Hanover
Ontario, Canada

HANOVER HERITAGE SUBCOMMITTEE MINUTES

Thursday, Aug. 17, 2023 | 10:00 am
Community Hall | 341- 10th Street

MEMBERS PRESENT	Al Morrow l Jim Rahn | Jason Rahn | Stu Lamont | George Rahn | Bill Switzer | Gary Fleischauer
REGRETS	Andrew Edgcumbe
OTHERS PRESENT	Laura Christen

1. **DISCLOSURE OF PECUNIARY INTEREST –** Nil

2. **ADOPTION OF THE June 15, 2023 MINUTES**

   Moved by B. Switzer | Seconded by G. Rahn l

   That the minutes of the June 15, 2023 regular meeting be approved as printed and circulated. **CARRIED**

3. **BUSSINESS ARISING FROM THE MINUTES-**

   3.1.1. Digital recording of Residents - Disclaimer | The committee reviewed the photo consent form currently used by the Parks & Recreation Department. The committee recommended adding the word "video" to the second paragraph. With this minor revision the document will meet the needs of the committee for future resident recordings. **ACTION: L. Christen to revised and circulate the photo consent document to committee members for immediate use.**

   3.1.2. Data Reservation Guideline | Upon reviewing the recommendations brought forward by the Delegation at our last meeting, the committee shall implement the following guidelines for the digital data preservation:

   1. Multiple copies of each recording is required (minimum two (2) copies).

   2. The recommended best practice is: i) CD/ DVD ii) back up on Town of Hanover computer/ server iii) Hard drive/usb stick

   3. The preferred digital data storage method is DVD/ CD. All tape-recorded material will be transferred to CD/ DVD.

   4. Fire proof boxes will be purchased for storage.

      ACTION: Ja. Rahn will look into pricing of fire proof boxes.

3.1.3. Identify Residents to Participate in Digital Recordings | A. Morrow shared that an interview with E. Peppler is currently being planned. **ACTION: All Committee members are to come prepared to the next meeting with a list of names for consideration for recording.**

4. **MYSTERY PHOTO |** A. Morrow provided photos of the evolution of the St. Matthews Evangelical congregation's churches.

5. **ITEMS FOR INFORMATION-** nil

6. **ITEMS FOR DIRECTION / DISCUSSION**

6.1 Recent Archive donations:

Knechtel Furniture Donation Submission- items submitted by T. Young have been received, thank you to Ja. Rahn and son for picking up the furniture.

Scrapbooks | The family of the late Janet Brusso donated several scrapbooks and Hanover HS memorabilia.

Photo | Christine Pinto donated a framed school photograph from Hanover High School 1927

ACTION: All items will be added to the archives.

6.2 **Culture Days | Sept. 23, 2023 |** A pop up museum will continue to be the Heritage Committee's contribution for the upcoming Culture days. **ACTION: L. Christen to inquire how long the committee can have access to the Community Hall for set up and take down**.

6.3 **Building Recognition Signs |** Four (4) downtown businesses have received signs, but have yet to be installed. The address include: 282 10th Street, 393 10th Street, 305 10th Street & 274 10th Street. Ja. Rahn will continue to follow up with the current owners.

6.4 **P&H Centre Display** | The committee proposed a shift in the display themes as follows: August to October- Continue current postcard | October to December- War Memorabilia | January- March Hanover Hockey.

6.5 **Self- guided Cemetery Tour-** Establish a date**- defer**

7. **NEW BUSINESS-** A. Morrow shared a local resident has a set of chairs that will be donated in the near future

8. **NEXT MEETING** Thursday Sept 14 l 10:00am and Sept 21 for Culture Days planning

9. **ADJOURNMENT**
Moved G. Rahn
THAT this meeting be adjourned at 11:15 am.
CARRIED

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Committee Chair

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Laura Christen, Director of Parks, Recreation & Culture