
PARKS, RECREATION & CULTURE ADVISORY COMMITTEE MINUTES

Wednesday, July 23, 2025 | 6:00pm
P & H Centre | Boardroom

MEMBERS PRESENT Keith Hopkins | Carol Hudson | David Ford | Marion Massaloup | Matt Bender

OTHERS PRESENT Laura Christen | Lyndsay Regier | Kristina Zimmerer | Kyle Cooke

REGRETS Brandon Koebel | Neil Simpson | Danica Metcalfe

1. DISCLOSURE OF PECUNIARY INTEREST – Nil.

2. DELEGATION – A presentation was provided by Kyle Cooke representing the new Flag Football league. They provided the committee with an overview of their club, their successes, growth, challenges and needs.

3. ITEMS FOR INFORMATION

3.1 Media Release | Ontario investing \$2.03 million in Recreation infrastructure in Bruce-Grey-Owen Sound.

4. ADOPTION OF THE May 28, 2025 PRC ADVISORY MINUTES

Moved by M. Massaloup | Seconded by M. Bender

THAT the minutes of the May 28, 2025 regular meeting be approved as printed and circulated. **CARRIED.**

5. ADOPTION OF THE June 4, 2025 SPLASH PAD AD HOC MINUTES

Moved by M. Bender | Seconded by D. Ford

THAT the minutes of the June 4, 2025 regular meeting be approved as printed and circulated. **CARRIED.**

6. ADOPTION OF THE June 25, 2025 SPLASH PAD AD HOC MINUTES

Moved by D. Ford | Seconded by M. Bender

THAT the minutes of the June 25, 2025 regular meeting be approved as printed and circulated. **CARRIED.**

7. SPLASH PAD UPDATE

7.1 The Grand Opening was successfully held in conjunction with the Canada Day celebrations at Town Park. Since opening on July 1st, the splash pad has attracted a significant number of visitors to the park.

8. STAFF REPORTS – Committee members reviewed staff reports that were circulated with the agenda package.

9. ITEMS FOR DIRECTION | DISCUSSION

- 9.1 Committee Chair and Vice Chair Election – Deferred.
- 9.2 Volunteer Fair debrief – Evaluation results provided to committee members. Committee member inquired about the date of the volunteer fair and if it should be adjusted to earlier or later in the year. Committee members recommend running the volunteer fair annually.

9.3 Review and Update

- 9.3.1. Fee Assistance Policy – Committee members were provided policy with the proposed changes.

Moved by M. Massaloup | Seconded by C. Hudson

THAT the PRC Advisory Committee support the proposed revisions for the Fee Assistant Policy as presented and amended. **CARRIED.**

- 9.4 PRC Committee Delegation Results –Committee members were provided with a summary of the delegations that have been approached and have presented to the PRC Advisory Committee. Members also recommended organizations they would like to invite back or have attend in the future.
- 9.5 2026 Capital Project initial discussion - Committee members received a draft summary of the 2026 Capital Budget and requested further details on specific projects. These details will be provided at the next meeting.
- 9.6 COE Future Phase Implementation – Committee members discussed the timing and scope of future phases of the proposed COE.

10. OTHER BUSINESS

- 1.1 Committee member(s) identified maintenance items that require attention.

2. NEXT MEETING – August 20, 2025 @ 6pm (Next regular meeting)

3. ADJOURNMENT

Moved by D. Ford | Seconded by M. Bender

THAT the meeting be adjourned at 8:15pm. **CARRIED.**