Hanover
Ontario, Canada

341 10th St. Hanover ON N4N 1P5

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Application for Appointment to a Committee or Board (2026-2030 Council Term)

All appointments to Committees and Boards are made at the direction of Council.

Eligibility

Appointments to committees or boards must be:

- A Canadian Citizen
- An elector/resident in the Town of Hanover or an appropriate sector specific representative (refer to committee terms of reference)
- 18 Years of Age or Older (or with parental consent)

Note

Applicants may be requested to attend an interview if additional information is required.

For more information on the committee and board application process, please contact Vicki McDonald, Clerk at 519.364.2780 x 1231 or by email at vmcdonald@hanover.ca

Information about committees and boards is available at:
hanover.ca/committees

Eligibility

I meet all eligibility requirements:

☐ An elector / resident in the Town of Hanover or an appropriate sector specific representative

☐ A Canadian Citizen

☐ 18 Years of Age

If younger than 18 years of age, please refer to Parental Permission section.

Applicant

First Name Last Name

Street Address Unit No. Town Postal Code

Telephone: Home Cell

Email Address

Questionnaire

1. Are you able to attend daytime or evening meetings as required?
   Yes ☐ No ☐

2. Members missing three consecutive meetings may be removed from the committee, subject to circumstances surrounding the absence. Do you anticipate this being an issue with your appointment?
   Yes ☐ No ☐

3. Have you previously served on Town of Hanover committees or boards?
   Yes ☐ No ☐

4. List the committees or boards, including the dates of service, on which you have previously served in Hanover or in other communities.

5. What committee or board are you interested in applying to serve on:

   First Choice: _____

   Second Choice: _____

   Third Choice: _____

6. Tell us why you would like to serve on each committee or each board identified above.

7. The following is a list of specific skills/knowledge that are considered to be assets (although not requirements) for committee or board service. Please indicate your level of knowledge/familiarity with each:

Knowledge/experience with:	**Extensive**	**Some**	**None**
Municipal Governance & Procedures			
Policy Administration			
Strategic Planning			
Accessibility for Ontarians with Disabilities Act			
Public Libraries			
Budgeting & Financial Oversight			
Building, Planning & Development			
Heritage			
Arts & Culture			
Legal Knowledge			
Public Works			
Community Services			
Parks, Trails & Cemeteries			
Small Business, Industry, Commerce			

References

1. _____
Name Telephone Number

_____
Address & Postal Code Email

2. _____
Name Telephone Number

_____
Address & Postal Code Email

Parental Permission (for applicants less than 18 years of age)

_____
First & Last Name of Parent or Legal Guardian

_____
Address & Postal Code Telephone Number

_____
Signature Email

Yes ☐ No ☐

By checking Yes in the above box, I am attesting that the information provided in this application is true and correct.

Submit completed applications to:

Manager of Legislative Services/Clerk
Town of Hanover
341 10th Street
Hanover, ON N4N 1P5
Email: civic@hanover.ca

Notice of Collection of Personal Information

Personal information, as defined in the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), is collected under the authority of the *Municipal Act, 2001*, and in accordance with MFIPPA. Personal information collected on the application form will be used to assist in selecting appointees for the various civic bodies and may form part of the publicly available meeting agendas and minutes. If appointed to a committee or board, your personal information will be published in board and committee listings and may also be used by Town staff to conduct committee and Town business. Questions regarding the collection, use, and disclosure of this personal information may be directed to Vicki McDonald, Clerk at vmcdonald@hanover.ca or by phone 519.364.2780 x 1231