standards.

Staff do recommend proceeding with the development of the new parking area as depicted in Figure 1 (Block 115) as proposed within the original subdivision agreement. Staff are projecting that this parking area will accommodate nine (9) vehicles and bicycles that will use this to access the sidewalk, surrounding existing trails and possible future trail linkages as development occurs in the area. This would provide a designated area for residents to access this section of town. The previous parking area that was immediately south of the Saugeen River and west of 24th Ave is reduced greatly in size through the Registered Plan of Subdivision. The available parking area following the subdivision is roughly half its size prior, whereas only approximately three (3) vehicles could park in this lot, and staff continue to note sight-line issues and access/egress concerns at this location.

2. Funding Status

The Director of Parks and Recreation has been in ongoing communication with the grant funding organization regarding the potential eligibility to revise the project scope and/ or extend the timeline to maintain grant funding. Background information regarding the funding application, timing and scope has been provided below for ease.

a) Approved Grant Scope (2023)

The grant was originally submitted and approved in 2023 to support construction components of the Community Trail. The approved scope included the following:

- Rehabilitation of the existing rail bed trail east of 24th Avenue
- Development of a new trail connecting the Saugeen Cedar Heights West section
- Associated engineering costs

Total approved project value \$159,500

The current agreement includes funding 30% of eligible costs, to a maximum of \$47,800.

b) Timeline and Extensions

The project was originally scheduled for completion in 2024. As project timelines experienced delays, the Town requested and received an extension to complete the work in 2025. Despite this extension, the project was still not completed in 2025, and a second extension to September 2026, was submitted and approved.

The Town has already received considerable flexibility from the funding organization, having been granted two extensions beyond the original project completion date. Staff have since discussed the current situation with the funding organization, and a further project revision request is currently under consideration. At this time, it remains uncertain whether additional flexibility will be available.

c) Potential Scope Revision

Discussions with the funding organization have indicated that there may be some opportunity to retain a portion of the approved funding. However, replacing the proposed trail development with sidewalk construction represents a substantial departure from the intent and scope of the original application.

Trailhead development, trail rehabilitation, and associated engineering costs remain generally consistent with the approved project objectives. Given the developer has indicated they would complete the trailhead tie-ins as part of their contribution, there may be no further costs assumed by the Town that would be applicable through the grant scope. In contrast, sidewalk construction cannot reasonably be considered a direct replacement for the trail development component, which represented a significant portion of the original project.

d) Potential Retained Funding

If the Town proceeds solely with the sidewalk option, staff anticipate that a significant portion of the approved grant funding would be forfeited. At this time the only confirmed retained funding would be approximately \$8,000 for the rehabilitation of the existing rail bed east of 24th Ave.

3. Sidewalk Construction and Costing

Staff calculated the total sidewalk costs based on the road locations as requested by council. Staff made some assumptions which included having the sidewalk link to the existing sidewalk south of 19th Street on 24th Avenue. Therefore, a 1.5-meter sidewalk with asphalt boulevard, curb and gutter has been priced.

Currently on 24th Avenue, north of 19th Street there is ditch that runs on either side of 24th Avenue and heads north toward the Saugeen River. The ditch on the west side would be required to be switched to a buried storm system. This work then triggers tree removal,

grading, shoulder repairs and the installation of streetlights for visibility to also meet the Accessibility for Ontarians with Disabilities Act (AODA). In addition, proper access to the dwellings on the west side of the roadway on 24th Avenue will be maintained through grading and landscaping.

Attached to the report is a drawing (10007-SK1 prepared by Cobide Engineering) of the area to assist in visualizing the extent of work required to place sidewalk as requested. The total costs that staff have estimated are summarized in the tables below.

Table 1: Projected Concrete Sidewalk Costs (excl. applicable taxes)

Sidewalk Location	Description	Estimated Total
18 th & 19th Street - CON	22nd Avenue East to 24th Ave	By developer
24th Avenue - CON	19th Street to 20th Street	\$ 286,416.83
Total		\$ 286,416.83
*Estimated Streetlights		\$ 10,000.00
Estimated Total		\$ 296,416.83

*Note: Streetlight costs are not inclusive of any pole relocation or additional poles.

CON – Concrete

ASP – Asphalt

In addition, staff looked at including a potential asphalt path instead of the concrete sidewalk to provide an alternative for consideration and some cost savings.

The asphalt path would still require tree removal, storm infrastructure, grading, shoulder repairs and the installation of streetlights for visibility. This would also require greater separation for potential users from highway traffic as there is not a delineated pedestrian route such as concrete sidewalks provide. The Ontario Traffic Manual (OTM) provides traffic engineering and traffic control reference manuals produced by the Ministry of Transportation of Ontario (MTO) for use by municipalities in Ontario.

As per Book 18 Cycling Facilities, staff took best practices and engineering standards as this portion of Grey Road 28 is on the official cycling routes within Grey County and has a paved shoulder.

A paved shoulder is defined as a portion of a roadway which is contiguous with the travelled way, and is used to accommodate stopped motor vehicles, emergency uses, pedestrians and cyclists, as well as for lateral support of the pavement structure. On higher speed and higher-volume roads, paved shoulders should typically include a buffer zone to provide greater separation between motorists and people riding bikes travelling in the same direction.

This buffer zone desired width is 1.8 meters plus 1.0-meter buffer, since the current paved shoulder on Grey Road 28 is 1.2 meters wide it does not meet the minimum required width for cycling on the west side. Therefore a 2.5-meter-wide asphalt paved shoulder was proposed to assist in meeting the desired spacing. Costs for this option are summarized below and detailed in the attachment.

Table 2: Projected Concrete Sidewalk and Asphalt Path Costs (excl. applicable taxes)

Sidewalk Location	Description	Estimated Total
18 th & 19th Street - CON	22nd Avenue E to 24th Avenue	By developer
24th Avenue - ASP	19th Street to 20th Street	\$ 255,006.13
Total		\$ 255,006.13
Estimated Streetlights*		\$ 10,000.00
Estimated Total		\$ 265,006.13

*Note: Streetlight costs are not inclusive of any pole relocation or additional poles.

CON – Concrete

ASP – Asphalt

Financial Implications

Concrete sidewalks on 24th Avenue in this area have not been budgeted in 2026 and would be a deviation from the current set capital budget. It is worth mentioning that the costing below is exclusive of applicable taxes and incorporates engineering to complete proper drawings and tender documents for Option 1 and 2. Staff predict that the cost for Option 3 would be cost neutral as the developer has ability to complete reinstatements to areas that the Town would be required to cover if done as a separate project. Additionally, staff have not included any savings associated with not installing pedestrian bridges associated with the original nature trail construction. These costs were anticipated to be approximately \$61,200.

Table 3: Options for Council Direction

Option	Description	Estimated Cost*
1*	Concrete Sidewalks and Parking Area	\$ 296,416.83
2*	Concrete Sidewalks and Asphalt Path and Parking Area	\$ 265,006.13
3**	Concrete Sidewalk only on 18th and 19th Street from 22nd to 24th Avenue, and Parking Area	NIL

*Reflects projected net cost less the \$50,000 developer contribution

**Staff estimate that the cost for Option 3 would be cost neutral

Staff recommend that if Option 1 or 2 is the preferred direction, that the budget and planning consideration occur in the 2027 budget and should not be captured within the 2026 budget. At this current time, design and tendering would not be completed to allow for work to commence until 2027.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

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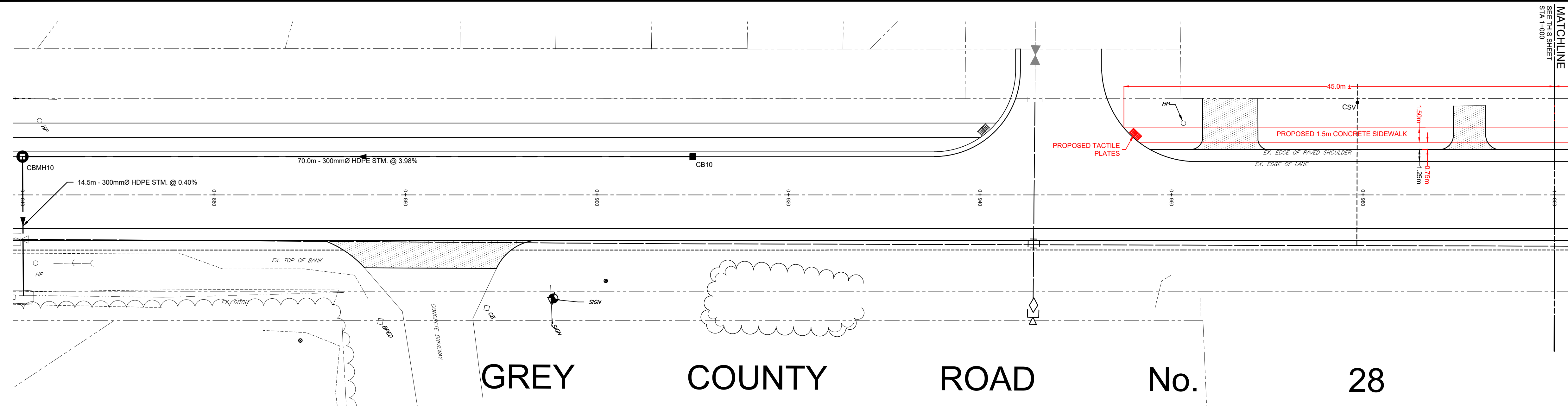
Respectfully submitted,

Concurrence,

Andrew Wilken
Director of Development and Infrastructure

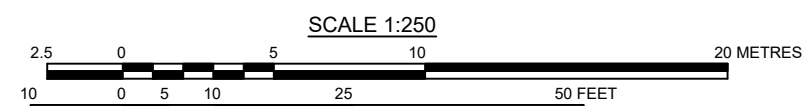
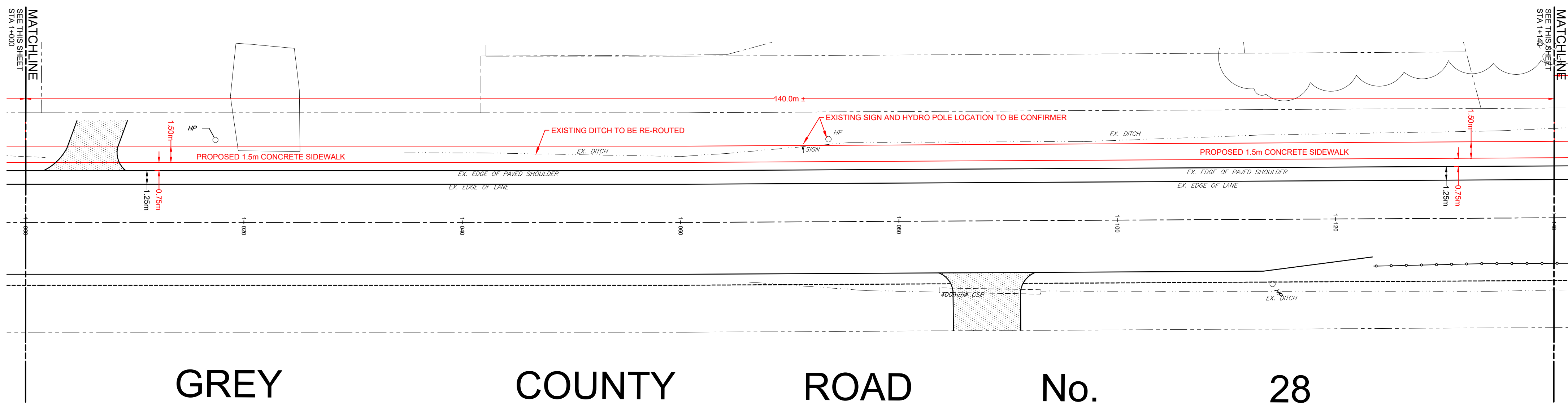
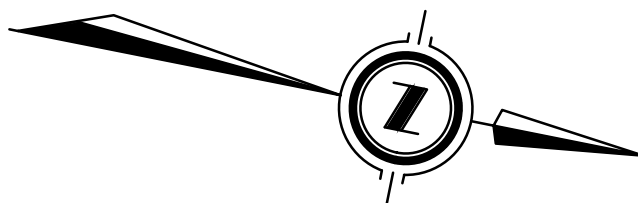
Sherri Walden
CAO

Laura Christen
Director of Parks, Recreation and Culture



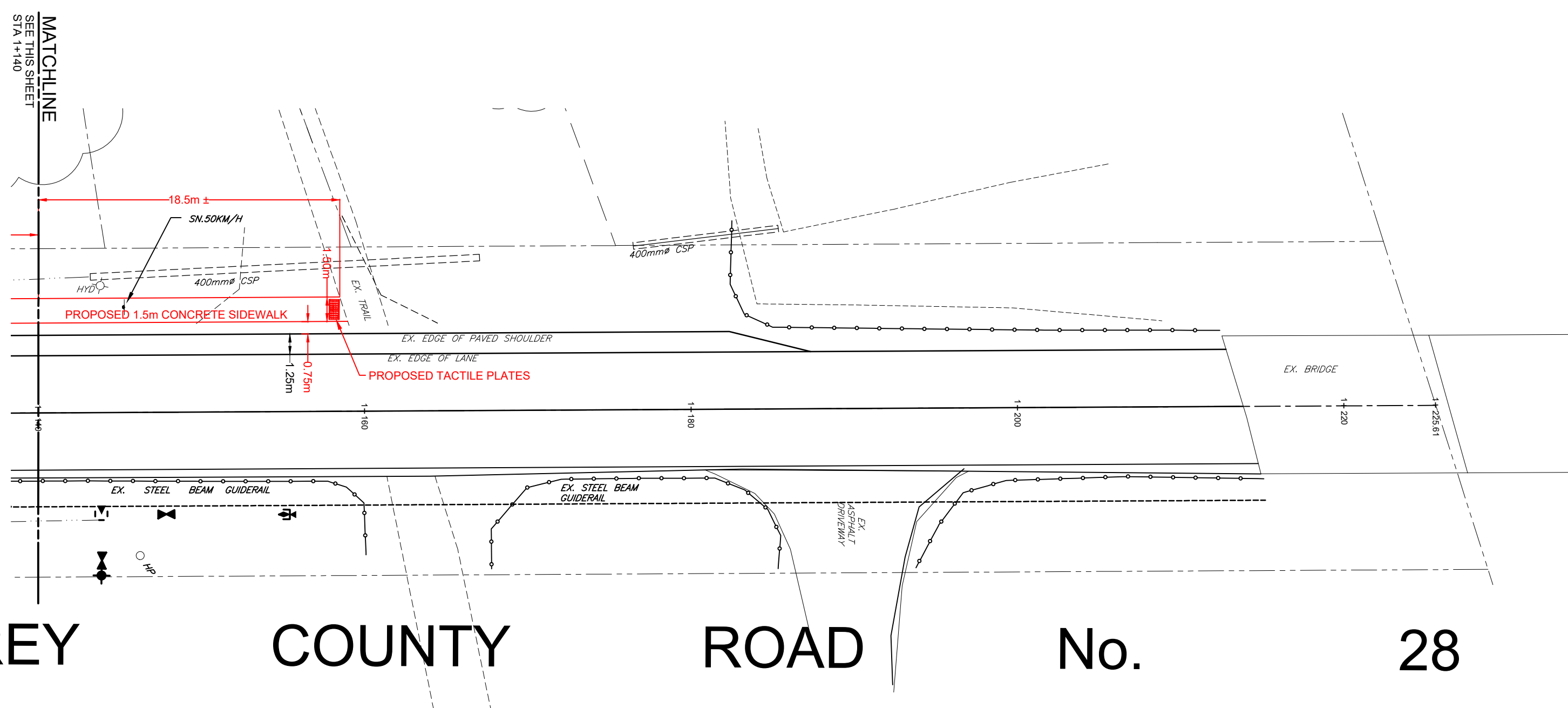
CAUTION:
THE POSITION OF POLE LINES, CONDUITS, WATERMAINS, SEWERS
AND OTHER UNDERGROUND AND OVERGROUND UTILITIES AND
STRUCTURES IS NOT NECESSARILY SHOWN ON THE DRAWINGS, AND,
WHERE SHOWN, THE ACCURACY OF THE POSITION OF SUCH
UTILITIES AND STRUCTURES IS NOT GUARANTEED. BEFORE STARTING
WORK, THE CONTRACTOR SHALL INFORM HIMSELF OF THE EXACT
LOCATION OF ALL SUCH UTILITIES AND STRUCTURES, AND SHALL
ASSUME ALL LIABILITY FOR DAMAGE TO THEM.

Notes



Benchmark Information

BM1
TOP OF SIB LOCATED AT THE SOUTHWEST CORNER OF THE
INTERSECTION OF 14th STREET AND GREY COUNTY ROAD No. 28.
ELEVATION 280.85m



LEGEND	
—	EDGE OF EXISTING PAVEMENT
- - -	EDGE OF EXISTING GRAVEL
- - -	EXISTING STORM SEWER
- - -	EXISTING WATERMAIN
- - -	EXISTING SANITARY SEWER
○ SANM	EXISTING SANITARY MANHOLE
○ STMAN	EXISTING STORM MANHOLE
□ CB	EXISTING CATCH BASIN
△ HYD	EXISTING FIRE HYDRANT
△ GW	EXISTING GATE VALVE
○ CSV	EXISTING CURB STOP VALVE
- - -	PROPERTY LINES
- x - x -	EXISTING FENCE
- - -	EXISTING TREE LINE
- - -	APPROXIMATE LOCATION EXISTING UNDERGROUND BELL TELEPHONE CABLE
- - -	APPROXIMATE LOCATION EXISTING UNDERGROUND GAS LINE
- - -	APPROXIMATE LOCATION EXISTING UNDERGROUND WIGHTMAN TELECOM CABLE
X	PROPOSED REMOVAL
X	PROPOSED REMOVAL
—	EXISTING HYDRO GUY WIRE
○ HP	EXISTING HYDRO POLE
□ CATV	EXISTING CABLE TV PEDESTAL
□ BPE	EXISTING TELEPHONE PEDESTAL
□ B	STANDARD IRON BAR
□ B	IRON BAR
○ DEC .25	EXISTING DECIDUOUS TREE AND DIAMETER
○ CTR .25	EXISTING CONIFEROUS TREE AND DIAMETER
○ G	EXISTING GAS MARKER
○ W	EXISTING WELL
⊕ BM	BENCHMARK



Title: GREY COUNTY ROAD No. 28
PROPOSED SIDEWALK EXTENSION
Hanover, Ontario
SIDEWALK EXTENSION SKETCH
STA. 0+840 to STA. 1+225.61

Client: TOWN OF HANOVER

Design: TLB	Scale: H 1:250
Drawn: JHL	Approved:
Checked: TLB	
Date: JUNE 2026	Design Engineer

DRAWING No. 10007-SK1



Staff Report To Council

From: Laura Christen, Director of Parks, Recreation & Culture
 Sherri Walden, CAO

Date: March 16, 2026

Report: PRC-02-26

Subject **East End Trails Extension Project Options to Proceed**

Recommendation

That Report PRC-02-26 East End Trails Extension Project Options to Proceed be received; and

That council provide direction to staff with respect to their preferred option.

Background

The East End Trails Extension Project has prompted neighbourhood communication, concerns and comments, as has been provided in the delegation to council earlier in this meeting. In addition to the concerns, positive community resident comments have been received both verbally at the Feb. 25th project meeting and by email.

This report is provided to outline the key details of the project and to confirm council's support and direction for the east end trails project completion. The report details the project's facts over the last 9 years of its' development history. The East End Trails Extension development has been decades in the making that was contingent on development coming to fruition in our east end. This trail extension has been adopted in the 2026 Mayoral Budget and therefore staff have actioned construction implementation.

1. East End Trails Extension Project History

a) East End Trail Extension with our East End Development

At the January 16, 2017, meeting, council received information with respect to a proposed plan of subdivision dated November 2016 as prepared by WSP illustrating 78 lots and current ownership for those lands north of the green hazards zone or waterway to the shore of the Saugeen River. Discussion ensued with respect to the existing agreement dated December 10, 2001, between Huck Development Limited and the Town. This property had been purchased and the owner requested that a new Subdivision Agreement be established. Subsequently the property owner acquired adjacent lands to facilitate proposed trail development. ***Council directed staff to proceed with the necessary cost analysis of the land to be exchanged for the proposed trail, parking and fencing works and further that based on the above information, council direct staff to begin work on replacing the December 10, 2021 agreement with a new subdivision agreement that will include any of the outstanding issues within the***

December 10, 2021 agreement, and Part 18 on the April 26, 2008 reference plan being conveyed to the new property owner.

At the June 19, 2017, meeting, council received Report PB-10-17 Saugeen Cedar Heights West Subdivision Land Exchange. The report detailed the preliminary cost analysis for the proposed trail as part of the east end loop development and new parking area. The cost analysis detailed that the new trail and parking area could be constructed to achieve a break-even point in exchange for the lands detailed in Report PB-02-17. ***Council directed staff to accept the cost analysis and that the proposed subdivision agreement include the confirmed requirements and that staff proceed to have the lands transferred to the overall subdivision plans.***

The lands were transferred in August 2023 at the time of filing the subdivision agreement.

Saugeen Cedar Heights East (SCHE) subdivision agreement was approved by council on June 17, 2019 (by-law 3071-19) and amended July 12, 2021 (by-law 3167-21). **The trail system was extended southward from the existing most easterly point of the trail to connect this subdivision. A new trail section and switchback were constructed by the developer at no cost to the Town.**

Council approved the Saugeen Cedar Heights West (SCHW) subdivision agreement on January 25, 2023 (by-law 3253-73). At that time of approval, **the trail in this area was separated from the subdivision agreement as the trail design was not at stage required for agency review for the approval process for the subdivision.**

As of May 2022, **the trail was closed from the westerly section of SCHW to 24th Avenue creating a dead end. This occurred at a similar time as the bridge closures for rehabilitation on our south line. At that time, there was considerable expressed community resident displeasure with the bridge closures and dead ended trail access.**

At the January 25, 2023, meeting council received Report PB-06-23 Ontario Inc Memorandum of Understanding (MOU) that **detailed the written terms for the trail development between the Town and the developer. The MOU detailed the developer's agreement to construct the community east end trail and parking area through SCHW for typical trail construction as per the Town's guidelines and should the design required exceeding typical construction, then cost sharing of the increase will be shared between the development and the Town. The MOU documented the \$84,375 developer contribution to construct the trail and parking area. This reflected the cost analysis detailed above and supported by council. Council subsequently defeated the approved of the MOU.**

Since that time, **Town staff have continued to work with the developer who remains committed to fulfilling their commitment to construct a trail and parking area in the SCHW subdivision as part of the east end trail development.**

b) East End Trail Development Design

The following is a summary of the east end trail design milestones:

- Environmental Impact Study completed | November 2023
- Preliminary design completed | August 2022
- SVCA Initial Consultation | October 2023
- Detailed Trail Design completed | July 2024

- Structural Design for Pedestrian Ramps completed | August 2025
- Application for Permit submitted to SVCA | August 2025
- SVCA Approval | September 2025

2. Trail Support | Town Legislated Documents and Planning Processes

a) Hanover Official Plan Bylaw 2858-14

This is a **legislatively required document that guides the development of our Town.**

Key Official Plan content with respect to Trail Development includes:

- Trails are detailed in our Official Plan (OP) (E3.3) including Schedule D Trail Network that includes the proposed east end trail loop.
- Identifies Town **shall** consider potential trail development that could enhance and improve the trail system connectively and linkages withing the Town of Hanover (E3.3.6).
- New subdivisions and other development **shall be designed** with the intent of enhancing trail system connectivity whenever possible.
- East end trail location is within land identified as Hazard (D10 & Schedule A).
- Permitted use in Hazard area is passive recreation (D10.3.1).
- Passive recreation definition includes trail per the Zoning By-law (page 27; see definition under Zoning Bylaw).

b) Comprehensive Zoning By-law Bylaw 2912-15

This is a **legislatively required document that guides the development of our Town.**

Key Zoning By-law content with respect to Trail Development includes:

- Recreational, Passive definition means **the use of land and / or water for the purpose of passive leisure activity and shall include** a park, a garden, a picnic area and the like, equestrian and **hiking trails**, as well as a play lot with activity equipment for children.
- Hazard permitted use includes passive recreation and accessory structures for trails (ie markers, bridges benches) (24.2).

c) Hanover Strategic Plan 2023 to 2027

Key Strategic Plan content:

- Based on the citizen questionnaire completed by 457 residents, the following conclusions were determined:
 - Respondents indicated trails and outdoor spaces make Hanover a great place to live (Q1 citizen questionnaire). 62% selected, “outdoor open space, parks, **trails**, and river access” as either their **first, second or third preferred choice**.

