Hanover
Ontario, Canada

HANOVER HERITAGE SUBCOMMITTEE MINUTES

Thursday, June 15, 2023 | 10:00 am
Mighton Funeral Home 123- 10th Street

MEMBERS PRESENT Al Morrow l Jim Rahn | Jason Rahn | Stu Lamont | George Rahn | Bill Switzer | Gary Fleischauer (arrived at 10:10pm)

REGRETS Andrew Edgcumbe

OTHERS PRESENT Laura Christen, Adam Mighton, Adam Olivero

1. DISCLOSURE OF PECUNIARY INTEREST – Nil

2. DELEGATION

2.1.1. A. Mighton from Mighton Funeral Home explained that they wanted to freshen up the décor around the common rooms within the funeral home and instead of using general art work, he approached A. Morrow to provide photographs from the Hanover archives, the photos were scanned, enlarged, framed and put up for display around the facility. It is expected the photographs will gain lots of attention and discussion for many years to come.

2.1.2. A. Olivero from Wightman with input from A. Mighton provided a recommendation to the committee on technology currently available to best preserve the interviews conducted with residents. It was recommended that that multiple back ups are implemented with a combination of: 1. hard copy, 2. external hard drive/ USB and 3. CD or DVD's AND FURTHER that the committee write down the method, stick to it and review annually.

The following table summarizes the pros and cons identified in the discussion:

Type	Pros	Cons
CD's/ DVD's	• 50-year life span	• Can be broken or damaged • Should be stored in a fireproof safe/ vault • Disc Readers are still available but are being phased out
External hard drive or USB Device	• Offer significantly large storage capacity per device.	• Should be stored in a fireproof safe/ vault • On occasion been known to fail or malfunction even

		without sustaining damage
Cloud Storage	• As data is stored on third party servers it eliminates the need for a hardware device that can fail • Fireproof safe or vault is not needed	• Monthly subscription costs • Data breach potential

A. Olivero further recommended that a laptop or smart phone/ tablet is used to capture the interviews using an external microphone and utilize free software called Audacity to capture and edit the digital files.

A. Olivero also recommended we implement a disclaimer to protect the committee from any confidentiality issues.

Committee identified there are 43 resident interviews as well as "Moments in Time" interviews needing back up.

3. ADOPTION OF THE MAY 18, 2023 MINUTES

Moved by G. Rahn l Seconded by B. Switzer

That the minutes of the May 18, 2023 regular meeting be approved as printed and circulated. **CARRIED**

4. BUSSINESS ARISING FROM THE MINUTES-

4.1.1. Identify residents to participate in future digital interviews-

5. MYSTERY PHOTO

A. Morrow provided a photo of the red middle school missing it's 3rd floor/roof from a fire.

6. ITEMS FOR INFORMATION- nil

7. ITEMS FOR DIRECTION / DISCUSSION

7.1 Knechtel Furniture Donation Submission- The committee reviewed the artifact donation form and photo of the items submitted by T. Young and passed the following motion:

Moved by B. Switzer l Seconded by G. Rahn

That the Hanover Heritage Subcommittee accept the donation of the Knetchtel bedroom furniture. **CARRIED**

ACTION: L. Christen shall coordinate with Ja. Rahn and the donor a suitable date and time to pick up the furniture.

7.2 Canada Day | All members indicated they were available to participate in leading Canada Day archive and clock tower tours on July 1 from 11am-2pm. **ACTION: L. Christen to ask Civic Centre staff to clean the clock tower a few days prior to the event.**

7.3 Self Guided Cemetery Tour- defer

7.4 Building Recognition Signs – 2023- defer

7.5 Culture Days | Sept. 23, 2023 | The committee was in favour of offering an artifact roadshow and a pop-up museum as part of Culture days this year. **ACTION: L. Christen to reserve space in Community Hall**.

7.6 P&H Centre Display | A. Morrow shared the cards and post card display was completed the the week of June 6th. Next Topic(s) include: Hanover Hockey Sept 2023, followed by kitchenware in Jan 2024.

7.7 Self- guided Cemetery Tour- Establish a date- defer

8. NEW BUSINESS-

8.1 Town of Hanover Strategic Plan Focus Group | June 21 | members Ja. Rahn, and A. Morrow will attend on behalf of the committee

8.2 Clock Tower – S. Lamont identified the clock tower needs a spot for the volunteer winders to sit while completing the required paperwork. **ACTION: S. Lamont to look into the costs to add a wood sill along the lower windows with possible upholstery AND FURTHER to report back the amount of money still in the clock tower bank account.**

8.3 8- Ball Hockey History- S. Lamont presented the committee with a poem written by an unknown Author about the eight Ball hockey Club. There is a verse written for every player

8.4 Carl Schaefer prints- B. Switzer share photos of Carl Schafer prints he owns and suggested the need for a museum be brought forward. **ACTION: The need for museum space will be identified in the Town's strategic planning focus group next week.**

8.5 Clock Tower- the clock tower tour was identified a potential future video recording opportunity.

9. NEXT MEETING Thursday Aug. 17 I 10:00am

10. ADJOURNMENT
Moved G. Rahn
THAT this meeting be adjourned at 11:30 am.
CARRIED

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Committee Chair

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Laura Christen, Director of Parks, Recreation & Culture