

REGULAR COUNCIL MEETING AGENDA

Monday, October 5, 2026, 4:00 pm

Council Chambers | Civic Centre

341 10th Street

Hanover, ON N4N 1P5

ZOOM MEETING PUBLIC ACCESS WEBSITE

<https://us02web.zoom.us/j/86958631875>

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13. Correspondence Requiring Action**14. Notice of Motion****15. Good News and Celebrations****16. Upcoming Committee Meetings**

Note: Meeting dates occurring after November 15, 2026 are tentative and subject to change due to impending expiry of appointment terms.

16.1	Age Friendly Committee - Monday November 16, 2026 10:00am
16.2	Economic, Tourism & Cultural Development Committee - Wednesday November 18, 2026 9:00am
16.3	Cultural Roundtable Subcommittee - Wednesday October 7, 2026 10:00am
16.4	Heritage Subcommittee - Thursday November 19, 2026 10:00am
16.5	Planning Advisory Committee - Tuesday October 13, 2026 4:00pm
16.6	Hanover Police Service Board - Monday October 19, 2026 10:00am

- 16.7 Hanover Public Library Board - Wednesday October 21, 2026 | 6:00pm
- 16.8 Parks, Recreation & Culture Advisory Committee - Wednesday
November 25, 2026 | 6:00pm
- 16.9 Hanover / Walkerton Waste Management Committee - Tuesday October
13, 2026 | 1:00pm
- 16.10 Saugeen Municipal Airport Commission - Wednesday October 21, 2026
| 1:00pm
- 16.11 Saugeen Mobility and Regional Transit Board - Friday October 9, 2026 |
10:00am

17. Important Dates and Announcements

- 17.1 Next Regular Council Meeting – Monday October 19, 2026 | 4:00pm

18. Closed Meeting

19. Confirmation of Proceedings By-law

- 19.1 By-law No. 3419-26 - Confirm Proceedings of the October 5, 2026
Regular Council Meeting

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20. Adjournment

HEALTH and SAFETY MESSAGE

Lithium-Ion Battery Safety

Fire Prevention Week runs October 4 to 10, and this year's theme is "Charge into Fire Safety." Most rechargeable items in our homes, including phones, laptops, power tools, e-bikes, scooters, vapes, and toys, use lithium-ion batteries. These batteries store a lot of energy in a small space and can overheat, catch fire, or explode if they are damaged, misused, or overcharged. A few simple habits can help prevent a fire.

- **Buy certified products** - look for a recognized safety mark such as CSA, cUL, or cETL. Certified products meet important safety standards.
- **Use the right charger** - use the cord and charger that came with the device, or one approved by the manufacturer. Cheap or off-brand chargers may not meet safety standards and can damage the battery.
- **Charge on a hard surface** - charge on a table, counter, or bare floor. Beds, pillows, and couches trap heat and block airflow.
- **Unplug when fully charged** - leaving a device plugged in adds heat and stress to the battery.
- **Charge large batteries with care** - charge e-bikes, scooters, and power tools outside or in a garage when possible, and never block a doorway or exit. Do not charge batteries below 0°C or above 40°C. In cold weather, let the battery warm to room temperature first.
- **Know the warning signs** - stop using a device right away if it feels very hot, swells, leaks, smokes, smells strange, or makes popping or hissing sounds. If it is safe, move it away from anything that can burn and call 9-1-1.
- **Recycle batteries properly** - never put lithium-ion batteries in the garbage or blue box. Find a drop-off location at call2recycle.ca.
- **Be prepared** - make sure you have working smoke alarms on every level of your home and outside sleeping areas, and practice your home fire escape plan.



REGULAR COUNCIL MEETING MINUTES

September 21, 2026, 4:00 pm
Council Chambers | Civic Centre
341 10th Street
Hanover, ON N4N 1P5

MEMBERS PRESENT Mayor Sue Paterson
Deputy Mayor Warren Dickert (virtual)
Councillor Dave Hocking
Councillor Carol Hudson
Councillor Brandon Koebel (virtual until arrival in Chambers at 4:34pm)
Councillor Susan Sakal

STAFF PRESENT Vicki McDonald, Clerk
Tanya Patterson, Administrative Assistant/Deputy Clerk
Sherri Walden, CAO
Andrew Wilken, Director of Development & Infrastructure/CBO
Jamie McCarthy, Manager of Public Works
Sandeep Josan, Junior Planner (departed at 4:12pm)
Chris Knoll, Police Chief (departed at 4:56pm)

ALSO PRESENT Madison Bryan, Executive Director - Hanover & District Hospital Foundation
Steve White, Chairperson – Hanover & District Hospital Foundation
Dana Kieffer, Senior Development Planner – Cobide Engineering Inc.

-
- 1. **National Anthem**
 - 2. **Call to Order**
Mayor Paterson called the meeting to order at 4:00pm.
 - 3. **Land Acknowledgment**
We want to acknowledge the Traditional Territory of the Anishinabek Nation: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomie Nations. And further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land.
 - 4. **Disclosure of Pecuniary Interest**
None
 - 5. **Agenda Additions or Deletions**
None
 - 6. **Public Meeting Under the Planning Act**
 - 6.1 Report PB-19-26 - Public Meeting for Local Official Plan Amendment (LOPA#7)

Mayor Paterson advised that this Public Meeting under the Planning Act was to consider Official Plan Amendment File No. LOPA No. 7.

The Clerk advised that notice for the Public Meeting was mailed to all commenting agencies on August 21, 2026 , and posted on the subject property in accordance with Section 17 of the Planning Act, R.S.O. 1990, as amended.

The amendment was reviewed by the Planning Advisory Committee at their July 14, 2026 meeting. Comments were received from , Grey County Planning and Development Department and Hydro One Networks Inc.

Andrew Wilken, Director of Development and Infrastructure/CBO then highlighted Report PB-19-26 for members of Council.

Dana Kieffer, Senior Development Planner, Cobide Engineering presented the planning justification report to council on behalf of Teeswater Concrete.

At this time the floor was open to any member of the public that wished to speak to the proposed Official Plan Amendment.

There were no comments from the floor.

Mayor Paterson indicated the floor is now closed to the public and that debate would take place among members of Council.

Resolution Number: 224-26

Moved by COUNCILLOR HUDSON

Seconded by COUNCILLOR SAKAL

That Report PB-19-26- Public Meeting for Local Official Plan Amendment (LOPA#7) – Teeswater Concrete 2021 Ltd. 341076 Grey Road 28 be received; and

That council adopt By-Law No. 3415-26.

CARRIED

7. Delegations

7.1 Madison Bryan and Steve White, Hanover and District Hospital Foundation - Investing In Local Care

Madison Bryan, Executive Director of the Hanover and District Hospital Foundation provided an overview of the Foundations physician recruitment and retention activities. The Director highlighted the Foundation's expanded regional focus in response to increased healthcare demands across surrounding communities. Recruitment initiatives included attendance at the Rural and Remote Medicine Conference and hosting a prospective hospitalist candidate and family in Hanover. Retention efforts focused on physician appreciation and community engagement events.

Council was informed that a physician currently completing their final year of residency, has committed to practicing in Hanover, providing obstetrical and emergency department coverage and, in the future, may be establishing a family practice. A key priority for the Foundation is support for the Hanover and District Hospital's recruitment of a hospitalist, a critical

role which provides care to hospitalized patients who do not have a local family physician.

Recruitment incentives remain an important tool in attracting physicians to Hanover, emphasizing that the Town's investment supports both physician recruitment and retention efforts, helping ensure residents of Hanover and the surrounding area continue to receive healthcare services close to home.

Ms. Bryan thanked council for their ongoing support.

7.2 Chief Chris Knoll, Hanover Police Service - 2025 Annual Report

Chief of Police Chris Knoll presented the Hanover Police Service 2025 Annual Report and acknowledged the Police Service Board, members of the police service, council and the community for their ongoing support.

Chief Knoll highlighted the current staffing complement which consists of full-time officers, special constables, part-time officers, and on-call cell monitors who provide operational and administrative support.

The Hanover Police Service responded to 4,860 calls for service in 2025, representing a 14% decrease from the previous year. He noted reductions in arrests, criminal charges, crimes of violence, and property crimes, while highlighting that substance misuse, mental health issues, intimate partner and family violence, poverty, homelessness, and Hanover's role as a regional hub continue to be the primary factors driving calls for service. The Chief also noted the Service's strong crime clearance rates and emphasized the importance of partnerships with local healthcare, mental health, emergency response, educational, and victim support organizations.

Chief Knoll advised that the Service delivered policing services within budget. He also provided updates on the new police station project, the renewal of a five-year dispatch agreement with Owen Sound Police Service, and the implementation of online police record checks. The Chief also highlighted ongoing member training in specialized policing areas and noted that a new strategic plan was developed to guide the Service through 2029.

8. Council Minutes

8.1 Regular Council Meeting Minutes – September 8, 2026

Resolution Number: 225-26

Moved by COUNCILLOR KOEBEL

Seconded by COUNCILLOR SAKAL

That the minutes of the September 8, 2026 regular council meeting be adopted as printed and circulated.

CARRIED

9. Business Arising From the Minutes

None

10. Consent Agenda

Mayor Paterson asked if any member of council wished to have an item on the consent agenda brought forth for separate discussion.

- 10.1 Report CL-11-26 - Grey County Compliance Audit Committee
- 10.2 Downtown Improvement Area Minutes - August 20, 2026
- 10.3 Saugeen Valley Conservation Authority Minutes - July 16, 2026
- 10.4 Grey County Council Highlights - September 10, 2026

Resolution Number: 226-26

Moved by DEPUTY MAYOR DICKERT

Seconded by COUNCILLOR HOCKING

That the items listed on the Consent Agenda be received for information.

CARRIED

11. Staff Reports Requiring Action

- 11.1 Report PW-18-26 - Development and Engineering Guidelines

Resolution Number: 227-26

Moved by COUNCILLOR KOEBEL

Seconded by COUNCILLOR HOCKING

That Report PW-18-26 Development and Engineering Guidelines be received for information; and

That council adopt the Development and Engineering Guidelines.

CARRIED

12. Committees of Council Minutes

- 12.1 Planning Advisory Committee Meeting Minutes - September 9, 2026
- 12.2 Joint Health and Safety Committee - September 10, 2026

Resolution Number: 228-26

Moved by COUNCILLOR SAKAL

Seconded by COUNCILLOR HOCKING

That the minutes of the following committees be received for information and the recommendations contained therein be hereby approved:

- Planning Advisory Committee - September 9, 2026
- Joint Health and Safety Committee - September 10, 2026

CARRIED

13. By-Laws

- 13.1 By-Law No. 3415-26 - LOPA No. 7 Teeswater Concrete 2021 Ltd.

Resolution Number: 229-26

Moved by DEPUTY MAYOR DICKERT

Seconded by COUNCILLOR KOEBEL

That By-law No. 3415-26 be introduced; and

That it be taken as read a first, second and third time, finally passed, signed by the mayor and clerk, sealed with the seal of the Corporation and inserted in the By-law book.

CARRIED

14. Correspondence Requiring Action

None

15. Notice of Motion

None

16. Good News and Celebrations

17. Upcoming Committee Meetings

17.1 Age Friendly Committee - Monday November 16, 2026 | 10:00am

17.2 Economic, Tourism & Cultural Development Committee - Wednesday November 18, 2026 | 9:00am

17.3 Cultural Roundtable Subcommittee - Wednesday October 7, 2026 | 10:00am

17.4 Heritage Subcommittee - Thursday December 17, 2026|10:00am

17.5 Planning Advisory Committee - Tuesday October 13, 2026 | 4:00pm

17.6 Hanover Police Service Board - Monday October 19, 2026 | 10:00am

17.7 Hanover Public Library Board - Wednesday October 21, 2026 | 6:00pm

17.8 Parks, Recreation & Culture Advisory Committee - Wednesday September 23, 2026 | 6:00pm

17.9 Hanover / Walkerton Waste Management Committee - Tuesday October 13, 2026 | 1:00pm

17.10 Saugeen Municipal Airport Commission - Wednesday October 21, 2026 | 1:00pm

17.11 Saugeen Mobility and Regional Transit Board - Friday October 9, 2026 | 10:00am

18. Important Dates and Announcements

18.1 Finance Committee Meeting - Monday September 28, 2026 | 4:00pm

18.2 Next Regular Council Meeting – Monday October 5, 2026 | 4:00pm

19. Closed Meeting

Hanover council reconvened in open session at 6:48pm. The Chair confirmed that council met in closed session and only discussed matters pertaining to solicitor-client privilege, including communications necessary for that purpose with respect to a residential property matter.

Resolution Number: 230-26

Moved by COUNCILLOR KOEBEL
Seconded by COUNCILLOR HUDSON

That the council of the Town of Hanover meet in closed session in order to address a matter pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to a residential property matter.

CARRIED

20. Confirmation of Proceedings By-law

20.1 By-law 3416-26 - Confirm Proceedings of the September 21, 2026
Regular Council Meeting

Moved by COUNCILLOR HOCKING
Seconded by DEPUTY MAYOR DICKERT

That By-law number 3416-26 be introduced; and

That it be read a first, second and third time, finally passed, signed by the mayor and clerk, sealed with the seal of the Corporation and inserted into the By-law book.

CARRIED

21. Adjournment

Resolution Number: 231-26

Moved by COUNCILLOR SAKAL
Seconded by COUNCILLOR KOEBEL

THAT this meeting of Hanover Council now be adjourned at 6:49pm.

CARRIED

Susan Paterson, Mayor

Vicki McDonald, Clerk

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel. 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. 416 585-7000



234-2026-3477

September 15, 2026

Dear Head of Council,

As we continue working together to protect Ontario workers and communities from President Trump's tariffs, I am writing to make clear our government's expectation that municipalities fully comply with Ontario's Buy Ontario policies and maximize the use of Ontario and Canadian goods and services in municipal procurement. In addition, we will be seeking to extend the Building Ontario Business Initiative (BOBI) to municipalities for good and services procurement.

American tariffs and anti-trade actions against Canadian imports are causing uncertainty for thousands of Ontario businesses and millions of Ontario workers. In response, Ontario has implemented strong procurement requirements that prioritize Ontario and Canadian goods and services in provincial and municipal procurement. These requirements ensure that every possible dollar of Ontario's more than \$30 billion in annual procurement, as well as our \$236 billion, 10-year infrastructure plan, supports Ontario and Canadian workers.

Ontario taxpayers expect municipalities to do the same. Ontario municipalities spend more than \$22 billion each year procuring goods and services. The Municipal Buy Ontario Procurement Directive requires municipalities, local boards and municipal services corporations to prioritize Ontario and Canadian products. In light of this latest round of tariffs and anti-trade actions against Canada, adherence to these requirements is not optional. It is an absolute must. Municipalities must use every available opportunity to prioritize Ontario and Canadian goods and services.

I appreciate that many municipalities are already taking steps to maximize their use of Ontario and Canadian content. Today, I am making clear your obligation, and that of your municipal leadership team, to closely review your supply chains, procurement practices and upcoming purchases to identify every opportunity to increase domestic procurement. This should include determining whether goods and services currently sourced from outside Canada can be replaced with Ontario or Canadian alternatives, including through the expanded application of BOBI.

-2-

Failure to comply with Buy Ontario requirements will force us to reconsider provincial funding made available to municipalities, in addition to other consequences under the Buy Ontario Act (Public Sector Procurement), 2025.

In the face of these unprecedented economic attacks against our province and country, we all have a responsibility to do everything within our control to protect our workers and communities. Following Buy Ontario procurement policies can make the difference for an Ontario company that might otherwise be forced to close its doors or lay off workers because of U.S. tariffs.

I welcome your continued partnership as we work together as a united Team Canada to stand up for our province and country and protect Ontario workers and families.

Your Chief Administrative Officer will also receive correspondence outlining our government's expectations that municipal administrations identify further opportunities to increase domestic procurement.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Flack". The signature is fluid and cursive, with a long horizontal stroke at the end.

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

c: The Hon. Stephen Crawford, Minister of Public and Business Service Delivery and Procurement

MEMO



To: Clerks, Grey County Municipalities
From: Grey Bruce Ontario Health Team
Date: September 28, 2026
Re: Grey-Bruce Primary Care and Health System Update

About the Grey Bruce Ontario Health Team

The Grey Bruce Ontario Health Team (GBOHT) brings together hospitals, primary care providers, community health and social care organizations, and other partners to improve how healthcare is delivered across the region. We collaborate with patients, families, caregivers, and the community to design better ways of delivering care. By working across organizations, the GBOHT focuses on improving access to primary care, strengthening coordination between services, and supporting the long-term health needs of people in Grey-Bruce. To learn more about the GBOHT, including its governance, priorities and community resources, please visit www.greybruceoht.ca.

2025-2026 Grey-Bruce OHT Year in Review

The Grey Bruce Ontario Health Team (GBOHT) is pleased to share our 2025–2026 Year in Review, highlighting the progress made over the past year through partnership, collaboration and a shared commitment to improving health and care across Grey-Bruce.

Throughout 2025–2026, the GBOHT focused its work around three strategic priorities: Primary Care Access and Attachment, Integrated Clinical Priorities, and OHT Capacity Building. Working alongside primary care providers, hospitals, health and social service organizations, municipalities, Indigenous partners and community organizations, we continued to improve access to care, strengthen coordination across the health system and advance health equity. Among the year's highlights:

- More than 7,000 residents were attached to local primary care, and 97% of patients on the pre-January 1, 2025 Health Care Connect waitlist had been removed from the waitlist by March 31, 2026.
- More than \$7 million in base funding for team-based primary care was secured through Interprofessional Primary Care Team (IPCT) funding.
- 900 patients were supported through the GBOHT Supported Attachment Program.
- Best Care services for people living with COPD and CHF expanded to five additional sites across Grey Bruce, including communities without previous access to team-based care.
- The Palliative Care Nurse Navigator Remote Care Monitoring Program expanded to additional sites on the North and South Bruce Peninsula.

These accomplishments reflect the collective efforts of partners throughout Grey-Bruce, and demonstrate the impact of working together to address local health system priorities.

The 2025-2026 GBOHT Year in Review can be found attached to this email.

Advancing Health System Priorities Across Grey-Bruce

Building on this progress, the GBOHT continues to work alongside partners across the region on initiatives designed to improve access to care, strengthen coordination and integration, and support a more connected and equitable health system.

Current work spans a wide range of priorities, including primary care access and attachment, palliative care, chronic disease management, mental health and addictions, older adult care, digital health solutions, health equity, and patient, family and caregiver engagement.

These priorities reflect the shared commitment of partners across Grey-Bruce to improve access, strengthen collaboration, and support better health outcomes for residents. [Visit the Grey-Bruce OHT 2026-2027 Initiatives Webpage](#)

Continuing Our Partnership with Municipalities

Municipalities are important partners in building healthier, thriving communities across Grey-Bruce. Access to primary care and other health services is closely connected to broader community priorities, including population growth, economic development, workforce attraction and retention, and healthcare recruitment.

Municipalities bring valuable local knowledge and perspective to these conversations. In addition to supporting physician and nurse practitioner recruitment and retention efforts, municipal partners help connect residents with health information, identify emerging community needs and contribute to collaborative approaches that strengthen our communities and region.

The GBOHT remains committed to keeping municipal leaders informed about health system priorities and creating opportunities for ongoing dialogue and collaboration. By bringing together municipalities, healthcare providers and community partners around shared priorities, we can continue to identify solutions that respond to local needs while strengthening healthcare across Grey-Bruce.

We appreciate the continued support and collaboration of our municipal partners and look forward to continuing this important work together. If you have questions or would like to learn more about the GBOHT or the work underway across Grey-Bruce, we would be pleased to connect.

Sincerely,

Lindsay Johnston

Executive Director

Grey Bruce Ontario Health Team

execdir@greybruceoht.ca

Grey-Bruce OHT

YEAR IN REVIEW

2025-2026

**Working toward a better
healthcare experience
for you close to home.**



**Grey-Bruce
OHT**

MESSAGE FROM THE EXECUTIVE DIRECTOR



The 2025-2026 fiscal year was another successful and productive year for the Grey Bruce Ontario Health Team. Through partnership, collaboration and a shared commitment to improving care, we continued to make meaningful progress across our local health system.

Throughout the year, we focused on improving access to primary care, strengthening the coordination and integration of services, advancing health equity and building stronger relationships across Grey Bruce.

I would like to extend a special thank you to our OHT staff team and leadership, including Dr. Kelly Fenn, Dr. Libby Cox, Dr. Debbie Dyke, Dana Howes, Kathy Irwin, Nichol Cruise and Kate Barnard, for their leadership, expertise and continued commitment.

I would also like to recognize the members of our Primary Care Network Board and Coordinating Council, as well as the many physicians, nurse practitioners, health and social service organizations, municipalities and community partners who contributed to this work.

The accomplishments highlighted in this report demonstrate what is possible when we work together with a shared purpose.

Thank you for your continued partnership and commitment to improving health care for everyone living in Grey Bruce.

Lindsay Johnston
Executive Director
Grey Bruce Ontario Health Team

THANK YOU TO OUR GBOHT STAFF TEAM & LEADERSHIP



**PCN Board
Members**



**Coordinating
Council
Members**



**All health, social
service and
community
partners**

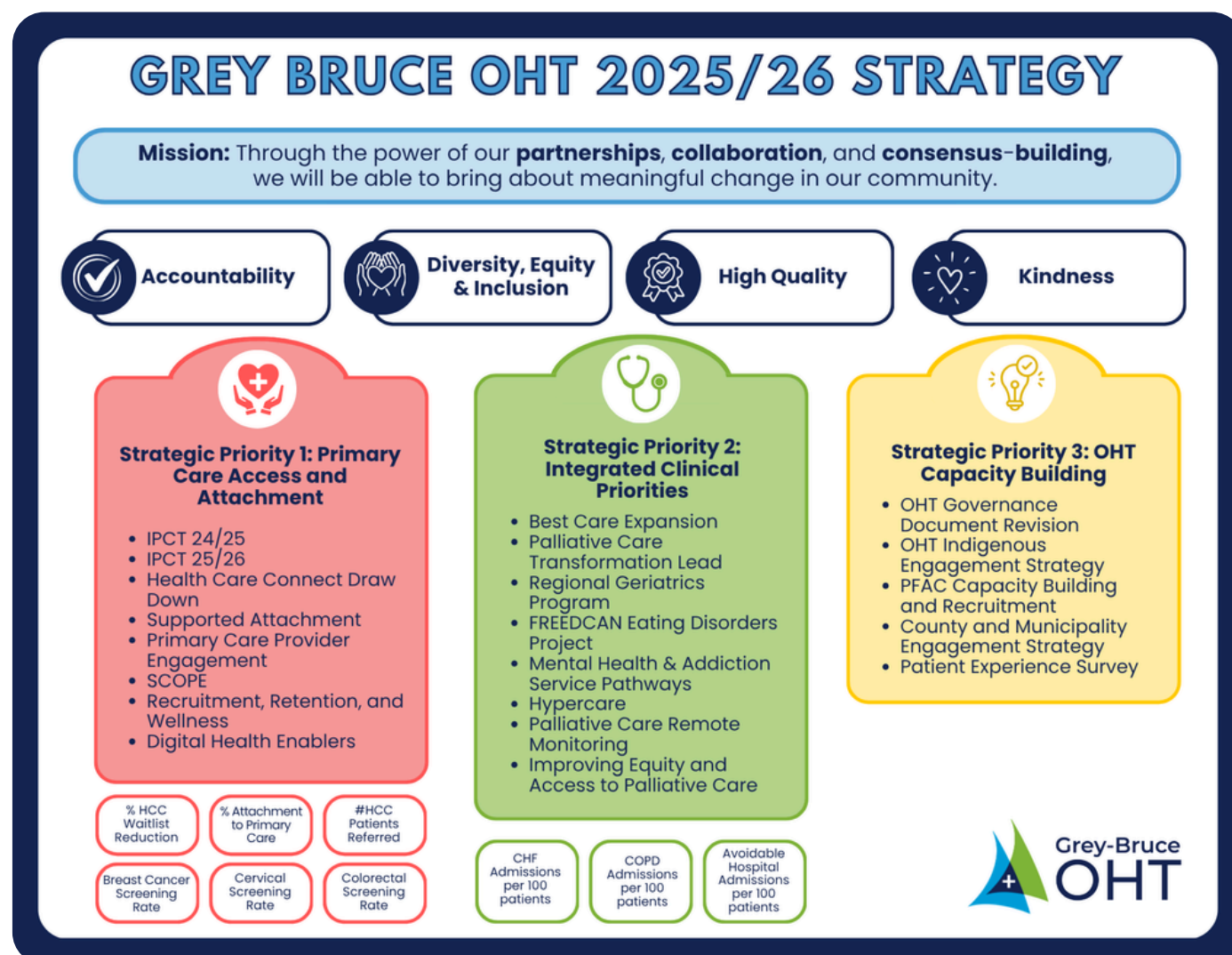


2025-2026

GBOHT YEAR IN REVIEW

The 2025-2026 fiscal year was marked by meaningful progress and strong collaboration across the Grey Bruce Ontario Health Team. Working alongside health care, social service, municipal and community partners, the GBOHT continued to improve access to care, strengthen system coordination and build a more connected, equitable and responsive local health system.

The following strategy reflects our shared vision for a healthier Grey Bruce.





STRATEGIC PRIORITY 1

PRIMARY CARE ACCESS AND ATTACHMENT

OUR GOALS

- ✓ Expand access to team-based primary care.
- ✓ Design and implement a program that supports primary care providers to attach more patients.
- ✓ Clear the pre-January 1, 2025 Health Care Connect waitlist.
- ✓ Increase physician and nurse practitioner engagement across the GBOHT Primary Care Network.

PROGRESS IN 2025-2026

- Facilitated the writing and submission of five successful IPCT proposals
- Supported implementation of all Round 1 proposals (Round 2 approved in Apr 2026).
- Developed and implemented the GBOHT Supported Attachment Program, available to all medical clinics in Grey Bruce.
- Supported physicians to attach new patients and reduced the pre-Jan 1, 2025 Health Care Connect waitlist by more than 90%.
- Hosted two Continuing Medical Education events for local physicians and nurse practitioners.
- Reduced administrative burden for local primary care organizations, physicians and nurse practitioners through digital enablers, custom forms and EMR efficiencies.
- Initiated the inaugural Primary Care Network Board to strengthen PCP voice in health system change.
- Supported a regional collaborative approach to Primary Care Provider recruitment, retention and wellness.

BY THE NUMBERS



7000+

Residents attached to local primary care (89% have a family physician or NP).



5,211 (97%)

Patients removed from the pre-January 1, 2025 Health Care Connect waitlist as of March 31, 2026.



\$7 MILLION+

In base funding for team-based primary care secured through IPCT funding.



900

Patients supported through the GBOHT Supported Attachment Program.



80+

Custom EMR and OCEAN forms and 46 privacy compliant web-based form created.



1

Regional recruitment webpage developed collaboratively with the Grey Bruce Primary Care Recruitment, Retention and Wellness Collaborative.





STRATEGIC PRIORITY 2

INTEGRATED CLINICAL PRIORITIES

OUR GOALS

- ✓ Advance community-based care for individuals at risk or living with chronic disease to support primary care and reduce hospital use.
- ✓ Collaborate with regional partners to create initiatives geared towards improving quality and integration of care for local populations including: palliative care, older adults and mental health and addictions.

BY THE NUMBERS



900

Grey Bruce patients with COPD or CHF enrolled or impacted by Best Care service implementation and expansion.



98

Patients served through the Palliative Care Nurse Navigator Remote Care Monitoring Program.

PROGRESS IN 2025-2026



Supported increased capacity of Best Care (COPD and CHF) HSP from 1.0 FTE to 2.0 FTE.



Expanded Best Care to five additional sites in Grey Bruce, including sites without previous access to team-based care.



Initiated and continued facilitation of the Mental Health and Addictions Service Delivery Working Group, a working group of the Grey Bruce Mental Health and Addictions Network.



Expanded the Remote Care Monitoring (RCM) Palliative Care Nurse Navigator Program to additional sites on the North and South Bruce Peninsula and to support the Grey Bruce Palliative Medicine Group.



Initiated and continued support of the Primary Geriatrics Project.





STRATEGIC PRIORITY 3

OHT CAPACITY BUILDING

OUR GOALS

- ✓ Strengthen patient, family and caregiver representation at decision-making tables.
- ✓ Strengthen Indigenous partnerships and support reconciliation.
- ✓ Build strong communication pathways between the GBOHT, Grey and Bruce Counties, municipalities of Grey and Bruce, provincial elected officials, community focused corporate partners, and additional health and social service organizations.
- ✓ Embed health equity and inclusion in all OHT initiatives.

BY THE NUMBERS



66%

Average newsletter open rate for all FY 2025-2026 newsletters.



200

Vulnerable and marginalized unattached patients successfully attached to a primary care provider through the Primary Care Without Walls Initiative.



300

Patients enrolled during fiscal year 2025-2026 at Noongwa Wellness IPHCO.



44

Patients with 480 encounters served through the IEAPC Program.

PROGRESS IN 2025-2026



Annual GBOHT OHT Communication Plan developed and implemented. Plan includes:

- Quarterly OHT Partner Newsletter
- Quarterly OHT Primary Care Network Newsletter
- Quarterly Community Newsletter
- Quarterly Municipal Updates (also shared with County Councils, Staff, and local MPPs)



New Indigenous Primary Health Care Organization (IPHCO) established in Nawash Unceded First Nation.



Indigenous Primary Care Provider seat filled on the Primary Care Network (PCN) Board (Leadership and Decision Making Table).



Community Council seat filled on the OHT Coordinating Council (Leadership and Decision Making Table).



Implemented the Improving Equity and Access to Palliative Care (EAPC) Navigator role, serving Indigenous, homeless, and vulnerably housed populations in Grey Bruce.



THANK YOU TO OUR PARTNERS

The progress highlighted throughout this report was made possible through the dedication, expertise and collaboration of many.

We extend our sincere appreciation to our partner organizations, physicians, nurse practitioners, hospitals, health and social service providers, Indigenous partners, municipalities, elected officials, patients, families, caregivers and community organizations.

Your continued commitment, leadership and willingness to work together strengthen our local health system and support better care for the people and communities we collectively serve.

Together, we are building a healthier Grey Bruce.



Grey Bruce Ontario Health TEAM STAFF

Lindsay Johnston

Executive Director

Provides strategic leadership for the Grey Bruce Ontario Health Team, overseeing governance, operations, partner engagement, and the implementation of the OHT's strategic priorities.

Dr. Debbie Dyke

Clinical Lead

Provides clinical leadership and strategic guidance to support primary care integration, physician engagement, and the continued development of the Primary Care Network.

Kate Barnard

Project Manager

Leads the planning, coordination, implementation, and evaluation of strategic OHT initiatives, working collaboratively with partners to advance shared priorities.

Kathy Irwin

Digital Lead

Leads the implementation of digital health solutions that improve patient and provider experiences, streamline workflows, and reduce administrative burden across the health system.

Nichol Cruise

NP, Primary Care Access & Attachment Lead

Leads initiatives that improve access to primary care, including patient attachment, Health Care Connect, supported attachment, and preventive cancer screening initiatives.

Audrey Peters & Jessie Nusselder

Registered Nurses, Supported Attachment

Providing direct patient onboarding support to local Physicians and Nurse Practitioners.

Matt Milencoff

Population Health & Systems Performance Analyst

Provides data analysis, performance measurement, and population health insights that support evidence-informed planning, decision-making, and system improvement.

Julie Henderson

SCOPE Nurse Navigator

Supports primary care providers by coordinating access to specialist services and community resources for patients with complex health needs.

Taylor Deakin

Palliative Care Transformation Lead

Works with healthcare organizations and providers to strengthen palliative care through education, coaching, and implementation of Ontario's adult palliative care model.

Rachel Gallagher

Administrative & Project Coordinator

Provides administrative and project coordination support to the Executive Director, leadership tables, committees, and OHT initiatives.



LOOKING AHEAD TOGETHER

The 2025-2026 year strengthened our partnerships, expanded access to care and advanced important health system priorities.

As we look ahead, the GBOHT remains committed to building a more connected, equitable and responsive health system that reflects the needs and values of the people and communities we serve.

We will continue to work together with our partners, providers and communities to create lasting improvements and better health outcomes for everyone in Grey Bruce.

Thank you for being part of this important work.



A SHARED COMMITMENT TO BETTER HEALTH



COLLABORATION

We achieve more when we work together.



PARTNERSHIP

Strong relationships create stronger communities.



COMPASSION

People are at the centre of everything we do.



ACCOUNTABILITY

We are accountable to our partners and our community.



IMPACT

Together, we are building a healthier tomorrow.

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THE SAUGEEN MUNICIPAL AIRPORT COMMISSION

Regular Meeting Minutes

Wednesday, September 16, 2026, 1:00 p.m.

Boardroom, P&H Centre, Hanover

Commissioners Present: Dave Hocking, Chair
Tom Hutchinson, Vice Chair
Mike Crawford
Victor Danielli
Moe Hanif

Others: Tim Olds, Airport Manager
Catherine McKay, Secretary

Guest: April Marshall, Economic Development
Manager, Town of Hanover

Commissioners Absent: None

1. Call to Order

The Chair called the meeting to order at 1:07 p.m..

2. Approval of the Agenda

Motion Moved by M. Crawford

Seconded by V. Danielli

That the agenda for June 17, 2026 be approved as presented.

Carried

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest - None declared.

4. Adoption of Minutes of June 17, 2026

Motion Moved by M. Hanif

Seconded by V. Danielli

That the minutes of the June 17, 2026 meeting be adopted as circulated.

Carried

5. Business Arising from Minutes

A. Development Concept Update

Linnea Catalan, Economic Development Manager, and Steve Furness, former Economic Development Manager, Grey County, and Luigi Presta, Managing Partner, thinkCOMPASS, continue the work to increase development and expansion at the airport, including recent contact with a manufacturer in the aviation field. The Chair, the Airport Manager and Ms. Catalan will be meeting with officials of the Saugeen Ojibway Nation (SON) regarding archeological related to airport development. The Chair will also be meeting with officials at Meridian Credit Union to discuss funding for runway expansion to open up additional business opportunities and fuel sales by ensuring that larger aircraft can land at the airport. Allin Aviation, an aircraft maintenance business, hopes to hold its official opening in October. The Airport Manager is working on clarifying the airport's status as an Aerodrome since there are different levels of facilities that have different standards and requirements. The new transformer has been installed which will allow more hangar expansion.

B. Zoning By-law Update

The Chair and the Airport Manager plan to meet with Dominic Paquette, Building and Planning Manager/Chief Building Official at the Municipality of Brockton regarding the zoning on the airport lands to ensure that it will facilitate future development. The Chair emphasized that it will also be necessary to connect with planners at Bruce County and Brockton.

C. SMA Business Plan

Commissioner Danielli reported that he has integrated the work done on the future development concept into the business plan and will discuss it further with the Vice Chair. The plan will be considered at the next meeting.

The Chair pointed out that following the municipal election on October 26, 2026, the composition of the Commission could change considerably. The term of current municipal councils ends on November 15, 2026 and the term of the new councils begins on November 16, 2026. Committee appointments, including the Commission, generally take place at council meetings in December, so there will be a “lame duck” period until new Commission members are appointed. The two members at large will remain on the Commission.

6. Reports

A. APM's Report

The Airport Manager noted that the Airport's Facebook page highlighting the First Responders' Day on June 27, 2026 and the Kids Fly event June 13, 2026 received 24,000 views. It was noted that the emergency button on the fuel tank is at the back of the tank, making it somewhat difficult to reach. The Airport Manager explained that the button cannot be moved, but the sign pointing to it could be made bigger.

Motion Moved by M. Crawford

Seconded by V. Danielli

That the APM's report for June - July - August 2026 be received for information.

Carried

B. COPA 54/Friends of the Saugeen Municipal Airport Update

The most recent meeting was held on September 12, 2026 and the main subject was the shuttle service from the Airport to the 2026 International Plowing Match & Rural Expo to be held in Brockton from September 22 – 26, 2026. Pilot Jack Searson from Kincardine has taken the lead and will schedule the drivers and has volunteered to be on call for the duration of the event. The Smoked Pork Chop BBQ was a great success with members of the group providing equipment and entertainment, and the event brought in over \$2,500 for the Canadian In-Flight Information Broadcasting system which operates at the Airport providing safety information for pilots. Details of the Christmas party, tentatively scheduled for December 19, 2026, will be finalized at the next meeting, along with election of the Executive.

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the COPA 54/Friends of the Saugeen Municipal Airport Update be received for information.

Carried

7. Financial Statements as of August 31, 2026

Motion Moved by V. Danielli

Seconded by M. Hanif

That the financial statements dated August 31, 2026 be approved as presented.

Carried

8. New Business

A. Fees for 2027

Some fees for 2027 have increased although others remain the same. The Airport manager agreed to check the Commission's insurance policy to ensure that there is liability coverage regarding events such as weddings held in the Terminal Building.

Motion Moved by T. Hutchinson

Seconded by V. Danielli

That the Commission approve fees for 2027 as submitted.

Carried

B. Asset Inventory

Motion Moved by M. Hanif

Seconded by V. Danielli

That the Commission receive for information the Asset Inventory.

Carried

Commissioner Crawford informed the Commission that he had been contacted by a member of the public who is prohibited from entering Airport property pursuant to the Trespass to Property Act with a request that they be allowed to access Airport property. The Chair indicated that the individual can access Commission meetings since they are available via Zoom and the Commission sees no reason to lift the trespass order.

Ms. Marshall indicated that she has recently reconnected with Grey County regarding economic development issues and hopes to become more engaged on these issues.

Commissioner Hutchinson indicated that he will be attending a “meet and greet” on September 17, 2026 in Mississauga involving a company in the aviation manufacturing sector.

9. Closed Session

Motion Moved by T. Hutchinson

Seconded by M. Crawford

That the Commissioners of the Saugeen Municipal Airport enter into Closed Session at 1:45 p.m. in accordance with Section 239(2) of the Municipal Act in order to address personal matters about an identifiable individual, including employees/ contractors specifically the contract for airport management services; a position, plan, procedure, criteria or instruction to be applied to any negotiation on behalf of the Saugeen Municipal Airport, specifically a contract for bookkeeping services; and under Section 239(3)(b) of the Municipal Act to consider an ongoing investigation by the Ombudsman.

Carried

The Commission reconvened in open session at 2:15 p.m. The Chair confirmed that the Commission had gone in closed session in accordance with Section 239(1) of the Municipal Act and addressed personal matters about an identifiable individual, including employees/ contractors specifically the contract for airport management services; a position, plan, procedure, criteria or instruction to be applied to any negotiation on behalf of the Saugeen Municipal Airport, specifically a contract for bookkeeping services; and under Section 239(3)(b) of the Municipal Act, an ongoing investigation by the Ombudsman.

10. Direction Coming out of Closed Session

Motion Moved by V. Danielli

Seconded by M. Hanif

That the Saugeen Municipal Airport Commission approve direction as provided in the closed session.

Carried

11. Adjournment

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the Saugeen Municipal Airport Commission adjourn at 2:17 p.m.

Carried

Dates to Remember

SMA Regular Meeting, Wednesday, October 21, 2026, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday, November 18, 2026, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday, December 16, 2026, Saugeen Municipal Airport, 1:00 p.m.

David Hocking, Chair

Catherine McKay, Secretary



June-July-August 2026 Manager's Report

Fuel Sales

- **100 LL:** \$52,163.83 (19,107.70 units) + August fuel sales
- **Jet A:** \$13,156.35 (5,119.20 units) + August fuel sales
- **Total:** \$65,320.18 (24,226.90 units) + August fuel sales

Landings

- General aviation - 353 + August GA landings
- Commercial landings - 11 + August commercial landings

News at SMA

- As required by NAV Canada and Transport Canada, numerous trees were cut down to ensure regulatory compliance and safe RNAV approaches on runway 01.
- On June 13th, we hosted Kids Fly Free SMA 2026. Over 198 kids participated in this event, making it a huge success. This year, we introduced aircraft stickers, which were handed to the kids after completing the flight. Each kid received a sticker showing the aircraft he/she flew on. Also, while waiting in line, kids received SMA crosswords with an airplane to draw on the back. Over 200 crosswords were handed out and they generated a lot of interest. We also received lots of positive feedback regarding this event.
- On June 27th, we hosted First Responders Day. Over 11 departments, including Hanover Fire Department, Hydro One, OPP and Ornge, participated in FRD. The day was well received with numerous positive comments.
- In June 2026, we sold 30.55% more fuel compared to June 2025. Similarly, in July 2026, we sold 20.86% more fuel compared to July 2025. Both fuel reports are attached.
- Lawnmower belt and blades have been replaced and fixed.
- The Smoked Pork Chop BBQ organized by the Friends of the Saugeen Municipal Airport on August 22, was a huge success with over 85 people attending. The event brought in over \$2,500 for the Canadian In-Flight Information Broadcasting system.
- The slideshow running on the TV in the Terminal that shows ads and airport information is going through general graphical changes that will make it clearer, more direct, and interesting through the use of Canva, a new graphic program
- Our social media (Facebook and Instagram) has received over 6.4k views within the last 30 days, four posts regarding First Responders Day collected over 8k views and Kids Fly posts reached over 24.5k views. As of the end of June, we reached 1.4k followers on Facebook and the average reach was approximately 6.8k views. We have also made a connection with Niagara District Airport, are making numerous connections within the aviation industry and becoming recognizable. To promote our Instagram, we prepared business cards to be given away to the pilots, students, and all airport visitors to introduce airport users to this Instagram section, which contains important information including current fuel prices, NOTAMs, weather information, event calendar and more.

June-July-August 2026 Manager's Report

Page 2

Fuel Report, June – August 2026

June-July-August 2026	
100 LL (\$)	\$82,788.44
100 LL (Units)	28,997.40
Jet A (\$)	\$17,930.53
Jet A (Units)	6,905.90
Totals (\$)	\$100,718.97
Totals (Units)	35,903.30

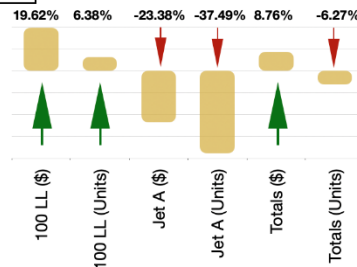
June-July-August 2025	
100 LL (\$)	\$89,206.66
100 LL (Units)	27,259.00
Jet A (\$)	\$23,402.52
Jet A (Units)	11,047.30
Totals (\$)	\$92,609.18
Totals (Units)	38,306.30

**Comparison of June-July-August 2026
& June-July-August 2025**

	%	Profit
100 LL (\$)	19.62%	\$13,581.78
100 LL (Units)	6.38%	1,738.40
Jet A (\$)	-23.38%	-\$5,471.99
Jet A (Units)	-37.49%	-\$4,141.40
Totals (\$)	8.76%	\$8,109.79
Totals (Units)	-6.27%	-2,403.00

**The best day in June-July-August 2026:
Wednesday, August 5th**

100 LL (\$)	\$5,292.83
100 LL (Units)	1,701.87
Jet A (\$)	\$0.00
Jet A (Units)	0
Totals (\$)	\$5,292.83
Totals (Units)	1,701.87



Average fuel sales per day

	Jun.-Jul.-Aug.26	Jun.-Jul.-Aug. 25
Dollar Amount	\$1,094.77	\$1006.62
Units Sold	390.25	416.37

COMMUNITY SAFETY AND WELL-BEING PLANNING: The Municipalities of Bruce and Grey

MINUTES

COMMITTEE MEETING: Community Safety & Well-Being Planning, Advisory Committee

DATE: September 15, 2026

TIME: 1:00 PM to 2:45 PM

LOCATION: Virtual, Grey County MS Teams

CO-CHAIRS: Members of the Steering Committee

Alexis Cook (Coordinator)

Anne Marie Shaw (Community Services, Grey County)

Ian Hanney (Human Services, Bruce County)

Jane Hartley (Victim Services Bruce Grey)

Keegan Wilson (Inspector, South Bruce OPP)

Jason Wepler (Grey Bruce Health Unit)

RECORDER: Patti McNabb (Grey County)

ATTENDEES: Alexis Cook, Jason Wepler, Jane Hartley, Amy Rier, Beth Aubrey, Beth Blackwell, Cassandra Dillman, Chad Zimmerman, Cheree Urscheler, Craig Ambrose, Dane Nielsen, Dave Zago, Francesca Dobbryn, Ian Hanney, Jeremy Mighton, Jessica Kenyon, Jill Sampson, Jim Ellis, Jodi Ward, Joel McAllister, Jon Farmer, Josh Gibson, Kaela Sales, Keegan Wilson, Kevin Cornell, Liam Nicholls, Lori Cunningham, Lynn Silverton, Marilyn Rosner, Marla Barfoot, Mike Kirby, Monica Singh Soares, Nicole Martin, Pam Coulter, Patti McNabb, Rob Atkinson, Rob Martin, Sarah Cowley, Scott McKay, Shane Watson, Stephen Musehl, Susan Sakal, Steven Travale, Taylor House, Toni McGregor, Tracey Collins, Vivian Kennedy.

ITEM
1. Welcome and Introductions Jason Wepler (Grey Bruce Public Health & Steering Committee Member)
Jason welcomed everyone to the meeting and cited land acknowledgements.
2. Provincial & Local Updates Anne Marie Shaw
- Grey County staff attended AMO conference and made a delegation to Ministry of Education (MED) requesting additional Early Learning and Child Care spaces. The request also included review of the income testing guidelines as well as support for Early Childhood Educator (ECE) recruitment. - Lutheran Social Services is having ground breaking celebration for 40-unit building being built. 40-unit building in Dundalk nearing final approvals and should be shovel ready in the near future. QUESTIONS OR COMMENTS: - There were no questions or comments.

3. Coordinator Updates

Alexis Cook

- Update provided on the CSWB Plan including CSWBP Community Well-Being Survey 2026, Statistics Canada 2021 census, Public Health Ontario snap shots, CCHS, Ontario Study Drug Use and Mental Health Survey
- **Children's Health Day** – June 20th, 2026 was successful in increasing youth and parents'/caregivers knowledge of mental health and physical health resources in the community, increase youth and parents/caregivers understanding and knowledge of ways to keep youth healthy both physically and mentally. The day provided a fun, low-barrier event for all youth and their families with data sources from Mental Health Commission of Canada, Government of Canada, Government of Ontario, local experts, and Canadian Institute for Health Information. There were over 750 participants. The event was sponsored by Chapmans Ice Cream.
- **CSWBP Student Placements:** plan is to provide support for the next 5-year plan through improved coordination amongst tables including removing duplication and streamlining services. Initiative will also enhance understanding between partners and existing tables. Initiative ongoing throughout September and October.
- **STAR Training:** there were 50 members who attended Anti-Oppression and Case Conference training in June 2026.
- **Municipal Community of Practice (CoP):** this initiative is on hold until after the fall election. Looking to restart in early 2027.

Next Steps:

- Host two BScN students to complete the Grey Bruce table review and infographic development from priorities of the update to the plan.
- Continue on-going training and onboarding for STAR
- Begin planning 2027 Children's Health Day event
- Continue with the update to the CSWB plan

QUESTIONS OR COMMENTS:

- There were no questions or comments

4. Situation Table for Acutely Elevated Risk (STAR) Update

Alexis Cook

- So far in 2026 there have been 24 Situations with 22 successfully closed.
- Study flags from January 1 – Sept 14, 2026 were reviewed, as well as high level risk priorities and protective factor grouping for the same time period.
- Top 3 Services mobilized were mental health supports, victim support, and social assistance.

QUESTIONS OR COMMENTS:

- There were no questions or comments

5. Action Table Updates

Committee Chairs

Poverty and Income (Alexis Cook on behalf of Bruce Grey Poverty Task Force)

- The **Grey Bruce Community Volunteer Income Tax Program (CVITP)** has completed the 2025 tax season clinics with some organizations extending services for year-round tax filing services to allow residents to access the national dental program and other benefits such as Canadian Disability Benefit. Tax filing is now available through referrals from SOS (Grey County), and COAST (Bruce County). [CVITP-Program Why-Do-We-Do-It-March-2026.pptx](#)

- Status updates on **Income & Employment Security Action Group, Community Voices and RentSafe OS** initiatives were provided.
- **RentSafe OS** is working in partnership with RentSafe Ontario on a Collaboration for Climate Resilience in Low Income Rental Housing results will be included with an Ontario-wide Report in December 2026.
- **Seeking Income Solutions for Strong Communities:** A series of education webinars on seniors retiring on low-income were provided in partnership with Open Door Policy. A dedicated website page includes [Resources for Seniors with Low-Income – Bruce Grey Poverty Task Force](#).
- **2026 Living Wage rate for Bruce-Grey-Huron-Perth-Simcoe** economic region will be calculated in partnership with Ontario Living Wage Network and released in November 2026
- Plans will be started for new volunteer recruitment and getting ready for the 2026 Tax Season (2027).
- The PTF will host an **All-Municipal Candidates Poverty 101 Election Education session** on September 18th from 10AM – 11:30PM.

No questions or comments

Addictions/Substance Use (Alexis Cook on behalf of Community Drug & Alcohol Strategy)

- The **Parents like Us** resource guide (written by loved ones for loved ones) is completed and available online with printing currently underway: https://greybruce.cmha.ca/wp-content/uploads/2026/09/CMHAGreyBruce_PLU_GreyBruceSON.pdf
- The Coordinator posting has closed and interviews are underway with hopes of having a new Coordinator implemented within the next couple of months.

No questions or comments

Housing & Homelessness (Alexis Cook on behalf of Homelessness Response Steering Committee)

- **The Coordinated Access Guide** is in the final editing stages. Work continues on researching data for the cost of homelessness project.
- **Encampment & BNL Referral protocol:** both Grey and Bruce have protocols in place
- **Winter Planning:** Grey and Bruce counties are in the planning stages for the winter season and emergency shelter response. Safe n Sound (SnS) will be opening its new overnight location in December
- **Homelessness and Coordinated Access Education Forum:** annual coordinated access and by-name list training will be provided to front line staff.
- **Homelessness Response** provides an opportunity for front line staff to present and collaborate on challenging cases. Space is provided for peers to support each other, offer resources and options to directly support households

Next Steps:

- By-Name List training
- Coordinated Access Guide publication
- Review Homelessness & Encampment Response Protocol

Mental Health (Scott McKay – Mental Health Networking Action Table)

- A **strategic plan** has created and completed a strategic plan.
- **Service pathway identification walk in/crisis/urgent access plan** has been completed. Now looking at implementing phase 1 in October 2026 for Walkerton, Hanover and Kincardine.
- **Joint training and education opportunities** planning includes ASIST and Motivational Interviewing
- **Suicide and Crisis Prevention campaigns** are in progress. There is funding to provide free ASIST training as well as some assisted-funding training spots.
- **First draft of the partner scorecard** has been completed

Next Steps:

- Committees established for each initiative of the strategic plan will continue to meet until the

work is complete.
No questions or comments

Crime Prevention (Alexis Cook on behalf of Crime Prevention Action Table)

- **Cannabis & Driving Resource and Education:** very successful initiative – reached 3 million people.
- **Human Trafficking Town Halls:** two final townhall events scheduled for October 8th in West Grey (at the Community Arena), and October 21st in Saugeen First Nation (at the Rec Centre)
- **Short-Term Rental Anti-Human Trafficking Resource:** successful in receiving grant opportunity to print the resource. Resources were delivered to all Municipalities and police services for easy access for residents. A spring session will be considered in the spring for Hanover.
- **Hate Crime Working Group:** initiative is in progress, waiting on final IT changes for the reporting tool and then launch to the public.

QUESTIONS OR COMMENTS:

- Jon Farmer provided an update on a recent group that presented recently to City of Owen Sound council promoting their position that Canada should only be host to white people. Alexis noted that there is no prioritized projects currently underway to address increasing white supremacist activity based on a recent presentation by an unfamiliar group to Owen Sound City Council. Alexis will share this with the Crime Prevention Action Table.
<https://www.owensoundcurrent.com/p/dominion-society-puts-city-of-owen>

6. General

- **Alexis Cook, Coordinator**

Communications Update:

- Please email Alexis if you do not have a contact on the CSWBP email distribution list for media releases & social media content.

Updated Plan Data Review and Updated Plan PKI Review

Feedback was requested to feedback received from the survey, secondary data sources and key performance indicators.

Crime Prevention

- Survey Feedback – no comments or concerns
- Secondary Data Sources Feedback – no comments or concerns
- KPI Feedback – no insurance charges for road safety are included to reflect the impact on victims when involved in a motor vehicle accident with someone who doesn't have insurance. Question regarding residents using e-bike within KPI's – high incidents are being noted. Data hasn't been available from community partners for inclusion within the GBV/IPV/Sexual violence indicator.

Harmful Substance Use/Addictions

- Survey Feedback – no comments or concerns
- Secondary Data Sources Feedback – no comments or concerns
- KPI Feedback – is there any consideration for alcohol, tobacco, vaping or cannabis use KPI's in addition to KPI's for overdoses due to illicit drug use? Scott advised these can be added to the KPI's

Housing and Homelessness

- Survey Feedback – no comments or concerns
- Secondary Data Sources Feedback – no comments or concerns
- KPI Feedback – no comments or concerns

Mental Health

- Survey Feedback – no comments or concerns
- Secondary Data Sources Feedback – no comments or concerns
- KPI Feedback – no comments or concerns

Poverty and Income

- Survey Feedback – no comments or concerns
- Secondary Data Sources Feedback – no comments or concerns
- KPI Feedback – no comments or concerns

If there is any additional feedback or concerns, please advise Alexis by September 29 to allow sufficient time to be incorporated.

QUESTIONS OR COMMENTS:

- Please reach out to Alexis as soon as possible if you have comments, concerns or additional feedback.

7. Open Discussion

- Alexis confirmed that all new municipal members as a result of the election, will be provided with relevant committee documents, updated terms of reference, and provided full orientation of the committee mandate and responsibilities.
- Feedback from councils in welcome via committee member.
- The importance of sharing terms of reference with the new appointees with clearly defined role of council appointees vs. staff was noted.
- As well, understanding what to report to Council coming out of these meetings and the Municipal CoP was noted.

Should you have any questions throughout the course of this project, please don't hesitate to contact any of the Steering Committee members:

- Ian Hanney ihanney@brucecounty.on.ca
- Anne Marie Shaw annemarie.shaw@grey.ca
- Jane Hartley Jhartley@victim-services.com
- Keegan Wilcox Keegan.Wilcox@opp.ca
- Jason Weppler J.Weppler@publichealthgreybruce.on.ca

Next Meeting: Tuesday, December 15th, 2026

VIRTUAL – Grey County Microsoft Teams (details to follow)



Grey Bruce CSWBP
**Community Safety &
Well-Being Planning**

Grey Bruce Community Safety and Well-Being Plan 2027-2031 Update

Data Review for Action Tables

September 15th, 2026

Priority Area: Crime Prevention

What we heard from the survey:

- 79% of respondents feel somewhat safe or very safe in the community
- 46% of community members indicate that the community has lower rates of crime compared to other communities, 42% indicate the community has about the same rates of crime
- 76% of respondents view policing as a key component of community safety and well-being
- Community members referenced mental health services, housing support, crisis response teams, food security initiatives and broader community investment are effective approaches to reducing crime
- 70% of respondents trust most or trust all police services in the community

What the data tells us:

- Transport accidents are the second highest leading cause of death for 15–24-year-olds and the third highest leading cause of death for 25–44-year-olds in Grey Bruce
- From 2017-2024 Grey Bruce residents were 1.5x more likely to visit the emergency department for motor vehicle collision injuries than Ontario residents
- Grey Bruce residents between 2017-2024 were over 3x more likely to visit the emergency department for off-road vehicle collision injuries than Ontario
- Violence Against Women Shelters received 3,570 crisis calls for support in 2025
- Grey Bruce police report 1663 domestic violence incidents, 257 sexual violence incidents, 6 human trafficking incidents and 0 domestic homicides/femicides from 2024-2025
- Victim Services Grey Bruce responded to 1,203 referrals and supported 1,635 individuals during the 2025-2026 year
 - Approximately 60% of referrals (708) were related to gender-based violence (domestic violence, sexual assault, criminal harassment/stalking and human trafficking)

Key Performance Indicators:

IPV/GBV/ Human Trafficking (Annual)

- # of domestic violence incidents reported to police
- # of sexual assaults incidents reported to police
- # of human trafficking incidents reported to police
- # of femicides/domestic homicides

Hate Crimes/Incidents (Annual)

- # of hate crimes reported to police
- # of hate incidents reported to police
- # of hate incidents reported to hate crime reporting tool (and qualitative data of trends)

Road Safety (Annual)

- # of distracted driving charges
- # of speeding charges
- # of stunt driving charges
- # of no insurance charges
- # of serious injury/fatal collisions
- # of impaired charges

Drug Trafficking (Annual)

- # of Possession charges
- # of Possession arrests
- # of Fatal Overdoses
- # of Non-fatal Overdoses

Victim Serviced Demand (Annual)

- # of referrals

- # of individuals supported
- Occurrence types

Community events & education (Annual)

- # of joint initiatives
- # of individuals, organizations and businesses reached through education
- % of increase in knowledge (pre and post education)

Community perceptions (5-year)

- % of residents who trust all or most of police
- % of residents who think the role of policing in safety is important or very important
- % of residents who feel safer with an increased police presence

Priority Area: Harmful Substance Use/Addictions

What we heard from the survey:

- 37% of respondents indicated that harmful substance use and addictions were a top priority
- Themes emerged around increased action for prevention, access to treatment and service coordination
- Respondents identified the need for increased support for individuals and families affected by addictions
- Illegal drug use emerged as the most significant concern in this domain, identified by 58% of respondents
- Residents also identified access to addiction services, including waitlists (46%), alcohol use (43%) and youth substance use (38%) as priorities

What the data tells us:

- Accidental Poisonings are the leading cause of death for 15–44-year-olds from 2013-2023 in Grey Bruce
- Western Region grade 7-12 students had a significant increase in the non-medical use of prescription opioid pain relievers in 2023 compared to 2019

- Grey Bruce has a 1.3x higher rate of emergency department visits of injuries due to unintentional poisonings compared to Ontario
- Age-standardized rate (per 100,000 people) for emergency department visits for conditions entirely attributable to cannabis in Grey Bruce are 103.3 compared to Ontario at 76.6
- 28.4% of Grey Bruce residents exceed the low-risk drinking guidelines for chronic disease, compared to Ontario at 17.3%. Grey Bruce rates are the second highest out of all public health units.
- 24.5% of Grey Bruce residents 18+ regularly heavily drink compared to Ontario at 18.4 %
- The percentage of residents 12 and older who smoke daily in Grey Bruce is 17.1% compared to Ontario at 9.0%
- Grey Bruce has seen a 226% increase in the number of opioid-related overdoses from January-June in 2026 compared to the same time frame in 2025
- In 2025 Grey Bruce lost 16 lives to opioid toxicity which shows a 39% decrease in deaths since 2024

Key Performance Indicators:

- # of non-fatal overdoses (annual)
- # of Fatal overdoses (annual)
- # of people/organizations reached through education initiatives (annual)
- # of cross-sector initiatives, referrals and/or coordinated efforts (annual)
- # of advocacy actions undertaken and policy changes/investments influenced (annual)

Priority Area: Housing and Homelessness

What we heard from the survey:

- Housing and Homelessness emerged as the second-highest ranked community improvement area
- Housing affordability was the dominant concern in this area, identified by 65% of respondents
- Residents highlighted the availability of housing (47%), access to housing (44%), housing quality and safety (43%) as important priorities

- 42% of respondents also indicated homelessness as a top priority area for improvement
- Community members view housing challenges extending beyond affordability, with broader concerns related to availability, accessibility, safety and supports for individuals experiencing housing instability
- Residents indicated a strong need for action and investment in safe, affordable and appropriate housing

What the data tells us:

- Over 1 in 3 Grey Bruce tenants are paying unaffordable rent, compared to only 1 in 10 homeowners who cannot afford their housing costs
- In 2025 the average monthly rent for a 1-bedroom rental was \$1,500 and a 2-bedroom rental was \$1,800. A single room's monthly rental cost was \$1,100.
- As of June 30, 2026, 4207 households are on the subsidized housing waitlist in Grey Bruce
- In 2021, 16.5% of households in Grey Bruce had subsidized housing compared to Ontario with 13.7% of households receiving subsidized housing
- In Grey Bruce rental vacancy rates sit at 1.6% compared to the recommended healthy amount of 3% by the province
- In 2025, 214 households experienced homelessness for the first time in Grey Bruce

Key Performance Indicators:

- % change in chronic homelessness (point in time measure) (annual)
- Affordable Housing Deficit- Gap between the core housing need and number of affordable units across Grey Bruce (annual)
- # of Net new affordable housing units- new affordable housing units created- (CMHC affordable, county partnership units) (annual)
- # First Time homelessness inflow (annual)
- % of returns to homelessness (annual)
- # of people/organizations reached through training/education initiatives (annual)
- # of cross-sector initiatives, referrals and/or coordinated efforts (annual)
- # of advocacy actions undertaken and policy changes/investments influenced (annual)
- % from survey affordability, access, safety etc. as need for improvement for housing (5-year)

Priority Area: Mental Health

What we heard from the survey:

- Over half of respondents indicated the need for improvements for accessing and for the availability of mental health services
- 50% of community members highlighted the following mental health conditions as priorities: depression, anxiety and bipolar disorder
- Findings show residents are not only concerned about mental health challenges themselves, but about the affordability and coordination of supports to address them
- Respondents highlighted concerns related to suicide, emotional and psychological trauma as top concerns within the community

What the data tells us:

- Suicide is the third highest leading cause of death for 15–24-year-olds with males having 4x more deaths than females due to suicide
- Suicide is the second highest leading cause of death for 25–44-year-olds with males having 5x more deaths than females due to suicide
- 40.6% of Western Region grade 7-12 students reported fair or poor mental health in 2023, an increase of 12.5% since 2019
- In 2023-2024, the most marginalized Grey Bruce youth (15-29) were 2.4x more likely to visit the emergency department for injuries related to self-harm
- Keystone Child, Youth & Family services supported 1884 unique clients in 2024-2025
- Across all CMHA Grey Bruce's mental health and addictions programs 3,290 individuals in 2024-2025 were supported
- Brightshores Health system supported 63,312 visits for mental health and addictions in 2024-2025

Key Performance Indicators:

- # EMS Behaviour/Psychiatric responses (annual)
- % of incident psychiatric ED visits as first-contact visits (annual)
- # of repeat mental health and addictions ED visits within 30 days (annual)
- Time from referral to first contact (annual)
- # of staff/volunteers/community members trained in SafeTalk (annual)
- # of staff/volunteers/community members trained in ASIST (annual)
- # of people/organizations reached through education initiatives (annual)
- % of residents who rank areas of mental health access and availability as improvement areas (5-year)

Priority Area: Poverty and Income

What we heard from the survey:

- Residents indicated that poverty and income was the number one area for improvement with concerns related to wages, social assistance rates, cost of living pressures and financial insecurity
- Community members emphasized the need for improvements to childcare availability and affordability
- 60% of respondents highlighted the need for improvements for the ability to pay their bills and meet basic needs
- Over half of community members expressed concerns related to being able to enjoy life and participate in leisure activities, especially for youth
- Community members indicated that affordability challenges are not only influencing their economic well-being but also their health, social participation, housing stability and overall quality of life

What the data tells us:

- In 2025 living wage in Grey Bruce was \$24.60 per hour, the second highest in Ontario
- The median individual income is \$36,000 per year while living wages income is \$47,970 per year. The median individual income is 25% less than living wage.
- The Ontario Works financial assistance is only \$8800 per year which is only 18% (1/5) of what is needed per year of a living wage
- Ontario Disability Support Program financial assistance is only \$16,986 per year which is only 35% (1.75/5) of what is needed per year of a living wage.
- 12.3% of older adults are living on low income (apprx 5800 seniors)
- 18% of households in Grey Bruce from 2021-2023 are experiencing food insecurity
- 13.2% of Grey Bruce children (0-17) are living in low income which is higher than Ontario
- Grey Bruce's unemployment rate is 9% compared to Ontario's at 12%

As of June

Key Performance Indicators:

- # and % of eligible residents connected to income and financial supports (annual)
- # of cross-sector initiatives addressing SDOH (annual)
- # and % of initiatives that include people with lived and living experience (planning/decision making) (annual)
- # of advocacy actions undertaken and policy changes/investments influenced (annual)
- # of community members and organizations reached through education and awareness activities (annual)

Staff Report To Council

From: Jeff Dentinger, Fire Chief/CEMC
Date: October 5, 2026
Report: FI-07-26
Subject **Fire Inspection and Enforcement Services Agreements**

Recommendation

That Report FI-07-26 Fire Inspection and Enforcement Services Agreements be received; and

That council approve the Fire Inspection and Enforcement Services Agreement between the Municipality of Hanover and The Municipality of Grey Highlands and The Municipality of Brockton for the provision of fire inspection and enforcement services; and

That the Clerk and CAO be authorized to execute the agreement on behalf of the Town of Hanover; and

That staff be authorized to finalize any administrative details required to implement the agreement.

Background

The Town of Hanover is responsible for providing fire prevention, inspection and enforcement services within the community as required by the Fire Protection and Prevention Act, 1997.

Hanover's current Deputy Chief who was our Fire Prevention Officer has resigned, resulting in a temporary reduction in the Town's fire prevention capacity. Recruitment and training of replacement personnel will take time, particularly given the qualifications and certification requirements associated with the position.

To ensure continuity of service during this transition, the Hanover Fire Department (HFD) is establishing two agreements with neighbouring municipalities to provide access to qualified NFPA-certified fire prevention personnel when required.

Discussion

The proposed agreement with the Municipality of Grey Highlands and the Municipality of Brockton will provide Hanover with access to qualified fire prevention personnel to conduct inspections, follow-up inspections and enforcement activities while internal resources are unavailable.

These services may include inspections of commercial, industrial, assembly, institutional and other buildings, follow-up of identified deficiencies, and enforcement activities under the Fire Protection and Prevention Act, 1997 (FPPA) and the Ontario Fire Code.

The agreement is intended to be a temporary and supplemental resource while Hanover recruits and trains new fire prevention personnel. It will allow the Town to maintain appropriate fire prevention services and address inspection and enforcement requirements without interruption.

Two municipal agreements are being established to provide additional flexibility and ensure access to qualified personnel when required.

Financial Implications

There is no fixed annual cost associated with the agreement. Services will be requested on an as-needed basis. Costs will be based on the Town's current Fees and Services By-law, with the applicable fee determined by the type of structure or inspection service provided.

Where applicable, inspection fees collected by the Town will offset the cost of the contracted service.

Any net costs will be managed within the approved HFD operating budget, subject to available funding.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☒ Goal 1: Safe and Reliable Infrastructure

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☒ Goal 2: Healthy and Welcoming Community

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover “home”.

☐ Goal 3: Strong and Vibrant Economy

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☒ Goal 4: Balanced Growth

Work together to create a community we can all be proud of.

☒ Goal 5: Open and Responsible Government

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Jeff Dentinger
Fire Chief / CEMC

Sherri Walden
CAO

THIS AGREEMENT made this 5th day of October, 2026

BETWEEN:

The Corporation of the Town of Hanover
{Hereinafter called "**Hanover**"}

THE PARTY OF THE FIRST PART

-and-

The Municipality of Brockton
{Hereinafter called "**Brockton**"}

THE PARTY OF THE SECOND PART

-and-

WHEREAS Section 2(3),2(4), and 2(5) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 as amended, establishes that Councils of two or more municipalities may enter into an agreement; providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities and providing for the appointment of a Fire Inspector;

AND WHEREAS Hanover and Brockton effective October 5, 2026 enter into an agreement for Hanover to engage the services of the Brockton, for the purpose of performing Fire Inspections in Hanover on an as-needed basis subject to availability.

AND WHEREAS Hanover and Brockton agree that such employment and service of the Brockton staff for fulfilling the legislative role of Fire Inspections is considered as a shared service under Section 2(4) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4

NOW THEREFORE, in consideration of the mutual covenants, conditions, considerations and payments herein contained, Hanover and Brockton mutually agree as follows:

Definitions

In this Agreement:

- a) **Fire Inspector** means an individual appointed by the Council of the Municipality of Brockton to perform duties and responsibilities related to fire and life safety inspections and enforcement (hereinafter Service or Services), including but not limited to conducting inspections of buildings and properties; identifying and documenting fire and life safety deficiencies; reviewing compliance with applicable legislation, regulations, codes, standards, and municipal by-laws; issuing inspection orders, notices, or other enforcement documentation as authorized; conducting follow-up inspections; maintaining inspection records; responding to fire safety complaints and requests for inspection; and providing fire safety information and recommendations to property owners, occupants, and other stakeholders.

Term of Agreement

The provision of the Services under this Agreement will commence on October 5, 2026, and will continue until such time as Hanover has secured internal capacity for Fire Inspections, subject to extension or earlier termination in accordance with this Agreement.

Employment Contract

The Municipality of Brockton is the employer of their Fire Inspector who will serve Hanover for the purpose of Fire Inspections on an as-needed basis subject to availability. Brockton will invoice Hanover on a cost recovery basis for the hours worked, mileage and any other miscellaneous expenses incurred for Fire Inspections performed by their Fire Inspector in areas in Hanover.

Obligations of Brockton

Brockton represents and warrants to Hanover that Brockton will be solely responsible for, and will ensure, the following:

That for the purposes of payroll, that the Fire Inspector shall be considered as an Employee of Brockton and that Brockton will deduct and submit the required employee deductions and shall provide, such pension and group insurance benefits as other Brockton employees.

Obligations of Hanover

Hanover represent and warrants to Brockton that Hanover will be responsible for, and will ensure, the following:

To submit, in response to an invoice from Brockton, payment for salary, benefits, supplies and materials in accordance with Schedule "A" attached here.

Adjustments

Hanover and Brockton concur and agree that either party may with 30 days' written notice request a review of the cost sharing arrangements in Schedule "A".

Records

All records and information received for the purpose of providing the services shall remain the property of Hanover who provided the records for information and shall not be divulged or revealed to third parties.

Human Resources

The Fire Inspector is responsible for abiding by the policies passed by Hanover. The Fire Inspector shall be cognizant of the policies/procedures passed by Hanover receiving the service. It shall be the responsibility of the Fire Chief of Hanover, receiving the service, to educate the Fire Inspector on the pertinent policies/procedures.

Should there be any performance issues associated with the Fire Inspector, Hanover receiving the service, shall report the information to Brockton's Fire Chief for processing.

Indemnification

Each party shall indemnify, defend, and save harmless the other party (including its elected officials, officers, directors, employees, agents, and representatives) from any and all claims, demands, costs (including legal costs on a substantial indemnity basis), penalties, fines, fees, royalties, damages (including indirect, special, remote, and consequential damages) and causes of action, including, without limitation, proprietary or personal injury (including death) that arise from, either directly or indirectly, or relate to, any act or omission of the other party, its directors, officers, employees, agents, affiliates, partners (general or limited), members, joint venturers, contractors, subconsultants, and other representatives, in connection with a party's rights and responsibilities pursuant to this Agreement, except to the extent that same was caused by the negligence or misconduct of the other party. The rights to indemnity contained herein shall survive the early termination or expiry of this Agreement.

Notwithstanding the above, Hanover receiving service shall indemnify, defend, and save harmless Brockton providing the service (including its elected officials, officers, directors, employees, agents, and representatives) and the Fire Inspector from any and all claims, demands, costs (including legal costs on a substantial indemnity basis), penalties, fines, fees, royalties, damages (including indirect, special, remote, and consequential damages) and causes of action, including, without limitation, proprietary or personal injury (including death) that arise from, either directly or indirectly, or relate

to, any act or omission of the Fire Inspector in performing his duties and services on behalf of Hanover, except to the extent that same was caused by the negligence or misconduct of the Fire Inspector. The rights to indemnity contained herein shall survive the early termination or expiry of this Agreement.

Insurance

Prior to the provision of services pursuant to this Agreement, Hanover shall provide Brockton with the proof of comprehensive general liability insurance with a minimum limit of two million (\$2,000,000). The insurance will include Brockton as an additional insured for the services provided in this Agreement. Coverage shall include, but not be limited to:

- Bodily and personal injury, including harassment and discrimination;
- Professional liability and errors and omissions insurance in the amount of not less than one million (\$1,000,000);
- Property damage insurance against loss or damage by perils of "all risks" to the extent available and obtainable from time to time;
- Products and completed operations;
- Blanket contractual liability; and
- Cross liability

Coverage for liability arising out of an alleged breach of statutory duty under applicable legislation will also be provided in the form of Errors and Omissions Liability coverage, subject to the same limit and cancellation clause noted above.

Hanover shall provide Certificates of Insurance showing compliance with this provision to Brockton, before delivering any request for services. Such Certificate shall provide that the required insurance coverage will not be cancelled or altered without thirty (30) days advance written notice to the additional insured, unless otherwise required by law.

Dispute Resolution

If, during the Term, a dispute or disagreement arises between the parties that cannot be resolved, then the parties agree to participate in the following dispute resolution procedure:

Upon the written request by either party to the other party, the nature of the dispute or disagreement shall be brought to the attention of each party's Chief Administrative Officer (the "CAO"). The CAOs will meet with a view to amicably resolve any dispute or disagreement with respect to any matter in this Agreement, the interpretation thereof, or the performance by the parties.

If the CAOs fail to resolve the dispute within fifteen (15) calendar days following the date of their meeting, then they shall each prepare a written report for their respective Councils. The Council of Hanover and the Council of Brockton each agree to appoint two (2) members to work with two (2) members of the other municipality to resolve the dispute or disagreement.

All reasonable requests for information regarding the dispute or disagreement made by one participant of this dispute resolution process to that participant's counterpart in the process, except for any confidential information or information that has no relevance to the dispute or disagreement in question, shall be honoured in order that each of the parties may be fully advised of the other's position.

In the event that the designated Council representatives cannot resolve the dispute within 45 days of the first meeting between the parties, or within such other period of time as the parties may have agreed, either party may, with written notice to the other party, submit the dispute or disagreement to arbitration in accordance with the provisions of the *Arbitrations Act* {Ontario}.

The party wishing to commence arbitration shall give the other party a written notice describing the dispute or disagreement to be arbitrated. Any arbitration will be carried out by a single arbitrator, who has been chosen jointly by both parties. The costs and expenses of arbitration will be allocated by the arbitrator between the parties, as the

arbitrator determines in accordance with applicable law.

Notice

Any notice required to be given, served or delivered must be in writing and sent to the other party at the address indicated below, or to such other address as may be designated by notice provided by either party to the other:

For Hanover;
Clerk
Town of Hanover
341 10th Street
Hanover, ON N4N 1P5
Email: civic@hanover.ca

For Brockton;
Clerk
100 Scott Street
Walkerton, ON N0G 2VO
Email: fhamilton@brockton.ca

GENERAL

Choice of Law

The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the province of Ontario and the laws of Canada applicable therein.

Interpretation

This Agreement has been submitted to the scrutiny of all parties to this Agreement and shall be given as fair and reasonable interpretation as possible without consideration or weight being given to the Agreement having been drafted by any party to this Agreement or its counsel.

Sections and Headings

The division of this Agreement into Articles and Sections and the insertion of headings are for the convenience of reference only and will not affect the construction or interpretation of this Agreement. The terms "this Agreement", "hereof", "hereunder" or similar expressions refer to this Agreement and not to any particular Section or other portion hereof and include any Agreement or instrument supplemental or ancillary hereto. Unless something in the subject matter or context is inconsistent therewith, references herein to Sections and Schedules are to Sections and Schedules of this Agreement.

Benefit of Agreement

This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of Hanover and Brockton, respectively.

Entire Agreement

This Agreement constitutes the entire Agreement between the parties with respect to the subject matter of this Agreement in respect of the period commencing October 5 2026. There are no representations, warranties, conditions, undertakings, or collateral Agreements, express, implied, or statutory, between the parties about such subject matter other than as expressly set forth in this Agreement.

Amendment

No amendment to this Agreement will be valid or binding unless it is set forth in writing and duly executed by both parties. Similarly, no waiver of any breach of any provision in this Agreement will be effective or binding, unless it is made in writing and duly signed by the party purporting to give the same.

Severability

In the event that any provision of this Agreement is determined by any court of competent jurisdiction to be invalid or unenforceable in whole or in part for any reason whatsoever, such invalidity or unenforceability shall attach only to such provision or part of such provision and the remaining part of such provision and all other provisions of this Agreement shall continue in full force and effect.

Applicable By-laws

Each of the parties hereby acknowledges and agrees that they will pass all necessary by-laws to give full force and effect to this Agreement.

Independent Legal Advice

Each of the parties hereby acknowledges that it has had an adequate opportunity to obtain independent legal advice prior to execution of this Agreement and has either obtained such advice or freely chosen not to do so, and that each of the parties executes this Agreement voluntarily and with full knowledge and understanding of the contents of this Agreement.

Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument. Counterparts shall be accepted in original, electronic, or facsimile form, and the parties to this Agreement adopt any signatures received by receiving facsimile or electronic form as original signatures of the parties.

Transfer of Powers

The municipalities agree and hereby acknowledge that this Agreement shall not constitute a transfer of powers under the Municipal Act 2001, as amended. Brockton is being retained as an independent contractor to provide the services and carry out the role of Fire Inspection. For clarity, Hanover having jurisdiction shall remain the entity providing authority to perform Fire Inspections. Brockton providing for the Services under this Agreement may recommend certain Actions but will ultimately abide by the entity responsible under legal authority.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals as of the day and year first above written.

THE CORPORATION OF THE TOWN OF HANOVER

Mayor

Clerk

THE MUNICIPALITY OF BROCKTON

Mayor

Clerk

SCHEDULE "A" Shared Services

Payroll Costs - The general Agreement in principle between Brockton and Hanover is that Hanover will compensate Brockton on a cost-recovery basis for all payroll costs associated with Hanover's employment of the Fire Inspector. Shall follow the most current version of Schedule H – Fire Department Rates and Fees By-law for Hanover for the duration of this agreement. This billing rate shall apply to inspection time, report writing time and travel time.

Administration Costs - Administration costs (office supplies, telecommunications, payroll etc.) and ongoing management/development costs shall be recovered by a 5% factor to the hourly rate.

Training /Conference Costs - Brockton will cover the costs for regular staff training. However, if Hanover requires that Brockton's Fire Inspector attend specific training, seminar, and/or conferences - Hanover is wholly responsible for covering all related registration, hotel, parking and per diem etc. costs. Additionally, Hanover will be billed for mileage and hours claimed while the employee is away.

Mileage Costs - Mileage shall be recorded by the Fire Inspector when working for Hanover and submitted to Brockton for payment. Brockton shall invoice for mileage incurred to perform the service in Hanover at the CRA mileage rate.

Hours of Business -The Fire Inspector will normally work within the business hours of 8:30 AM-4:30 PM, Monday to Friday.

To ensure inspections are conducted upon request or complaint, or otherwise required by law and documented in the associated property files accordingly.

To maintain compliance with the:

- Municipal Act, 2001, 5.0. 2001 (as amended and as it exists from time to time);
- 2024 Building Code (as amended and as it exists from time to time);
- Fire Protection and Prevention Act, 1997, 5.0. 1997, c. 4
- Occupational Health and Safety Act, R.5.O. 1990, c.0.1 (as amended and as it exists from time to time); and
- All other applicable legislation, regulations, by-laws, policies, and procedures for Hanover
- To act professionally and in the best interest of Hanover
- To maintain a valid Class "G" Ontario Driver's License

THIS AGREEMENT made this 5th day of October, 2026

BETWEEN:

The Corporation of the Town of Hanover
{Hereinafter called "**Hanover**"}

THE PARTY OF THE FIRST PART

-and-

The Municipality of Grey Highlands
{Hereinafter called "**Grey Highlands**"}

THE PARTY OF THE SECOND PART

-and-

WHEREAS Section 2(3),2(4), and 2(5) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 as amended, establishes that Councils of two or more municipalities may enter into an agreement; providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities and providing for the appointment of a Fire Inspector;

AND WHEREAS Hanover and Grey Highlands effective October 5, 2026 enter into an agreement for Hanover to engage the services of the Grey Highlands, for the purpose of performing Fire Inspections in Hanover on an as-needed basis subject to availability.

AND WHEREAS Hanover and Grey Highlands agree that such employment and service of the Grey Highlands staff for fulfilling the legislative role of Fire Inspections is considered as a shared service under Section 2(4) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4

NOW THEREFORE, in consideration of the mutual covenants, conditions, considerations and payments herein contained, Hanover and Grey Highlands mutually agree as follows:

Definitions

In this Agreement:

- a) **Fire Inspector** means an individual appointed by the Council of the Municipality of Grey Highlands to perform duties and responsibilities related to fire and life safety inspections and enforcement (hereinafter Service or Services), including but not limited to conducting inspections of buildings and properties; identifying and documenting fire and life safety deficiencies; reviewing compliance with applicable legislation, regulations, codes, standards, and municipal by-laws; issuing inspection orders, notices, or other enforcement documentation as authorized; conducting follow-up inspections; maintaining inspection records; responding to fire safety complaints and requests for inspection; and providing fire safety information and recommendations to property owners, occupants, and other stakeholders.