- Trails and outdoor spaces are important to households (Q2 citizen questionnaire). The third top response was, “Parks, **trails**, playgrounds & open spaces” with an average score of 4.3 out of 5.’
- Increase and maintain spending on parks and trails was noted as important (Q4 citizen questionnaire).
- Invest tax dollars – 71% selected “Parks, **trails**, playgrounds and open spaces” as either their first, second or third preferred choice. (Q6 citizen questionnaire)

d) Hanover Parks, Recreation and Culture (PRC) Master Plan 2018

Community engagement including a resident survey and focus groups were part of the PRC Master Plan. The **Master Plan Engagement Report** included the following key notes:

- **Hanover Community Trails System** noted as strength by residents.
- ‘Well managed open spaces, parks, **trails**, recreation and cultural facilities and programs are a **source of pride and focus** in Hanover.’
- Trail connectively identified as need to complete / improve.

PRC Master Plan Action Objectives include:

1. Healthy Community Objective 1 – System of Experiences: Parks, Recreation and Culture | Over the next 10 years, establish a range of facilities and programs for parks, recreation & culture. The range of programs should reflect the Town’s demographic profile (35% senior, 40% adult and 25% under 25).

Action # 4 within this objective:

Trail System Completion / Active Transportation Network

Recommendations:

- Develop a **strategy to complete the Trail Design Plan** that includes all classes of trails and on-road components, over the next 15 years.
 - **Connect multiple destinations to meet the needs of recreational and active trail users and promote healthy lifestyle via active transportation opportunities.**
2. Healthy Community Objective 4 – Cross – Departmental Planning | To achieve the goals of the plan, over the next 15 years, continue and enhance on-going efforts in cross – departmental collaboration.

Action #2 within this objective

Development Planning

Recommendation: Work in conjunction with Building, Planning, and Development Services to leverage opportunities to connect trails system.

3. Healthy Community Objective 6 – Priority Infrastructure & Services | Complete required infrastructure and services over the life of this master plan in an organized, prioritized manner. Complete priority ranking framework in 2018. For 2019 onwards, priority ranking system to be used for capital recommendations.

Action #2 within this objective:

Active Parks, Trails & Open Spaces

Recommendation:

Develop active park criteria and design guidelines using cross departmental, collaborative process – explore opportunities for:

- **Linking multi-purpose trails and creating an Active Transportation Network**
- **Re-developing / enhancing access nodes along the Saugeen River**
- Updating play value of existing playgrounds
- Converting some playgrounds to adult fitness equipment.

e) Community Trails System Design Plan | 1997

Our Community Trails System Design Plan has successfully guided our trails development since 1997. In the formative years of our trails design implementation (south line, big black bridge and section between Commemorative Grove and current dead end at easterly point), community volunteers provided input, fundraising and physical assistance to ensure the trail came to fruition for the benefit of our entire community.

Key Points

- **Realize development of quality Community Trails System** for passive and active recreational interests (1.2).
- **Varied benefits of the Saugeen River** and former railway lines are the key foundation for the trails system (1.2).
- **Trail system should be continuous and there should be possibility of loops throughout (5.2.1).**
- **Loops, frequent trail heads / access points and numerous connecting trails provide a multitude of trail use possibilities; allows for almost unlimited number of routes and options for length of trail use (5.2.2).**
- **East End Trail - identified unfortunate possibility of a dead-end; important when area developed to provide for 'looping back' of the trail along the existing stream / draining course (zoned as Hazard Land) (5.2.6).**
- **All future residential developments be planned in a way that provides for linkages through park land and open space to the Trails System (5.2.7).**
- **East End Streambed (6.8) – identified possible trail path; existing stream bed / hazards land and from this point the trail will follow the stream bed northwestward to Rail Lands Leisure Park; Serves 3 important functions:**
 - **Eliminates dead end;**

- Penetrating residential community south of the trail, **it will make this end of the trail system more accessible and connected to Hanover citizenry;**
- Provide educational opportunities and **increase public awareness of another dimension of the Saugeen River system through interpretation of the stream bed landscape.**

Discussion

3. East End Trail Completion

Hanover's Community Trail System is a community asset that supports active living, contributes to the Town's tourism strategy, and provides opportunities for residents and visitors to experience the natural environment. The trail network is a critical part of the community's active transportation infrastructure by providing connections between neighbourhoods, parks, commercial, businesses and other destinations throughout the community.

As noted, the proposed East End Trail Development represents the opportunity to complete a long-planned extension of the trail system included in both the Town's Official Plan, the PRC Master Plan and the Community Trail System design plan (1997). Completion of this section would extend the existing trail beyond the current termination point near the soccer fields and provide a continuous route that connects trails, roads, and sidewalks. This connection would allow users to travel through the east end of the community and continue toward 24th Avenue and other destinations, improving overall connectivity within the broader trail network. With the potential expansion of our community, the east end trail loop is key to future trail linkages.

4. Environmental Considerations

The proposed trail is located adjacent to a creek and treed natural area and falls within a regulated area under the jurisdiction of Saugeen Valley Conservation Authority (SVCA). For clarification the EIS for the SCHW subdivision is specific to its construction and is not applicable to the trails construction.

Due to the environmental characteristics of the proposed trail location, an Environmental Impact Study (EIS) was completed and **identified specific recommendations and mitigation measures for the trail construction**. The study acknowledges that some tree removal is required and wetland loss within the corridor is unavoidable due to the location of the proposed trail, but the study also identified that locating a trail adjacent to wetland areas can provide opportunities for environmental awareness and education and provided measures are intended to minimize environmental disturbance and maintain the natural characteristics of the area. The mitigation measures include:

- Vegetation / tree removal prior to March 31st and after November 1;
- Minimize vegetation / tree removal; only remove what is necessary;
- Design of pedestrian ramp and included in trails design to protect wetlands areas and address topography;
- Construction practices – includes:
 - the use of silt fencing as a temporary sediment control barrier;

- Storage / staging area are not located within the SCVA Floodplain Boundary
- The design includes the use of rip rap and landscape fabric in trail sections closest to the water to support erosion control and bank stabilization.

The project implementation has continued to move forward as the required approvals have been obtained, including the adopted 2026 Mayoral Budget and a SVCA permit issued to complete the construction.

We are at critical construction start period to ensure that our environmental mitigation as noted above can be achieved. Based on the knowledge that a delegation was coming forward, site preparation work scheduled to start the week of March 9th was paused. Should construction prep, not occur prior to the March 31st date, the trail construction would be deferred to 2027.

5. Public Engagement

Public engagement has occurred at multiple stages of the project including:

- **Jan 9, 2023** | Public meeting was held, where the conceptual version of the project was introduced. An action from this meeting was that town staff committed to a follow up meeting once additional technical work was completed and project approvals obtained.
- **February 25, 2026** | Public Open House held and project information was available and staff were present to provide details, respond to questions, and receive comments from attendees.

Direct resident communication includes:

- Staff have continued to listen to, acknowledge and respond to residents via email, phone and in person.
- Several onsite meetings have been conducted with property owners to discuss site specific concerns related to the project.
- Receiving positive verbal and email comments from residents with respect to support for the trail project.

6. Areas of Concern with the Proposed Trail System Extension

Consistent with the concerns detailed in tonight's delegation, residents in the neighbouring properties have noted concerns with respect to:

- trail safety,
- privacy, and
- the proximity of the trail to adjacent residential properties.

To address the specific concerns noted in the delegation presentation, the following mitigation measures are noted:

a) Destruction of Wetland

- The EIS considers the environmental and natural aspects of the areas and provided recommendations with respect to mitigation.

- Some wetland loss is unavoidable, but mitigation strategies have been incorporated to minimize impacts. Mitigation strategies include (also detailed in 4 above):
 - Vegetation / tree removal prior to March 31st and after Nov 1;
 - Minimize vegetation / tree removal; only remove what is necessary and reseed with an appropriate seed mix;
 - Design of pedestrian ramp and included in trails design to protect wetlands areas and address topography;
 - Construction practices – includes:
 - The use of silt fencing as a temporary sediment control barrier;
 - Storage / staging area are not located within the SCVA Floodplain Boundary.
 - The design includes the use of rip rap and landscape fabric in trail sections closest to the water to support erosion control and bank stabilization.
- SVCA is the approval authority for work in a Hazard area. They have reviewed the trail design and construction plan and approved it with consideration for their Regulatory requirements.

b) Fiscal responsibility and use

- Community trails system development and expansion is included in our legislated Official Plan. The OP states language including ‘**shall consider potential trail development**’ and ‘new subdivisions and other development **shall be designed with the intent of enhancing trail system connectivity.**’
- Our community trails system is a valued asset as noted by our residents in our Strategic Plan and PRC Master Plan. Specifically, our 2023 to 2027 Strategic Plan resident input from 457 survey respondents indicated high support (50% responded to increase spending, 48% responded to maintain spending) for further investment, as well as continued operational funding for outdoor spaces, parks and trails.
- A complete trails system ensures community connectivity and is a benefit to the community as a whole.
- The east end trail construction is funded through developer financial commitment, grant funding and some tax levy support.
- Annual trails maintenance is minimal; projected maintenance costs are \$5,000-\$7,000 per year and includes addressing surface material repairs, bench repairs, etc.

c) Privacy and security of residents

- We acknowledge and understand this concern.
- Proactively to address prior trails related safety concerns, the Town implemented a Trails Eyes and Ears program in partnership with Hanover Police Service. This program continues and we know that our volunteers are very engaged and there is presence on our trails daily May to October.
- Hanover Police Service bike patrol remains active and hours are dedicated to trails and parks patrol.
- In January 2023, we heard the input of residents in the Barry Subdivision area who attended the public meeting and expressed this concern. At that time we indicated our objective to establish the trail north of the water way. We have achieved that.

- Buffering with vegetation and tree planting will be implemented. We have heard from residents that they want to know the specific locations and types of buffering that will occur. This information will be provided, but we need to realize the trail completion and where the high priority buffering areas are located and select the plantings most appropriate for the area. We will continue to investigate other buffering options and welcome suggestions.

7. Options to Proceed

Staff are seeking council's direction with respect to their preferred option for the project. It is imperative that this decision be made at this time to ensure this project can proceed without further construction delays and financial implications. Most notably is the site preparation and the ordering of the pedestrian ramps.

Option 1: Proceed with East End Trail Construction as Planned

Pros	Cons	Financial Considerations
Work plan is established. Developer is engaged and committed. East end trail loop will be fully completed in 2026. We have followed our council approved and legislative documents including OP, Zoning and various strategic plans noted previously. Prior council approval and direction for the east end trail development and location within SCHW, dating back to subdivision inception with new owner. Ensure our trail system remains a connective asset for our entire community. Mitigation to expressed resident concerns can be implemented. Construction can start immediately to ensure we meet the March 31st EIS tree and vegetation requirement. The construction timeline can proceed within the timeframe that minimizes impacts in the construction area.	Discontent expressed from some neighbouring residents in the trail area citing privacy, security, fiscal responsibility and wetland impacts. Buffering required to offset the tree and vegetation. Loss of vegetation; note: in the 4 acre parcel, there is approximately 30 trees with a 6" dbh or more; and some other small sapling and cedars identified to be removed	The project is included in the adopted 2026 Mayoral budget. Developer financial commitment confirmed. Grant funding approved and can meet the Sept. 2026 completion deadline. Supports strategic plan's resident questionnaire input rating investment in tax dollars in parks and trails as high.

Note – This space intentionally left blank. Report continues on the next page.

Option 2: Phased Construction

- **Phase 1 Completion of the parking lot area and the trail westerly to 22nd Ave.**
- **Phase 2 includes 22nd Ave westerly connecting to the existing trail.**

Pros	Cons	Financial Considerations
Work plan is established Developer is engaged and committed East end trail loop will be fully completed by 2027. Experience and establish the success of a trail in this location Provides link to only parking area and access for our trail in the east end. Trail provides safe active transportation route, given there are no sidewalks from 22nd Ave easterly to 24th Ave. We have followed our council approved and legislative documents including OP, Zoning and various strategic plans noted previously. Prior council approval for east end trail development and location within SCHW, dating back to subdivision inception with new owner. Ensure our trail system remains a connective asset for our entire community. Mitigation to expressed resident concerns can be implemented. It acknowledges expressed resident concerns received and it is an alternative compromise. Phased approach for East end trail construction. Construction can start immediately to ensure we meet the March 31st EIS tree and vegetation requirement. The construction timeline can proceed within the timeframe that minimizes impacts in the construction area. Allows us to establish a trail in phases in a neighbourhood with concerns.	The localized opposition has impacted this direction verses consideration for all community feedback including the positive trail user comments received with respect to the completion of the east end trail route. Anticipated increased construction costs. Delayed trail connectivity.	The project is included in the adopted 2026 Mayoral budget. Developer financial commitment confirmed. Grant funding approved and a portion of the project can meet the Sept. 2026 completion deadline. There is potential for grant reductions due to the scope of project change. Supports strategic plan's resident questionnaire input rating investment in tax dollars in parks and trails as high May increase project costs.

Option 3: Trail and Sidewalk

- **Completion of the parking lot area and the trail westerly 24th Ave to 22nd Ave.**
- **22nd Ave westerly to existing trail would utilize the sidewalk.**

Pros	Cons	Financial Considerations
Work plan is established. Developer is engaged and committed East end trail loop will be completed with a compromised approach Experience and establish the success of a trail in this location. Provides link to only parking area and access for our trail in the east end. Trail provides safe active transportation route, given there are no sidewalks from 22nd Ave easterly to 24th Ave. We have followed our council approved and legislative documents including OP, Zoning and various strategic plans noted previously. Prior council approval for east end trail development and location within SCHW, dating back to subdivision inception with new owner. Ensure our trail system remains a connective asset for our entire community. Mitigation to expressed resident concerns can be achieved. It acknowledges expressed resident concerns and it is an alternative compromise. Construction can start immediately to ensure we meet the March 31st EIS tree and vegetation requirement. The construction timeline can proceed within the timeframe that minimizes impacts in the construction area.	The localized opposition has impacted this direction verses consideration for all community feedback including the positive trail user comments received with respect to the completion of the east end trail route. Sidewalks are intended for pedestrians. Trails promote multi uses such as walking, cycling and snowshoeing. Altering the trail design could reduce the natural experience offered by the wooded area, which is a valued feature for trail users	Forfeit partial grant funding and possible negative implication for future grant applications Portion of developer financial commitment may be forfeited Investment in trail design work is not realized.

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Financial Implications

The following is based on our 2026 capital provided at the time of budget. The project includes the parking lot and east end trail construction in SCHW and rehabilitation of the trail from 24th Ave. easterly to the access point to SCHE (\$24,000 funded through reserve fund due to prior year capital project approval and subsequent deferral).

Total Projected Cost	\$159,500
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Funding

Taxes	\$ 60,000
Grant	\$ 47,800
Misc Other Revenue	\$ 27,700
Reserve Fund	<u>\$ 24,000</u>
Total	\$159,500

The developer contribution is being realized through direct preparation and trail construction work which is anticipated to be \$84,375. The finances above reflect a projected \$27,700 from the development commitment. The remaining \$56,675 is the projected direct preparation and trails construction work commitment of the developer.

To date, the Town has incurred \$14,450 in expenditures (EIS, engineering, SVCA permit) related to the project.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☒ **Goal 1: Safe and Reliable Infrastructure**

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☒ **Goal 2: Healthy and Welcoming Community**

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover “home”.

☐ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☐ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

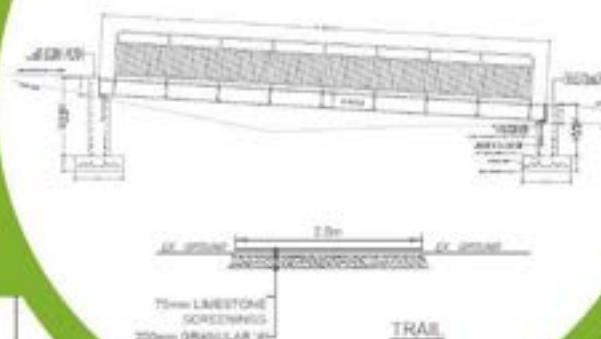
Respectfully submitted,
Sherri Walden
CAO

Laura Christen
Director, Parks Recreation & Culture

Appendix A



Pedestrian ramps will span a 4 foot elevation change from the base trail to 22nd Avenue A. Ramps on both sides of the roadway will be constructed of hot dipped galvanized steel decking with safety railings.





Staff Report To Council

From: Jamie McCarthy, Manager of Public Works & Projects
Date: July 13, 2026
Report: PW-15-26
Subject **Hanover Dam and Water and Erosion Control Infrastructure Funding**

Recommendation

That Report PW-15-26 Hanover Dam and Water and Erosion Control Infrastructure Funding be received for information; and

That council approves the funding to match \$20,000 to complete safety fencing and tree retention around Hanover Dam; and

That council approve the funds to match Water and Erosion Control Infrastructure Funding to be reallocated from the asset management budget line, found in the operational budget for road administration.

Background

The Hanover Dam is a Town of Hanover (Town) asset and is maintained by the Saugeen Valley Conservation Authority (SVCA) through a Category 2 Programs and Services Agreement that was signed in 2023 for the period between January 1, 2024 to December 31, 2028. This agreement outlines operational, capital works and reports that the SVCA completes and any cost impacts for obtaining outside experts that the SVCA would retain on behalf of the Town.

In September of 2022, D.M. Willis Associates Limited conducted an inspection of the dam and provided recommendations with details outlining the deficiencies, priorities, estimated costs and general comments on the condition of the dam.

A Dam Safety Assessment was identified as a moderate priority assessment report (to be completed by 2027) and the Public Safety Risk Assessment (2024) as a high priority report which are two aspects that were not included in the Category 2 Programs and Services. For these two items SVCA would retain the services of a qualified consulting engineering firm to complete this work with the municipality paying directly for such services. These are outlined in past Public Works Report PW-22-23, which is attached.

Discussion

Through the Public Safety Risk Assessment, it was found that the Hanover Dam site required safety fencing which is estimated to cost \$30,000. In addition, a Tree Remediation Study is required to provide erosion protection in the area. A study will assist

to properly maintain the vegetation surrounding the Hanover Dam and this study is estimated at \$10,000.

The SVCA applied to the Ministry of Natural Resources (MNR) for potential funding for the above-mentioned works. Hanover staff refrained from placing the costs into the budget until grant funding was secured and approved.

Staff have been informed that these two important works were successful in getting Water and Erosion and Control Infrastructure (WECI) funding through the MNR that would provide 50% of all eligible costs associated with safety fencing and tree retention reporting.

It is recommended to proceed to complete this work and move ahead with the Safety Fencing and Tree Remediation, which will aid in providing security to the well-used and enjoyed Karl Wilken Park at 50% cost savings for the Town.

Financial Implications

Staff are recommending the funds for these projects be obtained from the Public Works Operational budget, through reallocation. During the 2026 Mayoral Budget a new line was added to factor in Asset Management reporting and condition information for linear infrastructure, this was set at a total of \$25,000.

To date these funds have not been allocated and this would have no impact on the budget or require the need to obtain funds from reserves. The total required funds are broken out below:

- Safety Fencing Total Estimated Cost: \$30,000
 - Town portion \$15,000 (50% of Total)
- Tree Remediation Study Total Estimated: \$10,000
 - Town portion \$5,000 (50% of Total)

Total required funding equates to \$20,000 and would leave \$5,000 in the AMP Budget Line.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

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Work together to create a community we can all be proud of.

☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Jamie McCarthy
Manager of Public Works & Projects

Sherri Walden
CAO

Andrew Wilken
Director of Development and Infrastructure
/ CBO



Staff Report To Council

From: Ron Cooper, Director of Public Works
Date: November 6, 2023
Report: PW-22-23
Subject: **Hanover Dam Inspection and Maintenance Agreement with Saugeen Valley Conservation Authority**

Recommendation

That Report PW-22-23 – Hanover Dam Inspection and Maintenance Agreement with Saugeen Valley Conservation Authority be received and;

That Council authorize the Mayor and CAO to enter into a Category 2 Programs and Services Agreement with Saugeen Valley Conservation Authority for the period January 1, 2024 to December 31, 2028.

Background

This Hanover Dam is located upstream of Grey County Road 10 (7th Avenue) on the Saugeen Riverway, originally constructed in 1854 as a source of water for milling, hydroelectric power, and to power pumps for the Hanover water supply system.

In 1989 the Hanover Dam was reconstructed as a capital project between the Town and the Saugeen Valley Conservation Authority (SVCA). As the dam is not deemed to be a flood control measure, it is not eligible for operations and maintenance grants. The dam is owned by the Town of Hanover with SVCA continuing to inspect the dam and provide written inspection reports to the Town at no cost. Any maintenance work as a result of inspections is the responsibility of the Town and as such any repairs to date have been completed through the public works department.

Discussion

On September 23, 2023 correspondence from SVCA was received advising of the provincial regulation changes affecting conservation authorities to focus their responsibilities on core mandates, programs and services. These changes lead to their categorization of programs and services and any not prescribed as mandatory by the Province would require an agreement.

The correspondence further outlined the following:

- Category 2 – those programs and services delivered on behalf of a municipality.
- Category 2 agreement has been approved by SVCA's Executive Committee, for ongoing maintenance and inspection of infrastructure owned by the Town of Hanover.

- A Category 2 Agreement is being offered by SVCA to the Town of Hanover for the Hanover Dam. This agreement would enable SVCA staff to maintain and inspect the Hanover Dam on behalf of the Town, for a duration of five (5) years. Upon completion of the five-year term, the Town of Hanover would wholly assume these responsibilities. Should the Town of Hanover not wish to engage SCVA's services, a release agreement would need to be mutually signed.
- At this time, additional maintenance and inspection services are not being offered beyond the five-year term. Capital projects will not be considered under a Category 2 agreement unless requested and approved by the SVCA Board of Directors.
- A detailed list of eligible maintenance and inspection activities performed by SCVA staff is further detailed in Schedule B of the agreement.
- Should an agreement not be executed by the end of the 2023 calendar year, SVCA will cease all activities related to the Hanover Dam and request that a release agreement be signed.
- It is the intent of the agreement for SCVA to cease inspection and maintenance of the Hanover Dam after the five-year term has ended. These agreements are intended to allow for an appropriate transition of inspection and maintenance activities back to the member municipality (or their delegate).

Attached is the Category 2 Programs and Services Agreement authorizing SVCA to complete maintenance and inspection services for the period commencing January 1, 2024 and ending December 31, 2028.

Schedule 'A' provides site description and summary of the findings from the inspection completed by D.M. Willis Associates Limited in September 2022.

Schedule 'B' Hanover Dam Category 2 Programs and Services provides a listing of maintenance activities and inspections to be provided through the terms of the agreement.

Schedule 'C' provides estimated inspection and maintenance costs over the next 5 years which would be invoiced annually on a time and material basis to the Town.

From the inspection report completed in September 2022 by D.M. Willis Associates Limited, Table 2 – Dam Inspections Recommendations details the deficiencies, priorities, estimated costs and comments. With annual inspections, through entering into an agreement with SVCA there are savings being provided given the dam inspection would be included in a bulk price versus a standalone inspection and there is benefits of knowledge of SVCA staff within their regular duties.

The Dam Safety Assessment review identified as a medium priority (five-year timeframe) at an estimated cost of \$75,000 and the Public Safety Risk Assessment (next 2 years) as a high priority are not included in the Category 2 Programs and Services. For these two items SVCA would retain the services of a qualified consulting engineering firm to complete this work with the municipality paying directly for such services. This work will be necessary in future budgets.

Financial Implications

The additional costs as per Schedule 'C' that were previously covered by SVCA relate to the annual external engineering and internal maintenance summary as well as bi-annual internal inspections with reporting estimated at \$35,000 over 5 years (\$7,000 annually). These estimated costs will be incorporated into the public works operating budget for storm sewers.

