

REGULAR COUNCIL MEETING AGENDA

Monday, November 2, 2026, 4:00 pm

Council Chambers | Civic Centre

341 10th Street

Hanover, ON N4N 1P5

ZOOM MEETING PUBLIC ACCESS WEBSITE

<https://us02web.zoom.us/j/81325600886>

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17.2	Economic, Tourism & Cultural Development Committee - To be determined	
17.3	Cultural Roundtable Subcommittee - To be determined	
17.4	Heritage Subcommittee - Thursday December 17, 2026 10:00am	
17.5	Planning Advisory Committee - To be determined	
17.6	Hanover Police Service Board - Monday November 16, 2026 10:00am	
17.7	Hanover Public Library Board - Wednesday November 18, 2026 6:00pm	
17.8	Parks, Recreation & Culture Advisory Committee - Wednesday November 25, 2026 6:00pm	
17.9	Hanover / Walkerton Waste Management Committee - To be determined	
17.10	Saugeen Municipal Airport Commission - Wednesday November 18, 2026 1:00pm	
17.11	Saugeen Mobility and Regional Transit Board - Friday November 13, 2026 10:00am	
18.	Important Dates and Announcements	
18.1	Hanover Council Orientation - Monday November 9 & Tuesday November 10, 2026 4:00pm	

18.2 Inaugural Council Meeting – Monday November 16, 2026 | 6:00pm

18.3 Grey County Joint Council Orientation - Tuesday November 24 and
Wednesday November 25, 2026 | 9:00am

19. Closed Meeting

20. Confirmation of Proceedings By-law

20.1 By-law 3423-26 - Confirm Proceedings of the November 2, 2026
Regular Council Meeting

107

21. Adjournment

HEALTH and SAFETY MESSAGE

Fall Prevention

Falls are the number one cause of injury in Canada. Fall prevention month, held in November each year across Canada, raises awareness about and encourages action on this cause of serious injury and death.

There are numerous ways to mitigate fall risks through practical measures that can be applied in both professional and personal settings. Here are key strategies to reduce the likelihood of falls:

1. **Spill Management:** Clean up spills immediately, and if quick cleanup isn't possible, use signage to warn others of the hazard.
2. **Surface Safety:** Install non-slip mats in high-risk areas like polished or slick floors and mark any uneven surfaces.
3. **Winter Readiness:** During winter months, ensure outdoor pathways are regularly salted or sanded to prevent ice-related slips.
4. **Clear Walkways:** Keep walkways free of clutter and ensure they are well-lit, especially in areas with high foot traffic.
5. **Secure Tripping Hazards:** Tape down loose cables and ensure carpets or floor mats lie flat to prevent trips.
6. **Wear Appropriate Footwear:** Encourage employees to wear anti-slip footwear or ice traction aids, particularly during winter.
7. **Mindful Movement:** Remind everyone to walk carefully, adjust their stride to conditions, and use handrails on stairs.
8. **Safety Training and Compliance:** Regularly train employees on fall prevention practices, including the use of fall-protection equipment when working at heights.



Saugeen Municipal Airport Commission 2027 Budget



Saugeen Municipal Airport Commission

2027 Budget

REVENUES	
Sales - Aircraft Jet A	(60,000)
Sales - Aircraft 100LL	(160,000)
Sales - Aircraft Oil	(350)
Fees - Tie Down	(500)
Fees - Commercial Landing	(4,000)
Fees - Access	(2,350)
Misc Fees	(25,000)
Rentals - Rooms	(4,000)
Rentals - Kitchen	(5,000)
Lease - Hangars	(24,000)
Rentals - Hangars	(30,000)
Rentals - Farmland	(18,000)
A/R Penalty/Interest Charges	(800)
Bank Interest	(600)
Municipal Contributions	(179,000)
Proceeds on TCA Disposals	
TOTAL REVENUES	(513,600)

Saugeen Municipal Airport Commission

2027 Budget

EXPENSES	
Supplies - Office	1,000
Purchases - Aircraft Jet A	32,000
Purchases - Aircraft 100LL	130,000
Purchases - Oil	500
Purchases - Diesel	5,500
Misc. Expenses	5,000
Service Agreements	145,000
Memberships	1,200
Telephone	700
Internet	700
Web Maintenance	1,200
Advertising & Promotions	2,500
Services - Bookkeeping	12,000
Services - Audit	8,500
Legal Services	2,500
Services - RNAV Maintenance	5,000
Maintenance - Grounds	15,000
Maintenance - Farmlands	1,000
Maintenance - SMA Building	5,000
Maintenance - Runways	15,500
Maintenance - Equipment	4,000
Maintenance - SMA Shop	3,000
Property Development	20,000

Saugeen Municipal Airport Commission

2027 Budget

Insurance	14,500
Utilities - Water	500
Utilities - Gas - Terminal (0211)	750
Utilities - Gas - Garage (0212)	900
Utilities - Gas - Hangar (4032)	1,300
Utilities - Hydro Terminal (64112)	1,800
Utilities - Hydro Hangar (15965)	1,800
Property Taxes	23,000
Service Charges - Bank and Global	5,000
Interest Expense - Hangar & Tractor	4,250
TCA Purchases (Capital)	18,000
Transfer to Reserve	20,000
Transfer to Runway Reserve	5,000
TOTAL EXPENSES	513,600
MUNICIPAL CONTRIBUTIONS	(179,000)
Municipality of Brockton	(59,666)
Town of Hanover	(59,666)
Municipality of West Grey	(59,666)







REGULAR COUNCIL MEETING MINUTES

October 19, 2026, 4:00 pm
Council Chambers | Civic Centre
341 10th Street
Hanover, ON N4N 1P5

MEMBERS PRESENT Mayor Sue Paterson
Deputy Mayor Warren Dickert
Councillor Dave Hocking
Councillor Carol Hudson
Councillor Brandon Koebel (virtual)
Councillor Susan Sakal

STAFF PRESENT April Marshall, Economic Development Manager
Vicki McDonald, Clerk
Tanya Patterson, Administrative Assistant/Deputy Clerk
Sherri Walden, Outgoing CAO
Andrew Wilken, CAO
Jelena Savic, Director of Corporate Services/Treasurer (departed at 4:43pm)
Ted Knapp, Chief Operator (virtual, departed at 4:15pm)

1. National Anthem

2. Call to Order

Mayor Paterson called the meeting to order at 4:00pm.

3. Land Acknowledgment

We want to acknowledge the Traditional Territory of the Anishinabek Nation: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomie Nations. And further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land.

4. Disclosure of Pecuniary Interest

None

5. Agenda Additions or Deletions

None

6. Delegations

None

7. Council Minutes

7.1 Regular Council Meeting Minutes – October 5, 2026

Resolution Number: 240-26

Moved by DEPUTY MAYOR DICKERT

Seconded by COUNCILLOR HOCKING

That the minutes of the October 5, 2026 regular council meeting be adopted as printed and circulated.

CARRIED

8. Business Arising From the Minutes

None

9. Consent Agenda

Mayor Paterson asked if any member of council wished to have an item on the consent agenda brought forth for separate discussion. Councillor Hudson requested that item 9.3 Report PRC-11-26 and item 9.4 Report CAO-10-26 be brought forward for discussion.

9.1 Report PW-20-26 - April 1 to June 30, 2026, Water Treatment Plant Operations Report

9.2 Report PW-21-26 - April 1 to June 30, 2026, Wastewater Treatment Plant Operations

9.3 Report PRC-11-26 - Civic Centre Boiler Replacement Project Update

Resolution Number: 242-26

Moved by COUNCILLOR HUDSON

Seconded by DEPUTY MAYOR DICKERT

That Report PRC-11-26 - Civic Centre Boiler Replacement Project Update be received for information.

CARRIED

9.4 Report CAO-10-26 - New Police Station Tender Results and Construction Update

Resolution Number: 243-26

Moved by COUNCILLOR HOCKING

Seconded by COUNCILLOR SAKAL

That Report CAO-10-26 - New Police Station Tender Results and Construction Update be received for information.

CARRIED

9.5 Grey County Council Highlights - September 24 and October 8, 2026

9.6 Downtown Improvement Area Minutes - September 17, 2026

9.7 Saugeen Mobility and Regional Transit Board Minutes - July 10, 2026

Resolution Number: 241-26

Moved by COUNCILLOR SAKAL

Seconded by DEPUTY MAYOR DICKERT

That the items listed on the consent agenda with the exception of items 9.3 Report PRC-11-26 - Civic Centre Boiler Replacement Project Update and 9.4 - Report CAO-10-26 - New Police Station Tender Results, be received for information.

CARRIED

10. Staff Reports Requiring Action**10.1 Report DCS-19-26 - Long - Term Financial Sustainability Framework****Resolution Number: 244-26****Moved by** DEPUTY MAYOR DICKERT**Seconded by** COUNCILLOR HOCKING

That Report DCS-19-26 Long -Term Financial Sustainability Framework be received; and

That council approve FIN-019 Long - Term Financial Sustainability Framework as amended.

CARRIED**10.2 Report DCS-20-26 - Legacy Fund Policy****Resolution Number: 245-26****Moved by** COUNCILLOR HUDSON**Seconded by** COUNCILLOR SAKAL

That Report DCS-20-26 Legacy Fund Policy be received; and

That council approve FIN-018 Legacy Fund Policy as amended.

CARRIED**10.3 Report ED-18-26 - 612 10th Avenue Community Improvement Program (CIP) | Tax Increment Equivalent Grant Application****Resolution Number: 246-26****Moved by** COUNCILLOR SAKAL**Seconded by** COUNCILLOR HOCKING

That Report ED-18-26 612 10th Avenue Community Improvement Program (CIP) | Tax Increment Equivalent Grant Application be received; and

That the Mayor and Clerk be directed to complete a Town of Hanover Community Improvement Program Tax Increment Equivalent Grant (TIEG) Agreement with 1000291312 Ontario Ltd. as proposed; and

That By-law 3420-26 be approved for the cancellation, reduction or refund of taxes levied for local municipal purposes.

CARRIED**11. Committees of Council Minutes****11.1 Finance Committee Minutes - September 28, 2026****11.2 Parks, Recreation and Culture Advisory Committee Minutes - October 7, 2026****11.3 Cultural Roundtable Sub-Committee Minutes - October 6, 2026****Resolution Number: 247-26****Moved by** COUNCILLOR KOEBEL**Seconded by** COUNCILLOR SAKAL

That the minutes of the following committees be received for information and the recommendations contained therein be hereby approved;

- Finance Committee Minutes - September 28, 2026
- Parks, Recreation and Culture Advisory Committee - October 7, 2026
- Cultural Roundtable Subcommittee Minutes - October 6, 2026

CARRIED

12. By-Laws

12.1 By-law No. 3420-26 - Authorize Tax Incentive Equivalent Grant for 1000291312 Ontario Ltd.

Resolution Number: 248-26

Moved by DEPUTY MAYOR DICKERT
Seconded by COUNCILLOR HUDSON

That By-law No. 3420-26 be introduced; and

That it be taken as read a first, second and third time, finally passed, signed by the mayor and clerk, sealed with the seal of the Corporation and inserted in the By-law book.

CARRIED

13. Correspondence Requiring Action

None

14. Notice of Motion

None

15. Good News and Celebrations

16. Upcoming Committee Meetings

- 16.1 Age Friendly Committee - Monday November 16, 2026 | 10:00am
- 16.2 Economic, Tourism & Cultural Development Committee - To be determined
- 16.3 Cultural Roundtable Subcommittee - To be determined
- 16.4 Heritage Subcommittee - Thursday December 17, 2026 | 10:00am
- 16.5 Planning Advisory Committee - To be determined
- 16.6 Hanover Police Service Board - Monday November 16, 2026 | 10:00am
- 16.7 Hanover Public Library Board - Wednesday November 18, 2026 | 6:00pm
- 16.8 Parks, Recreation & Culture Advisory Committee - Wednesday November 25, 2026 | 6:00pm
- 16.9 Hanover / Walkerton Waste Management Committee - To be determined
- 16.10 Saugeen Municipal Airport Commission - Wednesday October 21, 2026 | 1:00pm
- 16.11 Saugeen Mobility and Regional Transit Board - Friday November 13, 2026 | 10:00am

17. Important Dates and Announcements

17.1 Next Regular Council Meeting – Monday November 2, 2026 | 4:00pm

17.2 Voting Day - Monday October 26, 2026

18. Closed Meeting

None

19. Confirmation of Proceedings By-law

19.1 By-law No. 3421-26 - Confirm Proceedings of the October 19, 2026 Regular Council Meeting

Resolution Number: 249-26

Moved by DEPUTY MAYOR DICKERT

Seconded by COUNCILLOR HOCKING

That By-law No. 3421-26 be introduced;

That it be taken as read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and inserted into the by-law book.

CARRIED

20. Adjournment

Resolution Number: 250-26

Moved by COUNCILLOR KOEBEL

Seconded by COUNCILLOR HUDSON

THAT this meeting of Hanover Council now be adjourned at 5:00pm.

CARRIED

Susan Paterson, Mayor

Vicki McDonald, Clerk



Staff Report To Council

From: Vicki McDonald, Manager of Legislative Services/Clerk
Date: November 2, 2026
Report: CL-13-26
Subject: **Hanover Council Appointed Committees for the 2026 to 2030 Council Term**

Recommendation

That Report CL-13-26 Hanover Council Appointed Committees for the 2026 to 2030 Council Term be received for information.

Background

The Town's 2017 Service Delivery Review (SDR) included an action to "*review terms of reference for committees of council with a view to consolidation and / or elimination.*" In response to the SDR recommendation, at the September 17, 2018 meeting, council approved direction as per CAO-16-18 Review of Corporate Boards & Committees of Council. The recommendations included dissolution of various ad hoc and advisory committees that were no longer functioning and / or their work was being assumed by an existing council appointed committee, elimination of the \$35 per meeting remuneration, *appointment of an alternate council representative to each committee should the primary council representative not be available to attend.*

At the November 7, 2022 meeting, council received Report CAO-15-22 Hanover Council Appointed Committees for the 2022 to 2026 Council Term and supported the staff direction to proceed with the council committees as detailed. The revisions included the Heritage and Cultural Roundtable (CR) Committees being sub-committees of the Economic, Tourism and Cultural Development Advisory Committee (ETCDAC).

Effective May 1, 2025, the Province of Ontario extended Strong Mayor Powers to additional municipalities, including the Town of Hanover. Under Part VI.1 of the Municipal Act, 2001, one of the special powers and duties as the head of council that the Mayor has is to create committees of council, assigning their functions and appointing the chairs and vice-chairs of committees of council.

On July 10, 2025, Mayor Paterson issued MDE-2025-002 Delegation of Power – Committees of Council delegating to council the powers assigned to establish or dissolve committees of council, to appoint chairs and vice-chairs of said committees and to ascribe functions to said committees of council.

At the March 2, 2026, meeting, council received Report ED-07-26 Cultural Roundtable Sub-Committee – Notice of Motion Follow-up and supported the resolution that the CR

remain a sub-committee of the ETCDAC and that the council appointee on the ETCDAC also serve on the CR for the remainder of the committee term.

Discussion

With the end of the 2022 – 2026 council term approaching, Management Team have reviewed respective committee functions and terms of reference documents. This report is brought forward to detail the committees of council for the 2026 to 2030 council term and the council appointees to partner or community committees. One council representative is appointed to each committee of council or local board.

Advisory Committees	<ul style="list-style-type: none"> • Age Friendly Advisory Committee • Economic, Tourism & Cultural Development Advisory Committee * • Planning Advisory Committee • Parks, Recreation & Culture Advisory Committee *
Other	<ul style="list-style-type: none"> • Committee of Adjustment Property Standards Committee
Boards	<ul style="list-style-type: none"> • Downtown Improvement Area (DIA) • Police Services Board • Public Library Board
Ad Hoc Committees	<ul style="list-style-type: none"> • Library Facility Investigation Ad Hoc Committee
Sub Committees	<ul style="list-style-type: none"> • Cultural Roundtable Subcommittee (ETCDAC council appointee) • Heritage Subcommittee (1 council appointee) <p><i>Note – both are subcommittees of ETCDAC.</i></p>
Council appointees to Partner or Community Committees	<ul style="list-style-type: none"> • Board of Saugeen Mobility and Regional Transit (SMART) • Bruce Grey Community Safety and Well-Being (CSWB) Planning Committee • Joint Physician Recruitment and Retention Committee (JPR&RC) • Hanover Walkerton Waste Management (WM) Committee • Saugeen Municipal Airport (SMA) Commission • Saugeen Valley Conservation Authority (<i>interim appointment may be required until the Provincially mandated regional transition is complete</i>)

* Terms of Reference (ToR) housekeeping revisions and updates forthcoming

The following is provided as context for revisions to committee function.

The ETCDAC will continue to consolidate the work of a number of complimentary strategic initiatives including the Cultural Roundtable and Heritage Committee Sub-

committees. Implementation of the approved 2026 Downtown Plan will be a responsibility of this committee. Given there are already representatives from the key partners including the DIA, Chamber of Commerce and business community, the ETCDAC is positioned well to guide the implementation of the Downtown Plan's recommendations.

The appointment of a council representative to the HBBAS and Hanover Raceway Committees will not be made for the 2026-2030 council term in accordance with the direction of the Mayor-elect.

Below is the timeline for committee recruitment. Staff will provide communication to existing committee members and note the recruitment and application timelines for the next committee term.

The timing is as follows:

November 3	Recruitment promotion (website, social media and direct to current committee members)
November 13	Application deadline
December 7	Council Report Committee Appointments

Financial Implications

At this time there are no financial implications associated with this report.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☐ **Goal 1: Safe and Reliable Infrastructure**

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☐ **Goal 2: Healthy and Welcoming Community**

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover "home".

☐ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☐ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Vicki McDonald
Manager of Legislative Services/Clerk

Andrew Wilken
CAO

COMMITTEE OF ADJUSTMENT MEETING MINUTES

Wednesday, October 13, 2026, | 4:00 pm
Virtual Meeting via Zoom

MEMBERS PRESENT

Barbara Hicks | Bill Switzer | Brandon Koebel | Carol Hudson | Larry Lantz | Mark Ebert

OTHERS PRESENT

Andrew Wilken, Secretary-Treasurer | Jordan Whitmore, Deputy Chief Building Official | Sandeep Josan, Deputy Secretary-Treasurer | Sue Paterson, Mayor

REGRETS

None

DISCLOSURE OF
PECUNIARY INTEREST

None

DELEGATIONS

Steven Knutson, 385 13th Ave | Jerome Weber, 940 8th Ave N

1. Adoption of September 2, 2026, Regular Meeting Minutes

Moved by MARK EBERT / Seconded by CAROL HUDSON

That the minutes of the September 2, 2026, regular meeting be approved as printed and circulated.

CARRIED

2. Business Arising from Minutes

The Deputy Secretary-Treasurer advised that the appeal period for Consent Application B3-26 for Teeswater Concrete 2021 Ltd. has expired, and the applicant is working to fulfill the consent conditions.

3. Minor Variance Application, A5-26, Steven Knutson-----385 13th Ave

The Deputy Secretary-Treasurer advised that notice of the public meeting was circulated to all property owners within 60 metres of the subject lands and posted on the property, the Town’s website, and circulated to relevant agencies on September 28, 2026, in accordance with Section 45 of the Planning Act, R.S.O. 1990.

The Deputy Secretary-Treasurer provided an overview of Minor Variance Application A5-26, advising that the owner is proposing to enlarge the existing detached garage from 320 sq. ft. to 875 sq. ft. The property also contains a 160 sq. ft. shed, bringing the total area of accessory structures to 1,035 sq. ft. The applicant is seeking a minor variance to permit the proposed garage size.

