

APPENDIX B

Town of Hanover - Commemorative Amenity Agreement Form

This agreement is made between:

The Corporation of the Town of Hanover (the "Town")

And

[Purchaser Name] (the "Purchaser")

1. Purchaser Information

Full Name: _____

Address: _____

Phone Number: _____

Email Address: _____

2. Amenity Information

Town Park:

☐ Commemorative Bench

☐ Regular: Black powder coat with backrest | Quantity: _____

☐ Premium: Black powder coat with backrest and armrests | Quantity: _____

Cemetery:

☐ Commemorative Bench

☐ Red Granite (straight bench) | Quantity: _____

☐ Grey Granite (straight bench) | Quantity: _____

☐ Grey Granite (curved bench) | Quantity: _____

☐ Commemorative Tree Species

☐ Pin Oak | Quantity: _____

☐ White Spruce | Quantity: _____

☐ Sugar Maple | Quantity: _____

☐ Red Maple | Quantity: _____

Commemorative Grove:

☐ Commemorative Rock | Quantity: _____

Community Trail:

☐ Commemorative Bench

☐ Regular: Black powder coat with backrest | Quantity: _____

☐ Premium: Black powder coat with backrest and armrests | Quantity: _____

Approved Dedication Plaque Inscription: (max. 25 characters per line)**Line 1:** _____**Line 2:** _____**Line 3:** (If applicable) _____**3. Purchase Details**

Commemorative Amenity: \$ _____

Dedication Plaque: \$ _____

TOTAL \$ _____

- The total amount includes the purchase and installation of the commemorative amenity, and where requested, an optional dedication plaque in a designated public space in accordance with the Town of Hanover's Commemorative Recognition Policy.
- Payment is due once the application has been approved. The application will not be considered complete, and no orders will be placed, until payment has been received.
- Shipping costs incurred are the responsibility of the purchaser.

4. Terms and Conditions

- The Purchaser acknowledges that the amenity shall become the property of the Town.
- The Town shall have the sole discretion in determining the final location of the commemorative amenity.
- The Purchaser agrees to the dedication plaque inscription set out in Section 2 and acknowledges that the Town reserves the right to modify the inscription, at its discretion, to maintain standards of respectfulness, appropriateness, and non-commercial content.
- The Town of Hanover will be responsible for the general maintenance and repair of the commemorative amenity for the warranty period as outlined in the Town's Commemorative Recognition Policy.
 - Bench- Ten (10) years | Rock- Ten (10) years | Tree- Two (2) years
- After the pre-determined warranty period, the Town reserves the right to remove or replace the commemorative amenity at its sole discretion.

5. Acknowledgement

- The Purchaser acknowledges that the purchase is made voluntarily and with the understanding that the amenity will be for the use and enjoyment of the general public.

6. Agreement

- By signing this agreement, the Purchaser agrees to the terms and conditions outlined herein and in the Town of Hanover's Commemorative Recognition Policy.

Purchaser:

Signature: _____ **Date:** _____**Print Name:** _____

Town of Hanover:

Signature: _____ **Date:** _____

Print Name: _____

Title: _____

7. Payment

Payment Method please circle: [Cash, Cheque, e-transfer]

Payment Enclosed: [] Yes [] No

Cheque Number (if applicable):

Please make cheques payable to "The Town of Hanover"

Mail or deliver this agreement and payment to: Town of Hanover | 341 10th Street Hanover ON
N4N 1P5

8. Office Use Only:

Date Received:

Application Approved: [] Yes [] No

Approved Location:

Amenity Ordered: PO #

Notes: