

Application for a Permit to Construct or Demolish

As per Section 6 of Town of Hanover Building By-Law No. 2486-05

BUILDING FORM "S"

(Please Print Clearly)

A. Sign Permit - Information

1. OCCUPANCY OF BUILDING/PROPERTY		
EXISTING:	PROPOSED:	
2. ZONING OF PROPERTY		
EXISTING:	PROPOSED:	
3. THE APPLICANT HEREBY APPLIES FOR A PERMIT TO CONSTRUCT A _____ SIGN (Type of Sign as per Classifications on Excerpt)		
4. SIGN DESCRIPTION:		
Type of Sign:	Size:	Weight
Lighting Type/Operation	Support:	Installation:
Temporary Signs (Advise Date of Removal):		

B. Additional Information (if required)

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C. Declarations of Owner/Authorized Agent

I, the undersigned _____, am the owner/authorized
(Print Name)

agent of owner named in the above application and I certify the truth of all the statements or representations contained therein.

I, understand that the issuance of a permit shall not be deemed a waiver of any of the provisions of any bylaws or requirements of The Building Code Act, or regulations made thereunder, notwithstanding anything included in or omitted from the plans or other material filed in support of or in connection with the above application.

I, acknowledge that in the event a permit is issued, any changes from plans, specifications or building locations proposed in the above application is prohibited and such changes could result in the permit being revoked.

I, further acknowledge that in the event the permit is revoked for any cause or irregularity or non-conformity with by-laws or requirements of The Building Code Act, or regulations made thereunder, there shall be no right of claim whatsoever against the Municipal Corporation or any official thereof and any such claim is hereby expressly waived.

DATED at _____, ONTARIO on the _____ day of _____ 20 _____

Signature of Owner/Authorized Agent

Signature of Chief Building Official

DATE

FOR OFFICE USE ONLY

COST OF CONSTRUCTION:	PERMIT FEE:	PERMIT NO.	DATE RECEIVED:
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TOWN OF HANOVER (Excerpts from Sign By-Law Number 1742-12-04-89)

This section is provided in accordance to Building Form “S”, Section 2 “Type of Sign” and any further queries should be directed to the address on the application. A “SIGN” means a device or surface on which is displayed a message directing attention to a business, profession, commodity, subject, service or entertainment. A single faced sign means a sign containing only one sign face, and a double faced sign means a sign containing two sign faces opposite each other.

“ACCESSORY SIGN” means a sign that its principle purpose is identifying, advertising or directing attention to a business, profession, commodity, subject, service or entertainment which is located, conducted, sold or offered at the lot upon which the sign is located, and such sign may incorporate changeable message areas on which accessory or non-accessory messages may be displayed.

“ADVERTISING DEVICE” shall include any awning or marquee, whether projecting over a street or not, or other feature or structure, that has displayed thereon a message or symbol established for purpose of conveying a message.

“ANIMATED SIGN” shall mean any sign which includes action or motion of all or any part of the sign but shall not include colour changes.

“AWNING” means a retractable or non-retractable roof-like structure constructed of canvas or canvas-like material (which may have displayed thereon a message) supported by a frame that projects from, is attached to and is supported by a building.

“AWNING SIGN” shall mean a non-illuminated identification sign or logo painted or affixed flat to the surface of an awning which does not extend vertically or horizontally beyond the limits of such awning.

“BANNER SIGN” means a sign produced on cloth, paper, fabric, or other similar material of any kind, either with or without a frame, and not solidly fixed to the ground or any structure.

“BILLBOARD” shall mean a third party, non-accessory sign that advertises goods, products, services or facilities that are not available at the location where the sign is situated or that directs persons to a location different from that where the sign is located.

“CANOPY” shall mean any structure projecting from the face of the building having a rigid frame and being attached to a building in such a manner as not to become an integral part thereof, but does not include collapsible or fixed awning or balconies.

“CHANGEABLE COPY SIGN” shall mean a sign on which copy can be changed through the use of attachable letters, numerals and pictorial panels, or automatically by electronic switching of lamps or illuminated tubes and shall be deemed not to mean time and temperature messages.

“CONTRACTOR'S SIGN” means a single or double faced temporary accessory sign containing the name of the contractor or the name of the product being used for an on-going construction, renovation or maintenance project on a lot; such sign to be removed no later than one week following completion of the construction, renovation or maintenance project.

“DEVELOPER'S SIGN” means a single or double faced temporary accessory sign used to identify a development or redevelopment project on a lot or establishment of a subdivision; such sign to be removed upon completion of the development or redevelopment project or the subdivision.

“FASCIA SIGN” shall include a wall sign and every sign attached to, marked or inscribed on, or erected or placed against a wall or other surface, whether forming part of a building or not, and having the exposed face thereof on a plane approximately parallel to the plane of such wall and projecting not more than .6 m from the face of such wall and shall include a painted wall sign.

“FLASHING SIGN” shall mean a sign or advertising device which contains an intermittent or flashing light source or which includes the illusion of intermittent or flashing light by means of animation or an externally mounted light source, but does not include an automatic changing sign such as time and/or temperature and/or date sign, or electronically controlled message centre.