The applicant is proposing to maintain the existing setbacks of 0.75 m (2.5 ft), whereas the Zoning By-law requires a minimum setback of 1.0 m (3.2 ft) from the lot lines. Sections 6.4.1 and 6.4.2 of the Town of Hanover Zoning By-law address non-complying uses and structures. These provisions permit an enlargement or extension, provided that the existing level of compliance is not reduced and, where a yard setback is non-complying, the building or structure is not located closer to the lot line than the existing non-complying setback. The proposed garage will be used for personal purposes, with the second storey used for storage.

Furthermore, the owner wishes to maintain sufficient space between the detached garage and the house to allow access to the backyard for moving equipment, such as a lawn mower and other tools.

At its September 9, 2026 meeting, the Planning Advisory Committee reviewed the application and raised no concerns. The Town has not received any comments from the neighbours or commenting agencies.

After discussion, a motion was made to approve the application as presented. It was then,

Moved BRANDON KOEBEL / Seconded by MARK EBERT

That the Minor Variance be granted subject to the following conditions:

1. That the approval is for this application only;
2. That the proposed development will not adversely affect or restrict the uses in the surrounding area;

CARRIED

4. Consent Application, B2-26, Jerome Weber-----940 8th Ave N

The Deputy Secretary-Treasurer advised that notice of the public meeting was circulated to all property owners within 60 metres of the subject lands and posted on the property, the Town’s website, and circulated to relevant agencies on September 28, 2026, in accordance with Section 53 of the Planning Act, R.S.O. 1990.

The Deputy Secretary-Treasurer provided an overview of Consent Application B2-26, advising that the owner is proposing to sever a portion of the existing residential property, which is zoned R1 under the Town of Hanover Comprehensive Zoning By-law. The proposal would create a vacant lot of approximately 0.26 acres for the construction of a single-storey detached dwelling with an attached garage. The owner intends to sell the existing house, as it is larger than needed for retirement, and build a smaller home.

The existing sanitary sewer line runs through the proposed severed lands and provides service to the retained lands. The owner wishes to maintain the existing sewer line and has submitted a survey showing an easement over the severed lands in favour of the retained lands.

Grey County has reviewed the application and has no concerns. At its July 2026 meeting, the Planning Advisory Committee reviewed the application and requested additional information regarding the service easement on the severed lot. The application was therefore deferred and reconsidered on October 13, 2026, at which time the Committee was satisfied with the information provided.

The Saugeen Valley Conservation Authority (SVCA) reviewed the application and advised that no development or site alteration is permitted within 6 metres of the flooding hazard limit. The SVCA-regulated area extends 15 metres from the hazard; therefore, development, filling, or grading within the regulated area beyond the 6-metre setback would require an SVCA permit.

The Town of Hanover Public Works Department recommended that no new hard-surfaced driveway be constructed and no trees be planted over the easement, as the driveway or trees may need to be removed to access and repair the sanitary sewer, gas, or communication services.

The Town also received comments from a neighbouring property owner regarding drainage concerns on their property. A lot grading plan will be required at the building permit and SVCA permit stages, and the drainage concerns will be addressed through those processes.

After discussion, a motion was made to approve the application. It was then,

Moved by LARRY LANTZ / Seconded by BILL SWITZER

THAT Consent Application No. B2-26 be granted with the following conditions:

1. That the Owner agree in writing with the Municipality, if deemed necessary by the Municipality, to satisfy all requirements, financial or

otherwise of the Municipality concerning the provision of roads, installation of services, facilities and drainage, and the provision of parkland or cash in lieu of parkland; and, that the Owner enter, if required, into an agreement with the Municipality, providing for the payment of a development charge, said payment to be made on or before the delivery of a letter by the Municipality addressed to the Secretary-Treasurer of the Committee of Adjustment waiving the municipal conditions as imposed herein;

- 2. That a surveyor’s drawing be completed and a copy filed with the Clerk, the Registrar and the Secretary/Treasurer of the Committee of Adjustment;
- 3. That “Certification of Consent” be affixed to the deed within two year of the giving of the Notice of Consent;
- 4. That no development and site alteration will occur within 6 metres to the flooding hazard limit;
- 5. That the proposed new house will require an SVCA permit before construction begins;
- 6. That the proposed development will not adversely affect or restrict the uses in the surrounding area.

CARRIED

6 Correspondence

None

7. New Business

Barbara thanked the Committee members for their service, noting that this was the Committee’s final term before the elections.

8. Adjournment

Moved by

That the meeting now be adjourned at 4:29 p.m.

Chair, Barbara Hicks

Secretary-Treasurer, Andrew Wilken



Minutes

Grey County Joint Municipal Accessibility Advisory Committee

October 15, 2026

Present: Councillor Greig, Member Catherine Sholtz, Member Andrew Edgcumbe, Member Brooke Sillaby, Member Ray Whitfield

Regrets: Member Christina Schnell, Member Claudia Strelocke, Member Pamela Matheson

Staff Present: Robert Hatten, Manager of Communications, Kathie Nunno, Accessibility and Contract Specialist , Rayburn Murray, Deputy Clerk

Call to Order

The Grey County Joint Accessibility Advisory Committee met electronically on the above date. The Chair called the meeting to order at 2:00 p.m. with all members present.

Others Present: Jennifer Patton, Town of Blue Mountains; Marty Wellwood, Shawnette Crouse, Municipality of Grey Highlands; Kayla Hyndman, City of Owen Sound.

Declaration of Interest

There were no declarations of interest.

Delegations

Items For Direction or Discussion

City of Owen Sound - Greenwood Cemetery Chapel Columbarium
(Pamela Coulter)

Kayla Hyndman from the City of Owen Sound summarized the Greenwood Cemetery Chapel Columbarium project through the provided site plans.

JAAC20-26

Moved by: Member Whitfield

Seconded by: Member Sillaby

That the verbal report from the Director of Community Services regarding the Greenwood Cemetery Chapel Columbarium be received for information.

Carried

Municipality of Grey Highlands - Flesherton Fire Hall Addition (Marty Wellwood)

Marty Wellwood, Fire Chief from the Municipality of Grey Highlands, summarized the proposed addition at the Flesherton Fire Hall Addition. There were comments surrounding the building being municipally-owned, although not always open to the public and the corresponding accessibility requirements.

JAAC21-26

Moved by: Member Edgcumbe

Seconded by: Member Sillaby

That the Grey County Joint Accessibility Committee review and provide comment on the proposed addition at the Flesherton Fire Hall, located at 54 Durham Street, Flesherton.

Carried

Municipality of Grey Highlands - Flesherton Arena Accessible Washrooms (Shawnette Duvall-Crouse)

Shawnette Duvall-Crouse from the Municipality of Grey Highlands, summarized the Flesherton Arena Accessible Washroom update.

JAAC22-26

Moved by: Member Whitfield

Seconded by: Councillor Greig

**That the Grey County Joint Accessibility Advisory Committee receive this report regarding the proposed Universal Accessible Washroom addition at the Flesherton Memorial Arena; and
That the Committee review the attached concept drawings and provide any comments or recommendations related to accessibility prior to the project proceeding to tender.**

Carried

Municipality of Grey Highlands - Updated Stothart Hall Accessible Upgrades (Shawnette Duvall-Crouse)

Shawnette Duvall-Crouse from the Municipality of Grey Highlands, referred to the option of a lift, rather than the ramp for the Stothard Hall upgrades. This will assist with accessibility for upper and lower levels of the facility. Comments regarding accessibility to get to the lift were noted. Clarification was made that there will be a paved area from the accessible parking lot to the space.

JAAC23-26

Moved by: Member Whitfield

Seconded by: Councillor Greig

That the Grey County Joint Accessibility Advisory Committee receive this report regarding the proposed accessibility upgrades at Stothart Hall; and

That the Committee review the revised plans and provide any comments or recommendations prior to the Municipality proceeding with the project.

Carried

Municipality of Grey Highlands - Rotary Park Bridge Redesign (Shawnette Duvall-Crouse)

Shawnette Duvall-Crouse from the Municipality of Grey Highlands, referred to the Rotary Park Bridge Redesign. She further noted that she will be meeting with the Rotary Club next week and can forward any comments received from the Committee.

JAAC24-26

Moved by: Member Edgcumbe

Seconded by: Member Sillaby

That the Grey County Joint Accessibility Advisory Committee receive this report regarding the proposed Markdale Rotary Park Pedestrian Bridge; and

That the Committee review the revised plans and provide any comments or recommendations prior to the Municipality proceeding with the project.

Carried

Municipality of Grey Highlands - Flesherton Pickleball Court (Shawnette Duvall-Crouse)

Shawnette Duvall-Crouse from the Municipality of Grey Highlands, summarized the new project of the Flesherton Pickleball Courts. The final construction is to be completed in the Spring of 2027.

JAAC25-26

Moved by: Member Sillaby

Seconded by: Councillor Greig

**That the Grey County Joint Accessibility Advisory Committee receive this report regarding the new Flesherton Pickleball Courts; and
That the Committee provide any additional comments or recommendations regarding accessibility enhancements that could be considered for the facility.**

Carried

CCR-JAAC-17-26 County of Grey - Multi-Year Accessibility Plan Progress Report for 2025 and 2026 (Kathie Nunno)

The Accessibility and Contract Specialist summarized the report. She noted the importance of the Long-Term Care Accessibility Plan being incorporated as a Schedule to the Multi-Year Accessibility Plan, rather than as a separate plan. She further referenced updates that have occurred over 2025 and 2026, including, website updates, AODA compliant budget software, Grey Roots Museum & Archives updates, new training software, and more. Additionally, she highlighted that staff presented a report on municipal accessibility legislation which was circulated to all local Grey County municipalities to use as a tool to guide compliance. She further highlighted the several initiatives promoted consultation and improved communication including Access E11 software implementation, focus groups as part of the engagement Regional Transit Study, Long-Term Care resident and family experience surveys and resident councils, Sydenham Campus support, and more.

JAAC26-26

Moved by: Member Sillaby

Seconded by: Councillor Greig

That Report CCR-JAAC-17-26 Multi-Year Accessibility Plan 2025 and 2026 Progress Update be endorsed as presented and posted to the Accessibility page of the Grey County website; and

That the 2023 – 2027 Multi-Year Accessibility Plan be amended to add Appendix D: Accessibility Plan – Long-Term Care.

Carried

CCR-JAAC-18-26 Updated Terms of Reference for the Grey County Joint Accessibility Advisory Committee (Kathie Nunno)

The Accessibility and Contract Specialist summarized the report and referenced the proposed changes within the Terms of Reference.

Member Greig thanked the Committee for their support and comments amongst various projects throughout this Committee term.

JAAC27-26

Moved by: Member Whitfield

Seconded by: Councillor Greig

That Report CCR-JAAC-18-26 regarding the updated Terms of Reference for the Grey County Joint Accessibility Advisory Committee be received; and

That the updated Grey County Joint Accessibility Advisory Committee Terms of Reference be adopted as presented.

Carried

Correspondence

ARCH Disability Law Centre - Workplace Accommodations Webinar Information

The Accessibility and Contract Specialist referred to the correspondence for information of the Committee.

Other Business

Call for Applications - 2027-2030 Membership Campaign

The Accessibility and Contract Specialist highlighted that applications for the 2027-2030 Committee membership are now open and scheduled to close on November 15, 2026. She further thanked the Committee for their participation throughout the Term.

Next Meeting Date

To be determined.

Adjournment

On motion of Member Greig and Member Whitfield, the Grey County Joint Accessibility Advisory Committee adjourned at 2:47 p.m. to the call of the Chair.



THE SAUGEEN MUNICIPAL AIRPORT COMMISSION

Regular Meeting Minutes

Wednesday, October 21, 2026, 1:00 p.m.

Boardroom, Saugeen Municipal Airport

Commissioners Present: Dave Hocking, Chair
Tom Hutchinson, Vice Chair
Victor Danielli
Moe Hanif

Others: Tim Olds, Airport Manager
Catherine McKay, Secretary
Iga Czerniak, Co-op Student

Commissioners Absent: Mike Crawford

1. Call to Order

The Chair called the meeting to order at 1:04 p.m., noting that Commissioner Moe Hanif had recently presented at the Hanover and Area Probus Club on his motorcycle trip through South America which was very well received, and that Iga Czerniak addressed a well-attended meeting of the Airport Management Council of Ontario (AMCO) as a guest speaker on the significance of small airports. He welcomed Pauline Kerr of the Walkerton Herald Times who was present for the open session.

2. Approval of the Agenda

Motion Moved by V. Danielli

Seconded by M. Hanif

That the agenda for October 21, 2026 be amended to delete item 9A *Quote for Electrical Work*, add a closed session as item 10, and move item 9E *2027 Budget* to the closed session, and that the agenda be adopted as so amended.

Carried

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest

None declared.

4. Adoption of Minutes of September 16 and October 13, 2026

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the minutes of the September 16 and October 13, 2026 meetings be adopted as circulated.

Carried

5. Business Arising from Minutes

A. Development Concept Update

The Chair updated the Commission on meetings held with Grey County Economic development staff and the Saugeen Objiway Nation (SON), adding that the new hangar constructed by Allin Aircraft Maintenance has generated a lot of excitement. The meeting with SON related to the archeological study required to ensure that there are no issues affecting future airport development. The Airport Manager has contacted SON, as well as firms able to complete the study. The completed study would be circulated to various agencies as is the standard procedure in Bruce County, although there are initiatives underway that would shorten the process and make it less costly. A meeting was held with planning staff from Bruce County which emphasized focusing on short term development since the required infrastructure is not in place for larger, longer term projects. Capital projects require approval of the three municipalities according to the Cost Sharing Agreement and so in April of 2027, the Commission will prepare a five year capital plan to plan strategically to ensure success stories. He noted that the Airport is becoming more well known and 66 planes landed the previous Sunday. The poster and brochure regarding airport development will be presented at the next meeting.

B. Zoning By-law Update

The Chair and the Airport Manager met with Dominic Paquette, Building and Planning Manager/Chief Building Official at the Municipality of Brockton and clarified that the development concept document

shows high level potential options, rather than concrete proposals for actual development. It was agreed that the Commission would involve Mr. Paquette in potential development projects at the Airport.

C. Meeting with SON re Archeological Issues

There was nothing to add on this issue beyond what was reported under item 5A. above.

D. SMA Business Plan & 2027 Priorities

Commissioner Danielli reported that he will incorporate into the Business Plan content from the presentation to Councils on the Development Concept with the help of Ms. Czerniak. He and the Vice-Chair will meet within the new few weeks and the plan will be considered at the next meeting.

The Chair outlined priorities for 2027 which are to explore a letter of compliance for potential businesses, complete the archeological study, undertake a detailed study on the costs to resurface the current runway and potentially expand the current runway to 5,000 feet, and look into potential federal and provincial grants for capital expansion.

6. Reports

A. APM's Report

The Airport Manager noted that there were \$30,000 in fuel sales in September, the parking lot and the tie downs were spruced up for the Allin Aircraft Maintenance Open House and Grand Opening, the shuttle to the International Plowing Match was very well received, and SMA's social media following is now at 31,000 up from 16,000 at the time the report was prepared.

Motion Moved by V. Danielli

Seconded by M. Hanif

That the APM's report and the monthly fuel report for September 2026 be received for information.

Carried

B. COPA 54/Friends of the Saugeen Municipal Airport Update

At the most recent meeting on October 10, 2026 the main topic was the Christmas Party to be held on Saturday, December 19, 2026 with the time and cost to be decided at the November meeting. Nominations for next year's executive were moved to the November meeting.

Motion Moved by M. Hanif

Seconded by T. Hutchinson

That the COPA 54/Friends of the Saugeen Municipal Airport Update be received for information.

Carried

7. Financial Statements as of September 30, 2026

Motion Moved by V. Danielli

Seconded by T. Hutchinson

That the financial statements dated September 30, 2026 be approved as presented.

Carried

8. Correspondence Requiring Action

A. Request for Change to Signers

The Secretary informed the Commission that she will provide the information requested by Meridian.

9. New Business

A. Airport Manager Expense Approval Limit

Motion Moved by M. Hanif

Seconded by V. Danielli

That the Airport Manager be authorized to approve expenses up to \$5,000.

Carried

B. Allin Aviation Grand Opening, October 24, 2026

The Chair outlined the agenda for the event, which includes an open house in the hangar and a grand opening ceremony involving a ribbon cutting ceremony. The three Mayors are expected to speak and many invitations have been sent.

C. Corporate By-law

The Secretary explained that the process to amend the corporate by-law requires that the Commission pass the bylaw amendment which takes effect temporarily starting from the date of the board resolution and must be confirmed by the members, who are the three municipalities. This process will be completed by circulating the resolution to the municipal clerks with a request that their Councils pass a resolution approving it.

Motion Moved by V. Danielli

Seconded by M. Hanif

Whereas the Commission has taken meaningful steps on the path to financial sustainability whereby the Town of Hanover, the Municipality of West Grey and the Municipality of Brockton would no longer directly subsidize the operations and capital investment of the Airport and

Whereas it is acknowledged that the airport provides broader regional economic and social benefits that extend beyond the ownership of individual hangars and

Whereas the Commission desires, insofar as possible, to ensure continuity in its governance structure so as to facilitate the path to financial sustainability and

Whereas section 4.01 of By-law No. 2, Corporate By-Law states that:

Subject to the articles, the members will elect the commissioners at the first meeting of members and at each succeeding meeting at which an election of commissioners is required. The term of office of each commissioner is four (4) years. Each commissioner shall be eligible to serve for a maximum of two (2) consecutive terms. After a period of one (1) year's absence, a commissioner may be eligible for re- election.

Now therefore be it resolved that section 4.01 of By-law No. 2, Corporate By-Law be amended to stated that:

Subject to the articles, the members will elect the commissioners at the first meeting of members and at each succeeding meeting at which an election of commissioners is required. The term of office of each commissioner is four (4) years. Each commissioner shall be eligible to serve for a maximum of three (3) consecutive terms. After a period of one (1) year's absence, a commissioner may be eligible for re- election.

Carried

10. Closed Session

Motion Moved by M. Hanif

Seconded by V. Danielli

That the Commissioners of the Saugeen Municipal Airport enter into Closed Session at 2:00 p.m. in accordance with Section 239(2) of the Municipal Act in order to address a position, plan, procedure, criteria or instruction to be applied to any negotiation on behalf of the Saugeen Municipal Airport, specifically the 2027 budget.

Carried

The Commission reconvened in open session at 2:19 p.m. The Chair confirmed that the Commission had gone in closed session in accordance with Section 239(1) of the Municipal Act and addressed a position, plan, procedure, criteria or instruction to be applied to any negotiation on behalf of the Saugeen Municipal Airport, specifically the 2027 budget and that no other matters were discussed.

11. Direction Coming out of Closed Session

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the Saugeen Municipal Airport Commission approve direction as provided in the closed session.

Carried

Motion Moved by T. Hutchinson

Seconded by V. Danielli

That the Saugeen Municipal Airport Commission approve the 2027 draft budget as submitted to be presented to the municipal partners for consideration.

Carried

12. December Lunch

The Commission agreed to get hold a year-end lunch immediately prior to the November meeting and if necessary due to weather, it can be moved to the December meeting.

13. Adjournment

Motion Moved by M. Hanif

Seconded by V. Danielli

That the Saugeen Municipal Airport Commission adjourn at 2:20 p.m.

Carried

Dates to Remember

SMA Regular Meeting, Wednesday, November 18, 2026, 2026, Saugeen Municipal Airport, 1:00 p.m.

SMA Regular Meeting, Wednesday, December 16, 2026, 2026, Saugeen Municipal Airport, 1:00 p.m.

David Hocking, Chair

Catherine McKay, Secretary



September 2026 Manager's Report

Fuel Sales

- 100 LL: \$28,500.91 (9677.00 units)
- Jet A: \$1969.38 (729.40 units)
- Total: \$30,470.29 (10,406.40 units)

Landings

- General aviation - 239
- Commercial - 5

News at SMA

- In September, we had a 244 aircraft, a record number for 2026/
- The Grand Opening for Allin Aviation Maintenance's hangar is scheduled for Saturday, October 24th, 2026 with an Open House at 10 AM & official ceremony at 11AM. The airport will prepare for aircraft parking, movement coordination/ assistance and advertising related to this event.
- Tie-downs have been fixed, and new safety pylons have been installed so parked aircraft are properly secured and remain visible to other traffic.
- Following the increase in aircraft activity and the required outside work, the airport purchased new vests for both volunteers and the crew. This includes 10 yellow volunteer safety vests and 3 crew vests (green and pink).
- Airport Shuttle service was available between September 22nd and 26th for the International Plowing Match. Seven SMA pilots volunteered their time to take pilots to and from the event. Pilots who used the service were very impressed, and the general turnout was satisfactory.
- In September 2026, we sold 13.25% more Avgas compared to September 2025. The fuel report is attached.
- On social media, we had over 16.3k views within the last 30 days. Our *FunFactFriday* series is becoming more popular, with compliments from pilots on our weekly posts. Also, student pilots and new airport visitors receive business cards with an invitation to follow us on social media which increases our reach even further. We made new connections with local businesses and other airports, including Morristown Airport, in Morristown, New Jersey, giving the Airport its first international exposure.

Comparison of September 2026 sales & September 2025

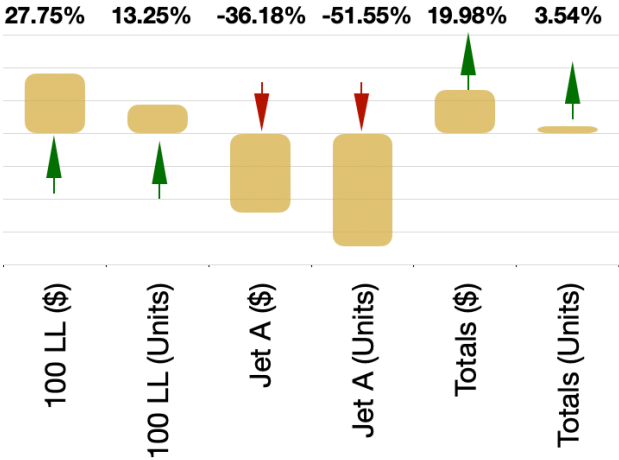
September 2026	
100 LL (\$)	\$28,500.91
100 LL (Units)	9,677.00
Jet A (\$)	\$1,969.38
Jet A (Units)	729.40
Totals (\$)	\$30,470.29
Totals (Units)	10,406.40

September 2025	
100 LL (\$)	\$22,310.13
100 LL (Units)	8,544.80
Jet A (\$)	\$3,086.06
Jet A (Units)	1,505.40
Totals (\$)	\$25,396.19
Totals (Units)	10,050.20

	%	Profit
100 LL (\$)	27.75%	\$6,190.78
100 LL (Units)	13.25%	1,132.20
Jet A (\$)	-36.18%	-\$1,116.68
Jet A (Units)	-51.55%	-776.00
Totals (\$)	19.98%	\$5,074.10
Totals (Units)	3.54%	356.20

The best day in September 2026:
Wednesday, September 23rd, 2026

100 LL (\$)	\$1,209.30
100 LL (Units)	432.50
Jet A (\$)	\$1,969.38
Jet A (Units)	729.40
Totals (\$)	\$3,178.68
Totals (Units)	1,161.90



Average fuel sales per day

	Sep. 26	Sep. 25
Dollar Amount	\$1,015.68	\$846.54
Units Sold	346.88	611.17

I would like to thank the Town of Hanover for the opportunity to attend the Western Ontario Municipal Conference on October 16, 2026, in Guelph, Ontario.

Presented by the Western Ontario Wardens Caucus, the conference brought together municipal, provincial, and community partners with the goal of sharing knowledge and strengthening relationships to support Western Ontario's future.

The conference theme, "Growth with Purpose: Investing in People, Places, and Potential," focused on how municipalities can respond to increasing demands for housing, infrastructure, workforce development, and essential community services while planning for long-term regional growth.

Provincial participation was a key feature of both the conference and opening reception. Opening remarks were delivered by the Honourable Rob Flack. The Honourable Stephen Lecce, Minister of Energy and Mines, and the Honourable Sam Oosterhoff, Minister of Agriculture, Food and Agribusiness, participated in the Minister's Panel, discussing current provincial priorities and initiatives affecting municipalities.

The conference program featured an opening keynote address by the Honourable Bob Rae, eight breakout sessions organized around four key themes, and a closing plenary presentation by leadership speaker Lana Starchuk. Throughout the day, delegates also had opportunities to network and engage with exhibitors through the networking and information fair.

One workshop I attended, Infrastructure Development & Funding: Beyond the Barricades – Keeping Downtown Open During Construction, featured presentations from representatives of the County of Brant and the Town of Minto. The session presented creative ways to use communications, marketing, and events, and community engagement to turn disruption into an opportunity for connection, local support, and long-term growth. Communication and stakeholder consultations is vital and ideally should occur three years before construction begins.

I also attended the Strong Mayor Powers session, which examined lessons learned to date and explored what this evolving governance framework means for municipal councils and administrations across Ontario.

The keynote address by the Honourable Bob Rae provided valuable insight into today's global challenges and the importance of navigating increasingly complex issues. Drawing on his extensive experience as a former Premier of Ontario and Canada's Ambassador to the United Nations, he offered a thoughtful perspective on leadership, public policy, and international affairs.

In closing, Andrea Matrosov, Warden of Grey County and Chair of the 2026 Western Ontario Municipal Conference, summarized the conference's objective well:

"Our goal was to deliver a program that reflects the issues municipalities are dealing with today, while providing meaningful insights that delegates can take back to their own communities to help inform local decisions and priorities."

Overall, the conference provided valuable opportunities for learning, networking, and gaining practical insights that can help inform future municipal decision-making and community development initiatives in Hanover.

Bruce Grey Poverty Task Force Minutes, 16 Oct 2026

10am-11:00 am via Zoom

- **Welcome and Land Acknowledgement**



We acknowledge that our work across Grey and Bruce counties takes place within the traditional territory of the Saugeen Ojibway Nation, comprised of Saugeen First Nation and the Chippewas of Nawash Unceded First Nation at Neyaashiinigmiing.

We honour their enduring relationships with these lands and waters, and the generations who have cared for them. We recognize their rights, knowledge and continuing leadership, and acknowledge the First Nations, Métis and Inuit people who make this region their home.

Today's discussion on affordable childcare invites us to reflect on what children and families need to thrive: safety, belonging, connection to culture, and the resources to live with dignity. We recognize the lasting harms of residential schools and colonial policies that separated Indigenous children from their families, languages and communities. We honour Survivors and affirm the importance of Indigenous leadership in services that support their children and families.

Accessible, affordable and culturally safe childcare supports children's development and enables parents and caregivers to pursue employment, education and greater income security. It is an essential part of our shared work to reduce poverty.

As the Bruce Grey Poverty Task Force, we commit to listening, strengthening respectful relationships and challenging barriers to equitable access. May today's conversation helps us move from acknowledgement to practical action, so that every child and family has the opportunity to thrive.

Key Takeaways

- The federal and provincial governments signed an agreement on September 29th to extend the Canada-Wide Early Learning and Child Care (CWELC) program until March 31, 2031, maintaining parent fee caps at a maximum of \$22/day until at least June 30, 2027.
- Both Grey and Bruce Counties face a freeze on licensed childcare space expansion due to funding constraints, despite significant waitlists (approximately 2,400 children in Grey County alone).
- A new provincial workforce recruitment website, [BeginHere.ca](https://beginhere.ca), was launched to promote ECE careers and provide pathways, funding information, and local job boards.
- The current RECE wage floor is \$25.86/hour in 2026, but wage equity for non-registered staff remains an ongoing advocacy issue.

- Childcare fee subsidy income thresholds have not been updated since 2007, leaving many families ineligible despite financial hardship.
- Child poverty in Canada has risen for the third consecutive year, with nearly 1.4 million children (18.3%) living in poverty.
- Municipal election candidate education on poverty was held in September, with 63 candidates attending a two-hour Poverty 101 session.

Canada-Wide Early Learning and Child Care (CWELC) System Overview

Tara Cockerill and Cindy Tanner provided a comprehensive overview of the CWELC program, its current status, and recent federal-provincial agreement extension. CWELC is a multi-billion dollar federal-provincial partnership that lowers licensed childcare costs to an average of \$19/day, capped at \$22/day, for children under age 6 enrolled in participating programs. The program also focuses on expanding licensed spaces and increasing compensation for Registered Early Childhood Educators (RECEs) between 2022 and 2026. On September 29th, the federal and provincial governments agreed to extend the CWELC program until March 31, 2031, maintaining current parent fee levels until at least June 30, 2027. The local service system managers have not yet received 2027 operational guidelines or budgets.

Conclusion: 1) The extension is a positive development for families and operators, preventing a sudden fee increase from \$22 to \$60+/day as of January and 2) further details on the new agreement are still forthcoming.

Cost-Based Funding Model and Operational Pressures

Tara Cockerill and Cindy Tanner discussed the shift to a cost-based funding model and the operational challenges it presents for childcare operators. Explained that last year marked the first year of cost-based funding, where operators are funded based on occupied spaces rather than parent fee revenue supplemented by subsidies. Grey County and Bruce County operators find the new system more stable and predictable, receiving monthly allocations with year-end reconciliation.

A key pressure is that operators must maintain 95% of licensed operating capacity or face funding recovery for empty spaces. This creates challenges around gradual entry for new children (e.g., starting with 6 instead of 8 toddlers), which negatively impacts funding eligibility. Currently there is a freeze on space expansion — operators with available rooms and waitlists cannot expand because funding is unavailable to support additional spaces. Multiple operators from other service system areas want to open in Grey County and Bruce County but are being placed on a waitlist pending additional space allocations.

Conclusion: 1) The cost-based funding model improves stability but introduces new pressures around occupancy requirements and limits operational flexibility, and 2) space expansion is currently frozen, creating significant unmet demand.

Childcare Waitlists and Access for Families

Child care in Grey Bruce at a glance

Grey County (2024–2026)

- 1,665 licensed spaces (ages 0–6)
- 1,080 spaces (ages 6–12) but operating 730
- 2,444 children under age 6 on waitlist
- 369 children/month receive fee subsidy (no subsidy waitlist)

Bruce County (2024–2026)

- 2,296 licensed spaces
- 228 spaces per 1,000 children (ages 0–12)
- 1,254 children on waitlist
- 162 children/month receive fee subsidy (no subsidy waitlist)

Approximately 2,400 children on waitlists across all age groups in Grey County as of Q2, with approximately 1,800 under age 6, primarily waiting for toddler and preschool spaces. A drop-off in school-age enrollment in Grey County, as families face full fees for children aged 7+ during summer, representing a significant cost increase from the \$22 cap. Bruce County also has significant waitlists, particularly for toddlers (13–30 months) and before-and-after school care. Home childcare recruitment has also been challenging as a strategy to offset licensed space shortages.

Conclusion: 1) Demand for licensed childcare significantly exceeds current supply in both Grey and Bruce Counties and 2) school-age care is experiencing declining enrollment due to cost increases for children over age 6.

Childcare Fee Subsidy and Income Threshold Advocacy

The gap between the \$22/day fee cap and affordability for families who do not qualify for fee subsidies. The childcare fee subsidy is available for families meeting financial eligibility requirements, but income thresholds have not been updated since 2007. Many families earn more than the 2007 threshold but still face budget shortfalls — citing data showing families could still be \$500/month short even after paying the \$22 cap, when accounting for rent and cost of living. Grey County recently made an AMO delegation to advocate for revised income thresholds, and that service system managers have no flexibility on this provincially mandated threshold. Advocated for thresholds to be modernized and ideally indexed annually to reflect wage changes. The same challenge exists in Bruce County, noting families with multiple children under age 6 could pay \$66/day and still not qualify for subsidy.

Connecting this to the broader poverty reduction work, it was commented that partners like the United Way are working to reduce housing and utility costs to help families afford childcare.

Conclusion: 1) Income thresholds for fee subsidy eligibility are outdated and must be updated to reflect current cost-of-living realities and 2) ongoing advocacy to the province is required to modernize and index these thresholds.

ECE Workforce: Wages, Equity, and Retention

The group discussed the RECE wage floor, wage equity for non-registered staff, and workforce retention challenges. The latest **Knowing Our Numbers** for Bruce County and Grey County supported this discussion. bgdisc.ca/post/counties-of-bruce-and-grey-knowing-our-numbers-report

Hourly Wages by Auspice and RECE Status
Workforce

Auspice	RECE status		Average across RECE status
	Non-RECE	RECE	
For-profit	\$21.30	\$25.70	\$23.90
Non-profit	\$24.30	\$24.00	\$24.00
Public	\$19.00*	\$29.20	\$28.50
Average across auspice	\$22.80	\$25.80	\$25.20

*Interpret with caution. Low number of participants.
Note: All averages are weighted.

The 2026 RECE wage floor is \$25.86/hour for registered ECEs working in CWELC-enrolled programs across the province. This is just above the living wage calculation for the Grey Bruce region at \$24.60.

Tara highlighted that CWELC funding only covers the wage floor for registered ECE staff; non-registered staff (those not members of the College of Early Childhood Educators) are only technically funded at minimum wage, creating an equity gap. Operators who wish to pay non-registered staff equally must find the difference themselves.

Raised the comparison between ECEs in childcare (working 12 months) versus ECEs in school boards (working 10 months) for similar annual wages, affecting work-life balance and recruitment. Younger workers prefer 5-hour shifts over 8-hour shifts, creating staffing challenges for programs running 12-hour days. Long operating hours and mandatory ratio maintenance create work-life balance challenges for childcare staff.

Conclusion: 1) Wage equity for non-registered childcare staff remains a key advocacy priority, 2) work-life balance and shift structure are increasingly important recruitment and retention factors and 3) continued advocacy is needed to raise the professional profile and compensation of the ECE sector.

BeginHere.ca — ECE Workforce Recruitment Website

A new provincial workforce recruitment initiative developed through OMSSA (Ontario Municipal Social Services Association). Multiple service system managers pooled funding to create [BeginHere.ca](https://beginhere.ca), a one-stop resource for individuals interested in ECE careers. Features including: career pathway information, a quiz to assess fit, eligibility guidance, college listings with program details (online/asynchronous options), funding opportunities, and a localized job board. The site is available in English and French, with a "Talk to an Advisor" feature directing users to their local service system manager. Both Georgian College and Fanshawe College have expanded flexible and asynchronous programming post-COVID to support those already working in the sector. Bruce County produced a video a few years ago promoting ECE careers and is currently finalizing a new video focused on males in ECE.

Conclusion: 1) BeginHere.ca is a new and promising tool to promote ECE as a professional career and support workforce recruitment and 2) partners are encouraged to share the website and use it as a promotional resource.

Knowing Our Numbers — ECE Workforce Data Report

Findings from the provincial "Knowing Our Numbers" workforce data project led by Dr. Amos Akbari at the Atkinson Center, University of Toronto was presented. bgdisc.ca/post/counties-of-bruce-and-grey-knowing-our-numbers-report

The 2023–2024 report collected demographic and workforce data across Ontario, with Grey and Bruce combined due to smaller sample sizes. Approximately 36% of the early learning workforce in Grey-Bruce is over age 45, signaling significant upcoming retirements. The report covers workforce demographics, compensation, benefits, racialized worker experiences, job satisfaction, and plans to stay or leave the sector. Benefits such as paid sick days, professional development time, and retirement plans are increasingly important recruitment and retention factors. Phase 2 of the project will begin in 2026–2027, providing updated comparative data to inform future service plans.

A question was posed on whether data exists on where ECE graduates are trained (e.g., Georgian College) and suggested advocating for increased local graduation capacity if shortages exist. This data is collected by the project and the College of ECEs and expressed anticipation for more localized data in the next report.

Conclusion: 1) Workforce aging is a significant concern requiring proactive recruitment to offset upcoming retirements, 2) Phase 2 data will be critical for planning future childcare service expansion in Grey and Bruce and 3) Advocating for increased local ECE graduation capacity is a potential action item.

Action: Share the Bruce County ECE recruitment video link and the upcoming males-in-ECE video once finalized.

Population Growth and Childcare Demand Projections

A question was posed about population trends and their implications for childcare demand relative to seniors' services. The lakeshore area of Bruce County is seeing higher demand for childcare due to population growth. Grey County is updating its projected growth plan and identified Dundalk, Markdale, and the Town of Blue Mountains/Meaford areas as experiencing significant housing development with family-style homes.

Four County Labour Planning Market Board shared Labour Force Survey data showing that the largest population increase between 2024 and 2026 in the four-county region is in the 65+ age group. A youtube series by Four County shares population data and workforce needs [E3-Navigating the Future of Care](#)

Conclusion: 1) Grey and Bruce Counties are experiencing population growth in both family and senior demographics and 2) Grey County is proactively updating its growth plan to be ready for future childcare space expansion opportunities.

Municipal Election Candidate Education — Poverty 101 Session

Jill Umbach provided an update on the Poverty Task Force's pre-election education initiative. In September, a two-hour Poverty 101 education session was held for municipal election candidates, replacing the regular Poverty Task Force meeting. 233 candidates were identified, 231 were reached by email, and 63 candidates attended the session. Housing was the dominant topic of discussion, even though the session covered broader social determinants of health and the roles of municipal, upper-tier, provincial, and federal governments. Candidates left with more questions than answers, recognizing the complexity of poverty and housing issues, but with a clearer sense that municipal councillors have a meaningful role to play.

Councillor Joan John reminded participants that advanced voting begins today and encouraged everyone to vote.

Partner Updates

Dress Purple Day (Bruce Grey Child and Family Services)

Chelsea Donohue announced that October 29th is Dress Purple Day, a day to highlight the community's role in keeping children and youth safe. An open house is being held today (October 22nd) from 1–3 PM at Owen Sound and Walkerton offices, featuring a dirty soda bar, treats, crafts, and information on community supports. Participants encouraged to wear purple on October 29th and share photos on Instagram or Facebook tagging the organization.

Grey County Climate Change Adaptation Plan - Megan Myles

Megan Myles provided an update on Grey County's climate change adaptation planning work. Megan Myles introduced herself as Interim Climate Change Initiatives Manager at Grey County, covering for Linda during extended educational leave. Work on the climate change adaptation plan has resumed, with a new public engagement platform (Resilient Grey) launched. The engagement process included climate personas to reflect how climate change disproportionately impacts different populations. The plan is expected to be presented to Council in Spring 2027, with a short public engagement planned for January.

Grey County's climate adaptation plan is progressing, with a focus on equitable impacts. Collaboration between climate resilience and poverty reduction work is ongoing, particularly around rental housing and tenant protections.

RentSafe Owen Sound Collaborative Roundtable – Jill Umbach

The RentSafe Owen Sound Collaborative Roundtable held a one-day workshop at the Community Impact Lab/Georgian College/Sydenham Campus which examined climate resiliency and rental housing from the perspective of lower-income renters. An environmental scan was carried out on policy/planning for climate resiliency in rental housing and the opportunity to link to Grey County Climate Change Adaptation Plan.

Members of the Poverty Task Force and Community Voices will be participating in a province-wide RentSafe Ontario roundtable in Toronto on Oct 19th/20th. Our local work will be recognized as Bright Spot.

The City of Owen Sound's Vital Services By-law passed in September, and ongoing work by the United Way is happening with Kincardine and Saugeen Shores on utility billing reforms to protect tenants. [RentSafe Update: From Local Research to Stronger Rental Housing Standards in Owen Sound – Bruce Grey Poverty Task Force](#)

Community Foundation Events and Vital Signs Report – Stuart Reid

The Vital Signs report, released in June, is available for free download and contains data on shifting demographics, children, school-age children, and childcare relevant to the day's discussion. bgdisc.ca/post/vital-signs-2026

- November 6th Lunch and Learn for financial professionals will be held at Grey Roots, featuring Ryan Gibson from the University of Guelph on rural wealth transfer and philanthropy.
- November 13th Changemaker Evening at Harmony Center will focus on community wealth building, including speakers and music.
- December 3rd Season of Giving event at Grey Roots, screening a film about the Community Foundation's 30+ years of impact.

Campaign 2000 — National Strategy for Children and Youth Act (Bill S-2112) - Jill Umbach

Jill provided an update on federal advocacy related to child poverty. Campaign 2000, an organization focused on poverty reduction, is advocating for Bill S-2112, an Act Respecting a **National Strategy for Children and Youth**. The bill was deferred because the sponsoring parliamentarian was absent during its scheduled review, but it remains on the docket. Child poverty rates in Canada have risen for the third consecutive year, with nearly 1.4 million children (18.3%) living in poverty — more than double the 2020 rate. [Join the call: endorse Bill 212 open letter for Canada's children - Campaign 2000](#)

Action: Jill Umbach will share the bill information with partners and bring it to the steering committee for approval before any organizational sign-on.

Action: Explore collective advocacy actions for 2027, including potential alignment with national and provincial coalitions on childcare.

Next Poverty Task Force Meeting will be on **November 20th, 2026, 10am**. Anne Coleman, Ontario Living Wage Network, will be speaking to the 2026 Living Wage Rate.

NOTICE: Change on how to access the Where to Recycle map. [Learn more](#)



📅 Sep 22, 2026 Latest News

Ontario Government finalizes amendments to Tires and other producer responsibility regulations

The Government of Ontario has finalized amendments to the following regulations under the ***Resource Recovery and Circular Economy Act, 2016 (RRCEA)***:

- **Tires Regulation**
- **Batteries Regulation**
- **Electrical and Electronic Equipment Regulation**
- **Hazardous and Special Products Regulation**
- **Blue Box Regulation**
- **Administrative Penalties Regulation**

The finalized amendments include:

Tires Regulation

CATEGORIES

- Batteries Program
- Blue Box Program
- Compliance and Enforcement
- Corporate Updates
- Datacall
- Electronics Program
- Events and Consultations
- Excess Soil Registry
- Government Hazardous and Special Products Program Hazardous
- Waste Program Registry
- Lighting Program
- News
- Public Reports
- Requests for Proposals

- Increasing the management requirement from 65% to 80%, which applies to the 2026 performance year and each year after.
- Starting in 2027, increasing the number of required tire collection sites from roughly 4,300 sites to roughly 6,500 sites. 220 (10%) of the additional 2,200 sites must be in Northern Ontario.
- Starting in 2027, moving the deadline for PROs to report their tire collection networks to the beginning of each year and adding conditions that limit when collection network sites may be changed during the year.
- Adding rules to provide clarity for PROs that choose to share tire collection sites or trade performance credits to meet targets on behalf of their producer clients.

ARCHIVES

October 2026 ▼

Submit

All producer responsibility regulations

- Adding a requirement for PROs to report financial information to RPRA each year, such as the cost of collecting and managing materials, which will be used to calculate avoided financial costs when determining administrative penalties.
 - PROs will have to submit a one-time interim report in December 2026 with financial data from 2023-2025.
 - Starting in 2027, PROs must provide ongoing financial information as part of annual reporting.

Administrative Penalties Regulation

- Effective immediately, removing the \$1 million cap on administrative penalty orders for contraventions of all five producer responsibility regulations.

The amendments were finalized following a public consultation that ran from April 2 to May 2, 2026.

For further information about the amendments, [read the decision notice on the Environmental Registry of Ontario.](#)

Next steps

RPRA will provide detailed guidance in the near future to support registrants in understanding how the amendments may impact them.



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NEWS RELEASE

Ontario Introducing Changes to Improve Blue Box Program

Proposed changes will increase transparency and help address costs for businesses

October 23, 2026

[Environment, Conservation and Parks](#)

TORONTO — The Ontario government is proposing legislative and regulatory changes that would improve transparency, strengthen accountability and help bring down costs for producers of packaging and paper products, while building a stronger recycling system for all Ontario residents. In the face of economic uncertainty from U.S. tariffs, the government continues to take actions to protect Ontario by cutting costs and unnecessary burden on businesses to ensure the province remains the most competitive place to invest, do business and create good-paying jobs.

“Our government is committed to a Blue Box system that ensures Ontario’s small- and medium-sized businesses have the tools they need to forecast and manage their costs more effectively,” said Todd McCarthy, Minister of the Environment, Conservation and Parks. “By bringing greater transparency and accountability to the program, these measures will help deliver more predictability and more sustainability for the long term — while ensuring that producers, and not taxpayers, remain responsible for the waste they create.”

Ontario has transitioned to a provincewide Blue Box program that is funded and run by producers, including multiple producer responsibility organizations (PROs) that compete to deliver collection and recycling services for producers. The system is facing rising costs during a time of economic uncertainty and action is needed to drive greater transparency, accountability and efficiency to help contain costs and support the system’s long-term sustainability.

Proposed legislative changes to the *Resource Recovery and Circular Economy Act*, if passed, would give the province the ability to regulate contract terms between PROs and producers, including the fees paid by producers for the collection and processing of recyclable materials, to ensure stable and predictable producer fees, consistent and fair contract terms and clear and transparent insight into the Blue

Box operations and costs. This will ensure that producers pay their fair share of Blue Box costs while avoiding surprise fees, costs or changes that could impact their business.

The ministry will also be consulting with recycling sector stakeholders, including producers and PROs, and the public on proposed regulatory changes that would help producers better plan for the future and help PROs find ways to streamline operations and contain costs by:

- creating stronger transparency requirements so PROs provide clearer reporting on producer fees and the costs of running the provincewide recycling system
- setting service requirements, including the allocation of recycling carts and bins, to improve resident accessibility and operational efficiency
- exploring the future collection of hard-to-recycle flexible plastic materials and other opportunities to make collection services more efficient

The ministry is also exploring future governance changes to strengthen accountability and minimize any potential conflict of interest, including replacing the current administrator with a new independent administrator.

These proposed changes build on [actions taken in September 2025](#) to stabilize Blue Box program costs and reduce administrative burden for businesses, including a practical decision to gradually phase in recovery targets for flexible plastics.

Quick Facts

- Ontario's blue box program provides recycling to more than 5 million households across the province.
- Producers, such as brand-holders, importers and retailers, are responsible for funding and operating blue box services.
- Residents can now recycle a standardized list of paper, packaging and single-use items in all communities that have blue box services.

Conservation Authority Consolidation Key Information Lake Huron Regional Conservation Authority

Ontario is undertaking a significant transformation of its conservation authority network, bringing together 36 existing conservation authorities to establish nine regional conservation authorities effective February 1, 2027.

As part of this provincial initiative, six conservation authorities will come together to form the new Lake Huron Regional Conservation Authority: Ausable Bayfield Conservation Authority (ABCA), Maitland Valley Conservation Authority (MVCA), Saugeen Valley Conservation Authority (SVCA), Grey Sauble Conservation Authority (GSCA), Nottawasaga Valley Conservation Authority (NVCA) and Lake Simcoe Region Conservation Authority (LSRCA).

The transition will bring together the experience, expertise and resources of these six organizations under a new regional structure, with a continued focus on watershed management, conservation and the communities they serve.

Ontario Provincial Conservation Agency

To support this transformation, the Ministry of the Environment, Conservation and Parks established the Ontario Provincial Conservation Agency (OPCA) to provide provincial oversight of the regional consolidation of conservation authorities.

OPCA is guiding the consolidation process, providing direction, resources and support to Project Executives and Transition Committees as they prepare for the establishment of the new regional conservation authorities. This coordinated approach is intended to support an organized transition while maintaining continuity in conservation authority programs and services.

Project Executive

To lead consolidation efforts at the local level, the province has selected a Project Executive for each region, who will become the first Chief Administrative Officer (CAO) of the new regional conservation authority. Project Executives are responsible for leading local transition planning and ensuring their new regional conservation authority is operational on February 1, 2027.

OPCA has appointed Don Goodyear as Project Executive and CAO Designate for the new Lake Huron Regional Conservation Authority.

With 30 years of experience spanning the conservation authority and municipal government sectors, Don brings a strong record of leadership in watershed management, source water protection and environmental services. During his career, including 15 years with the Lake Simcoe Region Conservation Authority, he has also led significant organizational transformation initiatives, with a focus on risk management, strategic regional programs and change management.

As the transition progresses, Don will provide updates to municipal partners and other stakeholders at key milestones, supporting continued communication and engagement as the six conservation authorities prepare to become one regional organization on February 1, 2027.

Transition Committee

Each Project Executive is being supported by a Transition Committee that will meet monthly from September to January to support the development of a Transition Plan for their region.

Each conservation authority was requested to appoint two representatives – the General Manager/CAO and a Board member, to the Transition Committee.

The Transition Committee for the Lake Huron region has begun meeting. Members provide input on how to keep stakeholders and partners informed throughout the transition process and oversee progress and provide input on the development of the Transition Plan.

Members of the Transition Committee for the Lake Huron Regional Conservation Authority include:

Ausable Bayfield Conservation Authority:

- Ray Chartrand, Board Chair & Councillor, Municipality of Huron East
- Nathan Schoelier, Acting General Manager

Saugeen Valley Conservation Authority:

- Tom Hutchinson, Board Chair & Deputy Mayor, Municipality of West Grey
- Erik Downing, General Manager, Secretary-Treasurer

Grey Sauble Conservation Authority:

- Jennifer Shaw, Board Vice Chair & Deputy Mayor, Municipality of Arran-Elderslie
- Tim Lanthier, CAO

Nottawasaga Valley Conservation Authority:

- Jonathan Scott, Board Chair & Councillor, Township of Bradford West Gwillimbury
- Jennifer Vincent, CAO

Lake Simcoe Region Conservation Authority:

- Clare Riepma, Board Vice Chair & Councillor, City of Barrie
- Mark Critch, Acting CAO

Since formation of the Transition Committee, the General Manager and Board Chair for the Maitland Valley Conservation Authority have chosen not to participate. We respect their decision and thank them for their contributions.

Staff from Maitland Valley Conservation Authority continue to actively contribute through a number of transition working groups, providing subject matter expertise to support the ongoing planning process.

Watershed Councils

The province will require regional conservation authorities to establish one or more watershed councils with representation from local partners, sectors and stakeholders. The province will provide further details on the establishment, size, membership and role of these councils in 2027.

Board of Directors

The Board of Directors of the new regional conservation authority will be responsible for implementing the Transition Plan and governing the new organization to ensure business continuity.

The new Board of Directors will be appointed by single and upper tier municipalities in the region. The participating municipalities in the new Lake Huron region are:

Upper Tier

- Bruce County
- Dufferin County
- Durham Region
- Grey County
- Huron County
- Lambton County
- Middlesex County
- Perth County
- Simcoe County
- Wellington County
- York Region

Single Tier

- City of Barrie
- City of Kawartha Lakes

Recently the province consulted on a draft proposal outlining how many seats each single and upper tier municipality may have on the new regional conservation authority Boards of Directors.

Once the governance model has been finalized, municipalities will be informed of how many seats they have, to facilitate the appointment of board members **by January 31, 2027**.

To ensure conservation authorities remain operational and the transition is smooth:

- Municipalities are encouraged, where possible, to maintain their current board members on their local conservation authority board until January 31, 2027 (this is permitted under section 14 (4.2) of the *Conservation Authorities Act*).
- Conservation authority boards were also directed by the province to finalize their 2027 budgets and issue apportionment invoices before February 1, 2027. This will mark the final year that lower-tier municipalities receive apportionment invoices, as beginning in 2028, invoices will be issued exclusively to participating member upper-tier and single-tier municipalities.

Next Steps

Project Executives and Transition Committees play key roles in preparing for the establishment of the new regional conservation authorities on February 1, 2027.

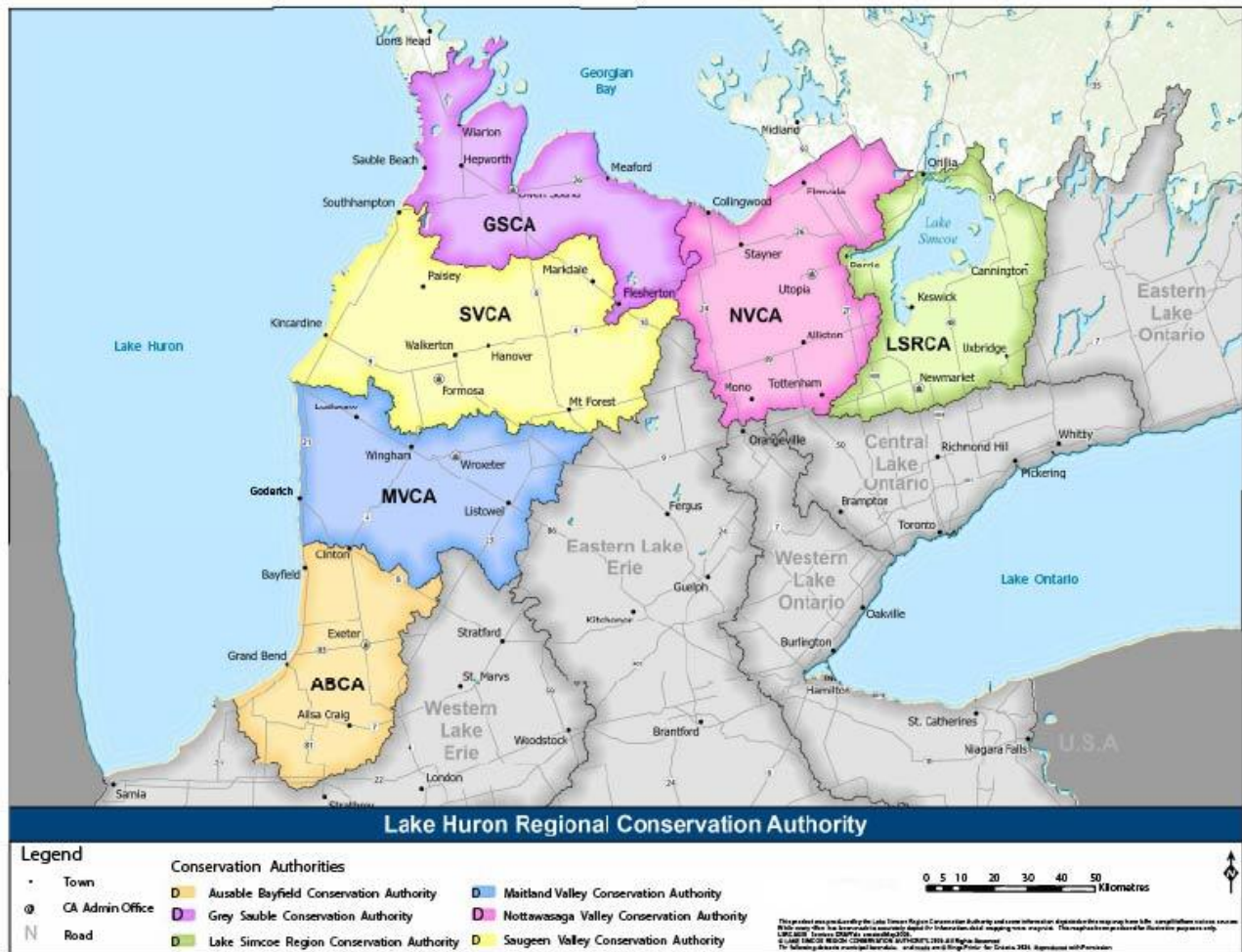
This work includes identifying and addressing immediate operational priorities to support continuity of programs and services, while also developing longer-term plans to guide organizational integration, governance and operations. Together, these efforts will support a coordinated transition and provide a foundation for the future success of the new regional conservation authorities.

Summary of Changes

Below is an at-a-glance list of what stays the same and what changes following the consolidation of conservation authorities:

Who is Affected	What Stays the Same	What Is Changing
Residents, businesses, community stakeholders	<p>Programs and services: The programs and services provided by conservation authorities are not changing.</p> <p>All offices will remain open: Programs and services will continue to be delivered out of all existing offices.</p> <p>Boundaries remain the same: The consolidation will not expand existing conservation authority boundaries. Only lands currently within a conservation authority's jurisdiction will fall within the new regional conservation authority. Where a municipality is only partially within an existing conservation authority's jurisdiction, that same portion will remain within the jurisdiction of the new regional authority.</p>	<p>Regional Organization: Six conservation authorities will come together to form one organization - the Lake Huron Regional Conservation Authority.</p> <p>Watershed Councils: One or more watershed councils will be established with representation from local partners, sectors and stakeholders. Further provincial direction is expected in 2027.</p>
Single-Tier Municipalities	<p>Participating Municipality Status: Single-tier municipalities will continue to appoint Board members, review draft budgets and receive apportionment invoices. Conservation authority services will continue within their communities.</p>	<p>Regional Governance: Board appointments will be made to the new regional conservation authority.</p> <p>Budgets and Apportionment: Beginning with the 2028 budget, draft budgets and apportionment invoices will come from the regional authority.</p>
Upper-Tier Municipalities (counties and regions)	<p>Programs and Services: Conservation authority services will continue within their geographic areas, and existing jurisdictional boundaries will remain unchanged.</p>	<p>Participating Municipality Status: Upper-tier municipalities will become participating municipalities effective February 1, 2027.</p>

Who is Affected	What Stays the Same	What Is Changing
		<p>Board Appointments: They will assume responsibility for appointing members to the regional Board of Directors.</p> <p>Budgets and Apportionment: Beginning with the 2028 budget, they will receive draft budgets for review and comment and receive apportionment invoices.</p>
<p>Lower-Tier Municipalities (towns, townships, municipalities with upper tier counties)</p>	<p>Continued Local Services: Conservation authority programs and services will continue, with no changes to jurisdictional boundaries. Lower-tier municipalities will remain important local partners.</p> <p>2027 Budget: They will receive their 2027 budgets and apportionment invoices under the existing structure for a final time.</p>	<p>Participating Municipality Status: Lower-tier municipalities will no longer be participating municipalities effective February 1, 2027.</p> <p>Watershed Councils: To ensure local participation influences the work of the regional conservation authority, one or more watershed councils will be established with representation from local partners, sectors and stakeholders.</p> <p>Board Appointments: Responsibility will transfer to upper-tier municipalities.</p> <p>Budgets and Apportionment: Beginning with the 2028 budget, draft budgets and apportionment invoices will be directed to upper-tier municipalities.</p>



For More Information, contact Don Goodyear, Project Executive, Lake Huron Regional Conservation Authority at d.goodyear@lsrca.on.ca



Conservation Authority Consolidation Information

Lake Huron Regional Conservation Authority

October 23, 2026

Watershed Municipalities

Attention: Clerks and Chief Administrative Officers

Dear Watershed Municipality,

Re: Municipal Partnership, Governance and Transition Actions

On February 1, 2027, Ontario's 36 conservation authorities will be consolidated into nine regional conservation authorities, and your municipality is located within the regional jurisdiction of the future Lake Huron Regional Conservation Authority (LHRCA).

This consolidation will bring together the experience, local knowledge and established partnerships of our founding conservation authorities, with a shared priority to support a well-coordinated transition and to build a regional conservation authority that serves local municipalities and communities effectively.

The following outlines the changes and actions needed to prepare for February 1, 2027.