The other maintenance items and geotechnical plan totaling \$50,500 to be completed over the next 5 years have typically been Town related maintenance costs associated with the dam and would be included in our annual budget projections.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

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☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Ron Cooper
Director of Public Works

Concurrence,

Sherri Walden
CAO

Category 2 Programs and Services Agreement

(hereafter, "Agreement")

THIS AGREEMENT is made on the _____ day of _____, 2023 (the "Effective Date").

BETWEEN:

TOWN OF HANOVER

(hereinafter, "Participating Municipality")

AND:

SAUGEEN VALLEY CONSERVATION AUTHORITY

(hereinafter, "SVCA")

WHEREAS SVCA is a conservation authority established under the *Conservation Authorities Act* (the "Act") and is governed by its participating municipalities in accordance with the Act,

AND WHEREAS the Participating Municipality is located wholly or partly within the area under the jurisdiction of SVCA,

AND WHEREAS under the Act, Category 2 programs and services may be provided with municipal funding subject to a memorandum of understanding ("MOU") or such other agreement in respect of the programs and services,

AND WHEREAS the Participating Municipality wishes to avail themselves of the Category 2 programs and services attached hereto as Schedule 'B',

AND WHEREAS the Council of the Participating Municipality has authorized the Participating Municipality to enter into this Agreement with SVCA for the delivery of a Category 2 program or service,

NOW THEREFORE, in consideration of the terms of this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. This Agreement shall commence on January 1st, 2024 and shall continue for five (5) years to and including December 31st, 2028 (the “Term”), unless either party provides written notice of termination to the other party at least ninety (90) days prior to the expiry of the Term.
2. All schedules attached shall form part of this Agreement and be binding upon the parties herein.
3. SVCA agrees to provide Category 2 programs and services for the structure identified in Schedule ‘A’ of this Agreement.
4. SVCA will not add to or delete from the list of activities identified in Schedule ‘B’ funded through this Agreement. Any change requires an amendment to this Agreement in writing with the Participating Municipality. In accordance with Schedule ‘B’, capital projects will not be offered by SVCA unless approved by the SVCA Board of Directors.
5. The Participating Municipality agrees to the costs as identified in Schedule ‘C’ to the Agreement. Time and material costs will be billed to the Participating Municipality at the end of each calendar year during the Term, following the prescribed budgetary process in accordance with the requirements of the applicable regulations under the Act. Payment by the Participating Municipality is to be made within 60 days of the invoice date.
6. Costs identified in Schedule ‘C’ are subject to reasonable work and/or cost revision, all of which is subject to reasonable notice to the Participating Municipality. The Participating Municipality has the right to refuse revisions. Should the Participating Municipality refuse to agree to reasonable work and/or cost revisions, they would cease to be part of this Agreement.
7. SVCA and the Participating Municipality will agree to facilitate open and timely communication at all levels.
8. Unless otherwise provided for within the Act, if a dispute arises between the parties, including in respect of the content or interpretation of this Agreement, which has not been resolved within sixty (60) days, such dispute may be submitted to a third party mediator, the choice of mediator to be agreed upon by the parties, and failing agreement to choose a mediator within an additional sixty (60) days, the mediator to be appointed

by a judge of the Superior Court, for resolution via non-binding mediation conducted pursuant to the National Mediation Rules of the ADR.

9. Neither party shall be in default with respect to the performance or non-performance of the terms of the Agreement resulting directly or indirectly from causes beyond its reasonable control (other than for financial inability) that could not reasonably have been foreseen, including, without limitation, any delay caused by war, invasion, riots, acts of terrorism or sabotage, acts of government authority (other than by the Participating Municipality), plague, epidemic, pandemic, natural disaster, strike, lock-out, inability to procure material, acts, laws or regulations of government authority or other cause beyond the reasonable control of such party and not caused by the act or omission of such party, and the performance of such term or terms shall be extended for a period equivalent to the period of such delay. This provision does not relieve the Participating Municipality of its obligation to pay fees and costs when due.
10. If any provision of this Agreement is invalid, unenforceable, or unlawful, such provision shall be deemed to be deleted from this Agreement and all other provisions of this Agreement shall remain in full force and effect and shall be binding in all respects between the parties hereto.
11. The resolution of the SVCA Board of Directors to execute this Agreement shall be included as Schedule 'D' to this Agreement.
12. The resolution of Council from the Participating Municipality to execute this Agreement shall be included as Schedule 'E' to this Agreement.
13. This Agreement shall be binding upon the parties after duly executed resolutions from both the SVCA Board of Directors and the council of the Participating Municipality approving this Agreement have been passed.
14. This Agreement shall be binding upon the successors and assigns of the parties hereto.
15. This Agreement may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all such counterparts, when taken together, shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

SAUGEEN VALLEY CONSERVATION AUTHORITY

Per: _____

Name: Erik Downing

Title: General Manager/Secretary-Treasurer (Acting)

Per: _____

Name: Barbara Dobreen

Title: Chair, SVCA Board of Directors

I/we have the Authority to bind the Corporation.

TOWN OF HANOVER

Per: _____

Name:

Title:

Per: _____

Name:

Title:

I/we have the Authority to bind the Corporation.

Schedule 'A' – Hanover Dam, Town of Hanover

Site Summary and Location Map

Site Location and Access:

The Hanover Dam is located within the limits of the Town of Hanover, Ontario, just upstream of Grey Road 10 (7th Avenue) on the Saugeen River. The dam can be accessed via the public road system.

The south side of the dam can be accessed from the parking area of Karl Wilken Park which is located on the east side of 7th Avenue (Grey Road 10), south of the river crossing. The dam can be accessed on foot along a trail from the parking area.

The north side of the dam can be accessed via Hoffs's Road off 7th Avenue (Grey Road 10) just north of the river crossing. There are signs that say private property; however, there is some municipal infrastructure (sewers, fire hydrant) along the road. There is a gravel parking area at the north end of the dam and the dam can be accessed on foot from this location.

Municipality: Town of Hanover

Roll No.: 422903000212800 and 422904000337000

Legal Description: CON 1 NDR W PT LOT 1 W PT; LOT 2 and PLAN 55 PT LOT 30 PT LOT 32

Description:

The Hanover Dam was originally constructed in 1854 as a source of water for milling, hydroelectric power, and to power pumps for the Hanover water supply system. After years of deterioration, it was decided in 1989 that the Hanover Dam would be reconstructed. The emergency spillway, auxiliary spillway and main spillway were all reconstructed as part of the 1989 improvements. An impervious liner was also installed from the millrace control structure to the north wingwall of the emergency spillway. It is believed that the core of the dam structure is composed of rock filled timber cribs with concrete poured around them.

2022 External Engineering Inspection:

Public Safety Summary

The public safety measures that have been installed at the site include:

- There are some no trespassing signs and no fishing with 23 m signs present.
- There is chain link fencing installed on top of the right abutment.

Based on the site investigation, D.M. Wills identified the following potential public safety issues:

- There is no public safety boom present.
- Many of the hazardous areas are open to public access and the public was observed walking across the dam during the inspection.
- Signage not in accordance with the Best Management Practices for Public Safety Around Dams (MNR, 2011).

Operator Safety Summary

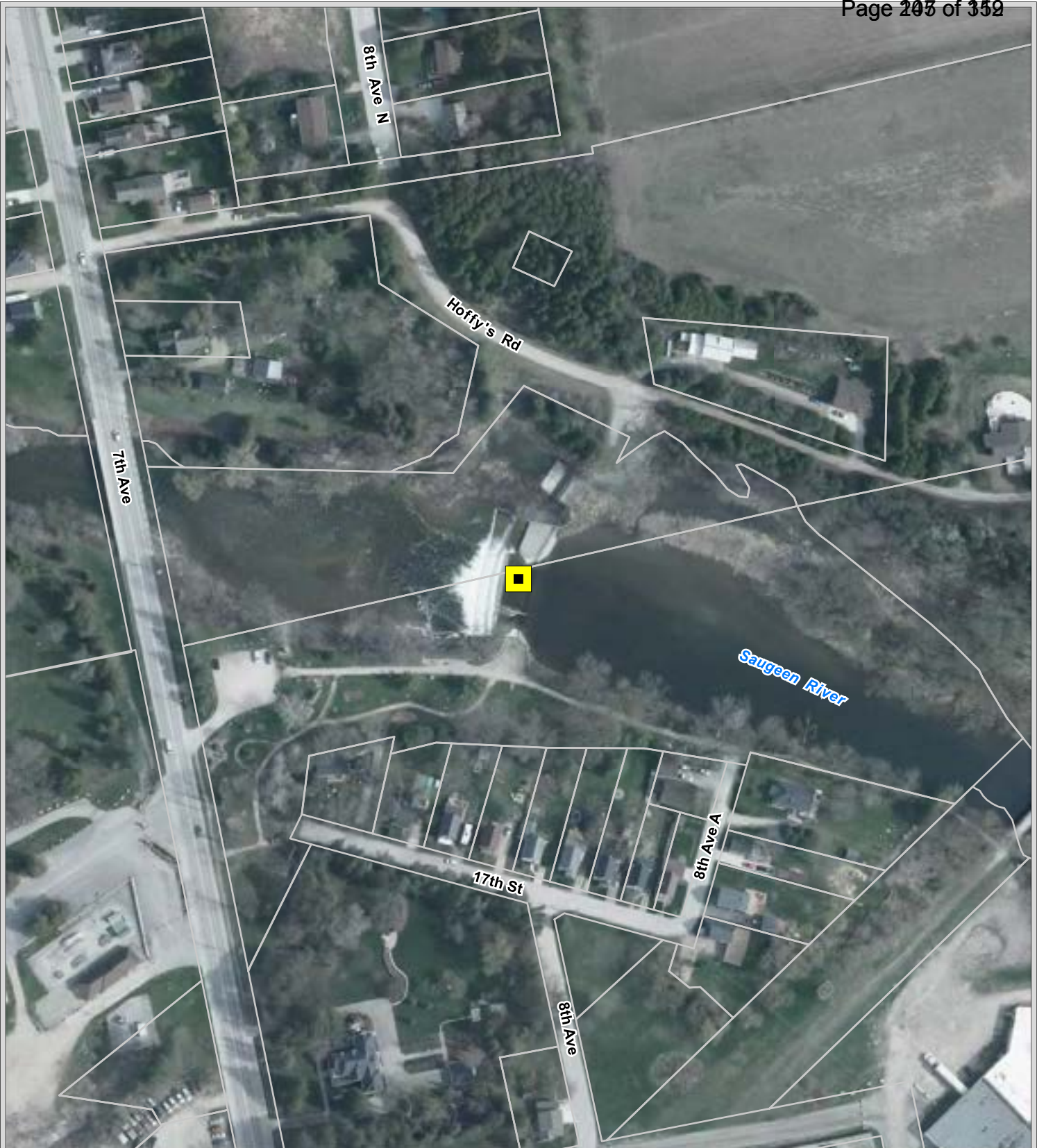
The dam has been converted to an overflow weir and does not require operation.

Condition Summary

In general, the dam was observed to be in good condition with various sections of cracking and spalling on the emergency spillway. The right upstream wingwall has severe spalling, cracking, and honeycombing, the rest of the wingwalls are in good condition. Below the lowest tier, on the right side of the dam, the face of the timber is visible, and it appears to be showing signs of significant rot.

Recommendations

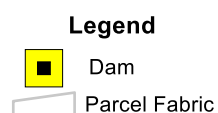
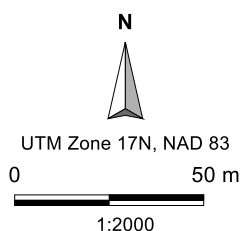
The attached excerpt from the 2022 D.M. Wills Inspection Report outlines all current recommendations for the Hanover Dam.



The included mapping has been compiled from various sources and is for information purposes only. Saugeen Valley Conservation Authority (SVCA) is not responsible for, and cannot guarantee, the accuracy of all the information contained within the map.

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Town of Hanover

Hanover Dam



Table 2 – Dam Inspection Recommendations

Recommendation	Description of Deficiency	Priority	Estimated Cost	Additional Comments
Dam Safety Management				
1. Complete a Dam Safety Assessment/Review for the Hanover Dam prior to, or as part of, any major decisions regarding the management and maintenance of the dam. The Dam Safety Assessment/Review should be completed in accordance with the Lakes and Rivers Improvement Act Technical Bulletins and Best Management Practices (MNR, 2011).	There is no dam safety information available for the Hanover Dam. The SVCA may benefit from having updated Dam Safety information available when making decisions related to the future management and maintenance of the Hanover Dam.	Medium	\$75,000	The estimated cost assumes that the SVCA would retain the services of a qualified consulting engineering firm to complete a full Dam Safety Review. The SVCA may want to consider completing Hazard Potential Classification studies for all of their dams before full Dam Safety Reviews so that the full Dam Safety Reviews can be prioritized for the High hazard structures. The cost of completing the Hazard Potential Classification study would be approximately \$30,000 for this structure. The scope of work would include a hydrology study, the development of a hydraulic model, a dam breach assessment and an incremental loss assessment. The price per structure could be reduced if several Hazard Potential Classification studies are completed by the same consultant at the same time.
2. Establish a regular frequency for engineering inspections (i.e. annually or bi-annually) as well as routine inspections by staff (i.e. monthly).	There were no records of past engineering inspections by a professional consulting engineer. There were records of past routine inspections, including inspection reports from 2011, 2012 and 2013; however, the only other records were photos taken in 2014 and 2020. The SVCA would benefit from establishing a regular frequency of engineering inspections (i.e. annually or bi-annually) as well as routine inspections by staff (i.e. monthly).	High	\$2,500	The estimated cost shown is for the completion of an annual or bi-annual inspection by a qualified consulting engineering firm and assumes that the SVCA would have a number of flood and erosion control structures inspected as part of the same contract. The cost for a standalone dam inspection would be estimated as \$10,000. It is assumed that the routine inspections would be completed by SVCA staff as part of their regular duties.
3. Continue to monitor the condition of the timber crib foundation and concrete and undertake repairs as required.	It appears as though the dam is constructed on a timber crib foundation and the timber is showing some signs of rot and decay.	Ongoing	\$0	It is assumed that this would be completed by SVCA staff as part of their regular duties.

Recommendation	Description of Deficiency	Priority	Estimated Cost	Additional Comments
4. Consider dam decommissioning as an option prior to undertaking any future major dam rehabilitation/modification works.	The cost of undertaking future major dam rehabilitation/modification works or a dam replacement may significantly outweigh the benefits provided by the structure.	Low	\$0	It is assumed that this would be completed by SVCA staff as part of their regular duties. A Class Environmental Assessment (Conservation Ontario) study may be the best way to consider all of the available options. A Class Environmental Assessment study could cost up to \$100,000.
5. Monitor the large woody vegetation on the earth embankment and consider removing damaged or dead trees. Do not allow additional trees to be planted within 5 m of the toe of the embankment or on the embankment itself. Where trees are removed, remediate the root systems to reduce the risk of piping and establish stable ground cover vegetation (i.e. grass).	There is significant tree growth, steep slopes, and bare soils on the downstream side of the left earth embankment. There is the potential that this could lead to slope failure and piping through the embankment.	Ongoing	\$0	It is assumed that this would be completed by SVCA staff as part of their regular duties.
Public Safety				
6. Complete a Public Safety Risk Assessment and prepare a Public Safety Plan for the Hanover Dam and implement appropriate public safety measures (i.e. railings, fencing, signage, public safety boom/buoys). This work should be completed in accordance with the Best Management Practices for Public Safety Around Dams (MNR, 2011) and the Guidelines for Public Safety Around Dams (CDA, 2011).	There is no Public Safety Risk Assessment or Public Safety Plan for the Hanover Dam and it is evident that there is a significant public presence at the site.	High	\$15,000	The cost estimate assumes that the SVCA would retain the services of a qualified consulting engineering firm to complete this work; however, this could be completed by SVCA staff if they have the appropriate knowledge and experience. The appropriate public safety measures and their costs would be identified as part of the Public Safety Risk Assessment.

Schedule 'B' – Hanover Dam, Town of Hanover

Category 2 Programs and Services

Maintenance Activities:

The maintenance activities listed below would be performed in the absence of a public safety plan and other recommended studies as prescribed by the most recent external engineer inspection report.

- Installation and maintenance of signage
- Minor concrete repairs, as needed
- Debris removal impeding flow of water over dam
- Vegetation control
- Tree removals, pending development of a tree removal remediation plan
- Repairs to existing chain link fence on the south side of the structure; no new fencing to be installed
- Associated permitting (SVCA and/or other environmental agencies) associated with the above noted maintenance activities (ie. LRIA approval in support of tree remediation)
- End of year summary of maintenance and inspection activities

The above maintenance activities are contingent on SVCA staff having full, unobstructed access to the site and permissions from all affected landowners.

Inspection:

- Quarterly inspections and subsequent inspection report by SVCA staff
- Consultation with a qualified engineer for the development of a tree removal remediation plan
- Coordination of annual inspection by a qualified external engineer

Capital Project(s):

A motion by the SVCA Board of Directors must be passed for SVCA staff to carry out capital projects on the Hanover Dam. SVCA staff request notification should the Town of Hanover undertake capital projects during the term of a Category 2 agreement.

The following items were identified in the D.M. Wills 2022 Inspection Report and are considered capital projects for the purposes of this agreement:

- Complete a dam safety assessment/review, in accordance with the Lakes and Rivers Improvement Act
- Complete a public safety risk assessment and prepare a public safety plan
- Implement public safety measures based on public safety plan (i.e., railings, fencing, safety boom/buoys)

Schedule 'C' – Hanover Dam, Town of Hanover

Category 2 Cost

Item	Description	Duration	Budget (5 year)
Signage	Design and installation	Once	\$4,000.00
Concrete repairs	Minor repairs	As needed, over 5 years	\$8,000.00
Debris removal	As needed	Over 5 year term	\$5,000.00
Fencing repairs	As needed	Over 5 year term	n/a
Maintenance summary	Internal	Annual	\$5,000.00
Inspections	Internal, with reporting	Bi-Annual	\$15,000.00
Engineer inspection	External	Annual	\$15,000.00
Geotechnical plan	Remediation for tree removal	Once	\$3,000.00
Tree removal	Pending plan	Once	\$14,000.00
Permitting	Pending plan	Once	\$500.00
Vegetation control	Pending plan	Over 5 year term	\$16,000.00
5 YEAR TOTAL			\$85,500.00

Notes:

- The above cost estimates are based on the 2022 condition assessment undertaken by D.M. Wills Associates. Additional repair and/or maintenance work may be required within the five-year budget period.
- These estimates should be considered +/- 10% of actual costs.
- All costs will be billed annually on a time and materials basis.
- SVCA staff will seek written approval from the Town of Hanover should external engineering costs be greater than 20% of the estimated cost.
- All maintenance and inspection costs shall be in accordance with SVCA's Purchasing Policy.
- Scheduling of maintenance and inspection activities is at the discretion of SVCA staff.
- Capital projects are not included in the cost estimates above and will not be undertaken by SVCA staff without SVCA Board of Directors approval.

Staff Report To Council

From: Andrew Wilken, Director of Development & Infrastructure / CBO
 Jelena Savic, Director of Corporate Services / Treasurer

Date: July 13, 2026

Report: DCS-14-26

Subject **Office Renovation Funding Request**

Recommendation

That Report DCS-14-26 Office Renovation Funding Request be received, and;

That council approve a \$48,000 transfer from the Town's General Reserves to fund municipal office renovations, and;

That council approve the transfer of 2026 additional building permit revenue in excess of the projected budget amount to the Town's General Reserves to replenish the reserve balance, up to the total cost of the work completed.

Background

The need to add to our existing office accommodations within the lower level municipal office for our staffing requirements has been identified. Currently, four staff members (three full-time employees and one student) are located on the upper floor administrative area, where only two dedicated offices are available. As a result, two staff members are currently working from hallway workstations. While this arrangement has provided a temporary solution, it is not a sustainable long-term approach and limits the availability of adequate workspace for staff.

Additional office space is required on the lower level to accommodate staffing needs and improve departmental organization. Creating additional office space downstairs would also allow the Building and Planning team to be located together, improving collaboration, communication, and operational efficiency.

Discussion

To address current and future space requirements, staff are proposing renovations to the existing office occupied by the Director of Corporate Services.

The proposed renovation would divide the existing corner office into two separate offices, creating an additional enclosed workspace within the existing building footprint. The work will require the demolition of two existing walls and the construction of new partition walls, along with associated finishing work.

The creation of an additional office on the lower level will provide more flexibility for staff accommodation and support the relocation of Building and Planning staff so that the team can work together within the same area.

Subject to council approval, the project is expected to commence in August and be substantially completed by October.

Financial Implications

Staff obtained a quotation for the proposed renovation work in the amount of \$48,000. As the project directly supports the operations of the Building Department and the work of the Deputy Chief Building Official, staff recommend that the project ultimately be funded from building permit revenues. Based on current activity levels, staff anticipate approximately \$40,000 in building permit revenue above budget by year-end.

To allow the project to proceed immediately, staff propose funding the full \$48,000 cost from the Town's General Reserve. During year-end reconciliation, it is anticipated that approximately \$40,000 of excess building permit revenue will be transferred to the subcategory Capital Reserve to replenish a significant portion of the project cost, leaving a net impact of approximately \$8,000.

Should building permit revenues be lower than currently projected, the amount available to replenish the subcategory Capital Reserve would be reduced accordingly. In that circumstance, the resulting lower year-end Capital Reserve balance would be reflected in future budget deliberations and financial planning discussions.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

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Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☐ Goal 2: Healthy and Welcoming Community

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Refresh downtown Hanover and retain and attract local economic investment and jobs.

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Work together to create a community we can all be proud of.

☒ Goal 5: Open and Responsible Government

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Andrew Wilken
Director of Development & Infrastructure,
CBO

Sherri Walden
CAO

Jelena Savic
Director of Corporate Services/Treasurer

Staff Report To Council

From: Laura Christen, Director of Parks, Recreation & Culture
Date: July 13, 2026
Report: PRC-07-26
Subject **Civic Centre Boiler Replacement Project**

Recommendation

That Report PRC-07-26 Civic Centre Boiler Replacement Project be received; and

That council direct staff to issue a Request for Tender for the replacement of the Civic Centre boiler, with a subsequent report to be brought forward for council consideration once tender submissions have been received.

Background

The boiler that provides heat to the Municipal Office, Council Chamber, and Library at the Civic Centre was installed in 1989. At over 35 years old, the unit is well beyond its expected service life and is experiencing ongoing mechanical failures. The flame controller is no longer functioning reliably, resulting in repeated ignition failures and preventing the boiler from firing consistently. In addition, the boiler is regularly losing system pressure, requiring frequent monitoring and refilling to maintain operation. Due to the age of the equipment, replacement parts are becoming increasingly difficult to source, with many components subject to extended lead times or no longer readily available. The combination of the boiler's age, declining reliability, ongoing maintenance requirements, and challenges in obtaining replacement parts makes it an unreliable source of heat. Replacement of the unit is recommended to ensure the continued safe, efficient, and dependable operation of the Civic Centre.

A local contractor has reviewed the existing boiler and advised that replacement is recommended due to the age and condition of the unit. Given the role of the boiler in supporting core municipal and community spaces, staff are seeking council direction to proceed with the procurement process for replacement.

Discussion

The estimated cost to replace the boiler is expected to exceed \$50,000. In accordance with the Town's procurement policy, a Request for Tender is required for projects of this value. With council approval, it is staff's intention to prepare and issue the tender to obtain competitive submissions for the required replacement work.

Once the tender closes and submissions have been reviewed, staff will bring forward an additional report outlining the results, available options and a recommendation for council's final approval before proceeding with the project.

Financial Implications

The Civic Centre boiler replacement is unexpected and was not included in the 2026 budget. As the replacement is expected to exceed \$50,000, the final project cost will be confirmed through the tender process.

Subject to council approval following receipt of tender submissions, funding for the replacement is anticipated to be allocated from reserves and will be detailed in the follow-up staff report.

Link to Strategic Plan

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Respectfully submitted,

Concurrence,

Laura Christen
Director, Parks Recreation & Culture

Sherri Walden
CAO



Staff Report To Council

From: Andrew Wilken, Director of Development and Infrastructure/CBO
Date: July 13, 2026
Report: PB-15-26
Subject: Hanover Official Plan 5-Year Review Update

Recommendation

That Report PB-15-26 Hanover Official Plan 5-Year Review Update be received; and

That council endorse the proposed scoping and timeline changes contained in this report.