Term of Agreement

The provision of the Services under this Agreement will commence on October 5, 2026, and will continue until such time as Hanover has secured internal capacity for Fire Inspections, subject to extension or earlier termination in accordance with this Agreement.

Employment Contract

The Municipality of Grey Highlands is the employer of their Fire Inspector who will serve Hanover for the purpose of Fire Inspections on an as-needed basis subject to availability. Grey Highlands will invoice Hanover on a cost recovery basis for the hours worked, mileage and any other miscellaneous expenses incurred for Fire Inspections performed by their Fire Inspector in areas in Hanover.

Obligations of Grey Highlands

Grey Highlands represents and warrants to Hanover that Grey Highlands will be solely responsible for, and will ensure, the following:

That for the purposes of payroll, that the Fire Inspector shall be considered as an Employee of Grey Highlands and that Grey Highlands will deduct and submit the required employee deductions and shall provide, such pension and group insurance benefits as other Grey Highlands employees.

Obligations of Hanover

Hanover represent and warrants to Grey Highlands that Hanover will be responsible for, and will ensure, the following:

To submit, in response to an invoice from Grey Highlands, payment for salary, benefits, supplies and materials in accordance with Schedule "A" attached here.

Adjustments

Hanover and Grey Highlands concur and agree that either party may with 30 days' written notice request a review of the cost sharing arrangements in Schedule "A".

Records

All records and information received for the purpose of providing the services shall remain the property of Hanover who provided the records for information and shall not be divulged or revealed to third parties.

Human Resources

The Fire Inspector is responsible for abiding by the policies passed by Hanover. The Fire Inspector shall be cognizant of the policies/procedures passed by Hanover receiving the service. It shall be the responsibility of the Fire Chief of Hanover, receiving the service, to educate the Fire Inspector on the pertinent policies/procedures.

Should there be any performance issues associated with the Fire Inspector, Hanover receiving the service, shall report the information to Grey Highlands's Fire Chief for processing.

Indemnification

Each party shall indemnify, defend, and save harmless the other party (including its elected officials, officers, directors, employees, agents, and representatives) from any and all claims, demands, costs (including legal costs on a substantial indemnity basis), penalties, fines, fees, royalties, damages (including indirect, special, remote, and consequential damages) and causes of action, including, without limitation, proprietary or personal injury (including death) that arise from, either directly or indirectly, or relate to, any act or omission of the other party, its directors, officers, employees, agents, affiliates, partners (general or limited), members, joint venturers, contractors, subconsultants, and other representatives, in connection with a party's rights and responsibilities pursuant to this Agreement, except to the extent that same was caused by the negligence or misconduct of the other party. The rights to indemnity contained herein shall survive the early termination or expiry of this Agreement.

Notwithstanding the above, Hanover receiving service shall indemnify, defend, and save harmless Grey Highlands providing the service (including its elected officials, officers, directors, employees, agents, and representatives) and the Fire Inspector from any and all claims, demands, costs (including legal costs on a substantial indemnity basis), penalties, fines, fees, royalties, damages (including indirect, special, remote, and consequential damages) and causes of action, including, without

limitation, proprietary or personal injury (including death) that arise from, either directly or indirectly, or relate to, any act or omission of the Fire Inspector in performing his duties and services on behalf of Hanover, except to the extent that same was caused by the negligence or misconduct of the Fire Inspector. The rights to indemnity contained herein shall survive the early termination or expiry of this Agreement.

Insurance

Prior to the provision of services pursuant to this Agreement, Hanover shall provide Grey Highlands with the proof of comprehensive general liability insurance with a minimum limit of two million (\$2,000,000). The insurance will include Grey Highlands as an additional insured for the services provided in this Agreement. Coverage shall include, but not be limited to:

- Bodily and personal injury, including harassment and discrimination;
- Professional liability and errors and omissions insurance in the amount of not less than one million (\$1,000,000);
- Property damage insurance against loss or damage by perils of "all risks" to the extent available and obtainable from time to time;
- Products and completed operations;
- Blanket contractual liability; and
- Cross liability

Coverage for liability arising out of an alleged breach of statutory duty under applicable legislation will also be provided in the form of Errors and Omissions Liability coverage, subject to the same limit and cancellation clause noted above.

Hanover shall provide Certificates of Insurance showing compliance with this provision to Grey Highlands, before delivering any request for services. Such Certificate shall provide that the required insurance coverage will not be cancelled or altered without thirty (30) days advance written notice to the additional insured, unless otherwise required by law.

Dispute Resolution

If, during the Term, a dispute or disagreement arises between the parties that cannot be resolved, then the parties agree to participate in the following dispute resolution procedure:

Upon the written request by either party to the other party, the nature of the dispute or disagreement shall be brought to the attention of each party's Chief Administrative Officer (the "CAO"). The CAOs will meet with a view to amicably resolve any dispute or disagreement with respect to any matter in this Agreement, the interpretation thereof, or the performance by the parties.

If the CAOs fail to resolve the dispute within fifteen (15) calendar days following the date of their meeting, then they shall each prepare a written report for their respective Councils. The Council of Hanover and the Council of Grey Highlands each agree to appoint two (2) members to work with two (2) members of the other municipality to resolve the dispute or disagreement.

All reasonable requests for information regarding the dispute or disagreement made by one participant of this dispute resolution process to that participant's counterpart in the process, except for any confidential information or information that has no relevance to the dispute or disagreement in question, shall be honoured in order that each of the parties may be fully advised of the other's position.

In the event that the designated Council representatives cannot resolve the dispute within 45 days of the first meeting between the parties, or within such other period of time as the parties may have agreed, either party may, with written notice to the other party, submit the dispute or disagreement to arbitration in accordance with the provisions of the *Arbitrations Act* {Ontario}.

The party wishing to commence arbitration shall give the other party a written notice describing the dispute or disagreement to be arbitrated. Any arbitration will be carried out by a single arbitrator, who has been chosen jointly by both parties. The costs and

expenses of arbitration will be allocated by the arbitrator between the parties, as the arbitrator determines in accordance with applicable law.

Notice

Any notice required to be given, served or delivered must be in writing and sent to the other party at the address indicated below, or to such other address as may be designated by notice provided by either party to the other:

For Hanover;
Clerk
Town of Hanover
341 10th Street
Hanover, ON N4N 1P5
Email: civic@hanover.ca

For Grey Highlands;
Clerk
206 Toronto Street South
Markdale, ON N0C 1H0
Email: C@greyhighlands.ca

GENERAL

Choice of Law

The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the province of Ontario and the laws of Canada applicable therein.

Interpretation

This Agreement has been submitted to the scrutiny of all parties to this Agreement and shall be given as fair and reasonable interpretation as possible without consideration or weight being given to the Agreement having been drafted by any party to this Agreement or its counsel.

Sections and Headings

The division of this Agreement into Articles and Sections and the insertion of headings are for the convenience of reference only and will not affect the construction or interpretation of this Agreement. The terms "this Agreement", "hereof", "hereunder" or similar expressions refer to this Agreement and not to any particular Section or other portion hereof and include any Agreement or instrument supplemental or ancillary hereto. Unless something in the subject matter or context is inconsistent therewith, references herein to Sections and Schedules are to Sections and Schedules of this Agreement.

Benefit of Agreement

This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of Hanover and Grey Highlands, respectively.

Entire Agreement

This Agreement constitutes the entire Agreement between the parties with respect to the subject matter of this Agreement in respect of the period commencing October 5 2026. There are no representations, warranties, conditions, undertakings, or collateral Agreements, express, implied, or statutory, between the parties about such subject matter other than as expressly set forth in this Agreement.

Amendment

No amendment to this Agreement will be valid or binding unless it is set forth in writing and duly executed by both parties. Similarly, no waiver of any breach of any provision in this Agreement will be effective or binding, unless it is made in writing and duly signed by the party purporting to give the same.

Severability

In the event that any provision of this Agreement is determined by any court of competent jurisdiction to be invalid or unenforceable in whole or in part for any reason whatsoever, such invalidity or unenforceability shall attach only to such provision or part of such provision and the remaining part of such provision and all other provisions of this Agreement shall continue in full force and effect.

Applicable By-laws

Each of the parties hereby acknowledges and agrees that they will pass all necessary by-laws to give full force and effect to this Agreement.

Independent Legal Advice

Each of the parties hereby acknowledges that it has had an adequate opportunity to obtain independent legal advice prior to execution of this Agreement and has either obtained such advice or freely chosen not to do so, and that each of the parties executes this Agreement voluntarily and with full knowledge and understanding of the contents of this Agreement.

Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument. Counterparts shall be accepted in original, electronic, or facsimile form, and the parties to this Agreement adopt any signatures received by receiving facsimile or electronic form as original signatures of the parties.

Transfer of Powers

The municipalities agree and hereby acknowledge that this Agreement shall not constitute a transfer of powers under the Municipal Act 2001, as amended. Grey Highlands is being retained as an independent contractor to provide the services and carry out the role of Fire Inspection. For clarity, Hanover having jurisdiction shall remain the entity providing authority to perform Fire Inspections. Grey Highlands providing for the Services under this Agreement may recommend certain Actions but will ultimately abide by the entity responsible under legal authority.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals as of the day and year first above written.

THE CORPORATION OF THE TOWN OF HANOVER

Mayor

Clerk

THE MUNICIPALITY OF GREY HIGHLANDS

Mayor

Clerk

SCHEDULE "A" Shared Services

Payroll Costs - The general Agreement in principle between Grey Highlands and Hanover is that Hanover will compensate Grey Highlands on a cost-recovery basis for all payroll costs associated with Hanover's employment of the Fire Inspector. Shall follow the most current version of Schedule H – Fire Department Rates and Fees By-law for Hanover for the duration of this agreement. This billing rate shall apply to inspection time, report writing time and travel time.

Administration Costs - Administration costs (office supplies, telecommunications, payroll etc.) and ongoing management/development costs shall be recovered by a 5% factor to the hourly rate.

Training /Conference Costs - Grey Highlands will cover the costs for regular staff training. However, if Hanover requires that Grey Highlands's Fire Inspector attend specific training, seminar, and/or conferences - Hanover is wholly responsible for covering all related registration, hotel, parking and per diem etc. costs. Additionally, Hanover will be billed for mileage and hours claimed while the employee is away.

Mileage Costs - Mileage shall be recorded by the Fire Inspector when working for Hanover and submitted to Grey Highlands for payment. Grey Highlands shall invoice for mileage incurred to perform the service in Hanover at the CRA mileage rate.

Hours of Business -The Fire Inspector will normally work within the business hours of 8:30 AM-4:30 PM, Monday to Friday.

To ensure inspections are conducted upon request or complaint, or otherwise required by law and documented in the associated property files accordingly.

To maintain compliance with the:

- Municipal Act, 2001, 5.0. 2001 (as amended and as it exists from time to time);
- 2024 Building Code (as amended and as it exists from time to time);
- Fire Protection and Prevention Act, 1997, 5.0. 1997, c. 4
- Occupational Health and Safety Act, R.5.O. 1990, c.0.1 (as amended and as it exists from time to time); and
- All other applicable legislation, regulations, by-laws, policies, and procedures for Hanover
- To act professionally and in the best interest of Hanover
- To maintain a valid Class "G" Ontario Driver's License

Staff Report To Council

From: Vicki McDonald, Manager of Legislative Services/Clerk
Date: October 5, 2026
Report: CL-12-26
Subject **Integrity Commissioner Appointment**

Recommendation

That Report CL-12-26 be received; and

That council direct staff to prepare and bring forward a by-law for consideration at the December 7, 2026 regular council meeting appointing Lauren Chee-Hing of Gridin Advocates as the Integrity Commissioner for the Town of Hanover, in accordance with the terms outlined in the report.

Background

Section 223.3 of the *Municipal Act, 2001* authorizes municipalities to appoint an Integrity Commissioner (IC) who reports directly to council and performs functions assigned by the municipality with respect to:

- The application of the Code of Conduct for Members of Council and local boards;
- The application of procedures, rules and policies governing ethical behaviour;
- Matters arising under the *Municipal Conflict of Interest Act*;
- Advice to members respecting their obligations under applicable legislation and policies; and
- Education and training regarding ethical conduct and accountability in municipal government.

The Town appointed Principles Integrity as its IC in 2019 following a collaborative recruitment process led by Grey County and participating lower-tier municipalities. At that time, Principles Integrity, Jeff Abrams and Janice Atwood-Petkovski, were selected based on their extensive experience in municipal law and governance.

The Town has now been advised that Principles Integrity will be resigning from its role as Integrity Commissioner and discontinuing the provision of IC services effective January 1, 2027.

In anticipation of this transition, Grey County municipalities once again undertook a collaborative recruitment and evaluation process to identify a successor IC.

Municipal representatives reviewed proposals and interviewed shortlisted candidates to ensure continued access to qualified and independent integrity commissioner services across the region.

Discussion

Following the recruitment process, participating municipalities unanimously recommended the appointment of Lauren Chee-Hing of Gridin Advocates as the preferred candidate to serve as IC.

Ms. Chee-Hing is a respected municipal lawyer with extensive experience in municipal governance, ethics, accountability, council conduct matters, and conflict of interest legislation. Through Gridin Advocates, she provides IC services to municipalities across Ontario and brings substantial knowledge of municipal governance and legislative requirements.

The proposed service model differs from the Town's original 2019 agreement with Principles Integrity. Rather than an annual retainer arrangement, the proposed agreement provides services on an as-required basis and includes:

- No annual retainer fee;
- An hourly rate of \$300 for IC services;
- Notification to the municipality when costs associated with a single matter are expected to exceed \$5,000;
- Additional fees for training, education sessions, meeting attendance, travel, accommodation, and related disbursements as required.

The collaborative approach undertaken by Grey County municipalities continues to provide consistency in service delivery throughout the region while reducing administrative effort associated with individual procurement processes.

As the appointment of an IC constitutes the appointment of a municipal officer, staff recommend that the appointment by-law be considered by the newly elected council following the October 26, 2026, municipal election. The earliest opportunity is anticipated to be the first regular council meeting in December 2026, at which time the appointment would take effect immediately upon adoption of the by-law.

Financial Implications

The proposed agreement does not include an annual retainer fee.

Costs will be incurred only as services are required and will be charged at the approved hourly rate together with any applicable training, travel, accommodation, and related expenses. These costs will be accommodated within annual operating budget allocation for IC services which for 2026 is \$3,100.00.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☐ **Goal 1: Safe and Reliable Infrastructure**

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☐ **Goal 2: Healthy and Welcoming Community**

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover “home”.

☐ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☐ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Vicki McDonald
Manager of Legislative Services/Clerk

Sherri Walden
CAO

EMERGENCY MANAGEMENT PROGRAM COMMITTEE (EMPC) MINUTES

September 14, 2026 at 1:30pm

Fire Station Training Room

Attendees: Sue Paterson, Mayor
Sherri Walden, CAO
Jeff Dentinger, CEMC
Brandon Dobson, Alternate CEMC
Laura Christen, Alternate CEMC
Tanya Patterson, Recorder
Codey Cooke, Fire

1. DISCLOSURE OF PECUNIARY INTEREST

None noted.

2. REVIEW OF PREVIOUS MINUTES – June 10, 2026

The minutes of the June 10, 2026 meeting were reviewed.

3. REVIEW OF PROGRAM COMMITTEE ACTIVITIES SINCE LAST MEETING

None noted

4. REVIEW OF EMERGENCIES/INCIDENTS IN 2026

None noted.

5. ACTIVITIES OF MEETING**5.1 2026 EOC Location and Room Setup**

OWL units and an Emergency Management laptop have been received and will be used during the mock.

The internet in a box has been received and will be reviewed during training. Starlink internet service is required for the internet in a box. Tim Wilken from MicroAge will provide detailed instructions for all technical items.

ACTION:

- **Equipment to be reviewed and utilized during training and mock.**
- **CEMC Dentinger will contact MicroAge to inquire about an emergency contact and phone number.**

5.2 2026 Community Preparedness Grant

The province is seeking applications for Round 4 of this grant. CEMC Dentinger reviewed suggested options to consider for the grant. Deadline is October 7th.

ACTION:

- CEMC Dentinger will submit the grant application requesting funding for a portable light tower.
- After a thorough review of the application process, it was determined that Hanover would not qualify for this round of the grant as they have received funds in the past. The application was not submitted.

5.3 Follow up to 2026 Review of Critical Infrastructure (CI) list

CEMC Dentinger reviewed the CI list with the committee, specifically to review the status of the old water tower and identifying if the tower should remain on the list. The committee approved the CI list, with the required changes.

ACTION:

- **CEMC Dentinger will ensure the CI list is updated as discussed and attempt to add page numbers to the document.**

5.4 Public education strategies for 2026

A review of the upcoming 2026 education strategies took place:

- Clock Tower display for Emergency Preparedness Week - window clings for door and full window banner/display with grommets; display in October during Fire Prevention Week, as well as May 1st week during Emergency Preparedness Week. - **COMPLETED**
- Alarmed for Life Inspections to include EM pamphlets and information. - **ONGOING**
- Two Council safety messages focusing on EM topics to be provided to legislative services staff. - **COMPLETED**
- Inclusion in Fire Department displays. Portions of the displays provide Emergency Management information to the public in the form of brochures, magnets and posters. - **ONGOING**
- Quarterly social media posts regarding emergency management topic. – **ONGOING**. CEMC Dentinger provided social media posts that have occurred this far in 2026 at the previous meeting. No new ones have been published.
- Inclusion of emergency management information within fire department education at local schools. - **ONGOING**
- 2026 communications should focus on cyber security to relate to the training and mock.
- Attendance at aging expo on March 24 – **COMPLETED**
- Include Hanover Emergency Management brochures in water bills, with assistance from the Admin high school co-op student. Finance staff confirmed that a PDF attachment can be included with the water bills that are emailed. – **CEMC Dentinger will provide a pamphlet for the committee to review at the next meeting and provide updates for an insert with the water bills.**

- Inclusion of a full page of emergency management information in the monthly senior's newsletter produced by PRC. **COMPLETED**
- Pamphlets were provided at the Home & Lifestyle Show - **COMPLETED**

ACTION:

- **None**

5.5 Who's Responding Notification

A date is set with the two alternate CEMC's for training on how to utilize Who's Responding to notify MCEG members.

ACTION:

- **None**

5.6 Communications During Emergencies

We currently have an Emergency Information Officer (EIO) established. A communications staff member will sit with the EIO/CAO during an emergency to develop messaging. The EIO/CAO will determine which communication is to be shared with residents.

Any communications required outside of an emergency is to go through the CAO.

ACTION:

- **CAO Walden will share with incoming CAO, Andrew Wilken, the responsibilities of determining if social media posts are required during various emergency situations.**

5.7 Emergency Transportation Support

The committee reviewed an email provided by Saugeen Mobility and Regional Transit regarding emergency transportation after hours. This information was provided to the committee for information purposes.

ACTION:

- **To be included in the emergency binder.**

5.8 2026 Training

CEMC Dentinger completed a high-level review of 2026 Training that is planned for September 29, 2026 at 9am at the Fire Station:

- Training is focused on Cyber Security
- Guest speakers include David Smith (Orangeville CAO), MicroAge, Representatives from CMR Insurance
- Information pertaining to types of cyber attacks, critical services that can be affected, business continuity, case studies of other municipalities, the MCEG's job in a cyber attack, key take aways
- General Hanover Emergency Management information will be reviewed, roles within the EOC, technology in the EOC, activating the EOC, note taking exercise, and dashboard review.
- Mentimeter has been used within the presentation as requested by the committee

ACTION:

- None

5.9 2026 Mock

CEMC Dentinger completed a high-level review of 2026 Mock that is planned for October 21, 2026 at 9am at the Fire Station.

The topic as approved by the committee is Cybersecurity.

All municipal MECG staff have confirmed attendance. Invitations have also been sent to CMR and MicroAge.

As requested by the committee, the mock exercise will be led by the Incident Commander (IC). Each group will complete assigned activities and report updates to the IC to support decisions on next steps and timelines.

As it is a cyber attack only internal members will be invited, as confidential information may be shared.

ACTION:

- None

6. NEXT MEETING

The next meeting is scheduled for November 4, 2026 at 1:30pm at the Fire Station as a debrief of the emergency mock.