Summary of Membership and Governance Changes

Historically, single, upper and lower-tier municipalities have been participating municipalities of a conservation authority, which meant that they:

- Appointed members to their conservation authority's Board of Directors;
- Received a draft of their conservation authority's budget for comment; and
- Were invoiced for their municipal apportionment.

Earlier this year, the *Conservation Authorities Act* was amended to recognize counties as upper-tier municipalities, and to make only single and upper-tier municipalities the participating municipalities of the new consolidated regional conservation authorities. This means that under the new regional structure the responsibilities outlined above will rest with single and upper-tier municipalities.

Appointment of Board Members

Following the upcoming municipal election, single and upper-tier municipalities will be responsible for appointing members to the Board of Directors to the Lake Huron Regional Conservation Authority (subject to final seat allocations by the province).

- These appointments must be made through a resolution of council, a copy of which should be forwarded to the LHRCA once passed. Contact information for resolution submission will be communicated to watershed municipalities in early January 2027.
- The LHRCA must receive council resolutions **no later than January 31, 2027**, as the new Board of Directors will meet in early February to operationalize the new regional authority.
- Normally, appointments are for the four-year term of council, but a municipality may appoint a member for a shorter term or replace them during the term.

- The province recently consulted on a draft proposal regarding how many seats single and upper-tier municipalities could receive on the new regional conservation authority Boards of Directors. Once the province finalizes a governance model, we will inform your municipality about:
 - How many seats each municipality will have on the new Board; and
 - Any eligibility criteria for who can be appointed (e.g. resident of a municipality in the conservation authority's jurisdiction, elected official).

Continuation of Current Board

As per section 14 (4.2) of the *Conservation Authorities Act*, current members continue to serve on the conservation authority's Board of Directors until a municipality appoints or reappoints a member for **the new term, which will take effect as of February 1, 2027**.

To support continuity through the final months of the transition, where possible, we encourage single, upper and lower-tier municipalities, where possible, to retain their current conservation authority board representatives through January 31, 2027. Their experience will support the completion of remaining governance, budget and transition responsibilities.

Budget and Invoicing

Conservation authorities were directed by the province to complete their 2027 budget and ensure apportionment invoices are issued to single, upper and lower-tier municipalities for a final time, before January 31, 2027.

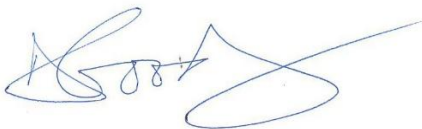
Starting with the 2028 budget, **only** single and upper-tier municipalities will receive draft conservation authority budgets for review and will be invoiced for their apportionment moving forward.

As Project Executive and CAO Designate for the Lake Huron Regional Conservation Authority, I look forward to working with our municipalities across the jurisdiction to build a strong partnership and shape the future of watershed management and conservation in our region.

Attached, please find additional information about conservation authority consolidation and the transition process. If you have questions, need more information, or would like to book a deputation or a council information session, please contact Trish Barnett 905-895-1281 ext. 223 or t.barnett@lsrca.on.ca

Thank you for your leadership and partnership. Your participation will be essential as we work together to build a regional authority that protects and strengthens the communities we serve.

Sincerely,



Don Goodyear
Project Executive
Lake Huron Regional Conservation Authority
905-895-1281 ext. 305 | d.goodyear@lsrca.on.ca

Sent: Wednesday, 21 October 2026 10:14 am

To: Andrew Wilken <awilken@hanover.ca>

Subject: Invitation: Safe Community Project Zero/Project Assist Announcement in Caledon - November 6, 2026

Dear Andrew,

I hope this email finds you well.

Congratulations on officially beginning your new role as CAO. I hope your first few weeks have been going well

On behalf of Enbridge Gas Ontario, I would like to invite you to join us on Friday, November 6th from 11:00 am to 12:00 pm at Bolton Fire Station in Caledon to celebrate this year's Safe Community Project Zero and Safe Community Project Assist recipients.

We'll be joined by the Honourable Michael Kerzner, Solicitor General of Ontario, and the Honourable Sylvia Jones, Deputy Premier, Minister of Health, and MPP for Dufferin—Caledon, along with representatives from Enbridge Gas Ontario, the Fire Marshal's Public Fire Safety Council and the recipient fire departments.

Each year, 100 fire departments across the province are selected to receive support through Safe Community Project Zero or Safe Community Project Assist. In 2026, 76 fire departments were selected for Safe Community Project Zero, with approximately 15,000 combination smoke and carbon monoxide alarms being distributed through a total investment of \$480,000.

A further 24 departments were selected for Safe Community Project Assist, representing a \$120,000 investment in grants to be used towards firefighting and carbon monoxide training materials, as well as public education resources.

We are so pleased that Hanover Fire Department has been selected as one of the Safe Community Project Zero recipients this year and would be delighted to have you join us as we recognize the hardworking firefighters of these departments and their ongoing work to help keep their communities safe.

The Caledon event will bring together 12 participating fire departments and will serve as the province-wide announcement for this year's programs, kicking off a series of regional events across Ontario.

Details:

Friday, November 6, 2026

11:00 a.m. – 12:00 p.m.

Bolton Fire Station

14002 Highway 50, Bolton

Please let me know by Friday, October 30 if you will be available to attend.

All the best,

Desirée Swance

Advisor, Municipal and Stakeholder Engagement

—

ENBRIDGE GAS INC.

CELL: 519-671-1358

desiree.swance@enbridge.com

109 Commissioners Rd W, London, ON N6J1X7

Staff Report To Council

From: Jelena Savic, Director of Corporate Services, Treasurer
Date: November 2, 2026
Report: DCS-21-26
Subject **2027 User Fees and Charges**

Recommendation

THAT Report DCS-21-26, 2027 User Fees and Charges be received, and

THAT council approve the proposed 2027 user fees and charges, as attached, and

THAT council pass by-law 3422-26 establishing the rates, fees, and charges for 2027.

Background

Annually, the Town reviews its rates, fees, and charges to ensure user fees remain aligned with the cost of providing municipal service and programs, while supporting the principles of fairness, affordability, and cost recovery.

The Town's Fees and Charges By-Law establishes rates for a variety of municipal services, including administration, cemetery services, facility rentals, recreation programs, library services, water and wastewater services, waste management, fire services, building services, planning and development, licensing, animal control, and medical clinic accommodations.

As part of the annual budget process, departments and applicable advisory committees review their respective fee schedules and recommend revisions where appropriate. The proposed 2027 Fees and Charges Schedule is attached for Council's consideration and, if approved, will be implemented through an updated Fees and Charges By-Law.

Discussion

User fees are intended to offset a portion or all of the costs associated with providing specific municipal services to individual users, while property taxes fund services that benefit the community as a whole. Establishing appropriate user fees helps ensure that the costs of discretionary or specialized services are borne, in part, by those who use them rather than the tax base broadly.

In developing the proposed 2027 Fees and Charges Schedule, staff considered several factors, including the cost of service delivery, inflationary pressures, market rates charged by neighbouring municipalities and private sector providers, affordability for residents, and maintaining reasonable access to municipal programs and services. While cost recovery remains an important objective, full cost recovery is not always achievable or desirable. In some circumstances, charging the full cost of a service through user fees could create

affordability barriers or place the Town's services at a competitive disadvantage. In those cases, a portion of the service cost is subsidized through the municipal tax base.

The Town does not currently undertake a comprehensive annual cost-of-service analysis for all municipal programs and services. Such an exercise would require significant staff resources to identify the extent to which individual services are supported by user fees, water and wastewater rates, reserves, and taxation, as well as to quantify any subsidy provided by the broader tax base. As a result, annual fee reviews are generally based on historical fee structures, known changes in operating costs, inflationary impacts, legislative requirements, and market comparisons where available.

The most significant change proposed for 2027 is a 5.7% increase to water and wastewater rates. This increase is consistent with the funding strategy identified in the Town's Asset Management Plan and supports the long-term financial sustainability of the water and wastewater systems. The increase helps address future lifecycle replacement requirements and reduces long-term infrastructure funding pressures.

Overall, the proposed fees and charges reflect a balanced approach that seeks to recover service costs where appropriate while maintaining affordability and access to municipal services for residents.

Household Impacts

For most households, the financial impact of the proposed Fees and Charges By-law will be limited, as many fees are only incurred when a resident chooses to access a specific service, program, permit, rental, or facility. Unlike property taxes, which are paid by all property owners to support community-wide services, user fees are generally applied only to those utilizing a particular service.

The most notable impact for residents will be the proposed 5.7% increase in water and wastewater rates. Monthly water service charges will increase by \$1.27, for a total of \$15.25 for the year. Consumption rates will increase by 7 cents, from \$1.30 to \$1.37 per cubic meter. Based on average household consumption over the past three years, this is projected to result in an additional \$12 per year per household.

Financial Implications

The proposed revisions to the Town's Fees and Charges Schedule will provide additional revenues to offset a portion of the costs associated with delivering municipal services. User fees reduce reliance on property taxation by recovering costs directly from those utilizing specific services and programs.

Link to Strategic Plan

This report supports the indicated Strategic Goals and Action Plans of the Town of Hanover.

☐ Goal 1: Safe and Reliable Infrastructure

Build, maintain and continuously improve our municipally owned properties, buildings, and equipment.

☐ **Goal 2: Healthy and Welcoming Community**

Care for our natural environment and provide an enviable quality of life for everyone who calls Hanover “home”.

☐ **Goal 3: Strong and Vibrant Economy**

Refresh downtown Hanover and retain and attract local economic investment and jobs.

☐ **Goal 4: Balanced Growth**

Work together to create a community we can all be proud of.

☒ **Goal 5: Open and Responsible Government**

Deliver services in a friendly, efficient and effective manner while providing an exceptional working environment for our employees.

Respectfully submitted,

Concurrence,

Jelena Savic
Director of Corporate Services, Treasurer

Andrew Wilken
CAO

Schedule A: General Administration

Fee	2026	2027 Proposed	Change
Commissioner of Oaths	30.00	30.00	0%
NSF / Returned Cheque / Pre-Authorized Payment	45.00	45.00	0%
Photocopy and Printing		-	
Black and white, one-sided	0.40	0.40	0%
Black and white, double-sided	0.50	0.50	0%
Colored copies	1.50	1.50	0%
Bills and Certificates			
Tax Certificate (incl. Water Certificate) per assessed property	75.00	75.00	0%
Tax Certificate (incl. Water Certificate), less than 2 business days' notice	85.00	85.00	0%
Water Certificate	20.00	20.00	0%
Tax Statement or Water Statement (no charge if on pre-authorized payment)	22.00	22.00	0%
Duplicate copy or reprint of Tax Bill or Water Bill	22.00	22.00	0%
Tax Sale Administration Fee	Cost + 275.00	Cost + 275.00	None
Tax Registration Administration Fee	Cost + 275.00	Cost + 275.00	None
Freedom of Information			
Application Fee	5.00	5.00	0%
Search, every 15 minutes	7.50	7.50	0%
Record preparation, every 15 minutes	7.50	7.50	0%
USB	10.00	10.00	0%
Shipping	Cost Recovery	Cost Recovery	None

Schedule B: Cemetery

Fee	2026	2027 Proposed	Change
Death registration, out of Town by Division Registrar	16.00	16.00	0%
Plot Sales			
Single Adult Grave			
Grave Charge	601.80	614.40	2%
Care & Maintenance (40%)	401.20	409.60	2%
Total Cost - Adult Grave	1,003.00	1,024.00	2%
Single Child (1 - 12yr) Grave			
Grave Charge	601.80	614.40	2%
Care & Maintenance (40%)	401.20	409.60	2%
Total Cost - Child Grave	1,003.00	1,024.00	2%
Infant (Under 1 yr) Grave			
Grave Charge	294.60	300.60	2%
Care & Maintenance (40%)	196.40	200.40	2%
Total Cost - Infant Grave	491.00	501.00	2%
Single Cremation Plot			
Grave Charge	311.40	318.00	2%
Care & Maintenance (40%)	207.60	212.00	2%
Total Cost - Cremation Plot	519.00	530.00	2%
Columbarium Niche Sales <i>(includes first inurnment)</i>			
Center Columbarium Upper 3 Rows			
Niche Charge	1,799.45	1,836.00	2%
Care & Maintenance (15%)	317.55	324.00	2%
Total Cost	2,117.00	2,160.00	2%
Center Columbarium 3rd Row from Bottom			
Niche Charge	1,705.10	1,739.95	2%
Care & Maintenance (15%)	300.90	307.05	2%
Total Cost	2,006.00	2,047.00	2%
Center Columbarium 2nd Row from Bottom			
Niche Charge	1,610.75	1,643.05	2%
Care & Maintenance (15%)	284.25	289.95	2%
Total Cost	1,895.00	1,933.00	2%
Center Columbarium Bottom Row			
Niche Charge	1,514.70	1,545.30	2%
Care & Maintenance (15%)	267.30	272.70	2%
Total Cost	1,782.00	1,818.00	2%
Outer Columbarium Wall Upper Row			
Niche Charge	1,799.45	1,836.00	2%
Care & Maintenance (15%)	317.55	324.00	2%
Total Cost	2,117.00	2,160.00	2%
Outer Columbarium Wall 3rd Row from Bottom			
Niche Charge	1,705.10	1,739.95	2%

Care & Maintenance (15%)	300.90	307.05	2%
Total Cost	2,006.00	2,047.00	2%
Outer Columbarium Wall 2nd Row from Bottom			
Niche Charge	1,610.75	1,643.05	2%
Care & Maintenance (15%)	284.25	289.95	2%
Total Cost	1,895.00	1,933.00	2%
Outer Columbarium Wall Bottom Row			
Niche Charge	1,514.70	1,545.30	2%
Care & Maintenance (15%)	267.30	272.70	2%
Total Cost	1,782.00	1,818.00	2%
Interment Charges			
Bereavement Authority of Ontario (BAO) Consumer			
Protection Fee	30.00	30.63	2%
Grave opening			
Adult	1,091.00	1,113.00	2%
Child (1-12 yr)	545.00	556.00	2%
Infant (under 1yr)	323.00	330.00	2%
Cremation grave opening	545.00	556.00	2%
Staffing			
Saturday and Staff Overtime Interments	1.5 x applicable interment charge	1.5 x applicable interment charge	
Statutory & municipal holidays (<i>by order of the Medical Officer of Health</i>)	2 x applicable interment charge	2 x applicable interment charge	
Sunday burials (<i>by order of the Municipal Officer of Health</i>)	2 x applicable interment charge	2 x applicable interment charge	
Columbarium Niche Inurnment			
2nd Opening - Mon to Fri	380.00	388.00	2%
1st Opening - Saturday (<i>1.5 x niche inurnment charge</i>)	570.00	582.00	2%
2nd Opening - Saturday (<i>1.5 x niche inurnment charge</i>)	570.00	582.00	2%
2nd set of ashes (ground and niche) interred at same opening	123.00	126.00	2%
Miscellaneous Charges			
Engraving (columbarium niche door)	420.00	420.00	0%
Disinterment			
Regular grave (<i>reburial charge extra</i>)	1,091.00	1,113.00	2%
Cremation grave (<i>reburial charge extra</i>)	545.00	556.00	2%
Niche (<i>reburial charge extra</i>)	380.00	388.00	2%
Use of storage vault	243.00	248.00	2%
Plot transfer fee	123.00	126.00	2%

Administration fee	123.00	126.00	2%
Monument and Marker Fees			
Monument / marker permit fee	21.00	22.00	5%
Flat markers over 172 square inches (<i>Ministry prescribed fee</i>)	100.00	100.00	0%
Upright monument up to 4ft in height or width (<i>Ministry prescribed fee</i>)	200.00	200.00	0%
Upright monument over 4ft in height or width (<i>Ministry prescribed fee</i>)	400.00	400.00	0%
Memorial Trees			
50 mm diameter in designated areas			
White spruce	Cost recovery	Cost recovery	
Native red maple	Cost recovery	Cost recovery	
Silk ivory lilac	Cost recovery	Cost recovery	
Pine Oak	Cost recovery	Cost recovery	
Plaque on Base Stand			
Tree plaque (5" x 8" aluminum with silver lettering)	300.00	300.00	0%
Tree plaque (5" x 8" cast with bronze lettering)	390.00	390.00	0%
Benches			
Red granite (straight bench)	705.00	Cost recovery	
Grey granite (straight bench)	705.00	Cost recovery	
Grey granite (curved bench)	705.00	Cost recovery	
Foundation for bench	195.00	Cost recovery	
Freight	Cost recovery	Cost recovery	
Bench plaque (4" x 6" aluminum with silver lettering)	235.00	235.00	0%
Bench plaque (4" x 6" cast with bronze lettering)	270.00	270.00	0%

Schedule C: Facilities and Service Rentals

Fee	2026	2027 Proposed	Change
P&H Centre Advertising			
Time clock (2' x 6')	588.80	612.35	4%
Time clock (1' x 8')	588.80	612.35	4%
Ice surface boards (4' x 8') annual cost			
3-sided viewing	869.90	904.70	4%
2-sided viewing	615.30	639.90	4%
P&H Centre Arena Floor			
Floor only			
Daily rate: Mon to Thurs	883.10	900.75	2%
Daily rate: Fri to Sun	993.70	1,013.60	2%
Hourly rate	110.30	112.50	2%
Floor - Set-up / take-down			
Daily rate: Mon to Thurs	441.70	450.55	2%
Daily rate: Fri to Sun	496.80	506.75	2%
Hourly rate	55.20	56.30	2%
Services			
Set-up / takedown labor per 100 seats	48.00	48.95	2%
Hydro panels per event	183.50	187.15	2%
P&H Centre Ice			
Prime time hourly (<i>includes all statutory holidays</i>)			
Sat / Sun 7:30am - 11:00pm, Mon-Fri 4:30pm - 11:00pm	173.30	180.25	4%
Last-minute booking (<i>less than 72 hrs before booking</i>)	122.50	127.40	4%
Statutory holiday hourly			
Ice	173.30	180.25	4%
Labor	Labor at double time	Labor at double time	
Non-Prime time hourly			
Sun - Fri 11:00pm - 4:30pm, Sat/Sun prior to 7:30am	139.90	145.50	4%
Last-minute booking (<i>less than 7 days before booking</i>)	69.95	72.75	4%
Shinny / figure skating walk-in (per hr, per person)	40.90	42.52	4%
Meeting Rooms			
<i>15% block booking discount applied to 5 or more rooms, or arena floor rental</i>			
Civic Centre - Saugeen Room			
Hourly	52.30	54.40	4%
Daily	235.25	244.65	4%
P&H Centre Boardroom			
Hourly	27.60	28.70	4%
Daily	124.20	129.15	4%
Hanover Volunteer Recreation & Culture Group meetings	No charge	No charge	
P&H Centre - Auxiliary Room			
Hourly	Not available	Not available	
Daily	Not available	Not available	
R.A.C. Classroom			
Hourly	Not available	Not available	
Daily	Not available	Not available	
R.A.C. Lounge			
Hourly	58.50	60.85	4%