Background

Cobide Engineering has been retained to complete a 5-Year Update to the Hanover Official Plan (OP). To date, the legislated requirement of project commencement public meeting was held April 6, 2025 and an initial Steering Committee meeting was conducted on August 11, 2025.

Since that time, staff had proactively paused the project in consideration of the boundary adjustment work with the Municipality of West Grey and the advancement in those discussions in late 2025. As the Minister's Order has been executed, the OP review can now recommence.

This report outlines:

- The revised scope of the project and the anticipated timelines moving forward.
- The legislative changes that have occurred in the interim that impact the 5-Year Review through the Bill 17 *Protect Ontario by Building Faster Act, 2025* and additional proposed changes that were recently posted to the Environmental Registry of Ontario (ERO), with the commenting period closing on April 29, 2026 and May 12, 2026 respectively. While these proposed changes remain under review and have not yet been implemented, they have been identified and highlighted as it is possible that the project may be subject to additional provincial direction, revised policy requirements, or changes to the format and structure of OPs as the Province advances its broader OP standardization initiative.
- The growth projection work that has been completed by Grey County related to the Town of Hanover.

Discussion

There continues to be significant change and ongoing policy review within Ontario's land use planning framework at the Provincial level. This section of the report provides council with an overview of several recent legislative and policy updates, as well as initiatives currently under review, which may influence the OP update process.

Given the evolving nature of the planning system, including recent amendments to the Planning Act, Provincial policy direction, and ERO postings, this section is intended to assist council in understanding emerging policy implications for the OP project moving forward.

A. Bill 17 Protect Ontario by Building Faster Act, 2025

A key objective of Bill 17 *Protect Ontario by Building Faster Act, 2025* is to streamline planning application requirements by limiting the materials municipalities may request for an application to be considered "complete." OPs must set out complete application requirements, as required by Section 22(5) of the Planning Act, and the practical effect is that if a study, report, or drawing is not listed in the municipal OP as part of the complete application requirements, the municipality cannot require it as part of an application submission. Bill 17 seeks to prevent making updates to, or a new, OP from requiring new studies, reports, or drawings as a condition of deeming an application complete.

Changes to Sections 17(21.1) and 17(21.2) of the Planning Act now require:

1. Written approval from the Minister of Municipal Affairs and Housing before council adopts certain OP amendments; and
2. Includes a "deemed not adopted" rule for OP amendments adopted on or after May 12, 2025 without that written approval.

One of the key priorities identified by Town staff through the review was to update the OP to include a Section for Complete Application Requirements. This is a standard section in OPs that outlines the required studies to support planning applications and generally includes a list of studies and considerations for application review. There is currently no Section of this nature in the Hanover OP.

It is anticipated that the consultant, Town and County Planning staff will have to work directly with Ministry of Municipal Affairs and Housing to obtain written approval for new policy areas addressing submission requirements and complete application requirements.

B. 2026 Environmental Registry of Ontario Postings

Below is a brief synopsis of the changes identified through recent postings on the ERO. While the commenting period for these postings closed on the dates noted above, this section is intended to provide council with an overview of potential future planning policy changes currently under consideration that may influence the project moving forward.

B1. Streamlining and Standardizing Official Plans

This posting identified amendments to the Planning Act to establish a standard list of designations and schedules for local and single-tier OPs.

- The changes are proposed to come into force on January 1, 2028 for 29 large and fast-growing municipalities, and January 1, 2029 for all other municipalities.
- The changes may provide the Minister with authority to exempt lower-tier municipalities from requirement to conform with upper-tier OP to facilitate voluntary early implementation of the proposed OP framework.
- The proposal would also remove the requirement in the Planning Act for OPs to include climate change policies.

B2. Consultation on Upper-Tier Official Plans, Secondary Plans, and Site and Area Specific Policies

This posting noted the intent to reduce duplication in OPs through consideration of:

- Higher level upper-tier plans with more detailed local plans;
- Discussion of grouping some sections from local plan requirements
- Identifying parameters for Secondary Plans and how they would operate relative to OPs

B3. Site Plan Control

This posting focused on updates to Site Plan Control:

- Proposed changes would remove municipal authority to require enhanced development standards at the lot level that are not required for health or safety, and establish that green building/construction standards are voluntary and cannot be imposed by municipalities.
- ‘Health and safety’ has not been clearly defined but would appear to focus on immediate/acute considerations vs those that can have adverse effects over time.
- Changes would remove references to ‘sustainable design’ from the scope of site plan control, clarify zoning cannot be used to require sustainable elements, and provide green building standards are not permitted including as part of Site Plan Control.
- These changes appear to further implement the approach taken in 2025 to reinforce the function of the Ontario Building Code to regulate construction standards
- A related posting would apply similar direction to land division provisions in the Planning Act.

B4. Minimum Lot Sizes for Urban Residential Land

- The proposal is to establish regulations to set minimum lot sizes on fully serviced (municipal water and sewer) lots in settlement areas zoned to permit primary residential uses.
- The proposal would override zoning by-laws and include other requirements like frontage and lot depth that could frustrate the intent.

B5. Projection Methodology Guideline (PMG)

Through this posting, the Province sought feedback on a revised draft PMG to assist planning authorities with identifying population and employment forecasts and assessing land needs. This ERO posting was extended and closed May 14, 2016.

- Population and employment forecasts are important for planning authorities to plan their communities. As required under the Provincial Policy Statement (PPS), 2024, planning authorities must base population and employment forecasts on the Ontario Population Projections published by the Ministry of Finance (MOF) and may modify, as appropriate. Sufficient land must be made available to accommodate an appropriate range and mix of land uses to meet projected needs for a time horizon of at least 20 years, but not more than 30 years, informed by provincial guidance.
- Notwithstanding the planning horizon, planning authorities may consider planning for infrastructure, public service facilities, strategic growth areas and employment areas beyond this time horizon.
- The purpose of the PMG is to assist municipalities and other planning authorities with developing population and employment forecasts, identifying land needs requirements to plan their communities, and implement provincial policies. If finalized, this proposed guidance would replace the existing 1995 PMG.

B6. Streamlining the Information and Material that Planning Authorities can Require as part of a Complete Application

A proposal for a regulation(s) under the Planning Act that would identify the only information and material that planning authorities could require as part of a complete application, to provide more certainty and predictability for applicants and support faster planning approvals. Commenting for this proposal closed May 14, 2026.

It includes a proposed list of “core” and “contingent” studies and scoping that could be required in support of a planning application.

C. Grey County Growth Management Updates

In February 2026, Grey County released updated long-range forecasts of population, households, housing by type, and employment by type to 2051 for the County of Grey and its 9 local municipalities. It also provided an assessment of the residential and non-residential land needs associated with the forecast growth.

Specifically for Hanover, this report identified that Hanover is projected to have a deficit over the planning term and is anticipated to require additional residential lands of approximately 50 gross (developable) hectares.

The report also noted that although Hanover is projected to have sufficient employment land over the planning term, there could be opportunities to offer larger, consolidated employment lands to attract key employment sectors. On page 38, the report states *“Owen Sound, Southgate, and Hanover show the largest increases in this type of employment, indicating continued demand for well-located lands that support manufacturing, logistics, and other industrial uses. It is noted that the timely development of currently vacant lands in these municipalities may be constrained by limited servicing availability. The County and its local municipal partners should prioritize extending servicing to key employment areas, ensuring that these lands can be brought to market and the forecast growth can be realized.”*

D. Proposed Scoping Changes to the Hanover Official Plan Update

Given the scale and significance of the boundary lands being added to the Town of Hanover, and the resulting impact on the planning considerations associated with the project, it is proposed that the project proceed in two phases, as outlined below.

This phased approach will allow the Town to address the planning, infrastructure, and growth management considerations associated with the new boundary lands in a more orderly and comprehensive manner.

D1. Phase 1 – Short Term

It is proposed that a smaller, more focused amendment proceed in the immediate term. To be included in this amendment would be:

A settlement area addition of the formally titled “Mutual Prosperity Lands” located on the east side of Hanover fronting Grey Road 4 and Grey Road 28 in an ‘L’ shape. Since these lands have been previously identified as a settlement area in the Grey County Official Plan, planning justification for their inclusion in the settlement area of Hanover has been previously addressed and satisfied. This amendment is one of bringing the local plan into conformity with the County Official Plan.

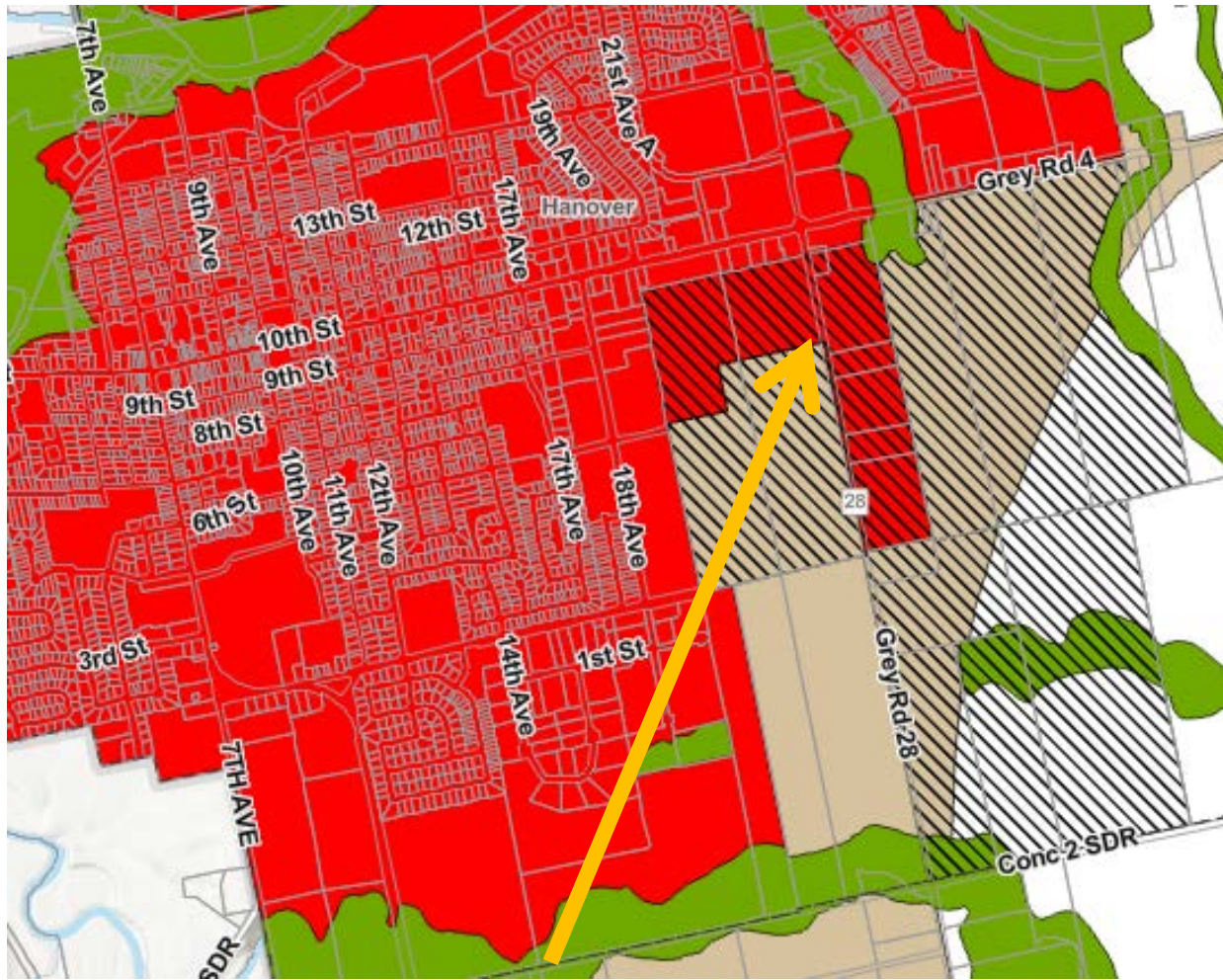


Figure 1: Mutual Prosperity Lands identified in red

1. These lands' designation will need to be updated in the Official Plan
2. Updates to the structure of the Plan, including exemption sections
3. Updates to the Plan to ensure policy conformity with all legislative requirements
4. Inclusion of a section for Complete Application Requirements

Proposed Timeline

1. Policy review and updates to occur over the summer, with a draft for review anticipated in late summer, early fall
2. Public Engagement Sessions and Open House to be held in late 2026, early 2027
3. Final Statutory Public Meeting, Adoption & submission to County for approval, early 2027 (new Council to review).

D2. Phase 2 - Longer Term

It is proposed that a longer-term amendment to examine land needs for the settlement area of Hanover proceed in conjunction with proposed Grey County Official Plan 5-Year Update slated for 2027 and beyond.

1. Hanover completed a Municipal Comprehensive Review (MCR) in 2021. Staff recommend to council that this work should be revisited to review land needs for the settlement area of Hanover. Since the work was completed:
 - There has been a PPS update, with new baseline projection requirements
 - Grey County has updated their growth forecast
 - Municipalities are now permitted to forecast out 30 years, where 25 was previously the maximum
 - More recent data can be utilized that is outside of building and population increases associated with COVID19 pandemic.
2. Recent growth management work completed by Grey County supports the conclusion that the Town of Hanover requires additional land to accommodate future growth and development demand.
3. Population and employment forecasts are key tools to guide long-term community planning and growth management. Forecast information assists municipalities in evaluating land needs, identifying appropriate growth areas, planning infrastructure and public services, supporting economic development initiatives, and ensuring sufficient land supply exists to accommodate both short and long-term market demand. An updated report could focus specifically on how Hanover should accommodate and implement the growth considering the context of the new boundary lands.
4. Updated growth forecasting and land needs analysis will further assist the Town in determining the form, scale, and location of growth that will best support the long-term needs of the community and provide direction for future planning and infrastructure investment decisions.

Financial Implications

There are no direct financial implications to the Town associated with this report.

Link to Strategic Plan

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Respectfully submitted,

Concurrence,

Andrew Wilken
Director of Development and Infrastructure/CBO

Sherri Walden
CAO

Staff Report To Council

From: Laura Christen, Director of Parks Recreation & Culture
Date: July 13, 2026
Report: PRC-06-26
Subject **Commemorative Recognition Policy**

Recommendation

That Report PRC-06-26 Commemorative Recognition Policy be received; and

That council approve the Commemorative Recognition Policy No. PRC-079, as detailed in Report PRC-06-26.

Background

The Town currently offers a memorial program that provides residents and community members with opportunities to commemorate loved ones, celebrate significant milestones, and recognize special people or meaningful occasions, such as births, anniversaries, retirements, and achievements, through the placement of memorial trees, benches, and rocks within municipal spaces.

Staff have reviewed the existing program and identified opportunities to provide clearer direction, improve administrative consistency across departments, and expand the range of commemorative options available within Town-owned spaces.

The proposed Commemorative Recognition Policy (attached) replaces the existing Municipal Tree and Bench Program with a single policy that establishes a consistent approach to commemorative recognition across all departments. The policy applies to memorial trees, benches, rocks, dedication plaques, and other appropriate commemorative features within parks, trails, the cemetery, and other approved Town-owned properties.

Discussion

The Commemorative Recognition Policy establishes the process and parameters for the purchase, installation, maintenance, warranty, and potential removal or replacement of commemorative amenities on Town properties.

The policy confirms that all commemorative amenities purchased under the program become the property of the Town and that purchasers do not acquire ownership rights or exclusive use rights to the amenity or its location.

The policy also provides suitable locations, amenity specifications, plaque requirements, installation timelines, and application review. Staff will maintain discretion to determine appropriate locations based on site suitability, consistency with current and future plans, maintenance needs, public safety, and availability of space.

A key change in the proposed policy is the inclusion of defined warranty periods for commemorative amenities. Benches and rocks will be maintained and warranted by the Town for a period of (10) ten years from the date of installation, while trees will be warranted for a period of two (2) years from the date of planting. These warranty periods help clarify the Town's responsibilities and reduce the future financial exposure risk of indefinite replacement obligations. After the applicable warranty period has expired, the Town may remove or replace the amenity at its discretion, and there is no ongoing obligation for indefinite replacement.

Financial Implications

There are no anticipated financial implications associated with the approval of the Commemorative Recognition Policy.

The cost of commemorative amenities, dedication plaques, and installation will be established annually through the Town's Rates, Fees and Charges By-law. Requiring payment prior to purchase and installation will ensure that costs are recovered before expenses are incurred by the Town. The 2026 pricing is as follows:

Commemorative Tree Species

Pin Oak	\$ 350.00
White Spruce	\$ 300.00
Sugar Maple	\$ 350.00
Red Maple	\$ 350.00

Tree Plaque(s)(5"x 8")	\$ 300.00 (Aluminum with silver lettering)
	\$ 390.00 (Cast with bronze lettering)

Commemorative Benches (includes concrete foundation)

Black Powder Coat Regular	\$1,500.00 (Parks and Trails only)
Black Powder Coat Premium	\$2,300.00 (Parks and Trails only)
Red Granite Straight bench	\$ 900.00 (Cemetery only)
Grey Granite Straight bench	\$ 900.00 (Cemetery only)
Grey Granite Curved bench	\$ 900.00 (Cemetery only)

Bench Plaque (4"x 6")	\$ 235.00 (Aluminum with silver lettering)
	\$ 270.00 (Cast with bronze Lettering)

Commemorative Rocks

Approximate Size 2 ft. square	\$ 220.81 (includes plaque with engraving)
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Any freight charges will be on a cost recovery basis.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☐ **Goal 1: Safe and Reliable Infrastructure**

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☒ **Goal 2: Healthy and Welcoming Community**

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover “home”.

☐ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☐ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☐ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Laura Christen
Director of Parks Recreation & Culture

Sherri Walden
CAO

Personalize Your Dedication

Add a custom memorial plaque to accompany your chosen amenity.

Grey Granite Curved Bench pictured below



* Hanover Cemetery



* Commemorative Grove

“

The bench we dedicated has become a peaceful spot for our family to remember our loved one. It's a beautiful way to keep their memory alive.

-Wilken Family-

”

For More Information Contact us:



Phone:
519.364.2780



Email:
civic@hanover.ca



Address:
341 10th Street Hanover, ON



Website:
hanover.ca

Town of Hanover

Commemorative Recognition Program



Leave a lasting memory
with a commemorative
bench, tree or rock.

Four meaningful
locations to choose
from:

- Commemorative Grove
- Community Trail
- Town Park
- Cemetery



Our Commemorative Recognition Program offers a heartfelt way to celebrate life's milestones - honouring loved ones, special people and important moments like births, anniversaries, retirements or achievements.



*Fees are set annually through the Town's Rates, Fees & Charges By-law, are subject to change and exclude shipping costs

Four Commemorative Tree Species Available to Choose From:



Pin Oak | Valued for their small stature, symmetrical shape and tolerance of urban conditions. Leaves are glossy green to yellowish green **\$350***



White Spruce | Hearty evergreen with a pyramidal shape. Known for stiff green needles and year-round colour. **\$300***



Sugar Maple | Large shade producing tree with dark-green leaves that turn yellow, burnt orange and red in the fall. **\$350***



Red Maple | Green foliage that has an excellent fall colour of scarlet-red. **\$350***

Bench Style Available for Parks & Trails:



Black Powder Coat with backrest
Regular **\$1,500*** | Premium **\$2,300***

Bench Styles Available for the Cemetery:



Red Granite | Straight Bench | **\$900***



Grey Granite | Curved Bench | **\$900***



Grey Granite | Straight Bench | **\$900***

Rocks available at Commemorative Grove:



Approximate Size: 2 ft. square | **\$225***



Policy and Procedure Manual - PRC

SECTION: Parks, Recreation & Culture		Guideline #: PRC-079
Date Approved:		Commemorative Recognition Policy
Revision Date:	Review Date:	
Authority: Replaces: MEMORIAL TREE / BENCH / COMMEMORATIVE GROVE PROGRAM		

POLICY STATEMENT

The Town of Hanover (Town) acknowledges that residents often wish to dedicate items within the Town's public spaces to commemorate and celebrate cherished moments, events and people.

This policy provides an opportunity for commemoration by permitting the purchase of benches, trees, and other suitable amenities or features that enhance public spaces. Applications will be reviewed individually and must meet specific conditions, including alignment with this policy and the design and intended use of the proposed location.

PURPOSE

The purpose of this policy is to establish a framework for members of the public to purchase commemorative amenities and to outline the process and parameters for their installation within Town public spaces.

This policy aims to:

- a) Enhance the enjoyment of public spaces for residents and visitors.
- b) Provide a meaningful way for individuals, families, and organizations to commemorate individuals, celebrate events, or enhance community spaces.
- c) Ensure that commemorative purchases are implemented and recognized in a consistent and sustainable manner that aligns with the Town's overall vision.

DEFINITIONS

COMMEMRATIVE AMENITY refers to benches, trees, rocks and other suitable features or fixtures donated for placement within Town owned spaces.

DEDICATION PLAQUE refers to a marker or plate, made from a suitable and durable material, that is attached to or placed near the commemorative item to identify or recognize the dedication. The size and design of the plaque will be appropriate to the type and scale of the commemorative amenity.

WARRANTY PERIOD refers to the specific length of time during which the Town guarantees the commemorative amenity against defects, premature deterioration under normal use and environmental conditions.

PROCEDURES

1) GENERAL PROVISIONS

- a) All commemorative amenities purchased under this program shall become the property of the Town.
- b) The Town reserves the right to accept or decline any application or donation of funds submitted to the Commemorative Recognition Program.
- c) Purchasers do not acquire any ownership rights or exclusive use rights to the purchased

SECTION: Parks, Recreation & Culture		Guideline #: PRC-079
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commemorative amenity.

- d) Commemorative amenities shall not be used as shrines or be adorned with additional items (e.g., flowers, photos).

2) LOCATIONS

- a) The Town shall maintain a list of suitable commemorative amenities and general locations available for planting or placement.
- b) The placement of a commemorative amenity shall be at the sole discretion of the Town, in accordance with this policy. While the applicant's preferences for location will be considered, the Town's decision is final. The Town will determine the location of commemorative amenities based on the following criteria:
 - i) Consistent with current and future plans and design;
 - ii) Site suitability (e.g., soil conditions, proximity to other amenities);
 - iii) Maintenance requirements (e.g., ease of access for mowing, snow removal);
 - iv) Public safety;
 - v) Availability of space.
- c) The Town will make reasonable efforts to notify the purchaser of any necessary relocation should the site become unsuitable due to unforeseen circumstances.

3) AMENITY SPECIFICATIONS

- a) The Town will determine the approved types, styles and costs of the commemorative amenity to be installed in designated public spaces. This is to ensure consistency, durability, and suitability for the environment.
- b) The Town reserves the right to limit the number of commemorative amenities available.
- c) The Town shall be responsible for all matters relating to the purchase and installation of commemorative amenities and dedication plaques.
- d) The Town may update the approved models, materials, or species of commemorative items from time to time, based on availability, sustainability, or design considerations.
- e) Pricing of commemorative amenities is subject to change and will be established annually in the Town's Rates, Fees and Charges By-law.

4) DEDICATION PLAQUE SPECIFICATIONS

- a) An optional appropriately sized dedication plaque, as determined by the Town, will be available for each commemorative amenity for an extra fee and will be established annually in the Town's Rates, Fees and Charges By-law.
- b) Dedication plaque inscriptions are subject to the approval of the Town and shall adhere to the following guidelines:
 - i) Inscriptions must be respectful, and appropriate for a public space.
 - ii) Inscriptions shall be limited in length to eighty (80) characters, including spaces, subject to approval by the Town.
 - iii) The Town reserves the right to request edits or refuse any inscription.



Policy and Procedure Manual - PRC

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- iv) The Town reserves the right to remove any commemoration if the individual commemorated, or the content of the inscription, is later determined to be inconsistent with the values and integrity of the Town.
- v) Dedication plaques will not be covered by warranty, and any repair or replacement costs will be the responsibility of the purchaser.