The next quarterly meeting for January will be scheduled at the next meeting.

7. CLOSING OF MEETING

The meeting adjourned at 2:30pm.

ECONOMIC, TOURISM AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE MINUTES

Friday, September 18, 2026 | 9:00 am
 Saugeen Room | Civic Centre

MEMBERS PRESENT: Chair Dave Eccles | Mayor Sue Paterson (arrived at 9:30) | Susan Sakal | Alina Rehkopf (left at 9:50) | Jason Rahn

REGRETS: Jennifer Olivero | Georgina Barlow | Jason Radstake | Pat Butler

OTHERS PRESENT: April Marshall | Lindsey McLean

**DISCLOSURE OF
PECUNIARY INTEREST:** None

DELEGATIONS: None

DISCUSSIONS & DECISIONS

1. Adoption of May 20, 2026, Regular Meeting Minutes.

Moved by SUSAN SAKAL / Seconded by ALINA REHKOPF

THAT the minutes of the May 20, 2026, Regular Meeting be approved as printed and circulated.

CARRIED

2. Adoption of June 3, 2026, Regular Cultural Roundtable Sub-Committee Meeting Minutes.

Moved by JASON RAHN / Seconded by SUSAN SAKAL

THAT the minutes of the June 3, Regular Cultural Roundtable Sub-Committee Meeting be approved as printed and circulated.

CARRIED

A. Marshall highlighted that Culture Days starts on September 18. She shared events that are happening over the two-week period, including that the Heritage Committee is meeting September 19, to film stories of Hanover, under the theme of "I Remember When".

A. Marshall identified that the Town of Hanover Scavenger Hunt on the Driftscape app platform is doing well and confirmed that staff have access to data around participation. Ryan Harris of Artie Music is starting a Film and Music Festival on October 3, at the Hanover Legion. Additionally, the Saugeen Culture Bus Tour is back, a collaboration between Hanover, Minto and Wellington North. Hanover stops include Bev Morgan Studio and the Hanover Fire Station. For Palmerston,

attendees will visit the Palmerston Railway Heritage Museum, with the opportunity to ride the hand carts. In Wellington North, visitors can experience Lynes Blacksmith Shop in Kenilworth and Misty Meadows in Conn.

3. Adoption of August 5, 2026, Regular Cultural Roundtable Sub-Committee Meeting Minutes.

Moved by ALINA REHKOPH / Seconded by JASON RAHN

THAT the minutes of the August 5, 2026, Regular Cultural Roundtable Sub-Committee Meeting be approved as printed and circulated.

CARRIED

A. Marshall provided clarity on the TIFF Film Circuit opportunity that the Hanover Public Library has an interest in pursuing, with films being screened at the Hanover Civic Theatre.

4. Adoption of June 18, 2026, Regular Heritage Sub-Committee Meeting Minutes.

Moved by JASON RAHN / Seconded by ALINA REHKOPH

THAT the minutes of the June 18, 2026, Regular Heritage Sub-Committee Meeting be approved as printed and circulated.

CARRIED

J. Rahn confirmed that the “I Remember When” engagement event is all set up for Culture Days. He also shared a historic homes update, with eight houses identified with heritage significance to date. The committee has made plaques to display on the homes and owners are supportive of the project. Interestingly, the houses have direct affiliation with Daniel Knechtel or someone who worked for Daniel.

J. Rahn shared that the Tommy Burns Hall of Fame medal has been framed and will be on display at the archives for the “I Remember When” events, after which time it will be moved to the P&H Centre heritage display cases.

5. Business Arising from Minutes

Nil

6. Business Retention & Expansion (BR+E) Action Plan Roadmap

6.1.1. Distribution

A. Marshall handed out physical copies of the BR+E Action Plan Roadmap to committee members, highlighting that it was created with input from the Chamber of Commerce, other business community members and EDTCDAC. A. Marshall shared that booklets have been distributed to survey respondents with a thank you letter for their participation.

A. Marshall shared that businesses noted constraints around workforce attraction and development, housing enablement, space readiness, collaboration, business navigation support and business continuity.

The roadmap highlights quick wins, 6-12 months plan, 12-24 months plan and 2-5 year plan, in addition to measurements.

6.1.2. Recognition

A. Marshall was asked to present at the Teeny Tiny Summit in Clifford this past May, around the BR+E work that has been completed, including development of the roadmap. Subsequently, she was asked to present to Ministry of Rural Affairs staff as part of their development training. An article is also being written and will be released in September on the Ministry's LinkedIn about how Hanover implemented further action based on the BR+E survey findings.

6.1.3. Actions Underway

A. Marshall shared work already being completed to support the plan, including Business Spotlights on social media, sharing that the summer student recorded interviews and highlights of downtown businesses. This also allowed the Town to enhance the businesses Driftscape listings. It is picking up momentum as additional businesses are inquiring about how to be featured.

A. Marshall shared that she has been asked to sit on the Hanover Chamber of Commerce meetings. The Chamber recently developed a strategic plan, and A. Marshall is helping to facilitate a session around turning a strategic plan into actions with the executive.

Saugeen Economic Development Corporation is now delivering the BizLink Program for succession planning, and Grey County is working with the provincial program, so our area will be well positioned to collaborate and support business transitions. D. Eccles also shared that SEDC is working on a program to support businesses with tariffs.

A. Marshall shared that Downtown Plan implementation is closely tied to these actions as well and that the Town launched a Housing Needs Assessment Survey that is open until September 23 for residents and businesses to complete.

7. Downtown Plan

7.1.1. Hanover Downtown Plan

A. Marshall shared that the Hanover Downtown Plan is complete and emphasized that is not solely a Town of Hanover Plan, but a community plan.

7.1.2. Proposed Downtown Delivery Team

A. Marshall shared the Plan's recommendation to strike a downtown delivery team to advance recommendations and coordination amongst partners. It was recommended that ETCDAC assume this objective into their terms of reference, as there are standing members from the DIA and the Chamber of Commerce sitting on the committee.

The committee discussed meeting with the Downtown Improvement Area (DIA) board and then running a meeting together with the ETCDAC, Chamber of Commerce and DIA to support positive momentum.

7.1.3. Actions Underway

A. Marshall shared that she is leveraging the Plan for funding opportunities to advance design and public art enhancements as a start. A. Marshall shared that the Mayor's Breakfast for Business is October 14, with the theme "Meet Me Downtown" and will include a panel of downtown business owners. Held at the Hanover Legion, the event has a goal of further building excitement and show investment for the future of downtown Hanover.

8. Community Partners and Initiatives Updates

8.1.1. Elephant Thoughts

A. Marshall shared highlights of Elephant Thoughts recent delegation to council. They're a global organization whose mission is to deliver life-changing educational experiences for youth facing barriers to unleash their potential as community changemakers. At the Hanover location, they recently completed a 12-week program focused on leadership development, job readiness coaching, culinary and other skills, gaining experience in social enterprises. The café is a social enterprise with sales filtering back into programming. A. Marshall noted that there are at least two previous workers who now have jobs in Hanover and are moving here. Since coming to Hanover, Elephant Thoughts has connected with about 200 people, including through renting the space, providing part-time employment for summer students, hiring local drivers, hiring full-time educators, collaborating with Bruce Grey Mentorship, providing continued use of the welding bays by Ironworkers Union and hosting other community events. Elephant Thoughts is expanding by collaborating on a community garden next spring with Meridian to show the true cycle of growing, harvesting, preparing and using food, through the café. On Wednesday, July 29, April hosted a gathering at Elephant Thoughts for all partners that gave expressions of interest to work in that space. This will help build relationships and connections amongst regional partners.

8.1.2. Grey County

A. Marshall shared that Grey County is concentrating efforts to provide more data to municipal partners, increasing what we have access to. Additionally, they are focusing on marketing and storytelling with their Gather in Grey branding. Roger Mooking is their spokesperson. Videos were shot at the Hanover Raceway, Match Restaurant and the Hanover Drive-In. Investment attraction collaboration work continues. A. Marshall will be volunteering at the International Plowing Match for a day where Grey County has a booth, providing brochures and additional information to attendees.

8.1.3. Saugeen Municipal Airport

A. Marshall noted that the Saugeen Municipal Airport is working on expanding uses to direct what kind of investment can occur there. The Allin Aircraft hangar is opening this fall. The airport will be shuttling people who land at the airport to the plowing match.

8.1.4. Saugeen Connects | WOWSA

A. Marshall shared the Saugeen Connects Summer Start Up Program (SSUP) had 40 youth start 38 businesses. The program was very successful and a wrap up

event was held at Elephant Thoughts. A. Marshall shared that under the Saugeen Connects workforce stream, a funding application is being developed for a project to support skilled trade and apprenticeship opportunities with local businesses and municipalities. A small group with regional partners has been put together and want to support this idea. A. Marshall shared that WOWSA's next season is starting. The group is really looking to grow WOWSA, and more widely women in business and professionals. Initiatives so far include a new membership model and website that is in development. Hanover is hosting their first event on October 15 through a partnership with the Hanover Public Library and Espe from the Yoga Barn about eating with the seasons. The event will be held at the Carriage House Event Centre.

D. Eccles shared that the Saugeen Economic Development Corporations 40th anniversary and annual meeting is coming up. It will be held at the Carriage House where a workforce futurist is the speaker.

8.1.5. Hanover Chamber of Commerce Nil

8.1.6. DIA Nil

8.1.7. Clean Energy Frontier | Southwestern Ontario Isotope Coalition (SOIC)

A. Marshall shared that the Clean Energy Frontier Conference 2026 is happening from October 8-9, which will feature hands on workshops, covering topics including opportunities and challenges in workforce development, advocacy, development and attractions. Additionally, a lot of work is being prepared for the proposed Bruce C project. The team has developed a plain language toolkit to those explaining the work, to provide clear and simple language. The Southwestern Ontario Isotope Coalition just attended the Radiotheranostics Leaders' Summit with topics around how we can build the region's supply chain. A. Marshall shared that the committee went to McMaster University to get a tour of the nuclear reactor there.

9. Correspondence

9.1.1. 2026 2nd Quarter Building Permits

9.1.2. HIPP Entrepreneur Business Pitch Competition

9.1.3. Hanover Culture Days

9.1.4. Mayor's Breakfast for Business "Meet Me Downtown" – October 14, 2026

S. Paterson shared that the event will be held at the Hanover Legion from 7:30 a.m. to 9:30 a.m., with breakfast starting at 8 a.m. A. Marshall will follow up with an email to committee members with an invitation.

10. New Business

S. Paterson, on behalf of council, thanked the committee members for volunteering their time.

A. Marshall shared that she has submitted a nomination to run for the Economic Development Council of Ontario Board of Directors.

11. Adjournment

Moved by SUE PATERSON

THAT this meeting now be adjourned at 10:06 a.m.

Next Meeting Date: To be confirmed, in consideration of the upcoming election and committee term ending.

 CULTURAL ROUNDTABLE COMMITTEE MINUTES

Wednesday, June 3rd, 2026 | 10:00am
 Saugeen Room | Civic Centre

MEMBERS PRESENT Bev Morgan | Pat Butler | Stephen Ferguson | Susan Sakal

OTHERS PRESENT April Marshall | Brandon Dobson

REGRETS Kathi Maskell | Carolyn Caskanette

DISCLOSURE OF PECUNIARY INTEREST: Nil

DELEGATIONS: Nil

DISCUSSIONS & DECISIONS

1. Adoption of April 1st, 2026 Regular Meeting Minutes

Moved by P. Butler | Seconded by S. Sakal

THAT the minutes of the April 1st, 2026 Regular Meeting Minutes be approved as printed and circulated. **CARRIED**

2. Business Arising from Minutes: Nil

3. Initiative Updates

3.1. Downtown Plan

The draft plan is complete and going to council on June 15th for approval. An Open House was hosted on May 28th to receive feedback from the public. A. Marshall shared a brief overview of the plan with committee.

3.2. Music in the Square

Happening the second and fourth Saturday of June, July & August. June 27th will also celebrate Multiculturalism Day and a new resident event to distribute welcome packages. **ACTION:** B. Dobson to ask PLAY Grey Bruce for sidewalk chalk stencils.

3.3. Downtown Street Banners

28 banners are being installed downtown with the hanging baskets on June 9th featuring the selected works submitted by Saugeen Artists Guild members.

 CULTURAL ROUNDTABLE COMMITTEE MINUTES

3.4. Event Development Fund

Reviewed this year's tourism brochure and discussed the list of events that have been approved to be supported by the Event Development Fund that includes three new events and one returning.

3.5. Culture Days

Running Sept 18th – October 4th, 2026. B. Morgan shared Autumn Leaves Studio Tour information that is running on October 2nd, 3rd, 4th from 10am-5pm, with her studio participating. Other ideas were discussed with members. Additional information was provided on hosting a youth talent contest, which will require organizers, volunteers, judges, facility and advertising.

ACTION: S. Ferguson to contact Hanover Community Players regarding involvement in Culture Days

ACTION: A. Marshall to contact Elephant Thoughts regarding potential involvement in organizing a youth talent contest or open mic night.

4. Joint Cultural Roundtable- With Minto & Wellington North
4.1. Cultural Symposium Review

Held April 24th, 2026 at the Arthur and Area Community Centre. Survey responses provided good feedback from those who attended.

4.2. Fall Joint Meeting

Hanover to host in October 2026. B. Morgan will run a greeting card workshop as part of the meeting.

ACTION: A. Marshall to look at Elephant Thoughts as a potential host location.

4.3. Culture Bus Tours October 3rd, 2026

Three buses will be organized as in year's past, with one leaving each community. Hanover Stops will include B. Morgan's Studio, and A. Marshall is proposing inclusion of the Entertainment District (Hanover Raceway, Carriage House, P&H Centre).

5. Roundtable Member Updates | New Business
5.1. B. Dobson summarized plans for Canada Day on July 1st.
5.2. S. Ferguson shared that attendance was down with the latest shows but still enough to cover costs. The Western Ontario Drama League is seeking assistance to host the festival in Hanover. Auditions have begun for the next show 'Between the Lines' and Winter Lude is planned for February 2027. The spring 2027 Show will be 'Clue: On Stage'.

CULTURAL ROUNDTABLE COMMITTEE MINUTES

5.3.B. Morgan shared that the Saugeen Artist Guild will donate \$50 to Hanover Public Library for the “Bound for Summer” fundraising day.

6. Correspondence- Nil

7. Adjournment

Moved by S. Sakal

THAT the meeting be adjourned. **CARRIED**

Next Meeting: August 5th, 2026

 CULTURAL ROUNDTABLE COMMITTEE MINUTES

Wednesday, August 5th, 2026 | 10:00am
 Saugeen Room | Civic Centre

MEMBERS PRESENT Bev Morgan | Pat Butler | Stephen Ferguson | Susan Sakal | Kathi Maskell

OTHERS PRESENT April Marshall | Brandon Dobson | Lindsey McLean | Carolyn Caskanette

REGRETS Nil

DISCLOSURE OF PECUNIARY INTEREST: Nil

DELEGATIONS: Nil

DISCUSSIONS & DECISIONS

1. Adoption of June 3rd, 2026 Regular Meeting Minutes

Moved by S. Ferguson | Seconded by S. Sakal

THAT the minutes of the June 3rd, 2026 Regular Meeting Minutes be approved as printed and circulated. **CARRIED**

2. Business Arising from Minutes: Nil

3. Initiative Updates

3.1. Downtown Plan

Hanover's Downtown Plan has been completed and approved by council. Currently reviewing how best to structure the proposed Downtown Delivery Team with the leading recommendation being to incorporate into ETCDAC terms of reference. Currently reviewing funding opportunities to begin executing some design recommendations in 2027.

3.2. Music in the Square

Seeing lots of success with the entertainers this year. Events occur on the second and fourth Saturdays of June, July & August. New signage at Heritage Square have been installed to help advertise what is happening there. Opportunity to host an "Opera under the Stars" event in 2027 was discussed.

3.3. Culture Days

Happening September 18th – October 4th 2026. Events to include were discussed: Autumn Leaves Studio Tour & Saugeen Artist Studio Tour - October

CULTURAL ROUNDTABLE COMMITTEE MINUTES

2nd, 3rd, 4th 10am-5pm; Scavenger Hunt on Driftscape with prizes; Mystery Genealogy Program at the Hanover Public Library; and a Youth Talent Show proseed at Elephant Thoughts.

3.4. Welcoming Communities | Everyone Belongs Project

L. McLean shared that Welcoming Communities Grey Bruce is partnering with municipalities, community organizations and local leaders to complement existing events by offering interactive activities that promote inclusion, respect and belonging. Rather than creating standalone events wherever possible, they are looking to build on the wonderful community gatherings that are already taking place across Grey and Bruce.

Everyone Belongs is an initiative of Welcoming Communities Grey Bruce that promotes inclusion, respect, and belonging for all. Through community engagement, education and awareness activities, they encourage individuals, organizations, businesses and municipalities to help create welcoming spaces where everyone feels valued and included. The audience is anyone who wants a sense of community, with more of a focus on those from the global majority, indigenous populations, equity-deserving groups and those who experience social exclusion. Five out of the ten events are running for the project duration from March 2026 until March 2027. For more information visit www.welcominggreybruce.ca/belong/. To sign the Everyone Belongs pledge, visit www.welcominggreybruce.ca/pledge/.

3.5. Joint Cultural Roundtable- With Hanover, Minto & Wellington North

Hanover will host the Fall Joint Meeting on October 29th, 2026 from 5:30-7:30pm at Elephant Thoughts. B. Morgan to run a water colour greeting card workshop as part of the meeting. Work is underway for the return of the Culture Bus Tours on October 3rd, 2026. There will be three buses, with one leaving from each community. Hanover Stops will include B. Morgan Studio & Hanover Fire Station.

4. TIFF Film Circuit Opportunity

The opportunity to bring the film circuit to Hanover was discussed. The Hanover Public Library has interest in building this into their programming. It was shared that Owen Sound sees great success with this program, running it once a month with three show times. Tickets cost roughly \$10-12 each and there is a licensing fee of 35% of ticket sales. TIFF sustainability fee is 7.5% of ticket sales making the costs of delivery manageable.

 CULTURAL ROUNDTABLE COMMITTEE MINUTES

5. Roundtable Member Updates | New Business

- 5.1.** S. Ferguson shared that HCP Summer Drama Camp saw 13 youth registered. Preparing for the Mystery of the Hidden Sea Chest production. The floor was levelled at HCP storage location and they're planning a Garage Sale on August 24th, 2026 from 2:00-4:00pm. Christmas Show 'Between the Lines' is in rehearsal for the November 27, 28th 29th, December 3rd, 4th and 5th show dates.
- 5.2.** C. Caskanette shared that the library is working on a 6-week series with Espe from Yoga Barn and planning for another Repair Café.
- 5.3.** S. Sakal noted discussions are underway to plan for Homecoming 2029 – 125th Anniversary. Volunteers needed to take lead if this is to come.
- 5.4.** B. Dobson shared that Summer Camps are at the midway point of the season.
- 5.5.** K. Maskell shared the door-to-door promotion of the Hanover Public Library, where board members visited two subdivisions in Hanover to build awareness for the library. She was pleased to meet many newcomers to Hanover.
- 5.6.** B. Morgan shared that the Saugeen Artist Guild are changing the format of their meetings to include a demonstration by a member. The Guild currently has 16 members.

6. Correspondence- Nil
7. Adjournment

Moved by K. Maskell

THAT the meeting be adjourned at 11:18am.

CARRIED

Next Meeting: October 7th, 2026



HANOVER HERITAGE SUBCOMMITTEE MINUTES

Thursday, June 18, 2026 | 10:00 am

Location: P&H Centre Boardroom

MEMBERS PRESENT Jim Rahn | Bill Switzer | Mark Mackenzie | Jason Rahn |
Al Morrow (arrived at 10:15am)

REGRETS Stu Lamont | Andrew Edgcumbe

OTHERS PRESENT Laura Christen

1. DISCLOSURE OF PECUNIARY INTEREST – Nil

2. DELEGATION: Nil

3. ADOPTION OF THE APRIL 23, 2026 MINUTES Moved by B. Switzer | Seconded by Ji. Rahn

That the minutes of the April 23, 2026 regular meeting be approved as printed and circulated. **CARRIED**

4. BUSINESS ARISING FROM MINUTES - Nil

5. MYSTERY PHOTO | A. Morrow provided a mystery photo from the featuring Hanover's Instrumental Band and the Majorettes. From late 1950's- early 1960's.

