

PARKS, RECREATION & CULTURE ADVISORY COMMITTEE MINUTES

Wednesday, September 27, 2023 | 6:00pm

P & H Centre | Boardroom

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**MEMBERS PRESENT** Brandon Koebel | Carol Hudson | Neil Simpson (arrived at 7:10pm)  
| Matt Bender | Keith Hopkins | Danica Metcalfe | Marion Massaloup

**OTHERS PRESENT** Tom Karl | Laura Christen | Lyndsay Regier | Kristina Zimmerer

**ABSENT** David Ford

1. **DISCLOSURE OF PECUNIARY INTEREST** – Nil.

2. **DELEGATION** – Nil.

3. **ADOPTION OF August 23, 2023 PRC ADVISORY MINUTES**

**Moved by B. Koebel | Seconded by C. Hudson**

THAT the minutes of the August 23, 2023 regular meeting be approved as printed and circulated. **CARRIED.**

3.1. **Business Arising from Minutes:**

3.1.1. COE Phasing – Committee members discussed and reviewed COE phasing.

**Moved by M. Bender | Seconded by M. Massaloup**

THAT the Town of Hanover PRC Advisory Committee accept the COE Phasing and supports the document being presented to Council. **CARRIED.**

3.1.2. Rates & Fees Review – Committee members were provided an updated list of 2024 proposed rates and fees.

**Moved by M. Bender | Seconded by M. Massaloup**

THAT Town of Hanover PRC Advisory Committee supports the Low Ratio swim lessons proposal and the 2024 rates and fees proposed increases as they were presented. **CARRIED.**

4. **ADOPTION OF THE September 6, 2023 & September 21, 2023 SPLASH PAD AD HOC MINUTES**

**Moved by B. Koebel | Seconded by M. Bender**

THAT the minutes of the September 6, 2023 and September 21, 2023 regular meeting be approved as printed and circulated. **CARRIED.**

5. **ADOPTION OF THE August 22, 2023 DISC GOLF AD HOC COMMITTEE MINUTES**

**Moved by M. Massaloup | Seconded by C. Hudson**

THAT the minutes of the August 22, 2023 regular meeting be approved as printed and circulated. **CARRIED.**

6. **ITEMS FOR INFORMATION / DISCUSSION / DIRECTION**

- 6.1. Splash Pad Development Fundraising Plan – Committee members reviewed draft Splash Pad Development Fundraising Plan Council report.

**Moved by B. Koebel | Seconded by M. Bender**

THAT Town of Hanover PRC Advisory Committee reviewed the draft Splash Pad Development Fundraising Plan Council report and supports it being presented to Council. **CARRIED.**

## **7. STAFF REPORTS**

### **7.1. Director Update**

- 7.1.1. Owen Sound Attack neutral site game was held at the P & H Centre on Wednesday, September 20<sup>th</sup> with a sold-out crowd. The event was in partnership with the Saugeen Valley Minor Hockey Association and the Hanover Barons.
- 7.1.2. The Home & Garden show is being promoted for May 4 & 5, 2024 with a 'rain date' of May 25 & 26 only. If the Barons continue to be successful in the playoffs, the May 4 & 5 date could result in a conflict and the Home & Garden show will need to be postponed. The Town remains neutral regarding this decision. Home & Garden Show will clearly communicate to its vendors that the decision to potentially need to move the date is solely the organizers risk and the decision was not made by the Town.
- 7.1.3. BBBAS – Entering the final year of the Build Back Better Assistance Program. Fall & Winter user groups applications are currently under review to ensure program eligibility.
- 7.1.4. East End Trail Update:
- The EIS (Environmental impact study) has been received and mitigation efforts will be adopted. WSP is recommending Geotechnical is the next step to determine final design
- 7.1.5. Robert F Steers | Legion Park - The contract for services has been completed and the equipment has been ordered. Currently waiting for confirmed installation date - weather permitting.
- 7.1.6. Corporate Fundraising Strategy / Direction - An internal working group consisting of management from Fire, Parks & Rec, Economic Development, Corporate Services and Administration met on Sept. 12. Staff are currently gathering an inventory of all sponsorship opportunities. Next meeting is set for Oct. 10<sup>th</sup>.
- 7.1.7. Trail Bridge Update:
- Procurement of materials continues
  - Contractor currently in communication with SVCA
  - Upon confirmation of schedule, Council and community update will be shared.