5) BENCH SPECIFICATIONS

- a) Bench size and style will be determined by the Town to ensure consistency, durability, and suitability for the environment and based on supplier availability.
- b) Dedication plaques will be permanently affixed or inscribed on the bench in a visible location. Final placement will be determined by the Town based on size shape and suitability of the commemorative bench. Cemetery benches will follow inscription and plaque placements as directed by the cemetery caretaker.
- c) Commemorative benches will be installed on a concrete foundation.
- d) Commemorative benches and dedication plaques will be installed in the summer months. Applications received after June 1st may result in installation being deferred to the following year based on item availability and site conditions.
- e) Commemorative benches may be removed seasonally for snow removal and maintenance.
- f) The Town will maintain commemorative benches and provide warranty coverage for a period of ten (10) years from the date of installation. However, the Town does not guarantee benches against acts of vandalism.
- g) After the ten (10) year period, the Town reserves the right to remove or replace the bench at its sole discretion. Where possible, reasonable efforts will be made to contact the original purchaser or a living relative prior to removal, however notification is not guaranteed.

6) ROCK SPECIFICATIONS

- a) Dedication plaques will be affixed to top surface of the rock where feasible. Final placement will be determined by the Town based on size shape and suitability of the selected rock.
- b) Rocks and dedication plaques will be installed during the summer months. Any applications received after June 1st may be installed the following year.
- c) The Town will maintain commemorative rocks and provide warranty coverage for a period of ten (10) years from the date of installation. However, the Town does not guarantee the rocks against acts of vandalism.
- d) After the ten (10) year period, the Town reserves the right to remove or replace the rock at its sole discretion. Where possible, reasonable efforts will be made to contact the original purchaser or a living relative prior to removal, however notification is not guaranteed.
- e) Commemorative rocks are available only at the Commemorative Grove and are not available at the cemetery or on trails.

7) TREE SPECIFICATIONS

- a) Dedication plaques will be affixed to a stake in the ground and located adjacent to the commemorative tree.



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- b) Commemorative trees are approximately 2' to 3' feet tall for coniferous trees and 4' to 8' feet tall for deciduous trees.
- c) Commemorative tree planting will be coordinated by the Town and will typically take place in the spring or fall, weather permitting and subject to supplier availability. Spring planting applications must be received no later than the last day of March of each year. Fall planting applications must be received no later than June 1 of each year. Any application submitted after these deadlines will be deferred to the next available planting season.
- d) New tree plantings may only occur at locations approved by the Town.
- e) Trees must be selected from the Town's approved tree species.
- f) Donations may be made for the Town's purchase of trees with or without dedication plaques. Applicants donating funds for a tree dedication will receive a certificate from the Town recognizing the donation.
- g) The Town will maintain the commemorative tree and provide warranty coverage for a period of two (2) years from the date of planting. However, the Town does not guarantee the tree against acts of vandalism that may negatively impact on the health of the tree.
- h) The Town will provide one (1) replacement commemorative tree at or near the original site at no cost to the purchaser should the tree fail to survive during the two (2) year warranty period.
- i) While many commemorative trees may remain in place and thrive for many years, the trees long term condition cannot be guaranteed due to factors such as weather, pests, disease or site conditions. After the two (2) year warranty period, the Town is not responsible for the ongoing maintenance and health of the tree and reserves the right to remove or replace the commemorative tree at its sole discretion. Where possible, reasonable efforts will be made to contact the original purchaser or a living relative prior to removal, however notification is not guaranteed.

8) DONATION RECEIPTS FOR INCOME TAX PURPOSES

- a) Donations voluntarily made to the Town for the purpose of commemorating individuals or events through the installation of amenities on Town-owned property *may* be eligible for official donation receipts for income tax purposes. All donation receipts are subject to the requirements of the Income Tax Act and the guidelines of the Canada Revenue Agency (CRA).
Where a donor receives recognition in the form of a commemorative amenity and/or dedication plaque, the Town shall determine the fair market value of that recognition (the "Advantage"). In accordance with CRA split-receipting rules, the eligible amount for a donation receipt shall be the total donation received less the fair market value of the Advantage, unless the Advantage is considered nominal under CRA guidelines (generally 10% or less of the donation amount, to a maximum of \$75).
The determination of the fair market value of any commemorative amenity, dedication plaque, or other recognition provided to a donor shall be made by the Treasurer or their designate, in accordance with Canada Revenue Agency guidelines. No official donation receipt shall be issued where the fair market value of the Advantage exceeds 80% of the value of the donation, or such other percentage as may be prescribed by the CRA.



Policy and Procedure Manual - PRC

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9) APPLICATION PROCESS

- a) Interested individuals shall submit a completed Commemorative Amenity Application Form to the Town (Appendix A). The form will be available on the Town's website, Civic Centre or P&H Centre. The application form shall include:
 - i) Purchaser's contact information.
 - ii) Preferred location (if any).
 - iii) Proposed dedication plaque inscription.

10) REVIEW AND APPROVAL

- a) Each Application will be reviewed by the appropriate Department Head (or designate) who has the authority to approve or deny the application. Applications will be evaluated based on the criteria outlined in this policy. Approval of an application is conditional upon the applicant entering into the Commemorative Amenity Agreement Form (Appendix B).

11) AGREEMENT

- a) Upon approval of the application, the applicant will enter into an agreement with the Town, outlining the terms and conditions of the purchase.

12) COSTS AND FEES

- a) The price for the commemorative amenity and dedication plaques will be established annually through the Town's Rates, Fees and Charges By-law.
- b) The applicant will be required to submit the full payment amount prior to the purchase and installation of the commemorative amenity.
- c) Approved methods of payment include: debit, cash, or e-transfer.



APPENDIX A | COMMEMORATIVE AMMENITY APPLICATION FORM

Applicant Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

LOCATION REQUEST:

Town Park:

☐ Commemorative Bench

- ☐ Regular: Black powder coat with backrest | Quantity: _____
- ☐ Premium: Black powder coat with backrest and armrests | Quantity: _____

Cemetery:

☐ Commemorative Benches

- ☐ Red Granite (straight bench) | Quantity: _____
- ☐ Grey Granite (straight bench) | Quantity: _____
- ☐ Grey Granite (curved bench) | Quantity: _____

☐ Commemorative Trees Species

- ☐ Pin Oak | Quantity: _____
- ☐ White Spruce | Quantity: _____
- ☐ Sugar Maple | Quantity: _____
- ☐ Red Maple | Quantity: _____

Commemorative Grove:

☐ Commemorative Rock | Quantity: _____

Community Trail:

☐ Commemorative Bench | Quantity: _____

- ☐ Regular: Black powder coat with backrest | Quantity: _____
- ☐ Premium: Black powder coat with backrest and armrests | Quantity: _____

*Available locations are based on the current site plan and are subject to availability. Final placement is at the discretion of the Town of Hanover.

DEDICATION PLAQUE: ☐ Yes ☐ No

Commemorative Tree Plaque (5"x7" with engraving)

- ☐ silver lettering
- ☐ bronze lettering

Commemorative Bench Plaque (4"x6" with engraving)

- ☐ silver lettering
- ☐ bronze lettering

Commemorative Rock Plaque (with engraving)

- ☐ silver lettering



Proposed plaque wording: (maximum 80 characters)

Applicant Signature

Date



APPENDIX B

Town of Hanover - Commemorative Amenity Agreement Form

This agreement is made between:

The Corporation of the Town of Hanover (the "Town")

And

[Purchaser Name] (the "Purchaser")

1. Purchaser Information

Full Name: _____

Address: _____

Phone Number: _____

Email Address: _____

2. Amenity Information

Town Park:

☐ Commemorative Bench

☐ Regular: Black powder coat with backrest | Quantity: _____

☐ Premium: Black powder coat with backrest and armrests | Quantity: _____

Cemetery:

☐ Commemorative Bench

☐ Red Granite (straight bench) | Quantity: _____

☐ Grey Granite (straight bench) | Quantity: _____

☐ Grey Granite (curved bench) | Quantity: _____

☐ Commemorative Tree Species

☐ Pin Oak | Quantity: _____

☐ White Spruce | Quantity: _____

☐ Sugar Maple | Quantity: _____

☐ Red Maple | Quantity: _____

Commemorative Grove:

☐ Commemorative Rock | Quantity: _____

Community Trail:

☐ Commemorative Bench

☐ Regular: Black powder coat with backrest | Quantity: _____

☐ Premium: Black powder coat with backrest and armrests | Quantity: _____



Approved Dedication Plaque Inscription: (max. 25 characters per line)

Line 1: _____

Line 2: _____

Line 3: (If applicable) _____

3. Purchase Details

Commemorative Amenity: \$ _____

Dedication Plaque: \$ _____

TOTAL \$ _____

- The total amount includes the purchase and installation of the commemorative amenity, and where requested, an optional dedication plaque in a designated public space in accordance with the Town of Hanover's Commemorative Recognition Policy.
- Payment is due once the application has been approved. The application will not be considered complete, and no orders will be placed, until payment has been received.
- Shipping costs incurred are the responsibility of the purchaser.

4. Terms and Conditions

- The Purchaser acknowledges that the amenity shall become the property of the Town.
- The Town shall have the sole discretion in determining the final location of the commemorative amenity.
- The Purchaser agrees to the dedication plaque inscription set out in Section 2 and acknowledges that the Town reserves the right to modify the inscription, at its discretion, to maintain standards of respectfulness, appropriateness, and non-commercial content.
- The Town of Hanover will be responsible for the general maintenance and repair of the commemorative amenity for the warranty period as outlined in the Town's Commemorative Recognition Policy.
 - Bench- Ten (10) years | Rock- Ten (10) years | Tree- Two (2) years
- After the pre-determined warranty period, the Town reserves the right to remove or replace the commemorative amenity at its sole discretion.

5. Acknowledgement

- The Purchaser acknowledges that the purchase is made voluntarily and with the understanding that the amenity will be for the use and enjoyment of the general public.

6. Agreement

- By signing this agreement, the Purchaser agrees to the terms and conditions outlined herein and in the Town of Hanover's Commemorative Recognition Policy.

Purchaser:

Signature: _____ Date: _____

Print Name: _____

Town of Hanover:

Signature: _____ Date: _____



Print Name: _____

Title: _____

7. Payment

Payment Method please circle: [debit, cash, cheque, or e-transfer]

Payment Enclosed: [] Yes [] No

Cheque Number (if applicable):

Please make cheques payable to "The Town of Hanover"

Mail or deliver this agreement and payment to: Town of Hanover | 341 10th Street Hanover ON
N4N 1P5

8. Office Use Only:

Date Received:

Application Approved: [] Yes [] No

Approved Location:

Amenity Ordered: PO #

Notes:

Staff Report To Council

From: Jelena Savic, Director of Corporate Services / Treasurer
 Laura Christen, Director of Parks, Recreation, and Culture

Date: July 13, 2026

Report: DCS-13-26

Subject **Build Communities Strong Fund – Grant Matching Request**

Recommendation

That Report DCS-13-26 Build Communities Strong Fund – Grant Matching Request be received; and;

That council endorse the submission of an application to the Build Communities Strong Fund for the Kinsmen Ball Park Pavilion, Ball Diamond LED Lighting, paved parking lot improvements, and Soccer Pavilion project scope; and

That council supports in principle the prioritization of these projects within the Parks, Recreation and Culture capital plan, subject to future budget approval, confirmation of eligible costs, and the outcome of the grant application.

Background

The Town's Parks, Recreation and Culture capital plan includes several significant infrastructure projects at Kinsmen Ball Park and related recreation facilities over the 2027 and 2028 budget years. These projects respond to identified needs within the Town's recreation infrastructure, including the renewal and improvement of ball diamond amenities, lighting, parking, and pavilion space to better support organized sport, community use, accessibility, and year-round functionality.

The 2027 capital plan currently includes the Kinsmen Ball Park Pavilion project and Ball Diamond LED Lighting. The 2028 capital plan also includes a Soccer Pavilion project. Together, these projects represent a substantial investment in community recreation infrastructure and would have a significant impact on the Town's future capital budgets if funded primarily through the tax levy.

The Build Communities Strong Fund — Local Impact Stream, delivered by FedDev Ontario, provides an opportunity to pursue federal funding for eligible community infrastructure projects in southern Ontario. The program supports projects that build, expand, or improve community infrastructure, strengthen community vitality, and enhance quality of life. Eligible examples include recreation and sport facilities, parks, publicly accessible outdoor infrastructure, and community and multi-use buildings.

The Build Communities Strong Fund may provide up to 50% funding for eligible project costs, with the Town responsible for the remaining 50%. For projects starting on or after April 1, 2027, the application deadline is August 6, 2026.

Since the deadline falls before the applicable budget deliberations, staff are seeking council's endorsement to submit the application and confirm in principle support for prioritizing this work within the Parks, Recreation and Culture capital plan, contingent upon a successful application outcome and future council budget approval.

Discussion

The Kinsmen Ball Park Pavilion, Ball Diamond LED Lighting, paved parking lot improvement, and Soccer Pavilion are all projects that would improve the quality, functionality, and accessibility of Hanover's recreation infrastructure. These investments would directly benefit local users, including minor ball, adult slo-pitch leagues, Special Olympics, soccer organizations, tournament participants, families, spectators, and the broader community.

The projects also align well with the objectives of the Build Communities Strong Fund. The proposed work would improve publicly accessible recreation infrastructure, support community vitality, and enhance quality of life. Ball and soccer facilities are important community assets that support active living, youth recreation, volunteerism, community events, and local economic activity through tournaments, visiting teams, spectators, and related spending in the community.

There is a significant tax-supported component associated with these projects if they proceed without significant funding support from other levels of government. However, the grant provides an opportunity to reduce the municipal share by up to 50% of eligible project costs. The availability of this funding also creates an opportunity to consider bundling related recreation infrastructure work into a coordinated application, rather than addressing each project separately over multiple budget years.

The application will be stronger if the Town can demonstrate that the projects are ready, financially viable, beneficial to the community, and aligned with local priorities. Council's endorsement would help demonstrate that these projects are a priority within the Parks, Recreation and Culture capital plan and that the Town has the capacity to advance the work if funding is approved. Endorsing the application would authorize staff to apply for funding and would confirm that council supports in principle the prioritization of these projects within the Parks, Recreation and Culture capital plan. It would not represent final approval of the municipal contribution.

Final budget approval, project scope, timing, and phasing would still be considered through the applicable budget process and would depend on the outcome of the grant application. The Town is expected to know the outcome of the application before final budget approval. This will allow council to consider the projects with better information, including whether grant funding has been secured, the required municipal contribution, and the overall affordability of the capital plan. In addition, if funding is approved, the Town would be required to enter into a contribution agreement or transfer payment agreement with the funder. The program guidelines state that an application does not constitute a commitment from FedDev Ontario, and that the final contribution amount is subject to funding availability and FedDev Ontario's determination. This means council would have a further opportunity to review the final terms, conditions, eligible costs,

reporting requirements, cash flow implications, and municipal contribution requirements before the Town is contractually committed to the funding arrangement.

Staff also anticipate that additional fundraising campaigns, donations, sponsorship opportunities, and other grant applications may be pursued to further offset the municipal contribution further. Staff also plan to consider opportunities through Community Sport and Recreation Infrastructure Fund (CSRIF) and other applicable programs to reduce the final tax-supported cost where possible.

Overall, the grant application provides an opportunity to advance important recreation infrastructure while reducing the impact on the tax levy. Council's endorsement would signal support for the application and the in principle prioritization of this work, while preserving council's ability to make final budget and project phasing decisions once the funding outcome is known.

Financial Implications

The 2027 capital plan currently includes the projects included in Table 1. If grant funding is received through the Build Communities Strong Fund, the funding structure of this work would be as follows:

Table 1

	Kinsmen Ballpark Pavillion (7100-C014)	Ball Diamond LED Lighting (7100-C031)	Total
Total	\$870,000	\$375,000	\$1,245,000
Grant (50%)	\$435,000	\$187,500	\$622,500
Town (50%)	\$435,000	\$187,500	\$622,500

A scope alteration is also possible, to update the gravel parking lot into a paved parking lot. This would support broader site functionality, including the annual outdoor ice rink use. The anticipated cost of this work is \$50,000, of which the Town would fund \$25,000 (50%).

With the addition of the paved parking lot adjacent to the Kinsmen Ball Park Pavillion, the total Town contribution for the expanded 2027 scope would be:

Table 2

Item	Town Share (50%)
Kinsmen Ballpark Pavillion	\$435,000
Ball Diamond LED Lighting	\$187,000
Paved Parking Lot	\$ 25,000
Total	\$647,500

The 2028 capital plan also includes \$600,000 in tax-supported funding for a Soccer Pavilion. Staff recommend that this project be considered for inclusion in the grant application as part of a broader recreation infrastructure package. If included, and if approved for 50% funding, the Town's share of the Soccer Pavilion would be \$300,000.

The total potential Town contribution for the work would therefore be:

Table 3

Item	Town Share (50%)
Kinsmen Ballpark Pavillion	\$435,000
Ball Diamond LED Lighting	\$187,000
Paved Parking Lot	\$ 25,000
Soccer Pavillion	\$300,000
Total	\$947,500

The total project package would be approximately \$1,895,000, with potential grant funding of \$947,500 and a corresponding Town contribution of \$947,500, subject to funding approval, confirmation of eligible costs, final project scope, and council's future budget deliberations.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☒ **Goal 1: Safe and Reliable Infrastructure**

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☒ **Goal 2: Healthy and Welcoming Community**

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover "home".

☐ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☒ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Jelena Savic
Director of Corporate Services/Treasurer

Sherri Walden
CAO

Laura Christen
Director of Parks, Recreation, and Culture

Staff Report To Council

From: Laura Christen, Director of Parks, Recreation & Culture
Date: July 13, 2026
Report: PRC-05-26
Subject **P&H Centre Partial Roof Replacement Project Tender**

Recommendation

That Report PRC-05-26 P&H Centre Partial Roof Replacement Project Tender be received; and

That the project be awarded to Nedlaw Roofing (Owen Sound) Ltd. to complete the work for a total cost of \$122,005 plus HST; and

That the Mayor and CAO be authorized to enter into a contract with Nedlaw Roofing (Owen Sound) Ltd.

Background

In 2024, following reports of ongoing leaks at the P&H Centre, Dycon Roof & Building Consultants (Dycon) was retained to assess the condition of the facility's roof.

The inspection focused on the roof area located above the second-floor exercise area and walking track. This section of roof covers approximately 5,600 square feet and consists of a mechanically fastened Ethylene Diene Propylene Monomer (EPDM) roofing system.

Dycon's inspection identified several deficiencies, including fastener holes, punctures, and most concerning their inspection reported areas where the underlying insulation boards had lifted, causing portions of the roof membrane to bulge between 4 and 10 inches above the roof surface.

Due to the extent of the insulation displacement and the resulting stress being placed on the roof membrane, Dycon determined that the roof section was in poor condition and recommended replacement. This section of roof is original (16+ years old) and is no longer covered under warranty.



Photo 1

Section 2.2 – An overview of the area looking southwest from the northeast corner. This area is an addition building from 2010 and features a mechanically fastened EPDM system.

Discussion

Based on Dycon's recommendation, a tender was prepared for the replacement of the identified roof section. The project will utilize the same EPDM roofing system currently in place, however, the membrane thickness will be increased from 45 mil to 60 mil to improve durability and service life.

On May 14, 2026 Tender RFT 2026-01-PRC P&H Centre Partial Roof Replacement was posted to the Town's website and Bidding. A mandatory site meeting was held on May 22, 2026, and four (4) bids were received prior to the June 9, 2026 closing date as follows:

Company	Bid Price (excludes hst)	Cost for Manufacturer's warranty covering workmanship, labour and materials for 20 years.
Atlas- Apex Roofing (Kitchener)	\$233,798.00	\$1,100.00 + hst
Karn's Roofing Limited (Hanover)	\$208,990.00	Not provided
Semple Gooder Roofing Corporation (Ayr)	\$198,800.00	\$1,500.00 + hst
Nedlaw Roofing (Owen Sound)	\$120,005.00	\$2,000.00 + hst

A 10-year limited material warranty is included in the submitted bids. Bidders were also requested to provide pricing for an optional warranty extension. Dycon recommends proceeding with the enhanced warranty option, which extends coverage for workmanship, labour, and materials to total of twenty (20) years.

Dycon reviewed the tender submissions received for this project and recommends awarding the contract to Nedlaw, as they submitted the lowest bid and are in good standing with their Ontario Industrial Roofing Contractors Association (OIRCA) membership. Nedlaw also received two positive reviews from local organizations that have recently used their services. The reviews reflected positively on the firm's staff knowledge, capacity, and ability to complete this project.

Financial Implications

This project was approved in the 2026 adopted Capital Budget for \$320,000 and the funding source is facility and TCA reserves. The project is projected to be completed in fall 2026 and is expected to remain under budget.

Roof Contract	\$120,005.00
20 Year Warranty	\$ 2,000.00
Contingency	\$ 20,000.00
Roof Consultant	\$ 9,900.00
Taxes (1.76% not rebated)	\$ 2,673.53
Total	\$ 154,576.53

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☒ **Goal 1: Safe and Reliable Infrastructure**

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☐ **Goal 2: Healthy and Welcoming Community**

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover “home”.

☐ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☐ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☐ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Laura Christen
Director, Parks, Recreation & Culture

Sherri Walden
CAO



Staff Report To Council

From: Jelena Savic, Director of Corporate Services / Treasurer
Date: July 13, 2026
Report: DCS-11-26
Subject **Server Upgrade Budget Request**

Recommendation

THAT Report DCS-11-26 Server Upgrade Budget Request be received; and

THAT council approve an increase of \$15,500 to the approved 2026 server replacement project budget, with the additional funding to be drawn from the Town's General Reserve to facilitate the purchase and implementation of upgraded server infrastructure.

Background

The Town of Hanover relies on information technology infrastructure to support the delivery of municipal services, financial operations, communications, records management, public safety functions, and day-to-day administrative activities. At the core of this infrastructure are the Town's servers, which provide centralized computing resources, data storage, application hosting, network management, cybersecurity protection, and backup and recovery capabilities.

As equipment ages, the risk of hardware failure increases, replacement parts become more difficult to obtain, and software compatibility limitations can prevent the Town from implementing required security updates and system enhancements. Replacing this infrastructure is necessary to ensure the continued availability of critical municipal systems and to reduce operational risks associated with aging technology.

Discussion

As part of the 2026 adopted operations budget, \$26,000 was allocated for server replacement. This amount was based on preliminary pricing obtained during budget preparation.

An updated quotation was obtained for the supply of the required server hardware, storage components, controller equipment, operating system licensing, and associated software licensing. The total quoted cost for the replacement is \$40,374.90 including HST.

The quoted amount exceeds the approved budget primarily due to significant increases in server hardware, software licensing, and enterprise technology costs since the budget estimate was prepared. Global demand for enterprise-grade computing equipment, ongoing supply-chain pressures affecting specialized technology components, increased

licensing costs, and inflationary pressures within the information technology sector have all contributed to higher replacement costs than originally anticipated.

As a result, additional funding is required to proceed with the server replacement project and ensure the Town's critical technology infrastructure remains reliable, secure, and supported.

Financial Implications

Based on the adopted operations budget amount and the revised cost estimate, there is shortfall of \$14,374.90 (\$40,374.90 -\$26,000). Staff are recommending that council approve up to an additional \$15,500 from the General Reserve to accommodate any minor pricing adjustments, freight costs, or other unforeseen expenses that may arise prior to project completion.

Within the General Reserve the funding amounts are allocated within sub categories. The additional funding will be drawn from the capital sub category, which is the same reserve source originally identified to fund the project. The current projected closing balance of the reserve is \$146,600. Following the transfer of the additional \$15,500, the projected closing balance of the reserve will be \$131,100.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

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Respectfully submitted,

Concurrence,

Jelena Savic
Director of Corporate Services, Treasurer

Sherri Walden
CAO

Staff Report To Council

From: Jelena Savic, Director of Corporate Services, Treasurer
Date: July 13, 2026
Report: DCS-12-26
Subject **Council Laptops Budget Request**

Recommendation

That Report DCS-12-26 Council Laptops Budget Request be received; and

That council approve a \$12,000 transfer from the Town's General Reserve to fund the purchase of seven new laptops for the 2026–2030 term of council.

Background

Members of council routinely receive, review and create records in their official capacity, including council and committee agendas, confidential reports, closed-session materials, constituent correspondence, legal and property-related information, financial information, emails and calendar entries. These records may contain personal information, confidential municipal information, solicitor-client privileged information, or information that may be responsive to a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Council-related records should be created, stored, transmitted and retained within Town-managed systems wherever possible. This supports privacy protection, records retention, access-to-information responses, cybersecurity, and overall accountability.