Daily	263.25	273.80	4%
R.A.C. Viewing Gallery			
Hourly	66.80	69.50	4%
Town of Hanover Multi-Purpose Rooms			
Civic Centre - Community Hall			
Hourly	77.10	80.20	4%
Daily	346.95	360.90	4%
HCP / GBS - Hourly	20.90	21.75	4%
HCP / GBS - Daily	156.50	162.75	4%
P&H Centre - Lions Den			
Hourly	83.80	87.15	4%
Daily	377.10	392.20	4%
P&H Complex			
Full rental - Arena floor, multi-purpose space, boardroom, lobby (Daily)	1,704.90	1,773.10	4%
Pool rental			
Hourly (plus required staff)	126.80	131.90	4%
Wading pool, hourly	79.40	82.55	4%
Non-prime time, hourly (after 10:00pm)	97.50	101.40	4%
Board of Education lessons, hourly	109.50	113.88	4%
Civic Centre - Theatre			
Theatre Rental			
Hourly (<i>no access to Community Hall</i>)	85.80	88.40	3%
Daily (<i>no access to Community Hall</i>)	384.55	399.90	4%
Theatre and Commuinty Hall combined rental, daily <i>Required for all public performances and productions</i>	552.50	574.60	4%
HCP / GBS - Hourly	20.90	21.75	4%
HCP / GBS - Daily	156.50	162.75	4%
Theatre Staffing			
Lighting operator - per event, up to 4 hours	99.00	N/A	
Each additional hour	24.00	24.50	2%
Audio operator - per event, up to 4 hours	99.00	N/A	
Each additional hour	24.00	24.50	2%
Audio operator - professional service provider - per event, up to 4 hours	163.80	N/A	
Each additional hour	40.00	40.50	1%
Grand piano rental	53.50	55.10	3%
Grey Bruce Singers	Exempt	Exempt	
HCP annual rental fee	107.00	110.20	3%
Equipment / Custodial			
Overheads / flipcharts, daily	14.70	15.30	4%
Volleyball equipment - 1 set	40.00	40.00	0%
Volleyball equipment - 3 sets	90.60	90.60	0%
Photocopies			
Double-sided, per sheet	0.50	0.50	0%
Colored copies, each side	1.50	1.50	0%
Marquee (per week) - NFP only	25.00	25.00	0%
Custodial rate - Hourly	25.00	26.00	4%
Kinsmen Ball Park, Agricultural Ball Park			

Lighted - Baseball game - hourly	57.80	60.10	4%
Lighted - Fastball game - hourly	44.20	45.95	4%
Non-lighted game - hourly	38.90	40.45	4%
Practices			
Hourly	22.10	23.00	4%
Per team, per season	230.80	240.05	4%
Tournaments			
Hourly	25.90	26.95	4%
Daily rate per diamond	154.60	160.80	4%
Agricultural Park Baseball - hourly, non-lit	31.40	32.65	4%
Agricultural Park Baseball - hourly, lighted	46.70	48.55	4%
Agricultural Park Baseball - daily per diamond	188.60	196.15	4%
Attendant option - hourly	40.90	42.55	4%
Soccer Pitches - Rail Lands, R C Fields			
Practices			
Mini pitches - hourly	14.30	14.90	4%
Mini pitches - seasonal	146.40	152.25	4%
Major pitches - hourly	22.40	23.30	4%
Major pitches - seasonal	233.10	242.40	4%
Games			
Mini pitches at Rail Lands - hourly	26.00	27.05	4%
Major pitches at Rail Lands, RA Crawford - hourly	39.20	40.75	4%
Tournaments			
Major pitches - hourly	26.00	27.05	4%
Major pitches - per pitch, daily	156.50	162.75	4%
Mini pitches - hourly	17.80	18.50	4%
Mini pitches - per pitch, daily	106.50	110.75	4%
Attendant option - hourly	38.80	40.35	4%
Parks			
J Binkley / T Paterson Pavilion - bar and kitchen			
Daily	92.90	92.90	0%
Per tournament	179.95	179.95	0%
Hanover Town Park - Centennial Pavilion			
Hourly	30.50	31.70	4%
Daily	95.00	98.80	4%
Heritage Square Damage Deposit - per event	100.00	100.00	0%

Schedule D: Recreation Programs

Fee	2026	2027 Proposed	Change
Aquatics			
Admissions			
Preschool (4 years and under)	4.75	4.75	0%
Student (5 - 17 years old)	5.75	5.75	0%
Adult (18+)	6.25	6.50	4%
Senior (65+)	7.25	7.50	3%
Aquafit	8.50	8.75	3%
Family (Same household, max. 5 persons)	15.75	16.25	3%
Family additional person	4.25	4.50	6%
Adult / Tot swim (1 adult, 1 preschool)	7.25	7.50	3%
1 hour public swim	3.00	3.00	0%
Swim Passes			
Preschool - 10 visits (<i>admission x 9</i>)	42.75	42.75	0%
Preschool - 20 visits (<i>admission x 17</i>)	80.75	80.75	0%
Student - 10 visits (<i>admission x 9</i>)	51.75	51.75	0%
Student - 20 visits (<i>admission x 17</i>)	97.75	97.75	0%
Adult - 10 visits (<i>admission x 9</i>)	56.25	58.50	4%
Adult - 20 visits (<i>admission x 17</i>)	106.25	110.50	4%
Senior - 10 visits (<i>admission x 9</i>)	65.25	67.50	3%
Senior - 20 visits (<i>admission x 17</i>)	123.25	127.50	3%
Aquafit - 10 visits (<i>admission x 9</i>)	76.50	78.75	3%
Aquafit - 20 visits (<i>admission x 18</i>)	153.00	157.50	3%
Family - 10 visits (<i>admission x 9</i>)	141.75	146.25	3%
Family - 20 visits (<i>admission x 17</i>)	267.75	276.25	3%
Swim Memberships Plus Tax			
Preschool - 6 months (<i>admission x 30</i>)	142.50	142.50	0%
Preschool - Annual (<i>admission x 52</i>)	247.00	247.00	0%
Student - 6 month (<i>admission x 30</i>)	172.50	172.50	0%
Student - Annual (<i>admission x 52</i>)	299.00	299.00	0%
Adult - 6 month (<i>admission x 30</i>)	187.50	195.00	4%
Adult - Annual (<i>admission x 52</i>)	325.00	338.00	4%
Senior - 6 month (<i>admission x 30</i>)	217.50	225.00	3%
Senior - Annual (<i>admission x 52</i>)	377.00	390.00	3%
Family - 6 month (<i>admission x 30</i>)	472.50	487.50	3%
Family - Annual (<i>admission x 52</i>)	819.00	845.00	3%
Swim Lessons			
Tots (30 minutes)	82.90	86.20	4%
Preschool / Youth (30 minutes)	90.50	94.10	4%
Youth (45 minutes)	92.90	102.19	10%
Youth (60 minutes)	113.80	N/A	
Family rate			
First two children in highest swim level	Full price	Full price	
Third or more child in lesser valued lesson	Half price	25% discount	
Private			

		4 lessons = 1 free, 8 lessons = 2 free	
1 lesson (HST applied to adult lessons)	49.95	51.95	4%
4 lessons	149.85	155.85	4%
8 lessons	299.70	311.70	4%
Semi-Private			
1 lessons	41.60	43.25	4%
4 lessons	124.80	129.75	4%
8 lessons	249.60	259.50	4%
Low ratio lessons (1:3 ratio)	148.50	154.45	4%
Stroke correction	5.00	5.00	0%
Advanced courses - As per the established Advanced Course calculation			
Children's Programs - Summer Camps			
Fun Club			
4 day week	146.80	150.40	2%
5 day week	184.80	188.80	2%
Family rate - 3rd child or more	Half price	25% discount	
School Breaks			
PA days, March Break, Christmas Break, per day	50.80	50.80	0%
Family rate - 3rd child or more	Half price	Half price	
Adult and Senior Recreation Programs			
Carpet Bowling - drop-in admission	3.00	3.00	0%
Huff N Puff Hockey - drop-in admission	12.00	12.00	0%
Huff N Puff Hockey - 10 visit pass (<i>admission x 9</i>)	108.00	108.00	0%
Chair yoga - 6 week session	Course calculation formula	Course calculation formula	
Yoga - 6 week session	Course calculation formula	Course calculation formula	
Senior Games - per event	5.00	5.00	0%

Schedule E: Library

Fee	2026	2027 Proposed	Change
Non-resident fee, annual	85.00	85.00	0%
Non-resident fee, 3 months	30.00	30.00	0%
Non-resident student fee (print only)	10.00	10.00	0%
Fines			
Overdue fine, daily (<i>\$10 maximum per item</i>)			
Book and audio	0.35	0.35	0%
Videos, games, and hotspots	1.50	1.50	0%
Inter library loan	1.50	1.50	0%
Bestsellers books	1.50	1.50	0%
Inter Library Loan (ILLO) not collected	5.00	5.00	0%
Lost materials (except ILLO)	Average replacement cost	Average replacement cost	
Damaged materials (except ILLO)	Repair or replacement cost	Repair or replacement cost	
Damage - library barcode removed	2.00	2.00	0%
Faxes			
Send or receive, per page	1.00		-100%
Send or receive, 5-9 pages, flat rate	5.00		-100%
Send or receive, 10-12 pages, flat rate	6.00		-100%
Send or receive, 13 pages or more, per page	0.50		-100%
Photocopying / Printing			
Black and white			
Single sided, per sheet	0.40	0.40	0%
Double sided, per sheet	0.50	0.50	0%
Color, per side	1.50	1.50	0%
Scan to e-mail	No charge	No charge	
On synthetic - Never Tear per sheet	5.00	5.00	0%
Equipment Rental			
Projection screen, per day	7.00	10.00	43%
Slide projector, per day	10.00	10.00	0%
LCD projector (in house)	25.00	25.00	0%
Other Services			
Obituary lookup & print (up to 5 pages)	30.00	30.00	0%
Research, per 30 minutes (1st half hour free)	30.00	30.00	0%
Exam proctoring	100.00	100.00	0%
Book repairs (in-house), minimum	10.00	15.00	50%
Lost card replacement	5.00	10.00	100%

Schedule F: Water and Sewage

Fee	2026	2027 Proposed	Change
In-Town Properties			
Water service charges, monthly rate per unit			
Standard meter 5/8" x 3/4" (under 1")	22.30	23.57	5.7%
1" meter	35.04	37.04	5.7%
1.5" meter	70.08	74.07	5.7%
2" meter	140.16	148.15	5.7%
3" meter	229.37	242.44	5.7%
4" meter	458.74	484.89	5.7%
Metered water consumption (per cubic meter)	1.30	1.37	5.7%
Fire line charges (monthly)			
1" water main connection	34.40	36.36	5.7%
2" water main connection	68.80	72.72	5.7%
4" water main connection	103.20	109.08	5.7%
6" water main connection	240.80	254.53	5.7%
8" water main connection	344.00	363.61	5.7%
12" water main connection	516.00	545.41	5.7%
Basic water rate - annual charge per unit	535.20	565.71	5.7%
Basic sewer rate - annual charge per unit	722.52	763.70	5.7%
Sewage charge	1.76	1.86	5.7%
% of total water charge	135%	135%	0.0%
Services Beyond Municipal Boundary			
Water service charges, monthly rate per unit			
Standard meter 5/8" x 3/4" (under 1")	44.60	47.14	5.7%
1" meter	70.08	74.07	5.7%
1.5" meter	140.16	148.15	5.7%
2" meter	280.32	296.30	5.7%
3" meter	458.74	484.89	5.7%
4" meter	917.48	969.78	5.7%
Metered water consumption (per cubic meter)	2.60	2.75	5.7%
Sewage charge	3.51	3.71	5.7%
% of total water charge	135%	135%	0.0%
Miscellaneous Charges			
Disposal of sewage at water pollution control plant (>2% solids)			
Minimum charge	20.00	20.00	0.0%
Per cubic meter	12.70	12.70	0.0%
Penalty for post-due account	5%	5%	0.0%
Testing for water meter accuracy, at customer request	74.30	75.00	0.9%

Water meter	Cost recovery	Cost recovery	
Water / sewer hook-up	Cost recovery	Cost recovery	
Water shut-off	74.30	75.00	0.9%
Water final reading	44.60	45.00	0.9%
Bulk water connection fee (<i>3x out of town flat rate fee</i>)	<i>3x out of Town flat rate fee</i>		
Bulk water consumption fee, per cubic metre	2.60	2.75	5.7%

Schedule G: Garbage and Recycling

Fee	2026	2027 Proposed	Change
Bag tag, each	2.50	2.50	0%
Joint Landfill Fees			
Garbage			
Minimum charge	12.00	12.00	0%
Per tonne, sorted	148.00	151.00	2%
Per tonne, unsorted	296.00	302.00	2%
Non-hazardous industrial waste	296.00	302.00	2%
Car tires (<i>max. 10 free</i>)	Free	Free	
Truck tires (<i>max. 10 free</i>)	Free	Free	
Appliances (<i>freon removed</i>)	12.50	13.00	4%
Spring mattress	22.00	23.00	5%
Brusk / wood (>2" diameter), per tonne	145.00	151.00	4%

Schedule H: Fire Department

Fee	2026	2027 Proposed	Change
False alarms <i>(after 2 avoidable within calendar year)</i>	MTO Rate*	MTO Rate*	
Fire Inspections (includes 1 follow-up inspection)			
Daycare, Family Services, Community Living requests	121.50	125.00	3%
Real estate / Lawyer request			
Single / duplex - 1 to 2 commercial units	180.00	185.00	3%
3 to 6 units / 3 to 6 commercial units	232.00	240.00	3%
More than 6 units	344.00	354.00	3%
3rd and subsequent follow-up, per inspection	232.00	240.00	3%
Property file search	133.00	137.00	3%
Permits			
Fire permit (May 1 to Sept 30, annual)	30.00	By-law	
Fire permit (Jan 1 to Dec 31, annual)	50.00	By-law	
Open Air Burning Permit, per month		5.00	
Burning without a fire permit	100.00	Provincial Offence	
Burning during a fire ban	200.00	Provincial Offence	
Fire reports	150.00	155.00	3%
Motor vehicle collision			
Per unit, for first hour and each additional hour or part thereof	MTO Rate*	MTO Rate*	
Technical Rescue			
Swift water, ice water, confined space, rope rescue, property search and recovery <i>(includes staffing and equipment)</i>			
First hour	600.00	Per contract	
Each additional hour or part thereof	600.00	Per contract	
Aerial ladder, outside of Mutual Aid <i>(includes staffing)</i>			
First hour	600.00	Per contract	
Each additional hour or part thereof	600.00	Per contract	
Fire apparatus stand-by - Fire scenes <i>(includes staffing and equipment)</i>			
Per unit for first hour and each additional hour or part thereof	MTO Rate*	MTO Rate*	
Fire apparatus stand-by - Technical specialties <i>(includes staffing and equipment)</i>			
First hour	600.00	Per contract	
Each additional hour or part thereof	600.00	Per contract	
Drone, outside of Mututal Aid <i>(includes staffing)</i>			
First hour	200.00	Per contract	
Each additional hour or part thereof	200.00	Per contract	
S.C.B.A. Air Refills (each)	13.00	13.50	4%
Smoke alarms	53.00	55.00	4%
Fire extinguisher training, commercial community groups, per person	19.00	19.60	3%
Lock box	155.00	160.00	3%
	MTO Rate + any costs incurred by the Town of Hanover	MTO Rate + any costs incurred by the Town of Hanover	
Fire response fees - Indemnification technology **			
Rentals			
Training Room			
Hourly	77.15	79.46	3%
Daily	347.16	357.58	3%
Training Facility (Mezzanine)			
Hourly	108.46	111.72	3%
Daily	488.07	502.71	3%
Laptop rental, per laptop, per use <i>(only available for other fire department use)</i>	10.00	11.00	10%
 * MTO Rate, 2027			
Hourly	559.86		
Per 1/2 hour	285.25		

** Should an insurer pay the coverage to the property owner, the property owner is liable to remit those funds to the municipality or its representative

External Specialty Equipment Service Fee

On every occasion where vehicles, equipment and personnel of the Town of Hanover Fire Department responds to a call or incident in the Town of Hanover, Province of Ontario, or the County of Grey, where such call or incident involves retaining a private contractor, renting, leason, or purchasing specialty equipment not normally on a fire apparatus, and is necessary to suppress or extinguish a fire, preserve property, prevent fire spread

or otherwise eliminate an emergency; or for the purpose of determining the origin, cause, or circumstance of any fire or explosion, a fee shall be charged to the property owner's insurance company for payment of all costs incurred.

Schedule I: Building Department

Fee	2026	2027 Proposed	Change
Building permit <i>(residential single detachd, semi-detached, triplex, fourplex, etc.)</i>			
Minimum fee	60.00	60.00	0%
Fee per \$1,000 or part thereof of estimated value of construction	8.00	8.00	0%
New residential occupancy permit, per square foot	2.25	2.25	0%
Commercial, industrial, institutional, all other uses			
Minimum fee	100.00	100.00	0%
Fee per \$1,000 or part thereof of estimated value of construction	12.00	12.00	0%
Demolition permit			
Buildings 3,000 square feet and under	60.00	60.00	0%
Buildings greater than 3,000 square feet	350.00	350.00	0%
Accessory building			
Base fee	100.00	100.00	0%
Additional, per square foot	0.30	0.30	0%
Agricultural building			
Base fee	100.00	100.00	0%
Additional, per square foot	0.30	0.30	0%
All wood burning systems, per application	100.00	100.00	0%
Plumbing permit			
Application fee	100.00	100.00	0%
Additional fee per fixture	8.00	8.00	0%
Change of use permit			
Minimum fee <i>(applies even when no construction proposed)</i>	60.00	60.00	0%
Fee per \$1,000 or part thereof of estimated value of construction	10.00	10.00	0%
Moving permit, per application	100.00	100.00	0%
Transfer permit, per application	250.00	250.00	0%
Renew permit - Residential			
Minimum fee	60.00	60.00	0%
Fee per \$1,000 or part thereof of estimated value of construction	8.00	8.00	0%
Conditional permits	Same fee as for final permit required	Same fee as for final permit required	
Tents, as regulated, per event, per location	60.00	60.00	0%
Temporary patio extension	200.00	200.00	0%
Signs, as regulated			
Minimum fee	60.00	60.00	0%
Fee per \$1,000 or part thereof of estimated value of construction	10.00	10.00	0%
Mobile Signs per month (Maximum 2 months)	21.00	21.00	0%
Replacing existing municipal water service	25.00	150.00	500%
Replacing existing municipal sanitary sewer service	25.00	150.00	500%
New residential water service installation		1,200.00	N/A
New residential sanitary service installation		1,200.00	N/A
Septic review	150.00	150.00	0%
Sewage system permit for class 2 & 3 (each)	300.00	300.00	0%
Sewage system permit for class 4& 5 (each)	600.00	600.00	0%
Replacement, repair, or alterations of tank of leaching bed	400.00	400.00	0%
Refunds - Based on status of permit application			
Application filed, no process or review of plans submitted	80%	80%	0%
Application filed - plans reviewed and permit issued	50%	50%	0%
Additional deduction for each field inspection that has been performed	10%	10%	0%
Permits valued at less than \$100	Nil	Nil	
Third party costs	Cost recoverable	Cost recoverable	
Inspection fee			
Inspection only - no permit required, per hour	75.00	75.00	0%

Inspection requested and not ready	75.00	75.00	0%
Re-inspection, applied after two inspections where a mandatory inspection failed or was deemed incomplete	75.00	75.00	0%
Plans re-examination fee due to major plans resubmittal	75.00	75.00	0%

- A) An investigation fee of \$150 shall be applied where work has commenced prior to the issuance of the requested building permit, in addition to the building permit fee.
- B) Any building or structure not included above, or where square footage cannot be calculated effectively, will incur a rate of \$8.00 per \$1,000 of construction value for a building permit.
- C) Where construction is commenced prior to the issuance of a building permit, the Chief Building Official may impose an increased permit fee, not exceeding double the amount that would otherwise have been payable.