6. FOR INFORMATION/ DONATIONS:

6.1. Donations Received: Nil

7. ITEMS FOR DIRECTION / DISCUSSION-

7.1. Resignation Notice- Member G. Fleischauer has submitted his resignation from the committee. We want to thank member Fleischauer for his contributions to the committee.

7.2. Internship Opportunity- The placement is confirmed in partnership with the Hanover Public Library. **ACTION:** Initial meeting is schedule for June 23 at 11:30am.

7.3. Review of Windows in Time Posters- The updated posters and letters have been printed. There are two social media messages scheduled and has shared with the Chamber/ DIA to help promote participation. **ACTION:** Distribution scheduled for June 24th at 2pm. Meet at the clocktower.

7.4. Historic Homes Update – Member M. Mackenzie shared that ten (10) houses have expressed an interest in participating in the program. The Committee agreed:

- A written summary of the historical significance of the property shall be prepared and submitted for the record purposes.
- The Committee will have the opportunity approve the designation(s)/ plaque(s) prior to production

7.5. Newsletter Submissions- ACTION: A. Morrow will submit an article relating to the former pool for the Hanover Age Friendly Newsletter & M. Mackenzie will submit an article relating to the historical homes project to the Grey County Historian Newsletter.

7.6. P & H Centre Display | Furniture factory installed. The committee will target the Fall for a changeover.

7.7. Tommy Burns Medal - A historic Tommy Burns Boxing Hall of Fame medal has been received, and member B. Switzer presented pricing and options for framing/ display to ensure it is showcased appropriately. The following motion was passed:

Moved by B. Switzer | Seconded by M. Mackenzie

THAT the Committee approve the allocation of 2026 budget funds to support the display of the Tommy Burns medal. **CARRIED**

7.8. Grey County Historical Society

The committee confirmed the itinerary for the July 15th Visit to Hanover

Proposed Itinerary:

10am- Begin in Heritage Square with a brief tour highlighting the historical significance of the property

10:20-Move across the road to visit the historic clock tower

10:40- Followed by a visit to the church to view the Town's archives

11:30-Conclude at the civic centre for coffee, Timbits and conversation in the Saugeen Room

ACTION: All Members are encouraged to attend an archives clean up scheduled for July 7th at 10am and L. Christen to prepare lanyards to identify Heritage committee members.

7.9. Clock Tower - Cable Replacement Project- The committee reviewed the proposal submitted by Scotiabell to complete the upgrades to the historical Clock Tower. The following motion was passed:

Moved by Ja. Rahn | Seconded by M. Mackenzie

THAT the quote from Scotiabell to complete repairs and cleaning to the historical clock tower for \$5,480.64 + HST be deferred and be brought forward in the 2027 budget process and if approved, to schedule the work to be completed in April 2027. **CARRIED**

8. NEXT MEETING Thursday Sept 17, 2026

9. ADJOURNMENT

Moved by: Ji. Rahn

THAT this meeting be adjourned at 11:25 am.

CARRIED

Committee Chair

Laura Christen, Director of Parks, Recreation & Culture

AGE-FRIENDLY ADVISORY COMMITTEE MINUTES

Date & Time: September 21, 2026 | 10:00 am

Location: Council Chambers and Zoom

MEMBERS PRESENT Loretta Dunn | Cassondra Dillman | Kaela Sales | Warren Dickert (Council Rep) | Laura-Lee Ribey

OTHERS PRESENT Brandon Dobson | Lyndsay Regier | Susan Sakal

REGRETS Karen Otterbein | Sandra Hong | Pat Butler | Susanne Kunkel

1. DISCLOSURE OF PECUNIARY INTEREST – Nil.

2. DELEGATION – Nil.

3. ADOPTION OF THE June 15, 2026 MINUTES

Moved by W. Dickert | Seconded by L. Dunn

THAT the minutes of June 15, 2026 meeting be approved as circulated. **CARRIED.**

4. ITEMS FOR INFORMATION

Included in the Age-Friendly package emailed on September 15, 2026 and copies were available to committee members.

4.1. Men's Shed – Committee members discussed possible option to include into the Senior's Active Living Centre (SALC) grant next year.

4.2. Alzheimer Society of Grey-Bruce Coffee Break | September 17th | P & H Centre – was partnered up with the Lunch & Social on Thursday, September 17 in the Lions Den.

4.3. Hanover Age-Friendly Connections – Past and current Age Friendly Connections are posted on the webpage for people to view.

4.3.1. July 2026

4.3.2. August 2026

4.3.3. September 2026

5. SENIORS ACTIVE LIVING CENTRE GRANT (SALC)

5.1. Walk & Talk – Offered as a drop in program Wednesdays from 8:30 – 10:30am on the Walking Track from September 9 to March 10. Participants can track their laps

and record it each week. Refreshments and snacks are available for those who participate.

- 5.2. Gentle Fitness – Offered as a registered program this fall and winter. Four different session available to register in. Classes are Wednesdays from 10:30 – 11:30am in the Lions Den. Instructor is Barb Abell.
- 5.3. POUND Drum Fitness – Offered as a registered program this fall and winter. Three different sessions available to register in. Classes are Fridays either from 10:30 – 11:30am or 11:45 – 12:45pm in the Lions Den. Only have 12 spots available due to space and equipment available. Instructor is Barb Abell.
- 5.4. Lunch & Social – Offered the third Thursday of the month from 12:30 – 3:00pm in the Lions Den until the end of the year. Registration is required for those attending. Registration opens the first of the month of each lunch date. Will possibly have speakers at each luncheon moving forward.
- 5.5. Carpet Bowling – Offered as a drop-in program on Tuesdays from 1:00 – 3:00pm in the Lions Den. Carpet Bowling is very similar to lawn bowling but shorter distances to roll the ball and inside instead of outside.
- 5.6. Hanover Age-Friendly Connections
 - 5.6.1. Post Cards – Post cards will be sent out in the mail shortly with a QR code for people to access the newsletter.
 - 5.6.2. Discussion | October & November Content – Committee members are encouraged to email B. Dobson with topics or suggestions for the October and November newsletter.
- 5.7. Older Adult Programs Assistant – With the SALC grant, a part time contract staff was hired to assistant with programming for seniors.
- 5.8. Equipment upgrades – With SALC grant we were able to purchase a projector for the Lions Den, skate aids for new adult skaters and computer supplies.

6. Other Business

- 6.1. Committee member shared the upcoming activities by the Library.
 - 6.1.1. House Histories: September 22 | 1:00 – 2:00pm | Saugeen Room. Learn how to research the history of your house with Jodi Bell.
 - 6.1.2. Mahjong: Thursdays | 1:00 - 2:00pm in the Library
 - 6.1.3. Wellness Series with Espe | Thursdays 6:30 – 7:30pm
 - 6.1.4. Stitch and Sip: The second and forth Saturday of the month | 1:00 – 3:00pm
 - 6.1.5. Make & Mingle: The first and third Saturday of the month | 1:00 – 4:00pm
- 6.2. Committee member wanted to remind everyone of the Library book sale has been moved to the Carriage House Event Centre October 2 | 9:00am – 8:00pm and October 3 | 9:00am – 4:00pm by donation.

6.3. Grey County is working on Age Friendly banner which will eventually be available to other communities to borrow for events.

7. NEXT MEETING – Monday November 16, 2026 | 10:00am (To be confirmed)

8. ADJOURNMENT

Moved by L. Dunn | Seconded by L. Ribey

THAT the meeting be adjourned at 11:05am.

 PARKS, RECREATION & CULTURE ADVISORY COMMITTEE MINUTES

Wednesday September 2, 2026 | 6:00pm
 P & H Centre | Lounge & Zoom

MEMBERS PRESENT Danica Metcalfe | Marion Massaloup | Keith Hopkins | Carol Hudson | Matt Bender | Brandon Koebel

OTHERS PRESENT Laura Christen | Lyndsay Regier | Kristina Zimmerer | Rob McIntosh

REGRETS David Ford

1. DISCLOSURE OF PECUNIARY INTEREST – Nil.

2. DELEGATION – Nil.

3. ITEMS FOR INFORMATION

3.1 Council Report DCS-18-26; Budget Survey Findings – Discussion ensued between committee members how to promote and receive better results on town surveys.

4. ADOPTION OF THE July 29, 2026 PRC ADVISORY MINUTES

Moved by M. Massaloup | Seconded by C. Hudson

THAT the minutes of the July 29, 2026 regular meeting be approved as printed and circulated. **CARRIED.**

5. BUSINESS ARISING FROM THE MINUTES – Nil.

6. STAFF REPORTS – Committee members reviewed staff reports that were circulated with the agenda package. A committee member inquired about how best to educate the public on the trail development. An inquiry was also made about Hanover Homecoming 2029 and whether there was any further updates regarding the service clubs' interest in organizing the event and if any other service club has expressed interest.

7. ITEMS FOR DIRECTION | DISCUSSION

7.1 2027 Capital Budget Review – Committee members were provided and discussed the revised draft capital budget.

7.2 Committee Terms of Reference Input – Deferred.

- 7.3 2027 Rates and Fees Review | Review and recommendation – Committee members discussed rates and fees for 2027.

MOVED by M. Massaloup | Seconded by M. Bender

THAT the PRC Advisory Committee accepts 2027 rates and fees as they have been presented and amended. **CARRIED.**

8. COMMITTEE MEMBERS ROUNDTABLE

- 8.1 Committee members shared a variety of questions, suggestions, and feedback related to trail planning and connectivity, park and facility maintenance, signage, recreation programming, and communications and promotion. Members also provided positive feedback regarding park grooming, customer service at the P&H Centre, and community programming, and discussed opportunities to expand low-cost recreational activities and promote Town facilities, trails, and programs.

9. **NEXT MEETING** – November 25, 2026 at 6pm (Next regular meeting).

10. ADJOURNMENT

Moved by M. Bender | Seconded by D. Metcalfe

THAT the meeting be adjourned at 8:30pm. **CARRIED.**



HANOVER-WALKERTON WASTE MANAGEMENT COMMITTEE MINUTES
 Tuesday September 15, 2026 | 1:00 PM
 By Zoom

MEMBERS PRESENT: Jamie McCarthy | Warren Dickert | Peter Hambly |
 Nicholas Schnurr | Tim Elphick | Daniel Ferguson

1. DISCLOSURE OF PECUNIARY INTEREST

None.

2. DELEGATIONS

None.

3. ADOPTION OF PREVIOUS MEETING MINUTES

Moved by WARREN DICKERT / Seconded by DANIEL FERGUSON

That the minutes of the July 7, 2026, special meeting be approved as presented and circulated.

Carried

4. BUSINESS ARISING

None.

5. ITEMS FOR DECISION/DISCUSSION

5.1 Rates and Fees for 2027

Moved by PETER HAMBLY / Seconded by NICHOLAS SCHNURR

That the proposed Hanover/Walkerton Landfill 2027 Rates and Fees be approved.

Carried

5.2 Tire Recycling Program Report

Moved by WARREN DICKERT / Seconded by DANIEL FERGUSON

That the Waste Management Committee receive staff report Tire Recycling Program for information; and,

That tires continue to be accepted at the Hanover/Walkerton Landfill Site; and,

That a report be brought to the Waste Management Committee in the new year updating the committee on the tire program.

Carried

6. ITEMS FOR INFORMATION/CORRESPONDENCE

6.1. Landfill Budget to Date

The committee reviewed the landfill budget to date.

6.2. Landfill Quantities

The committee reviewed the landfill quantities.

Mr. Elphick noted that tonnage from the former Town of Walkerton has declined and is expected to continue declining as the green bin program expands.

7. NEW BUSINESS

7.1. Tire Recycling Program Letter

The committee agreed that a report to each Council on the tire program be taken and a letter to other municipalities be considered expressing concern on the issues being seen at the municipal level due to the changes in tire targets.

8. NEXT MEETING

The next meeting is scheduled for Tuesday, October 13, 2026 at 1:00 PM via Zoom.

9. ADJOURNMENT

Moved by WARREN DICKERT / Seconded by NICHOLAS SCHNURR

That this meeting adjourns at 1:35 PM.

THE CORPORATION OF THE TOWN OF HANOVER

BY-LAW NO. 3417-26

BEING a by-law to authorize entering into an agreement with the Municipality of Brockton for the provision of fire inspection and enforcement services

WHEREAS Section 9 of the Municipal Act, S.O. 2001 c. 25, as amended, grants municipalities the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Corporation of the Town of Hanover wishes to enter into an Agreement with the Municipality of Brockton to provide fire inspection and enforcement services within the Town of Hanover;

NOW THEREFORE the Council of the Corporation of the Town of Hanover enacts as follows:

1. THAT the Corporation of the Town of Hanover enter into an agreement with the Municipality of Brockton as outlined in Schedule 'A' attached hereto and forming part of this by-law.
2. THAT the CAO and Clerk are hereby authorized on behalf of the Corporation of the Town of Hanover to sign the agreement.
3. THAT this By-law come into full force and effect upon the date of its passing.

READ a **FIRST, SECOND** and **THIRD TIME** and **FINALLY PASSED** this 5th day of October, 2026.

Sue Paterson, Mayor

Vicki McDonald, Clerk

SCHEDULE 'A'

THIS AGREEMENT made this 5th day of October, 2026

BETWEEN:

The Corporation of the Town of Hanover
{Hereinafter called "**Hanover**"}

THE PARTY OF THE FIRST PART

-and-

The Municipality of Brockton
{Hereinafter called "**Brockton**"}

THE PARTY OF THE SECOND PART

-and-

WHEREAS Section 2(3),2(4), and 2(5) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 as amended, establishes that Councils of two or more municipalities may enter into an agreement; providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities and providing for the appointment of a Fire Inspector;

AND WHEREAS Hanover and Brockton effective October 5, 2026 enter into an agreement for Hanover to engage the services of the Brockton, for the purpose of performing Fire Inspections in Hanover on an as-needed basis subject to availability.

AND WHEREAS Hanover and Brockton agree that such employment and service of the Brockton staff for fulfilling the legislative role of Fire Inspections is considered as a shared service under Section 2(4) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4

NOW THEREFORE, in consideration of the mutual covenants, conditions, considerations and payments herein contained, Hanover and Brockton mutually agree as follows:

Definitions

In this Agreement:

- a) **Fire Inspector** means an individual appointed by the Council of the Municipality of Brockton to perform duties and responsibilities related to fire and life safety inspections and enforcement (hereinafter Service or Services), including but not limited to conducting inspections of buildings and properties; identifying and documenting fire and life safety deficiencies; reviewing compliance with applicable legislation, regulations, codes, standards, and municipal by-laws; issuing inspection orders, notices, or other enforcement documentation as authorized; conducting follow-up inspections; maintaining inspection records; responding to fire safety complaints and requests for inspection; and providing fire safety information and recommendations to property owners, occupants, and other stakeholders.

Term of Agreement

The provision of the Services under this Agreement will commence on October 5, 2026, and will continue until such time as Hanover has secured internal capacity for Fire Inspections, subject to extension or earlier termination in accordance with this Agreement.

Employment Contract

The Municipality of Brockton is the employer of their Fire Inspector who will serve Hanover for the purpose of Fire Inspections on an as-needed basis subject to availability. Brockton will invoice Hanover on a cost recovery basis for the hours worked, mileage and any other miscellaneous expenses incurred for Fire Inspections performed by their Fire Inspector in areas in Hanover.

Obligations of Brockton

Brockton represents and warrants to Hanover that Brockton will be solely responsible for, and will ensure, the following:

That for the purposes of payroll, that the Fire Inspector shall be considered as an Employee of Brockton and that Brockton will deduct and submit the required employee deductions and shall provide, such pension and group insurance benefits as other Brockton employees.

Obligations of Hanover

Hanover represent and warrants to Brockton that Hanover will be responsible for, and will ensure, the following:

To submit, in response to an invoice from Brockton, payment for salary, benefits, supplies and materials in accordance with Schedule "A" attached here.

Adjustments

Hanover and Brockton concur and agree that either party may with 30 days' written notice request a review of the cost sharing arrangements in Schedule "A".

Records

All records and information received for the purpose of providing the services shall remain the property of Hanover who provided the records for information and shall not be divulged or revealed to third parties.

Human Resources

The Fire Inspector is responsible for abiding by the policies passed by Hanover. The Fire Inspector shall be cognizant of the policies/procedures passed by Hanover receiving the service. It shall be the responsibility of the Fire Chief of Hanover, receiving the service, to educate the Fire Inspector on the pertinent policies/procedures.

Should there be any performance issues associated with the Fire Inspector, Hanover receiving the service, shall report the information to Brockton's Fire Chief for processing.

Indemnification

Each party shall indemnify, defend, and save harmless the other party (including its elected officials, officers, directors, employees, agents, and representatives) from any and all claims, demands, costs (including legal costs on a substantial indemnity basis), penalties, fines, fees, royalties, damages (including indirect, special, remote, and consequential damages) and causes of action, including, without limitation, proprietary or personal injury (including death) that arise from, either directly or indirectly, or relate to, any act or omission of the other party, its directors, officers, employees, agents, affiliates, partners (general or limited), members, joint venturers, contractors, subconsultants, and other representatives, in connection with a party's rights and responsibilities pursuant to this Agreement, except to the extent that same was caused by the negligence or misconduct of the other party. The rights to indemnity contained herein shall survive the early termination or expiry of this Agreement.

Notwithstanding the above, Hanover receiving service shall indemnify, defend, and save harmless Brockton providing the service (including its elected officials, officers, directors, employees, agents, and representatives) and the Fire Inspector from any and all claims, demands, costs (including legal costs on a substantial indemnity basis), penalties, fines, fees, royalties, damages (including indirect, special, remote, and consequential damages) and causes of action, including, without limitation, proprietary or personal injury (including death) that arise from, either directly or indirectly, or relate

to, any act or omission of the Fire Inspector in performing his duties and services on behalf of Hanover, except to the extent that same was caused by the negligence or misconduct of the Fire Inspector. The rights to indemnity contained herein shall survive the early termination or expiry of this Agreement.

Insurance

Prior to the provision of services pursuant to this Agreement, Hanover shall provide Brockton with the proof of comprehensive general liability insurance with a minimum limit of two million (\$2,000,000). The insurance will include Brockton as an additional insured for the services provided in this Agreement. Coverage shall include, but not be limited to:

- Bodily and personal injury, including harassment and discrimination;
- Professional liability and errors and omissions insurance in the amount of not less than one million (\$1,000,000);
- Property damage insurance against loss or damage by perils of "all risks" to the extent available and obtainable from time to time;
- Products and completed operations;
- Blanket contractual liability; and
- Cross liability

Coverage for liability arising out of an alleged breach of statutory duty under applicable legislation will also be provided in the form of Errors and Omissions Liability coverage, subject to the same limit and cancellation clause noted above.

Hanover shall provide Certificates of Insurance showing compliance with this provision to Brockton, before delivering any request for services. Such Certificate shall provide that the required insurance coverage will not be cancelled or altered without thirty (30) days advance written notice to the additional insured, unless otherwise required by law.

Dispute Resolution

If, during the Term, a dispute or disagreement arises between the parties that cannot be resolved, then the parties agree to participate in the following dispute resolution procedure:

Upon the written request by either party to the other party, the nature of the dispute or disagreement shall be brought to the attention of each party's Chief Administrative Officer (the "CAO"). The CAOs will meet with a view to amicably resolve any dispute or disagreement with respect to any matter in this Agreement, the interpretation thereof, or the performance by the parties.

If the CAOs fail to resolve the dispute within fifteen (15) calendar days following the date of their meeting, then they shall each prepare a written report for their respective Councils. The Council of Hanover and the Council of Brockton each agree to appoint two (2) members to work with two (2) members of the other municipality to resolve the dispute or disagreement.

All reasonable requests for information regarding the dispute or disagreement made by one participant of this dispute resolution process to that participant's counterpart in the process, except for any confidential information or information that has no relevance to the dispute or disagreement in question, shall be honoured in order that each of the parties may be fully advised of the other's position.

In the event that the designated Council representatives cannot resolve the dispute within 45 days of the first meeting between the parties, or within such other period of time as the parties may have agreed, either party may, with written notice to the other party, submit the dispute or disagreement to arbitration in accordance with the provisions of the *Arbitrations Act* {Ontario}.

