

DRAFT

Hanover Public Library Board Meeting Minutes
Wednesday, January 18, 2023, following the Inaugural meeting
Saugeen Room, Hanover Civic Centre

Members: (X = present, A = absent, R = regrets, L = Expected late)

<u>X</u>	Brenda Booth	<u>X</u>	Carol Hudson	<u>X</u>	Jeannette Wilken
<u>R</u>	Laurel Douma	<u>R</u>	Ruth Linnen	<u>X</u>	Agnes Rivers-Moore (CEO)
<u>X</u>	Edwin Haas	<u>X</u>	Kathi Maskell	<u>X</u>	Carolyn Caskanette (staff)

1. **Kathi Maskell** called the meeting to order at 6:50 p.m and made a Territory Acknowledgement.
2. **Agenda:**
Moved by Carol Hudson and seconded by Brenda Booth that the agenda be accepted as circulated. **CARRIED**
3. **Declaration of conflict of interest** - None.
4. **Board Education:** Town Clerk, Vicki McDonald had presented an introduction to board meetings before the meeting. Kathi Maskell suggested that Agnes Rivers-Moore have library staff come and present what they do to the board members. The use of a Consent Agenda was explained.
5. **Consent Agenda:**

A.	Minutes of Nov 24 2022 board meeting	For Approval
B.	Accounts Payable – Nov and Dec 2022	Receive and File
C.	Statistical Report – Nov and Dec 2022	For Approval
D.	CEO’s report for Nov 2022 to Jan 2023	Receive and File

Moved by Brenda Booth and seconded by Edwin Haas THAT Items A to D on the consent agenda be adopted. **CARRIED**
6. **Matters arising from the Minutes:**

The library operating budget was discussed. Agnes Rivers-Moore informed the trustees that Hanover Town Council has approved an increase in wages due to the cost of living which would raise the library budget above a 3.5% increase limit that the previous board had directed.

Moved by Edwin Hass and seconded by Brenda Booth TO add to the current library budget any cost of living adjustment to the final wages. **CARRIED**

Agnes Rivers-Moore asked trustees if they would attend the board governance information sessions of the Ontario Library Association Super Conference virtually, and who would attend a screening on February 4th 2023 in the Saugeen Room.

Agnes Rivers-Moore confirmed that the library has implemented a trial period for children’s items being Fine Free.

7. **Report from the Chair** – nothing to report as this is the first meeting of a new board.

8. **Council Feedback** – Carol Hudson reported that there has only been one meeting of the new council so far. There is a budget meeting of the Council of the Town of Hanover on January 30th 2023.

9. **Committee Reports: - committees have not yet been decided**
Finance

The Finance reports were reviewed. Agnes Rivers-Moore reminded the trustees that these reports are incomplete, with year-end invoices and town transfers pending.

10. **Other / New Business**

Agnes Rivers-Moore spoke about a new strategic plan for the coming 5 years.

Board Stipends report – the trustees present voted to continue or discontinue receiving meeting stipends. The votes resulted in a tie vote that was decided by the chair.

Moved by Jeannette Wilken and seconded by Edwin Haas THAT board member stipends discontinue. **CARRIED**

Board committees were discussed and will be decided at a later meeting.

Kathi Maskell deferred appointment of Ruth Linnen to Cultural Roundtable until after Agnes Rivers-Moore has spoke with Ruth. Agnes-Rivers Moore to return with an answer to Kathi Maskell. Kathi Maskell will be appointed should Ruth Linnen decline.

Board preferences were discussed and it was decided that regular board meetings will begin at 6:30pm on the 3rd Wednesday of the month. February's meeting is expected to take place on Zoom with in person meetings being the preferred method going forward.

11. **Review of Board Work Plan**

Agnes Rivers-Moore described the Board Work Plan used by the previous board. Edwin Haas suggested that we add colour coding.

12. **Informal Round Table** – Kathi Maskell asked trustees to list three words that sum up their feelings after the meeting.

13. **Adjournment**

Next scheduled meeting is: Wednesday, February 15, 2022 at 6:30 p.m. on Zoom.

Moved by Jeannette Wilken THAT this meeting be adjourned at 8:13 p.m. **CARRIED**

Signed:

Secretary _____

Chair _____