Council members are currently using iPads for municipal business. These devices are now out of warranty and no longer provide the level of support, functionality or security management required for the next term of council. As council members access municipal information and other Town records noted above, it is important that their devices can be properly secured, updated, monitored and supported by the Town's IT environment.

Discussion

Replacing the existing iPads with Town-managed laptops will provide council members with a more secure, functional and supportable platform for the 2026–2030 term.

Laptops are more appropriate for the Town's current technology environment because they can be configured more consistently with corporate IT standards. This includes security controls such as device encryption, endpoint protection, software and security updates, secure login requirements, multifactor authentication, controlled access to Microsoft 365 applications, and the ability to remotely disable or wipe a device if it is lost or stolen.

Laptops provide better functionality for Outlook, Teams, OneDrive/SharePoint, agenda management tools, PDF review, document search, report review, file storage and document editing. They also allow council members to work more effectively with multiple applications and windows, which is increasingly necessary for reviewing agenda materials, participating in hybrid meetings, responding to emails and managing municipal records.

Town-managed laptops reduce security risks by keeping council work within approved municipal systems and under appropriate corporate control. The cybersecurity environment has changed significantly since the current council devices were issued. Ontario's Bill 194, *Strengthening Cyber Security and Building Trust in the Public Sector Act, 2024*, establishes a framework for cybersecurity requirements for public-sector entities, including institutions subject to MFIPPA. Although detailed requirements will continue to evolve through regulation, the legislation reflects a broader expectation that public-sector organizations strengthen cybersecurity governance, standards and incident response.

Providing council with supported, Town-managed laptops is consistent with this direction and with the Town's responsibility to protect municipal information assets. The purchase is recommended to improve cybersecurity, reduce privacy and records-management risk, support compliance with Town policy and legislative obligations, and provide council members with reliable technology appropriate for modern municipal governance.

Financial Implications

The 2026 adopted budget does not include funding for the purchase of council laptops. It is recommended that the purchase be funded through a transfer from the Town's General Reserves.

Within the General Reserve the funding amounts are allocated within subcategories. The additional funding will be drawn from the capital subcategory that has an anticipated 2026 closing balance of \$146,600. This reserve is also being used to fund the server replacement, and its purpose of supporting capital asset replacement is aligned with this request.

The estimated cost to purchase seven laptops is \$12,000 (\$1,700 per laptop).

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

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Respectfully submitted,

Concurrence,

Jelena Savic
Director of Corporate Services, Treasurer

Sherri Walden
CAO

 AGE-FRIENDLY ADVISORY COMMITTEE MINUTES

Date & Time: June 15, 2026 | 10:00 am

Location: Council Chambers and Zoom

MEMBERS PRESENT Loretta Dunn | Cassondra Dillman | Kaela Sales | Karen Otterbein | Warren Dickert (Council Rep) | Pat Butler | Susanne Kunkel | Laura-Lee Ribey

OTHERS PRESENT Brandon Dobson | Lyndsay Regier

REGRETS Harold Fleet | Sandra Hong

1. DISCLOSURE OF PECUNIARY INTEREST – Nil.

2. DELEGATION – Nil.

3. ADOPTION OF THE April 13, 2026 MINUTES

Moved by W. Dickert | Seconded by L. Dunn

THAT the minutes of April 13, 2026 meeting be approved as circulated. **CARRIED.**

4. ITEMS FOR INFORMATION

Included in the Age-Friendly package emailed on June 10, 2026 and copies were available to committee members.

4.1. World Elder Abuse Awareness Day (WEAAD) | June 15th

4.1.1. Town of Hanover Flag Raising ceremony | 3:00pm

4.1.2. Social media scheduled on Facebook, Twitter and Instagram

4.1.3. Graphic included in June Age-Friendly Connection

4.2. Lunch & Social | June 18th | 12:30pm | P & H Centre Lions Den - Registration is open online, by phone and in person at the P & H Centre.

5. SENIORS ACTIVE LIVING CENTRE GRANT (SALC) – Approval for the SALC Grant was confirmed. Will be receiving \$50,000 in grant money to offer programs for seniors. An overview of programs being offered and equipment that will be purchased was provided to committee members.

6. HANOVER AGE-FRIENDLY CONNECTIONS

- 6.1. Previous Age Friendly Connection newsletters – Available on the Town of Hanover website. Go to the Age Friendly web page for previous copies of the newsletter as well as current newsletter.
- 6.2. Discussion | July & August content – Committee members discussed content for upcoming newsletter and provided suggestions.

7. Other Business

- 7.1. Committee member shared that the Library staff are available to assist seniors with subscribing online for the Age-Friendly Connection newsletter. L. Ribey will investigate in having a tech savvy day for seniors.
- 7.2. Committee member shared the Grey County Age-Friendly Businesses Initiative. Committee member provided post cards to be available in Hanover with links to the website. <https://www.grey.ca/government/strategic-planning-and-studies/age-friendly-communities/age-friendly-business-initiative> Website provides resources for businesses that want to be age friendly.
- 7.3. Committee member shared upcoming Library programs for adults & seniors. For an up to date list of programs go to <https://hanoverlibrary.ca/calendar/> or contact the library.
- 7.4. K. Sales and C. Dillman have put in a proposal to speak at a 3-day conference for Ontario Professional Planners about Healthy Communities. A partnership between the County Planning Department and Public Health Unit.
- 7.5. Committee member inquired if a handout or printout can be provided to seniors about the Age-Friendly webpage.
- 7.6. Committee member shared that the Alzheimer's Society has some upcoming online education for businesses and the general public.

8. NEXT MEETING – Monday September 21, 2026 | 10:00am

9. ADJOURNMENT

Moved by C. Dillman | Seconded by S. Kunkel
 THAT the meeting be adjourned at 10:45am.

REPORT OF MEETING

Page 1 of 4

Project Name:	Hanover Police Station	Date:	June 9, 2026
Project No.:	+VG Project 22539 RPL Project 25-02	Location:	Hanover, ON (Zoom Meeting)
Present:	- John Pepper, Lutful Kabir – RPL Architects - Jordan Whitmore, Andrew Wilken, Dave Hocking – Town of Hanover - Chief Chris Knoll, Jaime Ashton – Hanover Police	Copy to:	Attendees, absentees, Fausto Gomes, Paul Sapounzi
Absent:	- Carol Hudson, Sherri Walden - Crystal Lavigne - Travis Forrest - +VG Architects		

Approval of Previous Meeting Minutes		
Date	Moved by	Seconded by
Mar 17th, 2026	Chris Knoll	Sherri Walden
Mar 31st (rev.)	Chris Knoll	Carol Hudson
April 28, 2026	Sherri Walden	Chris Knoll
May 26, 2026	Chris Knoll	Jordan Whitmore

No official committee meeting May 12.

ITEMS		ACTION
1.0	Purpose of the meeting Bi-weekly Committee update and coordination meeting.	Info
2.0	Meeting Summary - Previous meeting minutes were approved. - Design coordination continues across disciplines, building systems and interior planning for completion of construction documents. - Construction Document progress sets will be uploaded to OneHub periodically. 100% CDs to be issued for client review – July 3, 2026. - Council have approved \$11.3M budget (including soft costs) and have authorized staff to execute Contract award if within budget.	Info
3.0	Key discussion items:	
3.1	Design Coordination Update - Some 'residual' design details have been incorporated into the drawings. - RPL/+VG will coordinate a room-by-room review session with HPS Thursday, June 11 to review finishes, display surfaces, monitors, millwork and other items.	Info, design team

REPORT OF MEETING

Page 2 of 4

3.2	Floorplans & General Design • Provide bottle fillers only – one on L2 near lockers/fitness room, one near kitchenette on L1. • Floor finishes – revise proposed polished concrete to sheet flooring (heavy-use areas) and/or vinyl plank flooring. CH requested product that does not sound noisy. • Wall protection will be provided at all major circulation areas (laminates or similar for lower wall + crash rail). Corner guards at all external corners. • Glazed walls – CK proposed glazed walls at offices facing 111-Work Area (112-Sgt, 108-Admin, 109-MP office). Carry system used in St. Thomas as bid alternate v HM frames & tempered glass. Include allowance for privacy film, pattern. (locations confirmed June 11) • Provide glazed section above feature wall between 104-Front Desk, 111-Work Area. • RPL to review number of WR fixtures & sinks per OBC. HPS only require 2 sinks in the male locker room. • Laundry sinks not required beside stacked washer/dryers.	HPS, design team
3.3	Site Design • Design and coordination with Civil ongoing. • Gate operation and configuration/type to be finalized. Tie into general building security – operation with key fob and keycode. • Secondary gate for emergency egress only, not a regular operational gate.	Info, design team
3.6	Millwork and Built-Ins • A separate meeting will be scheduled to finalize booking desk configuration and equipment needs. • Display surfaces – RPL to schedule a room-by-room review of required display surfaces (tackboards, whiteboards, poster frames) and display monitors (this was done June 11). • RPL will prepare 3D images of booking desk 123 and 125-Breath.	Info, design team
3.7	Interior Finishes & Materials • Acoustic flooring in interview rooms to be selected. • Fabric acoustic panels for public and soft interview rooms. Durable material for in-custody interview & breath/photo.	Info
3.8	Elevator Access Control • Elevator access strategy confirmed: ○ Public access permitted to designated floors. ○ Police access controlled via FOB override system. ○ Elevator can be restricted to public use during emergency situations if required.	Info

REPORT OF MEETING

Page 3 of 4

3.9	IT Coordination • <u>April 21</u>: MicroAge confirmed number and type of server racks (3 - 4 post, open, 42U racks). • <u>May 26</u>: Workshop to be scheduled for monitor locations (cell & security cameras, call boards, etc.) – coord. with 3.6): ○ 111-Constables Work Area ○ 112-Sgt office ○ 206-Chief ○ 207-Deputy	Design team, HPS, TOH
3.10	Loose Furniture & Shelving • Furniture blocks have been provided by Holst, and are being incorporated into the plans). • Staff report to Council identified furniture as a separate amount. May 29, furniture NIC, but show for coordination purposes. • April 14 (moved from 3.2): A dedicated session with the Police to review shelving and exhibit storage to be held. • Include power & data outlets in walls of rooms 201-Training/Briefing and 205-Project.	Design team, HPS, TOH
3.11	Lockers, Secure Cabinets & Equipment • Base specifications for materials, robustness on Dasco, but tender must allow alternates if quality can be met. • One existing Dasco cabinet will be moved to the new building. • HPS have/will obtain shielded cell-phone locker, locate in SOCO. HPS have provided photo and dimensions. • June 11 – add space in SOCO for drying cabinet. Delete desk (use stool at counter).	Design team
3.12	Adjacent Land Acquisition Update • The report regarding adjacent land acquisition was presented to Council in closed session and has been approved.	Info

REPORT OF MEETING

Page 4 of 4

3.13	Cost Estimates - TOH requests Class B estimate ASAP. Carry costs for screen wall and exterior storage building as separate line items. - Rev. April 13: Should council be in lame duck status after August 21st nomination deadline, provided the police station tender cost is within adopted budget amount, then there would not be implications with lame duck status (ref. 5.1 below). - April 14: Class B cost estimate to be provided April 30 (not April 17 as indicated in the meeting). Costs for sallyport screen wall and storage shed will be identified separately. Include allowance for testing. April 28: Class C (30% design) sent to the client April 30. - June 11: Date for next cost estimate TBD. - TOH asked about implications of Buy Ontario Act. It was determined that the effect should be minimal – most materials and components are available as Canadian products.	
3.13	Tender Include provisions for Buy Ontario Act.	
4.0	Action Items	
4.1	- Coordinate booking desk design meeting. - Coordinate electrical and IT locations with furniture layouts. - Draft specifications (+VG).	Design team
5.0	Schedule	
5.1	- July 3 – 100% CDs for client review - August 7 – Issue for Tender (allow 5 weeks, 4 + 1 w exten.) - September 16 – package for Council for September 21 Council meeting.	All

Per: John Pepper/Lutful Kabir

This information summarizes all subjects discussed and decisions reached at the above-noted meeting. If the information contained in this report does not agree with your interpretation of the items discussed, or if there are omissions, please advise us.

This communication is intended as a private communication for the sole use of the primary addressee and those individuals listed for copies in the original message. The information contained in this communication is private and confidential and if you are not an original intended recipient you are hereby notified that copying, forwarding or other dissemination or distribution of this communication by any means is prohibited. If you are not specifically authorized to receive this communication and if you believe that you received it in error please notify the original sender immediately. This is proprietary to +VG Architects (The Ventin Group).

THE CORPORATION OF THE TOWN OF HANOVER**BY-LAW NO. 3409-26**

BEING a by-law to authorize entering into an agreement with the Township of Howick for the provision of fire technical rescue services

WHEREAS Section 9 of the Municipal Act, S.O. 2001 c. 25, as amended, grants municipalities the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Corporation of the Township of Howick wishes to enter into an Agreement with the Corporation of the Town of Hanover to provide fire technical rescue services within the Township of Howick;

NOW THEREFORE the Council of the Corporation of the Town of Hanover enacts as follows:

1. THAT the Corporation of the Town of Hanover enter into an agreement with the Township of Howick as outlined in Schedule 'A' attached hereto and forming part of this by-law.
2. THAT the Mayor and Clerk are hereby authorized on behalf of the Corporation of the Town of Hanover to sign the agreement.
3. THAT this By-law come into full force and effect upon the date of its passing.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 13th day of July, 2026.

Sue Paterson, Mayor

Vicki McDonald, Clerk

SCHEDULE 'A' TO BY-LAW 3409-2026**MUNICIPAL FIRE PROTECTION AGREEMENT****BETWEEN:****THE CORPORATION OF THE TOWN OF HANOVER****(hereinafter referred to as "Hanover")****and****THE CORPORATION OF THE TOWNSHIP OF HOWICK****(hereinafter referred to as "Howick")**

WHEREAS By-laws have been duly enacted by the parties pursuant to the provisions of the *Municipal Act*, 2001, S.O. 2001, c25, as amended or replaced to authorize an agreement between the parties;

AND WHEREAS the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c4 (the "Act") authorizes a municipality to provide and/or receive fire technical rescue services to or from other municipalities;

AND WHEREAS Hanover operates Fire Technical Rescue Services and has assets suitable to meet municipal responsibilities required by the Act through a fire department situated within the geographical jurisdiction of the Town of Hanover;

AND WHEREAS Howick wishes to contract with Hanover for the purpose of receiving Fire Technical Rescue Services within specified areas of the Township of Howick from Hanover;

NOW THEREFORE, in consideration of the mutual covenants and representations contained in this Agreement, the sufficiency of which is acknowledged, Hanover and Howick agree as follows:

1. DEFINITIONS AND SCHEDULES**1.1. In this Agreement,**

- 1.1.1. "Act" means *Fire Protection and Prevention Act*, 1997, S.O. 1997, c4, as amended or replaced from time to time;
- 1.1.2. "Fire Area" means the fire area(s) of the Township of Howick as described in Schedule A hereto;
- 1.1.3. "Fire Technical Rescue Services" means those fire technical rescue services, and those other services that Hanover agrees to provide to Howick, as more particularly described in Schedule B hereto;
- 1.1.4. "Hanover Fire Chief" means the Chief of the fire department of Hanover duly appointed by the Council of Hanover and, if provided for pursuant to the appointment, his or her designate;
- 1.1.5. "Hanover Incident Commander" means the individual responsible for overseeing and managing all aspects of Hanover Fire Department's response to the technical rescue incident;
- 1.1.6. "Howick Fire Chief" means the Chief of the fire department of Howick duly appointed by the Council of Howick and, if provided for pursuant to the appointment, his or her designate;

1.2. The following schedules are attached hereto and form part of this Agreement:

1.2.1. Schedule A – Fire Area of Howick

1.2.2. Schedule B – Fire Technical Rescue Services

1.2.3. Schedule C – Bridges, Culverts and Limited Access Roads

1.2.4. Schedule D – Fees

1.2.5. Schedule E – The Crossing of Boundaries

1.3 Any capitalized terms not specifically defined herein this Agreement shall be ascribed those definitions and means as is set forth in the Act.

2. TERM

2.1. This Agreement shall come into effect September 1, 2026, and shall remain in force for a period of five (5) years, unless terminated earlier in accordance with section 10.1. The parties agree that this Agreement shall be automatically renewed for a further 5-year term, unless, not less than twelve (12) months prior to the annual renewal date, either party gives written notice to the other party, indicating its desire to terminate the Agreement.

3. HANOVER RESPONSIBILITIES

3.1. Subject to section 3.3 of this Agreement, and subject to Hanover exercising industry standards of care in providing and/or carrying out its obligations under this Agreement, Hanover agrees to supply those Fire Technical Rescue Services as specifically described in Schedule B to Howick in the Fire Area specifically described in Schedule A.

3.2. Upon receiving a request from the dispatch provider, Hanover Fire Chief will respond to the request for Fire Technical Rescue Services in Howick with, in the opinion of the Hanover Incident Commander, the appropriate apparatus, equipment and personnel required to accomplish the specific Fire Technical Rescue Services requested are available.

3.3. Notwithstanding section 3.2 above, the Hanover Incident Commander may refuse to supply the described response to occurrences if such response personnel, apparatus or equipment are required in Hanover or are otherwise unable to respond for any reason. Similarly, the Hanover Incident Commander, may order the return of such personnel, apparatus or equipment that is responding to or is at the scene in the Fire Area.

3.4. The Hanover Fire Chief will report in writing to Howick no later than the 10th day of each month, all occurrences in the Fire Area that the Hanover Fire Department (hereinafter HFD) has responded to in the previous month and shall complete all required reports for the Office of the Fire Marshal as may be required from time to time.

3.5. The Hanover Fire Chief shall liaise with the Howick Fire Chief on issues relating to Fire Technical Rescue Service in the Fire Area on a regular basis.

4. HOWICK RESPONSIBILITIES

4.1. Howick agrees the Howick Fire Chief shall be responsible for providing any required information to the Hanover Fire Chief with respect to the Fire Technical Rescue Services required.

4.2. Howick shall identify all streets and roads in the Fire Area by having them clearly marked at all intersections and having all properties properly numbered and signed on the building or at the end of the lane way to the property in accordance with accepted address or 911 requirements.

4.3. Howick agrees to identify all bridges, culverts or limited access roads under

its or any other jurisdictions within the Fire Area, including the identification of weight limits and alternate routes for fire protection apparatus. Any bridges, culverts or roads that are unable to carry the weight of fire protection apparatus will be advised to HFD while HFD is enroute. Any bridges, culverts or roads so identified will either limit or exclude the Fire Technical Rescue Services where the use of these bridges, culverts or roads is required for the transportation of fire protection apparatus.

5. FEES

- 5.1. In consideration of the Fire Technical Rescue Services provided by Hanover to Howick, Howick agrees to pay Hanover the fees as more particularly set out in Schedule "D" hereto.

6. LIABILITY AND INDEMNIFICATION

- 6.1. Hanover shall not be liable for any injury to Howick, or to any officers, employees, agents, residents, occupants or visitors of Howick or the Fire Area, or for any damage to or loss of property of Howick, or of any officers, employees, agents, residents, occupants or visitors of Howick or the Fire Area, caused by or in any way related to the performance of this Agreement, including (without limitation) failing to provide Fire Services on any occasion to Howick or for any decision made by the Hanover Fire Chief pursuant to section 3.3 of this Agreement.
- 6.2. Howick shall save harmless and fully indemnify Hanover, its officers, employees and agents from and against all claims, liabilities and demands arising directly or indirectly from such injury, damage or loss as referred to in section 6.1 and such indemnification shall survive the termination of this Agreement.
- 6.3. Sections 6.1 and 6.2 do not apply if the injury, damage or loss was caused by the omission or wrongful or negligent act of an officer or employee of Hanover while acting within the scope of his or her employment.
- 6.4. Howick shall not be liable for any injury, damage or loss sustained by personnel, apparatus or equipment of Hanover caused by or in any way related to the performance of this Agreement, subject to Clause 6.6.
- 6.5. Hanover agrees to save harmless and fully indemnify Howick, its officers, employees and agents, from and against all claims, liabilities and demands arising directly or indirectly from such injury, damage or loss as referred to in section 6.3 and 6.4 and such indemnification shall survive the termination of this Agreement, subject to Clause 6.6.

This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by Hanover in accordance with this Agreement and shall survive this Agreement.

- 6.6. Sections 6.4 and 6.5 do not apply if the injury, damage or loss was caused by the omission or wrongful or negligent act of an officer or employee of Howick while acting within the scope of his or her employment.
- 6.7. The Hanover Fire Department shall be required to carry the following insurance;
 - a) Broad Form Property Policy insuring against loss or damage to any kind of owned, rented or leased equipment or property that is being used or could be used to provide Fire Technical Protection Services pursuant to this agreement in an amount not less than the full replacement cost.

- b) General Liability Policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$5,000,000 (Five Million Dollars). The policy shall be endorsed to include Howick as an additional insured with respect to the Fire Technical Protection Services as liability, contractual liability and personal injury.
 - c) Medical Malpractice coverage with a limit of not less than \$5,000,000 (Five Million Dollars). The coverage can be provided as a stand-alone policy or included in the coverage afforded by the General Liability Policy referenced above.
 - d) Non-owned Automobile coverage with a limit of not less than \$5,000,000 (Five Million Dollars) and shall include contractual non-owned coverage.
 - e) Automobile Liability Policy covering third party property damage and bodily injury liability and all statutory coverages as may be required by Applicable Laws arising out of any licensed vehicle operated in connection with the Agreement with limits not less than \$5,000,000 (Five Million Dollars). The policy shall further provide All Perils Loss or Damage coverage with respect to any vehicles used to provide the services pursuant to this agreement.
- 6.8. The Howick Fire Department shall be required to carry General Liability Policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$5,000,000 (Five Million Dollars). The policy shall be endorsed to include Hanover as an additional insured with respect to the Fire Technical Protection Services as liability, contractual liability and personal injury.
- 6.9. All policies of insurance shall:
- a) Be underwritten by an insurer licensed to conduct business in the Province of Ontario;
 - b) Include a provision for 30-day notice of cancellation except for Automobile which shall provide 15-day notice of cancellation; and
 - c) Certificates of insurance evidencing coverage as outlined above shall be provided by one party to the other upon request.

7. CONFIDENTIALITY AND PROTECTION OF PRIVACY

- 7.1. The parties acknowledge and agree that, in the performance of this Agreement, each may be required to have access to information that is confidential or proprietary in nature to the other party ("Confidential Information"). Confidential Information will not include any information that:
- 7.1.1. Was in the public domain or was created or disclosed for the purpose of being in the public domain;
 - 7.1.2. Was disclosed to a party by a third party, without breach of any duty of confidentiality;
 - 7.1.3. Was approved in writing for disclosure, without restriction, by the disclosing party;
 - 7.1.4. Is required to be disclosed by operation of law or regulation to which either party is subject, notice of such requirement of disclosure to first

be provided to the party which owns the Confidential Information, wherever possible; or

- 7.1.5. Was developed by either party independently, without a breach of any duty of confidence.
- 7.2. Neither party shall disclose Confidential Information to anyone other than to a designated representative of the party who requires the Confidential Information to perform the Fire Technical Rescue Services described in this Agreement. Wherever possible, prior to releasing any Confidential Information to the other, the disclosing party shall obtain from the designated representative of the other party an undertaking to comply with the obligations under this Agreement pertaining to the protection of Confidential Information. Where required by the disclosing party, the other party shall provide written confirmation, satisfactory to the disclosing party, that such designated representatives have agreed to be bound by the terms of this Section 7.
- 7.3. All Confidential Information disclosed by one party to the other party, or to the other party's designated representatives, shall remain the sole and exclusive property of the disclosing party, regardless of how the Confidential Information is represented, stored, produced or acquired.
- 7.4. Upon completion of the Fire Technical Rescue Services, the termination of this Agreement or at the request of either party, all Confidential Information of the disclosing party shall be promptly returned, or if requested and not prohibited by a legal requirement, destroyed, including all copies, notes and summaries in the receiving party's possession or in the possession of any of its designated persons. The receiving party shall then certify in writing to the disclosing party that all Confidential Information, including all copies or partial copies, have been returned or destroyed.
- 7.5. If agents of the parties will have access to any personal information or personal health information in the possession of the other party, as those terms are defined in the *Freedom of Information and Protection of Privacy Act* and the *Personal Health Information Protection Act*, when performing the Fire Technical Rescue Services described herein, then Hanover or Howick, as the case may be, agrees to comply with, and have its employees, officers or agents comply with, any Protection of Personal Information and Personal Health Information (as defined within the said legislation) rules, directions and requirements as the other party may impose from time to time, acting reasonably.