Schedule J: Planning, Development & Infrastructure

Fee	2026	2027 Proposed	Change
Planning and Development			
Subdivision agreement	7,420.00	8,900.00	20%
Application for an Amendment to the Official Plan	2,645.00	3,100.00	17%
Application for an Amendment of the Zoning By-Law	2,415.00	2,950.00	22%
Joint application for an amendment to the Official Plan and Zoning By-Law	3,680.00	4,100.00	11%
Application for Consent	1,265.00	1,450.00	15%
Change of Consent Conditions	715.00	715.00	0%
Application for a Minor Variance			
Setbacks / lot area	735.00	850.00	16%
All other variances	1,095.00	1,350.00	23%
Application for part lot control	460.00	600.00	30%
Cash-in Lieu of Parking (per parking space)	920.00	980.00	7%
Site Plan Control Fee			
New residential			
Base fee	2,990.00	4,500.00	51%
Additional, per unit	175.00	225.00	29%
New non-residential			
Base fee	2,990.00	4,000.00	34%
Additional, per m2	3.50	3.95	13%
Residential expansion			
Base fee	1,437.50	2,000.00	39%
Additional, per unit	175.00	225.00	29%
Non-residential expansion			
Base fee	1,437.50	2,000.00	39%
Additional, per m2	3.50	3.95	13%
Zoning compliance letter per assessed property	106.00	135.00	27%
Infrastructure			
Roads occupancy permit	100.00	120.00	20%
Municipal consent	100.00	120.00	20%

Any fees associated with planning applications received by the Town for additional studies deemed necessary by the Town will be cost recoverable and charged to the applicant upon receipt.

Schedule K: Licenses

Fee	2026	2027 Proposed	Change
Lottery Licensing (% of prize value)			
Bingo	3%	3%	
Bazaar	3%	3%	
Break open tickets, prize value of each box	3%	3%	
Raffle			
Minimum - In Town Group	15%	15%	0%
Minimum - Out of Town Group	25%	25%	0%
Maximum per calendar year	3,000.00	3,000.00	0%
Marriage license	160.00	160.00	0%
Taxicab license			
Annual	205.00	205.00	0%
Additional annual	155.00	155.00	0%
Limousine annual	310.00	310.00	0%
Additional limousine annual	310.00	310.00	
Driver / agent (1 year)	105.00	105.00	0%
Renewal driver (1 year)	105.00	105.00	0%
Broker annual	515.00	515.00	0%
Replacement drivers' license	55.00	55.00	0%
Replacement tariff card	31.00	31.00	0%
Street / Outdoor Vending			
Mobile canteen, per vehicle per year By-law 3382-26	565.00	565.00	0%
Hawkers and peddlers, per year - By-law 1998-06-06-94	565.00	565.00	0%

Schedule L: Animal Control

Fee	2026	2027 Proposed	Change
Cat Licenses (One-Time Charge)			
Cat - spayed / neutered	34.00	34.00	0%
Cat - unspayed / unneutered	45.00	45.00	0%
Tag replacement	11.50	11.50	0%
Dog Licenses (Annual Renewal Before March 31)			
First dog - spayed / neutered	22.00	22.00	0%
Additional dog - spayed / neutered	33.00	33.00	0%
First dog - unspayed / unneutered	33.00	33.00	0%
Additional dog - unspayed / unneutered	45.00	45.00	0%
Kennel license	136.00	136.00	0%
Tag replacement	11.50	11.50	0%
Dog license - late fee (additional per dog/tag, after March 31)	11.50	11.50	0%
Kennel license - late fee (after March 31)	36.00	36.00	0%

Refer to Animal Control By-Law no. 2819-13 for Set Fines under Part 1 of the Provincial Offences Act.

Schedule M: Medical Clinic Locum Apartment

Fee	2026	2027 Proposed	Change
Doctor Rate			
Daily	67.00	67.00	0%
Monthly	1,190.00	1,190.00	0%
Friday & Saturday Booking - minimum 2 days	134.00	134.00	0%
Medical Student Rate			
Daily	67.00	67.00	0%
Monthly	775.00	775.00	0%
Friday & Saturday Booking - minimum 2 days	134.00	134.00	0%

PLANNING ADVISORY COMMITTEE MINUTES

Tuesday, October 13, 2026 | 4:00 pm
Saugeen Room and Zoom with OWL device

MEMBERS PRESENT	Tim Norwood Brandon Koebel, Councillor (Virtual) (left at 4:24 pm) Terry Leis Antonio Diaco (Virtual) Keith Hopkins
OTHERS PRESENT	Andrew Wilken, Secretary-Treasurer Sue Paterson, Mayor Sandeep Josan, Deputy Secretary Treasurer Jordan Whitmore, Development Services Supervisor/ Deputy CBO
REGRETS	Mark Ebert
DISCLOSURE OF PECUNIARY INTEREST	None

DELEGATIONS

1.

Adoption of September 9, 2026, Regular Meeting Minutes

Moved by TERRY LEIS / Seconded by ANTONIO DIACO

That the minutes of September 9, 2026, regular meeting be approved as printed and circulated.

CARRIED
2.

Business arising from Minutes

The Secretary-Treasurer provided updates on matters previously discussed by the Committee. Minor Variance Application No. A5-26, for the construction of a detached garage with existing setbacks, is scheduled to be presented to the Committee of Adjustment on October 14, 2026. Zoning By-law Amendment Application No. Z2-26, which was scheduled to be presented to Council at upcoming public meeting has been deferred. A public open session will be scheduled to provide information about the proposal and address public concerns prior to public meeting taking place.
3.

Official Plan Update

The Secretary-Treasurer advised the Committee that the Planning Advisory Committee is part of the Official Plan Update Steering Committee. A meeting was scheduled for today; however, Dana Kieffer, the Town’s consultant was unable to attend due to illness. The meeting will be rescheduled for a later date.
4.

Development Charges Study Update

The Secretary-Treasurer advised that work on the Development Charges Study has resumed following completion of the boundary adjustment. The Town has received Development Charges Background Study growth forecast from Watson & Associates. The report is anticipated to be presented to council in December 2026.
5.

Consent Application, B2-26, Jerome & Joanne Weber ----- 940 8th Ave N

The secretary-treasurer explained that the subject lands are situated on the northern side of the Town of Hanover in a predominantly residential area. The land measures 0.80 acres and contains one house and one accessory structure. It is zoned Residential Type 1 (R1) under the Town of Hanover's Comprehensive Zoning By-law. The applicant intends to propose the severance of the existing house and accessory structures to create a new lot. The applicant intends to sell his existing house and construct a new dwelling on severed lands. The application was deferred from the July meeting to allow the applicant to establish an easement over the severed lands for sanitary sewer services to the retained lands.

The applicant has since submitted a survey showing the proposed easement in favour of the retained lands. Public Works recommends that a new hard-surfaced driveway not be constructed over the easement, as it may need to be removed to

access and repair the sanitary sewer, gas or communication services. It is also recommended that trees not be planted within the easement area.

Moved by KEITH HOPKINS / Seconded by ANTONIO DIACO

That the Planning Advisory Committee recommend to Committee of Adjustment that they have no objections to the approval of Consent Application No. B2-26.

CARRIED

6. Rates and Fees Bylaw 2027

Secretary Treasurer informed committee about the new rates and fees for planning department in 2027. There is an increase in rates as the applications are cumbersome and taking more time to review and process. Examples of implications to development costs were discussed as part of discussions. It was noted that future development charges would be in addition to the fees proposed.

Moved by TERRY LEIS / Seconded by KEITH HOPKINS

That the Planning Advisory Committee recommend to Council that they have no objections to the approval of Rates and Fees Bylaw.

CARRIED

7. Environment Considerations

None

8. Correspondence

None

9. New Business

Chair Tim Norwood thanked all the committee members for being part of the committee and informed the committee of his intent retire his tenure with the Planning Advisory Committee. Tim was acknowledged by staff and the committee present for all his service over the past 25 years as a valuable member.

10. Adjournment KEITH HOPKINS

Moved by

That the meeting now be adjourned at 4:33 pm.

Chair, Tim Norwood

Secretary-Treasurer, Andrew Wilken

THE CORPORATION OF THE TOWN OF HANOVER

BY-LAW NO. 3422-26

Being a By-law to establish the rates, fees and charges for various services provided by the municipality

WHEREAS subsection 5(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 (the “Municipal Act”) requires that the powers of a municipality be exercised by its Council and subsection 5(3) requires that such powers be exercised by by-law including a capacity, right, power and privilege under section 9 unless specifically authorized to do otherwise;

AND WHEREAS Section 391 of the *Municipal Act* authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities provided or done by or on behalf of it and for the use of its property, including property under its control;

AND WHEREAS Section 398 of the *Municipal Act* establishes that fees and charges imposed by a municipality or local board on a person constitute a debt of the person to the municipality or local board, and provides that a Treasurer of a local municipality may add fees and charges imposed by the municipality under this Part to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes;

AND WHEREAS Section 69 of the *Planning Act*, R.S.O. 1990, c.P.13, provides that a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet the anticipated costs to the municipality or Committee of Adjustment in respect of processing each type of application provided for in the tariff.

NOW THEREFORE the Municipal Council of the Corporation of the Town of Hanover hereby enacts as follows:

1. THAT the rates, fees and charges for various municipal services be established as shown in the Schedules attached hereto and forming part of this By-law.
 - Schedule ‘A’ - General Administration
 - Schedule ‘B’ - Cemetery
 - Schedule ‘C’ - Facilities & Services Rentals
 - Schedule ‘D’ - Recreation Programs
 - Schedule ‘E’ - Library
 - Schedule ‘F’ - Water and Sewage
 - Schedule ‘G’ - Garbage & Recycling
 - Schedule ‘H’ - Fire Department
 - Schedule ‘I’ - Building Department
 - Schedule ‘J’ - Planning, Development & Infrastructure
 - Schedule ‘K’ - Licences (General)
 - Schedule ‘L’ - Animal Control
 - Schedule ‘M’ - Medical Clinic Locum Apartment
2. THAT the rates and fees as set forth in the Schedules attached hereto shall come into effect as of January 1, 2027.
3. THAT any By-laws inconsistent with this By-law are repealed in their entirety effective January 1, 2027.

4. THAT should any fee or charges authorized by this by-law remain unpaid and past due, as per Section 398(2) of the Municipal Act, staff is hereby authorized to add any such outstanding fees and charges to the applicable property for which all the owners are responsible for paying the fees and charges.
5. THAT By-law No. 3357-25, be hereby repealed in its entirety as of January 1, 2027.

READ A FIRST, SECOND and THIRD TIME and FINALLY PASSED this 2nd day of November, 2026.

Susan Paterson, Mayor

Vicki McDonald, Clerk

Schedule A: General Administration

Fee	2027 Fee	Tax
Commissioner of Oaths	30.00	*
NSF / Returned Cheque / Pre-Authorized Payment	45.00	N/A
Photocopy and Printing		
Black and white, one-sided	0.40	*
Black and white, double-sided	0.50	*
Colored copies	1.50	*
Bills and Certificates		
Tax Certificate (incl. Water Certificate) per assessed property	75.00	N/A
Tax Certificate (incl. Water Certificate), less than 2 business days' notice	85.00	N/A
Water Certificate	20.00	N/A
Tax Statement or Water Statement (no charge if on pre-authorized payment)	22.00	N/A
Duplicate copy or reprint of Tax Bill or Water Bill	22.00	N/A
Tax Sale Administration Fee	Cost + 275.00	N/A
Tax Registration Administration Fee	Cost + 275.00	N/A
Freedom of Information		
Application Fee	5.00	N/A
Search, every 15 minutes	7.50	*
Record preparation, every 15 minutes	7.50	*
USB	10.00	*
Shipping	Cost Recovery	N/A

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule B: Cemetery

Fee	2027 Fee	Tax
Death registration, out of Town by Division Registrar	16.00	N/A
Plot Sales		
Single Adult Grave		
Grave Charge	614.40	**
Care & Maintenance (40%)	409.60	**
Total Cost - Adult Grave	1,024.00	**
Single Child (1 - 12yr) Grave		
Grave Charge	614.40	**
Care & Maintenance (40%)	409.60	**
Total Cost - Child Grave	1,024.00	**
Infant (Under 1 yr) Grave		
Grave Charge	300.60	**
Care & Maintenance (40%)	200.40	**
Total Cost - Infant Grave	501.00	**
Single Cremation Plot		
Grave Charge	318.00	**
Care & Maintenance (40%)	212.00	**
Total Cost - Cremation Plot	530.00	**
Columbarium Niche Sales <i>(includes first inurnment)</i>		
Center Columbarium Upper 3 Rows		
Niche Charge	1,836.00	**
Care & Maintenance (15%)	324.00	**
Total Cost	2,160.00	**
Center Columbarium 3rd Row from Bottom		
Niche Charge	1,739.95	**
Care & Maintenance (15%)	307.05	**
Total Cost	2,047.00	**
Center Columbarium 2nd Row from Bottom		
Niche Charge	1,643.05	**
Care & Maintenance (15%)	289.95	**
Total Cost	1,933.00	**
Center Columbarium Bottom Row		
Niche Charge	1,545.30	**
Care & Maintenance (15%)	272.70	**
Total Cost	1,818.00	**
Outer Columbarium Wall Upper Row		
Niche Charge	1,836.00	**
Care & Maintenance (15%)	324.00	**
Total Cost	2,160.00	**
Outer Columbarium Wall 3rd Row from Bottom		
Niche Charge	1,739.95	**

Care & Maintenance (15%)	307.05	**
Total Cost	2,047.00	**
Outer Columbarium Wall 2nd Row from Bottom		
Niche Charge	1,643.05	**
Care & Maintenance (15%)	289.95	**
Total Cost	1,933.00	**
Outer Columbarium Wall Bottom Row		
Niche Charge	1,545.30	**
Care & Maintenance (15%)	272.70	**
Total Cost	1,818.00	**
Interment Charges		
Bereavement Authority of Ontario (BAO) Consumer Protection Fee	30.63	N/A
Grave opening		
Adult	1,113.00	**
Child (1-12 yr)	556.00	**
Infant (under 1yr)	330.00	**
Cremation grave opening	556.00	**
Staffing		
	1.5 x applicable interment charge	**
Saturday and Staff Overtime Interments		
	2 x applicable interment charge	**
Statutory & municipal holidays (<i>by order of the Medical Officer of Health</i>)		
	2 x applicable interment charge	**
Sunday burials (<i>by order of the Municipal Officer of Health</i>)		
	2 x applicable interment charge	**
Columbarium Niche Inurnment		
2nd Opening - Mon to Fri	388.00	**
1st Opening - Saturday (<i>1.5 x niche inurnment charge</i>)	582.00	**
2nd Opening - Saturday (<i>1.5 x niche inurnment charge</i>)	582.00	**
2nd set of ashes (ground and niche) interred at same opening	126.00	**
Miscellaneous Charges		
Engraving (columbarium niche door)	420.00	**
Disinterment		
Regular grave (<i>reburial charge extra</i>)	1,113.00	**
Cremation grave (<i>reburial charge extra</i>)	556.00	**
Niche (<i>reburial charge extra</i>)	388.00	**
Use of storage vault	248.00	**
Plot transfer fee	126.00	**

Administration fee	126.00	**
Monument and Marker Fees		
Monument / marker permit fee	22.00	**
Flat markers over 172 square inches (<i>Ministry prescribed fee</i>)	100.00	**
Upright monument up to 4ft in height or width (<i>Ministry prescribed fee</i>)	200.00	**
Upright monument over 4ft in height or width (<i>Ministry prescribed fee</i>)	400.00	**
Memorial Trees		
50 mm diameter in designated areas		
White spruce	Cost recovery	**
Native red maple	Cost recovery	**
Silk ivory lilac	Cost recovery	**
Pine Oak	Cost recovery	**
Plaque on Base Stand		
Tree plaque (5" x 8" aluminum with silver lettering)	300.00	**
Tree plaque (5" x 8" cast with bronze lettering)	390.00	**
Benches		
Red granite (straight bench)	Cost recovery	**
Grey granite (straight bench)	Cost recovery	**
Grey granite (curved bench)	Cost recovery	**
Foundation for bench	Cost recovery	**
Freight	Cost recovery	**
Bench plaque (4" x 6" aluminum with silver lettering)	235.00	**
Bench plaque (4" x 6" cast with bronze lettering)	270.00	**

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule C: Facilities and Service Rentals

Fee	2027 Fee	Tax
P&H Centre Advertising		
Time clock (2' x 6')	612.35	**
Time clock (1' x 8')	612.35	**
Ice surface boards (4' x 8') annual cost		
3-sided viewing	904.70	**
2-sided viewing	639.90	**
P&H Centre Arena Floor		
Floor only		
Daily rate: Mon to Thurs	900.75	**
Daily rate: Fri to Sun	1,013.60	**
Hourly rate	112.50	**
Floor - Set-up / take-down		
Daily rate: Mon to Thurs	450.55	**
Daily rate: Fri to Sun	506.75	**
Hourly rate	56.30	**
Services		
Set-up / takedown labor per 100 seats	48.95	**
Hydro panels per event	187.15	**
P&H Centre Ice		
Prime time hourly (<i>includes all statutory holidays</i>)		
Sat / Sun 7:30am - 11:00pm, Mon-Fri 4:30pm - 11:00pm	180.25	**
Last-minute booking (<i>less than 72 hrs before booking</i>)	127.40	**
Statutory holiday hourly		
Ice	180.25	**
Labor	Labor at double time	**
Non-Prime time hourly		
Sun - Fri 11:00pm - 4:30pm, Sat/Sun prior to 7:30am	145.50	**
Last-minute booking (<i>less than 7 days before booking</i>)	72.75	**
Shinny / figure skating walk-in (per hr, per person)	42.52	**
Meeting Rooms		
<i>15% block booking discount applied to 5 or more rooms, or arena floor rental</i>		
Civic Centre - Saugeen Room		
Hourly	54.40	**
Daily	244.65	**
P&H Centre Boardroom		
Hourly	28.70	**
Daily	129.15	**
Hanover Volunteer Recreation & Culture Group meetings	No charge	
P&H Centre - Auxiliary Room		
Hourly	Not available	N/A
Daily	Not available	N/A

R.A.C. Classroom		
Hourly	Not available	N/A
Daily	Not available	N/A
R.A.C. Lounge		
Hourly	60.85	**
Daily	273.80	**
R.A.C. Viewing Gallery		
Hourly	69.50	**
Town of Hanover Multi-Purpose Rooms		
Civic Centre - Community Hall		
Hourly	80.20	**
Daily	360.90	**
HCP / GBS - Hourly	21.75	**
HCP / GBS - Daily	162.75	**
P&H Centre - Lions Den		
Hourly	87.15	**
Daily	392.20	**
P&H Complex		
Full rental - Arena floor, multi-purpose space, boardroom, lobby (Daily)	1,773.10	**
Pool rental		
Hourly (plus required staff)	131.90	**
Wading pool, hourly	82.55	**
Non-prime time, hourly (after 10:00pm)	101.40	**
Board of Education lessons, hourly	113.88	**
Civic Centre - Theatre		
Theatre Rental		
Hourly (<i>no access to Community Hall</i>)	88.40	**
Daily (<i>no access to Community Hall</i>)	399.90	**
Theatre and Community Hall combined rental, daily	574.60	**
<i>Required for all public performances and productions</i>		
HCP / GBS - Hourly	21.75	**
HCP / GBS - Daily	162.75	**
Theatre Staffing		
Each additional hour	24.50	**
Each additional hour	24.50	**
Each additional hour	40.50	**
Grand piano rental	55.10	**
Grey Bruce Singers	Exempt	
HCP annual rental fee	110.20	**
Equipment / Custodial		
Overheads / flipcharts, daily	15.30	**
Volleyball equipment - 1 set	40.00	**
Volleyball equipment - 3 sets	90.60	**