“FREE STANDING SIGN” shall mean any sign, except billboards, supported independently of and visibly separated from a building or other structure and permanently fixed to the ground.

“FREE STANDING DIRECTIONAL SIGN” shall mean a sign under 0.4 M² in an area (0.2 M² per face), supported independently of and visibly separated from a building or structure and permanently fixed to the ground and shall be used for the direction of pedestrian and/or motor vehicle traffic and shall not be used for identification or advertisement.

“FREE STANDING MODEL HOME REAL ESTATE SIGN” shall mean a non-illuminated sign which is permanently installed or affixed to the ground and the content of the sign is to direct attention to model homes at another location.

“GROUND SIGN” means a single or double faced accessory sign which rests on the ground or is mounted on one or more poles where the sign has a clear height of less than 3.0 m.

“IDENTIFICATION SIGN” shall mean a sign which is limited to the name, address and street number of a building, telephone number, structure, institution, or person and to the activity carried on in the building or institution, or the occupation of the person.

“MARQUEE” means a non-retractable roof-like structure constructed of metal, wood, plastic, plaster or similar materials projecting from, attached to and supported by a building, upon which there may be one or more sign faces which may be intended to have frequent message changes.

“MOBILE SIGN” shall be any sign or sign structure which was expressly designed for temporary placement or erection on a site and which is constructed to support, carry or display an area of changeable copy and/or a read-a-board sign.

“NON-ACCESSORY SIGN” shall mean a sign that advertises goods, products, services or facilities that are not necessarily available at the location where the sign is situated or that directs persons to a location different from that where the sign is located.

“PAINTED SIGN” means a sign painted on the wall or roof of a building and shall be deemed to be a fascia sign if the sign is accessory or a poster panel if the sign is non-accessory.

“PAINTED WALL SIGN” shall mean any sign painted upon any outside wall or other integral part of the building, without the use of independent supports or frames therefor.

“PERSONAL IDENTIFICATION SIGN” means a single or double faced accessory sign that identifies the residential occupants of the lot.

“PILLAR SIGN” means a non-accessory sign which is illuminated 24 hours per day located on a structure which may be cylindrical, spherical, rectangular, or triangular in shape, with a maximum horizontal diameter, diagonal or width, as the case may be, of 2.0 m and having a maximum height of 4.5 meters above the ground immediately beneath the sign structure, erected on its own foundation directly on the ground.

“PLATE IDENTIFICATION SIGN” shall be a wall sign having the exposed face thereof on a plane parallel to the plane of such wall, projecting not more than 0.03 m from the face of such wall, shall not be internally illuminated and shall be used for identification, direction and liability notices.

“PORTABLE SIGN” means a single or double faced accessory or non-accessory sign which is positioned without a permanent means of anchorage to the ground, not permanently affixed thereto which shall be permitted only as a temporary sign, and to include signs that may be moved from place to place on wheels.

“POSTER PANEL” means a single or double faced non-accessory sign which is used for the display of a message produced on sheet paper and applied to the sign face or painted directly onto the sign face.

“PRIVATE DIRECTIONAL SIGN” means a single or double faced accessory sign that indicates points of ingress, egress, traffic circulation, rest rooms, parking areas or similar information on the lot.

“PRIVATE NOTICE SIGN” means a single faced accessory sign that directs a notice to the public such as no trespassing, beware of dog, no hunting, block parent or similar notice.

“PROJECTING SIGN” shall mean any sign other than a wall sign, canopy or fascia sign, which is attached to and projects from a structure, building face or wall.

“READ-A-BOARD SIGN” shall mean a temporary sign or any part thereof; a) not permanently attached to the ground or to a building, and b) designed for the temporary placing of copy, letters, or messages.

“PYLON SIGN” means an accessory sign having one or more sign faces mounted on one or more poles where the sign has a minimum clear height of 3.0 m and does not project more than 15.0 m above the ground immediately below the pylon sign.

“REAL ESTATE SIGN” means a single or double faced accessory sign used to advertise that the lot, building or structure is for sale or for lease or has been sold or leased.

“ROOF SIGN” means a single or double faced sign located upon and attached to the roof of a building and shall be deemed to be a poster panel if the sign is non-accessory. A roof sign shall not project more than 6.0 m above the roof immediately below the roof sign.

“ROTATING SIGN” shall mean any sign or portion of a sign which moves in a revolving or similar manner but not including trios and other multiple-prisms designed for multiple use of the same copy area.

“SANDWICH SIGN” means a free standing single or double faced temporary accessory sign having a maximum sign area of .5 m² for each sign face.

“TEMPORARY OPEN HOUSE REAL ESTATE” shall mean any sign which is not permanently installed or affixed and the content of the sign is to direct attention to a real estate open house where the sign is located or at another location.

“TEMPORARY SIGN” means a single or double faced accessory or non-accessory sign which is capable of being readily moved or removed where the duration of the display time is intended to be limited as indicated on the sign permit issued in accordance with this By-law or as otherwise stipulated by this By-law or as conveying a message application for a definable and specific limited period of display for holidays, public demonstration, or charitable organizations which has been approved by Town Council and shall exclude any sign otherwise defined in this By-law