8. WORKPLACE HEALTH AND SAFETY AND INSURANCE

- 8.1. Hanover agrees to provide sufficient insurance coverage for providing Fire Services for the Fire Area of Howick. Hanover, upon request, shall provide Howick with proof of such insurance coverage.
- 8.2. Hanover shall provide to Howick, proof of Workplace Safety and Insurance Board (WSIB) coverage for the fire department's firefighters on a yearly basis for the duration of this agreement.
- 8.3. Hanover agrees to provide sufficient insurance coverage for providing Fire Technical Rescue Services for the Fire Area of Howick. Hanover, upon request, shall provide Howick with proof of such insurance coverage.
- 8.4. Hanover shall provide Howick with proof of Workplace Safety and Insurance Board (WSIB) coverage for the fire department's firefighters as requested by Howick.
- 8.5. Hanover shall provide Howick with proof of firefighter certification when requested for the Fire Technical Rescue Services Hanover is agreeing to supply.

9. DISPUTE RESOLUTION

- 9.1. If, during the term of this Agreement, a dispute or disagreement arises between the parties that cannot be resolved by the Hanover Fire Chief and the Howick

Fire Chief, the parties agree to participate in the following dispute resolution procedure:

9.1.1. Upon the written request by either party to the other party, the nature of the dispute or disagreement shall be brought to the attention of each Municipality's Chief Administrative Officer (the "CAO"). The CAOs will meet with a view to amicably resolve any dispute or disagreement with respect to any matter in this Agreement, the interpretation thereof, or the performance by the parties.

9.1.2. If the CAOs fail to resolve the dispute within 30 days following the date of their meeting, they each shall prepare a written report to their respective Council. The Council of Hanover and the Council of Howick each agree to appoint one or more members to work with one or more members of the other municipality to resolve the dispute or disagreement.

9.1.3. All reasonable requests for information regarding the dispute or disagreement made by one participant of this dispute resolution process to that participant's counterpart in the process, except for any confidential information or information that has no relevance to the dispute or disagreement in question, shall be honored in order that each of the parties may be fully advised of the other's position.

9.1.4. In the event that the designated Council representatives cannot resolve the dispute within 90 days of the first meeting between the parties, or within such other period of time as the parties may have agreed, either party may, with written notice to the other party, submit the dispute or disagreement to arbitration in accordance with the provisions of the Municipal Arbitrations Act, subject to section 9.2 herein.

9.1.5. The party wishing to commence arbitration shall give the other party a written notice describing the dispute or disagreement to be arbitrated. Any arbitration will be carried out by a single arbitrator, who has been chosen jointly by both parties. The costs and expenses of arbitration will be allocated by the arbitrator between the parties, as the arbitrator determines in accordance with applicable law. The arbitration shall take place within the Town of Hanover.

9.2. Except where clearly prevented by a dispute or disagreement that arises under this Agreement, the parties shall continue performing their respective responsibilities under this Agreement while the dispute or disagreement is being resolved in accordance with this Section 9, unless and until such responsibilities are lawfully terminated or expire in accordance with the terms of this Agreement.

10. TERMINATION

10.1. This Agreement may be terminated by either party giving written notice to the other party of not less than twelve months prior to the desired termination date.

11. GENERAL

11.1. Hanover and Howick agree that this Agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days' notice in writing.

11.2. Any notice, request, demand, or other communication required or permitted to be given under this Agreement shall be in writing and shall be delivered personally, sent by registered or certified mail, postage prepaid, return receipt requested, sent by a recognized overnight courier service, or sent by electronic mail with confirmation of receipt.

If to Hanover: The Corporation of the Town of Hanover, 341 10th Street,
Hanover Ontario N4N 1P5 or email firechief@hanover.ca

If to Howick: The Corporation of the Township of Howick, 44816 Harriston
Road, RR1, Gorrie Ontario, N0G 1X0 or email howickfire@howick.ca

Notices shall be deemed to have been duly given:

- 11.2.1. On the date of delivery, if delivered personally;
 - 11.2.2. On the date of receipt, if sent by registered or certified mail;
 - 11.2.3. On the next business day, if sent by overnight courier; or
 - 11.2.4. On the date of transmission, if sent by electronic mail and confirmed by the recipient.
- 11.3. Either party may change its address for the purposes of the receipt of any communications pursuant to this Agreement by giving seven (7) days prior written notice of such change to the other party.
- 11.4. In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail by the covenant, provision or term; and shall be deemed to be severable from the remainder of this Agreement which shall remain in full force and effect while the necessary changes are being addressed.
- 11.5. It is expressly agreed by the parties that Hanover is acting as an independent contractor and this Agreement does not create the relationship of employer/employee as between the respective employees of Hanover and Howick, or of principal and agent or of partnership or joint venture between Hanover and Howick, or between the officers, employees or agents of Hanover and Howick.
- 11.6. Sections 6 and 7, and subsection 11.7 shall survive the termination or expiration of this Agreement.
- 11.7. This Agreement shall be interpreted, performed and enforced in accordance with the laws of the Province of Ontario and of Canada as applicable herein.
- 11.8. This Agreement and the attached Schedules constitute the entire Agreement between the parties. There are no undertakings, representations or promises, expressed or implied, other than those contained in this Agreement.

12. ASSIGNMENT

- 12.1. This agreement shall not be assigned to another party without the consent of all parties.

REST OF PAGE LEFT INTENTIONALLY BLANK

THIS AGREEMENT has been executed by the Corporation of the Town of Hanover and by the Corporation of the Township of Howick by their duly authorized representatives on the dates noted below:

**THE CORPORATION OF THE TOWN OF
HANOVER**

Sue Paterson
Mayor

Vicki McDonald
Clerk

We have the authority to bind the corporation

Date: _____

**THE CORPORATION OF THE
TOWNSHIP OF HOWICK**

Doug Harding
Reeve

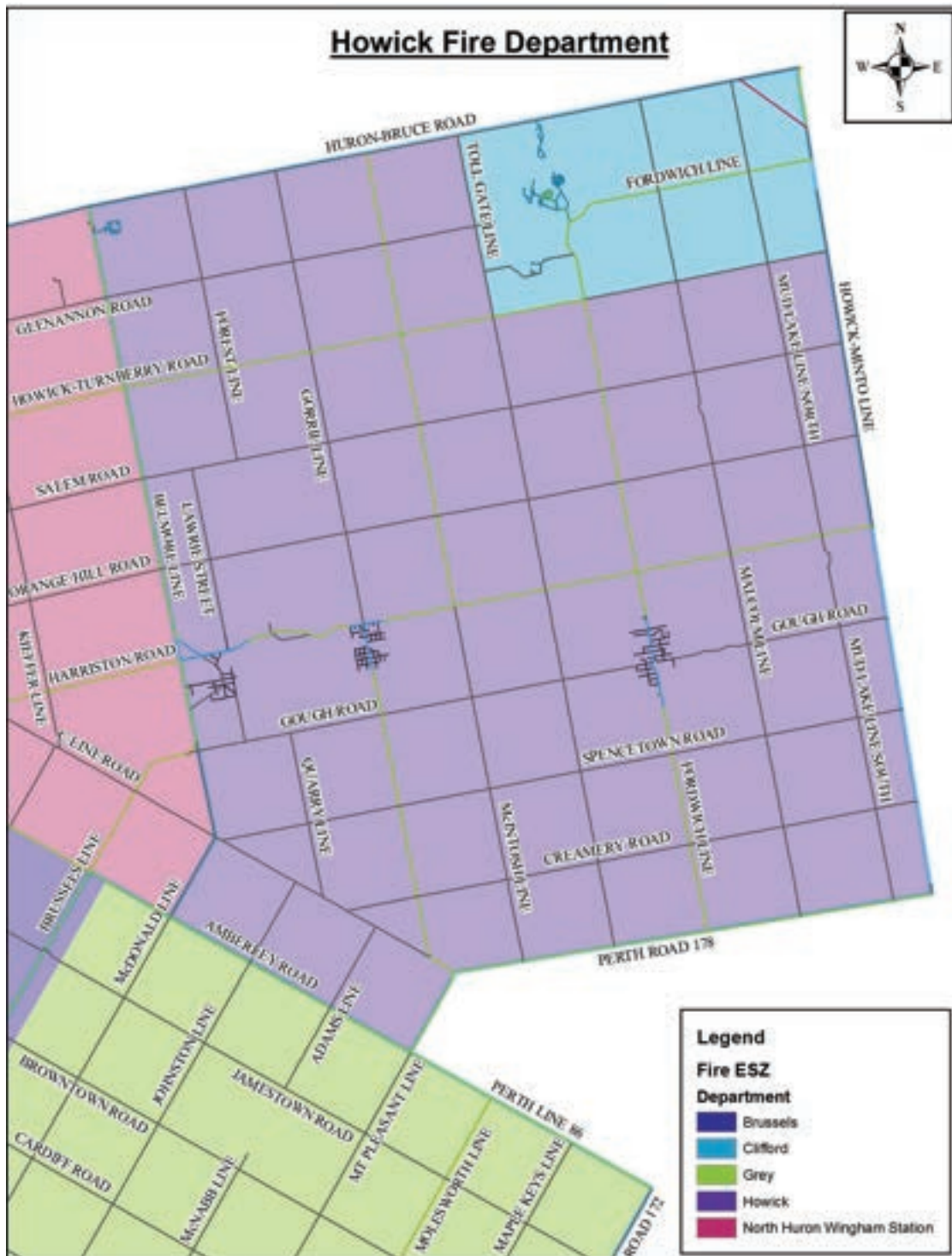
Caitlin Gillis
CAO / Clerk

We have the authority to bind the corporation

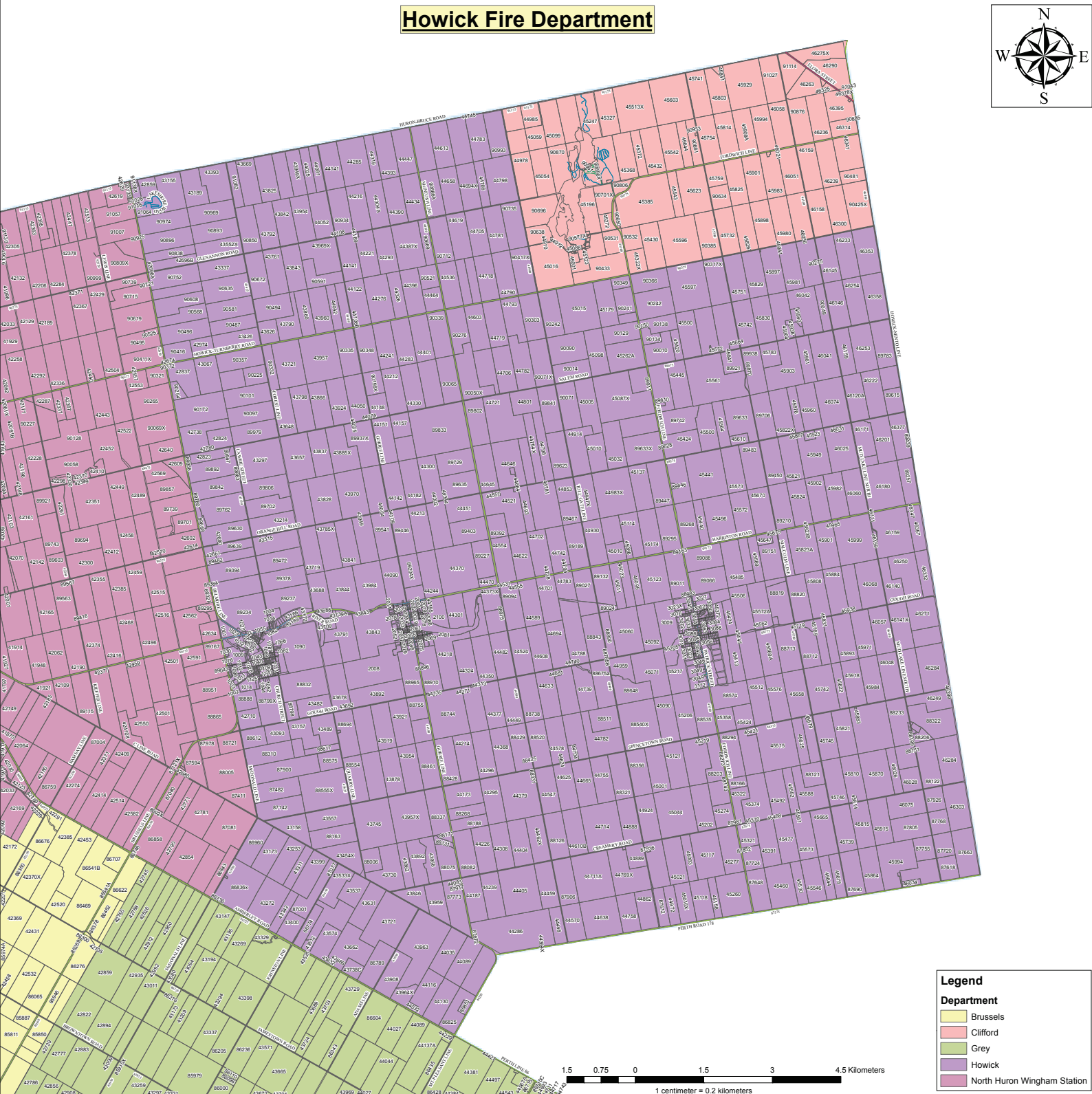
Date: _____

SCHEDULE "A" – FIRE AREA OF HOWICK

This is Schedule "A" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick. The areas served by the Town of HFD in the Township of Howick shall be displayed below in purple for the Howick Township Fire Department, and blue for the Minto Fire Department:



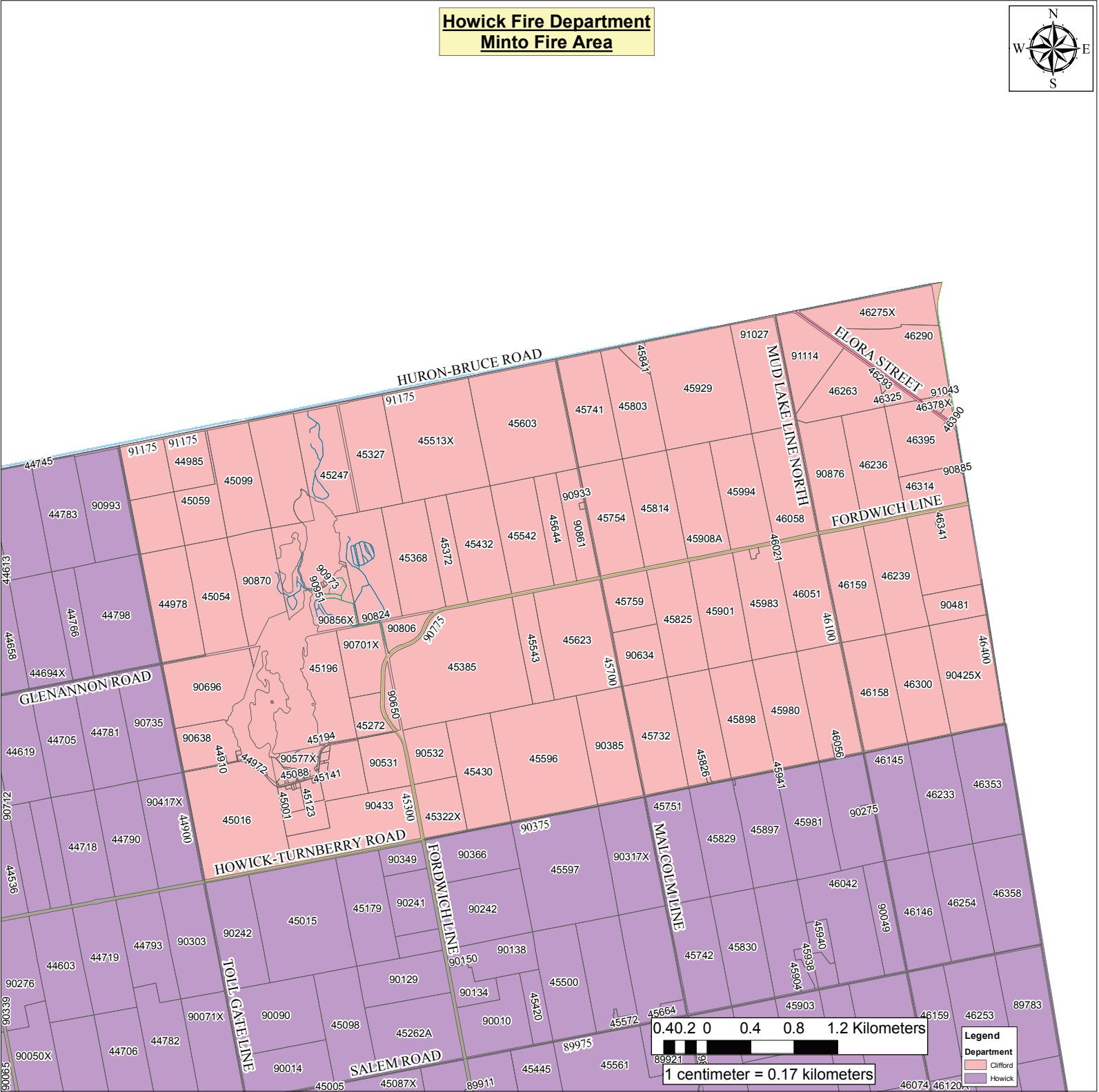
Howick Fire Department

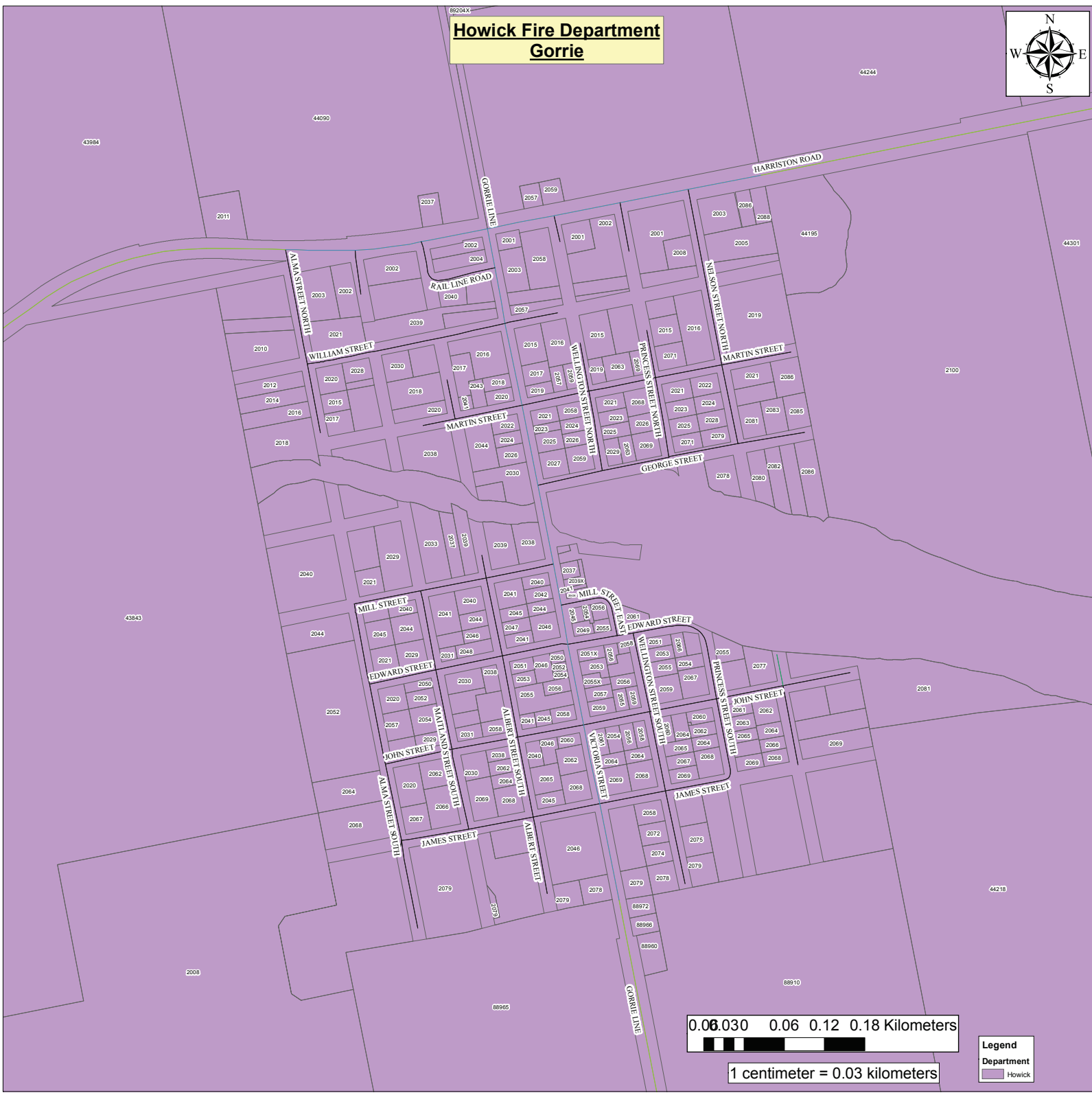


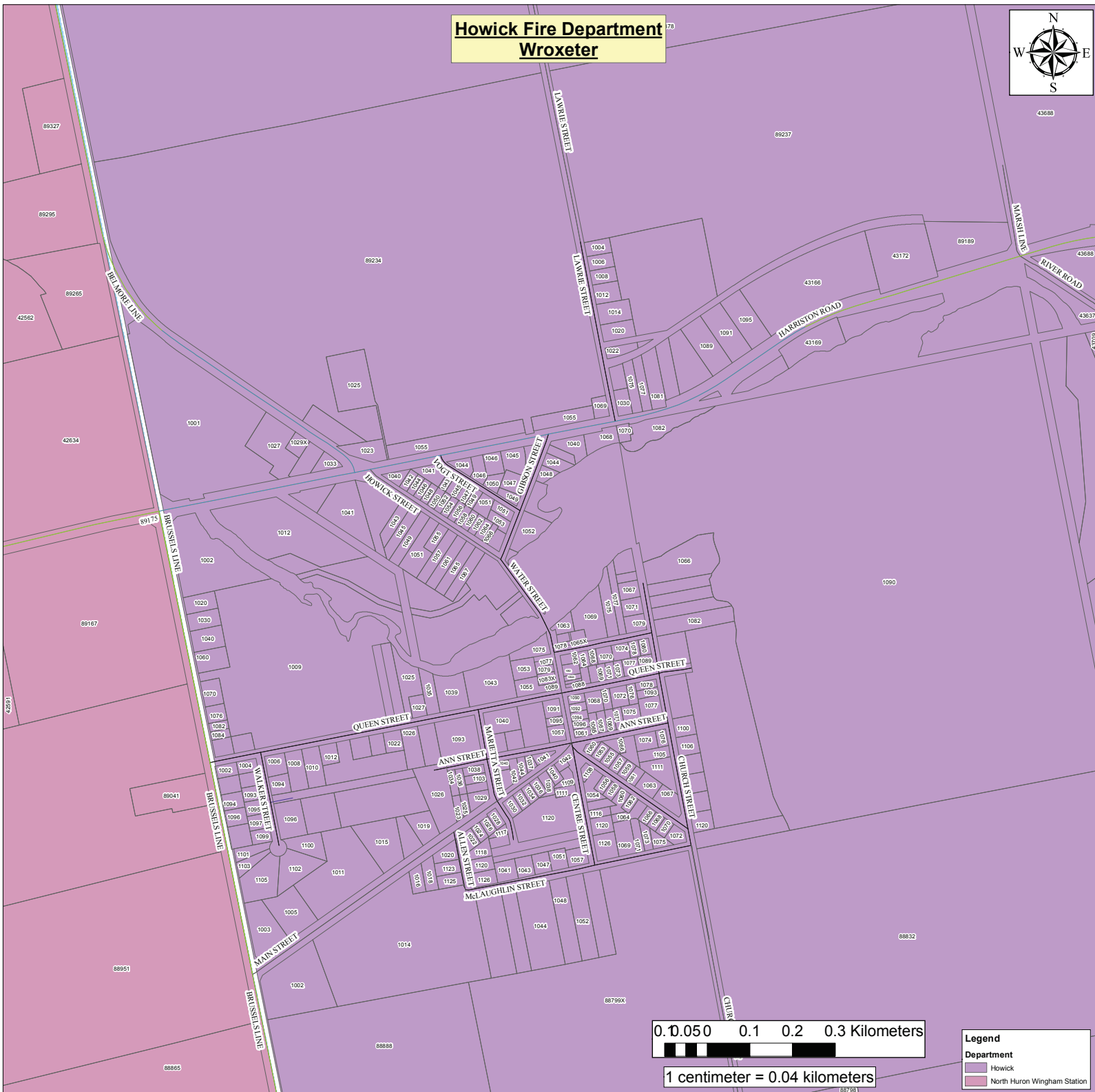
Legend

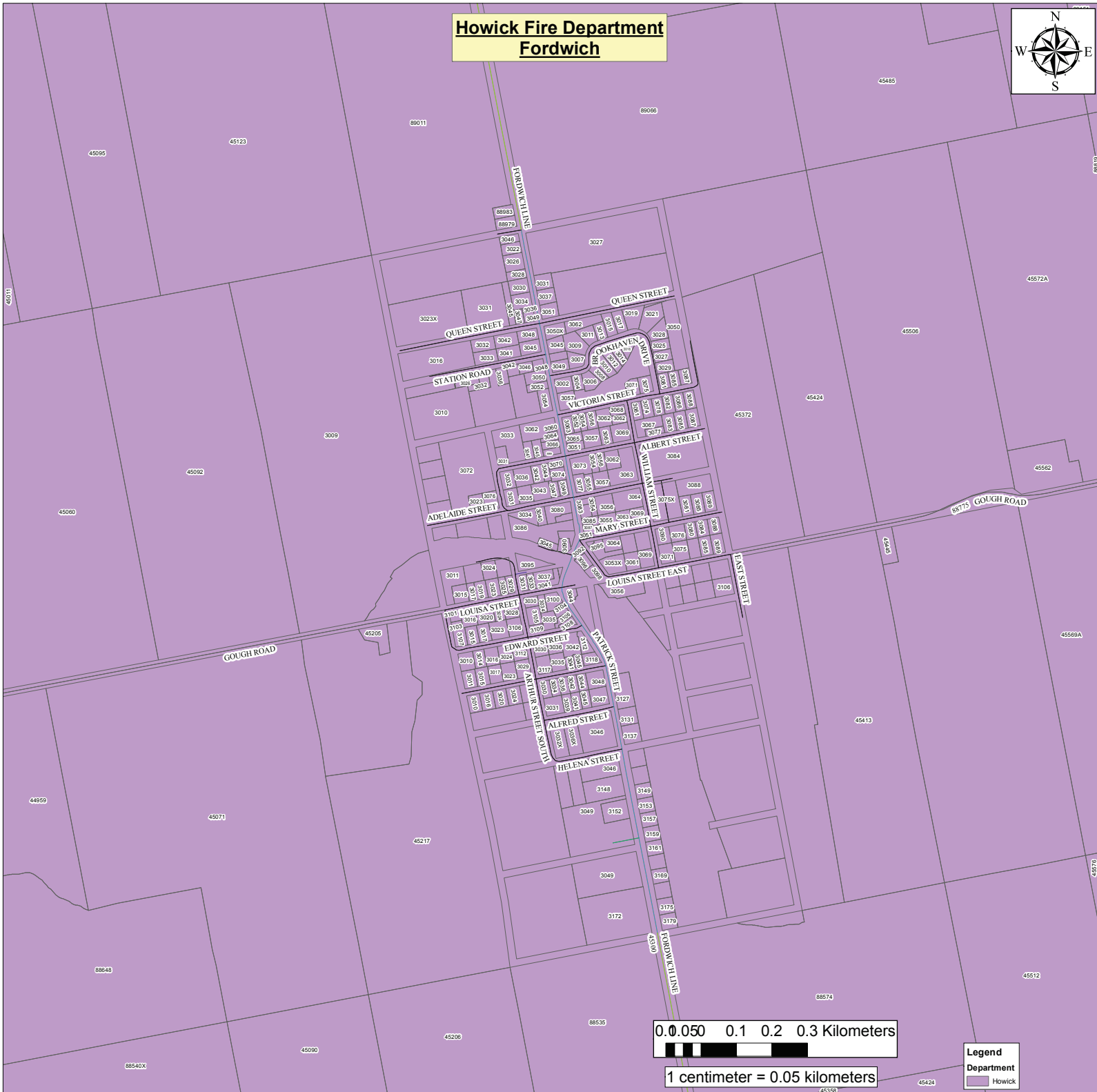
Department

- Brussels
- Clifford
- Grey
- Howick
- North Huron Wingham Station









SCHEDULE "B" – FIRE TECHNICAL RESCUE SERVICES

This is Schedule "B" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick.

"Fire Technical Rescue Services" means a range of services designed to protect the lives of the inhabitants of the Fire Area of Howick (Schedule "A"). These services shall be rendered when called upon by the Township of Howick subject to section 3 of this Agreement.

This includes:

a) Water Rescue

- Services shall be provided at the Technician Level in accordance with NFPA 2500, *Standard for Operations and Training for Technical Search and Rescue Incidents*, and the applicable requirements of NFPA 1006, *Standard for Technical Rescue Personnel Professional Qualifications*.
- The service shall include surface water, Swiftwater, and ice rescue operations, as well as the search for and recovery of victims utilizing approved operational methods, equipment, and trained personnel.
- Services may include:
 - Shore-based rescue operations utilizing ropes, throw bags, reach devices, and other approved rescue equipment.
 - Boat-based rescue and recovery operations.
 - Surface water search operations utilizing sonar systems, underwater camera systems, drone systems and other approved search equipment.
 - Victim recovery operations utilizing reach and retrieval equipment where conditions permit.
- Surface Water Rescue - Surface water rescue operations shall include the search for, rescue of, and recovery of persons in lakes, ponds, reservoirs, and other non-moving or slow-moving bodies of water. Rescue operations may be conducted from shore, watercraft, or other approved platforms.
- Swiftwater Rescue - Swiftwater rescue operations shall include the search for, rescue of, and recovery of persons in moving water environments. Operations may include shore-based rescue techniques, tethered rescue systems, boat-based rescue operations, and other approved methods.
- Ice Rescue - Ice rescue operations shall include the rescue and recovery of persons through or upon ice-covered waterways. Operations may be conducted from shore, stable ice surfaces, unstable ice surfaces, specialized rescue craft, or other approved platforms.
- Search and recovery operations utilizing sonar systems, underwater camera systems, and reach-and-retrieval equipment may be conducted to an operational depth of approximately 40 feet where conditions permit.
- The service does not include public safety diving, SCUBA operations, or submerged victim recovery requiring specialized dive teams.
- All operations shall be conducted within the capabilities of available personnel, equipment, environmental conditions, and established risk management principles.

b) Rope Rescue

- Rope Rescue services shall be provided at the Technician Level in accordance with NFPA 2500, *Standard for Operations and Training for Technical Search and Rescue Incidents*, and the applicable requirements of NFPA 1006, *Standard for Technical Rescue Personnel Professional Qualifications*.
- The service shall include the rescue, access, extrication, and recovery of persons located in environments where rope systems are required to safely reach, package, move, or remove the patient.
- Services may include:
 - Low-angle and steep-angle rope rescue operations
 - Raising and lowering operations utilizing rope rescue systems.
 - Patient packaging and litter-based rescue operations.
 - Rescue operations from embankments, ravines, slopes, towers, elevated locations, and other environments requiring specialized rope rescue techniques.
 - The use of ropes, anchors, pulleys, mechanical advantage systems, descent and ascent systems, litters, and other approved rope rescue equipment.
- All operations shall be conducted within the capabilities of available personnel, equipment, environmental conditions, and established risk management principles.

C) Aerial Apparatus Service

- Aerial Apparatus Services shall be provided utilizing a dedicated aerial fire apparatus operated by qualified personnel in accordance with applicable NFPA standards, manufacturer specifications, departmental policies, and established risk management principles.
- The service shall provide an elevated platform and ladder system to support fire suppression, rescue, access, and emergency operations where elevation or extended reach is required.
- Services may include:
 - Elevated master stream operations for fire suppression.
 - Elevated access and egress for emergency responders and occupants.
 - Rescue operations from elevated locations where the aerial apparatus can safely provide access or a means of egress.
 - Support of rope rescue operations where the aerial apparatus can safely function as an approved anchor point or access platform in accordance with departmental procedures and manufacturer limitations.
 - Ventilation, observation, scene assessment, lighting, and other support functions consistent with the capabilities of the apparatus.
- Operational deployment of the aerial apparatus shall be subject to site conditions, apparatus positioning requirements, load limitations, weather conditions, overhead obstructions, and other factors affecting the safe operation of the equipment.
- All operations shall be conducted within the capabilities of available personnel, equipment, environmental conditions, manufacturer specifications, and established risk management principles.

It is hereby agreed by both parties that outside a Mutual Aid response:

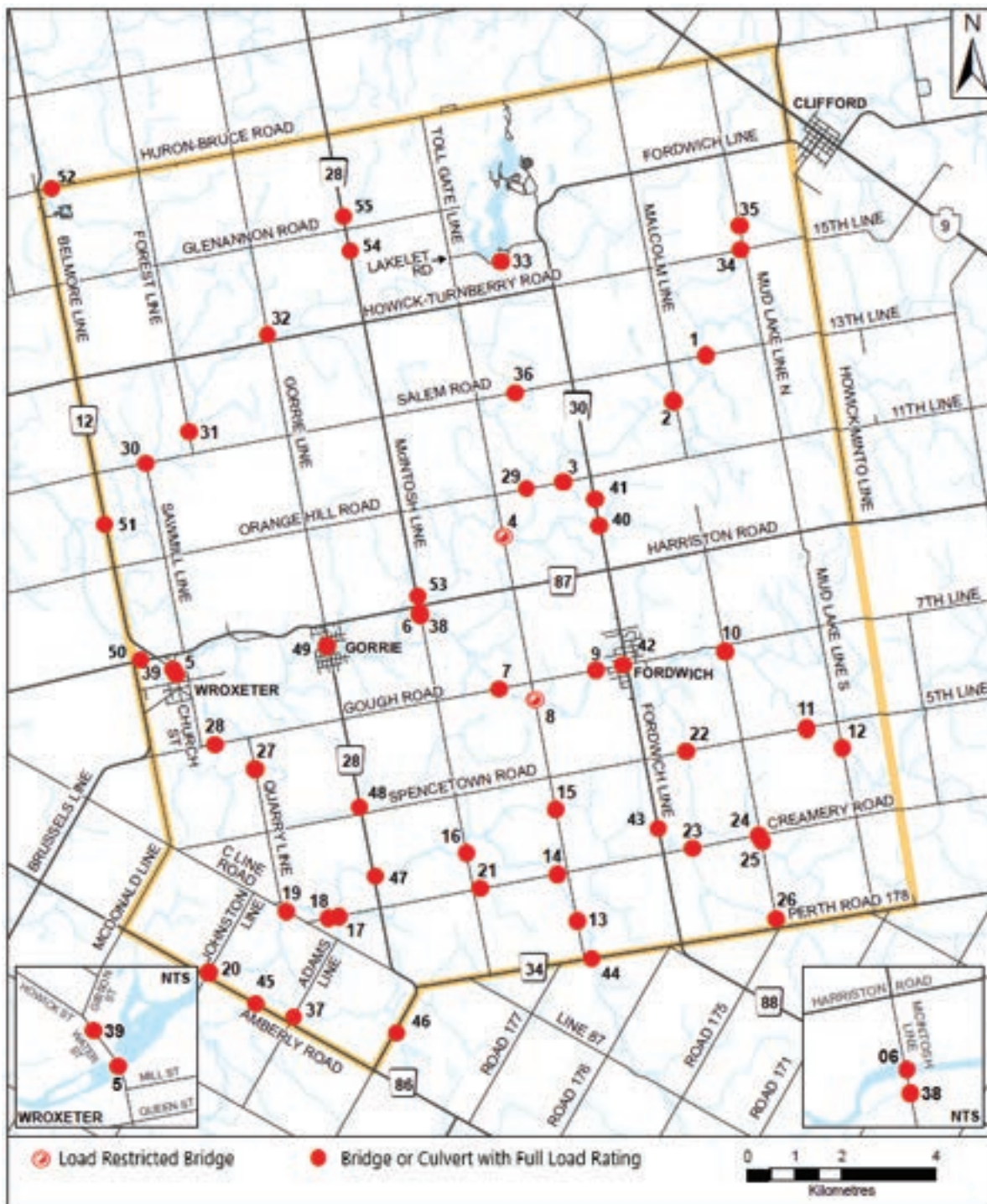
1. The Fire Department requesting the assistance of HFD for the Fire Technical Rescue Services or apparatus listed above agrees to pay the Town of Hanover for the service provided.
2. The Fire Department requesting assistance will remain in command of the overall scene, however only HFD personnel shall command Hanover firefighters.
3. The Fire Department requesting assistance will provide directions to the site through HFD by means of radio contact or dispatch relay.
4. HFD will perform the task requested and provide the necessary equipment and personnel to do so.

SCHEDULE "C" – BRIDGES, CULVERTS AND LIMITED ACCESS ROADS

This is Schedule "C" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick.

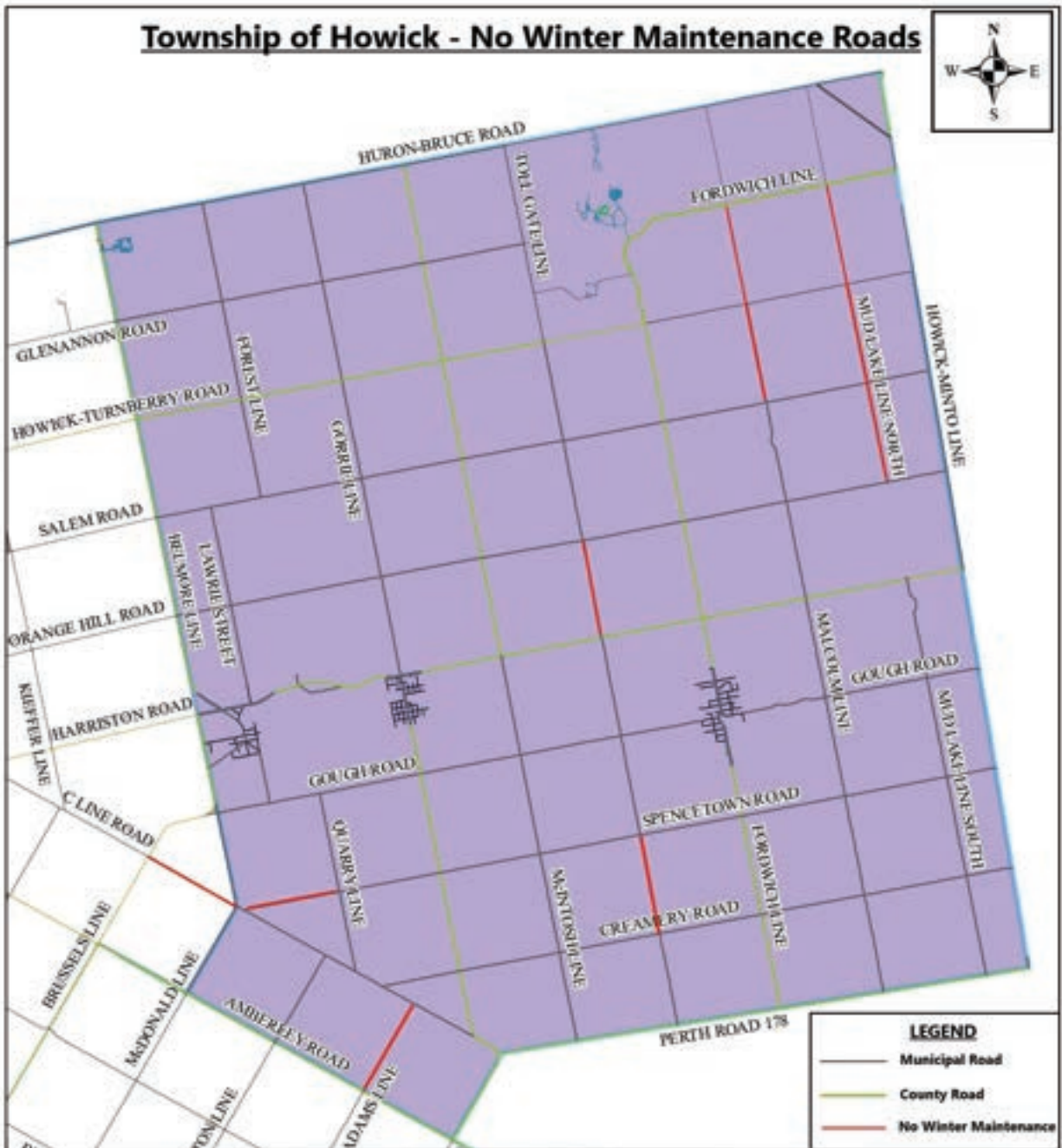
Information will be provided upon dispatch to the location by Howick to assist with approach to the emergency.

Township of Howick – Bridges and Culverts Map



Township of Howick – List of Bridges and Culverts

Site Number	Structure Type	Road Name	Structure Location
1	Rigid Frame, Vertical Legs	Salem Road	0.8km East of Malcolm Line
2	Hybrid	Malcolm Line	0.8km South of Salem Road
3	Rigid Frame, Vertical Legs	Orange Hill Road	0.6km West of Fordwich Line
4	Half-Through Truss	Toll Gate Line	1.1km North of Harriston Road
5	T-Beam	Water Street	150m North of Queen Street
6	I-beam of Girders	McIntosh Line	150m South of Harriston Road
7	Rigid Frame, Vertical Legs	Gough Road	0.7km West of Toll Gate Line
8	Half-Through Truss	Toll Gate Line	0.4km South of Gough Road
9	Rigid Frame, Vertical Legs	Gough Road	0.55km West of Fordwich Line
10	Rigid Frame, Vertical Legs	Malcolm Line	150m South of Gough Road
11	Rigid Frame, Vertical Legs	Spencetown Road	0.65km West of Mud Lake Line S.
12	Rigid Frame, Vertical Legs	Mud Lake Line S.	0.55km South of Spencetown Road
13	I-beam of Girders	Toll Gate Line	0.8km North of Perth Road 178
14	Rigid Frame, Vertical Legs	Creamery Road	0.2km West of Toll Gate Line
15	Rigid Frame, Vertical Legs	Toll Gate Line	0.7km South of Spencetown Road
16	Rigid Frame, Vertical Legs	McIntosh Line	0.8km North of Creamery Road
17	Rigid Frame, Vertical Legs	Creamery Road	0.9km West of Gorrie Line
18	Rigid Frame, Vertical Legs	Creamery Road	1.1km West of Gorrie Line
19	Rigid Frame, Vertical Legs	C-Line Road	100m SE of Quarry Line
20	I-beam of Girders	Johnston Line	100m NE of Amberley Road
21	Rectangular Culvert	Creamery Road	100m East of McIntosh Line
22	Rectangular Culvert	Spencetown Road	0.9km East of Fordwich Line
23	Rectangular Culvert	Creamery Road	0.6km East of Fordwich Line
24	Rectangular Culvert	Creamery Road	30m West of Malcolm Line
25	Rectangular Culvert	Malcolm Line	130m South of Creamery Road
26	Rectangular Culvert	Malcolm Line	200m North of Perth Road 178
27	Solid Slab	Quarry Line	0.65km South of Gough Road
28	Rectangular Culvert	Gough Road	0.3km East of Church Street
29	Rectangular Culvert	Orange Hill Road	0.65km East of Toll Gate Line
30	Rectangular Culvert	Salem Road	15m West of Lawrie Street
31	Rectangular Culvert	Forest Line	0.5km North of Salem Road
32	Rectangular Culvert	Gorrie Line	150m North of Howick-Turnberry Road
33	Rectangular Culvert	Lakelet Road	1.1km West of Fordwich Line
34	Rectangular Culvert	Howick-Turnberry Road	100m West of Mud Lake Line N.
35	CSP Arch Culvert	Mud Lake Line N.	0.5km North of Howick-Turnberry Road
36	Rectangular Culvert	Salem Road	0.8km East of Toll Gate Line
37	Rectangular Culvert	Adams Line	200m North of Amberley Road
38	CSP Arch Culvert	McIntosh Line	200m South of Harriston Road
39	Rectangular Culvert	Water Street	0.3km North of Queen Street
40	Bridge (Unknown)	Fordwich Line	0.95km North of Harriston Road
41	Bridge (Unknown)	Fordwich Line	0.5km South of Orange Hill Road
42	Bridge (Unknown)	Patrick Street	70m North of Gough Road
43	Rectangular Culvert	Fordwich Line	0.5km North of Creamery Road
44	Bridge (Unknown)	Perth Road 178	130m East of Toll Gate Line
45	Rectangular Culvert	Amberley Road	0.85km West of Adams Line
46	Rectangular Culvert	Gorrie Line	200m South of Perth Road 178
47	Bridge (Unknown)	Gorrie Line	0.7km North of Creamery Road
48	Rectangular Culvert	Gorrie Line	130m North of Spencetown Road
49	Bridge (Unknown)	Victoria Street	40m South of George Street
50	Bridge (Unknown)	Harriston Road	100m East of Brussels Line
51	Bridge (Unknown)	Belmore Line	0.85km North of Orange Hill Road
52	Rectangular Culvert	Huron Bruce Road	0.3km East of Belmore Line
53	Bridge (Unknown)	McIntosh Line	140m North of Harriston Road
54	Rectangular Culvert	McIntosh Line	0.38km South of Glenannon Road
55	Rectangular Culvert	McIntosh Line	0.26km North of Glenannon Road



SCHEDULE "D" – FEES

This is Schedule "D" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick.

FEE FOR SERVICE

The fee for service will be the Ontario Ministry of Transportation rate per vehicle, per hour for each full or part hour thereof when called upon for the coverage area shown in "Schedule A" of the Fire Service Agreement. The fee for service will be invoiced by Hanover and will be payable upon receipt by Howick.

The hourly rate will be based on time of first page until HFD has acknowledged to the dispatch that HFD is back in service.

SCHEDULE "E" – THE CROSSING OF BOUNDARIES

This is Schedule "E" to a Municipal Fire Protection Agreement between the Corporation of the Town of Hanover and the Corporation of the Township of Howick.

Crossing Jurisdictional Boundaries on Emergency Response

1. It is agreed that should HFD be called to Howick, that a crossing of jurisdictional boundaries is both approved and agreed upon for the purpose of completion of the Fire Technical Rescue Services.

THE CORPORATION OF THE TOWN OF HANOVER

BY-LAW NO. 3410-26

A By-law of the Town of Hanover to confirm the proceedings of the Council of the Corporation of the Town of Hanover at its special meeting held on June 16, 2026 and regular meeting held on July 13, 2026

WHEREAS the Municipal Act, S.O. 2001, c.25, as amended, Section 5 and amendments thereto, provides that the powers of a municipal corporation shall be exercised by its Council;

AND WHEREAS the Municipal Act, S.O. 2001, c.25, as amended, Section 5 and Section 9, and amendments thereto, provides that except where otherwise provided, the powers of any Council shall be exercised by by-law;

AND WHEREAS in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

NOW THEREFORE the Council for the Corporation of the Town of Hanover hereby enacts as follows:

1. THAT the actions of the Council at its special meeting held on June 16, 2026 and regular meeting held on July 13, 2026 in respect of each motion, resolution and other action taken by the Council, and its Committees, at its said meetings are, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. THAT where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. AND THAT the Mayor and the proper officers of The Corporation of the Town of Hanover are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor, the Clerk and the Treasurer are hereby directed to execute all documents necessary on behalf of the Corporation of the Town of Hanover and to affix thereto the corporate seal of the Corporation of the Town of Hanover.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 13th day of July, 2026.

Susan Paterson, Mayor

Vicki McDonald, Clerk