

APPLICATION FOR LOTTERY LICENSING ELIGIBILITY

This form is to be completed by an application for a lottery license and kept on file with the Corporation of the Town of Hanover.

Name of Organization: _____

Municipal Address: _____
(full address including postal code)

Email: _____ Phone: _____

Type of Lottery for which this application is being made (check all that apply):

☐ Bingo ☐ Break Open ☐ Raffle

Is the APPLICANT incorporated as a non-profit organization in the Province of Ontario (please check)?

☐ NO ☐ YES If yes, Incorporation Number: _____

Is the APPLICANT registered with Canada Customs and Revenue Agency as a charitable organization?

☐ NO ☐ YES If yes, Registration Number: _____

Jurisdiction of Incorporation: _____

How long has the organization been in existence? _____

How many persons comprise your bona fide membership? _____

Describe the requirements that a person must meet in order to become a bona fide member of your organization:

Describe your organization's aims and objectives:

Indicate the specific purpose(s) to which the lottery proceeds will be applicable.

The Applicant Organization Lottery Trust Account (if open at this time) - **(NOTE: It will be required at the time of application).**

Name of Financial Institution: _____

Address of Financial Institution: _____

Account Number: _____

The Applicant's fiscal year-end date: _____

The designated member of the organization who will be responsible for keeping and maintaining records of all financial transactions pertaining to the licensed lottery activities:

Name: _____

Business Address: _____

Telephone Number (business): _____ Email Address: _____

Names of bona fide members who will conduct one or more of the lottery events referred to on this application:

- | | |
|----------|-----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

Is the Applicant currently licensed, or ever been licensed in any other municipality to conduct bingo or break open tickets?

Bingo ☐ YES ☐ NO

If Yes, list other municipalities _____

Break Open Tickets ☐ YES ☐ NO

If Yes, list other municipalities _____

Has the Applicant ever had a licence revoked or refused?

☐ YES ☐ NO

If Yes, where? _____

Location of Bingo Lottery Events/Sales Location of Break Open Tickets

	BINGO	BREAK OPEN TICKETS
Name of Location		
Address of Location		
Gaming Supplier Registration #		

We the undersigned, declare that all information provided in and with this statement is factual and correct.

Name of Principal Officer (print)

Name of Principal Officer (print)

Signature of Principal Officer

Signature of Principal Officer

Title

Title

Date

Date

Checklist of what is required to determine eligibility?

In order to obtain a lottery licence, organizations must first be deemed eligible for licensing. Please submit the following documentations for review:

- ☐ Incorporation Papers (Letters Patent)
- ☐ Constitution and By-Laws
- ☐ Notification of Charitable Registration (Canada Customs and Revenue Agency) (if applicable)
- ☐ The most recent Registered Charity Information Return & Public Information Return, as submitted to Canada Customs and Revenue Agency (if applicable)
- ☐ Financial Statement for Previous Fiscal Year (audited, where applicable)
- ☐ Detailed outline of all programs/services provided in the previous year and specific costs incurred in delivery
- ☐ Detailed outline of all programs/service currently provided and specific costs incurred in delivery
- ☐ The current operating budget
- ☐ Current Listing of the Board of Directors
- ☐ If Applicant is a Youth Sports Group – number of members and their ages
- ☐ Any other information that will assist in determining the charitable nature of the objects and purposes. This could include an annual report, correspondence relating to its charitable number for income-tax purposes, confirmation that it meets the reporting requirements of the Charities Accounting Act
- ☐ The proposed use of proceeds, which must be consistent with the primary objects and purposes of the organization and of a charitable nature consistent with at least one of the four classifications of charitable purposes:
 - The Relief of Poverty
 - The Advancement of Education
 - The Advancement of Religion
 - Any Purpose Beneficial to the Community
 - The Nature of Culture and the Arts
 - The Nature of Health and Welfare
 - Sports Organizations
 - Public Amenities
 - Service Clubs