The party wishing to commence arbitration shall give the other party a written notice describing the dispute or disagreement to be arbitrated. Any arbitration will be carried out by a single arbitrator, who has been chosen jointly by both parties. The costs and expenses of arbitration will be allocated by the arbitrator between the parties, as the

arbitrator determines in accordance with applicable law.

Notice

Any notice required to be given, served or delivered must be in writing and sent to the other party at the address indicated below, or to such other address as may be designated by notice provided by either party to the other:

For Hanover;
Clerk
Town of Hanover
341 10th Street
Hanover, ON N4N 1P5
Email: civic@hanover.ca

For Brockton;
Clerk
100 Scott Street
Walkerton, ON N0G 2VO
Email: fhamilton@brockton.ca

GENERAL

Choice of Law

The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the province of Ontario and the laws of Canada applicable therein.

Interpretation

This Agreement has been submitted to the scrutiny of all parties to this Agreement and shall be given as fair and reasonable interpretation as possible without consideration or weight being given to the Agreement having been drafted by any party to this Agreement or its counsel.

Sections and Headings

The division of this Agreement into Articles and Sections and the insertion of headings are for the convenience of reference only and will not affect the construction or interpretation of this Agreement. The terms "this Agreement", "hereof", "hereunder" or similar expressions refer to this Agreement and not to any particular Section or other portion hereof and include any Agreement or instrument supplemental or ancillary hereto. Unless something in the subject matter or context is inconsistent therewith, references herein to Sections and Schedules are to Sections and Schedules of this Agreement.

Benefit of Agreement

This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of Hanover and Brockton, respectively.

Entire Agreement

This Agreement constitutes the entire Agreement between the parties with respect to the subject matter of this Agreement in respect of the period commencing October 5 2026. There are no representations, warranties, conditions, undertakings, or collateral Agreements, express, implied, or statutory, between the parties about such subject matter other than as expressly set forth in this Agreement.

Amendment

No amendment to this Agreement will be valid or binding unless it is set forth in writing and duly executed by both parties. Similarly, no waiver of any breach of any provision in this Agreement will be effective or binding, unless it is made in writing and duly signed by the party purporting to give the same.

Severability

In the event that any provision of this Agreement is determined by any court of competent jurisdiction to be invalid or unenforceable in whole or in part for any reason whatsoever, such invalidity or unenforceability shall attach only to such provision or part of such provision and the remaining part of such provision and all other provisions of this Agreement shall continue in full force and effect.

Applicable By-laws

Each of the parties hereby acknowledges and agrees that they will pass all necessary by-laws to give full force and effect to this Agreement.

Independent Legal Advice

Each of the parties hereby acknowledges that it has had an adequate opportunity to obtain independent legal advice prior to execution of this Agreement and has either obtained such advice or freely chosen not to do so, and that each of the parties executes this Agreement voluntarily and with full knowledge and understanding of the contents of this Agreement.

Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument. Counterparts shall be accepted in original, electronic, or facsimile form, and the parties to this Agreement adopt any signatures received by receiving facsimile or electronic form as original signatures of the parties.

Transfer of Powers

The municipalities agree and hereby acknowledge that this Agreement shall not constitute a transfer of powers under the Municipal Act 2001, as amended. Brockton is being retained as an independent contractor to provide the services and carry out the role of Fire Inspection. For clarity, Hanover having jurisdiction shall remain the entity providing authority to perform Fire Inspections. Brockton providing for the Services under this Agreement may recommend certain Actions but will ultimately abide by the entity responsible under legal authority.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals as of the day and year first above written.

THE CORPORATION OF THE TOWN OF HANOVER

Mayor

Clerk

THE MUNICIPALITY OF BROCKTON

Mayor

Clerk

SCHEDULE "A"

Shared Services

Payroll Costs - The general Agreement in principle between Brockton and Hanover is that Hanover will compensate Brockton on a cost-recovery basis for all payroll costs associated with Hanover's employment of the Fire Inspector. Shall follow the most current version of Schedule H – Fire Department Rates and Fees By-law for Hanover for the duration of this agreement. This billing rate shall apply to inspection time, report writing time and travel time.

Administration Costs - Administration costs (office supplies, telecommunications, payroll etc.) and ongoing management/development costs shall be recovered by a 5% factor to the hourly rate.

Training /Conference Costs - Brockton will cover the costs for regular staff training. However, if Hanover requires that Brockton's Fire Inspector attend specific training, seminar, and/or conferences - Hanover is wholly responsible for covering all related registration, hotel, parking and per diem etc. costs. Additionally, Hanover will be billed for mileage and hours claimed while the employee is away.

Mileage Costs - Mileage shall be recorded by the Fire Inspector when working for Hanover and submitted to Brockton for payment. Brockton shall invoice for mileage incurred to perform the service in Hanover at the CRA mileage rate.

Hours of Business -The Fire Inspector will normally work within the business hours of 8:30 AM-4:30 PM, Monday to Friday.

To ensure inspections are conducted upon request or complaint, or otherwise required by law and documented in the associated property files accordingly.

To maintain compliance with the:

- Municipal Act, 2001, 5.0. 2001 (as amended and as it exists from time to time);
- 2024 Building Code (as amended and as it exists from time to time);
- Fire Protection and Prevention Act, 1997, 5.0. 1997, c. 4
- Occupational Health and Safety Act, R.5.O. 1990, c.0.1 (as amended and as it exists from time to time); and
- All other applicable legislation, regulations, by-laws, policies, and procedures for Hanover
- To act professionally and in the best interest of Hanover
- To maintain a valid Class "G" Ontario Driver's License

THE CORPORATION OF THE TOWN OF HANOVER

BY-LAW NO. 3418-26

BEING a by-law to authorize entering into an agreement with the Municipality of Grey Highlands for the provision of fire inspection and enforcement services

WHEREAS Section 9 of the Municipal Act, S.O. 2001 c. 25, as amended, grants municipalities the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Corporation of the Town of Hanover wishes to enter into an Agreement with the Municipality of Grey Highlands to provide fire inspection and enforcement services within the Town of Hanover;

NOW THEREFORE the Council of the Corporation of the Town of Hanover enacts as follows:

1. THAT the Corporation of the Town of Hanover enter into an agreement with the Municipality of Grey Highlands as outlined in Schedule 'A' attached hereto and forming part of this by-law.
2. THAT the CAO and Clerk are hereby authorized on behalf of the Corporation of the Town of Hanover to sign the agreement.
3. THAT this By-law come into full force and effect upon the date of its passing.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 5th day of October, 2026.

Sue Paterson, Mayor

Vicki McDonald, Clerk

SCHEDULE 'A'

THIS AGREEMENT made this 5th day of October, 2026

BETWEEN:

The Corporation of the Town of Hanover
{Hereinafter called "**Hanover**"}

THE PARTY OF THE FIRST PART

-and-

The Municipality of Grey Highlands
{Hereinafter called "**Grey Highlands**"}

THE PARTY OF THE SECOND PART

-and-

WHEREAS Section 2(3),2(4), and 2(5) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 as amended, establishes that Councils of two or more municipalities may enter into an agreement; providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities and providing for the appointment of a Fire Inspector;

AND WHEREAS Hanover and Grey Highlands effective October 5, 2026 enter into an agreement for Hanover to engage the services of the Grey Highlands, for the purpose of performing Fire Inspections in Hanover on an as-needed basis subject to availability.

AND WHEREAS Hanover and Grey Highlands agree that such employment and service of the Grey Highlands staff for fulfilling the legislative role of Fire Inspections is considered as a shared service under Section 2(4) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4

NOW THEREFORE, in consideration of the mutual covenants, conditions, considerations and payments herein contained, Hanover and Grey Highlands mutually agree as follows:

Definitions

In this Agreement:

- a) **Fire Inspector** means an individual appointed by the Council of the Municipality of Grey Highlands to perform duties and responsibilities related to fire and life safety inspections and enforcement (hereinafter Service or Services), including but not limited to conducting inspections of buildings and properties; identifying and documenting fire and life safety deficiencies; reviewing compliance with applicable legislation, regulations, codes, standards, and municipal by-laws; issuing inspection orders, notices, or other enforcement documentation as authorized; conducting follow-up inspections; maintaining inspection records; responding to fire safety complaints and requests for inspection; and providing fire safety information and recommendations to property owners, occupants, and other stakeholders.

Term of Agreement

The provision of the Services under this Agreement will commence on October 5, 2026, and will continue until such time as Hanover has secured internal capacity for Fire Inspections, subject to extension or earlier termination in accordance with this Agreement.

Employment Contract

The Municipality of Grey Highlands is the employer of their Fire Inspector who will serve Hanover for the purpose of Fire Inspections on an as-needed basis subject to availability. Grey Highlands will invoice Hanover on a cost recovery basis for the hours worked, mileage and any other miscellaneous expenses incurred for Fire Inspections performed by their Fire Inspector in areas in Hanover.

Obligations of Grey Highlands

Grey Highlands represents and warrants to Hanover that Grey Highlands will be solely responsible for, and will ensure, the following:

That for the purposes of payroll, that the Fire Inspector shall be considered as an Employee of Grey Highlands and that Grey Highlands will deduct and submit the required employee deductions and shall provide, such pension and group insurance benefits as other Grey Highlands employees.

Obligations of Hanover

Hanover represent and warrants to Grey Highlands that Hanover will be responsible for, and will ensure, the following:

To submit, in response to an invoice from Grey Highlands, payment for salary, benefits, supplies and materials in accordance with Schedule "A" attached here.

Adjustments

Hanover and Grey Highlands concur and agree that either party may with 30 days' written notice request a review of the cost sharing arrangements in Schedule "A".

Records

All records and information received for the purpose of providing the services shall remain the property of Hanover who provided the records for information and shall not be divulged or revealed to third parties.

Human Resources

The Fire Inspector is responsible for abiding by the policies passed by Hanover. The Fire Inspector shall be cognizant of the policies/procedures passed by Hanover receiving the service. It shall be the responsibility of the Fire Chief of Hanover, receiving the service, to educate the Fire Inspector on the pertinent policies/procedures.

Should there be any performance issues associated with the Fire Inspector, Hanover receiving the service, shall report the information to Grey Highlands's Fire Chief for processing.

Indemnification

Each party shall indemnify, defend, and save harmless the other party (including its elected officials, officers, directors, employees, agents, and representatives) from any and all claims, demands, costs (including legal costs on a substantial indemnity basis), penalties, fines, fees, royalties, damages (including indirect, special, remote, and consequential damages) and causes of action, including, without limitation, proprietary or personal injury (including death) that arise from, either directly or indirectly, or relate to, any act or omission of the other party, its directors, officers, employees, agents, affiliates, partners (general or limited), members, joint venturers, contractors, subconsultants, and other representatives, in connection with a party's rights and responsibilities pursuant to this Agreement, except to the extent that same was caused by the negligence or misconduct of the other party. The rights to indemnity contained herein shall survive the early termination or expiry of this Agreement.

Notwithstanding the above, Hanover receiving service shall indemnify, defend, and save harmless Grey Highlands providing the service (including its elected officials, officers, directors, employees, agents, and representatives) and the Fire Inspector from any and all claims, demands, costs (including legal costs on a substantial indemnity basis), penalties, fines, fees, royalties, damages (including indirect, special, remote, and consequential damages) and causes of action, including, without

limitation, proprietary or personal injury (including death) that arise from, either directly or indirectly, or relate to, any act or omission of the Fire Inspector in performing his duties and services on behalf of Hanover, except to the extent that same was caused by the negligence or misconduct of the Fire Inspector. The rights to indemnity contained herein shall survive the early termination or expiry of this Agreement.

Insurance

Prior to the provision of services pursuant to this Agreement, Hanover shall provide Grey Highlands with the proof of comprehensive general liability insurance with a minimum limit of two million (\$2,000,000). The insurance will include Grey Highlands as an additional insured for the services provided in this Agreement. Coverage shall include, but not be limited to:

- Bodily and personal injury, including harassment and discrimination;
- Professional liability and errors and omissions insurance in the amount of not less than one million (\$1,000,000);
- Property damage insurance against loss or damage by perils of "all risks" to the extent available and obtainable from time to time;
- Products and completed operations;
- Blanket contractual liability; and
- Cross liability

Coverage for liability arising out of an alleged breach of statutory duty under applicable legislation will also be provided in the form of Errors and Omissions Liability coverage, subject to the same limit and cancellation clause noted above.

Hanover shall provide Certificates of Insurance showing compliance with this provision to Grey Highlands, before delivering any request for services. Such Certificate shall provide that the required insurance coverage will not be cancelled or altered without thirty (30) days advance written notice to the additional insured, unless otherwise required by law.

Dispute Resolution

If, during the Term, a dispute or disagreement arises between the parties that cannot be resolved, then the parties agree to participate in the following dispute resolution procedure:

Upon the written request by either party to the other party, the nature of the dispute or disagreement shall be brought to the attention of each party's Chief Administrative Officer (the "CAO"). The CAOs will meet with a view to amicably resolve any dispute or disagreement with respect to any matter in this Agreement, the interpretation thereof, or the performance by the parties.

If the CAOs fail to resolve the dispute within fifteen (15) calendar days following the date of their meeting, then they shall each prepare a written report for their respective Councils. The Council of Hanover and the Council of Grey Highlands each agree to appoint two (2) members to work with two (2) members of the other municipality to resolve the dispute or disagreement.

All reasonable requests for information regarding the dispute or disagreement made by one participant of this dispute resolution process to that participant's counterpart in the process, except for any confidential information or information that has no relevance to the dispute or disagreement in question, shall be honoured in order that each of the parties may be fully advised of the other's position.

In the event that the designated Council representatives cannot resolve the dispute within 45 days of the first meeting between the parties, or within such other period of time as the parties may have agreed, either party may, with written notice to the other party, submit the dispute or disagreement to arbitration in accordance with the provisions of the *Arbitrations Act* {Ontario}.

The party wishing to commence arbitration shall give the other party a written notice describing the dispute or disagreement to be arbitrated. Any arbitration will be carried out by a single arbitrator, who has been chosen jointly by both parties. The costs and

expenses of arbitration will be allocated by the arbitrator between the parties, as the arbitrator determines in accordance with applicable law.

Notice

Any notice required to be given, served or delivered must be in writing and sent to the other party at the address indicated below, or to such other address as may be designated by notice provided by either party to the other:

For Hanover;
Clerk
Town of Hanover
341 10th Street
Hanover, ON N4N 1P5
Email: civic@hanover.ca

For Grey Highlands;
Clerk
206 Toronto Street South
Markdale, ON N0C 1H0
Email: C@greyhighlands.ca

GENERAL

Choice of Law

The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the province of Ontario and the laws of Canada applicable therein.

Interpretation

This Agreement has been submitted to the scrutiny of all parties to this Agreement and shall be given as fair and reasonable interpretation as possible without consideration or weight being given to the Agreement having been drafted by any party to this Agreement or its counsel.

Sections and Headings

The division of this Agreement into Articles and Sections and the insertion of headings are for the convenience of reference only and will not affect the construction or interpretation of this Agreement. The terms "this Agreement", "hereof", "hereunder" or similar expressions refer to this Agreement and not to any particular Section or other portion hereof and include any Agreement or instrument supplemental or ancillary hereto. Unless something in the subject matter or context is inconsistent therewith, references herein to Sections and Schedules are to Sections and Schedules of this Agreement.

Benefit of Agreement

This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of Hanover and Grey Highlands, respectively.

Entire Agreement

This Agreement constitutes the entire Agreement between the parties with respect to the subject matter of this Agreement in respect of the period commencing October 5 2026. There are no representations, warranties, conditions, undertakings, or collateral Agreements, express, implied, or statutory, between the parties about such subject matter other than as expressly set forth in this Agreement.

Amendment

No amendment to this Agreement will be valid or binding unless it is set forth in writing and duly executed by both parties. Similarly, no waiver of any breach of any provision in this Agreement will be effective or binding, unless it is made in writing and duly signed by the party purporting to give the same.

Severability

In the event that any provision of this Agreement is determined by any court of competent jurisdiction to be invalid or unenforceable in whole or in part for any reason whatsoever, such invalidity or unenforceability shall attach only to such provision or part of such provision and the remaining part of such provision and all other provisions of this Agreement shall continue in full force and effect.

Applicable By-laws

Each of the parties hereby acknowledges and agrees that they will pass all necessary by-laws to give full force and effect to this Agreement.

Independent Legal Advice

Each of the parties hereby acknowledges that it has had an adequate opportunity to obtain independent legal advice prior to execution of this Agreement and has either obtained such advice or freely chosen not to do so, and that each of the parties executes this Agreement voluntarily and with full knowledge and understanding of the contents of this Agreement.

Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument. Counterparts shall be accepted in original, electronic, or facsimile form, and the parties to this Agreement adopt any signatures received by receiving facsimile or electronic form as original signatures of the parties.

Transfer of Powers

The municipalities agree and hereby acknowledge that this Agreement shall not constitute a transfer of powers under the Municipal Act 2001, as amended. Grey Highlands is being retained as an independent contractor to provide the services and carry out the role of Fire Inspection. For clarity, Hanover having jurisdiction shall remain the entity providing authority to perform Fire Inspections. Grey Highlands providing for the Services under this Agreement may recommend certain Actions but will ultimately abide by the entity responsible under legal authority.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals as of the day and year first above written.

THE CORPORATION OF THE TOWN OF HANOVER

Mayor

Clerk

THE MUNICIPALITY OF GREY HIGHLANDS

Mayor

Clerk

SCHEDULE "A"

Shared Services

Payroll Costs - The general Agreement in principle between Grey Highlands and Hanover is that Hanover will compensate Grey Highlands on a cost-recovery basis for all payroll costs associated with Hanover's employment of the Fire Inspector. Shall follow the most current version of Schedule H – Fire Department Rates and Fees By-law for Hanover for the duration of this agreement. This billing rate shall apply to inspection time, report writing time and travel time.

Administration Costs - Administration costs (office supplies, telecommunications, payroll etc.) and ongoing management/development costs shall be recovered by a 5% factor to the hourly rate.

Training /Conference Costs - Grey Highlands will cover the costs for regular staff training. However, if Hanover requires that Grey Highlands's Fire Inspector attend specific training, seminar, and/or conferences - Hanover is wholly responsible for covering all related registration, hotel, parking and per diem etc. costs. Additionally, Hanover will be billed for mileage and hours claimed while the employee is away.

Mileage Costs - Mileage shall be recorded by the Fire Inspector when working for Hanover and submitted to Grey Highlands for payment. Grey Highlands shall invoice for mileage incurred to perform the service in Hanover at the CRA mileage rate.

Hours of Business -The Fire Inspector will normally work within the business hours of 8:30 AM-4:30 PM, Monday to Friday.

To ensure inspections are conducted upon request or complaint, or otherwise required by law and documented in the associated property files accordingly.

To maintain compliance with the:

- Municipal Act, 2001, 5.0. 2001 (as amended and as it exists from time to time);
- 2024 Building Code (as amended and as it exists from time to time);
- Fire Protection and Prevention Act, 1997, 5.0. 1997, c. 4
- Occupational Health and Safety Act, R.5.O. 1990, c.0.1 (as amended and as it exists from time to time); and
- All other applicable legislation, regulations, by-laws, policies, and procedures for Hanover
- To act professionally and in the best interest of Hanover
- To maintain a valid Class "G" Ontario Driver's License

THE CORPORATION OF THE TOWN OF HANOVER

BY-LAW NO. 3419-26

A By-law of the Town of Hanover to confirm the proceedings of the Council of the Corporation of the Town of Hanover at its regular meeting held on October 5, 2026

WHEREAS the Municipal Act, S.O. 2001, c.25, as amended, Section 5 and amendments thereto, provides that the powers of a municipal corporation shall be exercised by its Council;

AND WHEREAS the Municipal Act, S.O. 2001, c.25, as amended, Section 5 and Section 9, and amendments thereto, provides that except where otherwise provided, the powers of any Council shall be exercised by by-law;

AND WHEREAS in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

NOW THEREFORE the Council for the Corporation of the Town of Hanover hereby enacts as follows:

1. THAT the actions of the Council at its regular meeting held on October 5, 2026 in respect of each motion, resolution and other action taken by the Council, and its Committees, at its said meetings are, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. THAT where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. AND THAT the Mayor and the proper officers of The Corporation of the Town of Hanover are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor, the Clerk and the Treasurer are hereby directed to execute all documents necessary on behalf of the Corporation of the Town of Hanover and to affix thereto the corporate seal of the Corporation of the Town of Hanover.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 5th day of October, 2026.

Susan Paterson, Mayor

Vicki McDonald, Clerk