### **7.2. Parks & Recreation Facilities**

- 7.2.1. Ball and soccer fields continue to be utilized by Hanover schools for gym classes, cross country runs and school board tournaments.
- 7.2.2. Final day of watering Friday, October 6. Removal of flower boxes & hanging baskets to take place week of October 10<sup>th</sup>.
- 7.2.3. Saturdays 8:00am to 2:00pm Eat Well Market at Heritage Square ends their season on October 7<sup>th</sup>.

**7.3. Aquatics & Programs**

- 7.3.1. Summer Camp statistics:

**2022 Camps**

Hanover Kids Camp | 232 (6 weeks)  
 Specialty Camps | 226 (14 specialty camps)  
**Total: 458**

**2023 Camps**

Hanover Kids Camp | 295 (8 weeks)  
 Specialty Camps | 217 (12 specialty camps)  
**Total: 512**

- 7.3.2. Hanover Town Park Disc Golf had 287 rounds (+9%) by 62 unique users (+42%) since the last report. Course 'life-time' totals include 654 rounds by 107 unique users.
- 7.3.3. Fall programming has begun: September PA Day Camp | 13 registrants, Carpet Bowling | Drop-In, Chair Yoga | 28 registrants, Standing Yoga | 12 registrants, Huff n Puff | Drop-In and Public Skating | Drop-In.
- 7.3.4. Public Skate Sponsorships: 57 of 68 public skates have been sponsored. Letters to new sponsors going out by the end of September.
- 7.3.5. Arena Advertising: 23 of 26 arena board slots have been filled. Ongoing discussions and recruitment of sponsors to fill remaining slots.
- 7.3.6. Outdoor Rink: Volunteer recruitment has begun.
- 7.3.7. Utilizing funding from the successful Senior Community Grant 2023. Staff and Age-Friendly Committee are developing an Age-friendly Business Recognition Program with an E-Learning video course.
- 7.3.8. Advanced courses: Assistant Instructor course cancelled due to low enrollment. Bronze Cross is a crash course this fall. If successful it will run again in the winter. Instructor Trainer course currently has low enrollment.
- 7.3.9. Fall swim lessons are filling up. Lessons begin Tuesday, October 3, 2023. Lesson numbers as of Thursday, September 14, 2023.
  - Tuesday Lessons | 86% full. (65 of 75 spots full)
  - Wednesday Lessons | 78% full. (91 of 116 spots full)
  - Thursday Lessons | 91% full. (87 of 95 spots full)
  - Saturday Lessons | 81% full (116 of 142 spots full)
  - 16 private lessons and 2 semi private lessons

- 7.3.10. Low Ratio Proposal Low ratio lessons offer swimmers, with the advantage of having fewer participants in the class, allowing for more personalized attention from the instructor to focus on individual swimming skills. This smaller class size creates a less distracting environment in the pool and is particularly beneficial for participants who may not thrive in larger group settings, increasing their chances of success. Low ratio lessons accommodate 1 swim instructor to 3 participants. Low ratio lessons also bridges the gap between the cost of semi-private/private lessons to regular lessons. Low ratio lessons would run for 30-minute increments for 8 weeks. Proposed cost: \$140.00 per swimmer for low ratio per session.

## **8. ITEMS FOR DIRECTION / DISCUSSION**

- 8.1. Capital Budget 2024 | 5 year plan – Committee members reviewed the draft 5 year Parks, Recreation & Culture capital budget.

## **9. OTHER BUSINESS**

- 9.1. Committee member shared that the picnic table at the playground at the Kinsmen Ball Park needs to be secured to the ground.
- 9.2. Reminder to committee members of 'Mayor Sue Paterson's Breakfast for Business' on October 5<sup>th</sup> at the Legion. Tickets are \$15.00 each on Eventbrite.

## **10. NEXT MEETING - Wednesday, October 25, 2023 | 6:00pm**

## **11. ADJOURNMENT**

**Moved by C. Hudson | Seconded by M. Massaloup**  
THAT the meeting by adjourned at 7:40pm. CARRIED.