

Hanover Public Library Board Meeting Minutes
Thursday, March 24th 2022, at 6 p.m.
By ZOOM

Members: (X = present, A = absent, R = regrets, L = Expected late)

X Brenda Booth	X Edwin Haas	X Susan Sakal
X Andrew Edgcumbe	R Kathi Maskell	X Agnes Rivers-Moore (CEO)
X Steve Fitzsimmons	X Joan Roseborough	X Emma Shaw (staff)
		X Carolyn Caskanette (staff)

1. **Susan Sakal** called the meeting to order at 5:59 p.m. and read the Territory Acknowledgement. Joan Roseborough was welcomed to her first meeting and introduced.
2. **Agenda:**
Moved by Brenda Booth and seconded by Steve Fitzsimmons that the agenda be accepted as circulated. **CARRIED**
3. **Declaration of conflict of interest:** None.
4. **Board Education:**
Strategic Plan – The content of the document was discussed. Mentions of what should be brought forward for the next board legacy document were reviewed.
5. **Consent Agenda:**

A. Minutes of February 24 th board meeting	For Approval
B. Librarian's Report for Feb-Mar 2022	Receive and File
C. Statistical Report - February 2022	Receive and File
D. Accounts Payable - February 2022	For Approval
E. Memo re Town Admin staff changes	Receive and File

Moved by Andrew Edgcumbe and seconded by Brenda Booth THAT Items A to E on the consent agenda be adopted. **CARRIED**
6. **Matters arising from the Minutes:**
The draft Board message for the 2021 Annual Report was presented with no changes
Motion to adopt the Board Message into the Annual Report moved by Steve Fitzsimmons and seconded by Brenda Booth. **CARRIED**
Follow up from OLA Conference about Fines Free Advocacy. The board requested an Information report from Agnes Rivers-Moore about other libraries approach and impact, if any.
7. **Report from the Chair (verbal) ;** None
8. **Council Feedback:** None
9. **Committee Reports:**
Personnel Committee – Susan Sakal read notes from the board members saying goodbye to Emma Shaw, who is retiring at the end of the month.

Policy Committee – Brenda Booth introduced a revised statement for the Library and Political Elections Policy. The policy discussed the role of the library and staff. Moved by Brenda Booth and seconded by Edwin Haas THAT OP-16 Library and Political Elections Policy be approved. **CARRIED**

Finance Committee

The Finance reports were reviewed by Brenda Booth.
Moved by Brenda Booth and seconded by Joan Roseborough THAT the Financial Report for the month of February 2022 be received for information. **CARRIED**
The Year End 2021 Financial report was reviewed.
Moved by Brenda Booth, seconded by Steve Fitzsimmons THAT the Year End 2021 Financial Report be adopted. **CARRIED**

Fundraising Committee

Susan Sakal updated the board about two upcoming book sales that have been booked by the library. The scheduled book sales are to take place in November 2022 at the Hanover Raceway, as well as, June 2023 in the Community Hall of the Civic Centre.

The ad-hoc committee for the Art Under the Harvest Moon Gala met on March 22nd, 2022 via Zoom. Ticket prices, donor levels, catering and table rental were decided on. A partnership with LaunchPad has been proposed for students to provide cupcakes and cookies, and to serve as well as help with coats. It was agreed a \$250 honorarium be given to LaunchPad for their assistance with the Gala.
Staff created the new Donation brochure, which is ready for printing and distribution.

10. Other / New Business

Cultural Roundtable - Music in the Square concert series is set to begin June 12th, 2022.

Committees were decided for new board member Joan Roseborough. She will sit on the Policy and Personnel committees.

The board decided the April meeting will be held in person, at the Hanover Raceway to allow for 6 ft distancing.

11. Review of Board Work Plan

Committee self review found no concerns. All tasks on schedule.

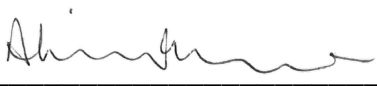
12. Informal Round Table: Susan Sakal asked the trustees what their favourite activity for de-stressing was.

13. Adjournment

Next scheduled meeting is: Thursday, April 28th 2022, 6:00 p.m. at Hanover Raceway.
Moved by Brenda Booth THAT this meeting be adjourned at 7:27 p.m. **CARRIED**

Signed:

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Secretary 

Chair 