Photocopies		
Double-sided, per sheet	0.50	**
Colored copies, each side	1.50	**
Marquee (per week) - NFP only	25.00	**
Custodial rate - Hourly	26.00	**
Kinsmen Ball Park, Agricultural Ball Park		
Lighted - Baseball game - hourly	60.10	**
Lighted - Fastball game - hourly	45.95	**
Non-lighted game - hourly	40.45	**
Practices		
Hourly	23.00	**
Per team, per season	240.05	**
Tournaments		
Hourly	26.95	**
Daily rate per diamond	160.80	**
Agricultural Park Baseball - hourly, non-lit	32.65	**
Agricultural Park Baseball - hourly, lighted	48.55	**
Agricultural Park Baseball - daily per diamond	196.15	**
Attendant option - hourly	42.55	**
Soccer Pitches - Rail Lands, R C Fields		
Practices		
Mini pitches - hourly	14.90	**
Mini pitches - seasonal	152.25	**
Major pitches - hourly	23.30	**
Major pitches - seasonal	242.40	**
Games		
Mini pitches at Rail Lands - hourly	27.05	**
Major pitches at Rail Lands, RA Crawford - hourly	40.75	**
Tournaments		
Major pitches - hourly	27.05	**
Major pitches - per pitch, daily	162.75	**
Mini pitches - hourly	18.50	**
Mini pitches - per pitch, daily	110.75	**
Attendant option - hourly	40.35	**
Parks		
J Binkley / T Paterson Pavilion - bar and kitchen		
Daily	92.90	**
Per tournament	179.95	**
Hanover Town Park - Centennial Pavilion		
Hourly	31.70	**
Daily	98.80	**
Heritage Square Damage Deposit - per event	100.00	**

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule D: Recreation Programs

Fee	2027 Proposed	Tax
Aquatics		
Admissions		
Preschool (4 years and under)	4.75	*
Student (5 - 17 years old)	5.75	*
Adult (18+)	6.50	*
Senior (65+)	7.50	*
Aquafit	8.75	*
Family (Same household, max. 5 persons)	16.25	*
Family additional person	4.50	*
Adult / Tot swim (1 adult, 1 preschool)	7.50	*
1 hour public swim	3.00	*
Swim Passes		
Preschool - 10 visits (<i>admission x 9</i>)	42.75	*
Preschool - 20 visits (<i>admission x 17</i>)	80.75	*
Student - 10 visits (<i>admission x 9</i>)	51.75	*
Student - 20 visits (<i>admission x 17</i>)	97.75	*
Adult - 10 visits (<i>admission x 9</i>)	58.50	*
Adult - 20 visits (<i>admission x 17</i>)	110.50	*
Senior - 10 visits (<i>admission x 9</i>)	67.50	*
Senior - 20 visits (<i>admission x 17</i>)	127.50	*
Aquafit - 10 visits (<i>admission x 9</i>)	78.75	*
Aquafit - 20 visits (<i>admission x 18</i>)	157.50	*
Family - 10 visits (<i>admission x 9</i>)	146.25	*
Family - 20 visits (<i>admission x 17</i>)	276.25	*
Swim Memberships Plus Tax		
Preschool - 6 months (<i>admission x 30</i>)	142.50	**
Preschool - Annual (<i>admission x 52</i>)	247.00	**
Student - 6 month (<i>admission x 30</i>)	172.50	**
Student - Annual (<i>admission x 52</i>)	299.00	**
Adult - 6 month (<i>admission x 30</i>)	195.00	**
Adult - Annual (<i>admission x 52</i>)	338.00	**
Senior - 6 month (<i>admission x 30</i>)	225.00	**
Senior - Annual (<i>admission x 52</i>)	390.00	**
Family - 6 month (<i>admission x 30</i>)	487.50	**
Family - Annual (<i>admission x 52</i>)	845.00	**
Swim Lessons		
Tots (30 minutes)	86.20	N/A
Preschool / Youth (30 minutes)	94.10	N/A
Youth (45 minutes)	102.19	N/A
Family rate		
First two children in highest swim level	Full price	N/A

Third or more child in lesser valued lesson	25% discount	N/A
Private		
<i>(4 lessons = 1 free, 8 lessons = 2 free)</i>		
1 lesson (HST applied to adult lessons)		51.95 N/A
4 lessons		155.85 N/A
8 lessons		311.70 N/A
Semi-Private		
1 lessons		43.25 N/A
4 lessons		129.75 N/A
8 lessons		259.50 N/A
Low ratio lessons (1:3 ratio)		154.45 N/A
Stroke correction		5.00 N/A
Advanced courses - As per the established Advanced Course calculation		
Children's Programs - Summer Camps		
Fun Club		
4 day week		150.40 N/A
5 day week		188.80 N/A
Family rate - 3rd child or more	25% discount	N/A
School Breaks		
PA days, March Break, Christmas Break, per day		50.80 N/A
Family rate - 3rd child or more	Half price	N/A
Adult and Senior Recreation Programs		
Carpet Bowling - drop-in admission		3.00 *
Huff N Puff Hockey - drop-in admission		12.00 *
Huff N Puff Hockey - 10 visit pass (<i>admission x 9</i>)		108.00 *
Chair yoga - 6 week session	Course calculation formula	**
Yoga - 6 week session	Course calculation formula	**
Senior Games - per event		5.00 *

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule E: Library

Fee	2027 Fee	Tax
Non-resident fee, annual	85.00	N/A
Non-resident fee, 3 months	30.00	N/A
Non-resident student fee (print only)	10.00	N/A
Fines		
Overdue fine, daily (<i>\$10 maximum per item</i>)		
Book and audio	0.35	N/A
Videos, games, and hotspots	1.50	N/A
Inter library loan	1.50	N/A
Bestsellers books	1.50	N/A
Inter Library Loan (ILLO) not collected	5.00	N/A
Lost materials (except ILLO)	Average replacement cost	*
Damaged materials (except ILLO)	Repair or replacement cost	*
Damage - library barcode removed	2.00	*
Photocopying / Printing		
Black and white		
Single sided, per sheet	0.40	*
Double sided, per sheet	0.50	*
Color, per side	1.50	*
Scan to e-mail	No charge	
On synthetic - Never Tear per sheet	5.00	*
Equipment Rental		
Projection screen, per day	10.00	*
Slide projector, per day	10.00	*
LCD projector (in house)	25.00	*
Other Services		
Obituary lookup & print (up to 5 pages)	30.00	N/A
Research, per 30 minutes (1st half hour free)	30.00	N/A
Exam proctoring	100.00	N/A
Book repairs (in-house), minimum	15.00	N/A
Lost card replacement	10.00	N/A

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule F: Water and Sewage

Fee	2027 Fee	Tax
In-Town Properties		
Water service charges, monthly rate per unit		
Standard meter 5/8" x 3/4" (under 1")	23.57	N/A
1" meter	37.04	N/A
1.5" meter	74.07	N/A
2" meter	148.15	N/A
3" meter	242.44	N/A
4" meter	484.89	N/A
Metered water consumption (per cubic meter)	1.37	N/A
Fire line charges (monthly)		
1" water main connection	36.36	N/A
2" water main connection	72.72	N/A
4" water main connection	109.08	N/A
6" water main connection	254.53	N/A
8" water main connection	363.61	N/A
12" water main connection	545.41	N/A
Basic water rate - annual charge per unit	565.71	N/A
Basic sewer rate - annual charge per unit	763.70	N/A
 Sewage charge	 1.86	 N/A
% of total water charge	135%	N/A
Services Beyond Municipal Boundary		
Water service charges, monthly rate per unit		
Standard meter 5/8" x 3/4" (under 1")	47.14	N/A
1" meter	74.07	N/A
1.5" meter	148.15	N/A
2" meter	296.30	N/A
3" meter	484.89	N/A
4" meter	969.78	N/A
Metered water consumption (per cubic meter)	2.75	N/A
 Sewage charge	 3.71	 N/A
% of total water charge	135%	N/A
Miscellaneous Charges		
Disposal of sewage at water pollution control plant (>2% solids)		
Minimum charge	20.00	N/A
Per cubic meter	12.70	N/A
Penalty for post-due account	5%	N/A
Testing for water meter accuracy, at customer request	75.00	**

Water meter	Cost recovery	**
Water / sewer hook-up	Cost recovery	**
Water shut-off	75.00	**
Water final reading	45.00	N/A
Bulk water connection fee (<i>3x out of town flat rate fee</i>)		N/A
Bulk water consumption fee, per cubic metre	2.75	N/A

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule G: Garbage and Recycling

Fee	2027 Fee	Tax
Bag tag, each	2.50	N/A
Joint Landfill Fees		
Garbage		
Minimum charge	12.00	N/A
Per tonne, sorted	151.00	N/A
Per tonne, unsorted	302.00	N/A
Non-hazardous industrial waste	302.00	N/A
Car tires (<i>max. 10 free</i>)	Free	
Truck tires (<i>max. 10 free</i>)	Free	
Appliances (<i>freon removed</i>)	13.00	N/A
Spring mattress	23.00	N/A
Brusk / wood (>2" diameter), per tonne	151.00	N/A

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule H: Fire Department

Fee	2027 Fee	Tax
False alarms (<i>after 2 avoidable within calendar year</i>)	MTO Rate*	N/A
Fire Inspections (includes 1 follow-up inspection)		
Daycare, Family Services, Community Living requests	125.00	N/A
Real estate / Lawyer request		
Single / duplex - 1 to 2 commercial units	185.00	N/A
3 to 6 units / 3 to 6 commercial units	240.00	N/A
More than 6 units	354.00	N/A
3rd and subsequent follow-up, per inspection	240.00	N/A
Property file search	137.00	N/A
Permits		
Open Air Burning Permit, per month	5.00	N/A
Burning without a fire permit	Provincial Offence	N/A
Burning during a fire ban	Provincial Offence	N/A
Fire reports	155.00	N/A
Motor vehicle collision		
Per unit, for first hour and each additional hour or part thereof	MTO Rate*	N/A
Technical Rescue		
Swift water, ice water, confined space, rope rescue, property search and recovery (<i>includes staffing and equipment</i>)		
First hour	Per contract	N/A
Each additional hour or part thereof	Per contract	N/A
Aerial ladder, outside of Mutual Aid (<i>includes staffing</i>)		
First hour	Per contract	N/A
Each additional hour or part thereof	Per contract	N/A
Fire apparatus stand-by - Fire scenes (<i>includes staffing and equipment</i>)		
Per unit for first hour and each additional hour or part thereof	MTO Rate*	N/A
Fire apparatus stand-by - Technical specialties (<i>includes staffing and equipment</i>)		
First hour	Per contract	N/A
Each additional hour or part thereof	Per contract	N/A
Drone, outside of Mutual Aid (<i>includes staffing</i>)		
First hour	Per contract	N/A
Each additional hour or part thereof	Per contract	N/A
S.C.B.A. Air Refills (each)	13.50	N/A
Smoke alarms	55.00	N/A
Fire extinguisher training, commercial community groups, per person	19.60	N/A
Lock box	160.00	N/A
	MTO Rate + any costs incurred by the Town of Hanover	N/A
Fire response fees - Indemnification technology **		
Rentals		

Training Room		
Hourly	79.46	**
Daily	357.58	**
Training Facility (Mezzanine)		
Hourly	111.72	**
Daily	502.71	**
Laptop rental, per laptop, per use (<i>only available for other fire department use</i>)	11.00	**

Should an insurer pay the coverage to the property owner, the property owner is liable to remit those funds to the municipality or its representative

External Specialty Equipment Service Fee

On every occasion where vehicles, equipment and personnel of the Town of Hanover Fire Department responds to a call or incident in the Town of Hanover, Province of Ontario, or the County of Grey, where such call or incident involves retaining a private contractor, renting, leason, or purchasing specialty equipment not normally on a fire apparatus, and is necessary to suppress or extinguish a fire, preserve property, prevent fire spread or otherwise eliminate an emergency; or for the purpose of determining the origin, cause, or circumstance of any fire or exploson, a fee shall be charged to the property owner's insurance company for payment of all costs incurred.

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule I: Building Department

Fee	2027 Fee	Tax
Building permit (<i>residential single detachd, semi-detached, triplex, fourplex, etc.</i>)		
Minimum fee	60.00	N/A
Fee per \$1,000 or part thereof of estimated value of construction	8.00	N/A
New residential occupancy permit, per square foot	2.25	N/A
Commercial, industrial, institutional, all other uses		
Minimum fee	100.00	N/A
Fee per \$1,000 or part thereof of estimated value of construction	12.00	N/A
Demolition permit		
Buildings 3,000 square feet and under	60.00	N/A
Buildings greater than 3,000 square feet	350.00	N/A
Accessory building		
Base fee	100.00	N/A
Additional, per square foot	0.30	N/A
Agricultural building		
Base fee	100.00	N/A
Additional, per square foot	0.30	N/A
All wood burning systems, per application	100.00	N/A
Plumbing permit		
Application fee	100.00	N/A
Additional fee per fixture	8.00	N/A
Change of use permit		
Minimum fee (<i>applies even when no construction proposed</i>)	60.00	N/A
Fee per \$1,000 or part thereof of estimated value of construction	10.00	N/A
Moving permit, per application	100.00	N/A
Transfer permit, per application	250.00	N/A
Renew permit - Residential		
Minimum fee	60.00	N/A
Fee per \$1,000 or part thereof of estimated value of construction	8.00	N/A
Conditional permits	Same fee as for final permit required	N/A
Tents, as regulated, per event, per location	60.00	N/A
Temporary patio extension	200.00	N/A
Signs, as regulated		
Minimum fee	60.00	N/A
Fee per \$1,000 or part thereof of estimated value of construction	10.00	N/A
Mobile Signs per month (Maximum 2 months)	21.00	N/A
Replacing existing municipal water service	150.00	N/A
Replacing existing municipal sanitary sewer service	150.00	N/A
New residential water service installation	1,200.00	N/A
New residential sanitary service installation	1,200.00	N/A
Septic review	150.00	N/A

Sewage system permit for class 2 & 3 (each)	300.00	N/A
Sewage system permit for class 4& 5 (each)	600.00	N/A
Replacement, repair, or alterations of tank of leaching bed	400.00	N/A

Refunds - Based on status of permit application

Application filed, no process or review of plans submitted	80%	N/A
Application filed - plans reviewed and permit issued	50%	N/A
Additional deduction for each field inspection that has been performed	10%	N/A
Permits valued at less than \$100	Nil	N/A
Third party costs	Cost recoverable	N/A
Inspection fee		
Inspection only - no permit required, per hour	75.00	N/A
Inspection requested and not ready	75.00	N/A
Re-inspection, applied after two inspections where a mandatory inspection failed or was deemed incomplete	75.00	N/A
Plans re-examination fee due to major plans resubmittal	75.00	N/A

A) An investigation fee of \$150 shall be applied where work has commenced prior to the issuance of the requested building permit, in addition to the building permit fee.

B) Any building or structure not included above, or where square footage cannot be calculated effectively, will incur a rate of \$8.00 per \$1,000 of construction value for a building permit.

C) Where construction is commenced prior to the issuance of a building permit, the Chief Building Official may impose an increased permit fee, not exceeding double the amount that would otherwise have been payable.

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule J: Planning, Development & Infrastructure

Fee	2027 Fee	Tax
Planning and Development		
Subdivision agreement	8,900.00	N/A
Application for an Amendment to the Official Plan	3,100.00	N/A
Application for an Amendment of the Zoning By-Law	2,950.00	N/A
Joint application for an amendment to the Official Plan and Zoning By-Law	4,100.00	N/A
Application for Consent	1,450.00	N/A
Change of Consent Conditions	715.00	N/A
Application for a Minor Variance		
Setbacks / lot area	850.00	N/A
All other variances	1,350.00	N/A
Application for part lot control	600.00	N/A
Cash-in Lieu of Parking (per parking space)	980.00	N/A
Site Plan Control Fee		
New residential		
Base fee	4,500.00	N/A
Additional, per unit	225.00	N/A
New non-residential		
Base fee	4,000.00	N/A
Additional, per m2	3.95	N/A
Residential expansion		
Base fee	2,000.00	N/A
Additional, per unit	225.00	N/A
Non-residential expansion		
Base fee	2,000.00	N/A
Additional, per m2	3.95	N/A
Zoning compliance letter per assessed property	135.00	N/A
Infrastructure		
Roads occupancy permit	120.00	N/A
Municipal consent	120.00	N/A

Any fees associated with planning applications received by the Town for additional studies deemed necessary by the Town will be cost recoverable and charged to the applicant upon receipt.

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule K: Licenses

Fee	2027 Fee	Tax
Lottery Licensing (% of prize value)		
Bingo	3%	N/A
Bazaar	3%	N/A
Break open tickets, prize value of each box	3%	N/A
Raffle		
Minimum - In Town Group	15%	N/A
Minimum - Out of Town Group	25%	N/A
Maximum per calendar year	3,000.00	N/A
Marriage license	160.00	N/A
Taxicab license		
Annual	205.00	N/A
Additional annual	155.00	N/A
Limousine annual	310.00	N/A
Additional limousine annual	310.00	N/A
Driver / agent (1 year)	105.00	N/A
Renewal driver (1 year)	105.00	N/A
Broker annual	515.00	N/A
Replacement drivers' license	55.00	N/A
Replacement tariff card	31.00	N/A
Street / Outdoor Vending		
Mobile canteen, per vehicle per year By-law 3382-26	565.00	N/A
Hawkers and peddlers, per year - By-law 1998-06-06-94	565.00	N/A

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule L: Animal Control

Fee	2027 Fee	Tax
Cat Licenses (One-Time Charge)		
Cat - spayed / neutered	34.00	N/A
Cat - unspayed / unneutered	45.00	N/A
Tag replacement	11.50	N/A
Dog Licenses (Annual Renewal Before March 31)		
First dog - spayed / neutered	22.00	N/A
Additional dog - spayed / neutered	33.00	N/A
First dog - unspayed / unneutered	33.00	N/A
Additional dog - unspayed / unneutered	45.00	N/A
Kennel license	136.00	N/A
Tag replacement	11.50	N/A
Dog license - late fee (additional per dog/tag, after March 31)	11.50	N/A
Kennel license - late fee (after March 31)	36.00	N/A

Refer to Animal Control By-Law no. 2819-13 for Set Fines under Part 1 of the Provincial Offences Act.

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

Schedule M: Medical Clinic Locum Apartment

Fee	2027 Fee	Tax
Doctor Rate		
Daily	67.00	**
Monthly	1,190.00	**
Friday & Saturday Booking - minimum 2 days	134.00	**
Medical Student Rate		
Daily	67.00	**
Monthly	775.00	**
Friday & Saturday Booking - minimum 2 days	134.00	**

Tax Status - *: HST Included | **: Plus HST | N/A: HST not applicable

THE CORPORATION OF THE TOWN OF HANOVER

BY-LAW NO. 3423-26

A By-law of the Town of Hanover to confirm the proceedings of the Council of the Corporation of the Town of Hanover at its regular meeting held on November 2, 2026

WHEREAS the Municipal Act, S.O. 2001, c.25, as amended, Section 5 and amendments thereto, provides that the powers of a municipal corporation shall be exercised by its Council;

AND WHEREAS the Municipal Act, S.O. 2001, c.25, as amended, Section 5 and Section 9, and amendments thereto, provides that except where otherwise provided, the powers of any Council shall be exercised by by-law;

AND WHEREAS in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

NOW THEREFORE the Council for the Corporation of the Town of Hanover hereby enacts as follows:

1. THAT the actions of the Council at its regular meeting held on November 2, 2026 in respect of each motion, resolution and other action taken by the Council, and its Committees, at its said meetings are, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. THAT where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. AND THAT the Mayor and the proper officers of The Corporation of the Town of Hanover are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor, the Clerk and the Treasurer are hereby directed to execute all documents necessary on behalf of the Corporation of the Town of Hanover and to affix thereto the corporate seal of the Corporation of the Town of Hanover.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 2nd day of November, 2026.

Susan Paterson, Mayor

Vicki McDonald, Clerk